



AUSPICING FACTS AND AUSPICING AGREEMENT FORM

➤ What is auspicing?

To 'auspice' means to provide support or sponsorship.

In a funding context, auspicing is when an organisation manages the grant funding on behalf of another organisation because it does not have all requirements for applying by itself, for example, an official non-for-profit legal status.

The auspicing organization should meet all eligibility criteria and agree to support the applicant through all the grant application process.

An auspicing organisation will be responsible for:

- The receipts, banking, and administration of all money;
- Project monitoring and completion;
- Ensuring the applicant acquits the funding on time;
- Sign off on the acquittal form.

An auspicing organisation may also provide the following support to the applicant:

- Provide insurance for the project;
- Provide mentoring for the auspiced group.

It is the responsibility of the applicant to ensure that a clear agreement between the auspicing organisation and the grant applicant is reached before applying for funding. An Auspicing Agreement Form must be filled out and included with the application.

Note: An auspicing organisation may charge a small fee for the above services. An auspice fee is not an eligible expense

➤ Why should my organisation auspice (sponsor) another group's funding application?

By auspicing, you may be helping a new local community group or developing organisation get the funds required for a worthwhile project. It involves a collaborative approach to projects of mutual interest, promoting partnerships and engagement with local stakeholders.



➤ **Checklist**

| Activity | Check |
|--|--------------|
| 1. Applicant – If required engage with potential auspicing organisations and present the project to be submitted for the grant application. | |
| 2. Applicant –The support of an auspicing organisation has been established, and the auspicing agreement form is to be completed by the auspice. | |
| 3. Auspicing organisation - Fill in the form and return it to the applicant. | |
| 4. Applicant - Attach the form to the application. | |



AUSPICING AGREEMENT FORM

(Edit text below to create your auspice Agreement)

We, **type here**

of, **type here**

operating under ABN, **type here**

agree to auspice **type here**

for their project to **type here**

(Auspicing organisation's name)

(Auspicing postal address)

(Auspicing ABN number)

(Applicant's organisation's name)

(Project title or description)

(Auspicing organisation's name) understand and assume the responsibilities related to the following: (Tick items, compulsory)

1. Receipts bank and administer all monies
2. Monitor the project and ensure timely completion
3. Complete the financial acquittal and ensure funding is acquitted on time.

(Auspicing organisation's name) will also provide the following support to the applicant (Tick only relevant items, optional)

1. Provide insurance for the project
2. Provide mentoring

Auspice Fee

(tick & complete only relevant items)

1. *Auspicing organisation's name* will not charge an auspicing fee
2. *Auspicing organisation's name* will charge an auspicing fee.

The fee will be of \$ _____, representing _____ % of the amount granted.

Auspice Signature of Auspice Agreement

(Auspicing organisation must complete this signature panel.)

Address:

Email address:

Telephone:

Full name of auspicing organisation contact person:

Position in organisation:

Signature:

Date signed: