

PLUMBING APPROVAL PACKAGE

PLUMBING APPROVAL PACKAGE CHECKLIST

Checklist for submission of an application



Please ensure you have completed the checklist below prior to submitting your Plumbing Approval Application:

Completed Compliance Assessment Application Form

Site Plan (see attached example)

Example 1. New Structure

Example 2. Renovation

Layout Plan/Floor Plan (see attached example)

Fees May Apply



GENERAL NOTES: This form is to be used for the purposes of sections 44(1)(a) and 52(2) of the Plumbing and Drainage Regulation 2019 (PDR). Completion of all applicable sections is mandatory

1. Description of land

The description must identify all land the subject of the application. The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice.

Street address *(include number, street, suburb/locality and postcode)*

Lot and plan:

Shop/tenancy number

Storey/level

Local government area

(if applicable)

(if applicable)

2. Permit application

Subject to section 66(1) of the PDA, a person must not carry out permit work unless the person has a compliance permit for the work and complies with any conditions of the permit.

Is this application for a new building?

Yes No

Is this application for work to an existing building?

Yes No

Has distributor-retailer approval been granted? *(if applicable)*

Yes No

Is a copy of the connection approval attached? *(if applicable)*

Yes No

Sewered or Unsewered

Provide details of the proposed plumbing work:

3. Classification of buildings and structures

Indicate the class of buildings and/or structures as set out under the National Construction Code building classifications. For example, a house (class 1a), an apartment (class 2) or a domestic shed (class 10a).

Class of building/s (if known)

Class 1a or 10a or Class 1b, 2 - 9

Provide description (purpose) of the proposed building

Note - The description must be sufficient to identify the building/s: a single dwelling, bakery, distillery, mechanical workshop etc.

4. Application type

If this application is for a new class 1a or 10a building and you have answered yes to all questions in box A or B in this section, this application may be fast tracked.

Local governments may opt out or include extra types of permit work under the fast track application process

Check with the relevant local government to see if any changes have been made.

Box A

Each new building directly and separately connects to the reticulated water supply system and sewerage system

Yes No

A trade waste approval is not required for this property/building

Yes No

This application does not include an on-site treatment facility

Yes No

Box B

This work is covered by a local government fast track declaration

Yes No

*Note - Class 1a and 10a properties or buildings with an on-site sewerage facility, trade waste connection or combined or community sanitary drainage are **excluded** from the fast track process and must be assessed as a standard application as must all other properties/buildings (class 2 – 9).*

