



# **AGENDA**

## **Ordinary Council Meeting Wednesday, 22 May 2024**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Wednesday, 22 May 2024**

**Time: 9:00am**

**Location: Council Chambers  
23 West Street  
Mount Isa**

**Tim Rose  
Acting Chief Executive Officer**



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**1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY**Acknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Ordinary Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

**2 PRAYER****3 APOLOGIES/LEAVE OF ABSENCE****4 PUBLIC PARTICIPATION**

**5 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING HELD ON 24 APRIL 2024**

**Document Number: 808982**

**Author: Senior Executive Assistant**

**Authoriser: Acting Chief Executive Officer**

**RECOMMENDATION**

**THAT** the Minutes of the Ordinary Meeting held on 24 April 2024 be confirmed as a true and correct record.

**ATTACHMENTS**

- 1. Minutes of the Ordinary Meeting held on 24 April 2024**



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 24 April 2024**

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	Nil	
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**MINUTES OF MOUNT ISA CITY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, 23 WEST STREET, MOUNT ISA  
ON WEDNESDAY, 24 APRIL 2024 AT 9:00AM**

**PRESENT:** Crs MacRae, Ballard, Coghlan, Coghlan, Crowther, Doyle, Tully

**IN ATTENDANCE:** Tim Rose (Acting CEO), Chad King (Director, Community Services), Chileya Luangala (Director, Corporate Services)

**1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY**

Mayor MacRae opened the meeting at 9.00am and provided a welcome to Country.

**2 PRAYER**

Father Mick Lowcock provided the meeting with a prayer.

**3 APOLOGIES/LEAVE OF ABSENCE**

Nil

**4 PUBLIC PARTICIPATION**

**5 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING HELD ON 28 FEBRUARY 2024**

**RESOLUTION OM06/ 04/24**

Moved: Cr Kim Coghlan

Seconded: Cr Travis Crowther

**THAT** the Minutes of the Ordinary Meeting held on 28 February 2024 be confirmed as a true and correct record.

**CARRIED 7**

**5.2 MINUTES OF THE SPECIAL MEETING HELD ON 5 APRIL 2024**

**RESOLUTION OM07/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr Dan Ballard

**THAT** the Minutes of the Special Meeting held on 5 April 2024 be confirmed as a true and correct record.

**CARRIED 7**

**6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS****6.1 OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL MEETINGS AS AT 19 APRIL 2024.****RESOLUTION OM08/ 04/24**

Moved: Cr John Tully  
Seconded: Cr Kim Coghlan

**THAT** Council receives and notes the outstanding actions from previous Council Meetings as at 19 April 2024.

**CARRIED 7**

**7 DECLARATIONS OF CONFLICTS OF INTEREST**

Nil

**8 MAYORAL MINUTE**

Firstly, I would like to express my deep appreciation to the community for electing me to be your Mayor. Let it be known that I am extremely happy with the councillors that have been elected, and although we will face challenges over this term due to the macroeconomic environment. It has been demonstrated already that you are dedicated to your new positions, and your core priority is creating the best outcomes for the community.

Yesterday I was given the opportunity to speak at the Ministerial Advisory Committee and I will share this information as I feel it speaks to the immediate direction of Council and indicates some of our key priorities. I make note that although not included in my speech yesterday, councillors appreciate the work of MICC staff. We have a great team as our strategy cannot be implemented without their hard work and commitment.

As the newly elected Mayor of Mount Isa, I must acknowledge that it is an exciting and challenging time. The new Council and I see the enormous task ahead of us, though also believe that we are standing at an intersection of Mount Isa's history.

Mount Isa has long been an economic powerhouse of the Queensland economy, and we understand the vested interests of government and industry in ensuring a sustainable and stable population in the North West, from an economic and strategic perspective.

We acknowledge that mining is as much our future as it has been our past, but what this looks like remains uncertain. What we remain adamant about is that whatever happens in our city, we want it to benefit the whole community and leave the legacy of increased population, services and infrastructure.

Upon learning that Logan receives fifty-thousand extra people a year in their LGA, we are convinced that the state and federal governments need to use whatever levers they have available to encourage immigrants and all new residents to come to regional and remote areas. We need the population, and the southeast corner has congested roads and services. Tax incentives, HECS honeymoons and a restructuring of the first homeowners scheme are all required.

We want our people to have training opportunities to enable them to work in the new economy and be part of our prosperous future.

We want transport networks that enable industry to be competitive, reliable power and water security AND we want our share of the royalties that have come from this region to make this possible.

While we understand the economic cliff we are facing if no intervention occurs, we as leaders need to instill confidence in our community as there are many well paid positions that must be filled if we are to bridge this transition successfully.

We are indeed the city of opportunity and will continue to be so. Where else can a young person purchase a property between 300-400k, work in a mine and return home each night. We need to be better at selling our story and the many opportunities that are available here.

What we would like to see is strong investment in rail and a pricing restructure. Rail makes the roads safer and is the key to attracting industry to our region. It is a false economy to save on rail – only to have it spent resealing roads. I urge decision makers to consider the royalties achievable if projects go ahead, due to investment in adequate transport infrastructure’.

We are very excited by the work conducted by the Sustainable Minerals Institute at UQ and the research they have done into extracting multiple minerals from the same materials using modular processing units. This group has members dedicated to not only cutting-edge technology, but also community transformation, communication, training and they have strong ESG frameworks in place. Mount Isa becoming a destination for a world leading critical minerals hub is not only possible, but it is essential. An announcement of this type would create confidence and help retain our current skilled workforce.

By fostering a conducive environment for entrepreneurship and industry, we can unlock new avenues of growth and prosperity. We are hopeful that business takes up the opportunity to access the economic structural adjustment of the North West funding being distributed by Department of State Development and that the projects selected provide the best return on investment in terms of job numbers and social benefits.

Queensland is facing a crime crisis. Our new council will be advocating to have a locally based training and rehabilitation centre. Keeping our people on country and connected to community will have far better outcomes in terms of reintegration and recidivism. Increased medical services, visitor nights and other services will all result with an estimated employee ratio of one job per three clients.

In conclusion, the challenges facing Mount Isa are formidable, but not insurmountable. Through strategic collaboration, unwavering commitment, and a steadfast dedication to sustainability, we can overcome these obstacles and usher in a new era of prosperity for generations to come.

## **9 READING AND CONSIDERATION OF CORRESPONDENCE**

Nil

## **10 NOTICES OF MOTION**

Nil

## **11 EXECUTIVE SERVICES REPORTS**

### **11.1 APPOINTMENT OF AUDIT & RISK COMMITTEE MEMBERS**

#### **RESOLUTION OM09/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr John Tully

**THAT** Council appoint Cr Dan Ballard and Cr James Coghlan as members of the Audit and Risk Committee.

**CARRIED 7**

### **11.2 APPOINTMENT OF COUNCILLORS TO INTERNAL COMMITTEES AND ADVISORY**

**COMMITTEES****RESOLUTION OM10/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr John Tully

**THAT**

1. Council appoints Cr Kim Coghlan and Cr John Tully to the Lake Moondarra Advisory Committee.
2. Council appoints Cr James Coghlan and Cr Dan Ballard to the Mine Workers Memorial Advisory Committee.
3. Council appoints Cr Travis Crowther and Cr John Doyle to the North West Motorsport Advisory Committee.
4. Council appoints Mayor MacRae and Cr Travis Crowther to the Regional Arts Development Fund (RADF) Committee.

**CARRIED 7****11.3 APPOINTMENT OF MICCOE BOARD MEMBERS****RESOLUTION OM11/ 04/24**

Moved: Cr Dan Ballard

Seconded: Cr John Tully

**THAT** Council

1. adopt the updated MICCOE Charter V2, and
2. appoint the following Councillors as Mount Isa City Council Owned Enterprises (MICCOE) Board Members:
  - Mayor MacRae
  - Cr Travis Crowther
  - Cr John Tully, and
3. appoint Cr Travis Crowther as the interim Board Chairperson.

**CARRIED 7****11.4 APPOINTMENT OF COUNCILLORS TO EXTERNAL COMMITTEES****RESOLUTION OM12/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr Kim Coghlan

**THAT**

1. Council appoints Mayor MacRae to the Australian Mining Cities Alliance Board of Directors.
2. Council appoints Cr Kim Coghlan to the Lead Alliance Committee.
3. Council nominates Cr John Tully to the Mount Isa Water Board, board of directors.
4. Council appoints Cr John Doyle and Cr John Tully as delegates for the North Queensland Sports Foundation.
5. Council appoints Cr John Doyle to the Riversleigh World Heritage Advisory Committee.

**CARRIED 7****11.5 COUNCILLOR CODE OF CONDUCT UPDATE****RESOLUTION OM13/ 04/24**

Moved: Cr Kim Coghlan

Seconded: Cr Dan Ballard

**THAT** Council receives and notes the changes to the Councillor Code of Conduct.**CARRIED 7****11.6 UPDATE TO COUNCILLOR PORTFOLIOS****RESOLUTION OM14/ 04/24**

Moved: Cr Dan Ballard

Seconded: Cr John Tully

**THAT** Council allocate the Waste Management portfolio area to Cr James Coghlan and the Councillor Portfolio policy be updated accordingly.**CARRIED 7****11.7 PROPOSED UPDATE TO THE COUNCILLOR ACCEPTABLE REQUEST GUIDELINES****RESOLUTION OM15/ 04/24**

Moved: Cr Kim Coghlan

Seconded: Cr Travis Crowther

**THAT** Council accept the proposed changes to the Councillor Acceptable Request Guidelines in Version 7 of the document.**CARRIED 7****11.8 MEDIA POLICY V6**

**RESOLUTION OM16/ 04/24**

Moved: Cr Travis Crowther  
Seconded: Cr Kim Coghlan

**THAT** Council adopt the Media Policy V6

**CARRIED 7**

**11.9 2023-2024 ANNUAL OPERATIONAL PLAN - THIRD QUARTER UPDATE****RESOLUTION OM17/ 04/24**

Moved: Cr Dan Ballard  
Seconded: Cr Kim Coghlan

**THAT** Council receive and accept the 2023-2024 Annual Operational Plan – Third Quarter Update report.

**CARRIED 7**

**12 CORPORATE SERVICES REPORTS****12.1 FINANCE OVERVIEW REPORT - FEBRUARY 2024****RESOLUTION OM18/ 04/24**

Moved: Cr Dan Ballard  
Seconded: Cr John Tully

**THAT** Council receives and accepts the February 2024 Finance Overview Report as presented.

**CARRIED 7**

**12.2 FINANCE OVERVIEW REPORT - MARCH 2024****RESOLUTION OM19/ 04/24**

Moved: Cr Dan Ballard  
Seconded: Cr Travis Crowther

**THAT** Council receives and accepts the March 2024 Finance Overview Report as presented.

**CARRIED 7**

**12.3 UPDATED RATES AND CHARGES DEBT RECOVERY POLICY V6****RESOLUTION OM20/ 04/24**

Moved: Cr Dan Ballard  
Seconded: Cr John Tully

**THAT** Council approve and adopt the updated Rates and Charges Debt Recovery Policy V6 effective 28 February 2024.

CARRIED 7

**12.4 CORPORATE SERVICES OVERVIEW REPORT - FEBRUARY 2024 AND MARCH 2024****RESOLUTION OM21/ 04/24**

Moved: Cr Dan Ballard  
 Seconded: Cr Travis Crowther

**THAT** Council receives and accepts the February 2024 and March 2024 Corporate Services Overview Report as presented.

CARRIED 7

**13 COMMUNITY SERVICES REPORTS****13.1 ECONOMIC DEVELOPMENT OVERVIEW REPORT - FEBRUARY-MARCH 2024****RESOLUTION OM22/ 04/24**

Moved: Cr Travis Crowther  
 Seconded: Cr John Tully

**THAT** Council receives and accepts the February – March 2024 Economic Development Overview Report as presented.

CARRIED 7

**13.2 COMMUNITY DEVELOPMENT OVERVIEW REPORT - FEBRUARY - MARCH 2024****RESOLUTION OM23/ 04/24**

Moved: Cr Travis Crowther  
 Seconded: Cr John Doyle

**THAT** Council receives and accepts the February-March 2024 Community Development Overview Report as presented.

CARRIED 7

**13.3 COMMUNITY GRANTS ROUND 2 2023-2024****RESOLUTION OM24/ 04/24**

Moved: Cr John Doyle  
 Seconded: Cr John Tully

**THAT** Council Award Round 2 Community Grants and Sponsorship 2023/24 funding to the following organisations.

Community Grants	Project /Event	Amount
Mount Isa Pistol Club Inc	Purchase LabRadar	\$ 1,360.00



QCWA North Western Division on behalf of QCWA Mount Isa Copper City Branch	Installation of Security Screens on QCWA Hall	\$ 3,323.00
Arts on Alma Inc.	Replace Security System	\$ 1,411.00
Mount Isa Amateur Netball Assoc.	Purchase Defibrillator	\$ 2,605.00 **
Parkside United Junior Football Club	Upgrade Soccer Goals	\$ 5,000.00
PCYC Mount Isa	Braking the Cycle Program	\$ 5,000.00 **
	<b>TOTAL</b>	<b>\$ 18,699.00</b>
<b>Sponsorship</b>	<b>Project /Event</b>	<b>Amount</b>
Good Shepherd Catholic Parish	2024 Multicultural Festival	\$ 6,470.95 **
Mount Isa Apex Club	2024 Apex Rock Pop Mime Show	\$ 8,000.00
Mount Isa Campdraft Assoc. Inc.	2024 Mount Isa Campdraft	\$ 11,710.00 **
Mount Isa Motorsports & Recreation Inc.	2024 Mount Isa Motor Show	\$ 3,300.00
Royal Flying Doctor Service (Qld Section)	2024 RFDS Mount Isa Hanger Ball	\$ 10,000.00 **
The Drivers Camp Assoc. Inc.	2024 Drivers Festival	\$ 10,000.00 **
Commerce North West	2024 North West MPX	\$ 15,000.00 **
	<b>TOTAL</b>	<b>\$ 64,480.95</b>

**\*\* Amounts listed are plus GST.**

**CARRIED 7**

**13.4 LIBRARY OVERVIEW REPORT - FEBRUARY AND MARCH 2024**

**RESOLUTION OM25/ 04/24**

Moved: Cr Kim Coghlan  
 Seconded: Cr Dan Ballard

**THAT** Council receives and accepts the February and March 2024 Library Overview Report as presented.

**CARRIED 7**

**13.5 SPLASHEZ OVERVIEW REPORT - FEBRUARY AND MARCH 2024**

**RESOLUTION OM26/ 04/24**

Moved: Cr Kim Coghlan  
 Seconded: Cr John Tully

**THAT** Council receives and accepts the February and March 2024 Splashez Overview Report as presented.

**CARRIED 7**

**13.6 SPLASHEZ - AQUA TOWER FEES**

**RESOLUTION OM27/ 04/24**

Moved: Cr Kim Coghlan

Seconded: Cr John Tully

**THAT** Council confirm the fee structure associated with the operations of the Aqua Tower located at the Splashez Aquatic centre.

Option 1 – No additional charges are applied.

**CARRIED 7**

### 13.7 APPROVAL FOR ENVIRONMENTAL CHARGE PROJECT 23/24

#### RESOLUTION OM28/ 04/24

Moved: Cr James Coghlan

Seconded: Cr Kim Coghlan

**THAT** Council approves the pending Environmental Charge Project for the 2023/2024 Financial Year and the budget of \$50,000 to undertake the project.

**CARRIED 7**

### 13.8 DEVELOPMENT AND LAND USE OVERVIEW REPORT - QUARTER 3

#### RESOLUTION OM29/ 04/24

Moved: Cr James Coghlan

Seconded: Cr Travis Crowther

**THAT** Council receives and notes the Development and Land Use Overview Report - Quarter 3.

**CARRIED 7**

## 14 INFRASTRUCTURE SERVICES REPORTS

### 14.1 OUTBACK AT ISA - CARRY OVER REQUEST

#### RESOLUTION OM30/ 04/24

Moved: Cr John Tully

Seconded: Cr John Doyle

**THAT** Council approve Phase 2 of the Outback at Isa Visitor Centre Refurbishment Design Project, allocating \$192,645.60 (ex. GST) to the 23/24 Capital Works program.

In Favour: Crs Peta MacRae, Dan Ballard, James Coghlan, Travis Crowther, John Doyle and John Tully

Against: Cr Kim Coghlan

**CARRIED 6/1**

### 14.2 TELSTRA HILL RESEAL AND CARPARK STAGE 1 (RFT2023-29)

#### RESOLUTION OM31/ 04/24

Moved: Cr Kim Coghlan  
Seconded: Cr Dan Ballard

**THAT** Council award the Telstra Hill Stage 1 RFT2023-029 contract to Oaka Constructions Pty Ltd for the value of \$362,328.06 (Ex GST) and delegate authority to the Chief Executive Officer to negotiate, finalise and enter into the contract.

AND approves the additional \$114,156.06 (ex GST) required in the 23/24 budget to deliver the project.

**CARRIED 7**

## 15 GENERAL BUSINESS

The Mayor advised that, in the short term, General Business will be utilised for Councillors to provide advice on their 'big picture items', events of interest and relevant updates.

Each Councillor provided a short update.

Meeting adjourned at 10.00am.

Meeting reconvened at 10:10am.

## 16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

### RESOLUTION OM32/ 04/24

Moved: Mayor Cr Peta MacRae  
Seconded: Cr Kim Coghlan

**THAT** Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012:

#### 16.1 Audit and Risk Management Committee Meeting Minutes dated 21 February 2024 - Unconfirmed

This matter is considered to be confidential under Section 254J - (c) and (f) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget and matters that may directly affect the health and safety of an individual or a group or individuals.

#### 16.2 Variations to 2022 & 2023 DRFA Restoration Works

This matter is considered to be confidential under Section 254J - (g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**CARRIED 7**

### RESOLUTION OM33/ 04/24

Moved: Mayor Cr Peta MacRae  
Seconded: Cr Kim Coghlan

**THAT** Council moves out of Closed Council into Open Council.

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**CARRIED 7**

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**16.1 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING MINUTES DATED 21 FEBRUARY 2024 - UNCONFIRMED****RESOLUTION OM34/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr Dan Ballard

**THAT** Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 21 February 2024 as presented.**CARRIED 7**

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**16.2 VARIATIONS TO 2022 & 2023 DRFA RESTORATION WORKS****RESOLUTION OM35/ 04/24**

Moved: Cr Travis Crowther

Seconded: Cr John Tully

**THAT** Council

1. Authorise the CEO to negotiate with Brindell Pty Ltd T/A Remploy, for the Yelvertoft Barkly Downs Road scope variation under current Contract No. 2023-42 2023 DRFA Restoration Works Package 2 and award a contract variation up to a value of \$ 900,000 (excl. GST) under the provisions of section 235(a) of the *Local Government Regulation 2012*.
2. Authorise the CEO to negotiate with Commins Contracting Pty Ltd, for the Bortala Road scope variation under current Contract No. 2022-126 2022 DRFA Restoration Works Package 2 and award a contract variation to the value of \$ 450,000 (excl. GST) under the provisions of section 235(a) of the *Local Government Regulation 2012*.
3. Allocate additional 23/24 Financial Year budget for Yelvertoft Barkly Downs and Bortala Road Restoration projects accordingly, noting works are fully funded by the Queensland Reconstruction Authority (QRA).

**CARRIED 7**

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**There being no further business the Meeting closed at 10.19am.**

**The minutes of this meeting were confirmed at the Council Meeting held on 22 May 2024.**

.....  
**MAYOR MACRAE**

**6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS****6.1 OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL MEETINGS AS AT 17 MAY 2024.****Document Number: 809805****Author: Acting Senior Executive Assistant****Authoriser: Acting Chief Executive Officer****EXECUTIVE SUMMARY**

Outstanding actions from previous Council Meetings as at 17 May 2024.

**RECOMMENDATION****THAT** Council receives and notes the outstanding actions from previous Council Meetings as at 17 May 2024.

Meeting	Officer	Title	Target
Council 28/02/2024	Community Development Officer	RADF (Regional Arts Development Fund) Council Initiated Project	30/08/2024
Council 15/09/2023	Director Corporate Services	Notice of Motion - Mayor, Cr Danielle Slade	30/09/2024
Council 19/04/2023	Community Development Officer	RADF - Council Initiated Project - True Country	30/05/2024
Council 21/06/2023	Community Development Officer	Youth Strategy 2023-2027	30/12/2024
Council 22/11/2023	Manager Economic and Community Development	Expressions of Interest to Host 2024 NQ Sportstar Awards	30/11/2024
Council 24/04/2024	Manager Economic and Community Development	Splashz - Aqua Tower Fees	8/05/2024
Council 24/04/2024	Coordinator Environmental Services	Approval for Environmental Charge Project 23/24	8/05/2024
Council 24/04/2024	Coordinator Corporate Governance	2023-2024 Annual Operational Plan - Third Quarter Update	8/05/2024
Council 24/04/2024	Project Manager	Telstra Hill Reseal and Carpark Stage 1 (RFT2023-29)	8/05/2024
Council 24/04/2024	Community Development Officer	Community Grants Round 2 2023-2024	8/05/2024
Council 24/04/2024	Project Manager	Outback at Isa - Carry Over Request	8/05/2024
Council 24/04/2024	Coordinator Revenue and Customer Service	Updated Rates and Charges Debt Recovery Policy V6	8/05/2024

**ATTACHMENTS**

Nil

**7 DECLARATIONS OF CONFLICTS OF INTEREST**

**8 MAYORAL MINUTE**

Nil

**9 READING AND CONSIDERATION OF CORRESPONDENCE**

Nil

**10 NOTICES OF MOTION**

Nil

**11 EXECUTIVE SERVICES REPORTS**

Nil

**12 CORPORATE SERVICES REPORTS****12.1 FINANCE OVERVIEW REPORT - APRIL 2024**

**Document Number:** 809104

**Author:** Manager, Corporate and Financial Services

**Authoriser:** Director Corporate Services

**Directorate:** Corporate Services

**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The April 2024 Finance Overview Report is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the April 2024 Finance Overview Report as presented.

**OVERVIEW**

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date. This report provides information to Council regarding key metrics, trends and actual financial performance for the month ended 30 April 2024 against the Budget FY23/24 targets as adopted by the Council budget.

**VARIANCES AND ITEMS OF SIGNIFICANCE**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the Council's actual performance against budgeted performance must be provided to the Council.

The following report covers the following key areas (in order) of the list:

1. Operational Performance (Actual vs Budget)
2. Capital Revenue and Expenses
3. Plant, Property, and Equipment (Work-In-Progress)
4. Financial Sustainability Ratios
5. Rates and Water Update
6. Borrowings
7. Cash and Cash Equivalent Movement Comparison

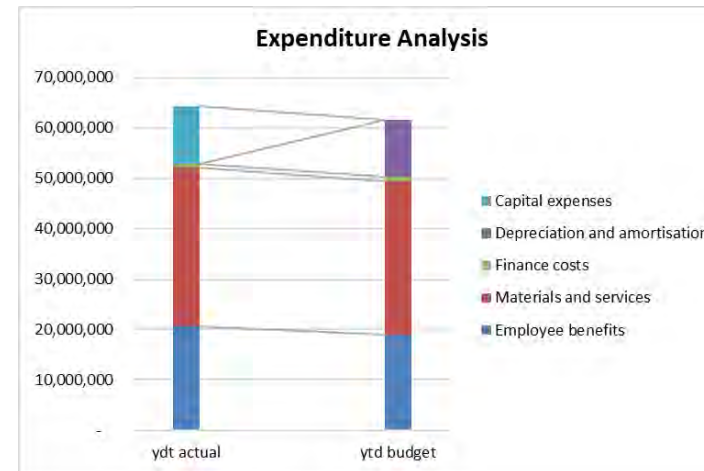
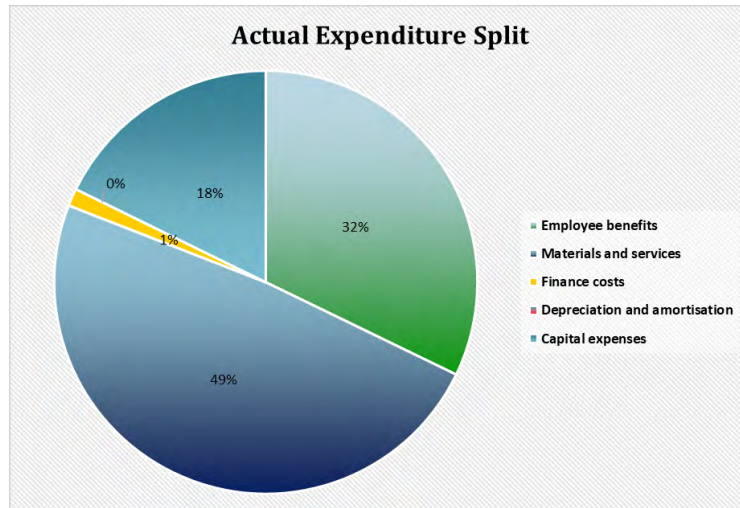
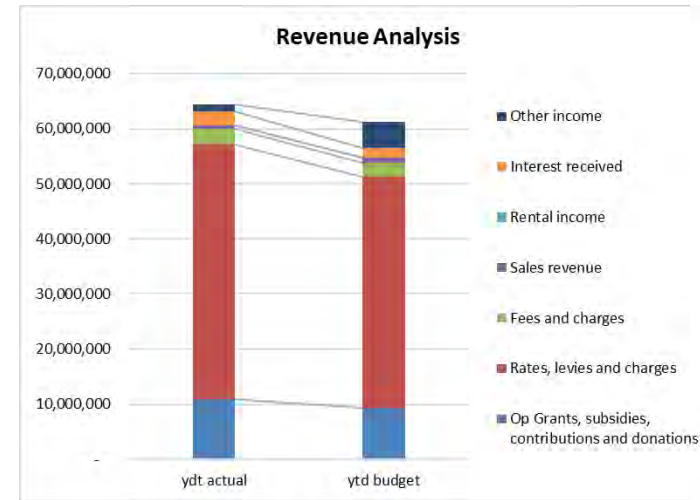
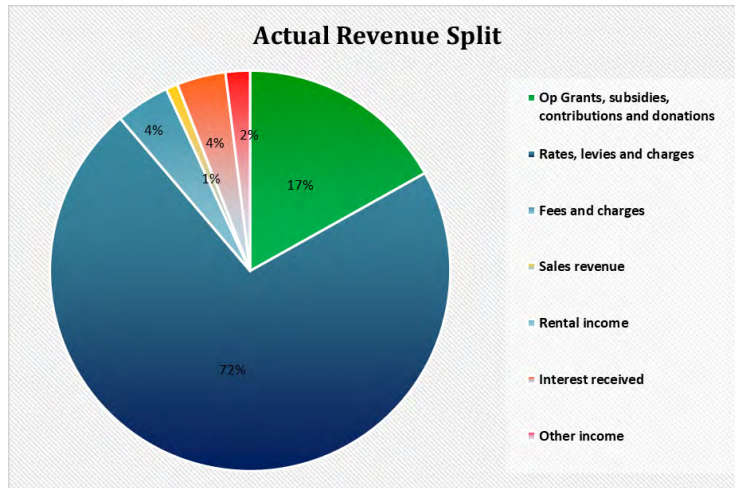


## 1. OPERATIONAL PERFORMANCE (Actual vs. Budget)

### Revenue and Expenditure Summary as of 30 April 2024

The below summary shows a brief snapshot of how the Council is tracking in the current year against the budget for the year as adopted by the Council.

Operational Performance		Actual YTD FY23/24	Budget YTD FY23/24	YTD Actuals Less YTD Budget \$	Variance as a % of YTD Budget %	Comments on significant variances
<b>Revenue</b>						
<b>Recurrent revenue</b>						
Rates, levies and charges	3(a)	46,303,681	42,013,333	4,290,348	↑ 10%	Rates Notice for period Jan to Jun 24 issued on mid Feb 24
Fees and charges	3(b)	2,803,941	2,507,425	296,516	↑ 12%	Within normal tolerance
Sales revenue	3(c)	622,690	880,833	(258,143)	↓ -29%	Batch Plant Revenue not realised
Grants, subsidies, contributions and donations	3(d)	10,879,923	9,317,934	1,561,989	↑ 17%	QRA flood works payment received
<b>Total recurrent revenue</b>		<b>60,610,235</b>	<b>54,719,526</b>	<b>5,890,709</b>	<b>↑ 11%</b>	
<b>Other Income</b>						
Interest received	4(a)	2,539,239	1,795,473	743,766	↑ 41%	Interest rates from QTC including rates
Other income	4(b)	1,271,800	4,763,193	(3,491,393)	↓ -73%	timing of water dividend
Other capital income	5	1,602,461.00	-	1,602,461.00	→ 0%	Changes in restoration discount rate
<b>Total income</b>		<b>66,023,735</b>	<b>61,278,192</b>	<b>4,745,544</b>	<b>↑ 8%</b>	
<b>Expenses</b>						
<b>Recurrent expenses</b>						
Employee benefits	6	(20,705,924)	(18,960,809)	1,745,115	↓ -9%	Over due to unbudgeted OT
Materials and services	7	(31,344,757)	(30,354,785)	989,972	↓ -3%	Mainly flood damage expenditure and progress claim, payment received
Finance costs	8	(862,843)	(934,664)	(71,821)	↑ 8%	higher than budgeted transaction cost
Depreciation and amortisation	13	(11,413,652)	(11,417,653)	(4,001)	↑ 0%	
<b>Total recurrent expenses</b>		<b>(64,327,176)</b>	<b>(61,667,912)</b>	<b>2,659,264</b>	<b>↓ -4%</b>	



**2. CAPITAL REVENUE AND EXPENSES**

The below statement shows a comparison between the Capital Revenue and Expenses as at 30 April 2024 actuals vs Budget for FY23/24.

		<b>Actual YTD FY23/24</b>	<b>Full Budget FY23/24</b>	<b>YTD Actuals Less Full Budget</b>	<b>Variance as a % of Full Budget</b>	<b>Comments on significant variances</b>
<b>Capital</b>						
<b>Capital revenue</b>						
Grants, subsidies, contributions and donations	3(d)	4,240,508	16,795,859	(12,555,351) ↓	-75%	progress claims to be made
<b>Total capital revenue</b>		<b>4,240,508</b>	<b>16,795,859</b>	<b>(12,555,351)</b>		

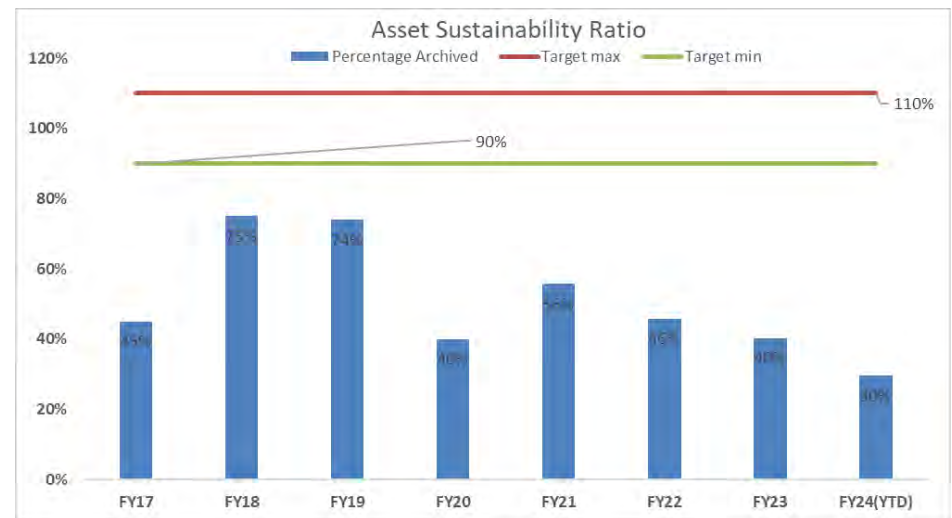
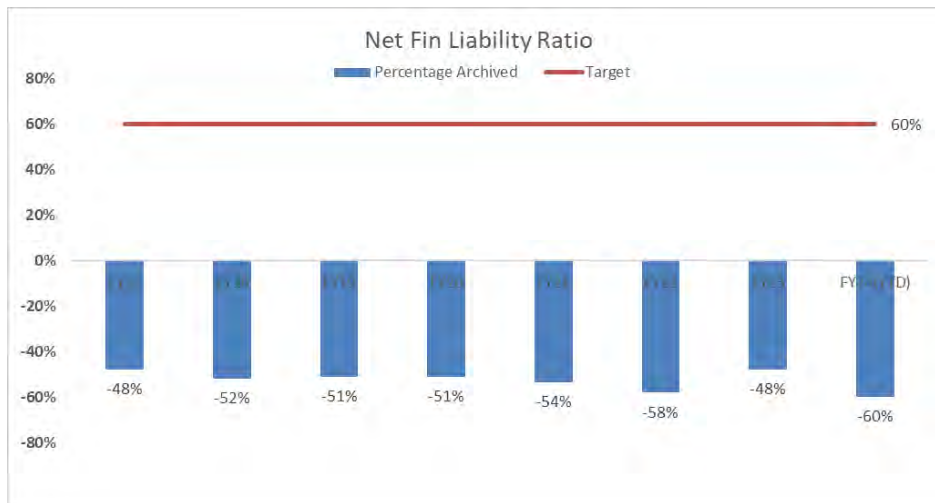
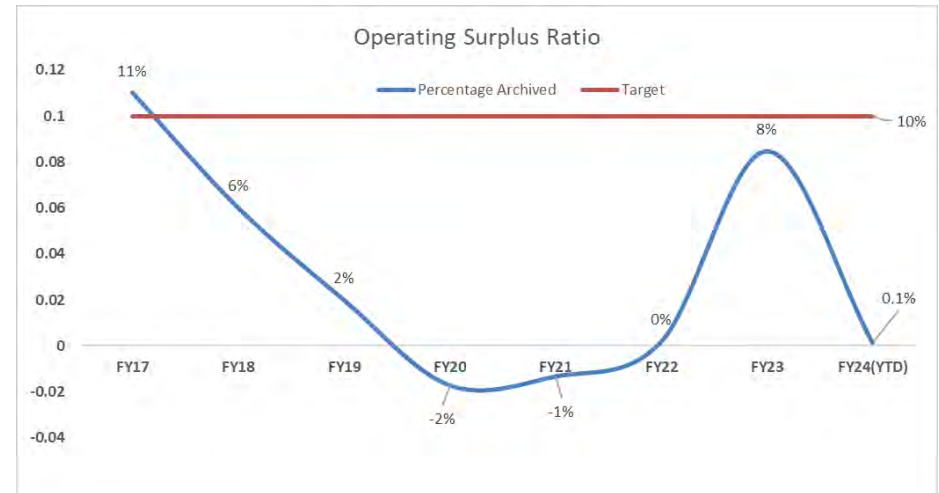
**3. PLANT, PROPERTY AND EQUIPMENT**

The below statement shows a comparison between the Property, Plant and Equipment as at 30 April 2024 actuals vs Budget for FY23/24.

		<b>Actual YTD FY23/24</b>	<b>Full Budget FY23/24</b>	<b>YTD Actuals Less Full Budget</b>	<b>Variance as a % of Full Budget</b>	<b>Comments on significant variances</b>
<b>Plant, Property &amp; Equipment</b>						
Other Additions		26,532,487	31,529,902	(4,997,415) ↓	-16%	MRF Additions
Renew als		3,378,501	14,522,040	(11,143,539) ↓	-77%	
<b>Total Work In Progress</b>		<b>29,910,989</b>	<b>46,051,942</b>	<b>(16,140,953)</b>		

4. FINANCIAL SUSTAINABILITY RATIOS

Ratio	Benchmark	2023-24
<b>Operating Surplus Ratio</b> (measures council profitability)	0% -10 %	0%
<b>Asset Sustainability Ratio</b> (measures the extent we are sustaining our asset base)	> 90 %	30%
<b>Net Financial liabilities Ratio</b> (measures the extent to which our financial liabilities can be serviced by our operating)	< 60%	-60%
<b>Asset Consumption Ratio</b> (measures extent to which assets are being consumed)	> 60 %	58.51
<b>Council Controlled Revenue Ratio</b> (measures capacity to generate revenue internally)	> 60 %	77%
<b>Unrestricted Cash Expense Cover Ratio</b> (measures number of months council without having to raise revenue or borrow)	> 6 months	9.93
<b>Total Debt Cover Ratio</b> (This ratio simply explains the ability of council to meet its loan repayments.)	> 2	4.85



**5. RATES AND WATER UPDATE**

- Quarter and 6-monthly Water Meter readings for residential and non-residential were reviewed and final adjustments will be done on 10-11 May 2024 and, notices will be issued next week.
- Notifications will be on the Water Notices to request for customers to re-register for electronic e-notices. Notification is on the Water Notices for ratepayers to link this account to their email as well.
- Reminder Notices were issued to ratepayers on 02 May 2024 for those who that received their Rates Notices on 12 February which was due on 13 March 2024.
- Manual water meter readings are still being taken and will be averaged back to 31.03.2024 due to incorrect readings downloaded from Suez (Smart Meter) for billing issued 30.09.2023. Transmitter issues on approx. 74 Devices resulted in consumption totals over 90,000kl. Review of these readings and adjustments are being finalised and new notices will be issued.

**Notice of Intention to Sell (NOITS) Land Update**

- **Resolution OM26/07/23**

10 properties (9 properties listed in this Resolution + 1 property from earlier resolution) had NOITS issued on 23.10.2023

Update on 5 properties still outstanding from previous report for 31 March 2024.

2 properties were not eligible for Auction Notice on 09.02.2024 (due to timeframes and delivery date of NOITS)

- King & Co prepared Auction Notices which were signed by CEO on 2 May 2024.with service to be completed by 15 May 2024 (14 days prior to auction date – 30 May 2024)

3 properties had Auction Notice issued 09.02.2024 and went to Auction 14.03.2024.

All 3 properties were passed in as they did not reach reserve.

- Contract of Sale entered into, and Settlement was completed for 1 property on 22 April 2024
- King & Co have prepared a Sale Notice for each of the remaining 2 properties for signing by the CEO.

- **23 August 2023 Resolution OM35/08/23**

30 Properties listed in Resolution – 27 Notices of Intention to Sell were forwarded by Registered Post on 27 November 2023.

Update on 9 properties still outstanding from previous report for 31 March 2024

King & Co prepared nine (9) Auction Notices which were signed by CEO on 2 May 2024.with service to be completed by 15 May 2024 (14 days prior to auction date – 30 May 2024)

- Total Rates & Charges owing on 1 property have been paid after the Auction Notice was issued and served.
- Concession Applications for 2 properties have been submitted for consideration at the May 2024 Council Meeting.

• **February 2024 Resolution OM20/02/24**

3 properties - Council adopted a new Resolution at the February 2024 Council Meeting to Sell the Land –

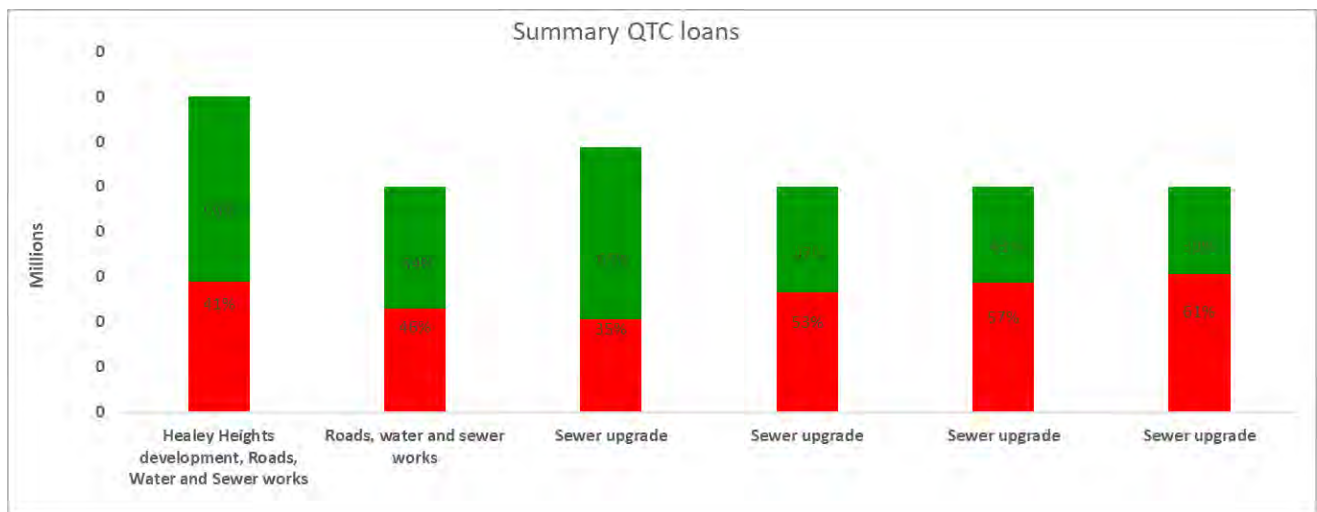
- (NOITS issued to all interested parties)
- Total outstanding as at 14 March 2024 - \$102,332.81 (this includes 1<sup>st</sup> & 2<sup>nd</sup> Half levies for 2023/24)
- Part payments have been received on each of the 3 properties.

**6. BORROWINGS**

Council loan repayments are paid every quarter on the first working day. The balance as of 30 April 2024 was \$15.833 million.

Summary of Loans QTC as at 30 April 2024

QTC Reference number	GL Number		Description	Loans Month/Year Start	Original Principal \$'000	Loan Balances \$'000	Interest Rate	Final Payment Due
80884	1000-5230-0000	Capital Works 08/09	Healey Heights development, Roads, Water and Sewer works	March 2009	7,000	2,899	7.28%	15/06/2029
80879	1000-5235-0000	Capital Works 09/10	Roads, water and sewer works	December 2009	5,000	2,286	6.39%	15/06/2030
80878	1000-5236-0000	Capital works 10/11	Sewer upgrade	December 2010	5,875	2,055	6.30%	15/12/2028
80883	1000-5237-0000	Sewerage Upgrade	Sewer upgrade	September 2011	5,000	2,665	4.89%	15/06/2032
81176	1000-5238-0000	Sewerage	Sewer upgrade	September 2012	5,000	2,865	5.06%	15/12/2032
80882	1000-5239-0000	Sewerage 2013/14	Sewer upgrade	September 2013	5,000	3,063	4.32%	15/03/2034
<b>Total</b>					<b>32,875</b>	<b>15,833</b>		

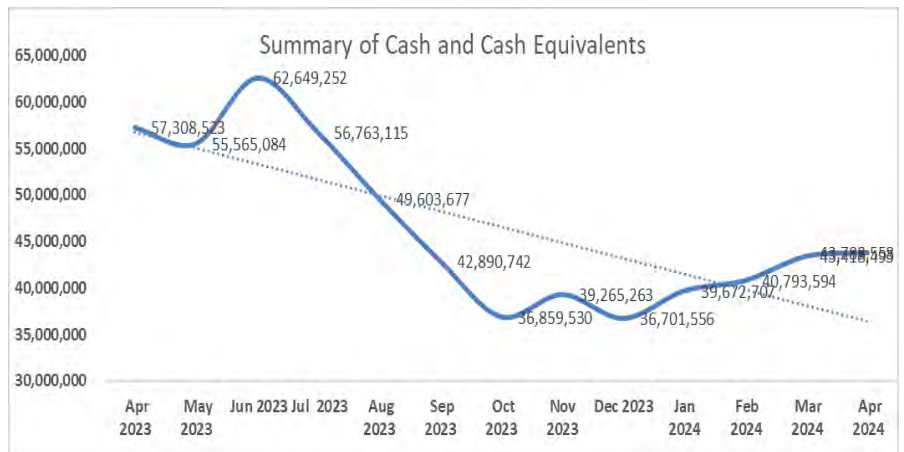


**7. CASH AND CASH EQUIVALENT MOVEMENT COMPARISON**

Cash at Bank – 30 April 2024	\$ 43,788
Total Cash Restrictions	\$ (3,984)
<b>TOTAL UNRESTRICTED CASH</b>	<b>\$ 39,804</b>

MICC had \$39.804 million cash on hand at the end of April 2024. The restricted cash as defined by the Council consists of grants received in advance for which MICC has contractual obligations. There are no short-term issues regarding cash on hand.

Summary of Cash and Cash Equivalents	
Month FY23/24	Cash Balance
Apr 2023	57,308,523
May 2023	55,565,084
Jun 2023	62,649,252
Jul 2023	56,763,115
Aug 2023	49,603,677
Sep 2023	42,890,742
Oct 2023	36,859,530
Nov 2023	39,265,263
Dec 2023	36,701,556
Jan 2024	39,672,707
Feb 2024	40,793,594
Mar 2024	43,418,493
Apr 2024	43,788,558



**ATTACHMENTS**

- MICC Financial Statements - 30 April 2024** [↓](#)

**Mount Isa City Council**  
**Financial Statements**  
**For the period ended 30 April 2024**



**Mount Isa City Council**  
**Financial statements**  
**For the period ended 30 April 2024**

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Current Year Financial Sustainability Statement  
Unaudited Long Term Financial Sustainability Statement

**Mount Isa City Council**  
**Statement of Comprehensive Income**  
**For the period ended 30 April 2024**

	Actual YTD FY23/24	Revised Budget FY23/24
Note	\$	\$
<b>Income</b>		
<b>Revenue</b>		
<b>Recurrent revenue</b>		
Rates, levies and charges	3(a) 46,303,681	50,416,000
Fees and charges	3(b) 2,803,941	3,008,910
Sales revenue	3(c) 622,690	1,057,000
Grants, subsidies, contributions and donations	3(d) 10,879,923	11,181,521
<b>Total recurrent revenue</b>	<u>60,610,235</u>	<u>65,663,431</u>
<b>Capital revenue</b>		
Grants, subsidies, contributions and donations	3(d) 4,240,508	16,795,859
<b>Total capital revenue</b>	<u>4,240,508</u>	<u>16,795,859</u>
Rental income	-	-
Interest received	4(a) 2,539,239	2,154,567
Other income	4(b) 1,271,800	5,715,832
Other capital income	5 1,602,461	-
<b>Total income</b>	<u>70,264,243</u>	<u>90,329,689</u>
<b>Expenses</b>		
<b>Recurrent expenses</b>		
Employee benefits	6 (20,705,924)	(22,752,971)
Materials and services	7 (31,344,757)	(36,425,742)
Finance costs	8 (862,843)	(1,121,597)
Depreciation and amortisation		
Property, plant and equipment	13 (11,413,652)	(13,701,184)
Intangible assets	-	-
	<u>(64,327,176)</u>	<u>(74,001,494)</u>
<b>Capital expenses</b>	9 -	-
<b>Total expenses</b>	<u>(64,327,176)</u>	<u>(74,001,494)</u>
<b>Net result</b>	<u>5,937,068</u>	<u>16,328,195</u>
<b>Other comprehensive income</b>		
<b>Items that will not be reclassified to net result</b>		
Increase / (decrease) in asset revaluation surplus	13 -	-
<b>Total other comprehensive income for the year</b>	<u>-</u>	<u>-</u>
<b>Total comprehensive income for the year</b>	<u>5,937,068</u>	<u>16,328,195</u>

*"The above statement should be read in conjunction with the accompanying notes and accounting policies"*

Operating	Net operating result (excluding capital items)	94,099	(467,664)
	Total operating revenue (excluding capital items)	64,421,274	73,533,830
	<b>Operating surplus ratio</b>	<b>A 0.1%</b>	<b>-0.6%</b>
		<b>T 0-10%</b>	<b>0-10%</b>

**Mount Isa City Council  
Statement of Financial Position  
For the period ended 30 April 2024**

		Actual YTD FY23/24	Revised Budget FY23/24
Note	\$	\$	
<b>Current assets</b>			
Cash and cash equivalents	10	43,788,558	55,136,512
Receivables	11	19,176,023	5,973,676
Inventories	12	378,260	218,505
Contract assets	14	2,458,993	2,458,993
<b>Total current assets</b>		<b>65,801,834</b>	<b>63,787,686</b>
<b>Non-current assets</b>			
Other financial assets	20	1	1
Property, plant and equipment	13	667,837,485	680,147,768
Intangible assets		-	-
<b>Total non-current assets</b>		<b>667,837,486</b>	<b>680,147,769</b>
<b>Total assets</b>		<b>733,639,320</b>	<b>743,935,455</b>
<b>Current liabilities</b>			
Payables	15	6,371,199	3,781,404
Contract liabilities	14	3,984,218	2,933,309
Borrowings	16	512,970	1,971,454
Provisions	17	2,404,280	2,274,149
Other liabilities		-	979,033
<b>Total current liabilities</b>		<b>13,272,666</b>	<b>11,939,347</b>
<b>Non-current liabilities</b>			
Borrowings	16	15,319,612	13,386,307
Provisions	17	9,953,998	10,558,884
Other liabilities			
<b>Total non-current liabilities</b>		<b>25,273,609</b>	<b>23,945,192</b>
<b>Total liabilities</b>		<b>38,546,276</b>	<b>35,884,539</b>
<b>Net community assets</b>		<b>695,093,044</b>	<b>708,050,915</b>
<b>Community equity</b>			
Asset revaluation surplus		408,612,688	408,612,688
Retained surplus		286,480,356	299,438,227
<b>Total community equity</b>		<b>695,093,044</b>	<b>708,050,915</b>

*"The above statement should be read in conjunction with the accompanying notes and accounting policies."*

**Mount Isa City Council  
Statement of Changes in Equity  
For the period ended 30 April 2024**

	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
<b>Restated balance at 30 June 2020</b>	<b>219,461,687</b>	<b>253,204,277</b>	<b>472,665,964</b>
Net result	-	8,882,481	8,882,481
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	22,885,354	-	22,885,354
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>22,885,354</b>	<b>8,882,481</b>	<b>31,767,835</b>
<b>Balance as at 30 June 2021</b>	<b>242,347,041</b>	<b>262,086,759</b>	<b>504,433,799</b>
Net result	-	706,648	706,648
Adjustment on correction of error		311,657	311,657
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	33,968,839		33,968,839
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>33,968,839</b>	<b>1,018,305</b>	<b>34,987,143</b>
<b>Balance as at 30 June 2022</b>	<b>276,315,879</b>	<b>263,105,064</b>	<b>539,420,942</b>
Net result	-	17,422,313	17,422,313
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	132,296,808		132,296,808
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>132,296,808</b>	<b>17,422,313</b>	<b>149,719,121</b>
<b>Balance as at 30 June 2023</b>	<b>408,612,688</b>	<b>280,527,377</b>	<b>689,140,065</b>
Opening Balance Adjustment			
Net result	-	5,952,980	5,952,980
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus			-
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>-</b>	<b>5,952,980</b>	<b>5,952,980</b>
<b>Balance as at 30 April 2024</b>	<b>408,612,688</b>	<b>286,480,357</b>	<b>695,093,044</b>

**Mount Isa City Council  
Statement of Cash Flows  
For the period ended 30 April 2024**

Note	Actual YTD FY23/24 \$	Revised Budget FY23/24 \$
<b>Cash flows from operating activities</b>		
Receipts from customers	44,801,029	68,836,670
Payments to suppliers and employees	(53,545,859)	(63,533,794)
	(8,744,830)	5,302,876
Interest received	2,539,239	2,154,560
Operating Grants and Contributions	10,879,923	12,475,000
Rental & Other Income	2,874,261	-
Borrowing costs	(862,843)	(949,623)
<b>Net cash inflow (outflow) from operating activities</b>	18 6,685,751	18,982,812
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	(29,910,989)	(40,488,940)
Capital Grants, Subsidies, Contributions and Donations	4,240,508	16,795,859
Proceeds from sale of property plant and equipment	-	(948,287)
<b>Net cash inflow (outflow) from investing activities</b>	(25,670,481)	(24,641,368)
<b>Cash flows from financing activities</b>		
Repayment of borrowings	(1,379,366)	(1,854,185)
<b>Net cash inflow (outflow) from financing activities</b>	(1,379,366)	(1,854,185)
<b>Net increase (decrease) in cash and cash equivalent held</b>	(20,364,094)	(7,512,740)
<b>Cash and cash equivalents at the beginning of the financial year</b>	64,152,652	62,649,252
<b>Cash and cash equivalents at end of the reporting period</b>	10 43,788,558	55,136,512

"The above statement should be read in conjunction with the accompanying notes and accounting policies".

**Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 April 2024**

**2. Analysis of Results by Function**

**2(a) Components of council functions**

The activities relating to the council's components reported on in Note 2(b) are as follows :

**Business Services and finance**

This function includes budget support, financial accounting, taxation advice, asset management, marketing and communication and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

**Construction and maintenance**

Construction and maintenance is responsible for constructing new and maintaining existing infrastructure across a diverse range of assets that underpin the wellbeing of the Mount Isa community. These assets include roads, drains, stormwater, cemeteries, parks and open spaces.

**Community services**

The goal of community services is to ensure Mount Isa City Council is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services.

This function includes:

- libraries
- entertainment venues
- public health services including vaccination clinics
- environmental licences and approvals, mosquito and other pest management programs
- animal management

**Planning and development**

This function facilitates the City's growth and prosperity through well planned and quality development. The objective of planning and development is to ensure the Mount Isa City Council is well designed, efficient and facilitates growth yet also preserves the character and natural environment of the city. This function includes activities and services related to city, neighbourhood and regional planning, and management of development approval processes.

**Transport infrastructure**

The objective of the transport infrastructure program is to ensure the community is serviced by a high quality and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

**Waste management**

The goal of this function is to protect and support our community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

**Water and Sewerage infrastructure**

The goal of this program is to support a healthy, safe community through sustainable water and sewerage services. This function includes all activities relating to water.

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 April 2024**

<b>3</b>	<b>Revenue</b>	<b>Actual YTD</b>	<b>Revised Budget</b>
<b>(a)</b>	<b>Rates, levies and charges</b>	<b>FY23/24</b>	<b>FY23/24</b>
		<b>\$</b>	<b>\$</b>
	General rates	17,201,366	19,047,000
	Separate rates	534,987	509,000
	Water	11,030,061	11,058,000
	Water consumption, rental and sundries	4,839,053	6,873,000
	Sewerage	8,152,014	8,328,000
	Waste Management	4,691,054	4,766,000
	Total rates and utility charge revenue	46,448,535	50,581,000
	Less: Pensioner remissions	(144,853)	(165,000)
		<u>46,303,681</u>	<u>50,416,000</u>
<b>(b)</b>	<b>Fees and charges</b>		
	Animal Control	116,332	221,728
	Buchanan Park fees	58,856	37,000
	Building and Development	325,541	577,000
	Cemetery fees	76,856	150,000
	Finance	42,755	93,600
	Infringements	1,856	48,672
	Licences and registrations	116,604	-
	Other fees and charges	447,781	524,280
	Refuse tip and recycling	1,617,361	1,356,630
		<u>2,803,941</u>	<u>3,008,910</u>
<b>(c)</b>	<b>Sales revenue</b>		
	<b>Rendering of services</b>		
	Contract and recoverable works	11,891	151,500
	Concrete sales	610,799	905,500
	<b>Total Sales Revenue</b>	<u>622,690</u>	<u>1,057,000</u>
<b>(d)</b>	<b>Grants, subsidies, contributions and donations</b>		
<b>(i)</b>	<b>Operating</b>		
	General purpose grants	474,775	9,396,955
	State government subsidies and grants	10,405,148	1,784,566
		<u>10,879,923</u>	<u>11,181,521</u>
<b>(ii)</b>	<b>Capital</b>		
	State & Commonwealth Government subsidies and grants	4,230,508	16,795,859
	Commonwealth Government subsidies and grants	-	-
	Contributions	10,000	-
	Total capital grants, subsidies and	<u>4,240,508</u>	<u>16,795,859</u>
		<u>4,240,508</u>	<u>16,795,859</u>
<b>4</b>	<b>Interest and other income</b>		
<b>(a)</b>	<b>Interest received</b>		
	Interest received from bank and term deposits is accrued over the term of the investment.		
	Interest received from term deposits		
	Interest received from financial institutions	1,939,736	1,583,933
	Interest from overdue rates and utility charges	599,503	570,634
		<u>2,539,239</u>	<u>2,154,567</u>
<b>(b)</b>	<b>Other income</b>		
	Dividends are recognised when they are declared.		
	Dividend (Mount Isa Water Board)	-	3,625,294
	Other income	1,271,800	2,090,538
		<u>1,271,800</u>	<u>5,715,832</u>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 April 2024

	Actual YTD FY23/24	Revised Budget FY23/24
	\$	\$
<b>5 Other Capital income</b>		
Adjustment due to change in cost estimate	1,602,461	-
<b>Total Other Capital Income</b>	<u>1,602,461</u>	<u>-</u>
<b>6 Employee benefits</b>		
Employee benefit expenses are recorded when the service has been provided by the employee.		
Staff wages and salaries	16,159,851	17,536,681
Councillors' remuneration	554,315	543,094
Annual, Sick and Long Service Leave Entitlements	2,492,040	2,928,899
Workers compensation Insurance	291,258	291,258
Fringe Benefits Tax (FBT)	59,053	79,774
Superannuation	1,154,468	2,075,440
	<u>20,710,985</u>	<u>23,455,146</u>
Less: Capitalised employee expenses	(5,061)	(702,175)
	<u>20,705,924</u>	<u>22,752,971</u>
	Actual YTD FY23/24	Revised Budget FY23/24
	\$	\$
<b>7 Materials and services</b>		
Audit Fees *	119,264	220,000
Bulk Water Purchases	8,998,532	13,886,217
Communications and IT	2,298,459	1,930,224
Council Enterprises Support	1,067,289	1,150,000
Governance and Promotions	912,091	3,502,529
Land Use Planning and Regulation	201,065	256,000
Parks and Gardens	866,014	1,871,500
Road Maintenance	2,593,726	1,676,738
Flood Works	6,663,540	1,769,766
Utilities	958,275	
Vehicle and plant operating costs	2,484,837	1,915,478
Waste Levy Payments (Total)	1,136,483	2,073,949
Waste Levy Refund **	(632,022)	(863,760)
Waste Management	2,075,662	1,944,869
Water and Sewerage Maintenance	1,633,230	1,481,996
Other materials and services	(696,767)	3,610,235
	<u>31,344,757</u>	<u>36,425,742</u>
<b>8 Finance costs</b>		
Finance costs charged by the Queensland Treasury Corporation	739,447	949,597
Bank charges	123,396	172,000
	<u>862,843</u>	<u>1,121,597</u>
<b>9 Capital expenses</b>		
Total Capital expenses	<u>-</u>	<u>-</u>



**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 April 2024**

	Actual YTD FY23/24	Revised Budget FY23/24
<b>10 Cash and cash equivalents</b>		
Cash at bank and on hand	103,206	
Deposits at call	43,685,352	55,136,512
Term deposits	-	
Balance per Statement of Financial	<u>43,788,558</u>	<u>55,136,512</u>
Less bank overdraft	-	
Balance per Statement of Cash Flows	<u>43,788,558</u>	<u>55,136,512</u>
Cash and cash equivalents	43,788,558	55,136,512
Less: Externally imposed restrictions on cash	<u>(3,984,218)</u>	
Unrestricted cash	<u>39,804,340</u>	<u>55,136,512</u>
<b>Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:</b>		
Unspent Government Grants and Subsidies	3,984,218	2,933,309
Special Rate Levies Unspent		-
Unspent developer contributions		-
<b>Total externally imposed restrictions on cash assets</b>	<u>3,984,218</u>	<u>2,933,309</u>
	Actual YTD FY23/24	Revised Budget FY23/24
<b>11 Receivables</b>		
	\$	\$
<b>Current Trade and Other Receivables</b>		
Rates and charges	10,812,944	5,973,676
Statutory Charges (Water charges not yet levied)	5,341,955	
GST Recoverable	(610,942)	
Prepayments	220,583	
Other debtors	3,411,483	
	<u>19,176,023</u>	<u>5,973,676</u>
Less: Expected credit losses		
Rates and general debtors	-	
<b>Total Current Trade and Other Receivables</b>	<u>19,176,023</u>	<u>5,973,676</u>
<b>12 Inventories</b>		
<b>Inventories held for distribution</b>		
Other trading stocks	193,180	218,505
Quarry and road materials	121,159	-
Plant and equipment stores	63,922	-
	<u>378,260</u>	<u>218,505</u>
<b>Total inventories</b>	<u>378,260</u>	<u>218,505</u>

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 April 2024**

13 **Property, Plant and Equipment**

**Council**

Basis of measurement

Fair value category

**Asset values**

Opening gross value as at 1 July 2023

Additions

**Closing gross value as at 30 April 2024**

**Accumulated depreciation and impairment**

Opening balance as at 1 July 2023

Depreciation expense

**Accumulated depreciation as at 30 April 2024**

**Total Written Down Value as at 30 April 2024**

Range of estimated useful life in years

Land and improvements	Buildings and Other Structures	Other plant and equipment	Road, drainage and bridge network	Water	Sewerage	Work in progress	Total
Fair Value	Fair Value	At Cost	Fair Value	Fair Value	Fair Value	Cost	
Level 2	Levels 2 & 3		Level 3	Level 3	Level 3		
\$	\$	\$	\$	\$	\$	\$	\$
6,873,636	171,684,064	21,009,848	460,739,525	178,489,182	143,004,488	23,250,401	1,005,051,143
-	-	-	-	-	-	29,910,989	29,910,989
6,873,636	171,684,064	21,009,848	460,739,525	178,489,182	143,004,488	53,161,389	1,034,962,131
-	25,869,538	11,326,127	148,756,863	108,992,026	60,766,441	-	355,710,995
-	2,407,956	1,108,026	4,637,290	1,756,560	1,503,820	-	11,413,652
-	28,277,493	12,434,153	153,394,153	110,748,586	62,270,261	-	367,124,647
6,873,636	143,406,571	8,575,694	307,345,372	67,740,596	80,734,227	53,161,389	667,837,485
Not depreciated	9 - 100	4 - 35	7 - 1000	15 - 100	20 - 300	Not depreciated	-

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 April 2024**

**14 Contract balances**

(a) Contract assets

Actual YTD FY23/24	Revised Budget FY23/24	Actual FY22/23
\$	\$	\$
2,458,993	2,458,993	2,458,993

(b) Contract liabilities

Funds received upfront to construct Council controlled assets	2,743,898	-	1,692,989
Non-capital performance obligations not yet satisfied	1,240,320	2,933,309	1,240,320
	<u>3,984,218</u>	<u>2,933,309</u>	<u>2,933,309</u>

**15 Payables**

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

**Current**

Creditors	6,171,143	3,781,404	7,207,272
Prepaid rates	-	-	1,631,432
Other creditors	200,056	-	208,604
	<u>6,371,199</u>	<u>3,781,404</u>	<u>9,047,309</u>

**16 Borrowings**

**Current**

Loans - QTC	512,970	1,971,454	1,892,335
Loans - other	-	-	-
	<u>512,970</u>	<u>1,971,454</u>	<u>1,892,335</u>

**Non-current**

Loans - QTC	15,319,612	13,386,307	15,319,612
Loans - other	-	-	-
	<u>15,319,612</u>	<u>13,386,307</u>	<u>15,319,612</u>

Opening balance at beginning of financial year	17,211,947	17,211,530	18,960,447
Principal repayment	(1,379,366)	(1,854,211)	(1,748,499)
Book value at end of financial year	<u>15,832,581</u>	<u>15,357,318</u>	<u>17,211,947</u>

**17 Provisions**

**Current**

Annual leave	1,558,612	1,453,381	1,453,489
Long service leave	771,433	820,767	820,767
Waste Levy Term Advance	74,234	979,033	-
<b>Total Current Provisions</b>	<u>2,404,280</u>	<u>3,253,182</u>	<u>2,274,257</u>

**Non-Current**

Long service leave	237,900	210,070	210,070
Landfill rehabilitation	6,576,002	8,252,697	8,252,697
Waste Levy Term Advance	3,140,096	2,096,118	-
<b>Total Non-Current Provisions</b>	<u>9,953,998</u>	<u>10,558,884</u>	<u>8,462,766</u>

**Landfill rehabilitation**

Balance at beginning of financial year	8,252,696	-	13,558,600
Increase due to unwinding of discount	8	-	254,185
Adjustment due to change in cost estimate	5	1,602,461	(4,423,401)
Increase/(decrease) due to change in discount rate	5,9	-	(1,136,688)
<b>Balance at end of financial year</b>	<u>9,855,157</u>	<u>-</u>	<u>8,252,696</u>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 April 2024

18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	Actual YTD FY23/24	Revised Budget FY23/24	Actual FY22/23
	\$	\$	\$
Net result	5,937,068		17,422,313
Non-cash items:			
<i>Write off of Prior years WIP to Profit and Loss</i>	-		-
<i>Depreciation and amortisation</i>	11,413,652		12,756,221
Capital grants and contributions	(4,240,508)		(7,695,881)
	7,173,144	-	51,109
Changes in operating assets and liabilities:			
(Increase)/ decrease in receivables	(4,769,528)		(2,405,313)
(Increase)/ decrease in other assets	-		-
(Increase)/ decrease in contract assets	-		(592,939)
(Increase)/decrease in inventory	(159,756)		76,034
Increase/(decrease) in payables	(2,676,110)		513,315
Increase/(decrease) in contract liabilities	1,050,909		(332,572)
Increase/(decrease) in other liabilities	-		49,930
Increase/(decrease) in employee leave entitlements	130,023		(129,657)
	(6,424,461)	-	(2,821,202)
<b>Net cash inflow from operating activities</b>	<b>6,685,751</b>	<b>-</b>	<b>14,652,219</b>

19 Reconciliation of liabilities arising from financing activities

2024

	As at 30 June 2023	Cash flows	As at 30 April 2024
	\$	\$	\$
Borrowings	17,211,530	(1,379,366)	15,832,163

2023

	As at 30 June 2022	Cash flows	As at 30 June 2023
	\$	\$	\$
Borrowings	18,960,448	(1,748,917)	17,211,530

2022

	As at 30 June 2021	Cash flows	As at 30 June 2022
	\$	\$	\$
Borrowings	20,607,490	(1,647,042)	18,960,448

**12.2 FY2023/24 ESTIMATED FINANCIAL POSITION**

**Document Number:** 808845  
**Author:** Director Corporate and Community  
**Authoriser:** Acting Chief Executive Officer  
**Directorate:** Executive Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

It is a requirement that the Chief Executive Officer present a statement of estimated financial position to the Council at the budget meeting. This is a summary of the financial operations and financial position of the Council for its 2023/24 operations.

