



TRAINEESHIP INTAKE 2025

Trainee wages apply

We have multiple traineeship opportunities within Mount Isa City Council. As a trainee you will be required to complete all study and work placement within 12/24 months for your course. Study will also need to be completed outside of work hours to successfully achieve the certification.

The following are Qualifications are available:

- **Certificate III in Business Administration – 12 months, within Customer Service/Finance, Infrastructure, (GIS) Geographical Information Systems and Events departments.**
- **Certificate IV in Project Management – 24 months**

The successful applicants will obtain:

The ability to work methodically and accurately, have good oral and written communication skills, be proficient with computers and digital technologies, people oriented and enjoy helping customers whilst being able to work as part of a team.

Eligibility

The training is proudly funded by the Queensland Government through its First Start program under the Skilling Queenslanders for Work initiative. The First Start Program primarily targets Disadvantaged groups to be targeted include:

- Young people (aged 15–24 years), including those in and transitioned from out-of-home care
- Long-term unemployed job seekers
- Mature-age job seekers (aged 45 years or older)
- Aboriginal and Torres Strait Islander people
- Migrants and refugees from culturally and linguistically diverse backgrounds
- People with disability
- Displaced workers
- Women re-entering the workforce
- Veterans, ex-ADF personnel and their families

Disadvantaged Queenslanders must also be:

- aged 15 years or older and no longer at school
- able to meet citizen, residency and visa requirements to undertake a traineeship.

**Applicants may be required to undertake and pass a pre-employment medical.*

The benefits of working for Local Government:

- Gain a nationally recognised qualification
- 12/24 months paid employment
- Course fees paid
- Up to 5 hours of paid study time each week
- On the job learning and coaching
- 5 weeks paid annual leave per year

Applications/Enquiries:

You are required to submit the Traineeship Application Form to apply. Applications should be supported by full resumes.

Applications Close 5:00pm on 7th Feb 2025.

Applicants must be able to commence during Feb/ Mar 2025.

PO Box 815 MOUNT ISA QLD 4825

Website: www.mountisa.qld.gov.au

“Mount Isa City Council is an Equal Opportunity Employer with a non-smoking work environment”

Applicants must be eligible to live and work within Australia

Mount Isa City Council
23 West Street, Mount Isa QLD 4825
07 4747 3200
city@mountisa.qld.gov.au
www.mountisa.qld.gov.au