<p>5. Soil classification</p> <p>A copy of the soil classification report must be supplied where the work involves sanitary drainage.</p> <p>For classes H, E and P a copy of the articulation report must also be supplied.</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%; padding: 2px;"><input type="checkbox"/> No sanitary drainage</td> <td style="width:25%; padding: 2px;"><input type="checkbox"/> Class A</td> <td style="width:25%; padding: 2px;"><input type="checkbox"/> Class S</td> <td style="width:25%; padding: 2px;"><input type="checkbox"/> Class M/MD</td> </tr> <tr> <td style="padding: 2px;"><input type="checkbox"/> Class H1/H1-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class H2/H2-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class E/EE-D</td> <td style="padding: 2px;"><input type="checkbox"/> Class P</td> </tr> </table> <p>A copy of the soil classification report is attached <input type="checkbox"/> Yes <input type="checkbox"/> N/A</p> <p>A copy of the articulation report is attached (for classes H,E&P) <input type="checkbox"/> Yes <input type="checkbox"/> N/A</p>	<input type="checkbox"/> No sanitary drainage	<input type="checkbox"/> Class A	<input type="checkbox"/> Class S	<input type="checkbox"/> Class M/MD	<input type="checkbox"/> Class H1/H1-D	<input type="checkbox"/> Class H2/H2-D	<input type="checkbox"/> Class E/EE-D	<input type="checkbox"/> Class P				
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<p>6. Fixtures to be installed</p>	<p>Indicate the number of fixtures to be installed:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; padding: 2px;">sinks:</td> <td style="width:33%; padding: 2px;">basins:</td> <td style="width:33%; padding: 2px;">urinals:</td> </tr> <tr> <td style="padding: 2px;">baths:</td> <td style="padding: 2px;">W.C.s:</td> <td style="padding: 2px;">showers:</td> </tr> <tr> <td style="padding: 2px;">laundry tubs:</td> <td colspan="2" style="padding: 2px;">other:</td> </tr> <tr> <td colspan="3" style="padding: 2px;">Total number of fixtures:</td> </tr> </table>	sinks:	basins:	urinals:	baths:	W.C.s:	showers:	laundry tubs:	other:		Total number of fixtures:		
sinks:	basins:	urinals:											
baths:	W.C.s:	showers:											
laundry tubs:	other:												
Total number of fixtures:													
<p>7. Water supply</p> <p>Examples of supply details may include dual reticulation or recycled water.</p>	<p>If the application is for a new connection, or disconnection of an existing water service, complete the following:</p> <p>(a) purpose of the water service (tick applicable boxes)</p> <p><input type="checkbox"/> domestic <input type="checkbox"/> industrial <input type="checkbox"/> commercial <input type="checkbox"/> fire</p> <p>(b) nature of the work (tick applicable boxes)</p> <p><input type="checkbox"/> new <input type="checkbox"/> alteration <input type="checkbox"/> disconnection</p> <p><i>Note - SEQ local governments cannot grant a permit unless the distributor-retailer has approved the associated connection, connection change or disconnection to its water infrastructure; or it is a class of work that does not require distributor-retailer approval (Plumbing and Drainage Regulation 2019, section 44).</i></p>												
<p>8. Disposal of wastewater in unsewered area</p> <p>A Treatment Plant Approval (TPA) number/Chief Executive Approval (CEA) or Environmentally Relevant Activity (ERA) number must be included for any on-site sewerage treatment plant or greywater treatment plant.</p> <p>A copy of the site and soil evaluation report must be attached.</p>	<p>Description of work</p> <p><input type="checkbox"/> New facility <input type="checkbox"/> Replace existing facility <input type="checkbox"/> Connect to existing</p> <p><input type="checkbox"/> The treatment plant is for testing purposes</p> <p>Type of treatment plant</p> <p><input type="checkbox"/> Secondary on-site sewerage treatment plant <input type="checkbox"/> Greywater treatment plant <input type="checkbox"/> Greywater diversion device</p> <p><input type="checkbox"/> Septic tank <input type="checkbox"/> Holding tank <input type="checkbox"/> Composting toilet</p> <p>Brand: _____ Model: _____</p> <p>TPA/CEA Number _____ ERA Number (if applicable) _____ <small>(Treatment Plant Approval or Chief Executive Approval Number) (Environmentally Relevant Activity number)</small></p> <p>Additional information</p> <p>Total number of bedrooms in all dwellings to be serviced by the facility _____</p> <p>Total wastewater flow per day to be serviced by the facility _____ L/day</p> <p>A copy of the site and soil evaluation report is attached <input type="checkbox"/> Yes</p> <p>Comments (i.e. conversion from septic to treatment plant.)</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>												

9. Owner details	Owners name: <input type="text"/> Phone number: <input type="text"/> Postal address: <input type="text"/> Email address of owner: <input type="text"/>
10. Applicant details The applicant need not be the owner of the land. If lodging this application, the applicant is responsible for ensuring the information provided is correct and that they are authorised to manage the application on the owner's behalf.	Company name in full: <input type="text"/> Contact person: <input type="text"/> Phone number: <input type="text"/> Mobile: <input type="text"/> Email address of applicant: <input type="text"/>
11. Declaration The local government will rely on the owner applicant information when assessing the application.	<p>I hereby state that that the information provided in this form is a true and accurate record.</p> Signature <input type="text"/> Date <input type="text"/>
<p>PRIVACY NOTICE: The information on this form is collected as required under the <i>Plumbing and Drainage Act 2018</i> (PDA) by local governments. This information may be stored in the local government database and will be used for purposes related to deciding an application and monitoring compliance under the PDA. Your personal information will be disclosed to the financial institution which handles the local government's financial transactions and may be disclosed to other local government agencies, local government authorities, the Queensland Building and Construction Commission and third parties for purposes relating to administering and monitoring compliance with the PDA. Personal information will otherwise only be disclosed to third parties with your consent or in accordance with the <i>Information Privacy Act 2009</i>. RTI: The information collected on this form will be retained as required by the <i>Public Records Act 2002</i> and other relevant Acts and regulations and is subject to the Right to Information regime established by the <i>Right to Information Act 2009</i>.</p>	