**RECOMMENDATION**

**THAT** Council receives and accepts the 2023/24 Statements of Estimated Financial Position.

**BACKGROUND**

The Chief Executive Officer is required to present a statement of estimated financial position to Council each year as part of the budget adoption process. The attachments in this report include a forecast income and expenses statement and also a forecast balance sheet.

Financial assumptions to the end of June 2024 have been included in both income and expenditure items as well as asset and liability items to determine Council's estimated financial position as at 30 June 2024.

The statements forecast a deficit operating result of around \$1.3M, reflecting an operating surplus ratio of -1.7%. The level of capital grant income expected is \$9 M. Liquidity remains favourable with a projected cash and cash equivalents balance of \$52 M by the end of the financial year. The capitalisation of completed asset works in progress amounts to \$33,821,300, contributing to a total property, plant, and equipment value of \$673,480,124. Additionally, loan liability reduction efforts are reflected in a forecasted borrowing balance of \$15 M.

**BUDGET AND RESOURCE IMPLICATIONS**

Council adopts a budget each year and the provision of a statement of estimated financial position assists in this process, but no additional resource components are required.

**LINK TO CORPORATE PLAN**

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.11	Provide and maintain strategies to ensure Council's long-term financial sustainability.

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation has been undertaken with all Council managers and Executive Management. All departments have had input into the formulation of the budget.

**LEGAL CONSIDERATIONS**

Councils are governed by the *Local Government Act 2009*, and the *Local Government Regulation 2012* and must abide by all requirements of the legislation.

**POLICY IMPLICATIONS**

NIL

**RISK IMPLICATIONS**

NIL

**HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to all human rights under the Council's Human Rights Policy.

**ATTACHMENTS**

1. **FY2023-24 Statements of Estimated Financial Position** [↓](#) 

**Mount Isa City Council**  
**Draft Amended Financial Statements**  
**For the period ended 30 June 2024**

**Mount Isa City Council  
Draft Amended Financial Statements  
For the period ended 30 June 2024**

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Current Year Financial Sustainability Statement  
Unaudited Long Term Financial Sustainability Statement



**Mount Isa City Council**  
**Statement of Comprehensive Income**  
**For the period ended 30 June 2024**

		Actual YTD (April) FY23/24	Forecasted Budget Q3 FY23/24	Revised Budget Q2 FY23/24
Note	\$	\$	\$	
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent revenue</b>				
	Rates, levies and charges	46,303,681	48,866,660	50,416,000
3(a)				
	Fees and charges	2,803,941	3,302,350	3,008,910
3(b)				
	Sales revenue	622,690	917,390	1,057,000
3(c)				
	Grants, subsidies, contributions and donations	10,879,923	20,973,450	11,181,521
3(d)				
	<b>Total recurrent revenue</b>	<b>60,610,235</b>	<b>74,059,850</b>	<b>65,663,431</b>
	<b>Capital revenue</b>			
	Grants, subsidies, contributions and donations	4,240,508	9,132,408	16,795,859
3(d)				
	<b>Total capital revenue</b>	<b>4,240,508</b>	<b>9,132,408</b>	<b>16,795,859</b>
	Rental income	-	-	-
	Interest received	2,539,239	2,446,273	2,154,567
4(a)				
	Other income	1,271,800	4,896,976	5,715,832
4(b)				
	Other capital income	1,602,461	1,602,461	-
5				
	<b>Total income</b>	<b>70,264,243</b>	<b>92,137,968</b>	<b>90,329,689</b>
<b>Expenses</b>				
<b>Recurrent expenses</b>				
	Employee benefits	(20,705,924)	(24,006,565)	(22,752,971)
6				
	Materials and services	(31,344,757)	(43,922,244)	(36,425,742)
7				
	Finance costs	(862,843)	(1,121,623)	(1,121,597)
8				
	Depreciation and amortisation			
	Property, plant and equipment	(11,413,652)	(13,701,017)	(13,701,184)
13				
		(64,327,176)	(82,751,449)	(74,001,494)
	<b>Capital expenses</b>			
		-	-	-
9				
	<b>Total expenses</b>	<b>(64,327,176)</b>	<b>(82,751,449)</b>	<b>(74,001,494)</b>
	<b>Net result</b>	<b>5,937,068</b>	<b>9,386,519</b>	<b>16,328,195</b>
<b>Other comprehensive income</b>				
<b>Items that will not be reclassified to net result</b>				
	Increase / (decrease) in asset revaluation surplus	-	-	-
13				
	<b>Total other comprehensive income for the year</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Total comprehensive income for the year</b>	<b>5,937,068</b>	<b>9,386,519</b>	<b>16,328,195</b>

"The above statement should be read in conjunction with the accompanying notes and accounting policies."

Operating	Net operating result (excluding capital items)	94,099	(1,348,350)	(467,664)
	Total operating revenue (excluding capital items)	64,421,274	81,403,099	73,533,830
	<b>Operating surplus ratio</b>	<b>A 0.1%</b>	<b>-1.7%</b>	<b>-0.6%</b>
		<b>T 0-10%</b>	<b>0-10%</b>	<b>0-10%</b>

**Mount Isa City Council  
Statement of Financial Position  
For the period ended 30 June 2024**

		Actual YTD (April) FY23/24	Forecasted Budget Q3 FY23/24	Revised Budget Q2 FY23/24
Note	\$	\$	\$	
<b>Current assets</b>				
Cash and cash equivalents	10	43,788,558	52,205,203	55,136,512
Receivables	11	19,176,023	6,471,871	5,973,676
Inventories	12	378,260	218,505	218,505
Contract assets	14	2,458,993	2,458,993	2,458,993
<b>Total current assets</b>		<b>65,801,834</b>	<b>61,354,572</b>	<b>63,787,686</b>
<b>Non-current assets</b>				
Other financial assets	20	1	1	1
Property, plant and equipment	13	667,837,485	673,480,124	680,147,768
Intangible assets		-	-	-
<b>Total non-current assets</b>		<b>667,837,486</b>	<b>673,480,125</b>	<b>680,147,769</b>
<b>Total assets</b>		<b>733,639,320</b>	<b>734,834,697</b>	<b>743,935,455</b>
<b>Current liabilities</b>				
Payables	15	6,371,199	4,204,871	3,781,404
Contract liabilities	14	3,984,218	2,933,309	2,933,309
Borrowings	16	512,970	1,971,454	1,971,454
Provisions	17	2,404,280	2,274,257	2,274,149
Other liabilities		-	979,033	979,033
<b>Total current liabilities</b>		<b>13,272,666</b>	<b>12,362,923</b>	<b>11,939,347</b>
<b>Non-current liabilities</b>				
Borrowings	16	15,319,612	13,386,307	13,386,307
Provisions	17	9,953,998	10,558,884	10,558,884
Other liabilities		-	-	-
<b>Total non-current liabilities</b>		<b>25,273,609</b>	<b>23,945,192</b>	<b>23,945,192</b>
<b>Total liabilities</b>		<b>38,546,276</b>	<b>36,308,115</b>	<b>35,884,539</b>
<b>Net community assets</b>		<b>695,093,044</b>	<b>698,526,582</b>	<b>708,050,915</b>
<b>Community equity</b>				
Asset revaluation surplus		408,612,688	408,612,687	408,612,688
Retained surplus		286,480,356	289,913,895	299,438,227
<b>Total community equity</b>		<b>695,093,044</b>	<b>698,526,582</b>	<b>708,050,915</b>

"The above statement should be read in conjunction with the accompanying notes and accounting policies."

**Mount Isa City Council  
Statement of Changes in Equity  
For the period ended 30 June 2024**

	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
<b>Restated balance at 30 June 2020</b>	<b>219,461,687</b>	<b>253,204,277</b>	<b>472,665,964</b>
Net result	-	8,882,481	8,882,481
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	22,885,354	-	22,885,354
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>22,885,354</b>	<b>8,882,481</b>	<b>31,767,835</b>
<b>Balance as at 30 June 2021</b>	<b>242,347,041</b>	<b>262,086,759</b>	<b>504,433,799</b>
Net result	-	706,648	706,648
Adjustment on correction of error		311,657	311,657
Other comprehensive income for the year	33,968,839		33,968,839
Increase / (decrease) in asset revaluation surplus	-	-	-
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>33,968,839</b>	<b>1,018,305</b>	<b>34,987,143</b>
<b>Balance as at 30 June 2022</b>	<b>276,315,879</b>	<b>263,105,064</b>	<b>539,420,942</b>
Net result	-	17,422,313	17,422,313
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	132,296,808		132,296,808
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>132,296,808</b>	<b>17,422,313</b>	<b>149,719,121</b>
<b>Balance as at 30 June 2023</b>	<b>408,612,688</b>	<b>280,527,377</b>	<b>689,140,065</b>
Opening Balance Adjustment			
Net result	-	5,952,979	5,952,979
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus			-
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>-</b>	<b>5,952,979</b>	<b>5,952,979</b>
<b>Forecasted Balance as at 30 June 2024</b>	<b>408,612,688</b>	<b>286,480,356</b>	<b>695,093,044</b>

**Mount Isa City Council  
Statement of Cash Flows  
For the period ended 30 June 2024**

Note	Actual YTD (April) FY23/24 \$	Forecasted Budget Q3 FY23/24 \$	Revised Budget Q2 FY23/24 \$
<b>Cash flows from operating activities</b>			
Receipts from customers	44,801,029	63,810,316	68,836,670
Payments to suppliers and employees	(53,545,859)	(72,943,247)	(63,533,794)
	(8,744,830)	(9,132,932)	5,302,876
Interest received	2,539,239	2,446,273	2,154,560
Operating Grants and Contributions	10,879,923	16,581,702	12,475,000
Rental & Other Income	2,874,261	6,499,437	-
Borrowing costs	(862,843)	(949,623)	(949,623)
<b>Net cash inflow (outflow) from operating activities</b>	<b>18 6,685,751</b>	<b>15,444,857</b>	<b>18,982,812</b>
<b>Cash flows from investing activities</b>			
Payments for property, plant and equipment	(29,910,989)	(33,821,300)	(40,488,940)
Capital Grants, Subsidies, Contributions and Donations	4,240,508	9,132,408	16,795,859
Proceeds from sale of property plant and equipment	-	654,173	(948,287)
<b>Net cash inflow (outflow) from investing activities</b>	<b>(25,670,481)</b>	<b>(24,034,718)</b>	<b>(24,641,368)</b>
<b>Cash flows from financing activities</b>			
Repayment of borrowings	(1,379,366)	(1,854,185)	(1,854,185)
<b>Net cash inflow (outflow) from financing activities</b>	<b>(1,379,366)</b>	<b>(1,854,185)</b>	<b>(1,854,185)</b>
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b>(20,364,094)</b>	<b>(10,444,045)</b>	<b>(7,512,740)</b>
<b>Cash and cash equivalents at the beginning of the financial year</b>	<b>64,152,652</b>	<b>62,649,248</b>	<b>62,649,252</b>
<b>Cash and cash equivalents at end of the reporting period</b>	<b>10 43,788,558</b>	<b>52,205,203</b>	<b>55,136,512</b>

"The above statement should be read in conjunction with the accompanying notes and accounting policies".

**Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 June 2024**

**2. Analysis of Results by Function**

**2(a) Components of council functions**

The activities relating to the council's components reported on in Note 2(b) are as follows :

**Business Services and finance**

This function includes budget support, financial accounting, taxation advice, asset management, marketing and communication and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

**Construction and maintenance**

Construction and maintenance is responsible for constructing new and maintaining existing infrastructure across a diverse range of assets that underpin the wellbeing of the Mount Isa community. These assets include roads, drains, stormwater, cemeteries, parks and open spaces.

**Community services**

The goal of community services is to ensure Mount Isa City Council is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services.

This function includes:

- libraries
- entertainment venues
- public health services including vaccination clinics
- environmental licences and approvals, mosquito and other pest management programs
- animal management

**Planning and development**

This function facilitates the City's growth and prosperity through well planned and quality development. The objective of planning and development is to ensure the Mount Isa City Council is well designed, efficient and facilitates growth yet also preserves the character and natural environment of the city. This function includes activities and services related to city, neighbourhood and regional planning, and management of development approval processes.

**Transport infrastructure**

The objective of the transport infrastructure program is to ensure the community is serviced by a high quality and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

**Waste management**

The goal of this function is to protect and support our community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

**Water and Sewerage infrastructure**

The goal of this program is to support a healthy, safe community through sustainable water and sewerage services. This function includes all activities relating to water.

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 June 2024

	Actual YTD (April) FY23/24	Forecast Budget Q3 FY23/24	Revised Budget Q2 FY23/24
	\$	\$	\$
<b>3 Revenue</b>			
<b>(a) Rates, levies and charges</b>			
General rates	17,201,366	17,673,651	19,047,000
Separate rates	534,987	509,000	509,000
Water	11,030,061	11,058,000	11,058,000
Water consumption, rental and sundries	4,839,053	6,873,000	6,873,000
Sewerage	8,152,014	8,152,014	8,328,000
Waste Management	4,691,054	4,765,995	4,766,000
Total rates and utility charge revenue	46,448,535	49,031,660	50,581,000
Less: Pensioner remissions	(144,853)	(165,000)	(165,000)
	46,303,681	48,866,660	50,416,000
<b>(b) Fees and charges</b>			
Animal Control	116,332	221,728	221,728
Buchanan Park fees	58,856	60,568	37,000
Building and Development	325,541	345,011	577,000
Cemetery fees	76,856	86,856	150,000
Finance	42,755	93,600	93,600
Infringements	1,856	3,850	48,672
Licences and registrations	116,604	121,998	-
Other fees and charges	447,781	601,276	524,280
Refuse tip and recycling	1,617,361	1,767,463	1,356,630
	2,803,941	3,302,350	3,008,910
<b>(c) Sales revenue</b>			
<b>Rendering of services</b>			
Contract and recoverable works	11,891	11,890	151,500
Concrete sales	610,799	905,500	905,500
<b>Total Sales Revenue</b>	622,690	917,390	1,057,000
<b>(d) Grants, subsidies, contributions and donations</b>			
<b>(i) Operating</b>			
General purpose grants	474,775	9,396,659	9,396,955
State government subsidies and grants	10,405,148	11,576,791	1,784,566
	10,879,923	20,973,450	11,181,521
<b>(ii) Capital</b>			
State & Commonwealth Government subsidies and grants	4,230,508	9,132,408	16,795,859
Contributions	10,000	-	-
Total capital grants, subsidies and	4,240,508	9,132,408	16,795,859
<b>4 Interest and other income</b>			
<b>(a) Interest received</b>			
Interest received from bank and term deposits is accrued over the term of the investment.			
Interest received from term deposits			
Interest received from financial institutions	1,939,736	1,832,100	1,583,933
Interest from overdue rates and utility charges	599,503	614,173	570,634
	2,539,239	2,446,273	2,154,567
<b>(b) Other income</b>			
Dividends are recognised when they are declared.			
Dividend (Mount Isa Water Board)	-	3,625,175	3,625,294
Other income	1,271,800	1,271,801	2,090,538
	1,271,800	4,896,976	5,715,832

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 June 2024

	Actual YTD (April) FY23/24 \$	Forecast Budget Q3 FY23/24 \$	Revised Budget Q2 FY23/24 \$
<b>5 Other Capital income</b>			
<b>Gain / loss on disposal of non-current assets</b>	-	-	-
<b>Provision for restoration of land</b>	-	-	-
Adjustment due to change in cost estimate	1,602,461	1,602,461	-
<b>Total Other Capital Income</b>	<b>1,602,461</b>	<b>1,602,461</b>	<b>-</b>
<b>6 Employee benefits</b>			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Staff wages and salaries	16,353,161	18,286,471	17,536,681
Councillors' remuneration	554,315	543,094	543,094
Annual, Sick and Long Service Leave Entitlements	2,492,040	2,928,899	2,928,899
Workers compensation Insurance	291,258	291,258	291,258
Fringe Benefits Tax (FBT)	59,053	79,774	79,774
Superannuation	1,154,468	2,075,440	2,075,440
	20,904,295	24,204,935	23,455,146
Other employee related expenses	-	-	-
	20,904,295	24,204,935	23,455,146
Less: Capitalised employee expenses	(198,371)	(198,371)	(702,175)
	20,705,924	24,006,565	22,752,971
<b>7 Materials and services</b>			
Audit Fees *	119,264	220,000	220,000
Bulk Water Purchases	8,998,532	13,886,217	13,886,217
Communications and IT	2,298,459	2,300,424	1,930,224
Council Enterprises Support	1,067,289	1,430,000	1,150,000
Governance and Promotions	912,091	3,502,529	3,502,529
Land Use Planning and Regulation	201,065	256,000	256,000
Parks and Gardens	866,014	1,016,014	1,871,500
Recruitment and Training	665,080	816,707	-
Road Maintenance	2,593,726	2,753,821	1,676,738
Flood Works	6,663,540	7,686,109	1,769,766
Utilities	958,275	1,570,394	-
Vehicle and plant operating costs	2,484,837	2,564,568	1,915,478
Waste Levy Payments (Total)	1,136,483	1,704,725	2,073,949
Waste Levy Refund **	(632,022)	(948,033)	(863,760)
Waste Management	2,075,662	2,467,365	1,944,869
Water and Sewerage Maintenance	1,633,230	1,784,667	1,481,996
Other materials and services	(696,767)	910,737	3,610,235
	31,344,757	43,922,244	36,425,742
<b>8 Finance costs</b>			
Finance costs charged by the Queensland Treasury Corporation	739,447	949,623	949,597
Bank charges	123,396	172,000	172,000
	862,843	1,121,623	1,121,597
<b>9 Capital expenses</b>			
Disposal of non current asset			
Provision for restoration of land	17	-	-
Revaluation decrement	17	-	-
<b>Total Capital expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 June 2024

	Actual YTD (April) FY23/24	Forecast Budget Q3 FY23/24	Revised Budget Q2 FY23/24
	\$	\$	\$
<b>10 Cash and cash equivalents</b>			
Cash at bank and on hand	103,206	-	-
Deposits at call	43,685,352	52,205,203	55,136,512
Term deposits	-	-	-
Balance per Statement of Financial Position	43,788,558	52,205,203	55,136,512
Less bank overdraft	-	-	-
Balance per Statement of Cash Flows	43,788,558	52,205,203	55,136,512
Cash and cash equivalents	43,788,558	52,205,203	55,136,512
Less: Externally imposed restrictions on cash	(3,984,218)	(2,933,309)	(2,933,309)
Unrestricted cash	39,804,340	49,271,894	52,203,203
<b>Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:</b>			
Unspent Government Grants and Subsidies	3,984,218	2,933,309	2,933,309
Special Rate Levies Unspent	-	-	-
Unspent developer contributions	-	-	-
<b>Total externally imposed restrictions on cash assets</b>	<b>3,984,218</b>	<b>2,933,309</b>	<b>2,933,309</b>
<b>11 Receivables</b>			
<b>Current Trade and Other Receivables</b>			
Rates and charges	10,812,944	6,471,871	5,973,676
Statutory Charges (Water charges not yet levied)	5,341,955	-	-
GST Recoverable	(610,942)	-	-
Prepayments	220,583	-	-
Other debtors	3,411,483	-	-
	19,176,023	6,471,871	5,973,676
Less: Expected credit losses	-	-	-
Rates and general debtors	-	-	-
<b>Total Current Trade and Other Receivables</b>	<b>19,176,023</b>	<b>6,471,871</b>	<b>5,973,676</b>
<b>12 Inventories</b>			
<b>Inventories held for distribution</b>			
Other trading stocks	193,180	218,505	218,505
Quarry and road materials	121,159	-	-
Plant and equipment stores	63,922	-	-
	378,260	218,505	218,505
<b>Total inventories</b>	<b>378,260</b>	<b>218,505</b>	<b>218,505</b>



**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 June 2024**

13 **Property, Plant and Equipment**

**Council**

Basis of measurement

Fair value category

**Asset values**

Opening gross value as at 1 July 2023

Additions

**Closing gross value as at 30 June 2024**

**Accumulated depreciation and impairment**

Opening balance as at 1 July 2023

Depreciation expense

**Accumulated depreciation as at 30 June 2024**

**Total Written Down Value as at 30 June 2024**

Range of estimated useful life in years

Land and improvements	Buildings and Other Structures	Other plant and equipment	Road, drainage and bridge network	Water	Sewerage	Work in progress	Total
Fair Value	Fair Value	At Cost	Fair Value	Fair Value	Fair Value	Cost	
Level 2	Levels 2 & 3		Level 3	Level 3	Level 3	Level 3	
\$	\$	\$	\$	\$	\$	\$	\$
6,873,636	171,684,064	21,009,848	460,739,525	178,489,182	143,004,488	23,250,401	1,005,051,143
-	-	-	-	-	-	29,910,989	29,910,989
6,873,636	171,684,064	21,009,848	460,739,525	178,489,182	143,004,488	53,161,389	1,034,962,131
-	25,869,538	11,326,127	148,756,863	108,992,026	60,766,441	-	355,710,995
-	2,407,956	1,108,026	4,637,290	1,756,560	1,503,820	-	11,413,652
-	28,277,493	12,434,153	153,394,153	110,748,586	62,270,261	-	367,124,647
6,873,636	143,406,571	8,575,694	307,345,372	67,740,596	80,734,227	53,161,389	667,837,485
Not depreciated	9 - 100	4 - 35	7 - 1000	15 - 100	20 - 300	Not depreciated	-

**For the year ended 30 June 2024 ( Budget)**

**Council - 30 June 2024**

Basis of measurement

Fair value category

**Asset values**

Opening gross value as at 1 July 2023

Additions

**Closing gross value as at 30 June 2024**

**Accumulated depreciation**

Opening balance as at 1 July 2023

Depreciation expense

**Accumulated Depreciation as at 30 June 2020**

**Total Written Down Value as at 30 June 2020**

Residual Value

Range of estimated useful life in years

Land and improvements	Buildings and Other Structures	Plant and equipment	Road Infrastructure	Water	Sewerage	Work in progress	Total
Fair Value	Fair Value	At Cost	Fair Value	Fair Value	Fair Value	Fair Value	Cost
Level 2	Levels 2 & 3		Level 3	Level 3	Level 3	Level 3	Level 3
\$	\$	\$	\$	\$	\$	\$	\$
6,874,000	171,684,000	21,010,000	460,740,000	178,489,000	143,004,000	27,313,000	1,009,114,000
-	23,927,000	2,825,000	2,811,000	1,933,300	2,325,000	-	33,821,300
6,874,000	195,611,000	23,835,000	463,551,000	180,422,300	145,329,000	27,313,000	1,042,935,300
-	26,500,000	10,696,000	148,757,000	109,034,000	60,767,000	-	355,754,000
-	2,453,431	1,628,253	6,022,960	1,792,068	1,804,306	-	13,701,018
-	28,953,431	12,324,253	154,779,960	110,826,068	62,571,306	-	369,455,018
6,874,000	166,657,570	11,510,747	308,771,040	69,596,232	82,757,694	27,313,000	673,480,282
Not depreciated	9 - 100	4 - 35	7 - 1000	15 - 100	20 - 300		

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 June 2024**

**14 Contract balances**

(a) Contract assets	Actual YTD (April) FY23/24	Forecasted Budget Q3 FY23/24	Revised Budget Q2 FY23/24
	\$	\$	\$
	2,458,993	2,458,993	2,458,993
(b) Contract liabilities			
Funds received upfront to construct Council controlled assets	2,743,898	-	-
Non-capital performance obligations not yet satisfied	1,240,320	2,933,309	2,933,309
	<u>3,984,218</u>	<u>2,933,309</u>	<u>2,933,309</u>

**15 Payables**

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

**Current**

Creditors	6,171,143	3,286,587	3,781,404
Prepaid rates	-	-	-
Other creditors	200,056	918,284	-
	<u>6,371,199</u>	<u>4,204,871</u>	<u>3,781,404</u>

**16 Borrowings**

	Actual YTD (April) FY23/24	Revised Budget FY23/24	Revised Budget FY23/24
	\$	\$	\$
<b>Current</b>			
Loans - QTC	512,970	1,971,454	1,971,454
Loans - other	-	-	-
	<u>512,970</u>	<u>1,971,454</u>	<u>1,971,454</u>
<b>Non-current</b>			
Loans - QTC	15,319,612	13,386,307	13,386,307
Loans - other	-	-	-
	<u>15,319,612</u>	<u>13,386,307</u>	<u>13,386,307</u>
Opening balance at beginning of financial year	17,211,947	17,211,530	17,211,530
Principal repayment	(1,379,366)	(1,854,211)	(1,854,211)
Book value at end of financial year	<u>15,832,581</u>	<u>15,357,318</u>	<u>15,357,318</u>

**17 Provisions**

**Current**

Annual leave	1,558,612	1,453,489	1,453,381
Long service leave	771,433	820,767	820,767
Waste Levy Term Advance	74,234	979,033	979,033
<b>Total Current Provisions</b>	<u>2,404,280</u>	<u>3,253,290</u>	<u>3,253,182</u>

**Non-Current**

Long service leave	237,900	210,070	210,070
Landfill rehabilitation	6,576,002	8,252,697	8,252,697
Waste Levy Term Advance	3,140,096	2,096,118	2,096,118
<b>Total Non-Current Provisions</b>	<u>9,953,998</u>	<u>10,558,884</u>	<u>10,558,884</u>

**Landfill rehabilitation**

Balance at beginning of financial year	8,252,696	-	-
Increase due to unwinding of discount	8	-	-
Adjustment due to change in cost estimate	5	1,602,461	-
Increase/(decrease) due to change in discount rate	5,9	-	-
<b>Balance at end of financial year</b>	<u>9,855,157</u>	<u>-</u>	<u>-</u>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 June 2024

18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

	Actual YTD (April) FY23/24	Revised Budget FY23/24	Revised Budget FY23/24
	\$	\$	\$
Net result	5,937,068	9,386,519	16,328,195
Non-cash items:			
<i>Write off of Prior years WIP to Profit and Loss</i>	-		
<i>Depreciation and amortisation</i>	11,413,652	13,701,017	13,701,184
Capital grants and contributions	(4,240,508)	(9,132,408)	(16,795,859)
	<u>7,173,144</u>	<u>4,568,610</u>	<u>(3,094,673)</u>
Changes in operating assets and liabilities:			
(Increase)/ decrease in receivables	(4,769,528)	7,934,625	7,934,625
(Increase)/ decrease in other assets	-	-	-
(Increase)/ decrease in contract assets	-	-	-
(Increase)/decrease in inventory	(159,756)	-	-
Increase/(decrease) in payables	(2,676,110)	(6,475,897)	(2,216,334)
Increase/(decrease) in contract liabilities	1,050,909		
Increase/(decrease) in other liabilities	-	31,000	31,000
Increase/(decrease) in employee leave entitlements	130,023	-	-
	<u>(6,424,461)</u>	<u>1,489,728</u>	<u>5,749,291</u>
<b>Net cash inflow from operating activities</b>	<b><u>6,685,751</u></b>	<b><u>15,444,857</u></b>	<b><u>18,982,813</u></b>

19 Reconciliation of liabilities arising from financing activities

2024	As at 30 June 2023	Cash flows	As at 30 June 2024
	\$	\$	\$
Borrowings	17,211,947	(1,854,185)	15,357,761

**12.3 2024/25 REVENUE POLICY**

**Document Number:** 808850  
**Author:** Senior Executive Assistant - Corporate and Community Services  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The FY2024/25 Revenue Policy is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council adopts the FY2024/25 Revenue Policy as presented.

**OVERVIEW**

A Revenue Policy must be adopted for each financial year in accordance with Section 193 of the *Local Government Regulation 2012*. The policy must also be adopted as part of the annual budget as per Section 169 of the *Local Government Regulation 2012*.

The FY2024/25 Revenue Policy Revenue Policy has only minor date changes from the prior year.

**BUDGET AND RESOURCE IMPLICATIONS**

The Revenue Policy outlines, among other items, the principles used in the levying of rates and charges. It provides some policy authorisation for raising rates and charges.

**LINK TO CORPORATE PLAN**

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.11	Provide and maintain strategies to ensure Council's long-term financial sustainability.

**CONSULTATION (INTERNAL AND EXTERNAL)**

Revenue and Finance Staff, Councillors and Executive Management Team.

**LEGAL CONSIDERATIONS**

Council is governed by the *Local Government Act 2009*, and the *Local Government Regulation 2012* and must abide by all requirements of the legislation.

**POLICY IMPLICATIONS**

Adoption of the resolution will result in minor changes to Council's Revenue Policy.

**RISK IMPLICATIONS**

NIL

**HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to all human rights under the Council's Human Rights Policy.

**ATTACHMENTS**

1. Revenue Policy 2024-25 [↓](#) 



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**

**Revenue Policy – 2024/25 2023/24 Financial Year**

RESOLUTION NO. ~~OM-10/2~~ VERSION 56

**APPLIES TO STATUTORY POLICIES ONLY**

This is an official copy of the **Revenue Policy – 2024/25/24 Financial Year**, made in accordance with the provisions of *Local Government Act 2009* and *Local Government Regulation 2012*, *Public Records Act*, Mount Isa City Council’s Local Laws, Subordinate Local Laws and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Revenue Policy - 2023/24-4/25 Financial Year** is approved by the Mount Isa City Council for the operations and procedures of Council. Note that Financial Year Policies are reviewed annually.

~~Dale Dickson-Tim Rose~~  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID# 667567			POLICY TYPE
			Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	26.06.2019	SM02/06/19	<b>Responsible Officer</b> - Manager Corporate and Financial Services
V2	27.05.2020	OM26/05/20	<b>Responsible Officer</b> – Manager Corporate and Financial Services
V3	26.05.2021	OM22/05/21	<b>Responsible Officer</b> – Acting Manager Corporate and Financial Services
V4	16.03.2022	OM25/03/22	<b>Responsible Officer</b> – Manager Finance and Information Technology
V5		OM	<b>Responsible Officer</b> – Interim Manager Finance
<u>V6</u>			<u>Responsible Officer – Manager Finance</u>
			<b>REVIEW DUE</b> 06.202 <u>5</u> 4

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all councillors		Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		



## STATUTORY POLICY

**MOUNT ISA CITY COUNCIL****Revenue Policy – 2024/25 2023/24 Financial Year**RESOLUTION NO. OM-10-2-VERSION 56**1. PURPOSE**

The purpose of this policy is to satisfy Mount Isa City Council's ("Council") statutory obligations under the *Local Government Act 2009* and *Local Government Regulation 2012*.

As per Section 193 of the *Local Government Regulation 2012*, the purpose of this Revenue Policy is to set out the principles used by Council in [2023/24](#)[2024/25](#) for:

- A. The making of rates and charges
- B. The levying of rates and charges
- C. The recovery of rates and charges
- D. Granting concessions for rates and charges
- E. Setting cost recovery fees and charges and
- F. Developer Contributions

**A. Principles used for the making of rates and charges**

In general Council will be guided by the principle of user pays in the making of rates and charges so as to minimise the impact of rating on the efficiency of the local economy and to meet the range and standard of services offered to, and demanded by, the Mount Isa community and Council's stakeholders.

Council levies rates and charges to fund the provision of valuable services to our community. When adopting its annual budget Council will set rates and charges at a level that will provide for both current and anticipated future community requirements.

Council will also have regard to the principles of:

- a) transparency in the making of rates and charges
- b) having in place a rating regime that is simple and inexpensive to administer
- c) equity by taking account of the different capacity of land to generate income or provide service within the local community, and the burden the use of the land imposes on Council services
- d) responsibility in achieving the objectives, actions and strategies in Council's Corporate and Operational Plans
- e) flexibility to take account of changes in the local economy
- f) environmental conditions, particularly drought conditions that will have a suppressing impact upon the local economic, social and financial recovery of the Community
- g) maintaining valuation relativities within the City
- h) maintaining City services and assets to an appropriate standard
- i) meeting the needs and expectations of the general community and
- j) assessing availability of other revenue sources



## STATUTORY POLICY

**MOUNT ISA CITY COUNCIL****Revenue Policy – 2024/25 2023/24 Financial Year**RESOLUTION NO. ~~OM-10/2~~ VERSION ~~56~~

With regard to the making of utility charges (water, sewerage and garbage) Council's policy may, as far as is reasonable, comply with the requirements of the Code of Competitive Conduct (NCP).

In addition;

- a) Council will assess the availability of grants, subsidies, and other revenue sources with a view to decreasing the financial burden on ratepayers
- b) Council may limit the increase of rates due to significant land valuation increases to limit the financial burden on ratepayers and
- c) Council may apply a minimum general rate to those categories where deemed appropriate to ensure all ratepayers pay an appropriate share of basic services

**B. Principles used for the levying of rates**

In levying rates Council will apply the principles of:

- a) making the levying system simple and inexpensive to administer
- b) communication by clearly setting out the Council's, and each ratepayer's, obligations in relation to rates and charges by advising ratepayers about rate notice issue dates and due dates
- c) clarity by providing meaningful information on rate notices to enable ratepayers to clearly understand their responsibilities
- d) timing the levying of rates to take into account the financial cycle of local economic, social and environmental conditions, in order to assist with the smooth running of the local economy
- e) consistency in timing the levying of rates in a predictable way to enable ratepayers to plan for their rating obligations by the issuing of rate notices on a half-yearly basis and water notices on a half-years / quarterly basis and
- f) adjusting the way general rates are charged in response to fluctuations in valuations combined with economic and seasonal factors affecting major local industries

General rates revenue provides essential whole-of-community services not funded through trading income, subsidies, grants, contributions or donations received from other entities or not provided for by other levies or charges. Council will consider all full cost recovery options before calculating the general rate.

**C. Principles used for the recovery of rates and charges**

Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers and ensure all ratepayers contribute fairly to funding Council's services. It will be guided by the principles of:

- a) Transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them to meet their financial obligations
- b) Making the administrative processes used to recover overdue rate and charges well-defined and cost effective
- c) Consistency by having regard to providing the same treatment for ratepayers in similar circumstances
- d) Flexibility by responding, where necessary, to changes in the local economy and





## STATUTORY POLICY

**MOUNT ISA CITY COUNCIL****Revenue Policy – 2024/25 2023/24 Financial Year**RESOLUTION NO. ~~OM-10-12~~ VERSION ~~56~~

- e) Adherence to the debt collection guidelines developed by the Australian Competition and Consumer Commission

**D. Concessions for rates and charges**

In considering the application of concessions, Council will be guided by the principles of:

- a) equity by having regard to the different levels of capacity to pay within the local community
- b) the extent to which a community sector is providing support to the wider Mount Isa community
- c) the same treatment for ratepayers with similar circumstances
- d) transparency by making clear the requirements necessary to receive concessions and
- e) flexibility to allow Council to respond to local economic issues

Council may give consideration to granting a class concession in the event all or part of Mount Isa City Council experiences a significant natural disaster, environmental disaster or similar event.

Council will also consider a concession of all or part of the rates and charges levied on individuals, organisations or entities that meet the criteria detailed in section 120 of the *Local Government Regulation 2012*.

**E. Cost recovery fees and charges**

When developing cost recovery fees and charges Council will be guided by the principles of:

- a) financial sustainability
- b) the same treatment for persons with similar circumstances
- c) transparency by making clear the rationale for the fees and
- d) flexibility to allow Council to respond to local economic issues

All fees and charges will be set with reference to full cost pricing. When determining Commercial Charges, Council takes into account “user pays” principles and market conditions when determining commercial charges for Council services and facilities.

When determining Regulatory Fees, Council takes into account “user pays” principles and sets regulatory fees at a level sufficient to recover no more than the full cost of providing the service or taking the action for which, the fee is charged.

All fees set by Council are included in a Register of Fees and Charges.

**F. Developer Contributions**

While it is expected that developers will contribute to new physical and social infrastructure when they commence a new development, the amount of their contribution and how much of the infrastructure they fund may vary. This will depend on many factors and will be assessed for each development. However, the processes used in determining the contribution will be transparent, fair and equitable.

**2. COMMENCEMENT**

The Mount Isa City Council Revenue Policy will take effect on 01 July 2024~~3~~.



## STATUTORY POLICY

**MOUNT ISA CITY COUNCIL****Revenue Policy – ~~2024/25~~ 2023/24 Financial Year**RESOLUTION NO. ~~OM-10-12~~-VERSION ~~56~~**3. POLICY REVIEW**

This policy will be reviewed annually or when any of the following occurs:

- a) Relevant legislation, regulations, standards and policies are amended or replaced and
- b) Other circumstance as determined from time to time by the Chief Executive Officer or Executive Management team

This policy is nominated to be reviewed on or before 30 June 202~~5~~<sup>4</sup>.

**4. COMMUNICATION AND DISTRIBUTION**

- 4.1 Council will make available to the public, the Revenue Policy on our website at [www.mountisaq.qld.gov.au](http://www.mountisaq.qld.gov.au)

**12.4 WORKFORCE MANAGEMENT STRATEGIC PLAN FY2025-27**

**Document Number:** 809457  
**Author:** Director Corporate Services  
**Authoriser:** Acting Chief Executive Officer  
**Directorate:** Executive Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The draft Workforce Management Strategic Plan FY2025-27 is presented to Council for consideration.

**RECOMMENDATION**

**THAT** Council adopts the draft Workforce Management Strategic Plan FY2025-27 as presented.

**OVERVIEW**

Council is currently facing significant workforce challenges including a lack of stability in key leadership positions, high and increasing turnover, high position vacancy rates, demonstrated difficulty in attracting and retaining employees and an aging workforce soon to commence transitioning to retirement. Key workforce data provide insights and demonstrate the challenges Council is facing:

- employee turnover has reached more than 30% each year for more than three years in a row.
- 42% of new recruits are leaving within the first year of working for Mount Isa City Council.
- 60% of all current employees have been with the organisation for three years or less.

Overlaying these challenges are the external factors that influence employee stability and retention, including the announcement by Mount Isa Mines of the closure of its Copper mining operations in 2025. Among the many potential consequences of the closure is the potential further restriction on the workforce pipeline of talent, and the ability to attract, retain and access a stable current and future Council workforce.

The Strategic Workforce Management Plan aims to set out the pathway to address the workplace challenges that our organisation has experienced for some time. Our mission is to establish a stable, customer focussed workforce that is empowered to deliver efficient services to our community.

The Strategic Workforce Management Plan prioritises the objectives and actions we will take over the next three (3) years as we prepare for the future and addresses the challenges of today.

Our focus, commitment, investment, and effort will be directed to:

**Retention, Culture & Workforce Planning** - We will invest in our workforce to ensure that we have the right people, with the right capabilities in the right roles.

**Attraction & Recruitment** - We will optimise the candidate and recruitment experience to attract and onboard the right talent.

**Systems, Processes & People** - We will build models of good practice to increase the efficiency in our operational activities and service delivery.

**Our mission for the Workforce Management Strategic Plan** is to establish a stable, customer-focussed workforce that is empowered to deliver efficient services to our community.

The reasons we are developing our Workforce Management Strategy are to:

1. **Set our workforce directions and priorities** – set priorities will guide us on what we should be working on and what we should be working on first. Our view of success (outcome measures) enables us to prioritise our activities to make that view a reality.
2. **Simplify our workforce related decision-making processes** – clearly defined prioritised activities facilitate performance improvement and reinforce our need to evolve to a contemporary workplace.
3. **Align our workforce related activity** – alignment for effort and activities, and a common understanding ensures our collective achievement of Council’s organisational goals and objectives.
4. **Clearly articulate and communicate our workforce management strategy** – shared understanding of our workforce management strategy increases our opportunity for successfully reaching our intended goals.

**BACKGROUND**

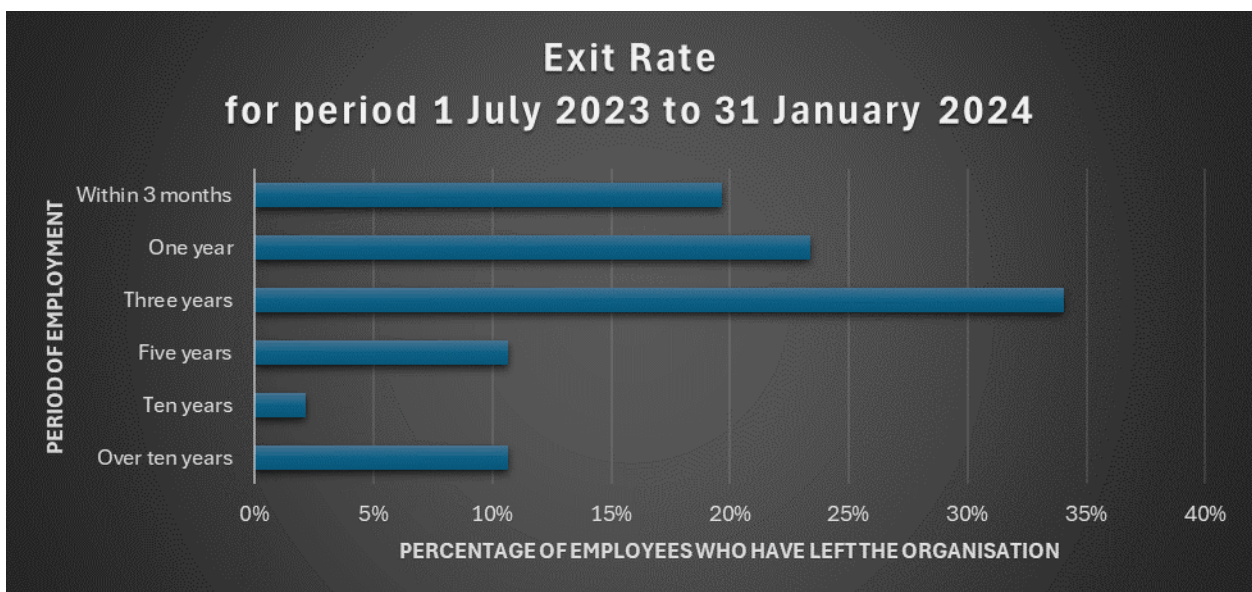
**Insufficient capacity to deliver Council services:**

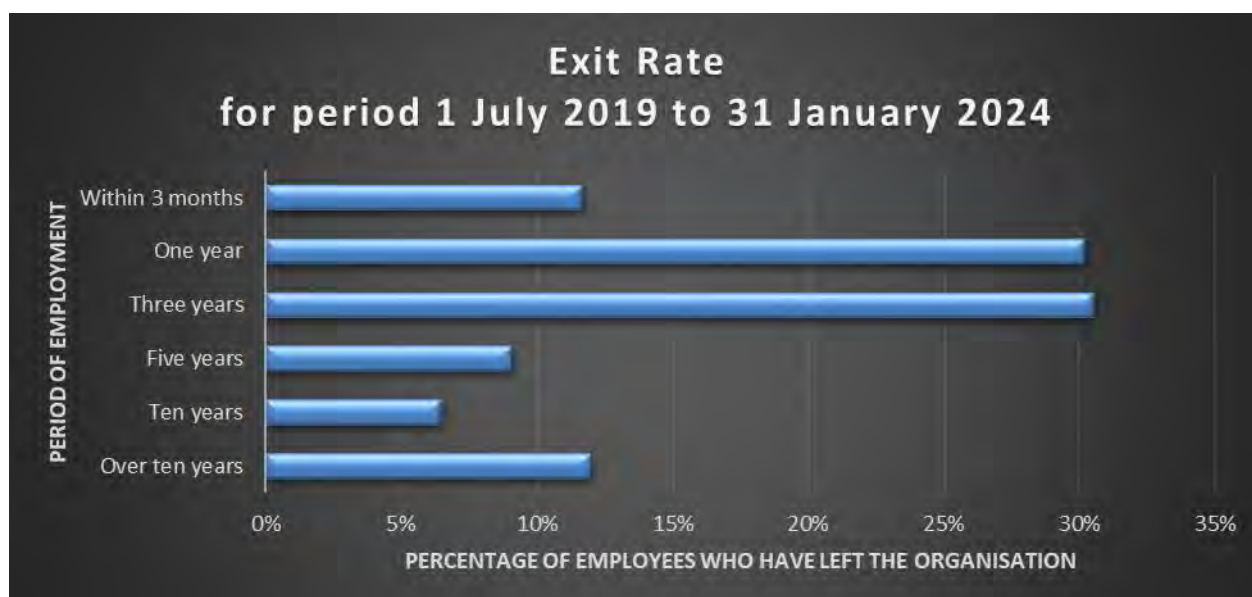
In the seven months of the 2024 financial year (1 July 2023 to 31 January 2024) 20% of the employees leaving Council:

- Left within the first three months of their commencement.
- A further 23% left within the first year.
- A further 34% left within three years.

This equates to 77% of all employees leaving Council left within the first three years. This also equates to 18% of the workforce headcount leaving within three years of commencing work with Council.

This trend is also reflected in the data collated for the longer timeframe that commenced in July 2019.





The rate at which employees are leaving Council impacts our ability to:

- meet our service delivery commitments and compliance obligations.
- maximise new employee induction and onboarding experience so that there is limited loss of organisational knowledge and productivity at transition.
- effectively support our employees to continue to work in the challenging environment when their workloads are increased due to the timing and/or number of vacancies within their own teams and within the teams they depend, or other teams depend upon
- effectively provide our leaders with the systems, processes, procedures and upskilling to support them in the leadership of our teams during periods of high vacancy, high workloads and planned and unplanned change.
- effectively implement and utilise performance management systems and processes to build the confidence of our employees in setting and obtaining their own work performance goals and in managing behaviours that do not match our values.
- provide equitable and effective learning and development opportunities for our employees to develop their knowledge and skills to improve the way we conduct our business.

Council has ~238 positions in the Organisational Structure. These positions represent a total effort (excluding leave, public holidays etc) to deliver Council services, equivalent to:

- 984 days/week, or
- 4,264 days/month, or
- 51,170 days/year.

The average number of vacant positions for the last 3 years is 17% of the workforce. This means that we have 17% less resources to deliver the body of work Council is committed to providing to the community. This represents a capacity deficit (some of which filled by labour hire or contractors) equating to:

- 165 days/week, or
- 717 days/month, or
- 8,600 days/year.

To cover the shortfall of available man-hours created by the vacant positions, requires an additional effort **by each and every remaining staff member (198 pax)**. This is equivalent to:

- 1.6 extra hours per workday, or
- ~8 extra hours per work week, or
- 4 extra workdays per month, or
- 8.7 extra work weeks per year.

The consequences for Council of the unmet capacity levels include:

- The deficit in available work-days compromises Council deliverables and transfers the unmet workload to existing personnel. The flow-on effect is that staff prioritise activities based on criticality, essential services, and necessary day-to-day routines only.
  
- Embedded unmet resource demands are a significant contributor to employee departures, for many reasons (direct and indirect). This in itself exacerbates the problem, resulting in more people leaving the organisation.

<b>DATA ANALYSIS - OVERALL WORKFORCE PROFILE</b> <b>January 31 2024</b>	<b>December 19 2022</b>
<p><b>Workforce Length of Service profile:</b></p> <ul style="list-style-type: none"> <li>▪ 29% of employees have been employed for 1 year or less</li> <li>▪ 31% of employees have been employed for 1 – 3 years</li> <li>▪ 24% of employees have been employed for 3 – 10 years</li> <li>▪ 17% of employees have been employed 10 years or more.</li> </ul>	<p><b>Workforce Length of Service profile:</b></p> <ul style="list-style-type: none"> <li>▪ 13% of employees have been employed for 1 year or less</li> <li>▪ 46% of employees have been employed for 1 – 3 years.</li> <li>▪ 25% of employees have been employed for 3 – 10 years.</li> <li>▪ 16% of employees have been employed 10 years or more.</li> </ul>
<p><b>Workforce Age profile:</b></p> <ul style="list-style-type: none"> <li>▪ 11% (22 of 198) of all employees are aged under 21 years</li> <li>▪ 39% (78 of 198) of all employees are aged between 21 and 41 years</li> <li>▪ 41% (82 of 198) of all employees are aged 41 and 61 years</li> <li>▪ 8% (16 of 198) of all employees are older than 61 years of age</li> <li>▪ Infrastructure has 38 employees that are 51 or older.</li> </ul>	<p><b>Workforce Age profile:</b></p> <ul style="list-style-type: none"> <li>▪ 8% (16 of 213) of all employees are aged under 21 years</li> <li>▪ 40% (86 of 213) of all employees are aged between 21 and 41 years</li> <li>▪ 52% (111 of 213) of all employees are aged 41 or older</li> <li>▪ 10% (21 of 213) of all employees are older than 61 years of age</li> </ul>
<p><b>Teams with the highest turnover:</b></p> <ul style="list-style-type: none"> <li>▪ Environment, Regulatory Services (including Local Laws and Animal Management) - 117% (14 exits with headcount as at 31 January 2024 of 12).</li> <li>▪ Major projects – 80% (4 exits with a headcount as at 31 January 2024 of 5)</li> <li>▪ Urban Roads – 69% (9 exits with a headcount as at 31 January 2024 of 13)</li> <li>▪ Development &amp; Land Use – 67% (4 exits with a headcount as at 31 January 2024 of 6)</li> </ul> <p><i>[Establishment data based on headcount 31 January for period 1 July 2023 to 31 January 2024 as FTE not available]</i></p>	<p><b>Teams with the highest turnover:</b></p> <ul style="list-style-type: none"> <li>▪ People culture and safety - 200% (14 exits in three years with FTE as at 30 June 2022 of 7.)</li> <li>▪ Environmental Health – 171% (12 exits in three years with FTE as at 30 June 2022 of 7)</li> <li>▪ Local Laws – 133% (16 exits in three years with FTE as at 30 June 2022 of 12)</li> <li>▪ Urban Maintenance – 107% (15 exits in three years with FTE as at 30 June of 15)</li> </ul> <p><i>[Establishment data based on FTE as at end of 3-year period]</i></p>

<p><b>Teams with the lowest turnover:</b></p> <ul style="list-style-type: none"> <li>▪ Workshop – 11% (1 exit with a headcount as at 31 January 2024 of 9)</li> <li>▪ Information Technology – 25% (1 exits with a headcount as at 31 January 2024 of 4)</li> <li>▪ Parks and Gardens – 26% (6 exits with a headcount as at 31 January 2024 of 23)</li> </ul>	<p><b>Teams with the lowest turnover:</b></p> <ul style="list-style-type: none"> <li>▪ Parks and Gardens - 25% (7 exits in three years with FTE as at 30 June 2022 of 27.5)</li> <li>▪ Development &amp; Land Use – 33% (3 exits in three years with FTE as at 30 June 2022 of 9)</li> <li>▪ Splashez – 33% (6 exits in three years with FTE as at 30 June 2022 of 6)</li> </ul>
<p><b>Vacancies in organisational structure as at June 2023</b></p> <ul style="list-style-type: none"> <li>▪ Approx. 220 positions existed in the organisation structure.</li> <li>▪ Around 34 vacant positions existed in the organisation.</li> </ul>	<p><b>Vacancies in organisational structure as at June 2022</b></p> <ul style="list-style-type: none"> <li>▪ Approx. 247 positions existed in the organisation structure.</li> <li>▪ Around 31 vacant positions existed in the organisation.</li> </ul>
<p><b>Departures</b></p> <ul style="list-style-type: none"> <li>▪ FY2022       60</li> <li>▪ FY2023       67</li> <li>▪ 7 months FY2024 = 45. Projected out ~70 pax for FY24.</li> </ul>	

**BUDGET AND RESOURCE IMPLICATIONS**

This will affect Employee Cost in the annual budget.

**LINK TO CORPORATE PLAN**

Theme:	1. People & Communities
Strategy:	1.1 Continue to monitor and stay informed about matters that affect the community
Theme:	5. Ethical & Inclusive Governance
Strategy:	5.3 Develop and implement customer focused policies and processes in keeping with Council's commitment to customer service

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation was made with the Executive Management Team and selected Council staff.

**LEGAL CONSIDERATIONS**

*The Section 13, 194-201, 216-225 of the Local Government Act (2009) (the Act).*

**POLICY IMPLICATIONS**

- Local Government Act 2009
- Local Government Regulation 2012



**RISK IMPLICATIONS**

There will be a risk to Council if we do not adopt this strategic plan.

**HUMAN RIGHTS CONSIDERATIONS**

All consideration has been given to relevant human rights as per Council's Human Rights Policy.

**ATTACHMENTS**

1. **MICC Workforce Management Strategic Plan FY2025-27** [↓](#) 



Mount Isa City Council

**DRAFT**  
**WORKFORCE MANAGEMENT STRATEGIC PLAN**

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic		DocID# XXXXXZ	POLICY TYPE
		Administrative	
VERSION	DATE	DETAILS	
V1	XX/04/2024	Responsible Officer: Director Corporate Services	
V2			
V3			
		<b>REVIEW DUE</b>	March 2025



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## 1. Introduction – Our Community | Our Council

Mount Isa City Council is one of the more remote local government areas in Queensland. It lies in the heart of Queensland's arid North West, adjoining the border of the Northern Territory. The region grows some of the country's best beef cattle and is renowned as one of the world's top 10 producers for copper, lead, silver and zinc.

It is also the home to unique events including the Mount Isa Rotary Rodeo, Lake Moondarra Fishing Classic and the MineX Mining Expo which attract visitors from around the world.

Working for Mount Isa City Council offers the opportunity to experience working for a unique regional Council, and to live and play in a diverse and multi-cultural community. This unique lifestyle and work environment provides a wealth of opportunities for growth and development, by committing to support the community to thrive as it navigates the opportunities and the inevitable challenges that arise.

### **Operating context:**

- *Employing more than 190 people, Council is one of the larger employers in Mount Isa. Council is currently challenged by an increasingly competitive local recruitment market, workforce supply shortages for a multitude of roles at all levels, and the ever-changing expectations of candidates, employees and the community.*

### **What this means for Council:**

- *Council is currently facing significant workforce challenges including a lack of stability in key leadership positions, high and increasing turnover, high position vacancy rates and demonstrated difficulty in attracting and retaining employees. Employee turnover has reached more than 30% each year for more than three years in a row. Over 40% of new recruits are leaving within the first year of working for Mount Isa City Council.*

### **Escalating workforce, sustainability, service delivery and economic risks:**

- *Overlaying these challenges are the external factors that influence employee stability and retention, including the announcement by Mount Isa Mines of the closure of its copper mining operations in 2025. This potential loss of more than 1200 Mount Isa mine jobs is expected to have a major impact to the Mount Isa community and Council's sustainability to fulfil its purpose and objectives. Among the many potential consequences of the mine's closure is further restrictions on the workforce pipeline of talent, and the ability to attract, retain and access a stable current and future Council workforce.*

### **Strategic Workforce Management Plan – A proactive way forward:**

This Strategic Workforce Management Plan aims to set out the pathway to address the workplace challenges that our organisation has experienced for some time. It looks to anticipate and adapt to risks and opportunities that may lie ahead. This Workforce Management Strategy prioritises the objectives and actions the organisation will take over the next three (3) years as it prepares for the future and addresses the challenges of today.

Our Workforce Management Strategy will guide the implementation of plans and objectives that will cascade through the organisation. Our focus, commitment, investment, and effort will be directed to:

- **Retention, Culture & Workforce Planning** – We will invest in our workforce to ensure that we have the right people, with the right capabilities in the right roles
- **Attraction & Recruitment** – We will optimise the candidate and recruitment experience to attract and onboard the right talent
- **Systems, Processes & People** – We will build models of good practice to increase the efficiency in our operational activities and service delivery.



## 2. Our Vision, Values, Mission and Purpose

Our Corporate and Operational Plans outline our vision, values and key strategies that will enable us to continue to deliver services to our Mount Isa community.

### OUR VISION

Making our good city great, through innovation, diversification and cultural enhancement.

### OUR VALUES - SHAPING THE FUTURE

Our values shape the way we work with each other and our community, and how we approach the opportunities and challenges in our environment.

**OUR VALUES**

Mount Isa City Council is committed to having clear values that will assist all employees in working towards the same goals for the community.

I	S	A
<b>INTEGRITY</b> <ul style="list-style-type: none"> <li>Adhere to legislation, Council policies and procedures</li> <li>Treat customers and co-workers with respect and courtesy</li> <li>Act with honesty and in the best interest of the organisation</li> </ul>	<b>SERVICE</b> <ul style="list-style-type: none"> <li>Exceed the expectations of internal and external customers</li> <li>Demonstrate initiative and strive for continuous improvement</li> <li>Take pride in the services delivered to the community</li> </ul>	<b>ACCOUNTABILITY</b> <ul style="list-style-type: none"> <li>Manage time and resources effectively and efficiently</li> <li>Work as one team that is united and seamless</li> <li>Celebrate success and take ownership of failure</li> </ul>



### 3. About this strategy

#### MISSION

*Establish a stable, customer focussed workforce that is empowered to deliver efficient services to our community.*

#### WHERE DOES THE STRATEGY FIT?

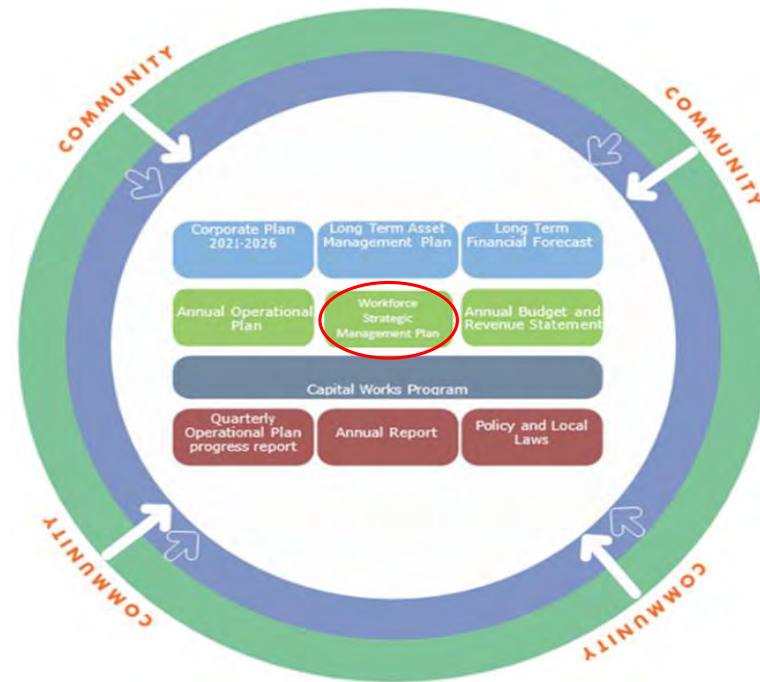
This Workforce Management Strategic Plan forms part of the integrated planning and reporting framework for Mount Isa City Council.

The integrated planning and reporting framework sets out:

- Where we want to go
- How we plan to get there
- How we will measure our progress

We aim to measure the success and implementation of our Workforce Management Strategic Plan through regular data collection, review, analysis and, where required, adjustment of approach.

It is intended that our Workforce Management Strategic Plan be agile and flexible so that we may adapt and modify our approach to meet the changing needs, expectations and environment of our workforce and our community.





## HOW WE DEVELOPED OUR PLAN

To develop this plan, a high level external and more in-depth internal scan of workforce data and employee views identified and confirmed the factors impacting our workforce planning activities. Workforce profiling and analysis provided key insights into the impacts of our past and current challenges. The approach also engaged with our Executive Management Team and with key stakeholders in our workforce where their perspectives of our current and future workforce challenges were provided, discussed and analysed.

## ACHIEVING OUTCOMES

Implementing the Workforce Management Strategic Plan will enable our people to confidently say that:

***Working at Mount Isa City Council means:***

- We are accountable to our community, our employer and to each other.
- We are inclusive and in workplace where everyone feels safe and supported.
- We provide learning and development pathways and encourage career advancement and capability enhancement.
- We consider and accommodate the changing expectations of the workforce to balance life and work, to the extent possible, while maintaining operational effectiveness and core deliverables.
- Our people are valued and heard.
- We have an effective communication framework where our people feel that they have the right information to do their jobs.
- We understand our roles and how they contribute to the outcomes for Council and the community.
- We aim for maximum productivity and to eliminate waste of resources.
- We involve our people in planning their careers, development opportunities, new practices and new roles.
- Our ISA values are embedded in everything we do and how we do it.
- Mount Isa City Council is a great place to work.



## WHY DO WE NEED A WORKFORCE MANAGEMENT STRATEGIC PLAN ?

The reasons we are developing our Workforce Management Strategy are to:

1. **Set our workforce directions and priorities** – set priorities will guide us on what we should be working on and what we should be working on first. Our view of success (outcome measures) enables us to prioritise our activities to make that view a reality.
2. **Simplify our workforce related decision-making processes** – clearly defined prioritised activities facilitate performance improvement and reinforce our need to evolve into a contemporary workplace.
3. **Align our workforce related activity** – alignment of effort and activities, and a common understanding ensures our collective achievement of Council's organisational goals and objectives.
4. **Clearly articulate and communicate our workforce management strategy** – shared understanding of our workforce management strategy increases our opportunity for successfully reaching our intended goals.

The Workforce Management Strategic Plan is one of the core pillars designed to:

- Attract and cultivate of the future workforce.
- Proactively manage and reduce workforce turnover.
- Improve the perceptions of Organisational Culture – One Team.
- Improve the effectiveness of Workplace Health & Safety function.
- Establish and maintain strong communication channels and collaboration.
- Proactively manage and plan for workplace succession and renewal.
- Access and attract talented employees and future leaders - Internal & External.
- Maximise employee longevity in the organisation.
- Build processes to obtain maximum benefit from new starters/short tenures.
- Provide access to professional and career development across the workforce.
- Shorten the recruitment cycle and unproductive administrative processes.
- More effectively onboard, support and settle new starters and their families.
- Recognise and reward valued behaviours, service delivery and performance.
- Build knowledge, capability and confidence in current and future leaders.
- Mentor and equip leaders to have effective conversations with employees.
- Establish and enforce mandatory minimum standards of acceptable behaviour, productivity and safety.
- Maximise efficiency in internal processes to eliminate unproductive effort, waste and unnecessary cost.
- Reduce over-reliance on external contractors or establish as structured, fully funded, risk assessed plan to access outsourced contracted resources.
- Build a flexible recruitment and advancement pipeline to fill internal and external vacancies.





## OUR WORKFORCE – A SNAPSHOT OF MICC WORKFORCE PROFILE

Council employs more than 190 people in a combination of full time, part time and casual positions. The workforce is supplemented by contractors when capacity or capability are not available from within the internal workforce or due to vacancies.

Number of employees as at 31 January 2024:

Full time	Part time	Casual	Total
160	7	31	198

Following a review of key workforce data and consultation with key stakeholders, the following insights demonstrate the challenges and opportunities that inform the proposed strategic workforce objectives within this plan:

- 60% (119) of all current employees have been with the organisation for 3 years or less (half of these have been with the organisation for less than a year). The Average Tenure is currently 4.5 years.
- 34% (68) of the current headcount is aged over 51; 11% are under 21.
- 16 employees are currently aged more than 61 years of age (8 outdoor employees, 5 indoor employees and 3 Function & Event Support Officers).
- 33 (17% of headcount) employees have been employed by MICC for more than 10 years (14 indoor employees and 19 outdoor workers).
- Since 1 July 2019 42% of all new recruits have left the organisation within 1 year.
- For the first two quarters of FY2024, 43% of new recruits have left within 1 year of commencing employment with MICC.
- Since 1 July 2019, the organisation has had 28 officers that have previously filled the positions of CEO, Director or Manager, leave the organisation.

### 3.1 Workforce challenges

Recognising and acknowledging challenges currently faced by our Council enables us to target our strategic objectives to ensure we are best placed to deliver for the community.

Some of the other challenges we currently face as a community and a Council include:

#### Mount Isa Community

- Significant reliance on Mines in the region to support our economy by providing employment, contracting service organisations and the broader social and liveability benefits.
- Attracting skilled candidates to a regional and relatively remote community and the impact of competition with more coastal or city employers.
- Limited affordable or available housing opportunities for new/potential recruits who currently reside outside of the Mount Isa region impacts our ability to meaningfully attract new recruits and retain current employees.
- Limited childcare spaces for new or potential recruits with young children also impacts our ability to attract new recruits and retain current employees.
- Perception and media commentary on social issues such as crime rates and lifestyle.
- Health services are not considered sufficient for the aging or severely unwell. Concerns regarding environmental health factors associated with mining and production activity on the population.

#### Mount Isa City Council

- Council’s budgeting and financial restrictions impact recruitment, resourcing and reputation.
- Employee and community perception of Council as an employer.
- Remuneration and benefits offered by Council for in demand professions (e.g. diesel fitter, plant operators, project managers, local laws rangers) are




not competitive against remuneration and benefits offered by the mines and other employers in the region.

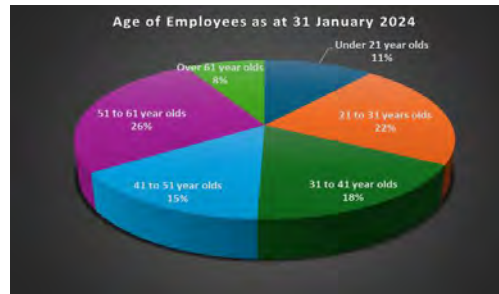
- Lack of confidence in leadership and line managers to discuss performance (from small learning opportunities for corrective actions to difficult performance conversations) and for the feedback to be accepted in a positive and constructive way.
- Filling vacancies with the right skill sets and experience to ensure the workforce meets service delivery commitments.
- Limited availability of potential resources to secure a pipeline of succession planning for business-critical skills and roles.
- Knowledge, experience and industry skills shortage due to staff turnover and limited tenure/retention.

### **3.2 Workforce opportunities**

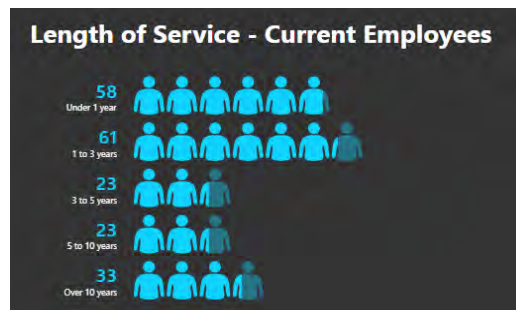
- Council employment offers stability, tenure and lifestyle balance, especially for those workers entering Council from Mount Isa Mines or related service organisations.
- Lifestyle rosters and flexible working conditions that suit working families with younger children.
- Unique lifestyle and work experiences, and knowledge and capability building that working for a smaller regional City Council offers individuals.
- Council has competitive remuneration and benefits for some positions.

**198** Employees  
**238** Positions  
**219.5** FTE positions





**41%** of our workforce is female





**60%** of our workforce commenced within the last three years


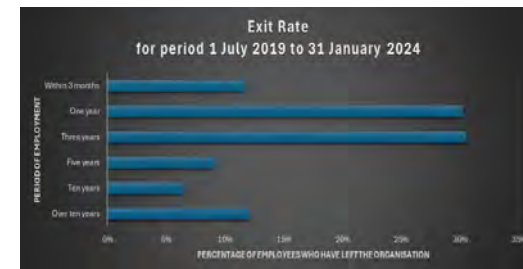
Average Tenure **4.5 years**  
Median Tenure **2.4 years**



**32%** Average Turnover



Average Age **41 years**  
Median Age **40 years**



## 4. Workforce Strategic Priorities

This Workforce Management Strategy prioritises the objectives and actions the organisation will implement over the next three years as it prepares for the future and addresses the challenges of today.

A structured, staged and prioritised approach to the implementation of the Strategic Workforce Management Plan will guide our effort, activities and measures of success.

It is not intended that all deliverables shall be completed in one year. Time taken to effectively plan, develop and then deliver each deliverable is essential. The proposed timing of deliverables has been scheduled based on the provision of governance structures including policies and procedures being developed prior to the implementation. Where operational improvements can be realised earlier, the implementation pathway for the deliverables will be shortened.

Colour	Title	Description
✓	Plan/Discover	Consult stakeholders and conduct research to inform the development and implementation stages.
✓	Develop	Decide on framework and approach and develop a project plan based on Council needs, capacity, and capability available and required
✓	Deliver	Implement the actions to achieve the deliverable outcomes.

### 4.1 PRIORITY 1 – RETENTION, CULTURE & WORKFORCE PLANNING

*We will invest in our workforce to ensure that we have the right people, with the right capabilities, in the right roles. We will enhance and develop our workforce capability to advance performance and accountability for individual and collective outcomes for the Council and our community.*

STRATEGIC OBJECTIVE 1 -				
Stabilise workforce retention and longevity through leadership, effective management and employee engagement.				
DELIVERABLES:	Target year			Outcomes Measures
	FY2025	FY2026	FY2027	
1.1 Improve workforce planning by understanding our current and future workforce needs to better predict workforce composition, size and shape.	✓	✓	✓	<ul style="list-style-type: none"> <li>Diagrammatic representation of Council’s operating model developed and endorsed by EMT and Council.</li> <li>Organisation chart designed, developed and evaluated against capacity requirements to meet service level (internal and external) targets.</li> <li>Gap analysis of organisational capacity delivery needs with the workforce establishment. Align budget and out-year forecasts to reflect delivery and affordability.</li> </ul>



<b>STRATEGIC OBJECTIVE 1 -</b>				
Stabilise workforce retention and longevity through leadership, effective management and employee engagement.				
<b>DELIVERABLES:</b>	Target year			Outcomes Measures
	FY2025	FY2026	FY2027	
<b>1.2</b> Fully fund the positions in the approved workforce organisational structure and recruit.	✓	✓	✓	<ul style="list-style-type: none"> <li>Budgeted employee costs reflect organisational chart and headcount including planned position additions, changes and succession planning.</li> <li>Procedure, assessment criteria and forms developed and implemented for EMT to assess changes to the approved FTE establishment (represented in the organisational chart).</li> </ul>
<b>1.3</b> Understand the Employee Lifecycle to build a Tactical Sub-Plan that recognises employee longevity over a shorter period.	✓			<ul style="list-style-type: none"> <li>Tactical Sub-Plan developed including implementation timeline and accountability for actions assigned.</li> </ul>
<b>1.4</b> Develop a Workload Assessment process to assess delegated duties, roles and responsibilities and the alignment to the appropriate placement and level in the organisational structure.	✓✓	✓	✓	<ul style="list-style-type: none"> <li>Workload Assessment Project team appointed.</li> <li>Workload Assessment Project Plan developed and endorsed by EMT.</li> <li>Roles prone to workload imbalance identified and prioritised for Root Cause Analysis.</li> <li>Workload assessment project completed and mechanisms for future ad hoc or planned assessments developed and implemented.</li> </ul>
<b>1.5</b> Perform Position Description re-alignment across the workforce, including pragmatic assessment of skills, qualifications, licensing, ticketing requirements.	✓✓	✓	✓	<ul style="list-style-type: none"> <li>Position Description Re-alignment Project Plan developed to coincide with the Workload Assessment Project and development of the critical skills risk mitigation plans.</li> </ul>
<b>1.6</b> Implement a critical skills risk mitigation plan that identifies: <ul style="list-style-type: none"> <li>critical roles/skills, and</li> <li>strategies that minimise the impact of the loss of critical skills, and</li> <li>upskills leaders to proactively facilitate development and succession conversations.</li> </ul>	✓✓	✓	✓	<ul style="list-style-type: none"> <li>Critical role hierarchy developed, and critical roles identified and reviewed at least annually.</li> <li>Position Descriptions reviewed and updated for all critical roles.</li> <li>Documented plans for each critical role developed and reviewed annually.</li> </ul>



STRATEGIC OBJECTIVE 1 - Stabilise workforce retention and longevity through leadership, effective management and employee engagement.				
DELIVERABLES:	Target year			Outcomes Measures
	FY2025	FY2026	FY2027	
				<ul style="list-style-type: none"> <li>▪ Active and documented processes introduced and monitored to ensure conversations with critical role incumbents on the plan held at least annually with clear expectations on actions captured and measured in performance goals.</li> <li>▪ Nominated Leaders trained and provided templates and tools to undertake effective development and succession conversations.</li> <li>▪ Re-establish and monitor timeliness of Performance Appraisal processes.</li> <li>▪ Success Plans in place for each critical role to record targeted knowledge transfer, upskilling, mentoring, succession planning and recruitment strategies time horizon that reflects the urgency and prioritised criticality of the roles.</li> </ul>
1.7 Capture key trends and reasons for departure.	✓			<ul style="list-style-type: none"> <li>▪ Number of exits and percentage participating in exit process.</li> <li>▪ Exit trends recorded and analysed and reported quarterly to EMT.</li> <li>▪ Assess the availability and effectiveness of introducing only tools that allow anonymous responses post-departure.</li> </ul>



<b>STRATEGIC OBJECTIVE 2 -</b>				
Create an environment that identifies internal talent and pathways for progression.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
2.1 Design and implement entry level development opportunities to enhance talent pipelines and career progression.	✓	✓		<ul style="list-style-type: none"> <li>▪ ‘Grow our own’ metrics that identify career progression from entry level recruits.</li> <li>▪ Number and type of entry level positions offered and filled, including graduate, cadet, apprenticeship and traineeship positions.</li> <li>▪ Retention metrics for graduates, cadets and apprentices.</li> </ul>

<b>STRATEGIC OBJECTIVE 3 -</b>				
Cultivate an informed and engaged “One Team” workplace culture and environment that delivers high performance outcomes and celebrates success.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
3.1 Build internal campaign to brand and promote the One Team experience and culture.	✓	✓	✓	<ul style="list-style-type: none"> <li>▪ One team campaign developed and executed with key milestone analysis reported quarterly to EMT.</li> </ul>
3.2 Conduct a Remuneration & Benefits Parity assessment to ensure equity across the organisation in conjunction with a Workload Assessment & Position Description Alignment.	✓			<ul style="list-style-type: none"> <li>▪ Remunerations &amp; benefits parity assessment including recommendations to address identified inequities, if any, presented to EMT.</li> <li>▪ Performance Appraisal documents updated to include a Position Description comparison to duties performed to be completed by the employee.</li> </ul>
3.3 Develop & implement a people focussed change management strategy to effectively manage the people aspects of organisational change to ensure services are delivered and continue to be delivered at the expected/agreed standard.	✓	✓		<ul style="list-style-type: none"> <li>▪ People centric organisational approach to change management process documented and endorsed by EMT.</li> <li>▪ People centric change management training attended by key employees.</li> <li>▪ Change management toolkit developed and implemented.</li> </ul>



<b>STRATEGIC OBJECTIVE 3 -</b>				
Cultivate an informed and engaged “One Team” workplace culture and environment that delivers high performance outcomes and celebrates success.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
3.4 Engage our workforce through proactive, regular, effective and targeted communication.	✓			<ul style="list-style-type: none"> <li>▪ Internal communications strategy developed and implemented.</li> </ul>
3.5 Develop a rewards and recognition framework, aligned to Council values, that includes non-financial and financial reward and recognition measures for individuals and teams.			✓	<ul style="list-style-type: none"> <li>▪ Rewards and recognition framework developed and implemented.</li> <li>▪ Quarterly report on number and type of non-monetary acknowledgements, awards, recognition ceremonies and nominations.</li> </ul>

<b>STRATEGIC OBJECTIVE 4 -</b>				
Support access to work arrangements that are mutually beneficial and accommodate the needs of a contemporary work environment.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
4.1 Collaborate and develop a Flexible Work Arrangement Strategy that incorporates a range of options to cater to changing employee needs and expectations whilst ensuring performance-based outcomes of the organisation are met.	✓			<ul style="list-style-type: none"> <li>▪ Flexible work strategy documented and endorsed by EMT and Council.</li> <li>▪ Quantified metric analysed, monitored and reported to EMT on a quarterly basis.</li> <li>▪ Flexible work arrangements embedded as a normalised approach to the working environment.</li> <li>▪ Flexible work options incorporated into annual Performance Reviews.</li> <li>▪ Roles that are not suitable for Flexible Work Arrangements identified.</li> </ul>





<b>STRATEGIC OBJECTIVE 5 -</b>				
Evidence-based decision-making about the organisation’s capacity to deliver, prioritise essential services and core business, and fund positions. Reframe, right size and align the organisational structure, position requirements and the funded establishment.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
5.1 Establish and reassess data analysis and workforce metrics to conduct benefits realisation assessments and support workforce retention decision-making.	✓			<ul style="list-style-type: none"> <li>▪ Workforce metrics established, analysed and reported to EMT every quarter.</li> <li>▪ Metrics used in workforce planning and service delivery decision making processes.</li> </ul>

<b>STRATEGIC OBJECTIVE 6 -</b>				
Provide a safe environment that empowers employees to make decisions within their delegated authority, at the closest point to service.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
6.1 Design, deliver and embed a tiered Leadership development program tailored to each level in the organisational structure.		✓	✓	<ul style="list-style-type: none"> <li>▪ Leadership development program implemented; refreshed annually.</li> <li>▪ Leadership goals included in annual performance appraisal instructions and templates.</li> <li>▪ Results captured centrally and reported to EMT half-yearly.</li> </ul>
6.2 Implement an effective Performance Management Framework.		✓	✓	<ul style="list-style-type: none"> <li>▪ 95% of employees complete a performance review annually.</li> <li>▪ 100% of employees have documented goals and performance measures.</li> <li>▪ 80% of current and identified future leaders trained in holding performance conversations and in how to manage underperformance.</li> <li>▪ Improvement in Employee Survey Satisfaction results.</li> <li>▪ Reduction in reported employee behavioural and underperformance issues.</li> </ul>



STRATEGIC OBJECTIVE 6 - Provide a safe environment that empowers employees to make decisions within their delegated authority, at the closest point to service.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
				<ul style="list-style-type: none"> <li>Employee Performance Management Plans introduced for all employees with recurrent or multiple underperformance, compliance or behavioural matters.</li> </ul>
6.3 Develop a Learning & Development Plan embedded within the Performance Management Framework.		✓	✓	<ul style="list-style-type: none"> <li>Learning &amp; Development framework developed and endorsed by EMT.</li> <li>Learning &amp; development goals included in every employee performance goals.</li> <li>Learning and development calendar developed, with budgeted, sourced and delivered. [Mandatory training delivered annually and completed by all employees.]</li> <li>% learning and development budget utilised monitored and reported quarterly to EMT.</li> <li>Opportunities for internal talent development promoted and showcased.</li> <li>Employee Performance Appraisals conducted for no less than 80% of the workforce with tenure greater than 12 months.</li> </ul>



**4.2 PRIORITY 2 – ATTRACTION & RECRUITMENT**

*We will optimise the candidate and recruitment experience to attract, recruit and onboard the right talent by promoting the ways in which our people contribute, communicate and interact.*

<b>STRATEGIC OBJECTIVE 7 -</b>				
Promote the attractiveness of MICC as an employer, through tailored recruitment strategies that market our distinctiveness and the unique opportunities that Council and Mount Isa offer.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
<b>7.1</b> Promote Council workforce initiatives to address external reputational challenges about Council as an organisation and the contributions of the workforce to the community.	✓			<ul style="list-style-type: none"> <li>▪ Marketing campaign designed and launched.</li> <li>▪ Candidate packs developed to promote the region and MICC as an employer.</li> </ul>
<b>7.2</b> Develop and implement and review a Talent Acquisition strategy that focusses on attracting and recruiting talent aligned with Council service delivery commitments and tiered recruitment options that match role criticality.	✓			<ul style="list-style-type: none"> <li>▪ Talent Acquisition Strategy developed, endorsed by EMT and implemented.</li> <li>▪ Number of position re-advertisements reduced.</li> </ul>

<b>STRATEGIC OBJECTIVE 8 -</b>				
Optimise the candidate experience, minimise time to recruit and improve the onboarding experience for employees at Council.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
<b>8.1</b> Improve the employee induction and onboarding experience.	✓			<ul style="list-style-type: none"> <li>▪ Employee induction and onboarding procedure and templates developed and endorsed by EMT.</li> <li>▪ New hire welcome packs developed and distributed.</li> </ul>
<b>8.2</b> Optimise our approach to candidate engagement and conversion.	✓			<ul style="list-style-type: none"> <li>▪ Establish metrics for, among others:                             <ul style="list-style-type: none"> <li>▪ % reduction in time to fill positions statistics</li> <li>▪ New hire failure rate (number of people who leave within a set period of time – e.g. prior to end of probation)</li> </ul> </li> <li>▪ Survey response statistics for new hire experiences</li> </ul>



<b>STRATEGIC OBJECTIVE 9 -</b>				
Foster a diverse, equitable and inclusive workplace that aims to improve experiences and outcomes for all employees.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
<b>9.1</b> Develop and implement a diversity, equity and inclusion framework including: <ul style="list-style-type: none"> <li>▪ Targeted attraction and recruitment initiatives</li> <li>▪ Targeted development programs that provide entry level opportunities supported by a structured training and mentoring</li> <li>▪ Diversity and inclusion training that develops and improves awareness, communication and inclusion skills,</li> <li>▪ Equipping leaders and employees to have performance conversations with access to appropriate support for diverse backgrounds.</li> </ul>		✓	✓	<ul style="list-style-type: none"> <li>▪ Diversity Equity and Inclusion Framework developed and implemented.</li> <li>▪ Measures introduced, reviewed and reported biannually or as determined by the measure.</li> <li>▪ % of employees who have attended diversity (including cultural), equity and inclusion awareness training. 100% of employees that have been with the organisation more than 12 months have attended cultural competency training</li> <li>▪ Key partnerships with allied and external organisations developed or strengthened that demonstrate Council’s commitment to employ locals.</li> </ul>
<b>9.2</b> Develop and implement an actionable timeline for the operationalisation of the Rectification Action Plan (RAP).	✓			<ul style="list-style-type: none"> <li>▪ RAP implementation timeline documented and endorsed by EMT.</li> <li>▪ Progress of actions reported quarterly to Council, incorporated into the Operational Plan reporting.</li> </ul>

<b>STRATEGIC OBJECTIVE 10 -</b>				
Leverage partnerships with organisations with mutually aligned needs to promote career pathways within the Mount Isa region.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
<b>10.1</b> Make Council the leading employer of secondary household income earners [through regional organisational partnerships, flexible working arrangements and promotion of the benefits of working at Council]		✓	✓	<ul style="list-style-type: none"> <li>▪ Number and type of partnership initiatives instigated and finalised and implementation of agreed outcomes reported quarterly to EMT.</li> </ul>



<b>STRATEGIC OBJECTIVE 10 -</b>				
Leverage partnerships with organisations with mutually aligned needs to promote career pathways within the Mount Isa region.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
				<ul style="list-style-type: none"> <li>Increase in the number of roles identified as suitable for, or employee generated requests for, flexible working arrangements.</li> </ul>

**4.3 PRIORITY 3 – SYSTEMS, PROCESSES, PEOPLE & PRACTICES**

*We will build models of good practice to increase the efficiency in our operational activities and service delivery.*

<b>STRATEGIC OBJECTIVE 11 -</b>				
Invest in processes, people and systems to streamline business-as-usual activities.				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
<b>11.1</b> Explore, assess and adopt tools, techniques and technology that provide efficiency and enhance the employee experience using an automated, integrated Human Resources Information System.	✓	✓		<ul style="list-style-type: none"> <li>Implementation of HR information system and quantification of efficiencies gained.</li> </ul>
<b>11.2</b> Establish consistent, effective knowledge management by operationalising and mandating the use of all and only designated corporate systems.		✓	✓	<ul style="list-style-type: none"> <li>Review of utilisation and effectiveness of corporate systems and other software.</li> <li>Directive issued to only use designated software.</li> </ul>
<b>11.3</b> Build capability and technology acceptance in our workforce through training and user support mechanisms.		✓	✓	<ul style="list-style-type: none"> <li>Number of attendees at corporate system scheduled training.</li> <li>Number and type of external training and/or user forum opportunities attended.</li> <li>Technology champions and expert users identified across the organisation for corporate wide software implementations and upgrades.</li> </ul>



<b>STRATEGIC OBJECTIVE 12 -</b>				
Create operational efficiency by capturing and documenting established knowledge that serves a shorter employee lifecycle				
DELIVERABLES:	Target year			Outcome Measures
	FY2025	FY2026	FY2027	
12.1 Establish an overarching tiered Policy & Procedure Framework	✓			<ul style="list-style-type: none"> <li>Policy and Procedure Governance Framework developed and endorsed by EMT.</li> </ul>
12.2 Develop, implement and maintain documented, standardised procedures and processes, for business-critical functions and high turnover roles, at a minimum.	✓	✓	✓	<ul style="list-style-type: none"> <li>Procedure library developed within a central repository and populated with procedures and workflows for business-critical functions and high turnover internal and external roles.</li> </ul>

[ DOCUMENT CONTINUES OVER ]



## 5. Strategic Plan Review

The Strategic Workforce Management Plan reflects the current workforce strategic priorities based on internal and external forces that have informed its development. If either the internal or external forces change, this plan may require adjustment to ensure that it remains relevant.

The underlying assumptions in the Workforce Management Strategic Plan will be reviewed annually or where changes impact the outcomes of the plan. To achieve the outcomes set out in this Plan, and Annual Action Plan and Implementation Programme will be developed for each year, and a quarterly report prepared to provide a status update on progress and the achievement of milestones.

[ DOCUMENT ENDS ]

**13 COMMUNITY SERVICES REPORTS****13.1 ECONOMIC DEVELOPMENT OVERVIEW REPORT - APRIL 2024**

**Document Number:** 809123

**Author:** Manager Economic and Community Development

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Economic Development

**EXECUTIVE SUMMARY**

The April 2024 Economic Development Overview Report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the April 2024 Economic Development Overview Report as presented.

**ADVISORY COMMITTEES****Mine Workers Memorial Committee**

No meetings held in April 2024.

Final Detailed Design Drawings and costings have been completed for Frank Aston Hill and the CBD RV Parking Strategy completed and available through a further May council report.

The Mine Workers Memorial committee will then hold meetings on a need's basis.

**Motor Sports Advisory Committee**

No meetings held in April 2024.

**Lake Moondarra Advisory Committee**

No meeting was held in April 2024.

A further meeting will be scheduled to update the Lake Moondarra Advisory Committee once the Mount Isa Water Board provides further detail on their proposed 5 Year Strategy.

**ECONOMIC DEVELOPMENT****Commerce North West**

Council officers have attended regular meetings in conjunction with the Commerce North West to hear about community business concerns and opportunities.

Planning and management of North West MPX was undertaken in April for the event to be held at the Civic Centre on the 7-9, in May 2024.



A strong lineup of speakers from regional projects have been assembled and tickets sales are excellent.

## **Funding Submissions**

### **Regional Economic Futures Fund –**

The Regional Economic Futures Fund, REFF, is a new \$200 million program to support communities in seizing industry development opportunities presented by global decarbonisation.

Two projects were submitted for consideration:

- Mount Isa Renewable Energy, Critical Minerals, Transport and Logistics Hub; and
- Mount Isa Glider Port Project

*Status:* Pending Outcome.

### **Growing the Regions Round 1, Stage 2.**

On 8 December 2023, Council received advice that the following applications for expressions of interest had been successful:

1. Outback at Isa Revitalisation Project and
2. Mount Isa Library Redevelopment Project.

Council approved, at the December ordinary meeting, to progress both applications to Stage 2. The application submissions were completed and lodged on the 15th January 2024.

As per the funding guidelines, if successful the MICC it would include \$10,315,767.00 and \$6,576,937.00 of co-contribution respectively.

## **Economic Development Strategy**

Focus for the period has been on the response to the Glencore Copper Mining Closure, including:

Administration worked to develop the Transitioning Mount Isa's Economy strategy response, this response is quickly shifting into implementation through stakeholder engagement and data collection.

### Strategy implementation

*1.6 Continue to engage with Glencore to inform a strategic and targeted approach to the delivery of available community and economic development funding programs.*

Glencore has been contacted on several occasions to provide details on all the businesses adversely affected by the pending MICO Mine in July 2025. To date Council has received no information to assist SME consultant's Urban Economics provide a report on alternate industry or project economic growth.

*2.1 & 3.3 Work with MITEZ and North West Minerals Province industry stakeholders in advocating for the critical enabling infrastructure and other support needed to secure the future of the North West Region's new minerals economy.*

The focus for MITEZ this month is water resources and MITEZ are holding a Water Forum in Townsville on the 22<sup>nd</sup> of February. It is expected that the MIWB will present their 5-year Strategy and the agenda could include an update on the formation of a North West Water Board.

Mount Isa City Council Economic Transitioning across 6 pillars.

Several of the reports commissioned by the Council are reaching the draft reporting stage, staff have been assisting with consultants from Small to Medium Enterprises, Agriculture, Critical Infrastructure, and Resources. The resource sector consultants have also been tasked with an overarching report which brings all sector reporting together as a manageable document for future advocacy and targeted funding direction.

**Stakeholder Engagement**

<b>3 April</b>	<b>Event Name/ Meeting Attended</b>	<b>Key Speaker</b>	<b>Council Representative</b>	<b>Key items taken from the Event/Meeting</b>
3 April	SBF Program Roundtable meeting	Sharon Ible, Senior Engagement Officer, QSBC Commission. QSBF members from across the state.	Economic Development Officer	<ul style="list-style-type: none"> <li>• Commissioner's update</li> <li>• Welcome to new members.</li> <li>• Member activities</li> <li>• Learnings from the conference</li> <li>• Small Business Month activities</li> <li>• Seek agreement to share meeting summary with the group.</li> </ul>
10 April	Commerce North West Board Meeting	Emma Harmon, President Commerce North West.	Economic Development Officer CEO	Council officers have attended regular meetings in conjunction with the Commerce North West to hear about community business concerns and opportunities.
12 April	North West Weekly	Matt Nichols – editor and journalist North West Weekly	Economic Development Officer CEO Director of Community Services	Advertising proposal to be put to MICC Friday 10 <sup>th</sup> May.
17 April	Townsville & North West Queensland Major Project Pipeline - Data Check	Mathew Kelly, consultant with Regional Advisory employed by Regional development Australia (RDA)	Economic Development Officer Director Community Services	Regional Economic Advisory has been engaged by RDA Townsville and North West Queensland to prepare an economic impact assessment of major projects occurring over the next 5 years.
19 April	Lithium Energy	Graham Fyfe	Economic Development Officer Director of Community Services CEO	Lithium Energy are a South African resource business that have found a top 5 world class resource for graphite extraction and processing. A further meeting is scheduled for May.

### Regional Jobs Update

Remote Jobs Committee (RJC) Project Manager (Natasha Storey) appointed 22nd April 2024. Project funded for 18 months by Department of Youth Justice, Employment, Small Business and Training (DESBT) to:

- Raise awareness of the Queensland Workforce Strategy in regional communities and connect local businesses to support mechanisms.
- Develop unique local solutions to local workforce and skilling challenges.
- In partnership with DESBT, assess whether the Queensland Workforce Strategy is working in regional communities.

Mount Isa City Council (MICC) will act as the secretariat and will establish an RJC. Bringing together community leaders, local businesses, training providers, industry, schooling, and education representatives, to ensure training and employment solutions are more accurately aligned with local skills needs and economic activity to support regional jobs growth.

Ultimately, the RJC Program aims to leave a lasting legacy of positive change, resilience, and prosperity within regional communities, creating opportunities for individuals and businesses to thrive and contribute to Queensland's economic and social advancement.

By the project's conclusion, the primary achievement will be the heightened awareness of the Queensland Workforce Strategy within regional communities, coupled with the successful establishment of connections between local businesses and essential support mechanisms.

Secondary, the project will have identified and documented local workforce and skilling challenges, providing valuable insights for future interventions and policy development aimed at addressing these issues.

### ENGAGEMENTS & MEETINGS

- **20240424 Regional Youth Alliance Network (RYAN)**

Summary of the key points from the RYAN meeting focused on Monthly Data Sharing and collaborative tools:

- **20240426 Workforce Development & Mapping Discussion (Community Services)**

Summary of the meeting notes focused on the development of the workforce mapping for the community services sector:

**Context:** The need for workforce mapping in the community services sector was discussed in the context of linking and mapping existing services. This idea was initially brought up at the RYAN meeting and could potentially be developed as part of the RJC initiative.

- **20240430 Department of Employment and Workplace Relations (DEWR) - Closing the Gap Focus Group**

Summary of the Department of Employment and Workplace Relations - Closing the Gap Focus Group:

**Purpose:** To gain a placed based understanding of the challenges and opportunities within the Mt Isa Region, noting the high percentage of First Nations people requiring support to access and or maintain employment.

**Insights and Understanding:** Participants in the focus group provided valuable insights that deepened the understanding of community needs, particularly concerning First Nations individuals in the Mount Isa Region.

## ORDINARY COUNCIL MEETING AGENDA

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**Discussion Outcomes:** The session was instrumental in gaining a localized perspective on the challenges and opportunities for employment in Mount Isa. It highlighted the barriers First Nations people face regarding employment opportunities.

**Future Collaboration:** The group expressed a strong interest in continuing the collaboration to develop innovative employment pathways within Mount Isa.

**Stakeholder Engagement**

3 April	Event Name/ Meeting Attended	Key Speaker	Council Representative	Key items taken from the Event/Meeting
24 April 2024	<b>Regional Youth Alliance Network (RYAN)</b>	RYAN Network	RJC Project Manger	<p><b>Follow-Up Actions:</b> A follow-up meeting is to be scheduled with Injilinj Youth Support Service to further discuss collaboration and integration.</p> <p>These steps are aimed at enhancing data-driven decision-making and improving collaboration among organisations involved in the RYAN initiative.</p>
26 April 2024	<b>Workforce Development &amp; Mapping Discussion (Community Services)</b>	<p>(<b>Desley Ah Wing</b> Senior Project Officer, Positive Relationships Cultural Connector Mount Isa Service Centre   North Queensland Region Aboriginal and Torres Strait Islander Partnerships <b>Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts, Amy Duke</b> (she/her) Integration Manager – Mount Isa &amp; the Gulf, DFV Integrated Service Response Women’s Safety and Violence Prevention <b>Department of Justice and Attorney-General, Chris Ruyg</b>   Senior Practitioner   <b>54 reasons</b> Local Level Alliance / FICM Coordinator – Mount Isa)</p>	RJC Project Manger	<p><b>Outcomes and Actions: Desley:</b> She will send an introductory email to Workup, an organization already involved in a workforce initiative, to discuss potential collaborations. <b>Amy:</b> arrange for a presentation at the Domestic Violence Action Group (DVAG) meeting on May 24th at 10 am. <b>Chris:</b> present this initiative at the Local Level Alliance (LLA). <b>Natasha:</b> draft an introductory email to invite collaboration, targeting the Remote Jobs Committee stakeholders.</p> <p>These steps are aimed at further developing and integrating the workforce mapping project within the broader community services infrastructure.</p>
30 April 2024	<b>Department of Employment and Workplace Relations (DEWR) - Closing</b>	DEWR Team Members, Henry Enchong NIAA, Employment & Community Services Provider and Community Members	RJC Manager	<p><b>Next Steps:</b></p> <p><b>Follow-Up Meeting:</b> Scheduled with the DEWR team on Thursday, 9 May 2024, to discuss:</p>

3 April	Event Name/ Meeting Attended	Key Speaker	Council Representative	Key items taken from the Event/Meeting
	<b>the Gap Focus Group</b>			<ul style="list-style-type: none"> <li>• Preferences for proceeding with future meetings, with an emphasis on local initiatives.</li> <li>• The possibility of the council taking a leadership role in a place-based driven group.</li> </ul> <p>This focus group has been a critical step in addressing employment gaps and fostering community-driven solutions in the Mount Isa Region.</p>
30 April 2024	<b>Infrastructure Pillar MCA outcomes</b>	Sharon Ible, Senior Engagement Officer, QSBC Commission. QSBF members from across the state.	Economic Development Officer	<p><b>Feedback Requirement:</b> Feedback on the shortlisted priority projects is required within the week to finalise the reporting process.</p> <p><b>RJC:</b> From the perspective of the RJC, the top 10 shortlisted priority projects and the inclusion of initiatives that did not make the shortlist can be tabled and further developed at RJC forums or meetings. This approach allows for comprehensive discussion and refinement of all initiatives, ensuring that even those not initially prioritised receive the necessary attention and can be integrated into broader planning and execution strategies. This method facilitates a thorough review and collaborative improvement of all proposed projects within the community.</p>

**13.2 COMMUNITY DEVELOPMENT OVERVIEW REPORT - APRIL 2024**

**Document Number:** 808737

**Author:** Manager Economic and Community Development

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Tourism, Events, Sports and Recreation & Youth

**EXECUTIVE SUMMARY**

The April 2024 Community Development Overview Report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the April 2024 Community Development Overview Report as presented.

**CIVIC CENTRE AND BUCHANAN PARK**

During April, the Civic Centre and Buchanan Park hosted a variety of events that catered to a diverse audience.

Zonta held their International Women Day Cocktail evening at the Civic Centre's Auditorium on 20 April 2024.

Anzac Day was hosted on the Civic Lawn and Gunfire breakfast in the Civic Centre Auditorium on 25 April 2024.

Other key events that took place during this period include:

- 10-11 April 2024 – Civic Centre - Glencore Leadership Program
- 12 April 2024 – Civic Centre – Fire Brigade Training
- 13 April 2024– Buchanan Park - NBHA District 11 Barrel Races
- 23 April 2024 – Civic Centre – Thriving Aboriginal and Torres Strait Islander Children's Initiative Community Conversation

**Repairs and Maintenance**

**Civic Centre Lift:**

The Civic Centre prioritises the replacement of the lift as it significantly impacts future bookings and daily operations. The Council has approved the budget for the lift replacement, and procurement processes are currently underway.

**Kitchen & Bar Upgrades:**

The design for upgrading the kitchen has been finalised and will be reviewed and considered for future budgets.

**Civic Centre Flooring:**

The Civic Centre's auditorium flooring has been approved for replacement by the Council. As such, budgetary allocation for the project has been granted, and the procurement process is underway. The



implementation of this project will ensure the replacement of worn-out flooring with new, durable, and safe surfaces that meet the standards required for public use.

## **EVENTS**

Currently planning or assisting with:

- Go Green Isa – 1 June 2024
- Isa Street Festival – 7 August 2024

### **ANZAC Day – 25 April 2024**

- Dawn Service – 6:00 am
- Gunfire Breakfast for Veterans supplied by APEX and hosted by Mount Isa City Council in the Civic Centre Auditorium
- ANZAC Day Parade - 9:30 am
- Morning Service - 10:00 am
- Mount Isa Community Ensembles – The Vocal-Isa's Choir provided hymns and anthems for the services

Mount Isa City Council facilitated the event providing venue and event resources. Mount Isa RSL provided the Services and parade marshal. Community attendance was high for both services, including wreath laying and parade participation.

## **TOURISM STRATEGY**

Tourism & Marketing Activities:

The 30 second '2024 City of Opportunity' television ad continues with a mix of prime-time spots on Imparja and Southern Cross Austereo including Sky, 10 Townsville and Mackay, Rockhampton during Beef Week. The broadcast will move to Seven Central for the period June – August 2024 to capture the tourist market travelling central and outback Queensland.

Continued to provide support to Outback at Isa for the 2024 Mount Isa Visitor Guide.

Outback Queensland Tourism Association activities include identifying NEW food experiences in Mount Isa for inclusion in the OQTA blog. Supplied experiences and HiRes images.

Contributed three local Walking/Hiking Experiences to OQTA for Tourism and Events Queensland updated Walking and Hiking Experiences. Tourism and Events Queensland selected Lake Moondarra Scenic Loop including a HiRes image to be included.

Relationship building with NTAS a Mount Isa Airport based aviation company looking to increase joy flights in the region. Provided practical steps to increase exposure for the tourist season.

Relationship building with Queensland Airports Limited marketing team to identify regional destination marketing opportunities collaborations and cross promotions.

Mount Isa City Council achieved accreditation through the Quality Tourism Framework enabling us to enter the Annual Queensland Tourism Awards.

MICC achieved Queensland Tourism Industry Council (QTIC) Complimentary Sustainable Tourism Accreditation 2024.

Key Communications Activities:

- Started promotion activity for Council's Free Plant Day including social media and print collateral.
- Comms planning for the roll out of recycling and yellow bins.

- Local Radio promotions including ads and Live Reads for Opera Queensland, 'Do We Need Another Hero and Eskimo Joe.
- Social Media promotions for Opera Queensland and Eskimo Joe.
- Social Media promotions commenced for the Isa Street Festival.

## **COMMUNITY DEVELOPMENT**

### **Move It NQ**

Current funding will take the program through to June 2024. Aqua Aerobics has slowed significantly due to the onset of the cooler weather and will cease at the end of May due to budget exhaustion. Other activities have been impacted due to school holidays and instructor availability.

<b>Activity</b>	<b>Attendance April</b>	<b># of Sessions</b>
Aqua Aerobics	118	9
Dance Fit	6	1
Fitness Boxing	17	2
Pilates	41	3
Yoga	24	3

### **Community Grants and Sponsorship**

Round 2 of Community Grants and Sponsorship were resolved in the meeting of 26 April 2024 with 6 Grant recipients awarded and 7 Sponsorships awarded.

### **Approved upcoming Sponsorship**

<b>Recipient</b>	<b>Event Details</b>	<b>Event date</b>
Commerce North West	North West MPX	8-9 May 2024
Mount Isa Campdraft Association	Mount Isa Campdraft	July 2024
Mount Isa Motorsport and Recreation	Mount Isa Motor Show	August 2024

### **Regional Arts Development Fund**

Round 2 of RADF opened on Monday 12 February and closed on 14 March 2024 for projects commencing after 28 March 2024. Once a new Committee chairperson is appointed, the applications can be assessed. This is anticipated to occur in early May.

Funding for the next 4 years of RADF has been applied for with the outcome to be advised in due course.

Round 3 of RADF open on May 14, 2024.

### **NQ Sportstar Awards**

Planning is underway for the Sportstar Awards to be held 26 October 2024 at the Mount Isa Civic Centre. This year's theme will be 'Outback Stars'.

**13.3 SPLASHEZ OVERVIEW REPORT - APRIL 2024**

**Document Number:** 808902

**Author:** Manager Economic and Community Development

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Parks & Gardens, Splashez, Library & Cemetery

**EXECUTIVE SUMMARY**

The April 2024 Splashez Overview Report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the April 2024 Splashez Overview Report as presented.

**OPERATIONAL OVERVIEW**

April 2024 continued with Summer Trading hours (Monday to Friday 6:00am to 9:00am and 2:30pm to 7:30pm, Saturday and Sunday 9:00am to 5:00pm). Fitness programs, learn to swim lessons, and community groups were facilitated at the centre. During the school holidays Headspace Mount Isa hosted a Youth Week Pool Day which was well attended.

**ACTIVITIES**

Activities and bookings remain popular with the classes running weekly, this includes:

**Swim School**

Miss Julie's Swim School held a school holiday learn to swim program for two hours each afternoon. Once school resumed, the Learn to Swim Sessions continued 5 days each week with classes being held as listed.

- Monday 3:30pm to 5:45pm
- Tuesday 4:00pm to 6:00pm
- Wednesday 3:30pm to 5:45pm
- Friday 3:30pm to 6:00pm
- Sunday 12:00pm to 3:00pm

**Move-It Program**

Aqua Aerobics, including Move-It NQ sessions, continued to run six times per week. A total of 118 Participants attended the nine Move-It funded sessions through April. As the weather has cooled down, there has been a slight drop in number of participants.

**Swim Club**

Mount Isa Heat Swim Team have continued with training sessions after the end of the competitive season for members who wish to keep swimming. The Club nights have ceased until the new season begins. Training sessions have decreased due to less demand however still popular being run

- Monday/Thursday Training Sessions 5:00pm to 6:00pm

Mount Isa heat have approximately 50 members.

**Community Groups Use**

During April there were a few community group bookings and pool hire.

- Mount Isa Flexible Learning – Swimming Sessions
- North West Remote Health (NWRH) – Hydrotherapy
- Headspace – Youth Week Pool Day. Over 114 people went through the gates for this event.
- Young People Ahead – Swimming Activities
- Department of Defence – Training and Aquatic Assessments

## FACILITY OPERATIONS

### Aqua Tower

The soft opening of the aqua tower is scheduled for 25 May 2024. After the opening, the following hours are proposed for operational use and will be under review over the winter months.

#### Summer Hours: 1 September to 31 May

	Weekends	10:00am to 1:00pm and 2:00pm to 5:00pm
	Public Holidays	11:00am to 1:00pm and 2:00pm to 5:00pm
<i>School Holidays</i>	Weekdays	3:00pm to 6:00pm
	Weekends	10:00am to 1:00pm and 2:00pm to 5:00pm

#### Winter: 1 June to 31 August

	Weekends	1:00pm to 4:00pm
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### Winter Operations

The facility is currently preparing for a transition to Winter trading from 1 June through to 31 August. Hours of trade for the three months will be Monday to Friday 2:30pm to 7:00pm and Weekends 10:30am to 5:30pm. Advertising of these hours will begin from May to remind the community.

### Summer 2024/25 Operational Trading Hours

A review of the current trading hours for the pool over the summer months is currently underway. This will include a report for council consideration showing the cost and service variations between two proposed options.

#### Option A

Monday to Friday; 6.00am – 9.00am and re-open 2.30pm -7.30pm

Saturday – Sunday; 9.00am - 5.30pm

#### Option B

Monday to Friday 5.30am – 7.00pm

Saturday – Sunday; 9.00am - 5.30pm

## MAINTENANCE

Construction work is continuing to support for the install of the waterslides. Work is scheduled to be completed by May 2024.

General maintenance works have been carried out as required, this includes.

- Tile repairs around the 50m pool.
- Yellow safety markings have been put around some hazards (posts and raised concrete).
- Repair to boundary fence where bracket had broken.
- Repairs to leak at the chlorine infill point.
- Replace broken floor inlets in the leisure pool.

**ISSUES/IDENTIFIED RISKS**

Nil

**EVENTS (Pre-bookings for April and May 2024)**

Community bookings starting to slow down due to seasonal change.

<b>Dates</b>	<b>Event / Activity</b>
1, 2, 4, 5, 8, 9, 11, 12, 15, 16 April 2024	Aqua Aerobics (and Move-It NQ Sessions)
2, 4, 9, 11, 16, 18, 23, 25, 30 April 2024	Swim Fit Sessions
8, 15, 22, 29 April	NWRH Hydrotherapy Sessions
9 April	Headspace Youth Week Pool Day
15, 18, 22, 29 April	Mount Isa Heat Swim Training Sessions
15, 22, 26, 29 April	Mount Isa Flexible Learning Swimming Sessions
18, 19, 22, 23, 25, 26, 29, 30 April 2024	Aqua Aerobics (and Move-It NQ Sessions)
1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15 May 2024	Aqua Aerobics (and Move-It NQ Sessions)
2, 9, 13, 16, 20, 23, 27, 30 May 2024	Mount Isa Heat Swim Training Sessions
2, 7, 9, 14, 16, 21, 23, 28, 30 May 2024	Swim Fit Sessions
3, 10, 13, 17 May 2024	Mount Isa Flexible Learning Swimming Sessions
16, 17, 20, 21, 22, 23, 24, 27 May 2024	Aqua Aerobics (and Move-It NQ Sessions)
18 May 2024	Spinifex State College Teacher Pool Training Session
19 May 2024	Mount Isa Rats Running and Triathlon Club Event
28, 29, 30, 31 May 2024	Aqua Aerobics (and Move-It NQ Sessions)
25 May 2024	Soft Opening of Aqua Tower

**ATTACHMENTS**

Nil

**13.4 LOCAL LAWS OVERVIEW REPORT - MARCH 2024 - APRIL 2024****Document Number:** 809726**Author:** Acting Coordinator Regulatory Services**Authoriser:** Director of Community Services**Directorate:** Community Services**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste**EXECUTIVE SUMMARY**

The Local Laws overview report is presented for Council's information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the Local Laws Overview Report for March 2024 to April 2024 as presented.

**BACKGROUND**

Regulatory Services has progressed with internal planning and control measures in its services to Council, public and community. March and April months have provided an opportunity to implement one of the control measures planned to assist the public and community through improved business processes.

Recent recruitment efforts have been successful with the appointment of vacancies in the ranger team and animal management team.

Recent development work will reflect in the coming months performance of the team.

**OVERVIEW**

The following table shows the Local Laws and Animal Management statistics in the last four months.

Dogs & Cats Impounded	Jan-24	Feb-24	March-24	April-24
Dogs Impounded	32	22	21	25
Cats Impounded	26	19	12	11
Animals Adopted	5	6	2	8
Microchip Vouchers Redeemed	2	3	3	4
Customer Service Requests	Jan-24	Feb-24	March-24	April-24
Callouts Attended	78	63	33	38
Customer Service Requests on Cat Matters	25	21	16	23
Customer Service Requests on Dog Matters	52	47	38	41
Dog Attacks on People	4	4	3	2
Dog Attacks on other animals	0	0	2	2
Dogs declared dangerous	0	0	0	0

Animal Registration	20	17	25	19
Deceased Animal Removal	7	4	6	5
Local Laws – General	Jan-24	Feb-24	March-24	April-24
Abandoned vehicles	5	4	1	1
Parking	0	0	1	0
Overgrown/accumulated materials	11	9	9	13
Approvals parks hire/public places	0	0	0	3
Horse Stable Inspection	0	0	0	0
Watering Restriction Breach	0	0	0	0

**ATTACHMENTS****Nil**

<b>13.5 ENVIRONMENTAL AND BIOSECURITY OVERVIEW REPORT - MARCH 2024 AND APRIL 2024</b>
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**Document Number:** 806562

**Author:** Coordinator Environmental Services

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

### EXECUTIVE SUMMARY

The March 2024 and April 2024 Environmental and Biosecurity Overview Report is presented to Council for information and consideration.

### RECOMMENDATION

**THAT** Council receives and accepts the March 2024 and April 2024 Environmental and Biosecurity Overview Report as presented.

### OPERATIONAL OVERVIEW

Environmental Services and Biosecurity processed a total of 148 service requests, searches, inquiries, and complaints between March 2024 and April 2024.

Environmental Services has conducted 35 annual compliance inspections including one personal appearance service (PAS) inspection, and ten food business follow-up inspections. Environmental Services has followed up on the post-inspection compliance report outlining any areas for improvement or correction. Camping and Caravan Park inspections will commence in May 2024.

The Mount Isa Mines Family Fun Day was held in April 2024; Five Temporary Food Stall inspections were conducted.

### ENVIRONMENTAL SERVICES OVERVIEW SUMMARY – MARCH 2024 AND APRIL 2024

Overview of Service Requests and Complaints	March 2024	April 2024	Total
Food & Safety licensing - Enquiries/Clarification/Complaints	15	20	35
Public Health Risk – Enquiries/Complaints	2	2	4
Environment – Enquiries/Complaints	10	12	22
Development Applications/Property Searches	22	19	41
Littering or illegal dumping – Notifications/Complaints	3	5	8
Vector Risk – Mosquito and Vermin Action	3	3	6
Biosecurity risk – Invasive species action	3	4	7
Asbestos-related inquiries for compliance or complaints	0	3	3
<b>Total</b>	<b>55</b>	<b>68</b>	<b>126</b>



**Health Administration: Overview of Registered Businesses in Mount Isa by Category:**

ES Licenced Premises/Activities	Total Applications	Licenses Issued to Date*
Food Premises Business (Fixed, temporary, mobile, Footpath Dining)	2	226
Registered Businesses with Environmental Authority Permits	0	1
Registered Caravan Parks/Caravan Grounds with Permits	0	10
Higher Risk Personal Appearance Services (PAS) with Licenses	0	9
Notification of Non-Higher Risk Personal Appearance Services (PAS)	1	30
Licensed Swimming Pools	0	2
<b>Totals</b>	<b>3</b>	<b>278</b>

\*Licenses issued includes annual renewals, from October 2023

**Environmental Protection Updates:**

<p><b><u>Air Monitoring</u></b></p> <p>Mount Isa City Council is contracted to the Department of Environment and Science (the Department) Air Quality Monitoring Hut at Outback at Isa. All regular maintenance was conducted.</p> <p>Routine maintenance was conducted at the air monitoring hut as usual, including filter changes every six days and tape changes every three weeks. Monthly run records and six-weekly checks were conducted and SO2 analyzer replaced.</p>
<p><b><u>Biosecurity</u></b></p> <p>Ongoing mosquito baiting continues in Mount Isa due to the public health risks around the pooling of water along Breakaway Creek, with a focus on abandoned properties which back onto the creek.</p> <p>The Little Red Flying Foxes Relocation and Management Plan is anticipated to be finalised by July 2024. Plans are in place to plant more suitable trees on-site and install a new irrigation system at the site.</p> <p>Rural Lands Officer (RLO) and Coordinator attended Camooweal to treat the waste water ponds and other sites with growth regulator.</p> <p>The team has sprayed a large amount of Coral Cactus and is continuing to spray Calotrope as an ongoing duty.</p>
<p><b><u>Groundwater Monitoring and Surface Water Sampling</u></b></p> <p>Quarterly groundwater monitoring will be conducted at the 15 bore locations within and surrounding the landfill site. The next ground water monitoring will be conducted in June 2024.</p> <p>Annual Surface Water Monitoring was conducted in April 2024 at the landfill site leachate ponds.</p>
<p><b><u>Gas Monitoring</u></b></p> <p>Gas monitoring was not conducted in April due to a technical issues, the Gas Monitor has been shipped for calibration, testing will recommence in May 2024.</p>
<p><b><u>Asbestos Management</u></b></p> <p>Environmental Health Officers investigated and provided remedial direction for three asbestos related enquiries; two domestic cases relating to abandoned residential properties, and one industrial case, which has been reported to WorkSafe QLD for further investigation.</p>

**Environmental Projects Update:**

<b>Project</b>	<b>Project Update</b>
<b>Energy Efficiency Strategy</b>	Energy Efficiency strategy stage 3 implementation phase has commenced. Request has been sent to 3EGroup to de-scope (Sewage Pump Station 9) due to capital plans to rebuild the whole site. Submetering system installation has been approved and installation has commenced. Council has requested to de-scope lighting and sensors for the remaining pump stations and instead proposed to reallocate the works to the Animal Management Facility in order to provide greater energy savings to Council.
<b>Biodiversity Strategy</b>	Planning of projects identified from the Biodiversity Strategy is underway. Procurement is underway to engage a contractor to aid with ongoing biosecurity action plans involving feral cats, wild dogs, and pig trapping along with vector control. This is within the approved Council budget.
<b>Environmental Grant Program</b>	This year's Environmental Grant Program (EGP) will be conducted to prepare for the introduction of kerbside recycling. A budget of \$50,000 was submitted to and approved by Council in April 2024.  As part of the grant this year, a project theme focusing on green organics has been developed in order to help schools and other community groups implement composting systems at their organisation. Application forms and guidelines have been updated and will be available to the public in May 2024.
<b>Tharrapatha Cultural Walkway Revitalisation</b>	The Tharrapatha Cultural Walkway project is on track, the RFQ process has been finalised and a purchase order has been issued for the purchase and installation of additional lighting along the pathway.  Delivery of the lighting is expected in early June 2024. The lighting and replacement wayfinding signs are expected to be installed by the end of the financial year.
<b>Free Plants Day/Community Tree planting</b>	'Go Green Isa Day' event will be held Saturday 1st June 2024 from 9am to 3pm. Approximately 960 Mount Isa and Camooweal residents have registered for the event which exceeds the previous year's record. Leichhardt River Nursery have been engaged to supply the plants for the event. The event will promote the introduction of Council's recycling campaign. ABC Gardening's Phil Dudman, will be conducting composting workshops. Food and Drink Stalls will be available, along with multiple prize giveaways and children's activities.
<b>Waste Education Campaign</b>	A Project Officer joined the team and will work with Environmental services to implement the waste and recycling campaign.  Planning has commenced and engagement with key stakeholders.
<b>Water Conservation Campaign</b>	This event was held in conjunction with World Water Day on 22 March 2024 to promote water-saving practices in our community. Advertisement posters and banners were displayed across the town to create an awareness of water conservation. Facebook posts with the water conservation facts and water saving tips were advertised. Children's activities aimed at raising awareness about water conservation will take place in June during the Go Green Isa Day.
<b>Leichhardt Riverbed Clean Up</b>	A thorough Environmental Impact Assessment and Environmental Risk Assessment have been completed for the Leichhardt River Clean-up Project. Cleanup activities are scheduled for May to July 2024. As a part of this project Council will procure a front load mulcher to assist with the clean-up of overgrown invasive species within the river.  A clean up of Burke Street is scheduled for 5 <sup>th</sup> June 2024 as a part of this project and will include various stakeholders and agencies.

<b>Great Northern Clean-Up</b>	Southern Gulf NRM have been engaged to manage the Great Northern Clean-up on behalf of MICC. The event is scheduled to be held on Saturday 31 <sup>st</sup> August 2024.  <b>Next steps:</b> The proposed clean-up site will be confirmed and Southern Gulf NRM to be notified.
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**ATTACHMENTS**

Nil

**13.6 CAPITAL BUDGET AMENDMENT - ENERGY EFFICIENCY PROJECT**

**Document Number:** 809327  
**Author:** Environmental Health Officer  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

Repairs to the roof of the Outback at Isa facility are required prior to the installation of the approved solar array, permission is sought from Council to draw an additional \$60,000 from the current financial year’s capital works budget.

**RECOMMENDATION**

**THAT** Council approve an additional capital expenditure of \$60,000 for roof repairs to the Outback at Isa facility.

**OVERVIEW**

Council has approved the implementation of a large-scale energy efficiency program to drive down energy consumption across Council facilities. The project includes the replacement of inefficient plant and equipment and the installation of solar on a number of Council assets. In preparation for the installation a roof audit was undertaken to ensure that solar could be safely installed. This audit has identified a number of defects which need to be addressed prior to the installation of solar panels.

**BACKGROUND**

The Outback at Isa facility has been approved by Council to include a large solar panel array, in preparation for the installation a number of roof defects have been identified including rusted roof sheets and damaged ridge capping. Repair works are required by a qualified roof plumber in order to ensure that the building is watertight, prevent further damage to the building and facilitate the installation of the solar array.

**BUDGET AND RESOURCE IMPLICATIONS**

An additional \$60,000 is proposed to be included in the capital works program to fund the works.

**LINK TO CORPORATE PLAN**

Theme:	4.	Healthy Environment
Strategy:	4.8	Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consualtion on this matter has included the Corporate Services Directorate, Infrastructure Directorate and Project Management team. All teams have advised that these works should be undertaken as soon as practicable.

**LEGAL CONSIDERATIONS**

Council is required through our insurance provider to ensure that Council buildings are weather tight and maintained in a good condition. Failing to address this issue could result in the cancellation of Council's insurance policy.

**POLICY IMPLICATIONS**

The proposed budget and subsequent works align with Council's Asset Management and Services Policy.

**RISK IMPLICATIONS**

In the event that Council chooses not to proceed with the proposed budget the scope for the energy efficiency project will need to be revisited, this will have a negative affect on future energy savings.

**HUMAN RIGHTS CONSIDERATIONS**

Nil

**ATTACHMENTS**

Nil

**13.7 ENVIRONMENTAL GRANT PROGRAM POLICY AND GUIDELINES VERSION 3**

**Document Number:** 809241  
**Author:** Coordinator Environmental Services  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

The Environmental Grant Program Policy and Guidelines have been updated and presented to Council for information and consideration. The Policy will continue to do one round of funding per annum of up to \$ 5,000 for sustainable long-term projects in line with the Environmental Management Plan 2020-2025.

**RECOMMENDATION**

**THAT** Council adopt the updated Community Environmental Grant Program Policy and Environmental Grant Program Guidelines Version 3 as presented.

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**OVERVIEW**

The Environmental Grant Program supports the implementation of Councils Environmental Management Plan by enabling collaboration with the community on initiatives that work towards the objectives of the plan. All initiatives and activities funded are required to have tangible and measurable outcomes.

The Environmental Grant Program Policy (“the Policy”) aims to achieve significant environmental outcomes that align with Council’s Corporate Plan through support and collaboration. Mount Isa City Council (“Council”) recognises the importance of working together with our community to achieve an environmentally sustainable future.

The Policy is due for review by Council, the document has been reviewed by staff and considered fit for purpose. The only proposed change between the current and proposed version is the ability for the annual grant timeframes to adjusted by the CEO, this will avoid the need to bring an operational matter to the Council in the event that adjusted timeframes are required.

**BUDGET AND RESOURCE IMPLICATIONS**

Nil

**LINK TO CORPORATE PLAN**

Theme:	4.	Healthy Environment
Strategy:	4.12	Encourage the use of renewable energy sources, such as solar power, to protect the environment
	4.5	Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents

**CONSULTATION (INTERNAL AND EXTERNAL)**

Internal consultation with the Environmental Charge Working Group and Senior Management were conducted in preparation of the implementation of this project for 2023/2024.

**LEGAL CONSIDERATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Nil

**HUMAN RIGHTS CONSIDERATIONS**


All human rights considerations have been given as per Council's Human Rights Policy.

**RECOMMENDATION OPTIONS**

**THAT** Council adopt the updated Community Environmental Grant Program Policy and Environmental Grant Program Guidelines Version 3 as presented.

**ATTACHMENTS**

1. Environmental Grant Program Policy V3 - Tracked Changes [↓](#) 
2. Guidelines\_EGP\_V3 [↓](#) 



STRATEGIC POLICY

**MOUNT ISA CITY COUNCIL**

**Environmental Grant Program Policy**

RESOLUTION NO. ~~OM 27/2024~~ VERSION ~~V3~~

**APPLIES TO STRATEGIC POLICIES ONLY**

This an official copy of the **Environmental Grant Program Policy**, made in accordance with the provisions of *Local Government Act* and *Local Government Regulations 2012*.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Environmental Grant Program Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....