OFFICE
USE
ONLY

FEE (\$)	DATE RECEIVED	RECEIVING OFFICER'S NAME/S	REFERENCE NUMBER/S
<input type="checkbox"/> Fast-track application or <input type="checkbox"/> Standard application			

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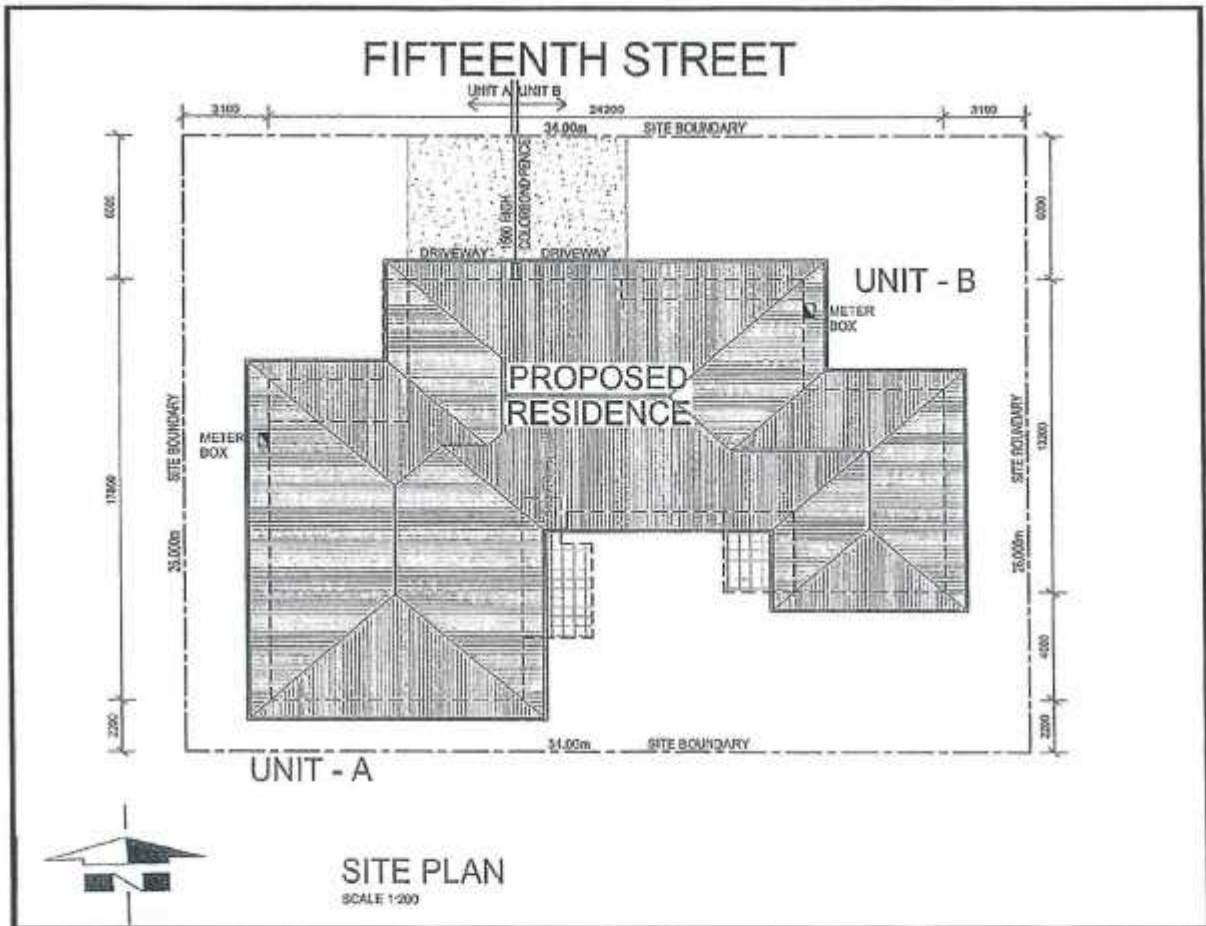
The *Plumbing and Drainage Act 2018* is administered by the Department of Housing and Public Works



**Queensland
Government**



Site Plan Example 1. New Structure





Layout Plan/Floor Plan Example