Tim Rose  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
VERSION	DATE	RESOLUTION NO.	DETAILS
Governance/Policies/Strategic Folder# 14992 Doc ID#790321      POLICY TYPE      Strategic (Council)			
V1	02/03/2022	OM20/03/22	<b>Responsible Officer</b> - Environmental Services Coordinator
V2	22/02/2023	OM01/02/23	<b>Responsible Officer</b> - Environmental Services Coordinator
V3	22/05/2024		<b>Responsible Officer</b> - Environmental Services Coordinator
		<b>REVIEW DUE</b>	22/05/2025

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors		Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

**MOUNT ISA CITY COUNCIL STRATEGIC POLICY**

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STRATEGIC POLICY

**MOUNT ISA CITY COUNCIL**

**Environmental Grant Program Policy**

RESOLUTION NO. ~~OM 17/2024~~ VERSION ~~V3~~

1. **PURPOSE**

Mount Isa City Council ("Council") recognises the importance of working together with our community to achieve an environmentally sustainable future. The Environmental Grant Program Policy ("the Policy") aims to achieve significant environmental outcomes that align with Council's Corporate Plan through support and collaboration.

The Policy is guided by the Mount Isa Environmental Charge Policy and the Environmental Management Plan 2020-2025. The Mount Isa Environmental Management Plan 2020-2025 clearly outlines strategies, targets, and outcomes for the Mount Isa and Camooweal environment over a 5-year period. The Policy does not apply to sponsorship, donations, advertising, naming rights and service level agreements.

The purpose of the Policy is to provide guidance on how Council will manage and allocate funds from the separate Environmental Charge to support environmental and sustainable initiatives suggested by the community.
2. **COMMENCEMENT**

The Policy will commence on and from 22 May 2024.
3. **APPLICATION**

The Policy applies to employees, agents, and contractors (including temporary contractors) of Council, collectively referred to in this Policy as "employees".
4. **ENVIRONMENTAL GRANT PROGRAM**

The Environmental Grant Program ("EGP") will support the implementation of the Mount Isa Environmental Management Plan ("EMP") by enabling collaboration with the community with initiatives that work towards the objectives identified in the EMP. All initiatives and activities funded by the EGP are required to have tangible and measurable outcomes.

The EGP aims to achieve the following:

  - a) Support environmental and sustainable initiatives that are linked to the EMP
  - b) Empower local community groups and non-profit organisations with relevant skills and resources through a collaborative approach to environmental management
  - c) Encourage environmental and sustainable ethics and behaviour within the community, such as responsible waste and water management.
  - d) Increase environmental activities and collaboration from the community by supplying direct funding for environmental and sustainability projects and initiatives, allowing community groups and non-profit organisations to leverage extra funding or resources for this purpose.
5. **ELIGIBILITY CRITERIA**
  - 5.1 Applicants:
 

The EGP is open to all community groups/organisations within the Mount Isa Local Government Area that meet the following criteria:

    - a) Be a legal not-for-profit-entity
    - b) Has a registered and active ABN
    - c) Has a bank account in the name of the legal entity
    - d) Has appropriate insurances and adheres to sound Workplace Health and Safety practices
    - e) Has no debts to Council.

**MOUNT ISA CITY COUNCIL STRATEGIC POLICY**

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**STRATEGIC POLICY**  
**MOUNT ISA CITY COUNCIL**  
**Environmental Grant Program Policy**

RESOLUTION NO. ~~OM 77/2024~~ VERSION ~~V3~~

Where an organisation is not eligible as per the above criteria and wishes to apply for a grant, the organisation is able to do so provided that the application is auspiced and administered by an eligible organisation that is willing and able to accept legal and financial responsibility for the grant and the project or the activity being delivered.

5.2 Eligible Projects:

- a) To be eligible for funding, projects/initiatives/activities proposed must be of public interest and provide benefit to the local community
- b) Align with the strategic outcomes of Council's key environment strategies and/or contribute towards achieving the objectives of Council's EMP
- c) Have a financial or in-kind contribution from the applicant(s).

Eligible projects should be aligned with the Environmental Charge Policy, EGP objectives and the EMP 2020-2025. Accordingly, projects will be assessed on the following categories:

- a) Environment enhancement (revegetation, habitat improvement, landcare/bushcare initiatives)
- b) Environment initiatives/sustainable ideas (community gardens, worm farms, recycling systems, composting systems, etc)
- c) Environment management/conservation (pest control, flora and fauna protection, native fish restocking, riverine areas improvement, etc)
- d) Environmental education/community capacity building (workshops, networking events, training, and skill development, establishment of environmental groups, development of educational/capacity-building materials, development of strategic plans/land management for community groups).

**6. INELIGIBILITY CRITERIA**

6.1 Applicants will be ineligible where they are:


- a) Profit-making organisations, commercial entities, or businesses
- b) Political or religious organisations, or primary health care providers, where the application is for the organisation's core business
- c) Community groups that are not incorporated.

6.2 Projects will not be considered for funding where they are:

- a) Projects or activities that occur outside of the Mount Isa Local Government Area
- b) Projects, events or activities run for commercial profit
- c) Pertain to general operating costs (e.g., electricity, phone, rent, etc.). NB: Salaries/wages, meals and accommodation may be eligible if related to engaging an external party to deliver a component of a broader project, e.g. facilitating a workshop or educational activity, or to provide consulting services.
- d) Pertain to payment of debt
- e) Pertain to political, gaming, or gambling activities
- f) Pertain to the cost of Council services where fees are normally charged (e.g. Council rates, [water charges](#), waste removal, building or planning permit fees or parking fees)
- g) Result in the removal of native vegetation or other environmental assets

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STRATEGIC POLICY

**MOUNT ISA CITY COUNCIL**

**Environmental Grant Program Policy**

RESOLUTION NO. OM 77/2024 VERSION V3

h) Pertain to works or equipment for landscaping without demonstrable biodiversity benefits or outcomes

i) Pertain to upgrades to facilities where the sustainability outcomes or credentials are minimal or incidental.

**6. FUNDING TIMELINES**

Action	Round
Applications Open	First business day in February
Applications Close	First Council business day in March each year (minimum 4 weeks)
Resolution submitted to Ordinary Council Meeting	First Scheduled Meeting in April
Official advice of decision	Within 1 week of April Ordinary Meeting
Final Acquittal to be received by Mount Isa City Council	Within twelve months (12) of the event or project completion

The funding timeline is subject to change at Council CEO's discretion.

**7. DECISION AND NOTIFICATION**

7.1 All applicants will receive a generic email to state their application has been received by Council, including a reference number.

7.2 Councillors will decide through a Council resolution which applications are successful.

7.3 Successful applicants will receive an approval letter and, if applicable, a funding agreement and the Assistance Acquittal Form. The funding agreement will include the terms and conditions of the funding and any special conditions that may have been attached to the funding.

7.4 Successful applicants will need to complete and sign the funding agreement and supply a tax invoice before any funding will be released.

7.5 Unsuccessful applicants will receive a letter advising that their application has been unsuccessful.

**8. GENERAL TERMS AND CONDITIONS**

8.1 Late applications may not be considered and are subject to Council's discretion.

8.2 Financial support may require compliance with specific conditions before payment. Should these conditions not be met by the specified date, Council reserves the right to revoke the offer of support.

8.3 Where relevant and agreed upon, Council expects agreed acknowledgement of support (for example, inclusion and display of the Council logo, invitation of Council staff and/or elected members to events, openings or ceremonies, and acknowledgement of Council support in media and promotional efforts).

8.4 Applicants may only submit one application per funding round.

8.5 Any organisation wishing to apply for a waiver of Council fees, charges, rates or bills (e.g. excess water bills, development fees, etc.) must not apply under this program but submit a separate request in writing to Council.

8.6 All applications are to be GST inclusive.

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STRATEGIC POLICY

**MOUNT ISA CITY COUNCIL**

**Environmental Grant Program Policy**

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**9. COUNCIL SUPPORT**

9.1 Council will determine the total allocation of funds to the EGP through its annual budget processes. The total allocation approved will depend on the demand for funding and may be influenced by the source of funding available, such as the Environment Levy or alternate third-party funding sources. No applicant can be guaranteed to either receive funding or to receive the full amount requested.

9.2 Council will advertise the availability of the EGP and the application process annually. The advertisement for each funding round shall contain the funding pool amount.

9.3 An EGP Guideline will be available for applicants with information about the grant objectives, funding amount, eligibility, assessment criteria, and terms and conditions. An application form and other relevant documents will also be available to facilitate the submission process.

9.4 Contact details for the Environmental Services team will be made available to respond to requests for support or further information as requested by potential applicants.

**10. CHANGE OF SCOPE**

Where an organisation is successful with a grant application, but the project or activity varies from the outline in the original application, a request must be made in writing to Council and the organisation may be required to present to the next Council meeting for approval prior to the event/activity commencing.

**11. ACQUITTAL**

In providing financial assistance, Council requires all applicants to provide an acquittal, lodged on the relevant Council acquittal form, showing that the financial assistance has:

- a) Been used for the approved purposes, including proof of expenditure (e.g. invoices, receipts, photographs); and
- b) Resulted in environmental and community benefit; and
- c) Is to the satisfaction of Council.

**12. ROLES AND RESPONSIBILITIES**

12.1 Applicants are required to submit all the requested documents with the application as outlined in the application form checklist. Failure to provide these documents by the due date may make the application ineligible. In addition, where an organisation that has received funding fails to comply with any requirement of the Policy, Council has the right to refuse future applications for grants or sponsorship.

12.2 Relevant employees will receive, assess and prepare a report to Council detailing the applications.

12.3 Council will decide through Council resolution, which applications are successful.

**13. CONFLICT OF INTEREST**

13.1 Employees are bound by the Code of Conduct for Employees and Conflict of Interest Policy and are responsible for acting with impartiality and integrity and recognising and declaring any actual, potential or perceived conflicts of interest as detailed in Council's Conflict of Interest Policy.

**14. VARIATIONS**


Council reserves the right to vary, replace or terminate the Policy from time to time.

**15. BREACH OF POLICY**

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**Environmental Grant Program Policy**

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15.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

**16. COMMUNICATION AND DISTRIBUTION**

16.1 Council will make available to the public, the Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).

16.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on the Policy.

**DEFINITIONS**

- a) **Acquittal** – the accurate reporting on the funded activities and the expenditure of funding.
- b) **Applicant** – the person or organisation who makes a formal application for financial assistance from Mount Isa City Council.
- c) **Application** – a formal request to be considered by Mount Isa City Council.
- d) **Auspice** - means that an organisation takes responsibility for ensuring the funds are used as specified in the grant allocation.
- e) **Business** - For the purpose of the Policy, business is defined as an organisation or enterprising entity engaged in commercial, industrial or professional activities for profit. This may be in the form of a sole trader, company or partnership.
- f) **Community Organisation** – Any non-profit community, sporting, or educational organisation engaged in charitable or other community-based activities which is not established or run for the purpose of making a profit.
- g) **Environmental Management Plan** - The Mount Isa Environmental Management Plan is Council's overarching strategic document relating to the environment. It is divided into five Key Focus Areas, each of which contains several priorities and targets. Each Key Focus Area also has a series of Strategic Outcomes that Council is seeking to achieve.
- h) **Financial Assistance / Support** - Means any grant, sponsorship, service or funding provided by Mount Isa City Council.
- i) **Funding Agreement** - A legal agreement entered by the successful applicant and Council noting the obligations of both parties.
- j) **Grant** – Grants are contributions for projects or events, usually tangible, and tied to specific eligibility criteria for the applicant or project/event, with specified application, acknowledgement and acquittal requirements.

**17. ASSOCIATED POLICIES AND PROCEDURES**

- Environmental Management Plan (2020-2025)
- Environment Charge Policy
- Performance and Misconduct Policy
- Code of Conduct for Employees
- Conflict of Interest Policy

**MOUNT ISA CITY COUNCIL STRATEGIC POLICY**

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# **Environmental Grants Program**

## **Application Guidelines 2024**

**THEME OF THE YEAR**

**FOOD ORGANIC GREEN ORGANIC COMPOSTING  
SYSTEM**





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## 1. OVERVIEW

Mount Isa City Council recognises the importance of working together with our community to achieve an environmentally sustainable future.

"A Healthy Environment" is a significant theme of Council's Corporate Plan 2020-2025. As part of this plan, an Environmental Grants Program (EGP) has been developed to support the community projects that contribute to the health of our local environment recognising, protecting, and promoting the sustainable management of the unique natural environment within the MICC Local Government Area (LGA).

The EGP is governed by the Environmental Charge Policy and the Environmental Grant Program Policy.

These guidelines outline the available funding, grant objectives, eligibility, assessment criteria, and terms and conditions of the Environmental Grants Program. The guidelines are provided to assist eligible parties through the application process.

For enquires, applicants can contact the Environmental Services team at [enviroteam@mountisa.qld.gov.au](mailto:enviroteam@mountisa.qld.gov.au)

## 2. THEME OF THE YEAR

The Mount Isa City Council's Environmental Grant Program has embarked on an innovative journey this year. In line with our environmental strategy and policy, we have introduced: "The Theme of the Year." This new framework aims to channel efforts towards a specific environmental focus while still allowing for diversity in project proposals. For the 2023/2024 cycle, our inaugural theme is: "Food Organic Green Organic Composting Systems (Self-FOGO)" This strategic emphasis reflects our commitment to tackling organic waste challenges and promoting eco-friendly solutions. While remaining open to a range of environmental endeavors, we have allocated 75% of the program's budget exclusively to projects aligned with the designated theme. This forward-thinking approach ensures that our grants have a targeted impact, fostering innovation and sustainability within our community.

## 3. OBJECTIVES

The EGP will help to implement the Council's key environmental strategies, plans, and actions which are effectively implemented through the grants. The grants respond to Council's environmental strategic document, the Environment Management Plan (EMP) 2020-2025, which is a guiding document to achieve the environmental objective of the Corporate Plan 2020-2025.

The EGP aims to support a healthy, sustainable, and integrated natural environment within Mount Isa Council through cooperative community-based initiatives and/or projects. The main objective of the program is to encourage and assist community involvement in the initiation, development, and implementation of projects/ that enhance our natural environment and drive sustainability within the Mount Isa region.







### 3.1 Specific Objectives

The specific objectives of the Environmental Grants Program are to:

- Improve urban biodiversity, conserve natural areas, and connect habitat;
- To increase community participation, support, and encourage volunteering;
- To foster environmental stewardship in our community;
- To empower our communities with relevant skills and resources to conserve and protect our environment;
- To encourage and foster environmental and sustainable ethics and behaviour change amongst the community such as responsible waste and water management.

## 4. BEFORE GETTING STARTED

Applicants must familiarise themselves with the guidelines and application form, and they are encouraged to speak with the nominated environmental officer before applying to ensure the greatest chance of success. To be successful, applicants must meet the requirements outlined in these guidelines.

The Environmental Grant Policy, Guidelines and the Application Forms are available on the Council's website.

Completed applications must be lodged by 5 pm on the advertised closing date by one of the following methods:

**Theme of the Year Project Applications:** Submit Online following the link on the webpage <https://forms.office.com/r/Y1x6JBXrNV>

**Other Projects Applications:** Submit by one of the following methods:

EMAIL [enviroteam@mountisa.qld.gov.au](mailto:enviroteam@mountisa.qld.gov.au)

MAIL Environmental Grants Program  
Environmental Service Unit,  
Mount Isa City Council  
PO BOX 815 Mount Isa Qld 4825

IN-PERSON Mount Isa City Council  
Administration Building  
West Street, Mount Isa Qld 4825

### 4.1 Further information

Further information on EGP can be obtained by contacting the Environmental Services Team on 07 4747 3200 or [enviroteam@mountisa.qld.gov.au](mailto:enviroteam@mountisa.qld.gov.au).





**4.2 Timelines**

The EGP program will be offered annually. Relevant dates will be promoted on the Mount Isa City Council Facebook and on Council website. The application must be postmarked by 5 pm on the closing date advertised.

**Table 1 : Timeframe for Grants application**

	Application Opening date	Application Closing date	Notification to Applicants
Round 1	Third Day in May each year	Last Council Business Day in May each year (minimum 4 weeks)	Within 1 week of June Ordinary Meeting

**4.3 Funding amounts**

The Environmental Grant Program has an available fund of \$50,000. The maximum value available per project is \$ 5,000. Grant funds are limited to individual amounts and the total funds available. Funding is for programs and projects, including 'seed funding'<sup>1</sup> to cover the cost of the initial planning for larger projects.

Applicants who choose the Theme of The Year Project will not receive any funding instead will be provided with project essentials by the Council, valued up to a maximum of \$5,000.

**4.4 Co-contributions**

In a competitive grants process, co-contribution is strongly encouraged by all applicants. If the applicant is unable to provide co-contribution, a rationale must be provided on the application form. Co-contributions may be sought from additional partners or sponsors. In such cases, the applicant must be able to demonstrate that such funds are assured.

**5. APPLYING FOR THE GRANT**

All applications must be made via completing the *Environment Grant Program Application Form* by the advertised closing date. The forms will be available on the Council website and at the front counter at 23 West St, Miles End QLD 4825 (MICC admin building).

Applications will be evaluated on merit against eligibility and assessment criteria. Grants are highly competitive, therefore, although an application may meet the eligibility requirements and assessment criteria, funding is not guaranteed. Approval will depend on available funds, the quality of applications, and community needs.

It is recommended to provide clear aspects of the project planning and delivery. Applications should focus on the proposed projects and outline how a proposed activity will be carried out. Applicants are encouraged to attach the following documents (where applicable) to support their application.

<sup>1</sup> Seed funding is the first official equity funding stage. It typically represents the first official money that a business venture or enterprise raises. Seed funding helps a company to finance its first steps, including things like market research and product development.





### 5.1 Information about the project (Other Themes)

- The need for the project and anticipated benefits (i.e., inclusion of a community benefit statement referencing the program objectives, how the project benefits and addresses the environment and/or sustainability)
- A realistic and itemised budget including committed financial and/or in-kind support by the applicant, other grant agencies, or sponsorships.
- Letter of support from partnering and /or auspicings organisation.
- Quotes (minimum one quote for projects up to \$1,500 and minimum two quotes for projects over \$1,500); as outlined in the Environmental Grant Program Application Form.
- Master plans, site plans and/or photographs.

### 5.2 Information about the organisation

- A copy of the applicant organisation's Certificate of Incorporation or Certificate of Registration;
- A copy of the applicant organisation's Certificate of Currency (Public Liability Insurance) of at least \$20 million;
- A copy of the organisation's audited financial statements for the past financial year;
- Landowner's written permission for the project. This includes Council-owned venues like parks, the Civic Centre, and Buchanan Park.





**5.3 Grant process**

The application process includes the following:

**Application Process Steps for the Theme of the Year Project**

STEPS	THEME OF THE YEAR Food Organic & Green Organic Composting Systems (Self-FOGO)
Step 1: Choosing your Theme	Food Organic & Green Organic Composting Systems (Self-FOGO)
Step 2: Quotes and Approvals	Estimated Quotes will be in the Online Application Form.
Step 3 Application Form	Theme of the year: <a href="https://www.surveymonkey.com/r/GPPM3Q9">https://www.surveymonkey.com/r/GPPM3Q9</a> Applicant to complete application form following the given link and submit it online.
Step 4 Eligibility Assessment & Shortlisting	Council staff assess applications for eligibility and compile a shortlist.
Step 5 Application Review and Scoring	Applications discussed and scored by assessment team.
Step 6 Recommendation Submission to Council	Staff recommendation submitted to Council meeting
Step 7 Notification of Successful Applicants	Successful applicants get notified and sent an agreement followed by the date to receive the goods from the Council.
Step 8 Acquittal and Evidence Submission	Successful applicants acquire essential goods and provide evidence as per the agreement.





**Application Process Steps for Other Projects**

STEPS	OTHER PROJECTS
Step 1 Choosing your Theme	Applicant to choose from the eligible projects: section 6 of the Guidelines.
Step 2 Explain the Project Concept	Define a basic project concept and need in terms of community need and how it will benefit and address the environment and/or sustainability, gain agreement from a relevant committee.
Step 3 Seek Advise	Applicant to contact Council staff to discuss details of the project and eligibility.
Step 4 Project Plan	Develop a comprehensive project plan including scheduling, budgeting, deliverables, monitoring, and performance evaluation.
Step 5 Quotes and Approvals	Applicant to seek relevant quotes and approvals.
Step 6 Application Form	<a href="#">Environmental Grants – Mount Isa City Council</a> Applicant to complete application form and submit to Council with quotes attached and all supporting documentation.
Step 7 Eligibility Assessment & Shortlisting	Council staff assess applications for eligibility and compile a shortlist.
Step 8 Application Review and Scoring	Applications discussed and scored by assessment team.
Step 9 Recommendation Submission to Council	Staff recommendation submitted to Council meeting
Step 10 Notification of Successful Applicants	Successful applicants notified and sent funding agreements for completion.
Step 11 Funds Acquittal and Evidence Submission	Application acquits funds and provides evidence as per funding agreement.





## 6. ELIGIBILITY CRITERIA

Applicants must be based within the Mount Isa City Council local government area. The applicant should be delivering a project or activity that will benefit the wider community of the Mount Isa City Council local government area.

The following organisations are eligible to apply for the Environmental Grant Program:

- Be located within Mount Isa City Council local government area; and
- Are a legal not-for-profit organisation or community group– refer to [Australian Taxation Office \(ATO\)](#); or
- Are a registered charitable organisation (i.e., an incorporated association, non-trading/non-distributing co-operative, and indigenous corporation)– refer to the [Australian Charities and Not-for-profits Commission \(ACNC\)](#); or
- Are a primary or secondary registered school or a registered childcare center.
- Are an unincorporated body with an auspice (administrator); and
- Have an Australian Business Number (ABN) (if applicable); and
- Be financially capable of carrying out the project (financial statement to justify the capability).

### 6.1 Auspice information

An auspicing organisation is one that meets the eligibility criteria and agrees to support the application provided when a not-for-profit organisation is:

- Not incorporated; or
- Is not one of the other legal entities listed above.

If an application is successful, the auspice organisation will take full legal and financial responsibility for the delivery of this project and grant administration. The Funding Agreement will also need to be signed by the auspice organisation. Grant funds will be paid directly to the auspice, who must then pass the funds on to the organisation being auspiced. To partner with an auspice, the following must be considered:

- Obtain approval from the proposed auspice before submitting the application;
- Ensure the auspice is involved in all applications and all project-related matters;
- Download the *Auspice Facts and Agreement format*. It is the responsibility of the applicant to ensure that the auspice agreement is completed, signed, and uploaded with the application





## 7. ELIGIBLE PROJECTS/ COMPONENTS

The EGP is seeking to support proposals that improve the health of the local environment. This includes sustainable and efficient use of natural resources, including energy, water, and material. This will enable community strengthening through awareness and education. The grants will be awarded projects that will deliver positive environmental outcomes with a focus on enhancing the local environment through sustainable initiatives, environmental management and conservation, environmental education, and community capacity building.

Every year the council will introduce a theme of the year for grant projects, which will receive a higher scoring priority compared to the other projects. A minimum of 75% of the projects funding budget will be directed to eligible projects addressing the theme of the year. The projects will be evaluated using the assessment criteria tables:

- Table 1 from page 12 for The Theme of the year projects
- Table 2 from page 13 for all other projects

### Theme of the Year Project

#### 1) Waste Minimisation

- Food Organic Green Organic Composting System

Examples of other eligible projects include, but are not limited to:

#### 1) Environmental Enhancement:

- Revegetation with native plants;
- Habitat improvement on public lands or community lands;
- Provide support for Landcare initiatives;

#### 2) Waste Minimisation

- Recycling Station or Hubs
- Waste Prevention/reduction initiatives.
- Waste Education Programs
- Up-cycle and Recycle Waste

#### 2) Environment or Sustainability Initiatives:

- Sustainable food production (e.g., community garden);
- Purchase equipment for environmental initiatives including local native plants, tree guards, materials that assist plant growth, weed control methods, tools and equipment to care for wildlife;
- Energy efficient buildings, energy efficient lighting (e.g., Solar PV system installation, inefficient hot water system upgrades).

#### 3) Environment management and conservation:

- Pest control land used for community purposes;
- Sedimentation reduction into waterways;
- Flora and fauna protection and conservation (threatened species recovery, weed control);





- Native fish restocking;
  - Improvement to native habitat, riverine area, waterways, and parks;
  - Habitat areas for native fauna species, e.g. bird boxes.
- 4) Environment education and capacity building:
- Education and awareness on environment and sustainability;
  - An initiative that builds capacity and promotes best practice in the natural environment (e.g., workshops, networking events, training, and skills development)
  - Incorporation or establishment cost of environmental groups;
  - Development of educational or capacity building materials (e.g., brochures, booklets, and other resources);
  - Development of strategic or business plans, land management plans for community groups.

All project activities must comply with the latest health advice and government restrictions, as detailed on the following websites:

<https://www.covid19.qld.gov.au/>

<https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions>

## 8. INELIGIBLE PROJECTS AND COMPONENTS

The following are not eligible projects for funding under this grant:

- Projects or activities that occur outside the MICC LGA;
- The cost of Council services where fees are normally charged (e.g., Council rates, waste charges, building or planning permit fees, car parking fees, etc.);
- Requests for retrospective purchases or projects, or where activities commence prior to approval of an application.
- Fundraising events, prizes, gifts, awards, or sponsorship costs (such as trophies, medals, money, or vouchers);
- Political, gaming, or gambling activities.
- Projects and activities which could potentially commit Council funding on an ongoing basis (ongoing projects may be funded up to a maximum of three times);
- Projects and activities which have already received support from the EGP (ongoing projects/programs must re-apply).
- Removal of native vegetation or other environmental assets.
- Re-vegetation with non-indigenous plants.
- Works or equipment for landscaping without positive biodiversity benefits or outcomes.
- Upgrades to facilities where the sustainability outcomes or credentials are minimal or incidental.
- Events or initiatives that do not have a clear focus on environmental or sustainability outcomes.







In addition, the following components are also not eligible:

- Items already funded in other Council grants;
- Grant writer fees or auspice fees;
- Contingency costs;
- Repayment of debts and loans;
- Domestic or overseas travel costs;
- Purchase of equipment/service that benefits an individual;
- Funding for a staff or member social event or uniforms;
- Activities that could be considered core business or operational costs (including but not limited to: salaries or wages, rent or lease costs, fuel, accounting fees, and utility bills);
- Administration expenses (such as stationery, postage, or office supplies);
- Consumable items, including food, beverage, or catering;
- Training other than by an external provider (e.g., in-house training);
- Sponsorship or donation to other organisations.

## 9. ASSESSMENT

### 10. PROCESS

Applications will undergo a transparent evaluation process in adherence to the Environmental Grants Program Policy and the outcome will be decided by Council resolution. The Grant Assessment Committee will assess applications against the program objectives and selection criteria.

The assessment process considers 4 steps:

- 1) Acknowledgment: applicants will be notified via email to confirm that the application has been received.
- 2) Eligibility Checks: applications will be checked against the eligibility criteria to determine their eligibility.
- 3) Internal Panel Assessment: eligible applications will be assessed according to the assessment criteria.
- 4) Council review and endorsement: funding recommendations will be reviewed by Council then endorsed.

### 11. ASSESSMENT CRITERIA

Applications will be assessed using a weighted average scoring according to the assessment criteria listed below:





**Table 1: Assessment Criteria for Theme of the Year Project**

Environmental Grant Program Mount Isa City Council		THEME OF THE YEAR		
		FOOD ORGANIC & GREEN ORGANIC COMPOSTING HUB		
Criteria		Points	Total	Observations
Time to Implement the Project (Max 30 points)				
	0 - 2 Months	30		
	2-6 Months	20		
	6+ Months	10		
Community Impacted (Max 40 points)				
	1-20 People	10		
	21-50 People	20		
	50 - 100 People	30		
	100+ People	40		
Well Planned Project (Max 30 points)				
	Supported by the organisation	0-10		
	Supported by the Community	0-10		
	Timeline Implementation	0-10		
Total points out of 100				





**Table 2: Assessment Criteria for Other Projects**

Weighting	Criteria
30%	<p><b>Well Planned Project</b></p> <p><b>Evidenced by:</b></p> <ul style="list-style-type: none"> <li>• Project rationale considering the need and reasons for doing it. Includes community benefit statement and grants objective statement.</li> </ul> <p><b>Well Scoped Project and Sound Budget</b></p> <p><b>Evidenced by:</b></p> <ul style="list-style-type: none"> <li>• Demonstration that the project is well planned and scoped. Where relevant project plans, risk management plans, required permits, and approvals should be provided.</li> <li>• Provision of a clear, well-balanced budget that details total project costs and all income sources relevant to the project.</li> <li>• Demonstrated capacity of the applicant organisation to support the delivery of the project.</li> <li>• Written quote/s for goods, services, and works that are part of a project.</li> <li>• Applicants leverage Council funding with substantial contribution to the funding of the project, cash at bank, and in-kind or donated volunteer time or materials.</li> </ul>
20%	<p><b>Community Impact:</b></p> <p><b>Consider how the project will:</b></p> <ul style="list-style-type: none"> <li>• Lead and support education for business and community to encourage sustainable practice.</li> <li>• Encourage and support local, sustainable food production.</li> <li>• Work with others to achieve better health outcomes for our community.</li> <li>• Harness community knowledge to drive sustainable change.</li> </ul>
50%	<p><b>Environmental Impact:</b></p> <p><b>Consider how the project responds to the goals and strategic outcomes of the Mount Isa City Council Environment Management Plan 2020-2025</b></p> <p><u>Goal 1: Natural environment</u></p> <ul style="list-style-type: none"> <li>• Restored healthy natural environment with sufficient long-term protection.</li> <li>• Reduced introduced pest species.</li> <li>• Increased biodiversity.</li> </ul> <p><u>Goal 2: Waste minimisation</u></p> <ul style="list-style-type: none"> <li>• The amount of waste being sent to landfills is reduce, reuse and recycling of material is increased.</li> </ul>





	<p><u>Goal 3: Water resources</u></p> <ul style="list-style-type: none"> <li>The health of our waterways, riverine corridors and wetlands are maintained, valued, and protected as key parts of Mount Isa’s ecology.</li> <li>water is used more sustainably with best practice water reduction and water reuse principles included in everyday function.</li> <li>The quality of water in the drinking water supply catchment is protected.</li> </ul> <p><u>Goal 4: Environment health</u></p> <ul style="list-style-type: none"> <li>The environment enables a safe and healthier lifestyle for Mount Isa residents.</li> </ul> <p><u>Goal 5: Community engagement</u></p> <ul style="list-style-type: none"> <li>Increased community connection with nature, which improved physical and mental wellbeing.</li> <li>Increased implementation of environmental and sustainability initiatives.</li> <li>Community-based environment and sustainability initiatives are encouraged and recognised.</li> </ul>
TOTAL 100%	

**12. FUNDING NOTIFICATION**

**12.1 Successful applicants**

**Theme of the Year Projects**

Successful applicants for the **Theme of the Year Projects** will be notified in writing within one week of funding recommendations being endorsed by Council resolution. Successful applicants will be sent an approval letter, an agreement, and Acquittal report. Successful applicants must return the original Agreement completed and signed by the specified date. Once the agreement is received, Council will organise the collection of goods within 30 working days. Should supply delays occur the council will notify the applicants.

**Other Projects**

Successful applicants of any **other projects** will be notified in writing within one week of funding recommendations being endorsed by Council resolution. Successful applicants will be sent an approval letter, a funding agreement, and Acquittal report. Successful applicants must return the original Funding Agreement completed and signed by the specified date. Once the agreement is received, Council will send the funding within 30 working days.

**12.2 Unsuccessful applicants**

Not all applications will be successful due to the amount of funding available and competitive nature of the assessment process. Unsuccessful applicants are encouraged to reapply in the future and contact the Environmental Services Team for feedback.

The Environmental Services Team can be contacted on be on 07 4747 3200 or via email at [enviroteam@mountisa.qld.gov.au](mailto:enviroteam@mountisa.qld.gov.au).





### 12.3 Funding agreements

Successful applicants of the **other projects** must enter into a funding agreement with Mount Isa City Council. Funding agreements establish the parties and outline their commitments and obligations to each other, as well as setting out the general funding terms and conditions.

It is recommended that applicants review the terms and conditions in these guidelines before applying. No funding will be released until Council and the applicant have executed the funding agreement.

The funding agreement will establish:

- The terms and conditions of funding;
- The details of the activity;
- The deliverables;
- Acquittal, evaluation, and reporting requirements, and
- The schedule of payments.

### 12.4 Grant Payments

Grants payments are made to the applicant or Auspice upon receipt of a signed Funding Agreement from the applicant.

### 12.5 Goods and Services Tax (GST)

All funding amounts are GST inclusive.

A Tax Invoice is required before releasing any grants funds. The Environmental Services team will contact successful grant applicants to arrange this.

### 12.6 Variation to funded projects.

Projects are funded for delivery as described in the Funding Agreement. Successful applicants must seek approval in writing from the Council if changes need to be made to the approved project. This includes delays to the original completion date or the ability to fully expand the grant funds within the agreed timeframes. The Council reserves the right to withdraw funding if the applicant is unable to confirm alternative arrangements within a reasonable time frame.

### 12.7 Acknowledgement

All successful applicants are required to acknowledge Mount Isa City Council in all published material and online communication associated with the funded project. Mount Isa City Council looks to actively promote the outcomes and accomplishments of grant-funded projects and may produce communications featuring the project.

The acquittal will ask for evidence of at least two examples of acknowledgement of Mount Isa City Council e.g., social media, letter, or newsletter to supporters or members, media releases, videos, signage, speeches, website, etc.





### 13. PROJECT REPORTING AND ACQUITTAL

The acquittal process is an instrumental part of the grant process and enables the Council to continuously evaluate the success and delivery of the Community Environment and Sustainability Grants Program. Reporting and acquittal requirements will be outlined in the Deed of Funding Agreement. The obligations of the successful applicant include, but are not limited to:

- A summary of the project with feedback on the aspects that performed well and any learnings from the projects;
- Organisations will need to provide a financial acquittal within 6 weeks of the funded project's completion;
- Maintaining financial and progress records relating to the delivery of the project.
- Notifying Council if there are any changes to the project within the allocated funding period;
- Evidence that Mount Isa City Council was acknowledged in published material and online communications associated with the project.

### 14. TERMS AND CONDITIONS OF FUNDING

All successful applicants who receive approved funding from the Council are subject to the following terms and conditions:

- All grant applications must be approved before any initiative or purchase is undertaken;
- Grants provided are to be expended on items as described in the application form and budget and not for any other purpose. To vary the purpose for the funds, written permission must be obtained in writing from the Council prior to spending the funds;
- The organisation will meet all reporting requirements;
- Successful applicants are required to acknowledge the Council's contribution to the initiative and must provide evidence of Council acknowledgement, e.g., Branding, Signage, etc;
- Successful applicants must spend their allocated funds within one year of receiving successful notification of grant or for projects which involve ongoing conservation, environmental, or sustainability work (e.g., tree planting is to be held within one year of receiving the grant, but ongoing maintenance is carried out after the initial year) unless their funding agreement extends beyond 12 months or otherwise negotiated;
- If a project is discontinued or the grant funds are no longer required, all funds must be repaid to the Council;
- Within 6 weeks of the completion of the project, the funded organisation must provide a completed Grant Acquittal Form and supporting material to Council;
- Failure to abide by the Terms and Conditions could jeopardise the chance of receiving further funding from Mount Isa City Council.
- Special conditions may be set by the Council as part of any grant offer.





## 15. PRIVACY STATEMENT

Any application for grant funding to Mount Isa City Council results in the Council collecting personal information to assess the applications for eligibility. This is done for the operational purposes of managing and allocating the funds available at the Environmental Grant Program.

All information will be treated as confidential. Therefore, it will not be given to any other person unless express permission has been given, or in case required to by law. All information is handled under the *Information Privacy Act 2009*.

## 16. FREQUENTLY ASKED QUESTIONS

### 1. Can we get help in developing our project and completing the application?

A. Yes, you can make an appointment to see a Council Officer to discuss the application process and to identify alternative grant opportunities within MICC. If required, by contacting the Environmental Services Team via email [enviroteam@mountisa.qld.gov.au](mailto:enviroteam@mountisa.qld.gov.au) or by phone 07 4747 3200.

### 2. What if our organisation doesn't have an ABN?

A. You can still apply, but you will need to provide us with a copy of the group or organisation Certificate of Incorporation together with a Statement by a Supplier form from the Australian Tax Office. The Statement by a Supplier form is available online at [www.ato.gov.au/content/downloads/nat3346.pdf](http://www.ato.gov.au/content/downloads/nat3346.pdf)

### 3. Q. What if our organisation is not registered for GST?

A. You can still apply if your organisation is not required to be registered for GST, but GST will not apply to any grant allocated.

### 4. Q. What if our organisation is not incorporated?

A. You can still apply. The application must be made under the auspices of an incorporated organisation that will take full responsibility for the grant.

### 5. Q. Does my project need to benefit all residents of the Mount Isa Local Government Area?

A. No. As long as there is a project being delivered in the Mount Isa City Council Local Government area and there is a benefit to the community within this region.





**6. Q. Can I get funding for more than one year?**

A. You will need to apply for each round, and there is no guarantee of repeat funding.

**7. Q. Can Council grant money be used to 'top-up' other grant funds?**

A. Yes. Council funds can be added to funding from other sources to enhance a project that meets the criteria in this guideline, or can be used as seed funding at the 'front-end' to develop project plans and fund application fees, etc.

**8. Q. If my application is unsuccessful, can I apply for the same project in another round?**

A. Yes. However, it is advised to seek feedback to understand why the application was unsuccessful in the first instance.

**9. Q. What are the advantages of securing a grant for the theme of the year?**

A. **Higher Priority:** Such projects receive elevated consideration during the grant selection process, increasing the chances of funding approval.

**Access to Resources:** Theme-related grants come with resources and packages provided by the council which facilitate the project implementation.







**13.8 NORTH WEST WEEKLY PRINT NEWSPAPER PROPOSAL**

**Document Number:** 809433  
**Author:** Executive Assistant  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Economic Development

**EXECUTIVE SUMMARY**

Mount Isa City Council is reviewing options to invest in an advertising campaign with the North West Weekly Paper.

**RECOMMENDATION**

**THAT** Council provides budget allocation of \$100k per annum for a three year term from date of first print for advertising through North West Weekly Pty Ltd (ABN50639161292). And authorises the CEO to negotiate and finalise the agreement.

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**OVERVIEW**

North West Weekly recently presented a proposal to Council officers and elected members, for the delivery of a weekly print newspaper for Mount Isa and the North West region. A former journalist for the North West Star, Matt Nicholls is proposing to restart the formerly successful North West Weekly.

The proposed investment of \$100,000 per year, for three years, is an investment to establish a paper within the region with mutual benefit for both community and Council.

**BACKGROUND**

- The North West Weekly will be owned by Matt Nicholls and will be the responsible officer for the delivery of the print version. The \$100k per annum requested from Council is required to cover community advertising costs and it is proposed will be subject to the following conditions:
  1. Matt Nicholls will be directly responsible for the delivery of the print version of the North West Weekly.
  2. This funding is not associated with reducing operational expenditure or purchase of plant and equipment. These funds are for print and advertising services only.
  3. A free-of-charge online version of each edition of the North West Weekly will be made available to the public.
  4. One full-time journalist, at minimum, will be employed and based in Mount Isa.
  5. Council to provide the North West Weekly first, or equal-first, access to news and stories relating the Mount Isa City Council.
  6. The North West Weekly to publish basic community service notifications, including death/funeral notices.
  7. Monthly statement summary of invoicing deducted against the \$100k funding required to be submitted to Council.
  8. Quarterly meetings to be held between Council and North West Weekly, to provide feedback and to review economic strategic direction for stories affecting Mount Isa and the North West.

9. North West Weekly to, wherever possible, work with the Mount Isa Country University for better higher education journalistic opportunity.

Council will further negotiate the compulsory inclusion of good news stories/current affairs, employment opportunities, regional interest stories, sports information, buy/swap/sell and tourism and events activities.

#### North West Weekly Deliverables

1. Independent weekly print newspaper for Mount Isa and the North West.
2. Employment of two fulltime staff and up to six part time casuals.
3. Regional tourism stories an activation.
4. Regional event stories an activation.
5. Regional small business stories and activation.
6. Regional economic stories that assist economic development of the region.

#### **Economic Development**

The business model for a local print newspaper is proven from previous operations, and will become a strong stand-alone business in the long term. The previous North West Weekly was growing income rapidly and taking over \$38k per month in advertising from a strong loyal businesses community.

As part of the Small and Medium Business pillar of Council's Transitioning Economy (in response to the Copper Mine closure) demand for a local printed newspaper has been consistently identified. These findings will be available in the report from Urban Economics expected at the end of May 2024.

#### **Social Development**

Having a free local newspaper has multiple positive social outcomes due to increased access to local news, activities and opportunities to all demographics.

#### **BUDGET AND RESOURCE IMPLICATIONS**

The requested Council contribution is \$100,000 per year for a three year period.

Advertising agreement to commence from date of first print.

#### FY Expenditure Commitment:

23/24 - \$50k

24/25 - \$100k

25/26 - \$100k

26/27 -\$50k

Based on May 2024 commencement, the agreement will cease in FY26/27

#### Return on Investment

The cost of a full page advert has been quoted as \$950, with a minimum output of two pages per edition plus interest stories will exceed the \$100,000 requested.

**LINK TO CORPORATE PLAN**

Theme:	2.	Prosperous & Supportive Economy
Strategy:	2.10	Lobby telecommunication and technology providers to continue to improve the quality and depth of services which will assist with the attraction and retention of sustainable businesses within the region
	2.7	Assist with the facilitation of region wide accessibility for all residents to essential services in relation to health, education, social and recreational activities
	2.12	Enhance relationships with larger employers in the region to ensure the proper future planning of infrastructure and the promotion of Mount Isa

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation has been completed with:

- Economic Development officer
- Manager for Community and Economic Development
- Director of Community Sevices
- Chief Executive Officer
- Mayor and Councillors

**LEGAL CONSIDERATIONS**

Nil.

**POLICY IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Terms and conditions of the agreement to be negotiated and finalised by the CEO to ensure return of investment and alignment of the newspaper with Council’s objectives for community benefit.

**HUMAN RIGHTS CONSIDERATIONS**

Nil.

**ATTACHMENTS**

Nil

**13.9 2024 MOUNT ISA MINES RODEO - SPONSORSHIP PROPOSAL**

**Document Number:** 809296  
**Author:** Manager Economic and Community Development  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Tourism, Events, Sports and Recreation & Youth

**EXECUTIVE SUMMARY**

Council has received an out of rounds application for sponsorship from Isa Rodeo Ltd seeking sponsorship and in-kind venue hire for the 2024 Mount Isa Mines Rodeo, to be held on 8-11 August 2024 at Buchanan Park Events Complex.

**RECOMMENDATION**

**THAT** Council Approves Sponsorship of \$40,000.00 (+ GST) cash to be a Platinum Partner, and up to \$92,000.00 (inc. GST) in-kind venue hire for the 2024 Mount Isa Mines Rodeo, to be held on 8-11 August 2024 at Buchanan Park Events Complex, subject to a special condition of payment of overdue balances prior to distribution of funds.

**OVERVIEW**

The Mount Isa Rodeo has been hosted annually since 1959. Originally run by a team of volunteers by the combined Rotary Clubs of Mount Isa, it is now a world-class event attracting over 450 competitors and generating significant tourism and economic benefits to the city. Sponsorship is a necessity to the sustainability of events of this calibre. In Addition to this application, Isa Rodeo Ltd are seeking sponsorship for the 2024 Mount Isa Mines Rodeo event.

**BACKGROUND**

The Mount Isa Mines Rodeo is run over 3 action packed days of rodeo, organised by Isa Rodeo Ltd. and provides a fundraising opportunity for various not-for-profit organisation in the city who tender their services to aid in the successful running of the event.

The remoteness of Mount Isa along with the outback setting that makes the Mount Isa Mines Rodeo unique. Whilst there are now professional rodeos in capital or major cities across Australia, it is in the Outback that the rodeo was born and belongs.

The Mount Isa Mines Rodeo offers visitors an incredible outback experience that includes action packed rodeo events, exceptional live entertainment, real Australian characters and quirks, plus a glimpse back to our pioneering heritage.

The Mount Isa Mines Rodeo forms part of the Australian Professional Rodeo Association's (APRA) season with the new APRA season commencing in July with the Northern Run, a schedule of events moving northwest across Queensland and into the Northern Territory.

As a Platinum Partner (\$40,000 + GST), Council would receive the following benefits:

- Naming Rights for a rodeo event + presentation right for the trophy engraved with Councils name

- Partner logo prominently displayed on all advertising as a platinum partner
- Inclusion in all print and advertising as a Platinum partner
- Half page Ad in event program
- Framed photo recognising partnership level will be presented at the conclusion of the event
- Signage on one of the ten rough stock chutes.
- Premium signage in the main arena and around Buchanan Park Events Complex.
- Acknowledgement of support via the big screen and arena announcement.
- One corporate flag raised by horse and rider as part of the Grand entry Parade held on both Saturday and Sunday
- 10 VIP passes into the undercover and fully catered Corporate VIP marquee for Friday, Saturday and Sunday.
- Two tickets to the Isa Rodeo Hall of Fame Dinner
- Digital logo placement including 3 Facebook posts, eDM story and recognition in media releases.

Other Partnership Opportunities available are:

Major Partner - \$20,000 + GST

Supporting Partner - \$10,000 + GST

Local Community Partner - \$5,000 + GST

Benefits reduce as amounts decrease.

Additional benefits would be sought for venue hire usage if in-kind venue use is approved and would be outlined in the venue use agreement.

All consumables from the use of the venue will be payable and are not included in the facility fee waiver.

In Addition to this application, Isa Rodeo Ltd are seeking sponsorship for the Mount Isa Mines Indigenous Rodeo event.

Under section 5.2 of the Community Grants Policy, organisations must not have any **overdue** debt with Council at the time of processing the grant or sponsorship application. Isa Rodeo Ltd have a substantial debt with Council that exceeds 90 days and therefore are currently ineligible for sponsorship.

**BUDGET AND RESOURCE IMPLICATIONS**

The fee waiver for in-kind venue hire would be a revenue loss for Buchanan Park.

The sponsorship funds could be transferred from the approved funds for Road to Rodeo that was cancelled and was within the 2023/24 budget allocation.

**LINK TO CORPORATE PLAN**

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation was undertaken internally with various departments including revenue, finance, local laws, environmental services, civic centre manager, technical services, Manager of Economic and Community Development, Director of Community Services and via a presentation to Council.

**LEGAL CONSIDERATIONS**

The Community Grants Policy is a legislative policy required under the *Local Government Act 2009*

**POLICY IMPLICATIONS**

Community Grants Policy

**RISK IMPLICATIONS**

There is a small risk that the event will be cancelled due to lack of ticket sales or rising costs.

**HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to all 23 protected human rights in accordance with the policy and it is believed to not unreasonably infringe on these rights.

**RECOMMENDATION OPTIONS**

**THAT** Council **Approves** Sponsorship of \$40,000.00 (+ GST) cash to be a Platinum Partner, and up to \$92,000.00 (inc. GST) in-kind venue hire for the 2024 Mount Isa Mines Rodeo, to be held on 8-11 August 2024 at Buchanan Park Events Complex, subject to a special condition of payment of overdue balances prior to distribution of funds.

**OR**

**THAT** Council **Does Not Approve** Sponsorship of \$40,000.00 (+ GST) Cash to be a Platinum Partner, and up to \$92,000.00 (inc. GST) in-kind venue hire for the 2024 Mount Isa Mines Rodeo, to be held on 8-11 August 2024 at Buchanan Park Events Complex, due to ineligibility.

**AND**

**THAT** Council advise Isa Rodeo Ltd to reapply for sponsorship and in-kind venue hire once they meet the eligibility criteria.

**ATTACHMENTS**

1. **Community Grants Policy** [↓](#) 



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. **OM23/07/22** VERSIONV4

**APPLIES TO STATUTORY POLICIES ONLY**

This an official copy of the **Community Grants Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws*, and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Community Grants Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
 David Keenan  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID# 26630			POLICY TYPE
			Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	30.07.2014	OM50/07/14	Responsible Officer - Sports and Recreation Officer
V2	26.06.2019	OM35/06/19	Responsible Officer - Community Development Officer
V3	27.05.2020	OM25/05/20	Responsible Officer - Community Development Officer
V4	20.07.2022	OM23/07/22	Responsible Officer - Community Development Officer
			<b>REVIEW DUE</b> 06.2023

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

**1. PURPOSE**

**MOUNT ISA CITY COUNCIL STATUTORY POLICY**





STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Community Grants Policy**

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

- 1.1 Under the *Local Government Regulation 2012* Part 5 Section 195, "A local government must prepare and adopt a policy about local government grants to community organisations (*a community grants policy*), which includes the criteria for a community organisation to be eligible for a grant from the local government".

The purpose of this policy is to:

- a) Detail how Mount Isa City Council ("Council") will provide community assistance payments to Not for Profit (NFP) organisations in times of exceptional circumstance from a declared disaster or health pandemic; and
  - b) Detail how Council will provide local NFP community and sporting groups/organisations seeking sponsorship, donations, or in-kind Council assistance; and
  - c) Outline the circumstances under which Council will provide small value in-kind support to local NFP community and sporting organisations; and
  - d) To authorise Council to reimburse eligible costs for waste disposal fees incurred at the Mount Isa City Council Waste Management Facility by local NFP community and sporting organisations and educational facilities.
- 1.2 Council has the following funding programmes available to community groups, clubs, organisations and educational facilities:
- a) Community Grants Program;
  - b) Event Sponsorship Program;
  - c) Small and In-kind Donations Program;
  - d) Waste Disposal Fee Donations Program; and
  - e) From time to time, as determined by a declared disaster or health pandemic, provide community assistance payments as resolved by Council.

## 2. COMMENCEMENT

This policy will commence on and from 20 July 2022. It replaces all other policies or arrangements governing sponsorship, donations, in-kind support, funding and grants, excluding the Environmental Grants Policy (whether written or not).

### **COMMUNITY GRANTS PROGRAM and EVENT SPONSORSHIP PROGRAM**

## 3. APPLICATION

- 3.1 For the Community Grants and Event Sponsorship funding program, this policy applies to applicants based within the Mount Isa local government area, or associated with a membership base within the Mount Isa local government area, and/or be delivering a service/event/project that will be in the public interest of the community of the Mount Isa local government area.
- 3.2 The applicant must be an incorporated not-for-profit organisation. If an organisation is not incorporated but feels it has a service/event/project that satisfies all other eligibility criteria for one of the streams of this funding program, then a sponsor may be used. The sponsor organisation must be incorporated and satisfy all the same eligibility criteria. The sponsor organisation then becomes legally liable for the service/event/project.

## 4. INFORMATION ABOUT ALL COUNCIL SUPPORT

- 4.1 The level of assistance and sponsorship available is limited by Council's annual budget and its priorities as detailed in Council's Operational Plan. No applicant can be guaranteed to either receive funding or to receive the full amount requested.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

4.2 The advertisement for each funding round shall contain the funding pool amount for the Community Grants Program only. There is to be no advertisement of the funding pool for the Event Sponsorship Program. Funding amounts will be determined by Council with regard to the budget and Council's financial position at the time.

4.3 There are two (2) funding rounds each year for the Community Grants and Event Sponsorship Program and all applications must be received by the due date. Late submissions or applications may not be considered and are subject to Council's discretion. A schedule of funding rounds is contained within this policy.

Applications for the Community Grants received outside open funding rounds, will be asked to re-apply within an appropriate funding round. Event Sponsorship applications received outside open funding rounds may be directed to re-apply in the next round. If the timing of the next round will result in retrospective funding, a request in writing must be made for the Chief Executive Officers consideration of an out of rounds application. A sponsorship application form and all supporting documents must accompany the request.

The decision of Council on applications is final. Financial support may require compliance with specific conditions before payment. Should these conditions not be met by the specified date, Council reserves the right to revoke the offer of support.

4.4 Where relevant and agreed upon, Council expects agreed acknowledgement of support (for example: inclusion and display of the Council logo, invitation of Council staff and/or elected members to events, openings or ceremonies, and acknowledgement of Council support in media and promotional efforts).

4.5 Applicants may only submit one application per funding round.

4.6 Any organisation wishing to apply for a waiver of Council fees, charges, rates or bills (e.g. Excess Water Bills, Development Fees etc) must not apply under this program but submit a separate request in writing to Council.

4.7 GST: where applicable, all applications are to be GST inclusive.

4.8 Council's Chief Executive Officer ("CEO"), or their delegate, may approve departure from the procedure by Council where:

- a) It is within the limits of their financial delegation; and
- b) The departure would be in the public interest; and
- c) Where the departure is reasonable and necessary having regard to the community wellbeing that is to be promoted.

## 5. ELIGIBLE CRITERIA

5.1 Applications may seek to address some of the following priorities:

- a) Promotion of economic development in the area;
- b) Enhanced economic / cultural / social opportunities for residents;
- c) Enhanced health and safety for residents;
- d) Research and development projects relevant to the region;
- e) Small scale capital improvement to create a community asset;
- f) Meet a demonstrated need within the community;
- g) Promote a healthy and active lifestyle;
- h) Community education opportunities;
- i) Innovation and technology.



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- 5.2 Applicants shall have no overdue debt (including leases, infringements, rates and water bills) to Council at the time the application is processed by Council.
- 5.3 The applicant shall show that they have the financial capacity to carry out the project or event. If financial statements do not reflect this, then the organisation must show a proactive approach to fundraising and other funding sources.

**6. INELIGIBLE CRITERIA**

- 6.1 The following will NOT be considered for funding:
  - a) General operating costs (e.g. electricity, phone, rent, meals, salaries/wages, accommodation and hire charges. A position created for the length of a project is considered eligible);
  - b) Private and commercial ventures;
  - c) Political or for-profit groups;
  - d) Projects under litigation;
  - e) Retrospective funding;
  - f) Purchase of land;
  - g) Support of an individual pursuit;
  - h) Travel and accommodation, and uniforms for individual or team representatives;
  - i) Projects that do not involve the Council regional community.

**7. LETTERS OF SUPPORT**

- 7.1 Applicants are encouraged to attach relevant letters of support to show community, business and financial support for their event or project.
- 7.2 Council may not supply letters of support from the CEO, Mayor or Councillors for any application to the Mount Isa City Council Community Grants Program or the Event Sponsorship Program.

**8. APPROXIMATE FUNDING TIMELINES (subject to change at Council’s discretion)**

	Round One	Round Two
<b>Applications Open</b>	First Council business day in August each year	First Council business day in February each year
<b>Applications Close</b>	Last Council business day in August each year	First Council business day in March each year
<b>Submitted to Ordinary Meeting</b>	Third Wednesday in October	Third Wednesday in April
<b>Official Advice of Funding</b>	Fourth week of October	Fourth week of April
<b>Final Acquittal must be received by Mount Isa City Council</b>	Within six weeks of the event or project occurring	Within six weeks of the event or project occurring



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**9. NOTIFICATION**

- 9.1 All applicants will receive a generic email to state their application has been received by Council, including a reference number.
- 9.2 Successful applicants will receive an approval letter and, if applicable, a funding agreement and the Acquittal Form. The funding agreement will include the terms and conditions of the funding and any special conditions that may have been attached to the funding.
- 9.3 Successful applicants will need to complete and sign the funding agreement and supply a tax invoice before any funding will be released.
- 9.4 Unsuccessful applicants will receive a letter advising that their application has been unsuccessful.

**10. COMMUNITY GRANTS PROGRAM ADDITIONAL INFORMATION**

Funding requests are to be financial only. If an applicant wishes to utilise Council services, they must first contact Council for a quote and include the dollar amount in their application.

**11. EVENT SPONSORSHIP PROGRAM ADDITIONAL INFORMATION**

In addition to the above eligibility criteria, to be eligible for the Event Sponsorship Program, the event must:

- a) Be recurring regularly within the Mount Isa local government area i.e. be an annual or bi-annual event (if the event is a new event, it should aim to be annual or bi-annual); or
- b) Be a significant one-off event of benefit to the community within the Mount Isa local government area; and
- c) Should have a total event budget of \$20,000 or more.

Sponsorship requests are to be financial only, if an applicant wishes to apply for Council services, they must contact Council for a quote and include the dollar amount in their application.

**12. CHANGE OF SCOPE**

If an organisation is successful with a community grant or sponsorship application, but the project or event must be altered from that as outlined in the original application, a request must be made in writing to Council's Director of Corporate and Community Services and be approved by Council resolution before the event / project commences.

**13. ACQUITTAL**

In providing financial assistance, Council requires all applicants to provide Council with an acquittal, lodged on the relevant Council acquittal form within 6 weeks of the end of the event/project, showing that the financial assistance has:

- a) Been used for the approved purposes including proof of expenditure e.g. invoices, receipts, photos etc.; and
- b) Produced a community benefit; and
- c) Evidence of the appropriate acknowledgement to Council

**14. RESPONSIBILITIES**

- 14.1 Applicants are required to submit all the requested documents with the application as outlined in the application form check list. Failure to provide these documents by the due date may make the application ineligible.
- 14.2 Council is required to comply, to the best of its ability, with the dates as per the schedule of funding rounds contained within this document.



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14.3 The decision to award funding is made by Council resolution only.

**15. FAILURE TO COMPLY**

If an organisation that has received funding fails to comply with any requirement of this policy, Council has the right to refuse future applications for grants or sponsorship and/or request the return of funds

**16. IN-KIND (Non-Cash) SPONSORSHIP**

16.1 It is recognised that Council plays a significant role in the Mount Isa and Camooweal communities and has a role to play in developing and supporting the social fabric that makes the community a desirable place to live. Council also recognises that we are the sole or primary supplier of a number of services that community, educational, and sporting groups require in order to be able to function effectively.

16.2 In-kind support is available to not-for-profit community and sporting groups in the form of free goods or services that Council provides, such as waste services, bin hire, road signage etc. Small value items, not exceeding \$1500.00, that are commonly procured by Council may also be considered at the discretion of the CEO.

16.3 Applications will be reviewed and assessed on the following criteria:

1. Applicants are incorporated Not for Profit community or sporting groups, or educational facilities; or
2. Other unincorporated applicants who can demonstrate that all proceeds from the activity are for a not-for-profit cause or charity; and
3. That the support is for a purpose that is deemed to be in the public interest; and
4. That applications are received on the approved "In-Kind Donation Form" and with sufficient time before the service is required and appropriate detail to allow assessment of the request and preparation of the service; and
5. That the total value of support requested is not greater than \$1,500.00; and
6. That the requesting organisation meets the definition of an eligible Community Organisation; and
7. That proof the support was used for the stated purpose is provided on request; and
8. That there are still funds remaining in the In-kind budget.

16.4 The decision to award support is at the discretion of Council's CEO or their delegate.

16.5 The support provided cannot be cash.

16.6 In-kind support for goods or services from Mount Isa City Council Owned Enterprise (MICCOE) may be considered under this policy.

**17. WASTE DISPOSAL GRANT**

17.1 In March 2018, the Queensland Government announced the introduction of a waste disposal levy to underpin a new Waste Management and Resource Recovery Strategy. Commencing on the 1<sup>st</sup> July 2019, the levy will be implemented within the Mount Isa local government area.

17.2 The Waste Levy will apply to all types of waste, with some exemptions, and will consist of an increase in waste disposal costs. This will directly affect both non-residential rate payers, businesses and NFP Organisations.

17.3 Council recognises that this charge can impose a significant impost on many of the small community and sporting groups within the Mount Isa local government area, which may impact on the organisations viability to provide their community service.



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- 17.4 As such, within each financial year, Council may provide reimbursement to an eligible organisation to cover up to 100% of the costs incurred for waste disposal at the Mount Isa City Council Waste Management Facility. All reimbursements are subject to budget availability at the time the application is processed.
- 17.5 Camooweal waste disposal is only available by negotiation prior.
- 17.6 ASSESSMENT CRITERIA**
- 17.6.1 Eligible Criteria**
- a) Applicants are a NFP sporting club or a NFP community organisation or a NFP early or primary educational facility; and
  - b) That applications are received on the approved "Waste Disposal Grant Application Form"; and
  - c) The organisation is either head-quartered or primarily based in the Mount Isa local government area; and
  - d) The organisation is actively providing services to the Mount Isa and/or Camooweal community that are in the public interest; and
  - e) The organisation is able to provide Council with a copy of a bank statement, in the name of the applicant organisation, dated within the last 3 months.
  - f) Applicants have a valid receipt from the Mount Isa City Council Waste Management Facility, dated within the last 6 months of the application date.
- 17.6.2 Ineligible Criteria**
- a) Applications from For Profit organisations - unless it can be evidenced that the waste disposal is from an activity in the interest of the community, which Council has approved prior to occurring. (e.g., riverbed clean ups)
  - b) Receipts not issued by Mount Isa City Council Waste Management Facility
  - c) Receipts that are more than 6 months old
  - d) Reimbursements to individuals
  - e) Bank details not in the same name as the applicant organisation.
- 17.7 Applications must be received on the official "Waste Disposal Grant Application Form" and be submitted with all the appropriate support documents as listed on the application form. Applications will be processed at the end of each month, with reimbursements processed for payment within 2 weeks of the end of each month
- 17.8 Reimbursement is applicable to waste disposal fees incurred at the Mount Isa City Council Waste Management Facility only, and amounts will include GST.
- 17.9 Camooweal waste disposal is by negotiation only and must be approved prior.
- 17.10 Any organisation provided financial assistance must afford, and evidence, appropriate recognition to Council for the assistance.
- 17.11 The decision to approve the support is at the discretion of Council's CEO or their delegate.
- 18. COMMUNITY ASSISTANCE PAYMENTS**
- 18.1 Council recognises that not-for-profit, community and sporting organisations within the Mount Isa local government area make an important contribution to enhancing the region's lifestyle and liveability, and assist in creating strong and inclusive communities.



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In response to an exceptional circumstance from a declared disaster or health pandemic, Council can provide quick response community assistance payments to individual or defined classes of eligible, rateable not-for-profit community and sporting organisations, via a Council resolution.

18.2 Council's resolution may provide for these not-for-profit community and sporting organisations, known to Council, and which meet Council's defined eligibility criteria being paid community assistance payment without being required to submit an application.

18.3 Eligible Criteria

- a) Not-for-profit community and sporting organisations must meet the criteria of Not-for-Profit as determined by Council's rateable reported primary and secondary land use, and in some instances, visual inspection.; and
- b) Be based in the Mount Isa local government area; and
- c) Be an active organisation, providing evidenced current programs to the community; and
- d) Be a current rate paying organisation.

18.4 Ineligible criteria

- a) For-profit organisations
- b) State and federal government departments and agencies
- c) Political parties
- d) Trade Unions
- e) Individuals
- f) Properties with the following differential rating categories:
  - 2 - Residential – Owner Occupied <4,000m<sup>2</sup>
  - 6 – Multi Residential: 2-4 Dwelling or Units
  - 8 – Multi Residential: 10-24 Dwellings or Units
  - 12 – Retail, Commercial Business <1,000m<sup>2</sup>
  - 13 – Retail, Commercial Business <2,000m<sup>2</sup>
  - 34 – Hotel/Licensed Clubs < 20 Accommodation Units
  - 36 – Intensive Accommodation 5-24 Rooms, Units or Sites
  - 39 – Intensive Accommodation 100-199 Rooms, Units or Sites
  - 53 – Transport, Storage Warehouse <4,000m<sup>2</sup>

18.5 Organisations that are deemed to be ineligible by Council, but believe they meet the eligible criteria may make a separate application in writing to Council's CEO for consideration. If approved by the CEO, the applications will also require a separate Council resolution.

18.6 Organisations that are deemed eligible by Council, but do not wish to receive the assistance, may submit a request in writing to Council's CEO to be excluded from the automatic distribution process.

18.7 All decisions for approval of a Community Assistance Payment are subject to budget availability and at the absolute discretion of the Council, determined by Council resolution only.

**19. OTHER EXTERNAL FUNDING PROGRAMS**

19.1 Organisations requesting a letter of support from the Council for other funding programs, should email [city@mountisa.qld.gov.au](mailto:city@mountisa.qld.gov.au) with a document containing a "draft version" of the text required in the letter of support. This ensures that any letter from Council will address all pertinent issues.



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- 19.2 This “draft version” will be considered by the appropriate elected member of Council, alteration to the text may be made if required. If approved, the applicant will be advised, and an official copy will be forwarded on Council letterhead.
- 19.3 Where Council agrees to provide a letter of support, the letter shall be provided no later than five (5) days after the request is received by Council.
- 19.4 Letters of support in-principle are only for the purposes of funding/application processes only and do not constitute automatic Council approval for the project as a whole. Any applicant requesting a letter of in-principle support must contact Council to ensure notification of and compliance with any necessary approval requirements or costs that their project/event may incur.

**20. VARIATIONS**

Council reserves the right to vary, replace, or terminate this policy from time to time.

**21. COMMUNICATION AND DISTRIBUTION**

21.1 Council will make available to the public, the Community Grants Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).

21.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

**22. DEFINITIONS**

- a) **Acquittal** – the accurate reporting on the funded activities and the expenditure of funding.
- b) **Applicant** – the person or organisation who makes a formal application for financial assistance from Mount Isa City Council.
- c) **Application** – a formal request to be considered by Mount Isa City Council.
- d) **Community Wellbeing** – is a concept concerned with the common good of all people and includes dimensions such as economic vitality, celebration of place, access to services and facilities, community harmony, a healthy community, participation in community life, a safer community and cultural development.
- e) **Community Organisation** -
- a) an entity that carries on activities for a public purpose; or
  - b) another entity whose primary objective is not directed at making a profit.
- f) **Declared disaster** – as defined in s64 and 69 of the *Disaster Management Act 2003*
- g) **Financial Assistance / Support** - means any grant, sponsorship, service or funding provided by Mount Isa City Council.
- h) **Grant** – are contributions for projects or events, usually tangible, and tied to specific eligibility criteria for the applicant or project/event, with specified application, acknowledgement and acquittal requirements.
- i) **Health Pandemic** – means a critical health issue, as identified by a declaration of a public health emergency made under section 319 of the *Public Health Act 2005* with respect to an actual or potential health pandemic.
- j) **In-Kind**- Non-cash support such as the provision of goods or services.
- k) **Incorporated** – (of a company or other organisation) formed into a legal corporation.
- l) **Not-for-profit** - not making or conducted primarily to make a profit.





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- m) **Sponsorship** – is a mutually beneficial contract involving the purchase of usually intangible, exploitable potential, associated with an event, organisation or project, which results in tangible benefits for the sponsoring organisation.

**ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS**

- *Local Government Regulation 2012*
- *Local Government Act 2009*
- *Mount Isa City Council Revenue Statement*
- *Disaster Management Act 2003*

**13.10 2024 MOUNT ISA MINES INDIGENOUS RODEO CHAMPIONSHIPS - PROPOSAL FOR SPONSORSHIP**

**Document Number:** 809350  
**Author:** Manager Economic and Community Development  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Tourism, Events, Sports and Recreation & Youth

**EXECUTIVE SUMMARY**

Council has received an out of rounds application for sponsorship from Isa Rodeo Ltd seeking sponsorship for the 2024 Mount Isa Mines Indigenous Rodeo Championships, to be held on 8 August 2024 at Buchanan Park Events Complex.

**RECOMMENDATION**

**THAT** Council Approves Sponsorship of \$20,000.00 (+ GST) cash to be a Silver Partner of the 2024 Mount Isa Mines Indigenous Rodeo Championships, to be held on 8 August 2024 at Buchanan Park Events Complex, subject to a special condition of payment of overdue balances prior to distribution of funds.

**OVERVIEW**

The Mount Isa Rodeo has been hosted annually since 1959. Originally run by a team of volunteers by the combined Rotary Clubs of Mount Isa, it is now a world-class event attracting over 450 competitors and generating significant tourism and economic benefits to the city. Sponsorship is a necessity to the sustainability of events of this calibre. In Addition to this application, Isa Rodeo Ltd are seeking sponsorship for the 2024 Mount Isa Mines Rodeo event.

**BACKGROUND**

The Mount Isa Mines Indigenous Rodeo Championships is a stand-alone event within the Mount Isa Mines Rodeo program, which was developed to compliment the legendary Mount Isa Mines Rodeo.

2024 will only be the third event produced, but it is evident that the Indigenous rodeo has a richness of culture, which has doubled in size in just two years.

Goals of the Indigenous Rodeo Championships:

1. Deliver an annual Mount Isa Mines Indigenous Rodeo Championships
2. deliver a culturally significant, engaging and exciting event
3. Attract Indigenous competitors from across the country
4. Create employment and training pathways for indigenous youth in the events industry
5. To take our indigenous rodeo champions to international competitions
6. To promote and work with indigenous businesses

The event is anticipating attendance of 7500 people and in excess of 100 competitors.

As a Silver Partner (\$20,000.00 + GST), Council would receive the following benefits:

- Inclusion in media launch and media coverage opportunities where possible
- Opportunity for on-site activation including demonstration, display, collateral distribution and sampling opportunities
- Opportunity to be involved in presentation to event winners
- Option for one corporate flag to be raised by horse and rider as part of the Grand Entry on Thursday evening
- Inclusion in eDM stories
- Logo on the Isa Rodeo website in the Mount Isa mines Indigenous Rodeo Championships section
- Social media coverage prior to the event and during the event
- Prominent recognition in all news media release
- VIP seating and catering and drink package for eight guests on the Thursday evening.

Other Partnership Opportunities available are:

Bronze - \$10,000 + GST

Community Partner - \$5,000 + GST

Benefits to council reduce as amounts decrease.

In Addition to this application, Isa Rodeo Ltd are seeking sponsorship for the Mount Isa Mines Rodeo event and a full facility fee waiver including bump in and out days. If approved, this would cover the period of the Mount Isa Mines Indigenous Rodeo Championships event and therefore would see no revenue for the use of Buchanan Park.

Under section 5.2 of the Community Grants Policy, organisations must not have any overdue debt with Council at the time of processing the grant or sponsorship application. Isa Rodeo Ltd have a substantial debt with Council that exceeds 90 days and therefore are currently ineligible for sponsorship.

**BUDGET AND RESOURCE IMPLICATIONS**

The fee waiver for in-kind venue hire submitted with the sponsorship request for the Mount Isa Mines Rodeo event would be a revenue loss for Buchanan Park.

There is currently sufficient funds in the 2023/24 FY budget to support this application.

**LINK TO CORPORATE PLAN**

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation was undertaken internally with various departments including revenue, finance, local laws, environmental services, civic centre manager, technical services, Manager of Economic and Community Development, Director of Community Services and via a presentation to Council.

**LEGAL CONSIDERATIONS**

The Community Grants Policy is a legislative policy required under the *Local Government Act 2009*

**POLICY IMPLICATIONS**

Community Grants Policy

**RISK IMPLICATIONS**

There is a small risk that the event will be cancelled due to lack of ticket sales or rising costs.

**HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to all 23 protected human rights in accordance with the policy and it is believed to not unreasonably infringe on these rights.

**RECOMMENDATION OPTIONS**

**THAT** Council **Approves** Sponsorship of \$20,000.00 (+ GST) cash to be a Silver Partner of the 2024 Mount Isa Mines Indigenous Rodeo Championships, to be held on 8 August 2024 at Buchanan Park Events Complex, subject to a special condition of payment of overdue balances prior to distribution of funds.

**OR**

**THAT** Council **Does Not Approve** Sponsorship of \$20,000.00 (+ GST) Cash for the 2024 Mount Isa Mines Indigenous Rodeo Championships, to be held on 8 August 2024 at Buchanan Park Events Complex, due to ineligibility.

**AND**

**THAT** Council advise Isa Rodeo Ltd to reapply for sponsorship once they meet the eligibility criteria.

**ATTACHMENTS**

1. **Community Grants Policy** [↓](#) 
2. **2023 Mount Isa Mines Indigenous Rodeo Championships Post Event Report** [↓](#) 



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**APPLIES TO STATUTORY POLICIES ONLY**

This an official copy of the **Community Grants Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws*, and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Community Grants Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
 David Keenan  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID# 26630			POLICY TYPE
			Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	30.07.2014	OM50/07/14	Responsible Officer - Sports and Recreation Officer
V2	26.06.2019	OM35/06/19	Responsible Officer - Community Development Officer
V3	27.05.2020	OM25/05/20	Responsible Officer - Community Development Officer
V4	20.07.2022	OM23/07/22	Responsible Officer - Community Development Officer
			<b>REVIEW DUE</b> 06.2023

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

**1. PURPOSE**

**MOUNT ISA CITY COUNCIL STATUTORY POLICY**



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- 1.1 Under the *Local Government Regulation 2012* Part 5 Section 195, "A local government must prepare and adopt a policy about local government grants to community organisations (*a community grants policy*), which includes the criteria for a community organisation to be eligible for a grant from the local government".

The purpose of this policy is to:

- a) Detail how Mount Isa City Council ("Council") will provide community assistance payments to Not for Profit (NFP) organisations in times of exceptional circumstance from a declared disaster or health pandemic; and
  - b) Detail how Council will provide local NFP community and sporting groups/organisations seeking sponsorship, donations, or in-kind Council assistance; and
  - c) Outline the circumstances under which Council will provide small value in-kind support to local NFP community and sporting organisations; and
  - d) To authorise Council to reimburse eligible costs for waste disposal fees incurred at the Mount Isa City Council Waste Management Facility by local NFP community and sporting organisations and educational facilities.
- 1.2 Council has the following funding programmes available to community groups, clubs, organisations and educational facilities:
- a) Community Grants Program;
  - b) Event Sponsorship Program;
  - c) Small and In-kind Donations Program;
  - d) Waste Disposal Fee Donations Program; and
  - e) From time to time, as determined by a declared disaster or health pandemic, provide community assistance payments as resolved by Council.

## 2. COMMENCEMENT

This policy will commence on and from 20 July 2022. It replaces all other policies or arrangements governing sponsorship, donations, in-kind support, funding and grants, excluding the Environmental Grants Policy (whether written or not).

### **COMMUNITY GRANTS PROGRAM and EVENT SPONSORSHIP PROGRAM**

## 3. APPLICATION

- 3.1 For the Community Grants and Event Sponsorship funding program, this policy applies to applicants based within the Mount Isa local government area, or associated with a membership base within the Mount Isa local government area, and/or be delivering a service/event/project that will be in the public interest of the community of the Mount Isa local government area.
- 3.2 The applicant must be an incorporated not-for-profit organisation. If an organisation is not incorporated but feels it has a service/event/project that satisfies all other eligibility criteria for one of the streams of this funding program, then a sponsor may be used. The sponsor organisation must be incorporated and satisfy all the same eligibility criteria. The sponsor organisation then becomes legally liable for the service/event/project.

## 4. INFORMATION ABOUT ALL COUNCIL SUPPORT

- 4.1 The level of assistance and sponsorship available is limited by Council's annual budget and its priorities as detailed in Council's Operational Plan. No applicant can be guaranteed to either receive funding or to receive the full amount requested.



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4.2 The advertisement for each funding round shall contain the funding pool amount for the Community Grants Program only. There is to be no advertisement of the funding pool for the Event Sponsorship Program. Funding amounts will be determined by Council with regard to the budget and Council's financial position at the time.

4.3 There are two (2) funding rounds each year for the Community Grants and Event Sponsorship Program and all applications must be received by the due date. Late submissions or applications may not be considered and are subject to Council's discretion. A schedule of funding rounds is contained within this policy.

Applications for the Community Grants received outside open funding rounds, will be asked to re-apply within an appropriate funding round. Event Sponsorship applications received outside open funding rounds may be directed to re-apply in the next round. If the timing of the next round will result in retrospective funding, a request in writing must be made for the Chief Executive Officers consideration of an out of rounds application. A sponsorship application form and all supporting documents must accompany the request.

The decision of Council on applications is final. Financial support may require compliance with specific conditions before payment. Should these conditions not be met by the specified date, Council reserves the right to revoke the offer of support.

4.4 Where relevant and agreed upon, Council expects agreed acknowledgement of support (for example: inclusion and display of the Council logo, invitation of Council staff and/or elected members to events, openings or ceremonies, and acknowledgement of Council support in media and promotional efforts).

4.5 Applicants may only submit one application per funding round.

4.6 Any organisation wishing to apply for a waiver of Council fees, charges, rates or bills (e.g. Excess Water Bills, Development Fees etc) must not apply under this program but submit a separate request in writing to Council.

4.7 GST: where applicable, all applications are to be GST inclusive.

4.8 Council's Chief Executive Officer ("CEO"), or their delegate, may approve departure from the procedure by Council where:

- a) It is within the limits of their financial delegation; and
- b) The departure would be in the public interest; and
- c) Where the departure is reasonable and necessary having regard to the community wellbeing that is to be promoted.

## 5. ELIGIBLE CRITERIA

5.1 Applications may seek to address some of the following priorities:

- a) Promotion of economic development in the area;
- b) Enhanced economic / cultural / social opportunities for residents;
- c) Enhanced health and safety for residents;
- d) Research and development projects relevant to the region;
- e) Small scale capital improvement to create a community asset;
- f) Meet a demonstrated need within the community;
- g) Promote a healthy and active lifestyle;
- h) Community education opportunities;
- i) Innovation and technology.



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- 5.2 Applicants shall have no overdue debt (including leases, infringements, rates and water bills) to Council at the time the application is processed by Council.
- 5.3 The applicant shall show that they have the financial capacity to carry out the project or event. If financial statements do not reflect this, then the organisation must show a proactive approach to fundraising and other funding sources.

**6. INELIGIBLE CRITERIA**

- 6.1 The following will NOT be considered for funding:
  - a) General operating costs (e.g. electricity, phone, rent, meals, salaries/wages, accommodation and hire charges. A position created for the length of a project is considered eligible);
  - b) Private and commercial ventures;
  - c) Political or for-profit groups;
  - d) Projects under litigation;
  - e) Retrospective funding;
  - f) Purchase of land;
  - g) Support of an individual pursuit;
  - h) Travel and accommodation, and uniforms for individual or team representatives;
  - i) Projects that do not involve the Council regional community.

**7. LETTERS OF SUPPORT**

- 7.1 Applicants are encouraged to attach relevant letters of support to show community, business and financial support for their event or project.
- 7.2 Council may not supply letters of support from the CEO, Mayor or Councillors for any application to the Mount Isa City Council Community Grants Program or the Event Sponsorship Program.

**8. APPROXIMATE FUNDING TIMELINES (subject to change at Council’s discretion)**

	Round One	Round Two
<b>Applications Open</b>	First Council business day in August each year	First Council business day in February each year
<b>Applications Close</b>	Last Council business day in August each year	First Council business day in March each year
<b>Submitted to Ordinary Meeting</b>	Third Wednesday in October	Third Wednesday in April
<b>Official Advice of Funding</b>	Fourth week of October	Fourth week of April
<b>Final Acquittal must be received by Mount Isa City Council</b>	Within six weeks of the event or project occurring	Within six weeks of the event or project occurring





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**9. NOTIFICATION**

- 9.1 All applicants will receive a generic email to state their application has been received by Council, including a reference number.
- 9.2 Successful applicants will receive an approval letter and, if applicable, a funding agreement and the Acquittal Form. The funding agreement will include the terms and conditions of the funding and any special conditions that may have been attached to the funding.
- 9.3 Successful applicants will need to complete and sign the funding agreement and supply a tax invoice before any funding will be released.
- 9.4 Unsuccessful applicants will receive a letter advising that their application has been unsuccessful.

**10. COMMUNITY GRANTS PROGRAM ADDITIONAL INFORMATION**

Funding requests are to be financial only. If an applicant wishes to utilise Council services, they must first contact Council for a quote and include the dollar amount in their application.

**11. EVENT SPONSORSHIP PROGRAM ADDITIONAL INFORMATION**

In addition to the above eligibility criteria, to be eligible for the Event Sponsorship Program, the event must:

- a) Be recurring regularly within the Mount Isa local government area i.e. be an annual or bi-annual event (if the event is a new event, it should aim to be annual or bi-annual); or
- b) Be a significant one-off event of benefit to the community within the Mount Isa local government area; and
- c) Should have a total event budget of \$20,000 or more.

Sponsorship requests are to be financial only, if an applicant wishes to apply for Council services, they must contact Council for a quote and include the dollar amount in their application.

**12. CHANGE OF SCOPE**

If an organisation is successful with a community grant or sponsorship application, but the project or event must be altered from that as outlined in the original application, a request must be made in writing to Council's Director of Corporate and Community Services and be approved by Council resolution before the event / project commences.

**13. ACQUITTAL**

In providing financial assistance, Council requires all applicants to provide Council with an acquittal, lodged on the relevant Council acquittal form within 6 weeks of the end of the event/project, showing that the financial assistance has:

- a) Been used for the approved purposes including proof of expenditure e.g. invoices, receipts, photos etc.; and
- b) Produced a community benefit; and
- c) Evidence of the appropriate acknowledgement to Council

**14. RESPONSIBILITIES**

- 14.1 Applicants are required to submit all the requested documents with the application as outlined in the application form check list. Failure to provide these documents by the due date may make the application ineligible.
- 14.2 Council is required to comply, to the best of its ability, with the dates as per the schedule of funding rounds contained within this document.



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14.3 The decision to award funding is made by Council resolution only.

**15. FAILURE TO COMPLY**

If an organisation that has received funding fails to comply with any requirement of this policy, Council has the right to refuse future applications for grants or sponsorship and/or request the return of funds

**16. IN-KIND (Non-Cash) SPONSORSHIP**

16.1 It is recognised that Council plays a significant role in the Mount Isa and Camooweal communities and has a role to play in developing and supporting the social fabric that makes the community a desirable place to live. Council also recognises that we are the sole or primary supplier of a number of services that community, educational, and sporting groups require in order to be able to function effectively.

16.2 In-kind support is available to not-for-profit community and sporting groups in the form of free goods or services that Council provides, such as waste services, bin hire, road signage etc. Small value items, not exceeding \$1500.00, that are commonly procured by Council may also be considered at the discretion of the CEO.

16.3 Applications will be reviewed and assessed on the following criteria:

1. Applicants are incorporated Not for Profit community or sporting groups, or educational facilities; or
2. Other unincorporated applicants who can demonstrate that all proceeds from the activity are for a not-for-profit cause or charity; and
3. That the support is for a purpose that is deemed to be in the public interest; and
4. That applications are received on the approved "In-Kind Donation Form" and with sufficient time before the service is required and appropriate detail to allow assessment of the request and preparation of the service; and
5. That the total value of support requested is not greater than \$1,500.00; and
6. That the requesting organisation meets the definition of an eligible Community Organisation; and
7. That proof the support was used for the stated purpose is provided on request; and
8. That there are still funds remaining in the In-kind budget.

16.4 The decision to award support is at the discretion of Council's CEO or their delegate.

16.5 The support provided cannot be cash.

16.6 In-kind support for goods or services from Mount Isa City Council Owned Enterprise (MICCOE) may be considered under this policy.

**17. WASTE DISPOSAL GRANT**

17.1 In March 2018, the Queensland Government announced the introduction of a waste disposal levy to underpin a new Waste Management and Resource Recovery Strategy. Commencing on the 1<sup>st</sup> July 2019, the levy will be implemented within the Mount Isa local government area.

17.2 The Waste Levy will apply to all types of waste, with some exemptions, and will consist of an increase in waste disposal costs. This will directly affect both non-residential rate payers, businesses and NFP Organisations.

17.3 Council recognises that this charge can impose a significant impost on many of the small community and sporting groups within the Mount Isa local government area, which may impact on the organisations viability to provide their community service.



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- 17.4 As such, within each financial year, Council may provide reimbursement to an eligible organisation to cover up to 100% of the costs incurred for waste disposal at the Mount Isa City Council Waste Management Facility. All reimbursements are subject to budget availability at the time the application is processed.
- 17.5 Camooweal waste disposal is only available by negotiation prior.
- 17.6 ASSESSMENT CRITERIA**
- 17.6.1 Eligible Criteria**
- a) Applicants are a NFP sporting club or a NFP community organisation or a NFP early or primary educational facility; and
  - b) That applications are received on the approved "Waste Disposal Grant Application Form"; and
  - c) The organisation is either head-quartered or primarily based in the Mount Isa local government area; and
  - d) The organisation is actively providing services to the Mount Isa and/or Camooweal community that are in the public interest; and
  - e) The organisation is able to provide Council with a copy of a bank statement, in the name of the applicant organisation, dated within the last 3 months.
  - f) Applicants have a valid receipt from the Mount Isa City Council Waste Management Facility, dated within the last 6 months of the application date.
- 17.6.2 Ineligible Criteria**
- a) Applications from For Profit organisations - unless it can be evidenced that the waste disposal is from an activity in the interest of the community, which Council has approved prior to occurring. (e.g., riverbed clean ups)
  - b) Receipts not issued by Mount Isa City Council Waste Management Facility
  - c) Receipts that are more than 6 months old
  - d) Reimbursements to individuals
  - e) Bank details not in the same name as the applicant organisation.
- 17.7 Applications must be received on the official "Waste Disposal Grant Application Form" and be submitted with all the appropriate support documents as listed on the application form. Applications will be processed at the end of each month, with reimbursements processed for payment within 2 weeks of the end of each month
- 17.8 Reimbursement is applicable to waste disposal fees incurred at the Mount Isa City Council Waste Management Facility only, and amounts will include GST.
- 17.9 Camooweal waste disposal is by negotiation only and must be approved prior.
- 17.10 Any organisation provided financial assistance must afford, and evidence, appropriate recognition to Council for the assistance.
- 17.11 The decision to approve the support is at the discretion of Council's CEO or their delegate.
- 18. COMMUNITY ASSISTANCE PAYMENTS**
- 18.1 Council recognises that not-for-profit, community and sporting organisations within the Mount Isa local government area make an important contribution to enhancing the region's lifestyle and liveability, and assist in creating strong and inclusive communities.



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In response to an exceptional circumstance from a declared disaster or health pandemic, Council can provide quick response community assistance payments to individual or defined classes of eligible, rateable not-for-profit community and sporting organisations, via a Council resolution.

18.2 Council's resolution may provide for these not-for-profit community and sporting organisations, known to Council, and which meet Council's defined eligibility criteria being paid community assistance payment without being required to submit an application.

18.3 Eligible Criteria

- a) Not-for-profit community and sporting organisations must meet the criteria of Not-for-Profit as determined by Council's rateable reported primary and secondary land use, and in some instances, visual inspection.; and
- b) Be based in the Mount Isa local government area; and
- c) Be an active organisation, providing evidenced current programs to the community; and
- d) Be a current rate paying organisation.

18.4 Ineligible criteria

- a) For-profit organisations
- b) State and federal government departments and agencies
- c) Political parties
- d) Trade Unions
- e) Individuals
- f) Properties with the following differential rating categories:
  - 2 - Residential – Owner Occupied <4,000m<sup>2</sup>
  - 6 – Multi Residential: 2-4 Dwelling or Units
  - 8 – Multi Residential: 10-24 Dwellings or Units
  - 12 – Retail, Commercial Business <1,000m<sup>2</sup>
  - 13 – Retail, Commercial Business <2,000m<sup>2</sup>
  - 34 – Hotel/Licensed Clubs < 20 Accommodation Units
  - 36 – Intensive Accommodation 5-24 Rooms, Units or Sites
  - 39 – Intensive Accommodation 100-199 Rooms, Units or Sites
  - 53 – Transport, Storage Warehouse <4,000m<sup>2</sup>

18.5 Organisations that are deemed to be ineligible by Council, but believe they meet the eligible criteria may make a separate application in writing to Council's CEO for consideration. If approved by the CEO, the applications will also require a separate Council resolution.

18.6 Organisations that are deemed eligible by Council, but do not wish to receive the assistance, may submit a request in writing to Council's CEO to be excluded from the automatic distribution process.

18.7 All decisions for approval of a Community Assistance Payment are subject to budget availability and at the absolute discretion of the Council, determined by Council resolution only.

## 19. OTHER EXTERNAL FUNDING PROGRAMS

19.1 Organisations requesting a letter of support from the Council for other funding programs, should email [city@mountisa.qld.gov.au](mailto:city@mountisa.qld.gov.au) with a document containing a "draft version" of the text required in the letter of support. This ensures that any letter from Council will address all pertinent issues.



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- 19.2 This “draft version” will be considered by the appropriate elected member of Council, alteration to the text may be made if required. If approved, the applicant will be advised, and an official copy will be forwarded on Council letterhead.
- 19.3 Where Council agrees to provide a letter of support, the letter shall be provided no later than five (5) days after the request is received by Council.
- 19.4 Letters of support in-principle are only for the purposes of funding/application processes only and do not constitute automatic Council approval for the project as a whole. Any applicant requesting a letter of in-principle support must contact Council to ensure notification of and compliance with any necessary approval requirements or costs that their project/event may incur.

**20. VARIATIONS**

Council reserves the right to vary, replace, or terminate this policy from time to time.

**21. COMMUNICATION AND DISTRIBUTION**

21.1 Council will make available to the public, the Community Grants Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).

21.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

**22. DEFINITIONS**

- a) **Acquittal** – the accurate reporting on the funded activities and the expenditure of funding.
- b) **Applicant** – the person or organisation who makes a formal application for financial assistance from Mount Isa City Council.
- c) **Application** – a formal request to be considered by Mount Isa City Council.
- d) **Community Wellbeing** – is a concept concerned with the common good of all people and includes dimensions such as economic vitality, celebration of place, access to services and facilities, community harmony, a healthy community, participation in community life, a safer community and cultural development.
- e) **Community Organisation** -
- a) an entity that carries on activities for a public purpose; or
  - b) another entity whose primary objective is not directed at making a profit.
- f) **Declared disaster** – as defined in s64 and 69 of the *Disaster Management Act 2003*
- g) **Financial Assistance / Support** - means any grant, sponsorship, service or funding provided by Mount Isa City Council.
- h) **Grant** – are contributions for projects or events, usually tangible, and tied to specific eligibility criteria for the applicant or project/event, with specified application, acknowledgement and acquittal requirements.
- i) **Health Pandemic** – means a critical health issue, as identified by a declaration of a public health emergency made under section 319 of the *Public Health Act 2005* with respect to an actual or potential health pandemic.
- j) **In-Kind**- Non-cash support such as the provision of goods or services.
- k) **Incorporated** – (of a company or other organisation) formed into a legal corporation.
- l) **Not-for-profit** - not making or conducted primarily to make a profit.



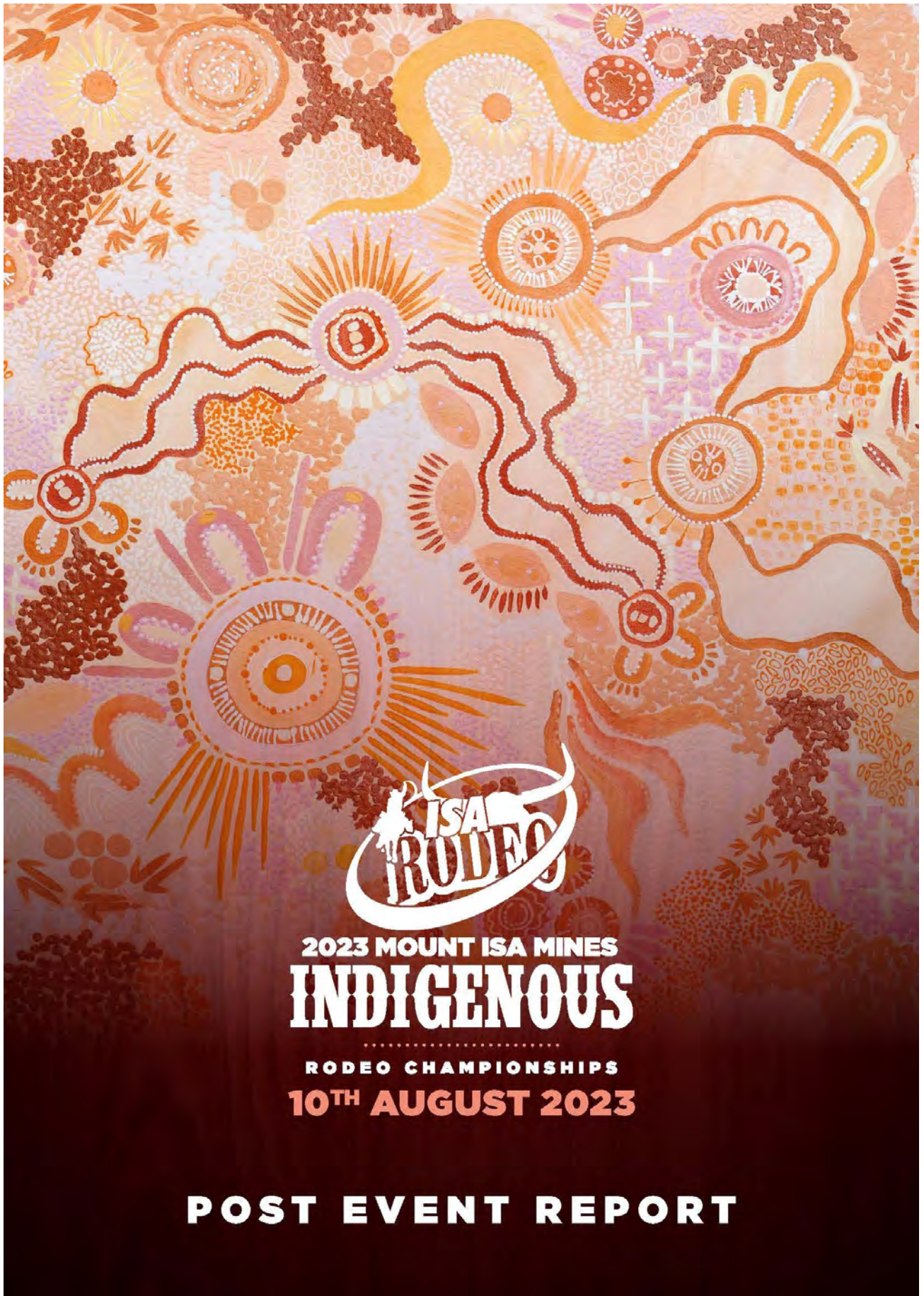
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- m) **Sponsorship** – is a mutually beneficial contract involving the purchase of usually intangible, exploitable potential, associated with an event, organisation or project, which results in tangible benefits for the sponsoring organisation.

**ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS**

- *Local Government Regulation 2012*
- *Local Government Act 2009*
- *Mount Isa City Council Revenue Statement*
- *Disaster Management Act 2003*



**Overview**

**2023 Mount Isa Mines Indigenous Rodeo Championships**

A legend was crowned at the second Mount Isa Mines Indigenous Rodeo Championships, in front of an extraordinary 8,125 people, with Northern Territory and Pitta Pitta cowboy **Jason Craigie** taking back-to-back Bareback Ride buckles, and doubling up to win the Saddle Bronc Ride, while Doomadgee cowboy **Peter Jupiter** stole the show with a spectacular dispatch from the saddle into the stand!

Katherine cowboy, 27-year old **Darcy McBean** rode Darren Brandenburg’s bull ‘Dacky’ to the eight second buzzer and in doing so became the 2023 Mount Isa Mines Indigenous Bull Ride Champion, while Mackay cowgirl **Maisey Hetherington** won back-to-back buckles in the Breakaway Roping, stopping the clock at 13.4 seconds.

Competition was fierce in the Mini Bulls (11-14 years) resulting in a three-way tie for first place, shared by 13-year-old Rockhampton cowboy **Riley Ahern**, 14-year-old Cloncurry cowboy **Bronzon**

**Mara-Skellern**, and 12-year-old Murgon cowboy **Johnathan Carlo**, all on 68 points.

In the Mini Bulls (8-10 years), **Kaleigha Brennan** from Healy in Queensland took the buckle.

Bidjara cowboy **Matty Ahern** scored 69pts in the Junior Steer Ride to take the buckle and Barcaldine cowgirl **Emily Ward** won the Ladies Barrel Race with a 19.69 sec run.

*“We’ve witnessed an incredible event here in Mount Isa, and one that doubled in size in just two years, which really defies the norm.*

*The Mount Isa Mines Indigenous Rodeo Championships showcase and celebrate the connection between our Indigenous riders to country and to stock, and it’s obvious how proud they are to have this event as a standalone tribute to their own rodeo culture. The future for this event is so exciting,”*

**Isa Rodeo Limited CEO, Natalie Flecker**



**Jessica Mauboy summed it up when she said the concert was a gig she would remember forever and that there was a very special connection with the crowd and the country all night.**

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



After an amazing night of competition, the official opening and cultural celebration featured the *Sundowners Kalkatungu Dancers* from Mount Isa, the Komet Torres Strait Islander Art and Culture Group and family and friends of Kalkadoon Country's Cungelella Art featured in a fashion showcase of their amazing work.

**Jacob Takurit**, a proud Torres Strait Islander from the Magaram tribe of Murray Island and a Mob FM radio presenter entertainer from Mount Isa, was the official MC and he also closed for **Jessica Mauboy as DJ Deadly Jacob** on the Trekk Advisory Main Stage!

### 2023 Isa Rodeo Clinic

An additional component of this still new event was the Isa Rodeo Clinic, a first in what will be a series of rodeo schools in Mount Isa targeting our young Indigenous riders and designed to encourage anyone who is interested in rodeo the chance to learn, practice and ultimately compete in the sport, to professionalise their rodeo skills or 'learn the ropes' as a beginner.

This clinic was run by a team of highly respected and accomplished rodeo professionals that are equally passionate and knowledgeable about the sport. Collectively, this team of 'legends' has seen first-hand the positive outcomes that rodeo as a sport can deliver in particularly to youth in regional and remote locations.

Isa Rodeo Clinic was presented by Steve Hilton, Darren Brandenburg, Darryl Chong and John Doyle.



*Now 64 years strong, it's terrific to see the Mount Isa Mines Rodeo's ongoing expansion with First Nations riders returning to amaze spectators after last year's inaugural Indigenous Rodeo Championships.*

*Queensland Tourism Minister Stirling Hinchliffe said the Mount Isa Mines Indigenous Rodeo Championships was backed by the Palaszczuk Government's It's Live! in Queensland events calendar.*

### 2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report

**2023 Mount Isa Mines Indigenous Rodeo Championships - RESULTS**

**BAREBACK**

- 1<sup>st</sup>: Jason Craigie 68pts
- 2<sup>nd</sup>: Luke Metcalf 65pts
- 2<sup>nd</sup>: Bailey Pope-Jones 65pts

**BARREL RACE**

- 1<sup>st</sup>: Emily Ward 19.69 secs
- 2<sup>nd</sup>: Brooke Pokarier 19.96 secs
- 3<sup>rd</sup>: Abby Plate 20.04 secs

**BREAKAWAY ROPING**

- 1<sup>st</sup> : Maisy Hetherington 13.40 secs
- 2<sup>nd</sup> : Brokke Pokier 15.10 secs

**BULL RIDE**

- 1<sup>st</sup> : Darcy McBean 71pts



*IMAGE ABOVE- Jason Craigie on 'Cajun Woman' for 68pts to win the Bareback Championship.*



*IMAGE LEFT - Darcy McBean from Katherine, NT, presented with the 2023 Bull Ride Champion Buckle by Sam Strohmayer, Chief Operating Officer, Zinc Australia and Isa Rodeo Community Quest Ambassadors 'Tonka' and Aimee West and 2022 Isa Rodeo Community Quest Champion Phoebe Ryder.*

**SADDLE BRONC**

- 1<sup>st</sup> : Jason Craigie 56pts

**JUNIOR STEER RIDE**

- 1<sup>st</sup> : Matty Ahern 69pts
- 2<sup>nd</sup> : Peter Gregory Junior 68pts
- 3<sup>rd</sup> : Bronzon Mara-Skellern 63pts

**MINI BULLS 8-10yo**

- 1<sup>st</sup> Kaleigha Brennan 61pts
- 2<sup>nd</sup> : Tommy Murphy 59.50pts
- 3<sup>rd</sup> : Joshua Grieves 57pts
- 4<sup>th</sup> Marley Doyle 56pts

**MINI BULLS 11-14o**

- 1<sup>st</sup>= : Bronzon Mara-Skellern 68pts
- 1<sup>st</sup>= : Johnathan Carlo 68pts
- 1<sup>st</sup>= : Riley Ahern 68pts
- 4<sup>th</sup>= : Donald Douglas 67pts
- 4<sup>th</sup>= : Ashley Murphy 67pts

ROPE AND TIE / TEAM ROPING / STEER WRESTLING - No times

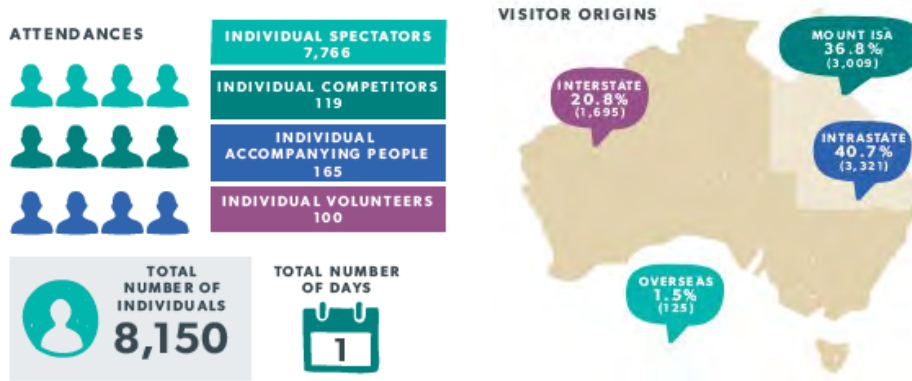


*IMAGE ABOVE- Johnathan Carlo celebrating his 68pt score to tie for the win in the 11-14 yr Mini Bulls.*

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

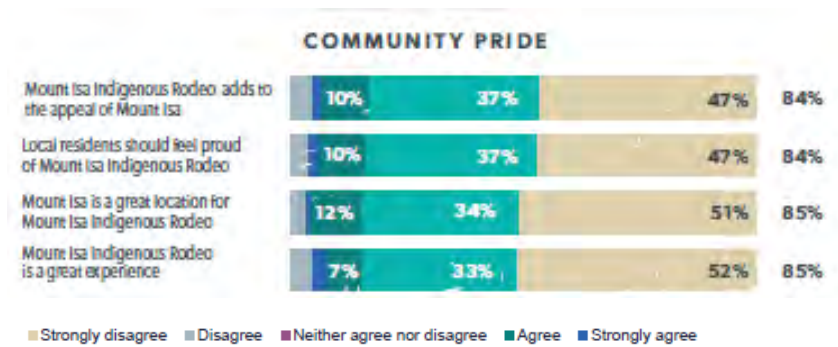
**ATTENDANCE**

Across the afternoon/evening of the 2nd Mount Isa Mines Indigenous Rodeo Championships, 8,150 individuals attended/participated in the event. This was a 54% increase in attendance from the first year.



**COMMUNITY PRIDE**

When assessing ‘community pride’, Mount Isa Mines Indigenous Rodeo Championships rates high to very high on all indicators. The highest level of agreement was recorded for the statements ‘Mount Isa is a great location for Mount Isa Indigenous Rodeo’ (85%) and ‘Mount Isa Indigenous Rodeo is a great experience’ (85%).



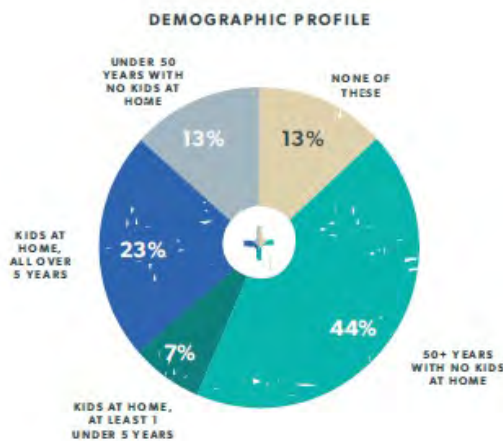
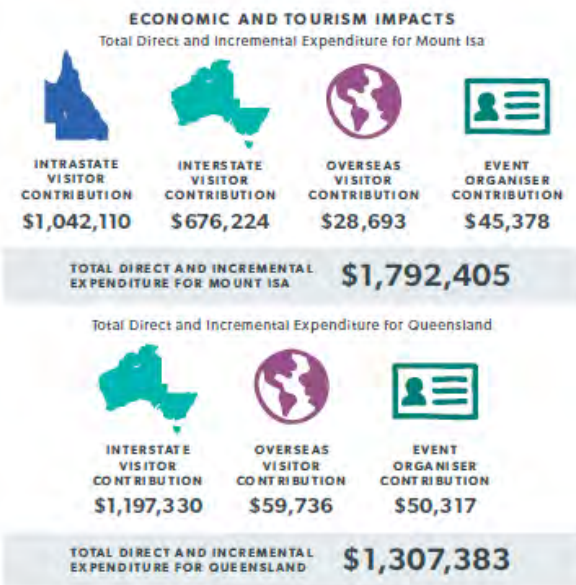
**ECONOMIC IMPACT**

The 2023 Mount Isa Mines Indigenous Rodeo Championships generated direct and incremental expenditure of \$1,792,405 attributable to the Mount Isa economy and \$1,307,383 attributable to the Queensland economy.

Mount Isa Mines Indigenous Rodeo Championships was responsible for generating 12,162 visitor nights in Mount Isa. The majority of these nights were generated by intrastate visitors (7,599).

In total, \$3,138,437 was spent by overnight visitors who stayed more than 40km from their normal place of residence. The majority of this spending was undertaken by intrastate visitors (\$1,885,060).

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report

**Engaging with the local community**



In Australia, Aboriginal and Torres Strait Islander culture and heritage continues to thrive, not only through art, storytelling, dance and community gatherings but also through sports events. The Mount Isa Mines Indigenous Rodeo Championship aims to provide Indigenous Australians with a means to reclaim heritage, increase economic independence and preserve Indigenous culture.

Isa Rodeo Limited works with the Mona Aboriginal Corporation and Malkarri Cultural Centre throughout the year, talking about the event program, the targeted outcomes and benefits, the cultural entertainment program and the future growth of the event. Kalkadoon Elders and key community representatives offer advice and guidance around cultural protocols and content execution. Isa Rodeo Limited is appreciative of the time many individuals have given throughout the year to ask questions, give feedback, make suggestions and offer advice.

Isa Rodeo Limited also nurtures and develops new relationships outside of Mount Isa in the sport and tourism industries. Attendance at key industry conferences throughout the year (Dest IQ, Outback Queensland Muster) and ceremonies (Queensland Tourism Awards and Premiers Reconciliation Awards) is an opportunity for key Isa Rodeo Limited staff to represent both the Mount Isa Mines Indigenous Rodeo Championships and Mount Isa.



**The Mount Isa Mines Indigenous Rodeo Championships provide an array of social and economic benefits to not only the community of Mount Isa but to other regional communities associated with this event.**

**These benefits are particularly important given that the social and economic challenges facing Indigenous Australians are compounded by the fact that approximately half (49.5%) of Australia's Indigenous population of 500,000 people live in regional, remote or very remote areas, compared with 13% of the total Australian population (ABS, 2004). Within the Australian community, sport provides a strong and continuous thread through a diverse and widespread population. In essence, sport is a binding element in the social and cultural fabric of Australia and the capacity of sporting events like this event positively contributes socially and culturally was predominate throughout the Mount Isa Mines Indigenous Rodeo Championship.**

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

In only its second year, and with a participation of 8,000+ people and 119 Indigenous sportsman and women, we are confident that this event has a long-term place on the Queensland Events Calendar. The support, goodwill and encouragement from Indigenous and non-Indigenous people, businesses and community groups who wanted to see the event succeed is overwhelming. By bringing the community together with visitors, highlighted how the Mount Isa Mines Indigenous Rodeo Championship continues to provide the following benefits and engagement.

- A gathering of Indigenous people and a time when you have true community spirit.
- A time to showcase Indigenous sporting abilities.
- A time when people are considered as one irrelevant of race, age or ability.
- A time to share different culture and interests.
- A time to catch up with old friends and a time to make new.
- A time when people have hopes for their future and thoughts from the past.
- A time to be proud of who we are as Indigenous people.
- A time when we welcome visitors to Mount Isa.
- A time when Indigenous people can showcase local artists, businesses, & sports people.



#### **Continuing to grow the event**

Having highlighted the social, cultural and economic benefits for Indigenous people and the wider community this will shape what the next event will look like. Through the data gathered, Isa Rodeo Ltd has demonstrated to the relevant stakeholders, sponsors and community groups, that this event can be run successfully and is needed within the community both locally and nationally. The attraction of this event is further showcased in the media reports which will only enhance next year's event awareness and participation. Further to this, the event has now opened opportunities to showcase on a larger scale, competitors at a larger venue rather than a small-scale community event. It also provides those competitors the opportunity and confidence to also register for the larger Mount Isa Mines Rodeo that follows this event.

#### **Opening opportunities for indigenous youth**

This event has opened a number of opportunities for indigenous youth to train and become professional rodeo competitors as well as train and work in the professional event space. It has also opened a number of opportunities to individuals, community organisations/groups and businesses to liaise with other stakeholders whom they would not readily be available to do so without this event.

The training and employment opportunities for Indigenous people is only increasing and will increase further into the future as this is an event that could also be tailored to be coordinated with other state-wide rodeo events which would give greater participation for not only competitors but also businesses and employment for Indigenous people into the future.

#### **2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**INDIGENOUS PARTNERSHIPS**

To celebrate the second Mount Isa Mines Indigenous Rodeo Championships, Isa Rodeo Ltd commissioned local Kalkadoon artists **Cungelella Art** to create this STUNNING artwork called Kalkatungu Country.



**Kalkatungu Country** by Cungelella Art

*The title of this piece is Kalkatungu Country. We paint our traditional homelands heavily focusing on the landscape because it is very special to us, the country is where our father and our mother call home, we were raised here and it's where we are raising our children also, I remember as a child always being surrounded by aunts and uncles and now reliving fond memories of our numerous bush trips piled into the back of our 11 seater troop carrier, camped under the stars, eating bush tucker, and listening to our family sing around the camp fire. The country is very tough and rugged, the heat has twisted and folded back on itself, and the ochres have been pushed up from the depths with gold and silver and many other minerals which gives us the most unique mineral belt in the world. The peach covered skies mixed with the blues pinks and purples, paints us the well-known Kalkadoon sunsets.*

*The harsh Spinifex that covers the hillsides, the ghost gums that flourish among the intense red dirt where our Kalkadoon warriors quarried famous green stone axes that were traded from the gulf to Adelaide to the west coast and the Daintree forest.*

*On my mother's side of the family, we have connections to sand-over river in central Australia NT where our great great grandmother Myrrdah was born. Our father who is strong Kalkadoon man and being the first chairman of the Kalkadoon nation led the fight to win native title rights for the Kalkadoon people. We draw inspiration from these connections and vivid memories in our lives which also allows us to use traditional shapes and symbols and an unrestricted palette to develop a modern contemporary interpretation of our traditional culture.*

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**2023 Mount Isa Mines Indigenous Rodeo Championships Buckles**

***This is what they all ride for!***

EDDIE FISHER from RIDETUFF BUCKLES is our official buckle maker and expert, with his association with the Mount Isa Mines Rodeo going back to 1983, when he first rode professionally at Mount Isa. He went on to ride across the country and in the USA and Canada.



*IMAGE LEFT – Junior Steer Champion Matty Ahearn.*

The silversmiths who originally taught Eddie how to make buckles, now work with him! He is so busy designing buckles, the master silversmiths make most of his now, and it's a painstaking process, a true art, and it takes years to master. So, if you win one, you treasure it!



The 2023 Mount Isa Mines Indigenous Rodeo Championships buckles uses elements from Sheree Blackley's artwork from the inaugural MIMIRC that Eddie incorporating into the face design. The added earth orange colour makes them even more special and unique.

*IMAGE LEFT – Our three way 11-14 yr Mini Bull Champions - Bronzon Mara-Skellern, Johnathan Carlo and Riley Ahern*



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**Event Partnerships**

The Queensland Government was the Principal Partner of the 2023 Mount Isa Mines Indigenous Rodeo Championship through the Department of Premier and Cabinet and Mount Isa Mines was the GOLD and Naming Rights Partner.

We were also supported by STRATEGIC Partner Tourism and Events Queensland, SILVER Partner Mount Isa Coaches, BRONZE Partners Bell and Moir Toyota, Queensland Country Bank, Rex Airlines, and Fast Scaff. Our LOCAL COMMUNITY PARTNERS were Trekk Advisory Mount Isa, Blackwoods, Thiess, Mount Isa Mining Supplies and Sandvik. The 2023 MIMIRC also received a \$5,000 grant through the apa Mount Isa and Cloncurry Community Grant Program.

**The Mount Isa Mines Indigenous Rodeo is only possible with the incredible business partnerships that allow us to create and produce this event. Future Partnerships will secure the concept and ensure it delivers on its goals and objectives and continue to grow and develop into a significant event with international recognition.**

*"Mount Isa Mines is proud to sponsor the inaugural Indigenous Rodeo. Glencore supports initiatives that celebrate Indigenous participation and the importance of diversity and inclusion. Our continued sponsorship for rodeo and many other community events, helps to inject confidence in Mount Isa, and create a sustainable community, by generating more than \$10 million into the local economy,"*

Maryann Wipaki, General Manager HSEC, Glencore Queensland Metal

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**IT'S LIVE!**  
*in Queensland*

**2023 MOUNT ISA MINES  
INDIGENOUS  
RODEO CHAMPIONSHIPS**

**SPONSORS**

..... FOUNDATION PARTNER .....

  
**MOUNT ISA  
MINES**  
A GLENCORE COMPANY

..... STRATEGIC PARTNERS .....

 |  **Queensland  
Government** |  **Outback  
Queensland**  
*Live Australia's story*

..... SILVER PARTNER .....

 **MOUNT ISA  
COACHES**

..... BRONZE PARTNERS .....

 **Queensland  
Country  
Bank** |  **rex.**  
*Our heart is in the country* |  **fast** |  **scaff**

**Bell & Moir Toyota** 

..... LOCAL COMMUNITY PARTNERS .....

**THIESS** | **apa** | **Trek**  
ADVISORY | **SANDVIK**

 **MOUNT ISA MINING SUPPLIES** | **Blackwoods**

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**A SIGNIFICANT CULTURAL CELEBRATION**

The official opening and cultural celebration of the Mount Isa Mines Indigenous Rodeo Championships has become a must-see and loved feature of the event. Officially opened by The Hon. Stirling Hinchliffe, Minister for Tourism, Innovation and Sport and Minister Assisting the Premier on Olympics and Paralympics Sport and Engagement, we featured performances from both Aboriginal and Torres Strait Islander dance groups. The **Sundowners Kalkutungu Dancers** from Mount Isa returned to lead our Welcome to Country and opening dance performance with song man Ronaldo Guivarra, followed by the return of the popular **Komet Torres Strait Islander Art and Culture Group**.



The cultural celebration was completed by a rodeo first when friends and family of the Cungelella Art girls showcased their latest fashion offering.

**The Sundowners Kalkutungu Dancers** were formed in 2015 and are advocates for culture to be in the forefront of every aspect of the Mount Isa community. Malkarri meaning ‘come together to corroboree’ has seen the group implement a Board of Directors, made up of Kalkutungu Elders. These Elders bring the knowledge and experience needed to continue their authentic and unique cultural work and help reiterate the importance of intergenerational sharing.



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**The Komet Torres Strait Islander Art and Culture Group** features the Day family, who originate from Komet, one of the eight tribes of Mer Island in the Torres Strait. Their aim is to preserve and promote Traditional Meriam Torres Strait Islander culture, with knowledge passed down from Meriam Elders. The Group's founder Mr Aicey Day has been instructing and demonstrating Meriam Culture in Townsville since 1990 and has passed Cultural Knowledge onto his children, who have been performing since they started walking.



#### **Cungelella Art**

Cungelella Art was founded in 2019 by Glenda McCulloch as a vehicle for sharing her culture through modern Aboriginal art. It soon expanded as a collaboration to include Glenda's sisters - Jaunita, Dale and Cheryl. Not only was the opportunity for business expansion presented as the demand for their art increased - the sisters were able to create a venture that allowed them to work closely together and spend quality time together as a family creating a legacy through their artwork.

From a young age the sisters were surrounded by artists and creatives; from their grandparents to their uncles and aunties who enjoyed teaching them about carvings and paintings on different artifacts and traditional art of the region. They've taken this traditional knowledge to create a unique modern take on contemporary aboriginal art that reflects the rugged ranges and native fauna and flora that surrounds their Kalkadoon home. They take inspiration from the ancient rock faces, red dirt and spinifex covered hills of the country and colours of the sky painted a peachy orange at sunset and beautiful old rustic gum trees that flourish in this harsh country are reflected through their works.



#### **2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

We were thrilled to welcome back **Jacob Takurit**, a proud Torres Strait Islander from the Magaram tribe of Murray Island and a Mob FM radio presenter entertainer from Mount Isa, as an official MC of the 2023 Mount Isa Mines Indigenous Rodeo Championships and also closing the show as **DJ Deadly Jacob** after Jessica Mauboy took to the Trekk Advisory Main Stage!

**LIVE ENTERTAINMENT**

**JESSICA MAUBOY**  
Multiple ARIA-Award winning, R&B-pop artist, songwriter and actress Jessica Mauboy is one of the country's most celebrated and loved entertainers. Jess has an impressive body of work including 6 Top 10 Albums and 16 Top 20 Singles, over 200 million+ streams globally, 2 x ARIA Awards, 21 Platinum and 9 Gold accreditations, is the first Indigenous Australian artist to debut at No. 1 on the ARIA Album Chart, multi-award winner including AACTA Award, APRA Award, Australian of the Year Award, MTV Europe Music Award, MTV Australia Music Award, not to mention her many TV roles including starring in 'The Sapphires', 'Bran Nue Dae' and 'The Voice Australia Coach 2021 and 2022. Jessica is excited to be performing at the Mount Isa Indigenous Rodeo on Thursday, August 10th. This will be a special performance and is looking forward to performing for the local community.

**SUNDOWNERS KALKUTUNGU DANCE GROUP**  
Beginning back in 2015 as the Sundowners Kalkutungu Dancers, when performers and cultural mentors Ronaldo Cukwera, Arthur "Turtle" Terawoy, Nicole Willis, Jonathan Owens and Quinto Calero travelled out to Mount Isa to deliver cultural dance workshops to local Aboriginal children and adults, organised by Murrumbidgee Cultural Centre Secretary, Sheree Blacklay. The Sundowners Kalkutungu Dancers are advocates for culture to be in the forefront of every aspect of the Mount Isa community. Murrumbidgee meaning 'come together to collaborate' has seen the group implement a Board of Directors, made up of Kalkutungu Elders. These Elders bring the knowledge and experience needed to continue their authentic and unique cultural work and help reiterate the importance of intergenerational sharing. They are proud to continue their cultural work in and around the Mount Isa community and are thankful for the ongoing support of their professional partnerships, families and Kalkutungu tribe.

**KOMET TORRES STRAIT ISLANDER ART AND CULTURE GROUP**  
KTSIAC are a Torres Strait Islander Family Group based in Townsville Queensland Australia, who preserve, maintain and promote Traditional Meriam Torres Strait Islander Culture through Dance Performances, Arts & Craft and Traditional Catering. This knowledge which has been passed down from Generations of Meriam Elders of Mer Island Torres Strait. The Group's founder Mr Alazy Day has been instructing and demonstrating Meriam Culture in Townsville since 1990 and has passed Cultural Knowledge onto his children, who have been performing since they started walking. Komet is the name of one of the 8 tribes of Mer Island in the Torres Strait, which is the origin tribe of the Day Family.

**DJ DEADLY JACOB**  
Deadly Jacob is a proud Torres Strait Islander from the Magaram tribe of Murray Island. He is a Mob FM Radio Presenter, MC and Emcee/entertainer from Mount Isa. With a passion for the Indigenous community Deadly Jacob has been a positive influence in our community for over 15 years. A crowd favourite that's looking forward to entertaining you at this year's Mount Isa Rodeo.

10 MOUNT ISA MINES INDIGENOUS RODEO CHAMPIONSHIPS - 2023 11

**Jessica Mauboy** headlined the rodeo rock concert – straight from the Logies red carpet to the red dirt of Buchanan Park.

Multiple ARIA-Award winning, R&B-pop artist, songwriter and actress Jessica Mauboy is one of the country's most celebrated and loved entertainers. Jess has an impressive body of work including 6 Top 10 Albums and 16 Top 20 Singles, over 200 million+ streams globally, 2 x ARIA Awards, 21 Platinum and 9 Gold accreditations, is the first indigenous Australian artist to debut at No. 1 on the ARIA Album Chart, multi-award winner including AACTA Award, APRA Award, Australian of the Year Award, MTV Europe Music Award, MTV Australia Music Award, not to mention her many TV roles including starring in 'The Sapphires', 'Bran Nue Dae' and 'The Voice Australia Coach 2021 and 2022.

ISLANDER RODEO  
2023 MOUNT ISA MINES INDIGENOUS RODEO CHAMPIONSHIPS  
THURSDAY 10TH AUGUST  
Jessica Mauboy

IT'S LIVE! at Buchanan Park  
MOUNT ISA MINES

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

## MARKETING

The marketing strategy for the 2023 Mount Isa Mines Indigenous Rodeo Championships was included as part of a new overall strategy around the brand - Mount Isa Rodeo Festival.

The Mount Isa Rodeo Festival concept was supported by a robust marketing strategy and plan built around tourism and event industry data, visitor survey and community feedback, and organisational goals and targets.

The marketing of the full event program from Saturday 5<sup>th</sup> August to Sunday 13<sup>th</sup> August, which included the Mount Isa Mines Indigenous Rodeo Championships and the signature event the Mount Isa Mines Rodeo, saw the continued evolution in perception from just a dirt and dust, rough and ready "bull riding competition", to an outback festival, that is full of character and local expression, carefree and fun, where you're guaranteed a good time. A week+ of events that are nostalgic, connected to land, stockmen, history, grit, passion and strength and that deliver visitors an immersive experience.

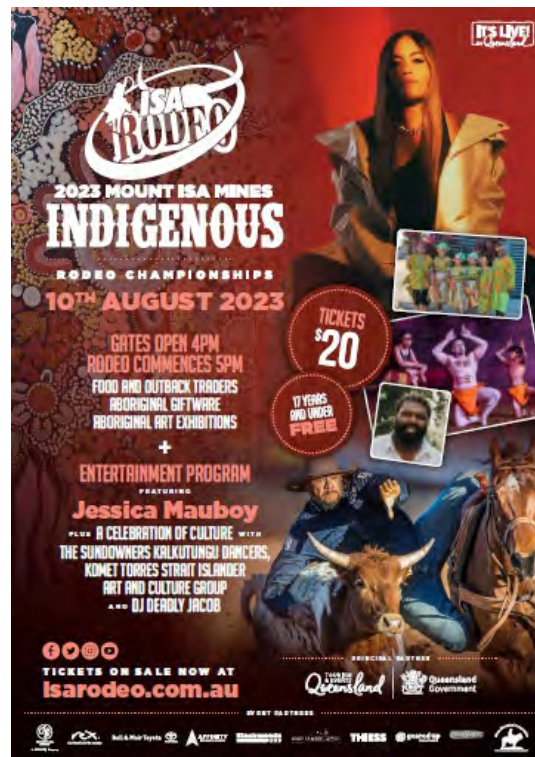
The event produced its own marketing collateral but also appeared on many of the Mount Isa Mines Rodeo assets as well.

## Collateral

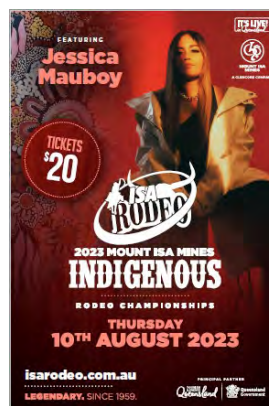
The Mount Isa Mines Indigenous Rodeo Championships marketing collateral supports the brand and marketing strategy, is professional, recognisable and uses hero images and key words effectively to reinforce the event message and ultimately sell tickets.

This included: -

- ^ Logo incorporated into Corporate – letterhead, business cards, email signature
- ^ Poster and DL Flyer
- ^ Social Media posts
- ^ E-newsletter
- ^ Press Advertisements
- ^ Digital Advertisements
- ^ 2022 Official Program
- ^ Event Big Screen Graphics
- ^ Isa Rodeo Website



## 2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report



2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report

**WEBSITE**

The Mount Isa Mines Indigenous Rodeo Championships is part of the Isa Rodeo website [www.isarodeo.com.au](http://www.isarodeo.com.au). Below is a snapshot of year-on-year website activity for 2023.

Total Pageviews - **263,353**

Total Users - **72,209**

New Users - **71,823**

Traffic Sources

Organic Search 52,660 (48,350)

Direct 13137 (13,979)

Social 5939 (16,325)

Referral 1891 (2446)



**EVENT RULES - 2023**

Participation in the Mount Isa Rodeo is bound by the Australian Professional Rodeo Association Inc rules which can be downloaded below:

[DOWNLOAD EVENT RULES](#)



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**OFFICIAL PROGRAM**

4,000 copies of the 18-page 2023 Mount Isa Mines Indigenous Rodeo Championships Official Program were printed and distributed throughout the event precinct as well as at the Isa Rodeo Hall of Fame Dinner, camping grounds and partnership businesses. The MIMIRC Program was attached to the Official Program of the 2023 Mount Isa Mines Rodeo to allow for readership across the entire four days of rodeo and to increase awareness of the event.

The Official Program included event information, entertainment information, a welcome message from Annastacia Palaszczuk MP, Premier of Queensland Minister for The Olympics and Paralympics, The Hon. Stirling Hinchliffe, Minister for Tourism, Innovation, Sport and Minister Assisting the Premier on Olympics and Paralympics Sport and Engagement, and The Hon. Leanne Enock, Minister for Treaty, Minister for Aboriginal and Torres Strait Islander Partnerships, Minister for Communities and Minister for the Arts. Alongside welcome messages from Sam Strohmayer, COO, Glencore Zinc Assets, Patrick Cooke, CEO, Mona Aboriginal Corporation and Natalie Flecker, CEO, Isa Rodeo Limited.



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**OUTDOOR ADVERTISING**

The Mount Isa Mines Indigenous Rodeo Championships billboard campaign ran for 20 weeks from 27<sup>th</sup> March to the 13<sup>th</sup> of August 2023, across 11 Digital Billboards through our partnership with POA. Value \$121,000 inc gst.

Sample artwork:



Site No	Site Address	Panel Size	Period	Rate per billing period	Total
MK171A	Cnr Sydney St & Victoria St, Mackay CBD	3.8 X 5.7M	17/04/23 - 23/04/23	\$0.00	\$0.00
MK171A	Cnr Sydney St & Victoria St, Mackay CBD	3.8 X 5.7M	29/05/23 - 04/06/23	\$0.00	\$0.00
TV302A	Cnr Sturt St and Stokes St, Townsville CBD	3.36 X 5.12M	27/03/23 - 09/04/23	\$0.00	\$0.00
TV302E	Cnr Sturt St and Stokes St, Townsville CBD	3.36 X 5.12M	01/05/23 - 07/05/23	\$0.00	\$0.00
TWB110A	Cnr Margaret & Ruthven Streets, Toowoomba CBD	8 X 2.08M	29/05/23 - 04/06/23	\$0.00	\$0.00
TWB110A	Cnr Margaret & Ruthven Streets, Toowoomba CBD	8 X 2.08M	26/06/23 - 23/07/23	\$0.00	\$0.00
RK001A	Cnr Fitzroy & Bolsover Streets, Rockhampton CBD	12.48 X 3.2M	01/05/23 - 07/05/23	\$0.00	\$0.00
RK001A	Cnr Fitzroy & Bolsover Streets, Rockhampton CBD	12.48 X 3.2M	15/05/23 - 21/05/23	\$0.00	\$0.00
RK001A	Cnr Fitzroy & Bolsover Streets, Rockhampton CBD	12.48 X 3.2M	29/05/23 - 04/06/23	\$0.00	\$0.00
RK001B	Cnr Fitzroy & Bolsover Streets, Rockhampton CBD	12.48 X 3.2M	03/04/23 - 09/04/23	\$0.00	\$0.00
CN207A	Corner of Abbott and Spence Street, Cairns CBD	3.84 X 5.76M	03/04/23 - 09/04/23	\$0.00	\$0.00
CN207B	Corner of Abbott and Spence Street, Cairns CBD	3.84 X 5.76M	01/05/23 - 07/05/23	\$0.00	\$0.00
CN207B	Corner of Abbott and Spence Street, Cairns CBD	3.84 X 5.76M	10/07/23 - 16/07/23	\$0.00	\$0.00
TV400B	Thuringowa Drive, Townsville (Willows Shopping Centre)	8 X 2.08M	26/06/23 - 02/07/23	\$0.00	\$0.00
TV400E	Thuringowa Drive, Townsville (Willows Shopping Centre)	8 X 2.08M	10/04/23 - 23/04/23	\$0.00	\$0.00
TV303F	Cnr Flinders St and Denham St, Townsville CBD	9.6 X 3.62M	26/06/23 - 02/07/23	\$0.00	\$0.00
TV303G	Cnr Flinders St and Denham St, Townsville CBD	9.6 X 3.62M	08/05/23 - 14/05/23	\$0.00	\$0.00
TV303J	Cnr Flinders St and Denham St, Townsville CBD	9.6 X 3.62M	03/04/23 - 09/04/23	\$0.00	\$0.00
TV320F	Saunders St, Railway Estate, Townsville	5.12M X 7.68M	10/04/23 - 16/04/23	\$0.00	\$0.00
TV320J	Saunders St, Railway Estate, Townsville	5.12M X 7.68M	03/07/23 - 09/07/23	\$0.00	\$0.00
GL2001B	Dawson Hwy, Gladstone West, 1.8km, Gladstone West	5.76 X 2.88M	17/04/23 - 23/04/23	\$0.00	\$0.00
GL2001B	Dawson Hwy, Gladstone West, 1.8km, Gladstone West	5.76 X 2.88M	01/05/23 - 07/05/23	\$0.00	\$0.00
GL2001B	Dawson Hwy, Gladstone West, 1.8km, Gladstone West	5.76 X 2.88M	15/05/23 - 21/05/23	\$0.00	\$0.00
GL2001B	Dawson Hwy, Gladstone West, 1.8km, Gladstone West	5.76 X 2.88M	29/05/23 - 04/06/23	\$0.00	\$0.00
TV500C	Cnr Bundock St & Heatleys Parade, Belgian Gardens, Townsville	6.08M X3.04M	01/05/23 - 07/05/23	\$0.00	\$0.00
TV500D	Cnr Bundock St & Heatleys Parade, Belgian Gardens, Townsville	6.08M X3.04M	10/04/23 - 16/04/23	\$0.00	\$0.00
TV500D	Cnr Bundock St & Heatleys Parade, Belgian Gardens, Townsville	6.08M X3.04M	10/07/23 - 16/07/23	\$0.00	\$0.00
TV500E	Cnr Bundock St & Heatleys Parade, Belgian Gardens, Townsville	6.08M X3.04M	29/05/23 - 04/06/23	\$0.00	\$0.00
MK500A	Mackay Bucasia Road, Mount Pleasant	9.6 X 3.62M	29/05/23 - 04/06/23	\$0.00	\$0.00
MK500E	Mackay Bucasia Road, Mount Pleasant	9.6 X 3.62M	08/05/23 - 21/05/23	\$0.00	\$0.00
MK500I	Mackay Bucasia Road, Mount Pleasant	9.6 X 3.62M	01/05/23 - 07/05/23	\$0.00	\$0.00
HB100B	Main Street, Plaiba, Hervey Bay	8 X 2.08M	01/05/23 - 07/05/23	\$0.00	\$0.00

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**FACEBOOK**

At the completion of our 2022 event, we had 35,936 Facebook followers. This increased to 41,020 followers at the end of the 2023 event. There were 36 specific Facebook posts about the Mount Isa Mines Indigenous Rodeo Championships over a 16-week period.

Facebook followers  
41,020

Age & gender

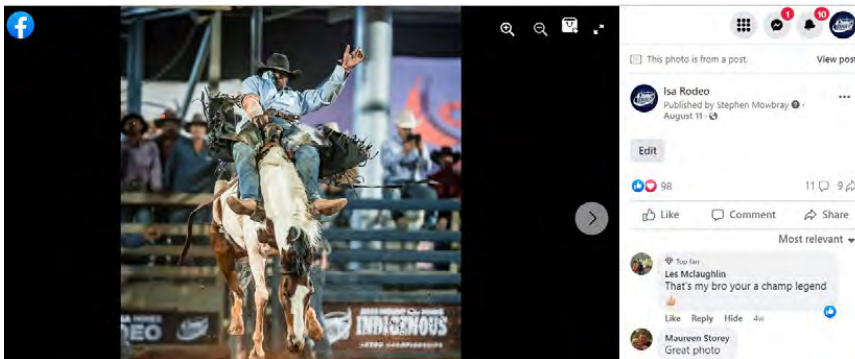


Top cities



*“It was a great event, loved it, the cowboys and cowgirls did so well” - Trish Tricky Little (Chinchilla)*

*Amazing atmosphere, amazing cowboys and cowgirls and one hell of an event. Loved the 4 days from early morning events to the entertainment at night. - Cass Taylor (Gold Coast)*



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

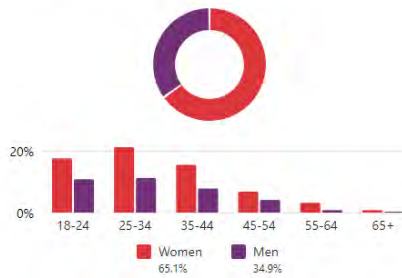
**INSTAGRAM**

In February 2023, the Isa Rodeo Instagram was hacked and consequently shut down. The new Mount Isa Rodeo Festival Instagram account was created and launched on 27 June 2023 and as at October 2023, has 1010 followers.

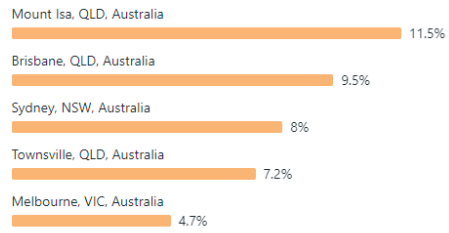
Instagram followers ⓘ

981

Age & gender ⓘ

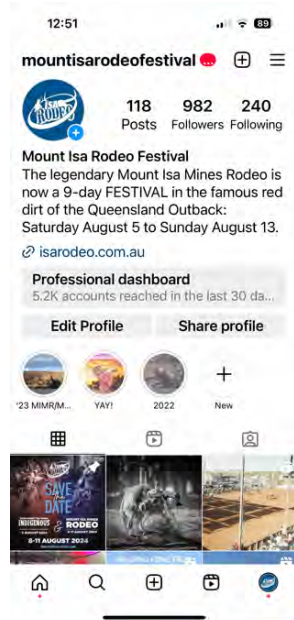
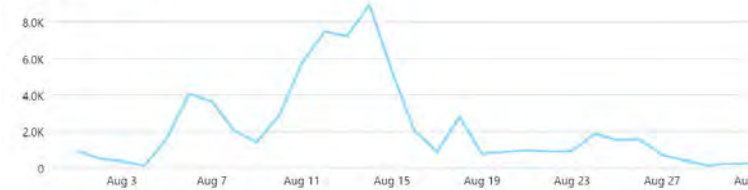


Top cities



Instagram reach ⓘ

24,827 ↑ 340.8%



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**If a picture tells a thousand words, let these be the canvas of 2023 ....**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**





**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



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**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**





**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

## MEDIA

In the second year of Media and PR for the Mount Isa Mines Indigenous Rodeo Championships, the Isa Rodeo Media Team were able to unsaddle that bronc and dive deep into incredibly rich veins of storytelling. After establishing rodeo as a major news highlight in 2022, together, we continued this approach in 2023, and the results were remarkable.

News of the newly branded Mount Isa Rodeo FESTIVAL, including the Mount Isa Mines Indigenous Rodeo Championships was carried nationally, across television, radio, magazines and newspapers and online.

Even now, there's national coverage happening. Importantly, the major Australian mastheads, stations and programs *bought-in*, reflecting the positivity, the importance and the future of the event.



The calibre of media supporting the Mount Isa Mines Indigenous Rodeo Championships is extraordinary – there are major national events that would ‘pens-down’ at having just *one* bite of what we have generated.

\*\*\* We were able to secure for no spend, eight weather crosses in the top rating Australian breakfast television program, **SUNRISE**, with the crew and host Sam Mac flying to Mount Isa at their own cost and celebrating the best colour and characters over three glorious hours on August 10.

\*\*\* **ABC News Breakfast** hosted three consecutive days of live crosses from Buchanan Park, and ABC TV News carried two major stories nationally.

\*\*\* **ABC's LANDLINE** filmed a full segment. This ran on Sunday September 24 and was a wonderful celebration of rodeo, and what rodeo means to Outback Queensland.

In other breaking news (!), Channel 9's TODAY SHOW, Sky News, and Channels 7, 9 and 10 News (all national) ALL ran pieces on rodeo.

As did New Idea, The Daily Telegraph, The Herald Sun, The Courier Mail, Queensland Country Life, The Land, Cape York Weekly, Torres Strait News, NITV, Imparja, SBS NEWS, Koori Radio and myriad others across the country – about the event, about the riders, the reasons and the results.

From Bathurst to Ballarat, Bega, Bendigo, the Blue Mountains to Brisbane and beyond, we generated exposure.

### 2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report

**Why did coverage extend so far and wide?**

Rodeo has great stories, presented in news form by Kath Rose and Associates in partnership with the marketing and content team at Isa Rodeo Limited. That's why.

It is noteworthy to talk about HOW the stories and news gets from the red dirt of Buchanan Park to the desks of news directors across the country.

We find the stories, the people, the records, the backgrounds.... and then we create imagery – stills and vision (and a huge mention to Broadcast our production company and Stephen Mowbray and Peter Wallis our photographers, for incredible filmed vision and stills and their nimbleness). We package this together and deliver it to news desks, with the angles and pitches clear and concise. If we didn't do this, it wouldn't get reported.

While there may be lots of stories that are told and shared around rodeo, our media & PR team knows the ones that are 'newsworthy', and strategically knows the ones that have imagery, or can have imagery created there and then. This is the difference that a marketing and PR team makes.



An analysis of coverage published measuring volume in the 71 days between 26 Jun 2023 and 4 Sep 2023 found 870 mentions, compared to 811 mentions over 91 days in 2022.

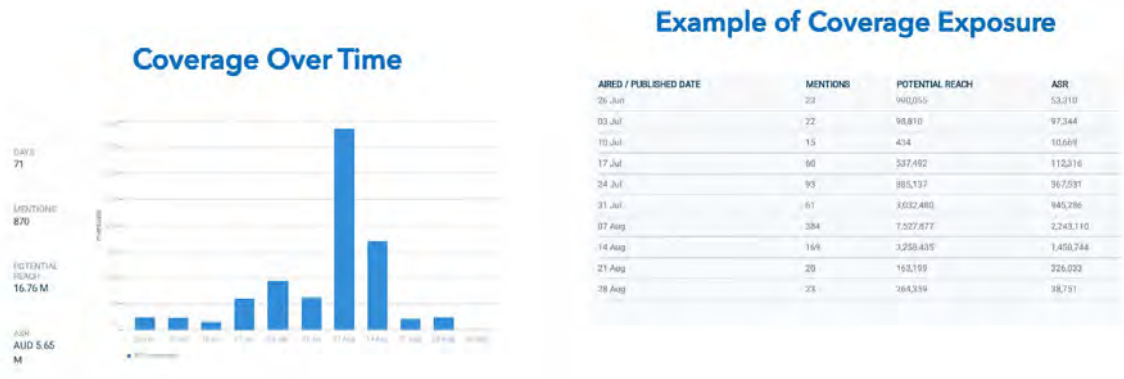
This coverage reached a cumulative potential reach of **16,758,278** and an ASR (Advertising Space Rate or Advertising Value Equivalent) of **AUD\$5,645,095.00**.

The ASR value in 2022 reached was AUD \$2,770,000.00).

An analysis of coverage published measuring volume and ASR in the last 71 days between 26 Jun 2023 and 4 Sep 2023 found **3,733** mentions. This coverage reached a cumulative potential reach of 54,349,639 and an ASR of AUD **\$23,701,091.00**. The total % change in the volume compared to previous period is + 4,733%

We are extremely happy with this result.

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**



**So what Media representatives were onsite?**

- **ABC RADIO and TV – local and national, including Landline**
- **Australian Community Media**  
 Samantha Campbell – South West news  
 Annie Hesse – Katherine Times  
 Roy Campbell - Katherine Times
- **American Journalist – various commissions**  
 Dan Gagliasso - *Western Horseman* - the oldest Western Horse publication in the world started in 1936 (350,00 monthly readers), *Cowboys & Indians Magazine* – 3 million readers per month, *Cowboy Life Style* – quarterly, 90,000 readers per edition, *Western Life Today* – quarterly and approx.. 50,000 readers per edition
- **The BETOOTA Advocate**
- **Goodthing Productions Company - RODEO DOCUMENTARY “Get On**
- **QLD STATE LIBRARY**  
 Shooting a documentation for the State Library of Queensland and National Library of Australia about major/unique Australia's cultural events.
- **North Queensland History Collections Inc**
- **North West Queensland Photography Club**
- **Freelancer and book author**  
 Elliott Goodyer – journalist, writing a book on rodeo clowns and protection athletes.

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**Media and PR**

In 2023 we combined our efforts around media and focuses heavily on the Mount Isa Rodeo Festival with the Mount Isa Mines Indigenous Rodeo Championships being a significant event within the festival period.

There were 15 *dedicated* media releases created this year, from announcing the move to a Festival, to dedicated Indigenous Rodeo Championships releases, to travel and destination pieces, calling for nominations, counting down, music focusses, records updates, highlights and more. There were more than 50 story angles created FOR media, and over 150 different pitches sent to media across the country.

The beauty of this event from a PR perspective is the PEOPLE – from the riders to the judges, the ground announcers, the protection athletes, the supporters, stock providers, the fans. They all have such great backgrounds, which means we can weave stories around them.

This enables us to focus on human content other than just rides and results. It enables us to target mainstream media and specialist women’s and family media; those that may not ordinarily cover a “rodeo” story.



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

**SUNRISE**

On Thursday morning, August 10, all eight weather crosses for Channel 7's Sunrise, Australia's highest rating breakfast television show, were broadcast live from the red dirt arena of Buchanan Park!



Hugely popular weather host Sam Mac hosted the crosses, and the people of Mount Isa and rodeo, joined in. Even Daryl Braithwaite agreed to come and be a part of the crosses! Kath Rose & Associates (KRA) secured this incredible national coverage free. The weather segments usually cost and sit at \$30,000.

Rodeo covered the accommodation for the team of four. KRA pitched the idea, and created the full cross schedule, and together we wrangled all talent needed, created the run sheets and all briefing notes etc. The IRL Media/Marketing team was a machine!

It was more than worth all the time, launching Mount Isa Mines Rodeo Festival over the full three hours of Sunrise across the country, with fantastic focuses on the Mount Isa Mines Indigenous Rodeo Championships, women riders, junior riders, our colourful rodeo characters and the people behind the scenes – our core messages.

Isa Rodeo Community Quest Ambassadors Aimee West and Tonka were fantastic across the whole morning. The result was great TV!

***As a side note, KRA have done at least 25 of these full-show weather segments, and THE ISA RODEO ONE was the best, wonderful feedback expressed by the Weather Executive Producer Sean Flynn!***



**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

Example of coverage exposure:



2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report



**MEDIA RELEASES**

Isa Rodeo Limited uses media releases only as key points in our media strategy, the majority of the Media/PR work is pitching individual stories and angles to individual media contacts and outlets.

KRA has a close relationship with APP and can upload releases to AAP wires (something usually only journalists can do, or PRS pay to do if approved). All media releases were posted there and distributed via KRAs database of contacts.

Creating content and imagery for a cover takes a special knack, as does pitching to national brekkie TV shows.

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**





## Thank You!

On behalf of all the team from Isa Rodeo Limited,  
thank you for your support.

We look forward to working together with you in 2024  
to create an even bigger, more impactful event for Mount Isa,  
our Indigenous competitors, our visitors and you,  
our event partners.

**2023 Mount Isa Mines Indigenous Rodeo Championships – Post Event Report**

<b>13.11</b>	<b>MOUNT ISA AGRICULTURAL SHOW SOCIETY - REQUEST FOR IN-KIND SUPPORT FOR 2024 MOUNT ISA SHOW</b>
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**Document Number:** 809140

**Author:** Community Development Officer

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Tourism, Events, Sports and Recreation & Youth

### EXECUTIVE SUMMARY

Mount Isa City Council are in receipt of a request from Mount Isa Agricultural Show Society requesting in-kind support, for the 2024 Mount Isa Show.

### RECOMMENDATION

**THAT** Council approves in-kind venue hire to the value of \$39,312.00 (Inc GST). to Mount Isa Agricultural Show Society for the 2024 Mount Isa Show to be held at Buchanan Park Complex on 21 and 22 June 2024.

### AND

**THAT** Council approve a fee waiver for the ancillary products to the value of \$5,690.92 (Inc GST) to support successful delivery of the 2024 Mount Isa Show at Buchanan Park Complex on 21 and 22 June 2024.

---

### OVERVIEW

The Mount Isa Show has been in place for over 40 years and is a volunteer run local not profit organisation who live and work in the Mount Isa community. The Mount Isa Agricultural Show Society (MIASS) is reliant on the support of local businesses and individuals to deliver an action packed and affordable community event.

### BACKGROUND

The quote for use of Buchanan Park Event Complex for the Mount Isa Show in June has highlighted that the use of the venue would be at significant cost to the association and could impact the viability of the shows success and could compromise the event delivery.

Council and MIASS entered into a 3 year sponsorship agreement for the years 2022, 2023 and 2024, with an approved amount of \$25,000.00 + GST allocated to this years event.

A letter from the Mount Isa Agricultural Show Society (Attached) outlines the request for the venue to be provided in-kind to MIASS for the 2024 Mount Isa Show.

Venue hire fees (Quote attached) have been estimated at \$39,312.00 (Inc GST) and includes the bump in and out days and event days.

MIASS will still be responsible for payment of all consumables and event operating expenses outside of the venue hire and fee subsidy.

Currently, Mount Isa Show have an overdue amount of \$856.72 for consumables from the 2023 Show, and the clearing of that debt should be a condition of this approval.

Additionally, MIASS are requesting Council to waive the fees associated with ancillary items to support the delivery of the show. The requested items are listed in the initial request, with the costs identified as below.

Items		Qty	Cost	GST	Total
240L Wheelie Bins	Supply, Deliver, Remove and Clean	60	\$ 64.02	10%	\$ 4,225.32
240 L Wheelie Bin	Service of Bin (Emptying)	60	\$ 6.60	10%	\$ 435.60
Portable PA System		2	\$ 125.00	inc	\$ 250.00
Large LED Screen	one day hire	1	\$ 520.00	inc	\$ 520.00
Large LED Screen	subsequent days	1	\$ 260.00	inc	\$ 260.00
PVC white picket fencing			No scheduled fee		
			<b>Total</b>		<b>\$ 5,690.92</b>

### BUDGET AND RESOURCE IMPLICATIONS

Council has previously approved support of the Mount Isa Show (3 year agreement) with a sponsorship amount of \$25,000.00 (plus GST) approved for 2024.

The Mount Isa Agricultural Show Society has sought a venue subsidy and fee waiver for the event which will result in a loss of revenue of \$40,342.00 for Buchanan park and a direct cost to Council of \$4,660.92 which can be covered by the in-kind budget.

### LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

### CONSULTATION (INTERNAL AND EXTERNAL)

Civic Centre Manager, Manager Community and Economic Development, and Community Development Officer

### LEGAL CONSIDERATIONS

Nil

### POLICY IMPLICATIONS

Community Grants Policy

### RISK IMPLICATIONS

There is a risk to council that without the support of Council, this event will not proceed for the community.

### HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed to not unreasonably infringe on these rights.

### ATTACHMENTS

1. Letter Requesting In-kind support [↓](#) 
2. Buchanan Park Event Quote [↓](#) 

# Mount Isa Agricultural Show Society Inc.

Cnr Davis & Ryan Road  
**PO Box 2145**  
 MOUNT ISA QLD 4825



A.B.N. 84 119078 458  
**Mobile 0409 877 156**  
[mountisashow@gmail.com](mailto:mountisashow@gmail.com)

2nd May 2024

Dear Mount Isa City Council Ceo , Madam Mayor & Councilors,

Thank you for the opportunity for the Mount Isa Show Society to kindly request the in-kind/waiver of all fees and charges for the 2024 Mount Isa Show. The future life of our Show has once again been questioned and the original quote received, if enforced without relief, will initiate the cancellation of this year's show.

For 40 plus years this LOCAL NOT-FOR-PROFIT event has been entertaining and showcasing the talent and abilities of Mount Isans. As you are aware this is put on by a few dedicated volunteers purely for the enjoyment of our town. The event also gives a necessary platform for local community groups to fund raise

With rising costs and the unfortunate timing of our show - end of financial year - our budget is always tight with funds hard to come by. Last year we had to increase ticket prices from \$25 to \$30 to cater for increased running costs. To cover the suggested venue fees we would have to further increase admission prices and cancel booked entertainment making it unaffordable for the majority of community members & less appealing.

We would like to thank the Mount Isa City Council for their generous sponsorship that we have already received for this year and years past, however that is just a fraction of the cost that it takes to put on our show. It is this reason that we would like you to consider the following requests.  
 (Please note the only quote we have received to date is for the ground hire only with no mention of consumables, wheelie garbage bins, pa System , large LED screen etc.)

The Mount Isa Agricultural Show request for **waiver** of the following charges:

- 60 Wheelie bins
- Portable PA System
- Large LED Screen
- PVC white picket fencing

The Mount Isa Agricultural Show request **in-kind** support for the following hire fees:

HIRE FEES:	LOCATION:	DATES:	DAYS:	HIRE TYPE:	COMMERCIAL FEES:	LOCAL/NFP FEES:	FEE TOTAL:
Venue Bump-In/out Period	Buchanan Park Complex	15.6.2024 -24.6.24	8.0	Full Day		\$ 3,744.00	\$ 29,952.00
Venue Event Period	Buchanan Park Complex	21.6.24 - 22.6.24	2.0	Full Day		\$ 4254.55	\$ 8509.10
<b>HIRE FEE TOTAL:</b>							<b>\$ 39,312.00</b>

# Mount Isa Agricultural Show Society Inc.

Cnr Davis & Ryan Road  
**PO Box 2145**  
MOUNT ISA QLD 4825



A.B.N. 84 119078 458  
**Mobile 0409 877 156**  
[mountisashow@gmail.com](mailto:mountisashow@gmail.com)

Following the assistance we received last year with the waiving of all fees in relation to the hire of Buchanan Park we would like to request this assistance again this year, we understand we will still be obligated to pay all consumables and electrical fees.

The event costs in excess of \$250,000 to put on each year, adding these venue costs to this already tight budget would result in the cancellation of this years event due to the decline in cash sponsorship available.

We would once again also like to ask the Mount Isa City Council to reconsider their standardised fees and charges moving forward for future years in regards to this event

We appreciate the time you have taken to consider our request and we look forward to a quick response as our show dates are approaching extremely quickly.

Yours kindly,

**Anne Pittis**

**2024 Mount Isa Show**

**President**

Event Date : **Saturday, 15 Jun 2024**  
 Quotation Date : **Thursday, 02 May 2024**



**QUOTE**

**2024 Mount Isa Show**

Booking #1701 Date : **Saturday, 15 June 2024**

Event Type	<b>Public</b>	Contact Name	<b>Vicki Williams</b>
Space	<b>Multiple Spaces</b>	Business Name	<b>Mount Isa Agricultural Show Society</b>
Event Title	<b>2024 Mount Isa Show</b>	Email	<b>mountisashow@gmail.com</b>
Event Date	<b>Saturday, 15 Jun 2024 to Monday, 24 Jun 2024</b>		
Start Time	<b>05:00 AM</b>		
End Time	<b>12:00 AM</b>		
Guests	<b>0</b>		
Booked By	<b>Katelin Hovi</b>		

**Event Notes:**

Please Note that this Quote does not include Cleaning or and Consumables. Any Items used will incur a fee along with any additional requests.

Fees are only for the Venue hire.

**Sessions**

**Session 1 - 2024 Mount Isa Show**

Date **Saturday, 15 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 15 June NFP \$4680.00 x 80% bump in/out \$3744.00

**Session 2 - 2024 Mount Isa Show**

Date **Sunday, 16 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 16 June NFP \$4680.00 x 80% bump in/out \$3744.00

Mount Isa City Council  
 23 West Street Mount Isa QLD 4825 Australia  
 Tel : 07 4747 3200 or 07 4747 3300  
 Email : civic.events@mountisa.qld.gov.au Web : https://www.mountisa.qld.gov.au/

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**Session 3 - 2024 Mount Isa Show**

Date **Monday, 17 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 17 June NFP \$4680.00 x 80% bump in/out \$3744.00

---

**Session 4 - 2024 Mount Isa Show**

Date **Tuesday, 18 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 17 June NFP \$4680.00 x 80% bump in/out \$3744.00

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**Session 5 - 2024 Mount Isa Show**

Date **Wednesday, 19 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 19 June NFP \$4680.00 x 80% bump in/out \$3744.00

---

**Session 6 - 2024 Mount Isa Show**

Date **Thursday, 20 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 3,744.00** - Hire fee 20 June NFP \$4680.00 x 80% bump in/out \$3744.00

---

**Session 7 - 2024 Mount Isa Show**

Date **Friday, 21 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

**Buchanan Park - Whole Complex @ \$ 4,680.00** - Hire fee 21 June NFP \$4680.00

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**Session 8 - 2024 Mount Isa Show**

Date **Saturday, 22 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

Buchanan Park - Whole Complex @ \$ 4,680.00 - Hire fee 22 June NFP \$4680.00

**Session 9 - 2024 Mount Isa Show**

Date **Sunday, 23 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

Buchanan Park - Whole Complex @ \$ 3,744.00 - Hire fee 23 June NFP \$4680.00 x 80% bump in/out \$3744.00

**Session 10 - 2024 Mount Isa Show**

Date **Monday, 24 Jun 2024** Start Time **05:00 AM** End Time **12:00 AM** Location **Buchanan Park Whole Complex** Guests **0**

**Space**

Buchanan Park - Whole Complex @ \$ 3,744.00 - Hire fee 24 June NFP \$4680.00 x 80% bump in/out \$3744.00

**Event Costs**

Item	Cost	Tax	Total
<b>Event Costs</b>			
<b>Session 1 - [ Saturday, 15 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 2 - [ Sunday, 16 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 3 - [ Monday, 17 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 4 - [ Tuesday, 18 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 5 - [ Wednesday, 19 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 6 - [ Thursday, 20 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 7 - [ Friday, 21 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 4,680.00	\$ 4,254.55	\$ 425.45	\$ 4,680.00
<b>Session 8 - [ Saturday, 22 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 4,680.00	\$ 4,254.55	\$ 425.45	\$ 4,680.00
<b>Session 9 - [ Sunday, 23 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Session 10 - [ Monday, 24 Jun 2024 ]</b>			
Buchanan Park - Whole Complex @ \$ 3,744.00	\$ 3,403.64	\$ 340.36	\$ 3,744.00
<b>Sub Total</b>	<b>\$ 35,738.22</b>	<b>\$ 3,573.78</b>	<b>\$ 39,312.00</b>
<b>Total Tax</b>			<b>\$ 3,573.78</b>



Total Cost

\$ 39,312.00

By signing this document, I acknowledge and accept that these charges are an estimate based on the information provided at current. Any alterations from the above is subject to the applicable fees and charges at the discretion of the Managing Company and agree to pay in accordance for all products and services provided by the Managing Company or any agents of the Managing Company.

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**13.12 REQUEST TO WAIVE WASTE DISPOSAL FEES - MOUNT ISA NETBALL ASSOCIATION**

**Document Number:** 808387  
**Author:** Community Development Officer  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Tourism, Events, Sports and Recreation, Library

**EXECUTIVE SUMMARY**

Mount Isa Amateur Netball Association has been successful in receiving a grant to replace the amenities at Wellington Oval. The association are now seeking the support of Council to waive the waste disposal fees from the removal of the existing amenities.

**RECOMMENDATION**

**THAT** Council approves Mount Isa Amateur Netball Association Inc. to receive a waste disposal fee waiver up to the value of \$9,306.00 (inc. GST) for their amenities replacement project.

**OVERVIEW**

Mount Isa Amateur Netball Association Inc. has been successful in securing a \$358,752 grant from the Department of Tourism and Sport through the Minor Infrastructure and Inclusive Facilities Fund to construct amenities to support netball at Mount Isa. They are now seeking the support of Council to successfully deliver the project by providing a fee waiver for the waste disposal costs from the removal of the obsolete amenities.

**BACKGROUND**

Mount Isa Netball Association is situated at Wellington Oval, inside the old velodrome area and consists of 8 courts and associated ancillary infrastructure to deliver the sport of netball to the Mount Isa community and have approximately 600 members across both Junior and Senior competitions. The amenities at the facility are estimated to be 50 years old and no longer meet the needs of the sport or are compliant with disability legislation. The association have received a quote for demolition works which includes the cost of the waste tipping fees at \$9,306.00 (inc. GST).

**BUDGET AND RESOURCE IMPLICATIONS**

Council will still have to pay the State Government Waste Levy on any applicable landfill waste, which will represent a direct cost to Council. It is estimated that there is approximately one tonne of asbestos contained in the waste.

Council will occur cost of \$95.00 per tonne.

**ACKNOWLEDGEMENT OF SUPPORT**

Mount Isa Netball Association will acknowledged Mount Isa City Council for its support and contribution towards the amenities project through:

- A sod turning event and/or other progress updates via social posts.
- An official opening event and media release (quotes sourced from Mayor for MR).
- Mount Isa City Council branding on acknowledgement sign (the signage cost is already included in the budget submitted to the Minor Infrastructure & Inclusive Facilities Fund).

**LINK TO CORPORATE PLAN**

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation has been undertaken with Manager of Economic and Community Development, Community Development Officer and waste.

**LEGAL CONSIDERATIONS**

Nil

**POLICY IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Nil

**HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to the protected human rights in the policy and it is believed to not unreasonably infringe on these rights.

**ATTACHMENTS**

Nil

**13.13 MINE WORKERS MEMORIAL - CONCEPT PLAN**

**Document Number:** 792802

**Author:** Manager Economic and Community Development

**Authoriser:** Director of Community Services

**Directorate:** Community Services

**Portfolio:** Tourism, Events, Sports and Recreation & Youth

**EXECUTIVE SUMMARY**

Council has been working collaboratively with the Mine Workers Memorial Advisory Committee on the associated works for the design development and construction of a Mine Workers Memorial for Mount Isa

Council has engaged CA Architects to complete concept drawings for a Mine Workers Memorial and a masterplan for Frank Aston Hill.

**RECOMMENDATION**

**THAT** Council receives and accepts:

- The Detailed Design Drawings and costings for the Mine Workers Memorial.
- Mount Isa CBD RV Parking Strategy.

AND approves the Frank Aston Hill as the preferred site location for the Mine Workers Memorial.

---

**OVERVIEW**

The Mine Workers Memorial works considered for the Frank Aston site compliments the Mount Isa CBD Masterplan by adding another attraction within the tourism precinct/CBD and increasing the beautification of the area.

Council approved Frank Aston Hill as the preferred site by council resolution at the April 2022 Council Ordinary meeting. (**Attachment 1 – Council Resolution**)

**BACKGROUND**

The development of the detailed concept was completed following a Geo-technical Report completed by Osborn Consulting.

The Geo-technical report identified no significant issues with the external landscape with Frank Aston Hill. (**Attachment 2 – Geotech Investigation summary**)

Current tunnelling and shaft at Frank Aston Hill remain unavailable for public access due to remediation works required.

CA Architects have completed the preferred detailed concept works as proposed/accepted by the Mine Workers Memorial Committee. (**Attachment 3 – Mount Isa Miners Memorial Concept**).

CA Architects have completed the detailed designed for the Mine Workers memorial and have provided costings (**Attachment 4 – Summary Detailed Design Drawings and costs**).

Large vehicle/caravan parking will be impacted by the current design however, suitable alternate parking space has been identified. (**Attachment 5 – CBD RV Parking Strategy**).

CA Architects in collaboration with designers LA3 have completed a first draft masterplan of Frank Aston Hill. (**Attachment 6 – Frank Aston Hill Master Plan**)

### BUDGET AND RESOURCE IMPLICATIONS

Council has no committed capital expenditure funding available for construction, further funding will be required to be sourced and approved.

Works can be considered in a phased approach to cater for expenditure across multiple years.

### LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.5	Develop and promote our unique artistic and cultural diversity

### CONSULTATION (INTERNAL AND EXTERNAL)

#### Internal Consultation

- Director of Corporate and Community Services
- Manager Community and Economic Development
- Councilors
- Council Project Manager

#### External Consultation

- Mine Workers Memorial Advisory Committee
- CA Architects (consultants)
- LA3 (Architects)

### LEGAL CONSIDERATIONS

No Legal considerations were identified.

### POLICY IMPLICATIONS

No Policy considerations were identified at this stage.

Should additional work be required from other external contractors the procurement policy will be referred to.







### RISK IMPLICATIONS

No risk to the council has been identified.

### HUMAN RIGHTS CONSIDERATIONS

No impact on Human Rights.

### ATTACHMENTS

1. **Attachment 1 - Council Resolution** [↓](#) 
2. **Attachment 2 - Geotech Investigation Summary** [↓](#) 
3. **Attachment 3 - Mount Isa Mine Workers Memorial Concept** [↓](#) 
4. **Attachment 4 - Miners Memorial - Summary Detailed Design Drawings** [↓](#) 
5. **Attachment 5 - CBD RV Parking Strategy** [↓](#) 
6. **Attachment 6 - Frank Aston Master Plan** [↓](#) 

**11.21 MINE WORKERS MEMORIAL CONSULTATION REPORT****RESOLUTION OM31/ 04/22**

Moved: Cr Kim Coghlan  
Seconded: Cr Paul Stretton

**That** Council endorses the Mine Workers Memorial Consultation Report and approves the report's recommendation for Frank Ashton Hill be the site for the Mine Workers Memorial subject to the following:

- Concept and Detailed Design
- Geo-Technical survey of the site
- Heritage requirements check

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Page 14

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**ORDINARY COUNCIL MEETING MINUTES****27 APRIL 2022****AND**

**That** Council approves the Concept and Detailed Design Works be completed by CA Architects for George McCoy Park.

**CARRIED****AGAINST – DEPUTY MAYOR CR BARWICK**



02//2023 M Miller

# MOUNT ISA MINERS MEMORIAL Geotech Investigation Summary



## Geotechnical Report

### Summary

MICC received the final geotechnical report on the Frank Aston Hill and this report presents the below summary. **In reference to Doc No. R.002.Rev1 – Osborn Investigation Report**, we can conclude the site is suitable for use in reference to concept design and Master Plan concept option A.

The geotechnical investigation and survey of the existing tunnels and shaft beneath the Frank Aston Hill at Ada Street, Mt Isa, carried out by a Douglas Partners (DP) Principal on 14 March 2023. The purpose of the geotechnical report was to get a general appreciation of the current state of the tunnel and shaft and establish geotechnical constraints to future “change of land” use on the hill in the vicinity of the tunnel and shaft.

- **Total Exclusion:** The sloping ground directly above the tunnel entrances until a height near the top of the hill. Also ground within a couple of meters of the shaft. Nothing to be built within this area at all.
- **Restricted zone:** The area directly above all tunnels plus 1.5 to 2m either side. In this area we can build structures but with some weight restrictions. The footings can't extend down into the exclusion zone. The allowable weight seems generous, allowing up to 50 tonnes in a 3x3m area. Most small-scale construction would work. MICC will confirm types of footings allowed, at this stage small-scale construction would be acceptable. Coffee shacks, footpaths, statues etc.
- **Remaining area is unrestricted.** You should be able to build elsewhere anything you would build on any other rocky Mount Isa hill.
- **The tunnel is stable overall but not safe for public access.** Further assessment and support to make the tunnel safe to allow access for people
- **Douglas Partners comments on the tunnel covers geotechnical aspects only.** The shoring might require some structural assessment to be further investigated. This will be required only to provide access to the tunnel.
- **Minors Memorial Concept- Issue A:** No effects from the above exclusions or restriction zones.

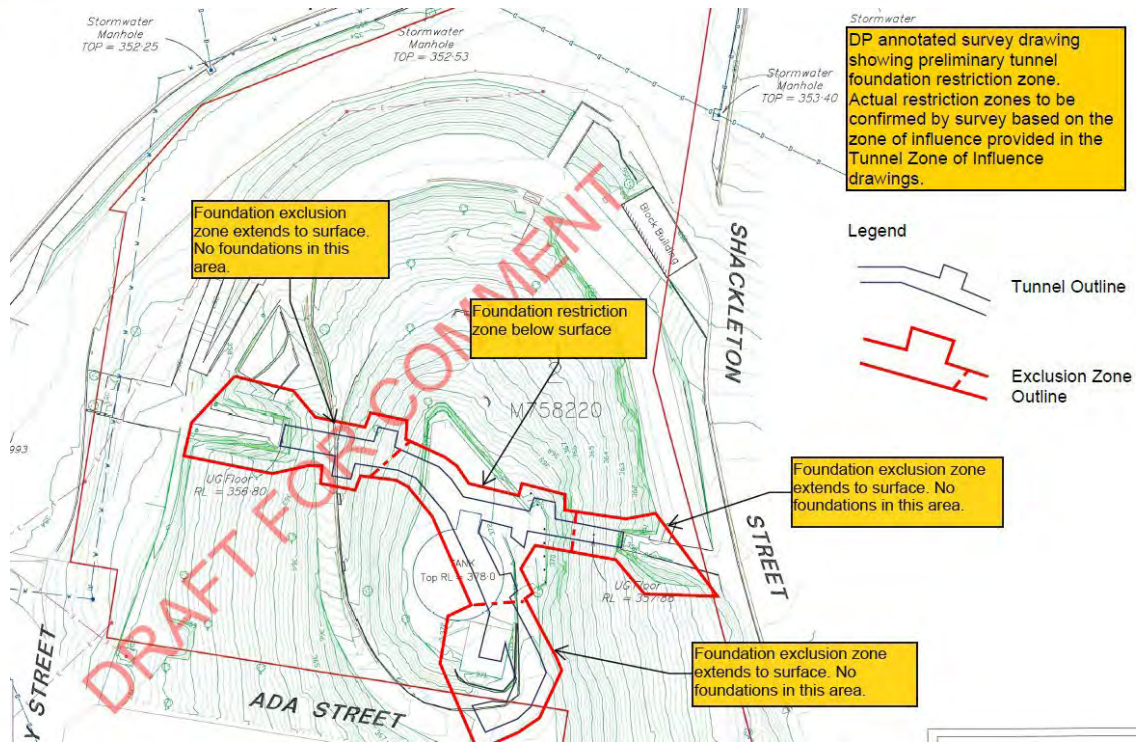
8/05/2023







## Zone of influence

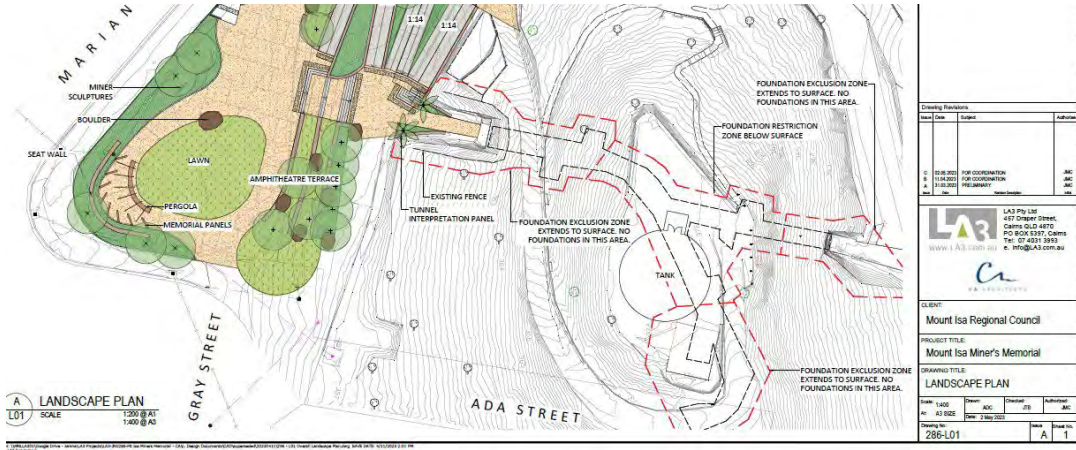


8/05/2023





Zone of influence Effects on Concept A - None



8/05/2023





## Concept A – Draft Budget

Third party QS carried out by Rider Levett Bucknall in accordance with the Minors Memorial Landscape (A) concept design.

Note; costs excluded the proposed Master Plan details which includes works carried out to the reservoirs, space for sound and light shows

The total Indicative QS Cost Estimate is: **\$2,775,000 (excl. GST)**

8/05/2023





**PROPOSED LANDSCAPE PLAN**  
**MOUNT ISA MINERS MEMORIAL REDEVELOPMENT**  
MOUNT ISA, QUEENSLAND  
23 March 2023 - Issue A



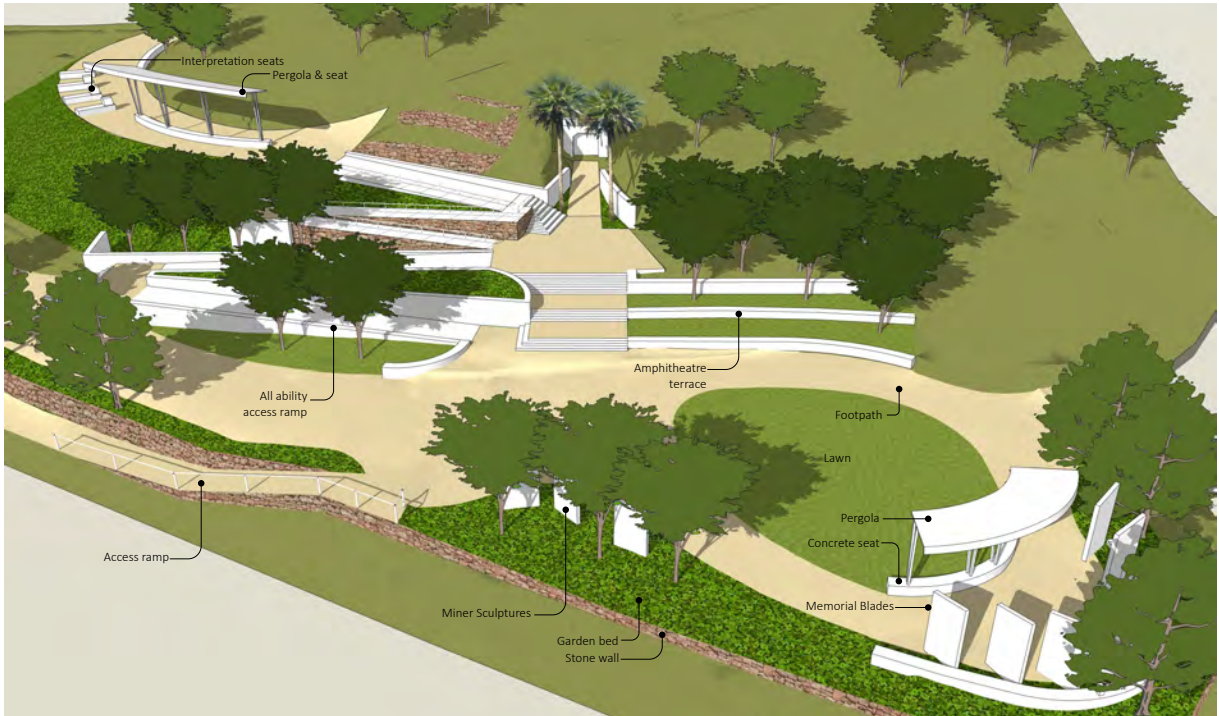
DRAFT



**AERIAL VIEW OF MEMORIAL  
MOUNT ISA MINERS MEMORIAL REDEVELOPMENT**  
MOUNT ISA, QUEENSLAND  
23 March 2023 - Issue A



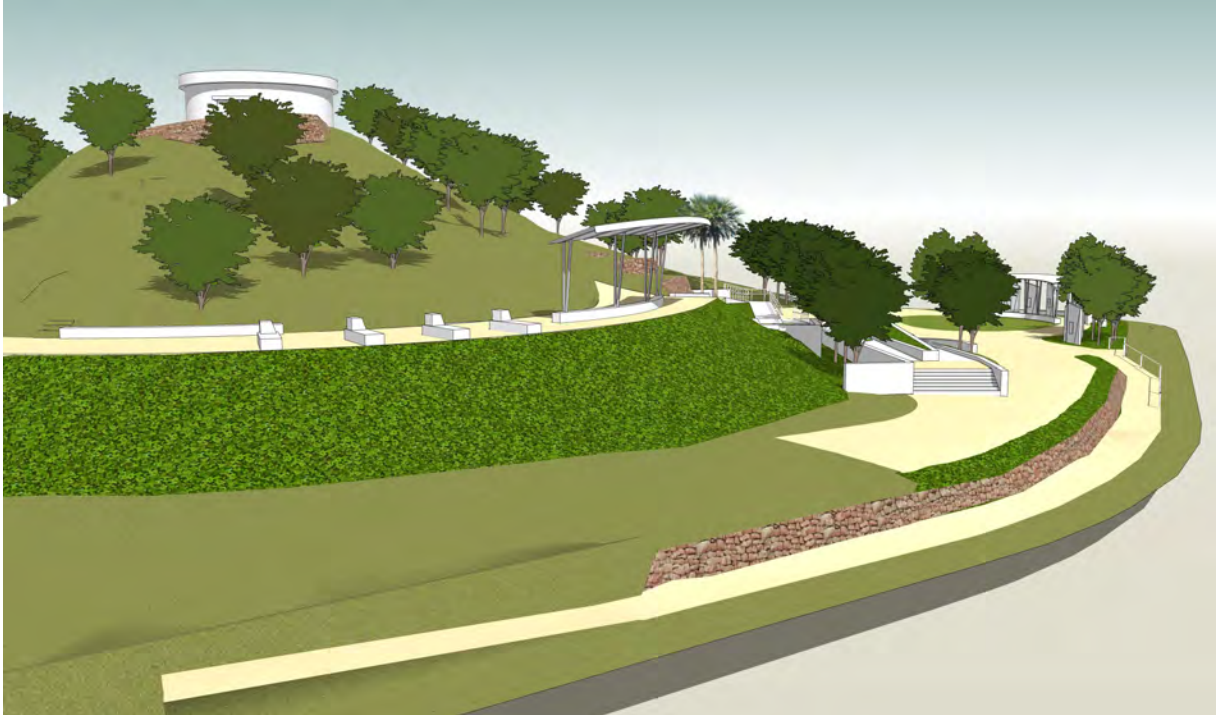
DRAFT



**AERIAL VIEW OF MEMORIAL  
MOUNT ISA MINERS MEMORIAL REDEVELOPMENT**  
MOUNT ISA, QUEENSLAND  
23 March 2023 - Issue A



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VIEW FROM RODEO DRIVE  
MOUNT ISA MINERS MEMORIAL REDEVELOPMENT  
MOUNT ISA, QUEENSLAND  
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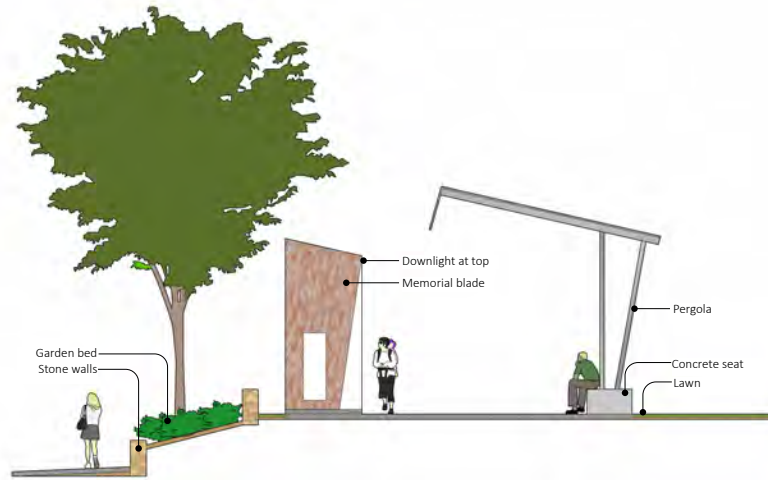


VIEW OF PERGOLA & AMPHITHEATRE  
MOUNT ISA MINERS MEMORIAL REDEVELOPMENT  
MOUNT ISA, QUEENSLAND  
23 March 2023 - Issue A



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**PERGOLA & MEMORIAL BLADE SECTION**  
**MOUNT ISA MINERS MEMORIAL REDEVELOPMENT**  
MOUNT ISA, QUEENSLAND  
23 March 2023 - Issue A



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**Attention: Gisela Jung** mail to: [gisela.jung@caarchitects.com.au](mailto:gisela.jung@caarchitects.com.au)

Dear Gisela

## MOUNT ISA MINERS MEMORIAL

We have prepared a Construction Cost Estimate including BOQ (Builder's Bill) for the proposed Mount Isa Miners Memorial in accordance with your instructions and as outlined herein.

### 1.0 DOCUMENTS AND INFORMATION

We have relied upon the following information as the basis of the cost estimate:

- CA Architects Drawings, A-001(6), A-002(9), A-003(5), A-004(9) – A-006(9), A-007(2), A-008(2), A-009(5) – A-011(5), A-012(6), A-013(5), A-014(4), A-015(5) dated 12 December 2023
- CA Architects specification and finishes schedule dated 12 December 2023
- STP Consultants
  - Structural Drawings, S000 – S003, S101, S111, S301, S311 Revision A dated 27 October 2023
  - Hydraulic Drawings, H100 – H102, H200 Revision A dated 3 November 2023
  - Electrical Drawings, E000 – E002, E100, E200 Revision B dated 8 December 2023
- LA3 Landscape Architectural Drawings, L00 – L14 Revision B dated 12 December 2023
- Applin Consulting Civil Drawings, C001, C002, C100 – C102, C200 – C202, C301, C302, C400, C500 Revision A dated 4 January 2024
- CA Architects Signage Package dated December 2023

### 2.0 CONSTRUCTION COST ESTIMATE

Our cost estimate is based on the documents and information depicted in Item 1.0, current market conditions, and assuming a competitive tender process by a local Tier-3 Contractor delivered through a Lump Sum Construction Contract.

The total Cost Estimate (as at January 2023): **\$3,897,000 (excl. GST)**

The cost estimate is for Building Works and includes Builder's Preliminaries and Margins. The cost estimate also includes construction contingency professional fees and statutory fees including QLeave.

The cost estimate excludes Non-Construction Costs, including but not limited to FF&E, Council internal costs, Escalation beyond January 2024, and GST (refer to Items 3.0 and 4.0).

Please refer to the enclosed Cost Estimate Summary and Details.

**RLB.com**



### 3.0 SPECIFIC INCLUSIONS

The estimate is based on the measurements and scope of works depicted on the documents provided. The cost estimate is for all works which are normally included in Builder's Scope including Mount Isa locality loading:

- Site clearing and preparation incl. minor cut and fill as required.
- Demolish existing path, stair, ramp, channel, driveway, retaining / planter wall and landscaping
- Upper and lower level shade including column, roof structure, footing, etc
- Reinforced concrete seat including footing
- Precast concrete blade including footing.,
- Reinforced coloured concrete paving / footpath. Crazy store paver and tactile indicator
- Reinforced concrete stair including handrail and stair nosing, concrete ramp including handrail
- Concrete terrace and plinth including Ag drain, free drain granular backfill with geotextile wrap and footing
- 190mm blockwork retaining wall including CCS stain block sealant, waterproofing, Ag drain, free drain granular backfill with geotextile wrap and footing
- Landscaping including turf, garden, trees, planting, irrigation, boulder and seating.
- Memorial blade Interpretive blade and signage
- Street furniture including rubbish bin, drinking fountain and bike rack.
- External stormwater drainage and connection to existing
- External sewer drainage and connection to existing including new sewer pump station.
- External water main and connection to existing.
- External electrical reticulation and connection including lighting, pole, etc
- Builders Preliminaries and Margin
- Construction Contingency
- Professional Fees
- Statutory Authority Fees and Charges, including QLeave

### 4.0 SPECIFIC EXCLUSIONS

The following items are specifically excluded from our estimate:

- Works not indicated or shown on the landscape plan.
- Removal of hazardous /asbestos containing material
- Removal / relocation of artifacts and items of historical importance
- External Services diversions or upgrades
- Allowance for security services and connection incl. CCTV, etc (not required)
- Furniture, Fittings and Equipment
- Escalation beyond January 2024
- Probable effects of inflation, labour shortages, supply chain upset, FNQ & SEQ floods on construction cost and program
- Goods and Services Tax



MOUNT ISA CITY COUNCIL

# **CBD RV PARKING STRATEGY**

PARKING STRATEGY REPORT

Report No: P000151/R01

Rev: DRAFT

8 May 2024



**Premise**

CREATING  GREATER

MOUNT ISA CITY COUNCIL  
 CBD RV PARKING STRATEGY  
 PARKING STRATEGY REPORT

**DOCUMENT AUTHORISATION**

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Revision	Revision Date	Proposal Details			
Draft	08/05/24				
Prepared By		Reviewed By		Authorised By	
Brandon Wong		Prineth Fernando		Bradley Jones	

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## 1. INTRODUCTION

Premise Australia Pty Ltd (Premise) was engaged by Mount Isa City Council (MICC) to prepare the Mount Isa CBD RV Parking Strategy for the city of Mount Isa.

### 1.1 Background

The provision of RV parking to meet the demand of the area's growth is considered a complex issue given the unique nature of Mount Isa with its variety of mixed uses, short-term stay tourists and permanent residents. This parking strategy report has been prepared to present the outcomes of an RV parking assessment of possible future development options for the Mount Isa CBD area, which included the following:

- > Reviewing relevant planning documentation for significant developments within and proximate to the study area;
- > Assessing eight (8) potential RV parking options; and
- > Striking a balance in car parking supply to meet the demand for parking in a manner that is cost-effective, maximises the return to Council, and meets the needs of those residing in, or visiting Mount Isa.

### 1.2 Scope and Study Area

MICC has identified the objectives of the RV Parking Study as follows:

- > Identify within a 5km radius of the Miles Street / Rodeo Drive roundabout to assess the future car parking demand and provide strategic options to the Council to efficiently meet the proposed car parking demand;
- > Investigate the viability, potential locations, and ongoing operational performance requirements of RV / Caravan parking facilities;
- > Allow Council to adequately plan for and resource local law officers to monitor and enforce parking regulations for the resulting Council-regulated parking;
- > Allow Council to have a more accurate needs assessment of capital expenditure required for maintenance and upkeep of facilities to inform Council's Capital Works budget; and
- > Inform regulation by developing evidence-based recommendations for car parking codes for the Planning Scheme.

The study area for the Mount Isa CBD Car Parking Study is shown in Figure 1.





Figure 1 – Mount Isa CBD Study Area (Source: MICC ACGIS)



## 2. EXISTING CONDITIONS

There is a range of existing on-street and off-street RV car parking options in and around the Mount Isa CBD. Each parking area in Mount Isa CBD fits into one of the following two (2) categories:

- > RV Parking Controlled by Council; and
- > RV Parking Controlled by others.

### 2.1 RV Parking Controlled by Council

Due to the limited amount of public parking spaces within the Central Business District (CBD) of Mount Isa City, MICC has set parking restrictions in an effort to enhance the availability of these parking spaces fairly for all businesses. The map enclosed in Appendix A shows these restrictions.

Figure 2 shows existing caravan and RV parking areas identified from the MICC Parking Limits map enclosed in Appendix A. All designated caravan and RV parking areas are within 500m of the Miles Street / Rodeo Drive roundabout which is adopted as the centre of the Mount Isa CBD.

These areas are:

1. George McCoy Park, Camooweal Road
2. Camooweal Street, Dora Street to Isa Street
3. Corner Barkly Highway and Atherton Street
4. Rodeo Drive, Marian Street to Gray Street
5. Frank Aston Hill, Shackleton Street
6. Civic Centre, West Street
7. Mary Street, Miles Street to West Street

#### 2.1.1 GEORGE MCCOY PARK, BARKLY HIGHWAY

Designated off-street caravan parking is provided adjacent to George McCoy Park with all-movement entry and left out only exit on Camooweal Road between Grace Street and Isa Street. The parking area provides 13 approximately 7m x 15m bays and a wastewater dump point. The facility is gated with the gates closed between 6PM and 6AM.

#### 2.1.2 CAMOOWEAL STREET, DORA STREET TO ISA STREET

Designated on-street caravan parking is provided on the northbound side of Camooweal Street between Dora Street and Isa Street. Marked parking bays are 2.0 to 2.3m wide with a 1.0m buffer to the adjacent traffic lane. The total length of curve available for caravan parking is approximately 110m.



Figure 2 – Existing caravan and RV parking options identified from the Mount Isa City Council Parking Limits map (Source: Nearmap)



**Legend**

- Red: Existing Caravan
- Green: Existing RV Parking
- ★ Rodeo Drive / Miles Street intersection



### 2.1.3 CORNER BARKLY HIGHWAY AND ATHERTON STREET

Designated off-street caravan parking is provided on the northwest corner of the Barkly Highway / Atherton Street intersection with left-in-left-out access on Barkly Highway and all-movement access on Atherton Street. There are 23 approximately 3.0m x 5.3m perpendicular parking bays marked in the area. The length of these bays is suitable for angle parking by cars, but a caravan or RV would need to park across multiple bays parallel to the kerb.

### 2.1.4 RODEO DRIVE, MARIAN STREET TO GRAY STREET

Designated on-street caravan parking is provided on the westbound side of Rodeo Drive between Marian Street and Gray Street. Marked parking bays are 2.0 to 2.3m wide and 5.4m to 8.0m long. The length of these bays is suitable for parallel parking by cars with a caravan or RV parking across multiple bays. The total length of kerb allocated to parking is approximately 110m.

### 2.1.5 FRANK ASTON HILL, SHACKLETON STREET

Designated off-street RV parking is provided within the Frank Aston Hill reserve with entry from Shackleton Street and left out only exit to Gray Street. The parking area six (6) 4m-wide reverse in parking bays with lengths of 10.0m to 15.0m plus a 3m wide parallel parking lane with a total length of approximately 65m. Parking in this area is only permitted between 6AM and 9:30PM.

### 2.1.6 CIVIC CENTRE, WEST STREET

Designated off-street special parking is provided within the Mount Isa Civic Centre with all-movement access on West Street between Rodeo Drive and Grace Street. The area provides 115 generally 2.4m x 5.5m bays for car parking. Of the 115 bays, 76 are provided in a tandem configuration which is suitable for use by caravans or RVs up to 11m in length.

### 2.1.7 MARY STREET, MILES STREET TO WEST STREET

Designated median parking is provided on Mary Street with approximately 2.7m x 7.5m bays provided in a tandem configuration which is suitable for use by RV's up to 15m in length. Approximately 60 bays are provided with this configuration between Miles Street and West Street which would provide for up to 30 RVs over 7.5m in length.



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## 2.2 RV Parking Controlled by Others

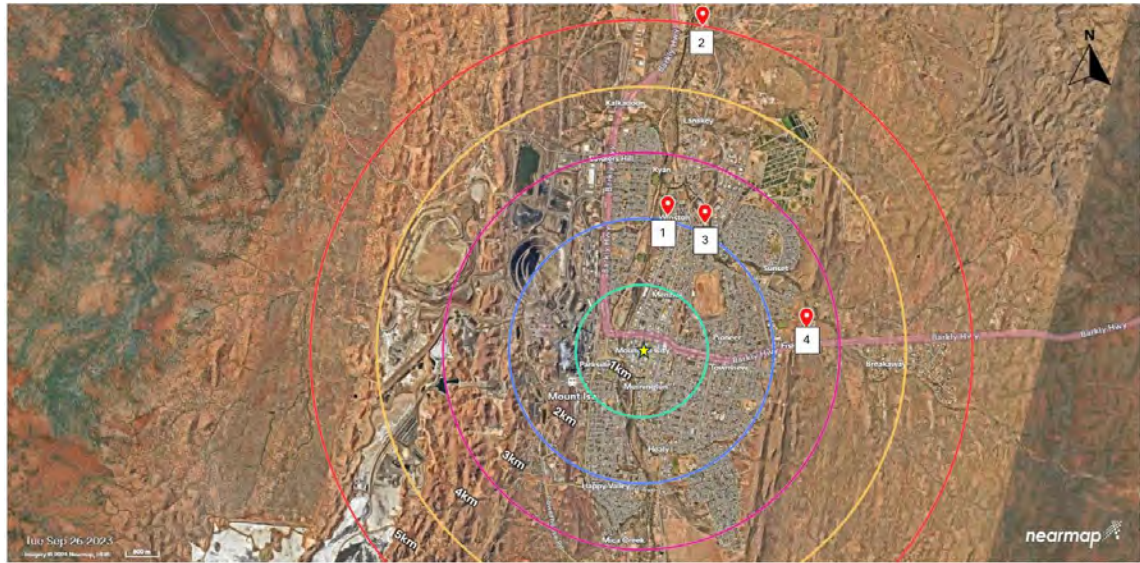
Figure 23 shows existing RV parking areas owned by others within 5km from the Miles Street / Rodeo Drive roundabout intersection.

These include:

1. Mount Isa Discovery Parks, Little West Street
2. Mount Isa AAOK Moondarra Caravan Park, Moondarra Drive
3. Sunset Tourist Park, Sunset Drive
4. Argylla Caravan Van Park, Barkly Highway



Figure 3 – RV parking areas within 5km of the Miles Street / Rodeo Drive roundabout intersection (Source: Nearmap)



**Legend**

- Red: Commercial Caravan Parks
- ★ Rodeo Drive / Miles Street intersection



### 3. PROPOSED DEVELOPMENT DETAILS

#### 3.1 Mount Isa Miner's Memorial

MICC is planning to redevelop a Frank Aston Hill, Area 5 on Figure 2, as the Mount Isa Miner's Memorial.

"Mount Isa Miners Memorial: Masterplan Report" dated 1 July 2023 by LA3 and CA Architects for MICC is enclosed in Appendix B. Page 18 of the Masterplan Report identifies three (3) options for RV parking in / around the site being:

- > Existing Situation – retain drive-through RV parking as described in Section 2.1.5.
- > Option 1 – RV parking on Shackleton Street and into existing site (with turnaround).
- > Option 2 – Remove RV parking from Frank Aston Hill.

The latest planning for the Mount Isa Miner's Memorial aligns with option 1 which retains existing reverse in RV parking with provision of an on-site turnaround area for entry and exit via Shackleton Street. This arrangement would replace approximately 65m off-street parallel parking with approximately 50m of on-street parallel parking on Shackleton Street.

##### 3.1.1 ALTERNATIVE RV PARKING AREAS

In response to the loss of RV parking due to the Mount Isa Miner's Memorial, MICC prepared the report "Alternative RV Parking Areas: Mount Isa Miners Memorial" which is enclosed in Appendix C. The report identifies six (6) possible locations for RV parking to replace existing RV parking at Frank Aston Hill including RV parking on Shackleton Street as proposed in the "Mount Isa Miners Memorial: Masterplan Report".

Figure 4 shows eight (8) potential RV parking areas including the six (6) identified in the "Alternative RV Parking Areas: Mount Isa Miners Memorial" report (refer Appendix C) and two (2) additional sites identified with consideration to MICC Parking Limits map (refer Appendix A) and in consultation with MICC. The areas are:

- |   |  |
|---|--|
| 1. Shackleton Street                      | 6. Arline Street, Corbould Street to Spence Street |
| 2. Outback at Isa, Mullan Street          | 7. Mary Street, Miles Street to West Street        |
| 3. City Lookout, Hillary Street           | 8. Leichhardt Road, Isa Street to Civic Centre     |
| 4. Corner Camooweal Street and Isa Street |  |
| 5. Civic Centre, West Street              |  |



Figure 4 – Potential RV parking areas (Source: Nearmap)



**Legend**

- Blue: RV Parking areas for option analysis
- ★ Rodeo Drive / Miles Street intersection





3.1.1.1 Option 1: Shackleton Street

Option 1 with the provision of RV parking on Shackleton Street is the alternative parking option closest to the existing Frank Aston Hill RV parking which will be demolished for the Mount Isa Miner’s Memorial project. The site is approximately 500m east of the Rodeo Drive / Miles Street intersection which has been adopted as the centre of the Mount Isa CBD for the purposes of this study. The latest planning for Mount Isa Miner’s Memorial would retain the existing five (5) reverse in RV parking bays and a turnaround area within the Frank Aston Hill reserve. Additional RV parking may be provided on Shackleton Street as kerbside parallel parking. Figure 5 shows the Option 1 site with access from Barkly Highway via Corbould Street and Ada Street.

Figure 5 – Option 1: Shackleton Street (Source: Mount Isa ArcGIS)



3.1.1.2 Option 2: Outback at Isa, Mullan Street

Option 2 involves minor expansion of the Outback at Isa carpark to provide approximately 50m of kerb space for parallel parking on the southern side of the carpark. This would formalise existing parking patterns as shown by Figure 6. Kerbside parallel parking on Mullan Street also provides over 90m of kerb length suitable for RV parking. This option co-locates R parking with the Mount Isa Visitor Information Centre, Hard Times Mine Underground Route, Isa Experience and Outback Park, the Mount Isa Regional Art Gallery, Riversleigh Fossil Discovery Centre, and the Outback at Isa Café. However, the site is further from the centre of the Mount Isa CBD than the existing Frank Aston Hill RV parking being over 800m (10min walk) from the Rodeo Drive / Miles Street intersection.

Figure 6 – Option 2: Outback at Isa, Mullan Street (Source: Mount Isa ArcGIS)



3.1.1.3 Option 3: City Lookout, Hillary Street

Option 3 is a “shovel ready” project to revitalise the Mount Isa City Lookout which is accessed via Hillary Street. Preliminary civil works plans for the project are enclosed in Appendix D. The proposal includes construction of 12 angle parking spaces for cars at the lookout (RL389) with kerbside parallel parking on the turning head. An additional 31 parking spaces include two (2) 3m x 9m RV parking bays will be provided at the bottom of Lookout Hill (RL365) approximately 120m south of the lookout with walking tracks providing connectivity between the lower car park and the upper turning head, car park and picnic areas. The site is approximately 800m (10min walk) from the Rodeo Drive / Miles Street intersection and on the opposite side of Barkly Highway to the Mount Isa City Centre, existing Frank Aston Hill RV parking and Outback at Isa.

3.1.1.4 Option 4: Corner Camooweal Street and Isa Street

Option 4 relates to a portion of Lot 13/RD137 on the southwest corner of the Camooweal Street and Isa Street intersection. Lot 13 is a freehold lot which is occupied by Queensland Police Service, Mount Isa Court House and Queensland Government offices fronting Isa Street. Aerial imagery shows six (6) detached houses on the southwest portion of Lot 13 with access via a crossover on Camooweal Street.

The Option 4 site is a triangular site bounded by Camooweal Street to the east, the access to detached houses to the south, and a drainage channel to the northwest as shown by Figure 8. The site has an approximate area of 2,000m<sup>2</sup> and is currently used informally for parking. The site is largely undeveloped with the notable exception of the powered infrastructure shown by Figure 7.

Figure 7 – Option 4 as seen from Camooweal Street (Source: Google Street View)



Figure 8 – Option 4: Corner Camooweal Street and Isa Street (Source: Mount Isa ArcGIS)



3.1.1.5 Option 5: Civic Centre, West Street.

Option 5 is RV parking at the Civic Centre on West Street as described in Section 2.1.6. The site is within 300m of the Rodeo Drive / Miles Street intersection but on the opposite side of the Mount Isa City Centre to existing Frank Aston Hill RV parking and Outback at Isa.

3.1.1.6 Option 6: Arline Street, Corbould Street to Spence Street

Option 6 would convert 31 reverse-in angle parking spaces on the northern side of Arline Street between Corbould Street and Spence Street as shown by Figure 9 to kerbside parallel parking suitable for RVs. Approximately 130m of kerb length could be provided for RV parking. This site is between existing Frank Aston Hill RV parking and Outback at Isa, approximately 700m east of the Rodeo Drive / Miles Street intersection.



Figure 9 – Option 6: Arline Street, Corbould Street to Spence Street (Source: Mount Isa ArcGIS)



3.1.1.7 Option 7: Mary Street, Miles Street to West Street

Option 7 is median RV parking on Mary Street between Miles Street and West Street as described in Section 2.1.7. The site is approximately 500m north of the Rodeo Drive / Miles Street intersection on the opposite side of Barkly Highway to the Mount Isa City Centre, existing Frank Aston Hill RV parking and Outback at Isa.

3.1.1.8 Option 8: Leichhardt Street, Isa Street to Civic Centre.

Option 8 involves formalisation of Leichhardt Street generally in the area identified in Figure 11 as a one-way link with entry from Isa Street and exiting through the Civic Centre carpark. Currently,



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Leichhardt Street is a track on the east bank of Leichhardt River between Isa Street and Mary Street as shown by Figure 10. The crossfall of the riverbank is expected to limit the supply of RV parking to kerbside parallel parking. The site is within 300m of the Rodeo Drive / Miles Street intersection but on the opposite side of the Mount Isa City Centre to existing Frank Aston Hill RV parking and Outback at Isa.

Figure 10 – Option 8 as seen from Barkly Highway (Source Google Street View)



Figure 11 – Option 8: Leichhardt Street, Isa Street to Civil Centre (Source: Mount Isa ArcGIS)



#### 4. RV PARKING STANDARDS AND GUIDELINES

##### 4.1 Literature Review

The following standards and guidelines were identified as potentially relevant to the design of RV parking:



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- > Australian Standard Parking Facilities (AS2890) series
- > Department of Transport and Main Roads (TMR) Design Guidelines for Boat Ramp Car Trailer Unit (CTU) Parking Areas (MISC-37-11-1)
- > Austroads Design Vehicles and Turning Path Templates (AP-G34-23Ed4.0)
- > Department of Tourism, Major Events, Small Business, and the Commonwealth Games "Best Practice Guide for Roadside Rest Areas in Queensland: A Guide for Community Groups, Local Governments and Relevant State Government Agencies in Queensland" dated July 2014

#### 4.1.1 AUSTRALIAN STANDARD PARKING FACILITIES

Australian Standard Parking Facilities (AS2890) includes the following five (5) documents:

- > Part 1: Off-street car parking (AS/NZS 2890.1:2004)
- > Part 2: Off-street commercial vehicle facilities (AS2890.2:2018)
- > Part 3: Bicycle parking (AS2890.3:2015)
- > Part 5: On-street parking (AS2890.5:2020)
- > Part 6: Off-street parking for people with disabilities (AS2890.6:2022)

AS2890 does not include explicit standards for RV parking however the extracts from AS2890.2:2018 enclosed in Appendix E are relevant.

The following design commercial vehicles may be comparable to an RV:

- > Small rigid vehicle (SRV) – 6.40m in length with design turning radius of 7.1m
- > Medium rigid vehicle (MRV) – 8.80m in length with design turning radius of 10.0m
- > Heavy rigid vehicle (HRV) – 12.50m in length with design turning radius of 12.5m

AS2890.2:2018 specifies minimum service bay widths of 3.5m for all design vehicles but notes that bays may need to be larger to accommodate vehicle manoeuvring.

The minimum width required for parallel parking is 3.0m.

#### 4.1.2 TMR DESIGN GUIDELINES FOR BOAT RAMP CTU PARKING AREAS

Appendix F contains TMR Design Guidelines for Boat Ramp Car Trailer Unit (CTU) Parking Areas (MISC-37-11-1B) dated 3 July 2016 and car, boat and trailer turning paths for radii of 7.5m (MISC-37-10-3A) and 10.0m (MISC-37-10-4A) dated 20 August 1985 as references in MISC-37-11-1B.

Key features of the guidelines are:

- > Angled parking bays are at a 45-degree angle and preferably operate nose-in.
- > Each parking bay occupies 4.24m of kerb which corresponds to a parking bay width of 3.0m.
- > 45-degree parking bay modules are 10m deep. This bay depth is intended to accommodate a design CTU which is 12.1m long and 2m wide with the note that larger vehicles will be relatively few and would be permitted to occupy more than one (1) bay.

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- > For parallel parking, it is suggested that individual bays are not marked to maximise the length of kerbing available for longer vehicles and promote efficient use of available space by shorter vehicles.
- > Parking aisles and circulating roadways are 6m wide and preferably operate one-way.
- > At corners the inner radius is 10m and the outer radius is 16m.
- > Manoeuvring areas should be designed for the largest vehicle expected to utilise the site even though parking bays may not need to be. The design vehicle for manoeuvring areas is 14.1m long, 2.5m wide and has a minimum turning radius of 7.5m.

#### 4.1.3 AUSTRROADS DESIGN VEHICLES AND TURNING PATH TEMPLATES

Austrroads Design Vehicles and Turning Path Templates (AP-G24-23Ed4.0) is not a parking standard / guideline however the extracts enclosed in Appendix G are relevant.

The following design vehicles may be comparable to an RV:

- > Passenger vehicle towing trailer – 17.6m in length with 5km/h turning radius of 12.5m
- > Service vehicle – 8.8m in length with 5km/h turning radius of 9m.
- > Single unit truck / bus – 12.5m in length with 5km/h turning radius of 12.5m
- > Long rigid bus – 14.5m in length with 5km/h turning radius of 12.5m

All design vehicles are 2.5m wide.



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#### 4.1.4 BEST PRACTICE GUIDE FOR ROADSIDE REST AREAS IN QUEENSLAND

The Department of Tourism, Major Events, Small Business and the Commonwealth Games “Best Practice Guide for Roadside Rest Areas in Queensland: A Guide for Community Groups, Local Governments and Relevant State Government Agencies in Queensland” dated July 2014 is the standard / guideline most directly relevant to RV parking with key extracts enclosed in Appendix H. Note that parking space dimensions and turning circle radii are based on AS2890 (refer Section 4.1.1) and Austroads Design Vehicles and Turning Path Templates (refer Section 4.1.3) which have been almost entirely superseded since the Best Practice Guide was published.

For motorhomes up to 17.5m the Best Practice Guide recommends:

- > Parking space dimensions of 3.5m x 19m; and
- > Turning circle radius of 15.0m.

The motorhome parking space dimension match the parking space dimensions of a 19m semi-trailer.

The turning circle radius matches the turning circle radius of a road train with potential for two (2) motorhomes to park in a single 3.5m x 38m A-double (Type I Road Train) parking space.

Further to the parking space dimensions and turning circle radii summarised in Table 4 of the Best Practice Guide (refer Appendix H), the Best Practice Guide includes five (5) examples of potential layout configurations of roadside rest areas. Three (3) of these five (5) examples indicate a vehicle bay size (width) of 5.8m to accommodate a 2.4m wide vehicle, 2.2m wide awning and 1.2m clearance to adjacent traffic.



## 4.2 Recommendations

From review of the above standards and guidelines it is recommended that MICC CBD RV parking is designed generally in accordance with TMR's Design Guidelines for Boat Ramps CTU Parking Areas. That is:

- > Parking aisles and circulating roadways are 6m wide and preferably operate one-way.
- > Parking bays are 3.0m wide.
- > For parallel parking, individual bays are not marked to maximise the length of kerbing available for longer vehicles and promote efficient use of available space by shorter vehicle. The Best Practice Guide indicates that the length of kerb required for parallel parking is 6.4m for an SRV, 8.8m for an MRV, 12.5m for a HRV or 19m for motorhome.
- > Angle parking preferably operates nose-in with the preferred parking angle being 45-degrees.
- > 45-degree parking bay modules are 10m deep. This bay depth is intended to accommodate a design CTU which is 12.1m long and 2m wide with the note that larger vehicles will be relatively few and would be permitted to occupy more than one (1) bay. Parking bays would be suitable for an SRV or MRV as defined by AS2890.2:2018 or service vehicle defined by AP-G34-23Ed4.0. However, a HRV as defined by AS2890.2:2018, or passenger vehicle towing trailer, single unit truck / bus or long rigid bus as defined by AP-G34-23Ed4.0 may need to occupy more than one (1) bay.
- > Manoeuvring area should be designed for passenger vehicle towing trailer and long rigid bus as defined by AP-G34-23Ed4.0. Both of these design vehicles have a 5km/h turning radius of 12.5m



## 5. OPTION DEVELOPMENT

For the purpose of options analysis, each of the identified alternative RV parking area identified in Section 3.1.1, was assessed against the recommended design standards / guidelines specified in Section 4.2.

### 5.1 Option 1: Shackleton Street

Appendix I contains a concept plan for development of Option 1 RV parking. Retained reverse in RV parking at Frank Aston Hill can accommodate five (5) HRV and one (1) MRV. Shackleton Street has a 9m wide pavement which is suitable for provision of a 3m wide parking lane with a 6m wide carriageway for two-way vehicle movement. The length of Shackleton Street available for kerbside parallel parking is approximately 50m which could accommodate two (2) motorhomes plus one (1) MRV or up to seven (7) SRV.

Figure 12 shows the section of Shackleton Street proposed to be utilised for kerbside parallel parking by RVs. Verges are narrow with crossfall which may not be suitable for the provision of accessible pedestrian infrastructure.

Figure 12 – Option 1 as seen from the Ada Street / Moffatt Street intersection (Source: Google Street View)



As noted in Section 3.1.1.1, vehicle access to the Option 1 site from Barkly Highway is indirect however, the proximity to existing Frank Aston Hill RV parking would require minimal changes to wayfinding signage (assuming existing wayfinding signage is adequate).



## 5.2 Option 2: Outback at Isa, Mullan Street.

Option 2 nominally provides 140m of parallel parking for RVs however, this parking is split into five (5) segments limiting its utility. The available parking could be utilised by six (6) motorhomes, two (2) MRVs and one (1) SRV, or up to 19 SRVs.

The Option 2 site is flat with pedestrian access to Outback at Isa but is visually disconnected from the Mount Isa City Centre.

Option 2 RV parking would be legible to drivers on Barkly Highway, particularly those entering Mount Isa from the east, however, circulation to utilise kerbside parallel parking on the northbound side of Mullan Street may be difficult. Wayfinding signage which identifies the Mullan Street / Arline Street / Spense Street triangle as a turning area would assist RV circulation and parking.

## 5.3 Option 3: City Lookout, Hillary Street

Based on the review of RV parking standards and guidelines (refer Section 4.1 it is concluded that the City Lookout project will provide two (2) MRV parking bays in the lower car park, and the turning head at the upper level is not suitable for vehicles larger than an SRV.

Pedestrian infrastructure is provided on Hillary Street which connects Option 2 to Barkly Highway opposite Outback at Isa and within sight of Frank Aston Hill and the Mount Isa City Centre. Accessibility to these attractors is restricted due to severance caused by the four (4) lane cross section of Barkly Highway.

Option 3 is easily accessible by vehicle from Barkly Highway though it is not intuitive that parking for Mount Isa City Centre would be provided on the northern side of Barkly Highway.

## 5.4 Option 4: Corner Camooweal Street and Isa Street

Appendix J contains a concept plan for development of Option 4 RV parking. The concept is based on MISC-37-11-1B but with longer parking bays and wider aisles making it suitable for 13 RVs up to HRV size with an additional five (5) car parking spaces. Larger RVs could be accommodated but they may occupy more than one (1) bay. Each of the RV parking bays could potentially accommodate two (2) SRVs.

The site is located within the Mount Isa City Centre directly opposite Woolworths with pedestrian crossing facilities provided by the Camooweal Street / Isa Street traffic signals. The site is visually disconnected from Frank Aston Hill and Outback at Isa.

Site access is currently restricted to left-in-left-out operation by the Camooweal Street median. Upgrading of the access to allow all movements would improve access from Barkly Highway. Option 4 is on the opposite side of Mount Isa City Centre to Barkly Highway which may assist in the orientation of tourists to the area compensating for the site's visual disconnection from other tourist attractors.



## 5.5 Option 5: Civic Centre, West Street

As indicated in Section 2.1.6, 115 car parking spaces are provided at the Civic Centre in a configuration which could be utilised to provide 2.4m x 11m parking bays for up to 38 RVs (MRVs). Increasing the width of parking bays to 3.0m as recommended in Section 4.2 would result in 3.0m x 11m parking for approximately 30 RVs (MRVs) and reduce the total car parking yield from 115 spaces to 99 spaces or less. The aisle a module dimensions support provision of 45-degree angle parking of a standard which is higher than that provided by MISC-37-11-1B but not as higher standard as the Option 4 concept enclosed in Appendix J. With 45-degree angle parking the Option 5 site could accommodate approximately 12 HRV.

The site is located within the Mount Isa City Centre with frontage to West Street which incorporates numerous crossing facilities include pedestrian signals at Barkly Highway and mid-block zebra and refuge crossings. Frank Aston Hill is also visible from the site.

Option 5 RV parking would be legible to drivers on Barkly Highway,

## 5.6 Option 6: Arline Street, Corbould Street to Spence Street.

Option 6 nominally provides 130m of parallel parking for RVs however, this parking is split into three (3) segments by property accesses limiting its utility. The available parking could be utilised by five (5) motorhomes, one (1) HRV, one (1) MRVs and one (1) SRV, or up to 19 SRVs.

The site is flat with footpaths connecting Arline Street to Outback at Isa. Frank Aston Hill forms a barrier to pedestrian movements between Arline Street and Mount Isa City Centre.

Wayfinding signage can direct drivers to access the site from the west to improve access to parking on the northern side of Arline Street.

## 5.7 Option 7: Mary Street, Miles Street to West Street

As indicated in Section 2.1.7, 60 car parking spaces on Mary Street are provided with a configuration which could be utilised to provide 2.7m x 15m parking bays for up to 30 RVs (HRVs). Increasing the width of parking bays to 3.0m as recommended in Section 4.2 would result in 3.0m x 15m parking for approximately 27 RVs (HRVs) and reduce the associated car parking yield from 60 spaces to approximately 54 spaces. Parking bays have a cross slope of approximately 5%.

Footpaths along Mile Street and West Street connect Mary Street to the Barkly Highway where signalised intersections including crossing facilities for pedestrian access Mount Isa City Centre.

Option 7 is easily accessible by vehicle from Barkly Highway though it is not intuitive that parking for Mount Isa City Centre would be provided on the northern side of Barkly Highway.



## 5.8 Option 8: Leichhardt Street, Isa Street to Civic Centre

Assuming kerbside parallel parking can be provided on one (2) side of the 300m long Option 8 area, the site could accommodate approximately 15 motorhomes or 46 SRVs.

Location of the site on the bank of Leichhardt River results in it being visually separated from Outback at Isa, Frank Aston Hill and even the adjacent Mount Isa City Centre. Provision pedestrian access which complies with the disability discrimination act (DDA) would likely be a challenge.

Wayfinding signage would be required to assist RV drivers approaching the site. Drivers may be disoriented when exiting the site to West Street over 300m from the site entry on Isa Street. The extra load of drivers getting their bearings may adversely impact on safety at the nearby and relatively complex Barkly Highway / West Street traffic signals.

## 6. OPTIONS ANALYSIS

Table 1 summarises the key features of the alternative RV parking areas as discussed in Section 5 (and Section 3.1.1). These features include:

- > Capacity
- > Proximity to Mount Isa City Centre (Rodeo Drive / Miles Street intersection)
- > Proximity to Outback at Isa
- > Proximity to Frank Aston Hill (existing RV parking to be removed)
- > Land tenure
- > Scale of works
- > Crime prevention through environmental design (CPTED)
- > Pedestrian access and safety
- > Vehicle access and safety



Table 1: Alternative RV Parking Areas

Option	Capacity	Proximity to...			Land tenure	Scale of works	CPTED	Pedestrian Access and Safety	Vehicle Access and Safety
		City Centre	Outback at Isa	Frank Aston Hill					
Option 1: Shackleton Street	2 motorhomes, 5 HRVs & 2 MRVs OR 13 SRVs	375m	280m	45m	Local government road reserve and MICC reserve	Pedestrian paths on Shackleton Street verge with steep crossfall.	Existing RV parking is visible from Rodeo Drive. Shackleton Street on-street parking may have little or no passive surveillance at certain times of day.	Shackleton Street verges may not be conducive to the provision of pedestrian infrastructure	Vehicle access is indirect but can utilise existing wayfinding signage.
Option 2: Outback at Isa, Mullan Street	6 motorhomes, 2 MRVs & 1 SRV OR 19 SRVs	705m	50m	370m	Local government road reserve and freehold occupied by visitor information centre	Extension of existing carpark to include informal parking area.	24-hour passive surveillance likely with tourist development on one side of Mullan Street and residential development on the other.	Footpaths provided.	Wayfinding signage recommended for circulation.
Option 3: City Lookout, Hillary Street	2 MRVs	670m	280m	400m	MICC reserve	"Shovel ready" project to level the site, undertake civil works, and landscaping	Passive surveillance relies on lookout activity.	Footpaths provided to Barkly Highway but not connecting to a safe crossing point.	Wayfinding signage required. The location is not intuitive to city centre access.
Option 4: Corner Camooweal Street and Isa Street	13 HRVs	320m	765m	480m	Freehold land occupied by Queensland government offices	Relocation of infrastructure required prior to construction of new car park on informal parking area. Lighting required for 24-hour use.	24-hour passive surveillance provided by proximity to a major intersection and QPS.	Footpaths provided with signalised crossing of Isa Street.	Existing left-in-left-out access requires conversion to all-movement access. Wayfinding signage required.
Option 5: Civic Centre, West Street	30 MRVs	375m	995m	710m	MICC reserve	Changes to pavement markings of existing carpark	24-hour passive surveillance provided by proximity to a major intersection.	Footpaths provided with crossing facilities on West Street for a range of ability levels.	Vehicle access is intuitive. Wayfinding signage could be used to direct RVs away from high-speed, high-volume roads.
Option 6: Apline Street, Corbould Street to Spence Street	6 motorhomes, 1 HRV, 1 MRV & 1 SRV OR 19 SRVs	575m	175m	250m	Local government road reserve	Changes to pavement marking of existing on-street parking. Wayfinding signage required.	24-hour passive surveillance likely with residential development on one side of Apline Street.	Footpaths provided to Outback at Isa. Frank Aston Hill is a barrier for pedestrian connectivity to the city centre.	Wayfinding signage is required to ensure drivers approach from the west.
Option 7: Mary Street, West Street to Miles Street	27 HRVs bays	550m	970m	740m	Local government road reserve	Changes to pavement marking of existing on-street parking. Wayfinding signage required.	Adjacent schools, childcare and church will not provide passive surveillance at all times.	Footpaths connect to signalised crossings of Barkly Highway.	Wayfinding signage required. The location is not intuitive to city centre access. RV parking in a school zone.
Option 8: Leichardt Street, Isa Street to civic Centre	15 motorhomes OR 46 SRVs	380m	1050m	720m	MICC reserve	Earthworks required prior to construction of a new carpark. Lighting required for 24-hour use. Lighting required for 24-hour use.	Site is visually and physically isolated.	Level differences do not support provision of DDA compliant pedestrian access.	Wayfinding signage required. Separation of the site entry and exit may be disorienting for drivers adversely impacting on road safety.





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## 6.1 Multi-Criteria Analysis

To facilitate comparison of the options, a multi-criteria analysis (MCA) using the criteria listed in Table 1. To undertake the MCA:

- > The scale of desirability for each criterion was scored from 1 to 5, with the most desirable getting a score of 5 and the least desirable getting a score of 1.
- > Each criterion was given an equal weighting.
- > The overall score was determined by adding the scores for each criterion.

The scoring system for each criterion is indicated in Table 2.

The MCA is documented in Table 3.



Table 2: Multi-Criteria Analysis Scoring Criteria

Score	Capacity	Proximity to...	Land tenure	Scale of works	CPTED	Pedestrian Access and Safety	Vehicle Access and Safety
5	>28 MRVs	<200m	Local government road reserve	Changes to pavement marking.	24-hour passive surveillance provided.	Footpaths connect to a range of crossing facilities.	Wayfinding signage recommended
4	22-28 MRVs	200m – 400m	MICC reserve	Changes to pavement markings and wayfinding signage.	24-hour passive surveillance likely.	Footpaths connect to signalised crossings.	Wayfinding signage required.
3	15-21 MRVs	400m – 600m	Local government road reserve and MICC reserve	Construction of informal parking.	24-hour passive surveillance likely for part of the site.	Footpaths provided but not connected to crossings.	Vehicle access is indirect.
2	8-14 MRVs	600m – 800m	Freehold occupied by visitor information centre	Relocation of infrastructure required prior to construction.	24-hour passive surveillance not provided.	Physical barriers to mobility.	Conflict with school zones
1	<7 MRVs	>800m	Freehold occupied by Queensland government offices	Earthworks required prior to construction.	Site is visually and physically isolated.	DDA compliance difficult to achieve.	Adverse impacts on road safety are foreseeable.

Table 3: Multi-Criteria Analysis

Option	Capacity	Proximity to...			Land tenure	Scale of works	CPTED	Pedestrian Access and Safety	Vehicle Access and Safety	Total
		City Centre	Outback at Isa	Frank Aston Hill						
Option 1: Shackleton Street	2	4	4	5	3	1	3	1	3	26
Option 2: Outback at Isa, Mullan Street	3	2	5	4	2	3	4	4	5	32
Option 3: City Lookout, Hillary Street	1	2	4	3	4	1	2	3	4	24
Option 4: Corner Camooweal Street and Isa Street	2	4	2	3	1	2	5	4	3	26
Option 5: Civic Centre, West Street	5	4	1	2	4	5	5	5	5	36
Option 6: Arline Street, Corbould Street to Spence Street	2	3	5	4	5	4	4	2	4	33
Option 7: Mary Street, West Street to Miles Street	4	3	1	2	5	4	2	4	2	27
Option 8: Leichardt Street, Isa Street to civic Centre	5	4	1	2	4	1	1	1	1	20



## 7. CONCLUSIONS AND RECOMMENDATIONS

Eight (8) alternative RV parking areas as indicated in Figure 4 were compared using multi-criteria analysis (MCA) based on the following criteria:

- > Capacity
- > Proximity to Mount Isa City Centre (Rodeo Drive / Miles Street intersection)
- > Proximity to Outback at Isa
- > Proximity to Frank Aston Hill (existing RV parking to be removed)
- > Land tenure
- > Scale of works
- > Crime prevention through environmental design (CPTED)
- > Pedestrian access and safety
- > Vehicle access and safety

The best options identified from the MCA were:

- > The best option, with a score of 36 out of 45, is to remark the Civic Centre carpark on West Street to provide 3.0m wide tandem parking bays (Option 5). This option scored well in all criteria except proximity to Outback at Isa and Frank Aston Hill.
- > The next best option, with a score of 33 out of 45, is to remark reverse in angle parking bays on the norther side of Arline Street between Corbould Street and Spence Street as parallel parking bays with wayfinding signage to direct RV drivers to approach the parking from the west (Option 6). This option has a relatively low RV parking capacity (approximately 14 MRVs) and is disconnected from the city centre with Frank Aston Hill being a potential barrier to pedestrian mobility however it performed well in all other criteria.
- > Scoring only slightly worse than Option 6, with a score of 32 out of 45, was the option to formalise informal RV parking at Outback at Isa and promote Mullan Street on-street parking for use by RVs. The primary concerns with this option related to distance from the City Centre (approximately 705m) and the tenure of the Outback at Isa freehold site.

The worst options identified from the MCA were:

- > The worst option, with a score of 20 out of 45, was the proposal to construct parking on the east bank of Leichhardt Street between Isa Street and the Civic Centre. Despite potentially having the highest yield of all options considered, this option received the worst scores in almost all other criteria.
- > The next worst option for provision of RV parking, with a 24 out of 45, was the City Lookout project on Hillary Street. With a yield of just two (2) RV parking spaces the scale of works is not justified for the provision of RV parking. This conclusion in no way diminishes the projects other benefits with respect to amenity, tourism, and health.





# Appendix A

## Mount Isa City Council

### Parking Limits

<https://www.mountisa.qld.gov.au/downloads/file/808/micc-parking-limits>.



Our City CBD Parking Limits





# **Appendix B**

## **Mount Isa Miner's Memorial: Masterplan Report**



**MOUNT ISA MINERS MEMORIAL**  
MASTERPLAN REPORT - DRAFT  
01 JUNE 2023



REVISION

ISSUE	DATE	DESCRIPTION	PREPARED	AUTHORISED
A	01.06.2023	Draft Report	GJ	CAA
B	01.07.2023	Final Report	GJ	CAA

SUPPORTING DOCUMENTS

DOCUMENT

City of Mount Isa Planning Scheme 2020

Concept Designs for Revitalisation of City Lookout

John Campbell Miss Memorial Lookout Concepts

Chance to Have Your Say on Draft CBD Masterplan

Local Heritage Register

JULY 2023  
2



Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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**PURPOSE OF THIS REPORT**

*"WE ACKNOWLEDGE AND RESPECT THE PAST, PRESENT AND EMERGING KALKADOON AND INDJILANDJI ELDERS & TRADITIONAL OWNERS OF THE LANDS AND WATERS THAT WE CONDUCT OUR BUSINESS UPON. WE WILL BE ACCOUNTABLE AND TRANSPARENT AND UNDERTAKE ALL CONCEPT DESIGN WORK WITH INTEGRITY AND PROFESSIONALISM."*

**EXECUTIVE SUMMARY**

CA Architects (CAA) and LA3 were commissioned by Mount Isa City Council to undertake stakeholder consultation and produce design concepts for the new Miners' Memorial. Frank Aston Hill, located on the Eastern end of Mount Isa's CBD, has been selected as preferred site. The design team developed a series of concept designs for the memorial precinct which will form "stage 1 works" of a series of upgrades to Frank Aston Hill. The purpose of this report is to summarize the master plan vision for Frank Aston Hill to firmly integrate the new precinct into the city context and propose future staged works for the remainder of the hill including its old tunnels, structures and walking tracks.

**THE MINERS MEMORIAL**

The preferred Miners Memorial design consists of the following elements:

- The Arrival Precinct is located at the lower level of the hill and features the memorial, art and a generous lawn which is framed by amphitheatre style seating suitable for large gatherings.
- The Interpretive Space on the mid-level has been designed with shade structures framing views to mine. Seats are offering opportunities for further interpretation as well as quiet reflection.
- Landscaping and upgrades to all stairs and ramps complete the precinct.

**FRANK ASTON HILL MASTERPLAN**

Using the geotechnical advice and survey issued by Council, CA Architects and LA3 developed the three concepts covering the previous workshop ideas, utilizing the reservoir for statues/demolish half of tank and use the remaining half for memorials/historical info sessions / statues/ holograms within tunnels, access points, viewing decks. The master plan concepts contained in this report further develop the initial Miners Memorial, including shade structures and further hardscaping at the lower levels.



JULY 2021



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**FRANK ASTON HILL - LOCATION**

**FRANK ASTON HILL - THE SITE**

**OPPORTUNITIES**

- Gateway landmark to City when arriving from the East
- Adjacent to other Tourist Destinations
- Multiple locations within site could be utilized for the memorial
- View to Mine
- Existing features on site such as the tunnels, the lookout and old walking tracks, ramps and stairs

**CONSTRAINTS**

- Existing facilities to be repaired / refurbished
- Hill summit may not be accessible to all
- Unknown status of services
- Potential stability issues with hill
- Run-down appearance



- A Frank Aston Hill
- B Mine
- C Town Centre
- D Mount Isa Lookout
- E Outback at Isa
- F Riverbed Leichhardt River
- G Rodeo Grounds

JULY 2021  
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Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**FRANK ASTON HILL - SITE ATTRIBUTES**

**HISTORY**

Frank Aston Hill is centrally located within the City and well connected to existing tourist destinations and the major shopping complex. The site has been re-purposed many times over the years having previously been utilised as an underground museum, underground market and the former water tank on the hilltop as an art installation / gallery. Currently, the site is in a state of disrepair and a target for vandalism.

From the existing carpark, access can be gained to the existing tunnel beneath the hill which is currently closed due to possible safety concerns. The hill rises steeply in elevation and can be ascended by a series of stairs and walkways. At the summit there is an existing disused tank and flat graded area. It is understood that over time, Council have relocated museum artefacts to other sites. From the summit, Frank Aston Hill has multiple vantage points to view the Mine as well as other landmarks within the city. The existing landscape is predominantly covered in native grasses and shrubs with some larger trees around the carpark.

**SITE ELEMENTS / OPPORTUNITIES**

**A ARRIVAL PRECINCT**

- Convenient and all-ability access from main street
- Off-street Parking and Drop-offs
- Area spacious enough for large gatherings – occasional use (once or twice a year)
- Backdrop to setting is natural stone wall and tunnel entry

**B TUNNEL ENTRY**

- Light show opportunity/ Interpretive Space
- Access to tunnel could provide opportunity for honour wall

**C BUILDINGS AT BOTTOM**

- Lease Opportunity
- Lower buildings / huts could be renovated and leased by Council for minimal rent to maintain activity on site (informal security/ surveillance)

**D RAMP AND STAIRS TO MIDDLE LEVEL PLATFORM**

**E MID PLATFORM**

- Good view to the mine
- Areas for seating, shelters and quiet contemplation

**F SLOPING WALKWAY TO THE TOP**

**G VIEW TO OUTBACK AT ISA**

**H UPPER PLATFORM**

- Good views across town and to the mine

**I STRUCTURE/ OLD MUSEUM AT TOP OF FRANK ASTON HILL**

- Commercial opportunities
- Top of hill would have potential for future commercial opportunity as identified in the current CBD masterplan. Note that other memorial elements could also be replicated at the top of the hill in future

**J WALKING TRACKS**

- Previous walking tracks could be re-established and rest stops with shade structures provided



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Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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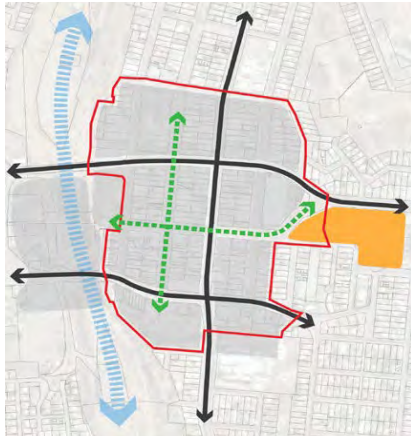


FRANK ASTON HILL AND ITS DEVELOPMENT PROPOSALS FROM THE CBD MASTERPLAN REPORT 2022 (TRACT)

Frank Aston Hill lies within the Tourism Precinct and has been identified as Priority Project 2 within the Tract's Mount Isa Masterplan Report (2022)

**FUTURE PRECINCT CHARACTERISTICS**

- Promote the external tourism centre of Outback at Isa, Riversleigh Fossil Centre and Hard Times Mine located approximately 100 metres East of the CBD boundary.
- Activation of the arrival experience of the Eastern gateway along Grace Street, including improvements to signage, landscaping and façades.
- Built form upgrades to the tourism hub to enhance street appeal and attract passers-by.
- Establish key pedestrian and cycle links to ensure connection between the major visitor experience hub and the Leichhardt River.
- Promotion of natural attractions and heritage with local tours, incorporation of Indigenous education and eco-tourism marketing.
- Reinforce vista corridor to the proposed Frank Aston Hill as a natural topographic high point.



**IDEA 1 - PUBLIC PARKLAND AND HOTEL**

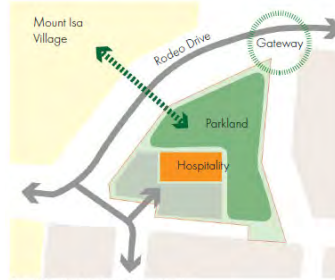


Figure 22. Frank Aston City Gateway Idea 1

**IDEA 3 - MINING MUSEUM REDEVELOPMENT**



Figure 24. Frank Aston City Gateway Idea 3

**IDEA 2 - INDIGENOUS CULTURAL TOURISM HUB**

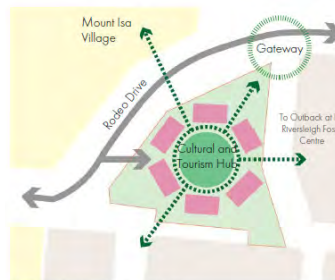


Figure 23. Frank Aston City Gateway Idea 2

**IDEA 4 - NEW CATALYST DEVELOPMENT**

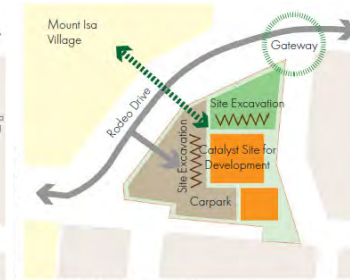


Figure 25. Frank Aston City Gateway Idea 4

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Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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**THE BENEFITS OF THE NEW FRANK ASTON HILL PRECINCT**

The mining industry has played a pivotal role in the history and development of Mount Isa. Recognizing and honouring the contributions made by miners is essential to preserving the city's heritage and creating a sense of identity for future generations. The proposed miners' memorial aims to serve as a significant landmark while providing a safe and engaging environment for residents and visitors alike. The proposed miners' memorial can seamlessly integrate into the new masterplan for the CBD, enhancing its overall appeal and functionality and guaranteeing the memorial's long-term sustainability and integration into the CBD's urban fabric.

**PLACEMAKING AND ACTIVATION**

The miners' memorial can serve as a catalyst for place-making and activation within the CBD. By incorporating seating areas, gathering spaces, and amenities, it will attract people and foster community engagement. This will improve the liveability of the CBD, encouraging residents and visitors to spend more time in the area.

**CONNECTIVITY**

Design the memorial to be easily accessible from the CBD, ensuring well-defined pedestrian pathways and convenient transportation links. This will encourage residents and tourists to visit the memorial and explore the surrounding areas. Frank Aston Hill lies on the way to Outback at Isa and the Lookout and will provide a stop on the way for pedestrians. The close proximity of destinations gives Mount Isa an opportunity to consider other means of public transport like scooters, bicycles and segways.

**LANDSCAPE DESIGN**

Frank Aston Hill's design is based on the idea of rewildering, providing landscaping that requires little maintenance which will seamlessly merge the memorial with existing green spaces, public parks, and recreational areas within the CBD. This will enhance the overall appeal and encourage community engagement.

**CULTURAL AND ECONOMIC IMPACT**

The miners' memorial will have a positive impact on the CBD by attracting visitors, fostering a sense of pride among residents, and supporting local businesses. Partner with the tourism department and local organizations to promote the memorial as a significant cultural and historical attraction, contributing to the economic growth of the CBD.



LEGEND			
A	Frank Aston Hill	1	Mount Isa Lookout
B	Main Street CBD	2	Mount Isa Civic Precinct
C	Highway	3	Outback at Isa
E	Mount Isa Hospital	4	Family Fun Park
G	Mount Isa Central State School	5	Leichhardt River Parklands
H	Mount Isa Village	6	Sports Precinct
J	Mount Isa Civic Precinct	7	Future Centennial Place

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Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**FRANK ASTON HILL - EXISTING CONDITIONS**

The existing conditions plan highlights the foundation restriction & exclusion zones. Any works proposed for Frank Aston Hill will need to take these into account.

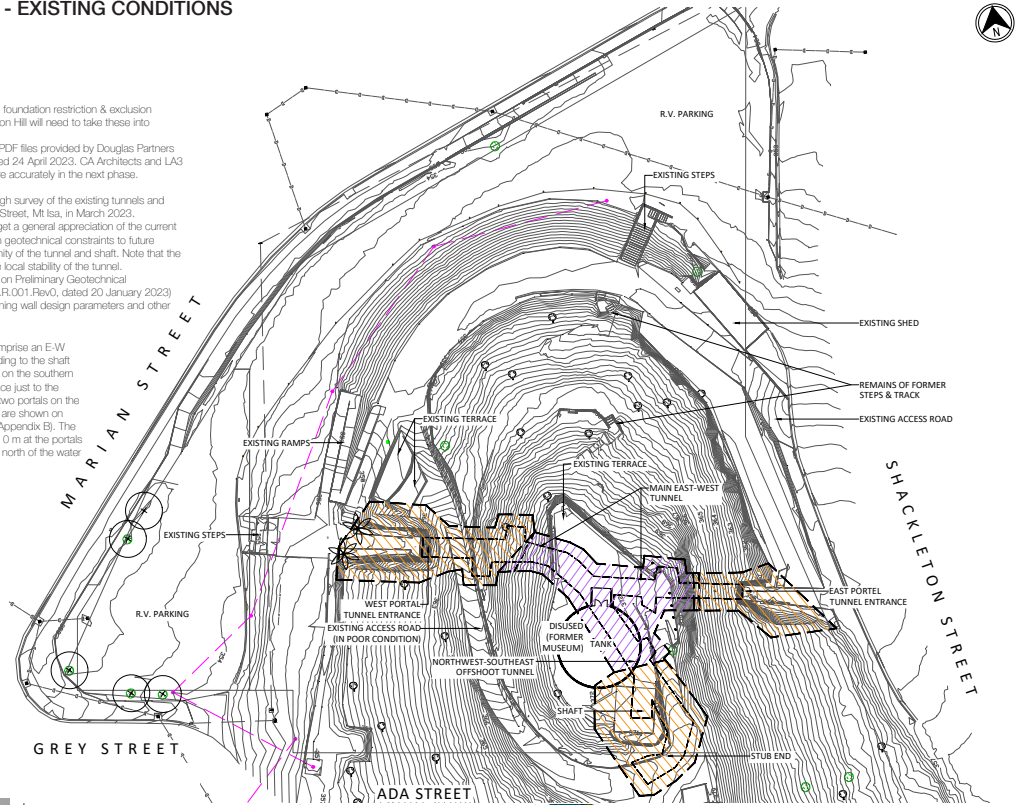
The information has been taken from the PDF files provided by Douglas Partners in their Investigation Summary Report dated 24 April 2023. CA Architects and LA3 would require a .dwg file to plot them more accurately in the next phase.

Douglas Partners carried out a walk-through survey of the existing tunnels and shaft beneath the Frank Aston Hill at Ada Street, Mt Isa, in March 2023. The purpose of the walk-through was to get a general appreciation of the current state of the tunnel and shaft and establish geotechnical constraints to future "change of land" use on the hill in the vicinity of the tunnel and shaft. Note that the purpose of the visit was not to assess the local stability of the tunnel. Reference should be made to DP Report on Preliminary Geotechnical Assessment (Report Number 215622.00.F.001 Rev0, dated 20 January 2023) for a description of the site, geology, retaining wall design parameters and other geotechnical engineering comments.

The underground workings essentially comprise an E-W tunnel with a NW-SE aligned offshoot leading to the shaft with a stub tunnel beyond that terminates on the southern side of the hill. The shaft rises to the surface just to the southeast of the existing water tank. The two portals on the east and west side and the shaft location are shown on the attached annotated survey plan (see Appendix B). The ground cover over the tunnel ranges from 0 m at the portals to a maximum 15 m at the flat area to the north of the water tank.

**LEGEND**

- ⊙ EXISTING TREES
- P EXISTING SHRUBS
- TUNNELS BELOW
- ▨ FOUNDATION EXCLUSION ZONE
- ▨ FOUNDATION RESTRICTION ZONE BELOW SURFACE



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Frank Aston Hill Master Plan

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A EXISTING CONDITIONS  
L00 SCALE 1:250 @ A1  
1:400 @ A2

FRANK ASTON HILL - STAGE 1

**THE MINERS MEMORIAL**

The preferred Miners Memorial design consists of the following elements:

- The Arrival Precinct is located at the lower level of the hill and features the memorial, art and a generous lawn which is framed by amphitheatre style seating suitable for large gatherings.
- The Interpretive Space on the mid-level has been designed with shade structures framing views to mine. Seats are offering opportunities for further interpretation as well as quiet reflection.
- Landscaping and upgrades to all stairs and ramps complete the precinct.

**LEGEND**

- TURF
- GARDEN
- COLOURED CONCRETE PAVEMENT
- TACTILE INDICATORS
- STONE CRAZY PAVING
- EXISTING TREES
- EXISTING PALMS
- PROPOSED TREES
- LARGE FEATURE BOULDERS
- TERRACES



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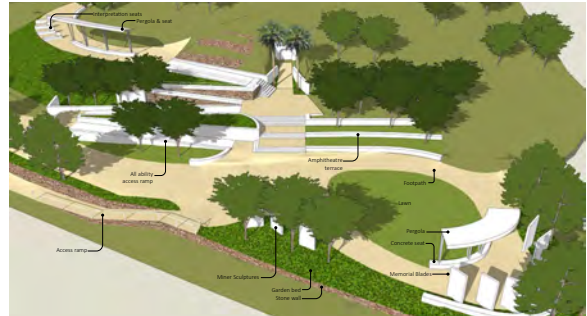


A  
L01  
LANDSCAPE PLAN  
SCALE 1:200 @ A1  
1:400 @ A3

**FRANK ASTON HILL - STAGE 1 VIEWS**



AERIAL VIEW OF MEMORIAL - STAGE 1 OF MASTERPLAN WORKS



AERIAL VIEW OF MEMORIAL - STAGE 1 OF MASTERPLAN WORKS



VIEW FROM RODEO DRIVE - STAGE 1 OF MASTERPLAN WORKS



VIEW OF PERGOLA AND AMPHITHEATER - STAGE 1 OF MASTERPLAN WORKS

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**FRANK ASTON HILL MASTERPLAN  
OPTIONS**

CA Architects and LA3 developed three concepts covering the previous workshop ideas, utilizing the reservoir for statues/demolish half of tank and use the remaining half for memorials/ historical info sessions / statues/ holograms within tunnels, access points, viewing decks.

These master plan concepts contained in this report further develop the initial Miners Memorial, including shade structures and further landscaping at the lower levels.  
All options include reinstating walking tracks, rewidening of the hillside, repair of the road leading to tank and artwork on the side of the tank.

**OPTION 1 -**

The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewidening of the hillside contributes significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street.

Access to the top of the hill would be by reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.









**OPTION 2 -**

This options is based on option 1, but improves both parking and access to the top by introduction of a caged outdoor lift to a bridge to the hilltop. The lift would reference the lifts in the underground mines and caged in steel mesh to prevent climbing and vandalism.

**OPTION 3 -**

This options is based on option 1. Access to the top of the hill would be by an all-abilities boardwalk at a 1:14 grade approximately 200 metres in length zig-zagging up the east face of the hill.

**LEGEND**

-  LAWN / MEETING SPACE
-  CARPARK
-  AMPHITHEATER
-  ART WORKS
-  INTERPRETATION NODES
-  ALL ABILITIES ACCESS
-  STEPS AND RAMPS
-  WALKING TRACKS
-  SHADE PAVILIONS AND PERGOLAS



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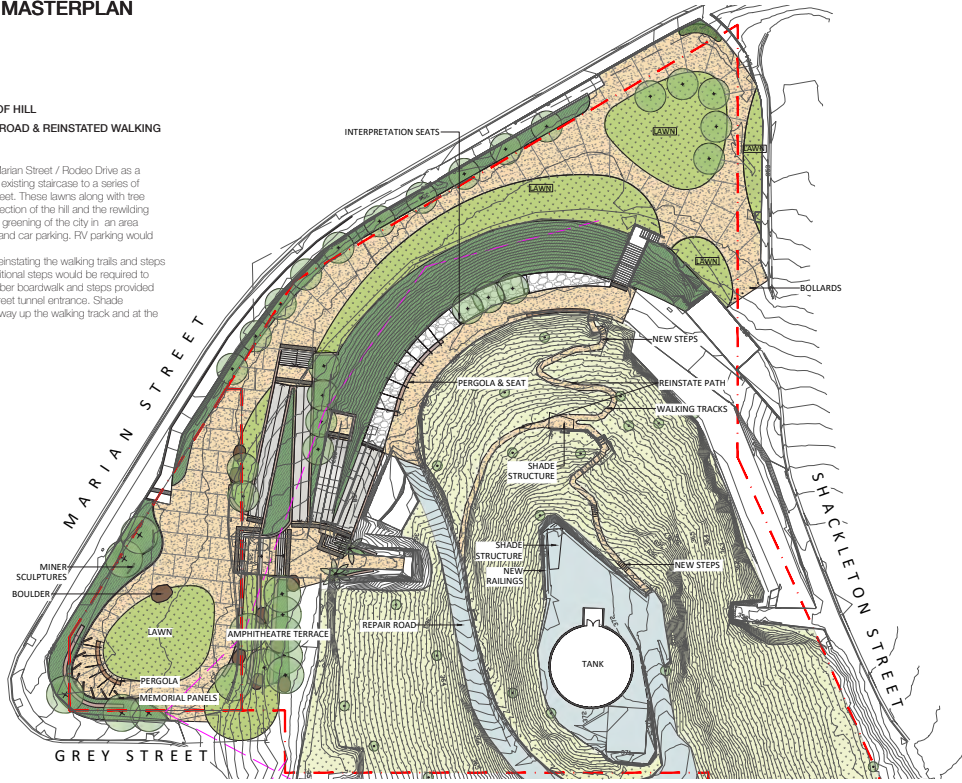
**FRANK ASTON HILL MASTERPLAN  
OPTION 1**

**NO ALL ABILITIES ACCESS TO TOP OF HILL  
ACCESS BY WALKING UP EXISTING ROAD & REINSTATED WALKING  
TRACKS & STEPS**

The Memorial Plaza continues along the Marian Street / Roddeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewilding of the hillside contribute significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street.

Access to the top of the hill would be by reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

- LEGEND**
- TURF
  - GARDEN
  - COLOURED CONCRETE PAVEMENT
  - TACTILE INDICATORS
  - STONE CRAZY PAVING
  - EXISTING TREES
  - EXISTING PALMS
  - PROPOSED TREES
  - LARGE FEATURE BOULDERS
  - TERRACES
  - BITUMEN ROAD & TERRACE RESURFACED
  - REWILDING
  - TUNNELS BELOW
  - FOUNDATION EXCLUSION OR RESTRICTION ZONE
  - PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



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Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**A**  
**L01** MASTER PLAN - OPTION 1  
SCALE 1:250 @ AT  
1:500 @ AS

FRANK ASTON HILL MASTERPLAN  
OPTION 2

ALL ABILITIES ACCESS PROVIDED TO TOP OF HILL BY CAGED LIFT & BRIDGE

OPTION 1

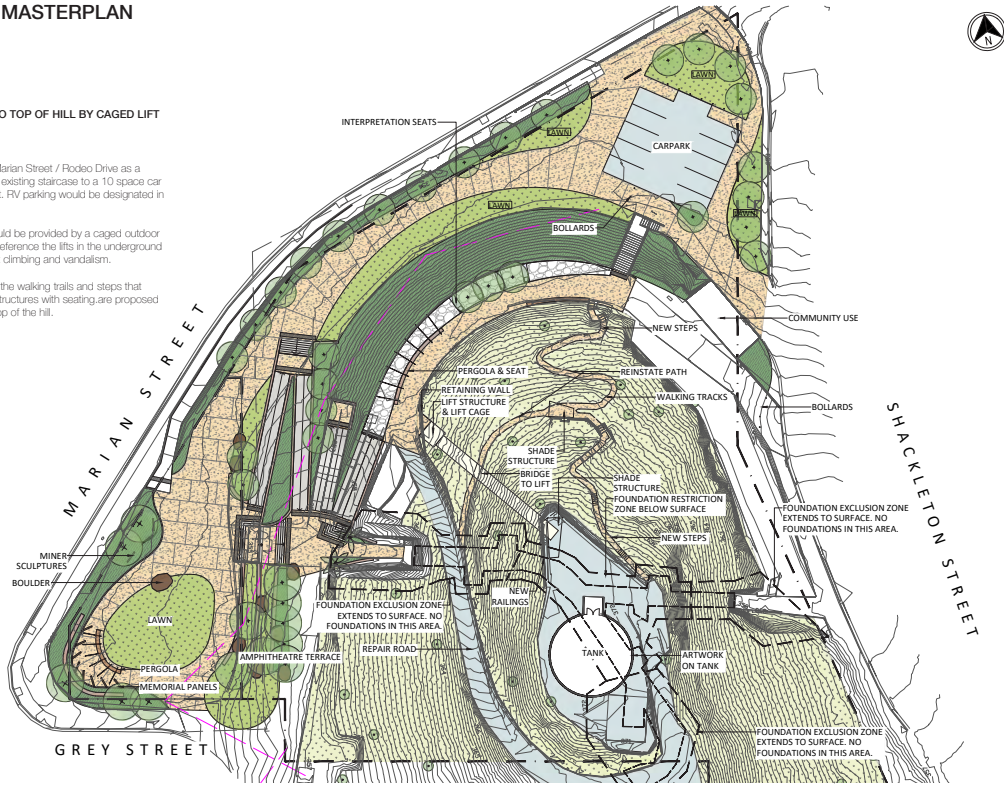
The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a 10 space car parking at the corner of Shackleton Street. RV parking would be designated in Shackleton Street.

All abilities access to the top of the hill would be provided by a caged outdoor lift to a bridge to the hilltop. The lift would reference the lifts in the underground mines and caged in steel mesh to prevent climbing and vandalism.

Additional access would be by reinstating the walking trails and steps that have deteriorated over the years. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

LEGEND

- TURF
- GARDEN
- COLOURED CONCRETE PAVEMENT
- TACTILE INDICATORS
- STONE CRAZY PAVING
- EXISTING TREES
- EXISTING PALMS
- PROPOSED TREES
- LARGE FEATURE BOULDERS
- TERRACES
- BITUMEN ROAD & TERRACE RESURFACED
- REWILDING
- TUNNELS BELOW
- FOUNDATION EXCLUSION OR RESTRICTION ZONE
- PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



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A MASTER PLAN - OPTION 2  
MP02 SCALE 1:250 @ A1  
1:500 @ A3
















FRANK ASTON HILL MASTERPLAN  
OPTION 3

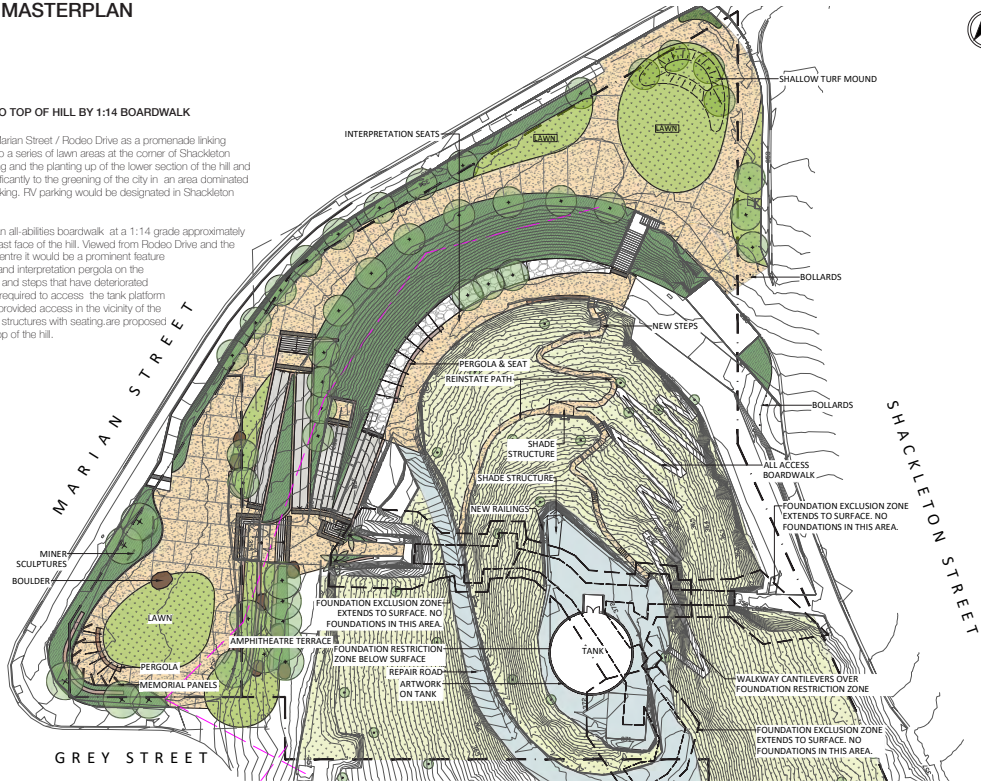
ALL ABILITIES ACCESS PROVIDED TO TOP OF HILL BY 1:14 BOARDWALK  
(APPROX. 200M LENGTH)

The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewilding of the hillside contribute significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street.

Access to the top of the hill would be by an all-abilities boardwalk, at a 1:14 grade approximately 200 metres in length zig-zagging up the east face of the hill. Viewed from Rodeo Drive and the approach from the Outback at Isa visitor centre it would be a prominent feature that would not distract from the memorial and interpretation pergola on the western side, reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

LEGEND

-  TURF
-  GARDEN
-  COLOURED CONCRETE PAVEMENT
-  TACTILE INDICATORS
-  STONE CRAZY PAVING
-  EXISTING TREES
-  EXISTING PALMS
-  PROPOSED TREES
-  LARGE FEATURE BOULDERS
-  TERRACES
-  BITUMEN ROAD & TERRACE RESURFACED
-  REWILDING
-  TUNNELS BELOW
-  FOUNDATION EXCLUSION OR RESTRICTION ZONE
-  PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



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A MASTER PLAN - OPTION 3  
MP03 SCALE 1:250 @ A1  
1:500 @ A3

**FRANK ASTON HILL - LANDSCAPING AND UPGRADE WORKS  
LANDSCAPE CONCEPT**

**REWILDING FRANK ASHTON HILL**

Frank Ashton Hill's central location and its closeness to Outback at Isa and the city's CBD has the potential to be a significant recreational and environmental asset to the city. Hillside walking in the late afternoon is already a popular pastime in the city and the existing walking tracks on the site can be upgraded to regain this activity which is generally located away from the proposed memorial locations. To upgrade the overall appearance of the hillside and make these walks more attractive and interesting there is the potential to 'rewild' the slopes of Frank Ashton Hill.

Rewilding is defined as "the planned reintroduction of a plant or animal species and especially a keystone species or apex predator into a habitat from which it has disappeared (as from hunting or habitat destruction) in an effort to increase biodiversity and restore the health of an ecosystem."

Frank Ashton Hill has the scale and location for a potential reintroduction of the local iconic bird, the Kalkadoon Grasswren (*Amryornis ballarae*) or if some bird populations there already and enhancement of habitat. A detailed ecological survey would need to be undertaken to identify plant species and other conditions suitable for the birds habitat. This would be followed by a design and implementation strategy to introduce or reintroduce suitable plants, eradication of weeds and areas of accessibility. The strategy would utilise a combination of science, Indigenous Ecological Knowledge (IEK) and landscape design to maximise the potential of the site.

Grant funding for the rewilding could be investigated. In association with the future rewilding of other nearby locations such as the Lookout Hill and Breakaway Creek this could be a significant environmental and tourism bonus to Mount Isa city. The hillside would be a good and accessible addition to Mount Isa's Self Guided Bird Watching Trail.

The landscape theme relates to the native garden at the Outback at Isa Visitor Centre featuring the contrast of the pale purple Mulla Mulla and the bright yellow of the Desert Flame wattle trees and shrubs. The planting of local grasses such as Spinifex will also encourage local Grasswrens while other birds would be attracted by the wattle flowers and seeds.



CAR PARK SHADE TREES - WHITE SIRUS / NATIVE RAIN TREE (ALBIZIA LEBBECK)



CAR PARK SHADE TREES - SUMMER BEAUTY BLOODWOOD (CORYMBIA PTYCHOCARPA X FICIFOLIA)



HILLSIDE REWILDING PLANTINGS -



DARK GOLD WATTLE (ACACIA TORULOSA)



WEeping WATTLE (ACACIA ORTHOCARPA)



HILLSIDE REWILDING PLANTINGS -  
DESERT FLAME



GOLDEN PARROT TREE



MULLA MULLA



SPINIFEX HUMMOCKS

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FRANK ASTON HILL - LOOK OUT

**THE TANK AS A BASE FOR MINER SCULPTURE**

Throughout the consultation a recurring idea is to make a statement with a 50 feet high miner sculpture with a helmet light beam directed to the mine. A way to achieve this scale in an economic way is to use the several metre high wall of the tank as a support for the sculpture.

Referencing the Carandotta Horses sculpture adjacent to the site, a significant piece of public art, the miners' sculpture could be constructed from plate steel. Fixed to the side of the tank the sculpture would be elevated and prominent in the cityscape. Suggestions could be a group of figures (just as the horse sculpture has several figures) or as the shoulders and head of a miner with the helmet above the rim of the tank. The miners helmet light could be picked out with LED lighting.

**UPGRADING THE APPEARANCE OF THE TANK**

The tank at present obscures from its hillside appearance. The brown roof eave gives the tank a squat and dated appearance. Along with the addition of the sculpture there are initiatives that could be undertaken, even prior to the sculpture installation. These include:

Repainting - The dated colour scheme could be repainted to a sky blue making the tank more visually recessive against the skyline. The light colour would still allow for a lighting projection for a son et lumiere (sound and light show) performance. Both the tank wall and roof eave (if it remains) would be painted light blue, with the eave painted a lighter shade.

Mural - Referencing the mural painted on the water tank on the lookout hill the Frank Ashton Hill tank also lends itself to a mural. This mural could be themed to the mine workers or, like the various themes in the lookout mural, two or three themes such as miners, mining and the Mount Isa environment (highlighting the 'rewilding' of the hillslope).

**USES FOR THE TANK**

Built as a water tank, converted to a museum space and now disused, the tank still has potential to be a recreational and tourism asset to the city. Subject to engineering and architectural investigation to the suitability and potential lifespan of the structure possibilities that could be looked at in regards to financial viability include:

Son et lumiere location - Son et lumiere (sound and light show) performances have been increasingly popular. Along with those at historic sites such as the Pyramids in Egypt annual lighting events such as Vivid in Sydney's Circular Quay and Cairns Festival draw huge crowds eager to see the lighting effects. The tank on Frank Ashton Hill could be an effective giant screen for Mount Isa's own event. Either the exterior wall of the tank with the audience in the forecourt beside the tank or inside the tank. For utilising the interior of tank various options could be investigated such as:

- the tank with the roof remaining
- the tank with the roof removed and open to the sky (this option has been utilised effectively in the Cobar Sound Chapel built within a disused steel water tank)
- the tank with roof removed and part exterior wall removed

Sound and light show performances could be a regular weekend event or seasonally with ticketing managed by Outback at Isa. With Mount Isa's already spectacular night cityscape with the mine lights a son et lumiere is a logical progression.

Pop-up function / exhibition space - Regain the tank's usefulness by refurbishing as a venue for temporary events such as functions, corporate events, weddings and exhibitions. Catering and amenities could be brought in as required by the organisers or a basic unit provided. A model for this could be the Tanks Arts Centre in Cairns where a series of disused WWII concrete oil tanks were repurposed as an arts centre with two tanks used for events and another used for exhibitions. Parking for Frank Ashton Hill could be on the lower levels with permit holders being able to drop off less able bodied folk at the top court.



LOOKOUT WATER TANK MURAL



THE PYRAMIDS SON ET LUMIERE



VIVID LIGHT SHOW, SYDNEY



THE TANKS ART CENTRE, CAIRNS



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1:500 @ A3

**FRANK ASTON HILL - THE URBAN LIFT (OPTION 2)**

**ELEVATORS THAT BRING CONNECTIVITY AND CONTINUITY TO CITIES**

When working in an area with a complex topography, one of the biggest challenges is urban integration. Views and changes in elevations are attractive when designing and usually come with complicated geographical locations surrounded by steep slopes. Such areas complicate mobility for pedestrians, cyclists, and the elderly, with a lack of accessibility often excluding them from taking part in the attraction.

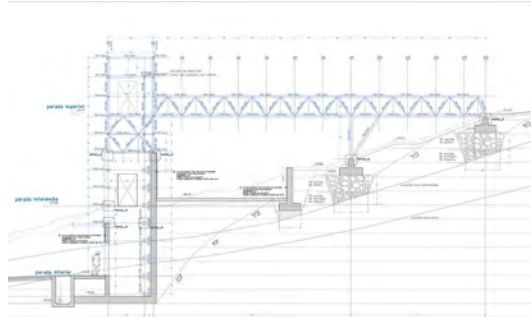
Urban elevators will significantly improve accessibility to the hillside attractions by providing a convenient and efficient mode of transportation for visitors. In this context, the urban elevators can be a novel solution which combine elements of both functional connectivity and sculpture. With some rising up to 30 meters in height, they become urban and touristic landmarks, creating new viewpoints and walkways.

The elevator will eliminate the physical barriers of steep inclines, making it easier for people of all ages and abilities to reach the top lookout at Frank Aston Hill. Additionally, the unique experience of riding an urban elevator with panoramic views of the mine, city and surrounding landscape will itself become an attraction, enhancing the overall visitor experience and attracting more tourists to the area.

Echavaoiz urban elevator, Pamplona , Spain  
<https://www.archdaily.com/484386/urban-elevator-in-echavaoiz-ah-asociados>



Gironella old town centre, Spain  
<https://www.publicspace.org/works/-/project/249-new-lift-to-the-old-city-centre>  
<https://www.archdaily.com/776902/new-access-to-gironellas-historic-center>



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**FRANK ASTON HILL - RV PARKING OPTIONS**

**DESIGN SUMMARY** - One of the main reasons for bringing the memorial to the bottom of the hill was to provide equitable access from street level to all visitors and to provide a significant gathering space for events and ceremonies. The concept presented to and approved by the committee allowed for detailed interpretation of events and other information to be displayed at the terrace level where there is less capacity to gather. The memorial was further placed on the low level to engage with the street and enable us to create a generous gathering space for the Memorial Day or other functions.

We have considered three scenarios for RV Parking, shown below. We suggest the engagement of a traffic engineer to explore both below and other options for providing RV parking adjacent to or nearby the memorial.

**EXISTING SITUATION – RETAIN DRIVE-THROUGH RV-PARKING AND ORGANIZE BY BOLLARDS**

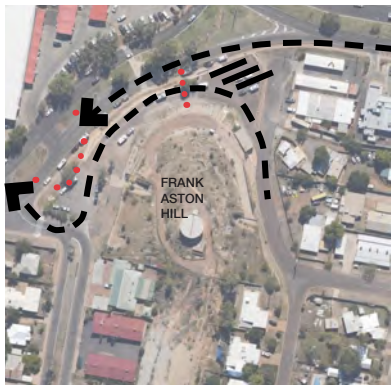
If we spend time to re-design of the memorial lawn, stairs and ramps, the RV's parking and drive-through & out of the memorial space could be maintained, with the access controlled by bollards. We do not consider this as a viable option for the following reasons. Pedestrian safety would be compromised and save manoeuvring of large vehicle & trailers cannot be guaranteed. Vehicles will cross with pedestrians. We further feel the noise generated by both RV vehicles and tourists would be very disruptive to a contemplative space such as this memorial. During large events vehicle access must be interrupted and is to be stopped by bollards, a point of conflict.

**OPTION 1 – RV PARKING ON SHACKLETON ST AND INTO EXISTING SITE (WITH TURN-AROUND) TO MAINTAIN SAME AMOUNT OF RV PARKING**

6 of the current Parking spaces are to be removed and offered along the hillside of Shackleton St instead (maintaining the same number overall) Manoeuvring needs to be carefully considered.

**OPTION 2 - REMOVE RV PARKING FROM FRANK ASTON HILL AND INTRODUCE AROUND "OUTBACK AT ISA" (AND OPTIONA ALSO ALONG SHACKELTON ST)**

The area is very generous and ample carparking can be offered. This option will integrate the precincts and bring the Outback at Isa closer to the CBD.



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Frank Aston Hill Master Plan

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# **Appendix C**

## **Alternative RV Parking Area: Mount Isa Miners Memorial**

The slide features a white background on the left with the Mount Isa City Council logo, which includes a star and a stack of colorful rocks. To the right of the logo are three vertical bars in yellow, orange, and green. The main content area has a dark blue background with the title 'Alternate RV Parking Areas' in large white font, followed by 'Mount Isa Miners Memorial' in a smaller white font. A horizontal blue line is positioned below the title. The name 'marc miller' is printed in small white text at the bottom right of the slide.

**MOUNT ISA CITY COUNCIL**

# Alternate RV Parking Areas

Mount Isa Miners Memorial

marc miller



Minor works required for signage and line marking.

Page | 1

**Option 1** – within 100m of proposed site text.

**Shackleton Street** - A potential RV parking area, allowing 5 RVs, with a turning circle at the end of street.

**Option 2** – within 200m of proposed location

**Outback at Isa** - Use of existing car park, adjacent verge and Mullan Street provides upto 10 RV parking spaces. I

Identified as a feature parking area, showcasing Outback at Isa.

Both options triggers minor works for signage and line marking.



**Option 3 – City Look Out**

**Look Out Rd** - Use of Southside lane adjacent to lot 24 currently allows for 3 RV bays, RVs would enter Look Out Road and use the vacant site to u turn.(proposed design to develop site into Car Park for the Look Out)

Identified as a feature parking area, showcasing City Look Out.

Triggers minor works for signage and line marking.



**Option 4** – Opposite Woolworths Under investigation

**Camooweal St** - Use of vacant block develop site into RV Car Park for Memorial and CBD access)

Confirm ownership of land and scope of works and costs involved.



**Option 5 - Civic Centre** within 800m radius

**CBD Civic Centre -Large amount of RV parking West of Proposed site -**

Identified as a feature parking area, showcasing CBD.

Triggers minor works for signage and line marking.





**Option 6- Arline St within 200m radius**

**CBD, Outback Isa & Museum Existing St parking provides potential for 15 RV Parks, re purpose use**

Identified as a feature parking area, showcasing multiple sites.

Triggers minor works for line marking to run parallel to Kerb and signage

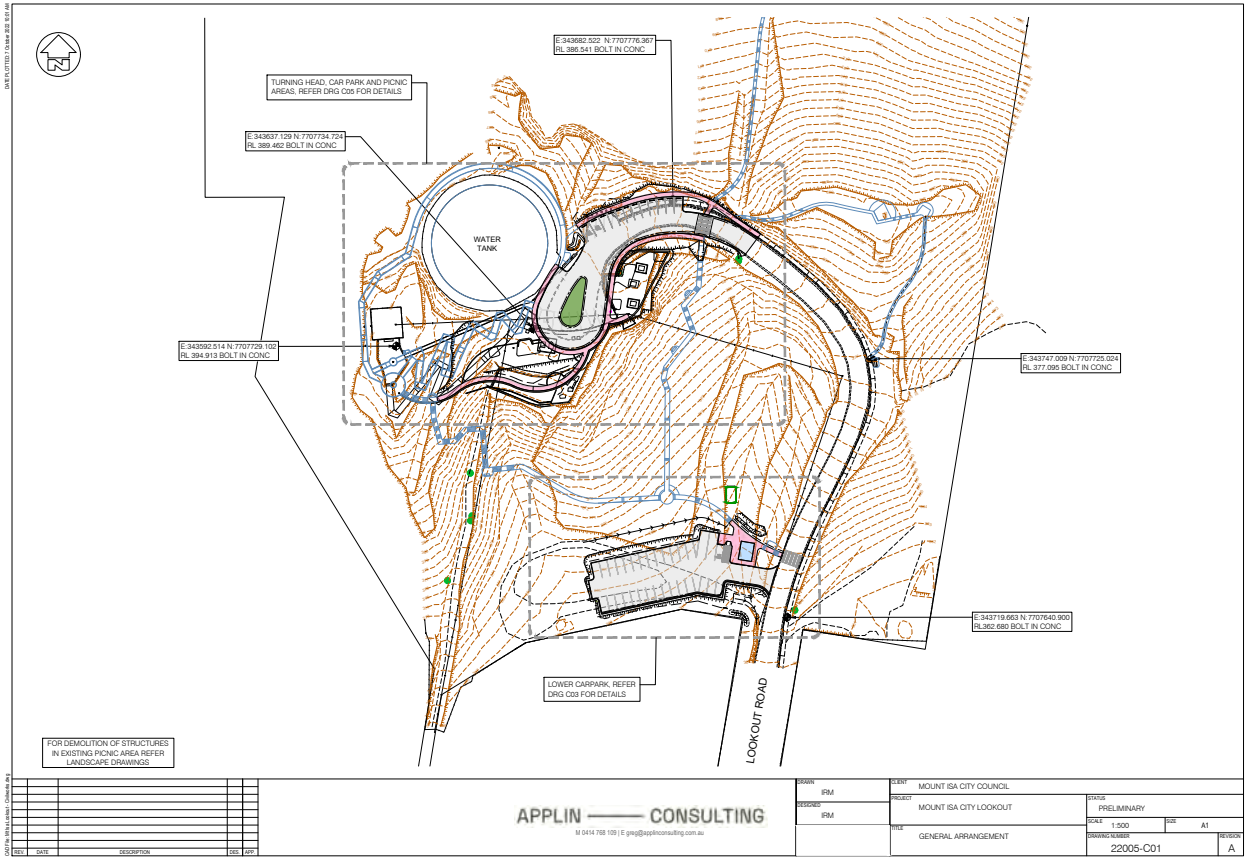


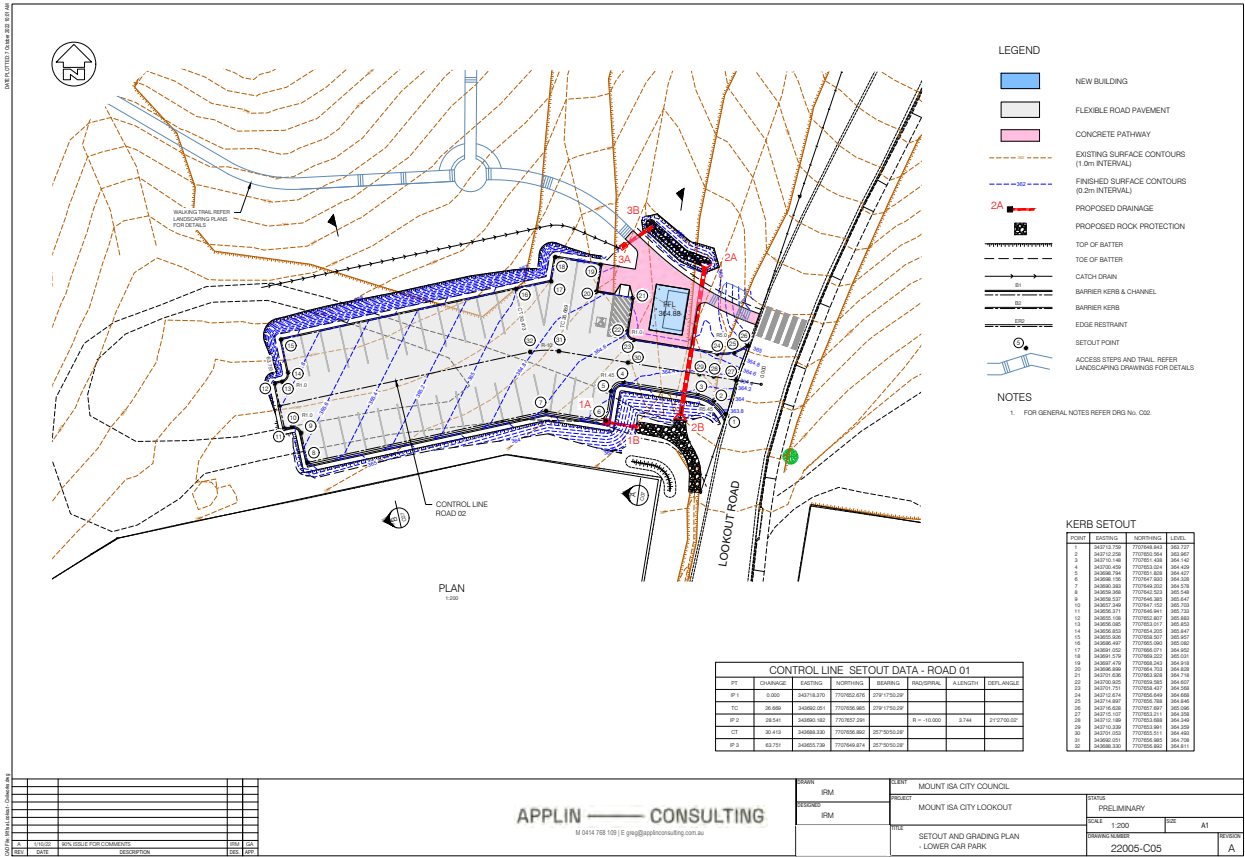


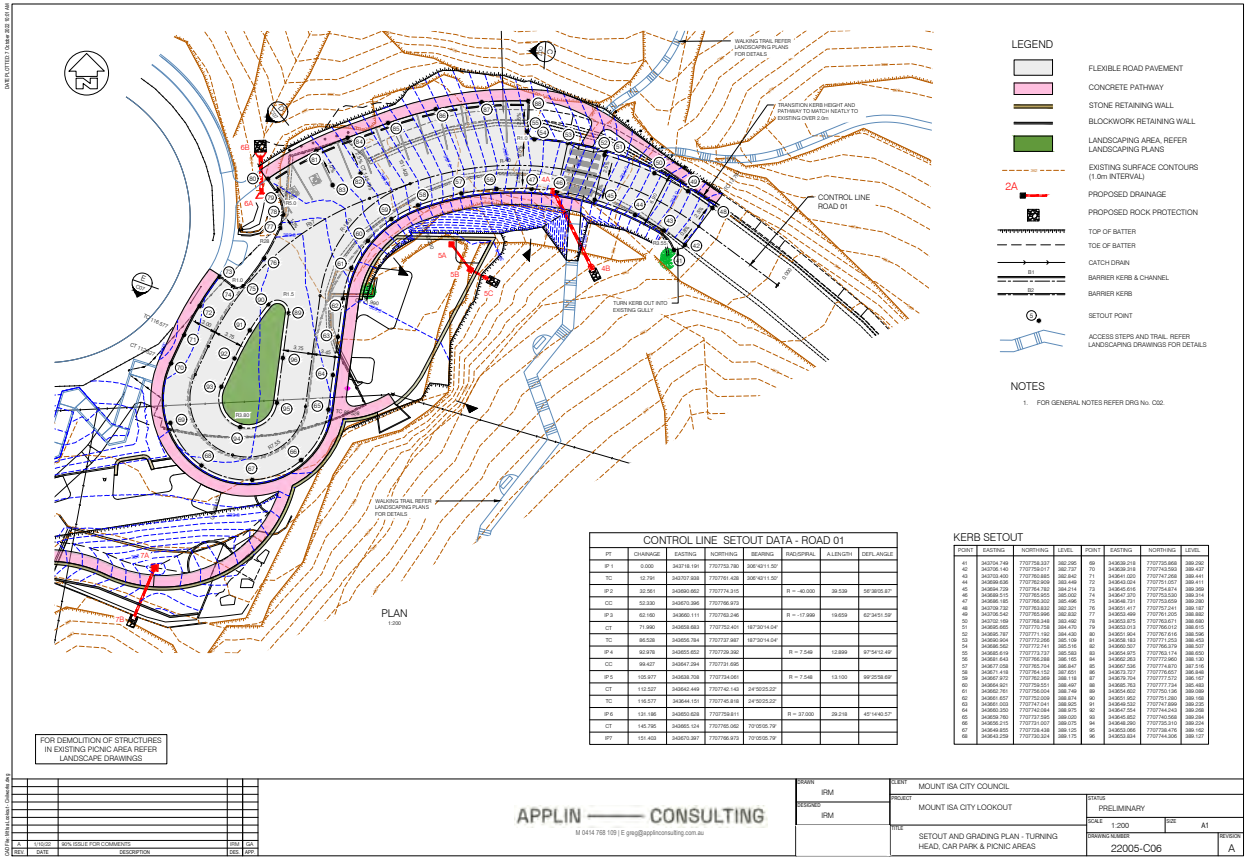


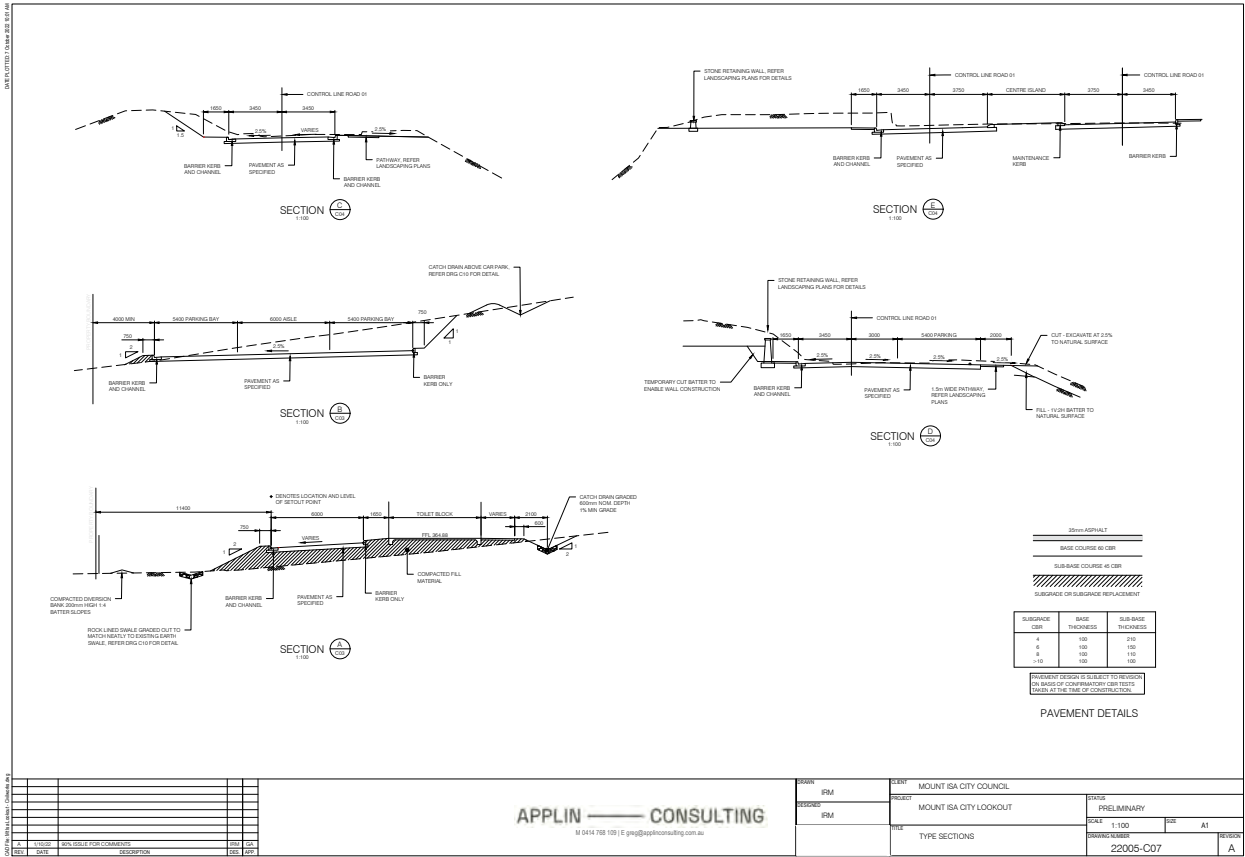
# **Appendix D**

## **Mount Isa City Lookout – Preliminary Civil Works**














# **Appendix E**

## **Extracts from Australia**

### **Standard Parking Facilities**

#### **Part 2: Off-Street Commercial**

#### **Vehicle Facilities**

AS2890.2:2018

AS 2890.2:2018

6

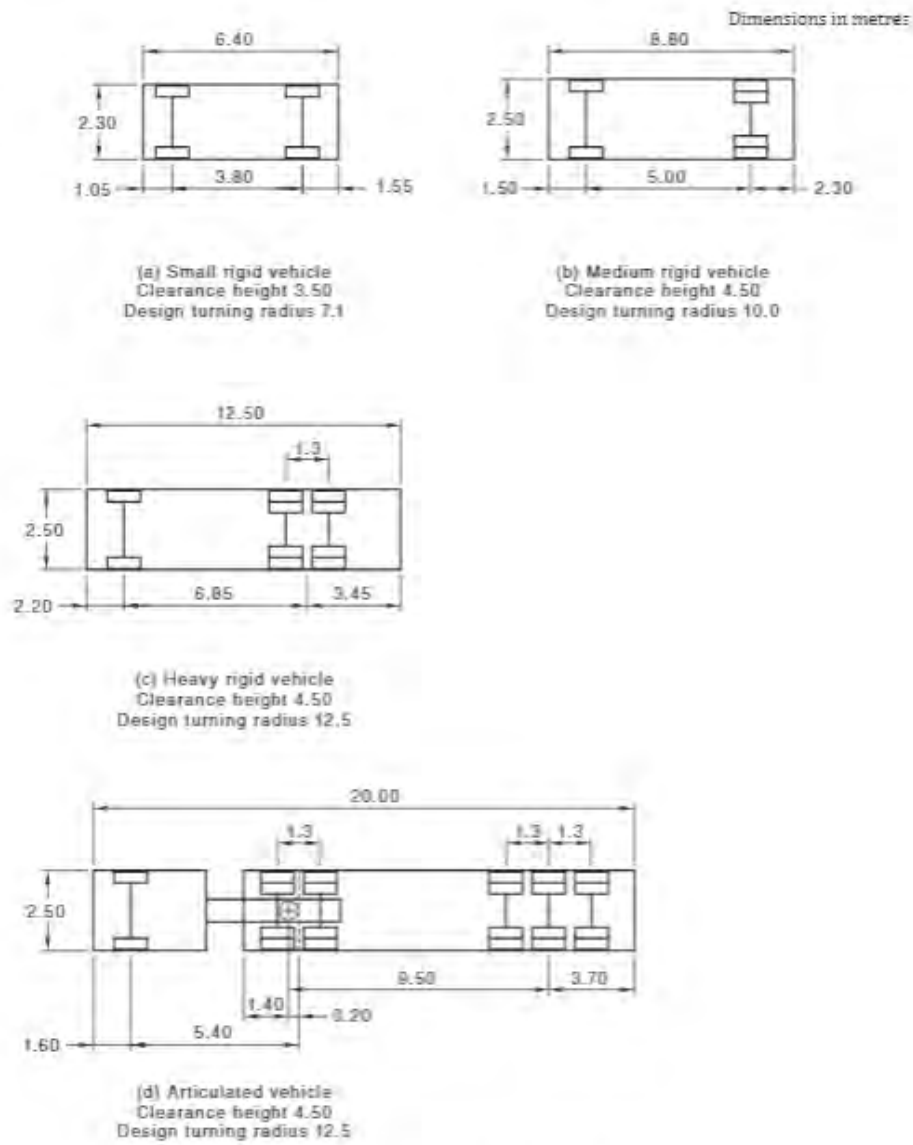


Figure 2.1 — Rigid and single articulated vehicles





**Table 3.1 — Recommended minimum widths of circulation roadways kerb to kerb**

Dimensions in metres

Design vehicle	Curve radius (inside edge of curve)	Swept path width of design vehicle	Road width, kerb to kerb		Without intervisibility (see Note 2)
			Two-way		
			Single lane	With intervisibility (see Note 1)	
SRV	Less than 12	—	See Note 3	See Note 3	See Note 3
	12 to 25	2.7	3.6	6.9	6.9
	> 25 (including straight)	2.3	3.5	6.2	6.2
MRV	Less than 25	—	See Note 3	See Note 3	See Note 3
	25 to 39	3.3	4.2	7.1	8.1
	40 to 69	3.0	3.9	6.8	7.5
	70 to 100	2.7	3.6	6.5	6.9
	> 100 (including straight)	2.5	3.5	6.5	6.5
HRV	Less than 40	—	See Note 3	See Note 3	See Note 3
	40 to 49	3.6	4.5	7.4	8.7
	50 to 69	3.3	4.2	7.1	8.1
	70 to 199	3.0	3.9	6.8	7.5
	200 to 400	2.7	3.6	6.5	6.9
> 400 (including straight)	2.5	3.5	6.5	6.5	

NOTE 1 Widths in this column are recommended where drivers approaching each end of a curve can see vehicles approaching the other end. The widths are based on the nominated design vehicle passing a SRV with clearances as specified in [Clause 5.4](#), and assumes that at these widths drivers of two opposing large vehicles will not attempt to occupy the curved roadway simultaneously.

NOTE 2 Widths in this column are recommended where drivers approaching each end of curve cannot see vehicles approaching from the other end and therefore provision needs to be made for two of the nominated design vehicles to pass one another with clearances as specified in [Clause 5.4](#). These widths are also necessary where an uninterrupted two way flow of nominated design vehicles is to be catered for.

NOTE 3 It is not practicable to provide generalized recommendations for small radius turns. Each case needs to be checked individually using turning path parameters as set out in [Clause 5.2](#).

**3.3.2 Parking on a circulation roadway**

Where parallel parking is to be provided, the roadway shall be widened by the following amounts:

- (a) 2.4 m for each lane of car parking.
- (b) 3.0 m for each lane of truck parking.

Angle parking for cars may be permitted on a circulation roadway provided it is limited to User Class 1 (all-day) parking as specified in AS/NZS 2890.1 and there are both adequate gaps in passing traffic and adequate sight distance to enter and leave parking spaces safely.



CREATING  GREATER

MOUNT ISA CITY COUNCIL  
 CBD RV PARKING STRATEGY  
 PARKING STRATEGY REPORT

**Table 4.1 — Service bay dimensions**

Vehicle class	Bay width m min.	Bay length m min.	Platform height m	Vertical clearance m min.
SRV	3.5	6.4	0.75 to 0.90	3.5
MRV	3.5	8.8	0.95 to 1.10	4.5 <sup>a</sup>
HRV	3.5	12.5	1.10 to 1.40	4.5 <sup>a</sup>
AV	3.5	20.0	1.10 to 1.40	4.5 <sup>a</sup>

<sup>a</sup> 4.8 m for animal transport vehicles, vehicle carriers and 4.6 m high vehicles or where access to the top of a tall vehicle, e.g. pantechnicon or load is required.

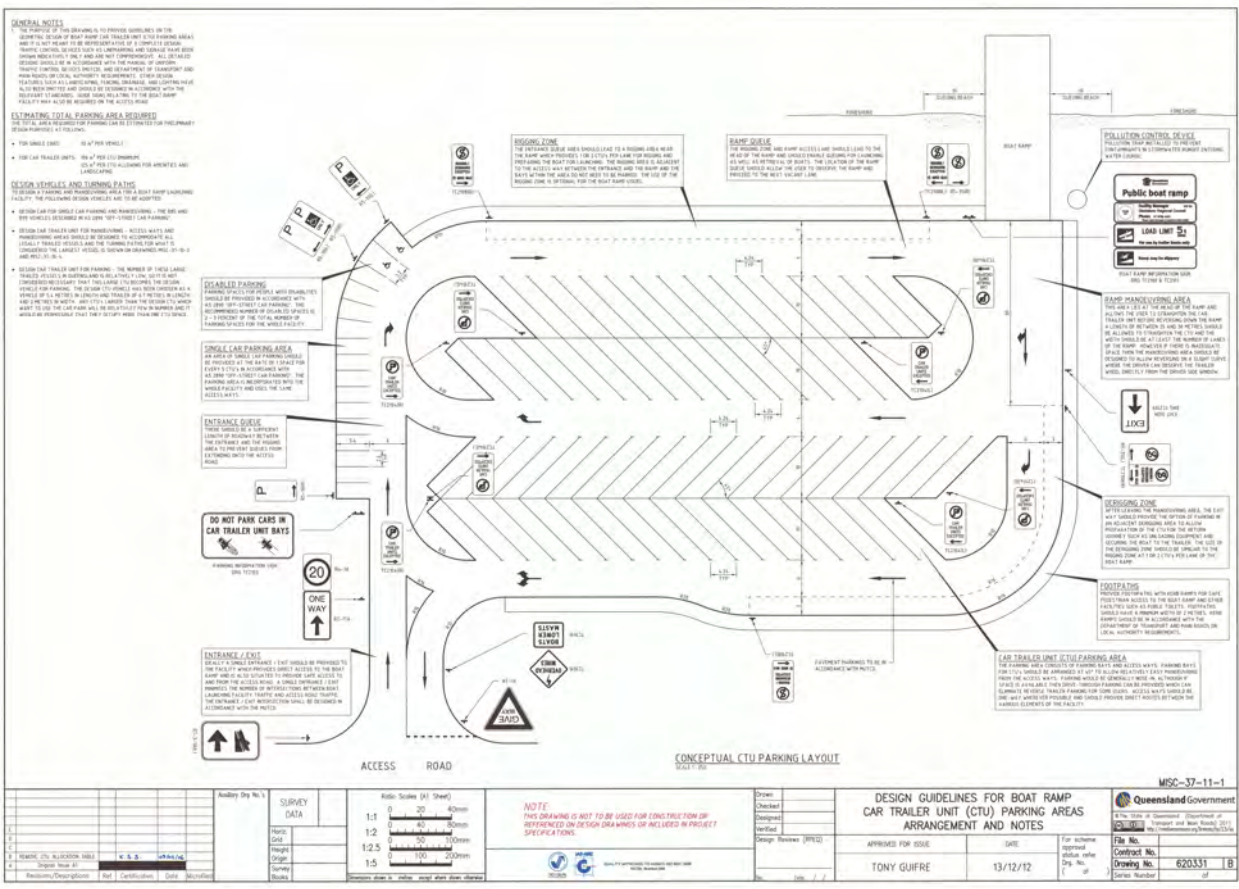


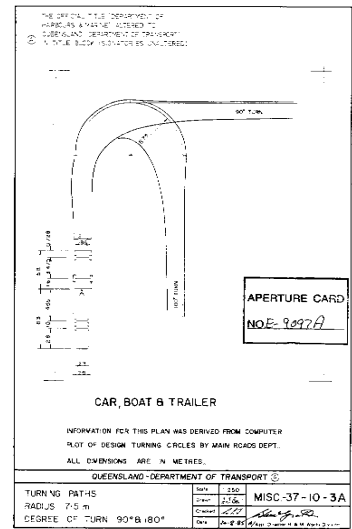


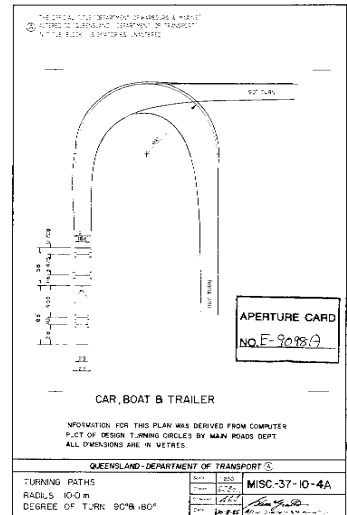
# Appendix F

## TMR Design Guidelines for Boat Ramp CTU Parking Areas

[Appendix details (or delete)]









# **Appendix G**

## **Extracts from Austroads**

### **Design Vehicles and Turning**

### **Path Templates**

AP-G34-23Ed4.0

CREATING  GREATER

MOUNT ISA CITY COUNCIL  
CBD RV PARKING STRATEGY  
PARKING STRATEGY REPORT

Figure 2.1: Passenger vehicle (5.2 m)

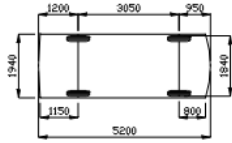


Figure 2.2: Passenger vehicle towing trailer (17.6 m)

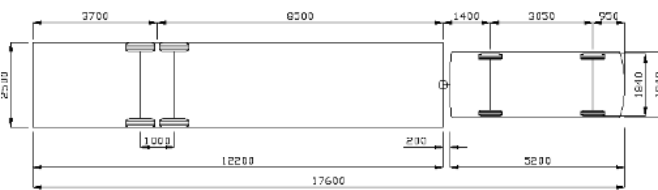


Figure 2.3: Service vehicle (8.8 m)

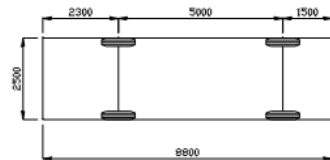
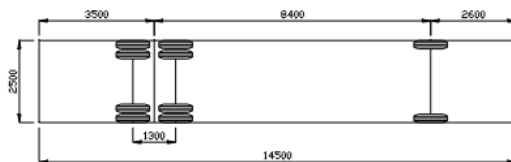


Figure 2.4: Single unit truck/bus (12.5 m)



Figure 2.5: Long rigid bus (14.5 m)





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CBD RV PARKING STRATEGY  
PARKING STRATEGY REPORT

## Appendix A List of Turning Templates Available

The following turning templates can be obtained from the Austroads website (<https://austroads.com.au/publications/road-design/ap-g34>). The templates generated for this update of the *Design Vehicles and Turning Path Template Guide* cover the same vehicles as those as listed in the 2006 guide with some amendments.

Passenger vehicle (5.2 m)

- 6.3 m radius

Passenger vehicle towing trailer (17.6 m)

- 12.5 m radius, 5 km/h
- 15 m radius, 5 to 15 km/h
- 20 m radius, 15 to 20 km/h
- 30 m radius, 20 to 30 km/h

Service vehicle (8.8 m)

- 9 m radius, 5 km/h
- 12.5 m radius, 5 km/h
- 15 m radius, 5 to 15 km/h
- 20 m radius, 15 to 20 km/h
- 30 m radius, 20 to 30 km/h

Single unit truck/bus (12.5 m)

- 12.5 m radius, 5 km/h
- 15 m radius, 5 to 15 km/h
- 20 m radius, 15 to 20 km/h
- 30 m radius, 20 to 30 km/h

Long rigid bus (14.5 m)

- 12.5 m radius, 5 km/h
- 15 m radius, 5 to 15 km/h
- 20 m radius, 15 to 20 km/h
- 30 m radius, 20 to 30 km/h





# **Appendix H**

## **Extracts from Best Practice Guide for Roadside Rest Areas in Queensland**

Department of Tourism, Major Events, Small Business and the Commonwealth Games, July 2014

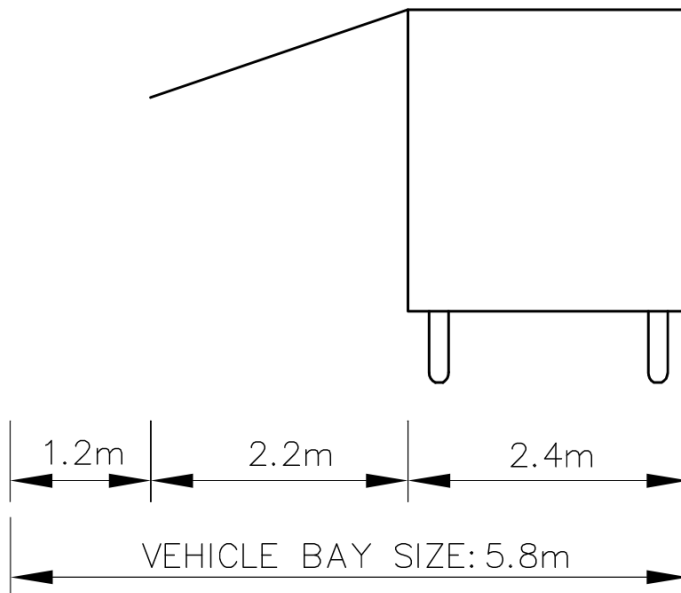
Table 4 Parking standards for roadside rest areas

Vehicle type	Parking space dimensions	Turning circle radius
<b>Standard vehicles</b>		
Standard car	2.5 m × 5.4 m	6.3 m
Car space for a person with a disability (PWD)	4.8 m × 5.4 m	6.3 m
<b>Rigid trucks</b>		
Small rigid vehicle	3.5 m × 6.4 m	7.1 m
Medium rigid vehicle	3.5 m × 8.8 m	9.0 m
Large rigid vehicle	3.5 m × 12.5 m	12.5 m
<b>Reticulated vehicles</b>		
Motorhome (up to 17.5 m)	3.5 m × 19 m	15.0 m
<b>Trucks and road trains</b>		
Semi-trailer 19 m	3.5 m × 19 m	12.5 m
B Double 25 m	3.5 m × 26 m	12.5 m
A-Double (Type I Road Train) 36.2 m	3.5 m × 38 m	15.0 m
A-Triple (Type II Road Train) 53.4 m	3.5 m × 55 m	15.0 m

Source: Adjusted from AS2890.1, AS2890.2 and Austroads Design Vehicles and Turning Path Templates Guide

## VEHICLE PROFILE

NTS

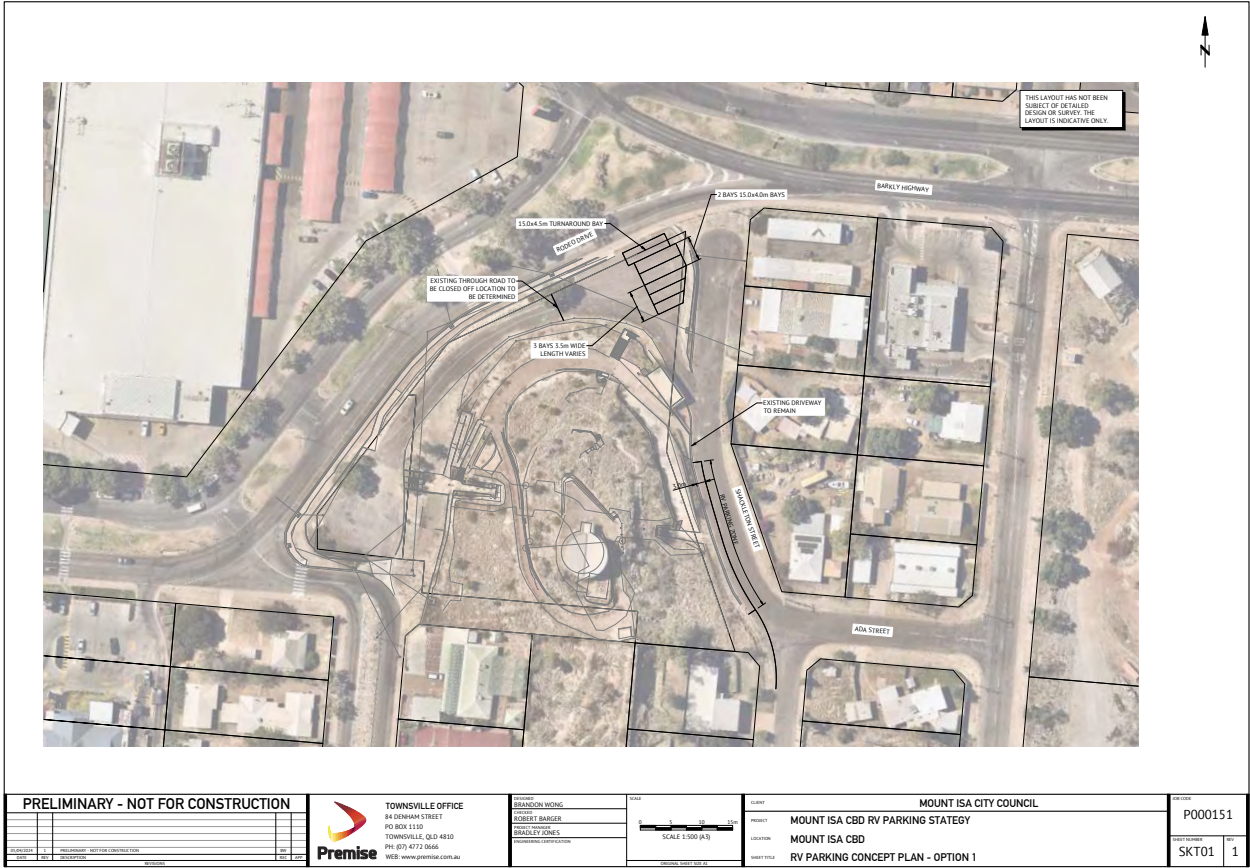






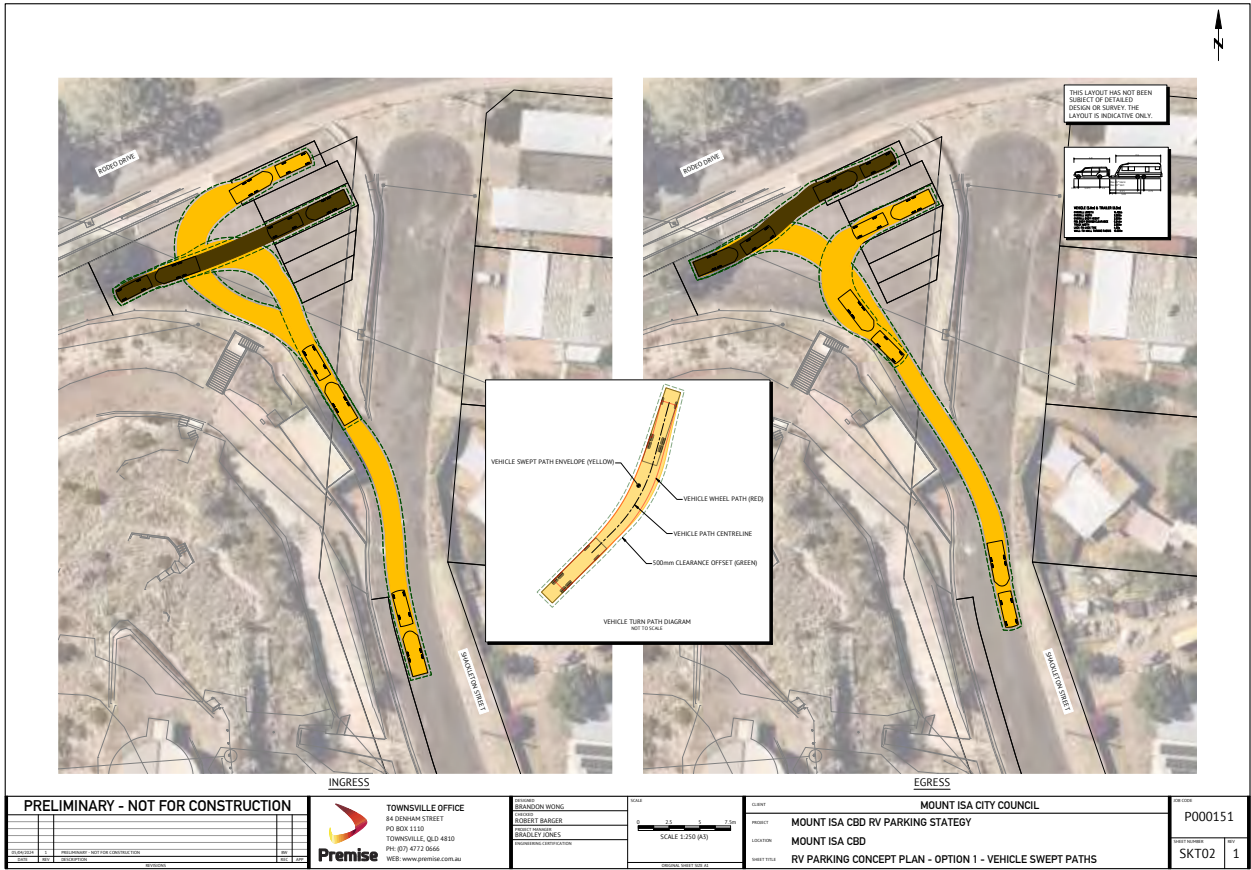
# **Appendix I**

## **Option 1: Shackleton Street**

### **Concept Plan**



<b>PRELIMINARY - NOT FOR CONSTRUCTION</b>		 <b>TOWNSVILLE OFFICE</b> 84 DENHAM STREET PO BOX 1100 TOWNSVILLE, QLD 4810 PH: (07) 4772 0666 WEB: www.premise.qld.gov.au	PROJECT: BRADLEY WONG DESIGNER: ROBERT BARGER CONSULTANT: BRADLEY JONES www.premise.qld.gov.au	SCALE: 1:500 (A3) 	<b>MOUNT ISA CITY COUNCIL</b>		SKETCH NO: P000151 SHEET NO: SKT01 OF: 1
DATE: 15/05/2024 DRAWN BY: [REDACTED] CHECKED BY: [REDACTED]					PROJECT: MOUNT ISA CBD RV PARKING STRATEGY LOCATION: MOUNT ISA CBD SHEET TITLE: RV PARKING CONCEPT PLAN - OPTION 1		



**PRELIMINARY - NOT FOR CONSTRUCTION**

DATE	DESCRIPTION	BY

**TOWNSVILLE OFFICE**  
 84 DENHAM STREET  
 PO BOX 1100  
 TOWNSVILLE, QLD 4810  
 PH: (07) 4772 0666  
 WEB: www.premise.com.au

**PREPARED BY:** BRANDON WONG  
**DESIGNED BY:** ROBERT BARGER  
**CHECKED BY:** BRADLEY JONES

**SCALE:** 1:250 (A3)

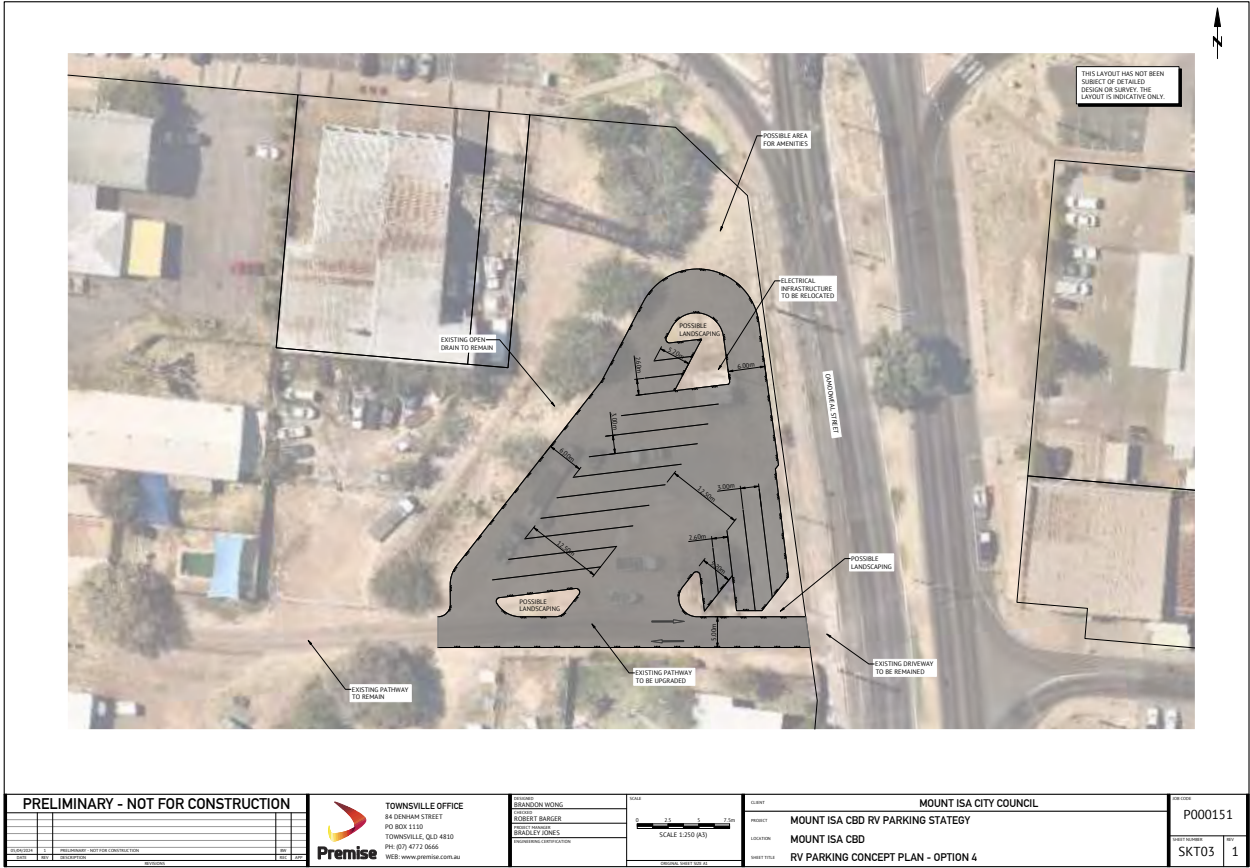
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**LOCATION:** MOUNT ISA CBD  
**SHEET TITLE:** RV PARKING CONCEPT PLAN - OPTION 1 - VEHICLE SWEEP PATHS

**PROJECT NUMBER:** P000151  
**SHEET NUMBER:** SKT02  
**OF:** 1



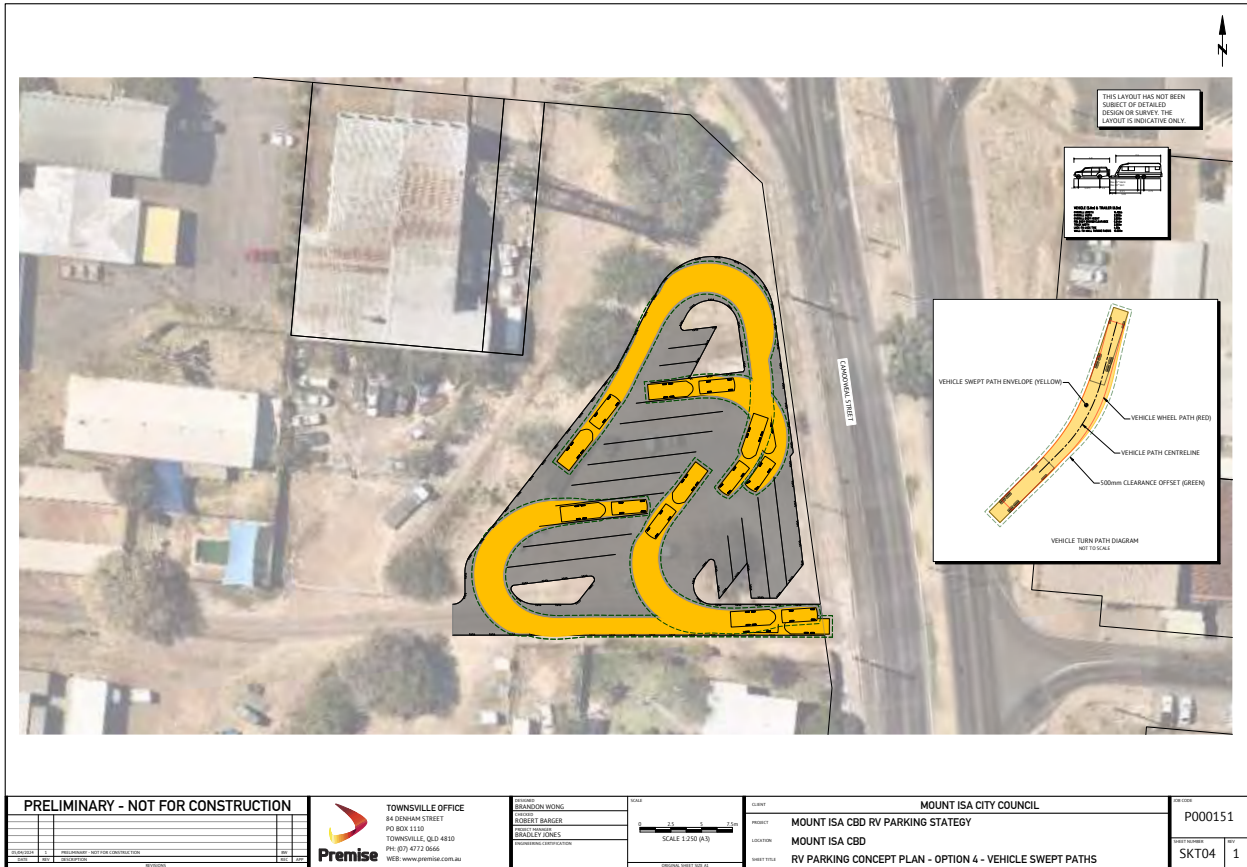
# **Appendix J**

## **Option 4 – Corner Camooweal Street and Isa Street Concept Design**

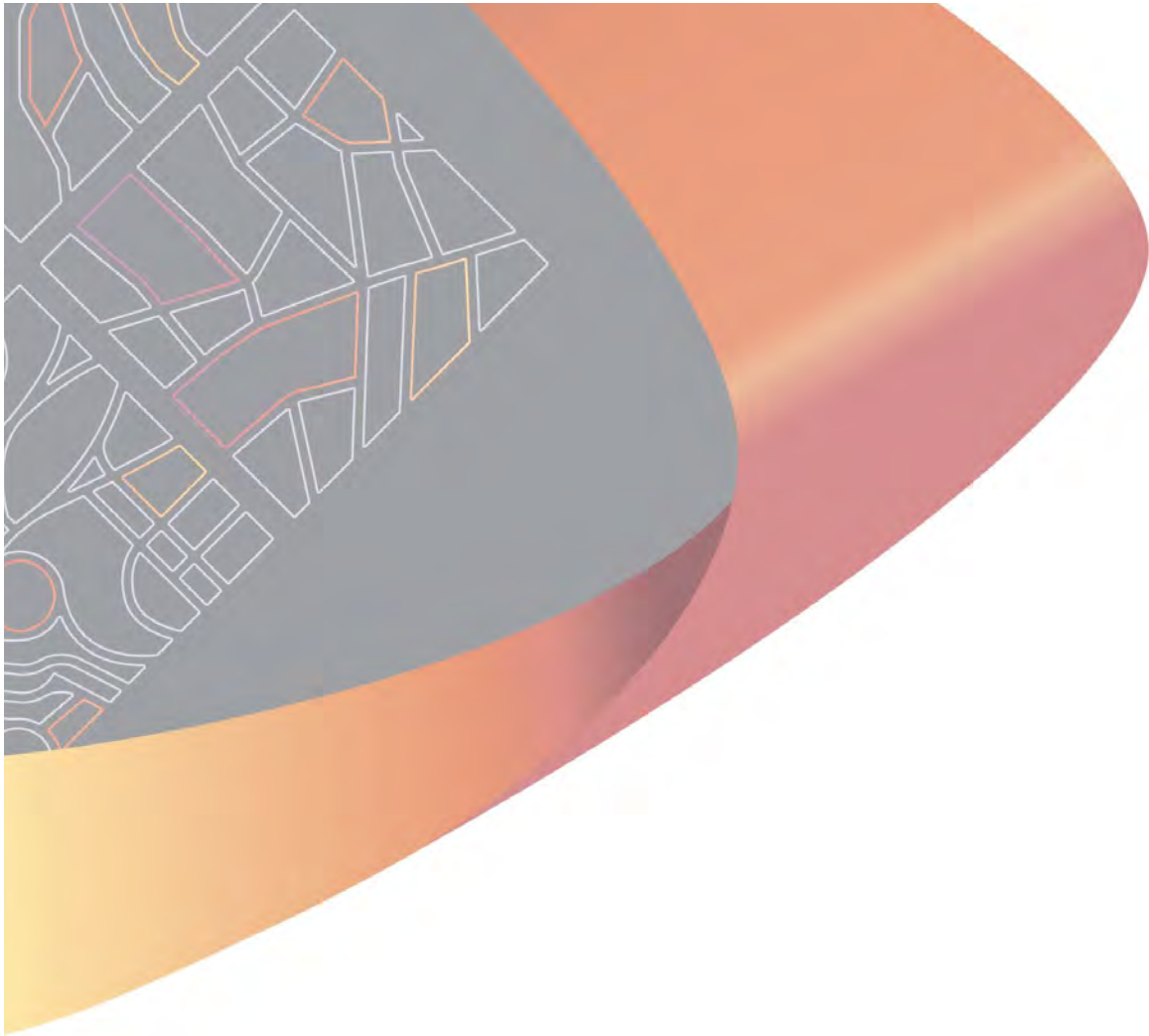


<b>PRELIMINARY - NOT FOR CONSTRUCTION</b>		<b>TOWNSVILLE OFFICE</b> 84 DENHAM STREET PO BOX 1100 TOWNSVILLE, QLD 4810 PH: (07) 4772 0666 WEB: www.premise.com.au	DESIGNER BRANDON WONG PROJECT MANAGER ROBERT BARGER CONSULTANT BRADLEY JONES	SCALE 1:1 0 1.5 3 4.5 6 SCALE 1:250 (A3) DATE 15/08/2024	CLIENT MOUNT ISA CITY COUNCIL	PROJECT MOUNT ISA CBD RV PARKING STRATEGY	DRAWING NO. SKT03	SHEET NO. 1
			PROJECT TITLE RV PARKING CONCEPT PLAN - OPTION 4	DRAWING NO. SKT03	SHEET NO. 1			





<b>PRELIMINARY - NOT FOR CONSTRUCTION</b>		<b>TOWNSVILLE OFFICE</b> 84 DENHAM STREET PO BOX 1100 TOWNSVILLE, QLD 4810 PH: (07) 4772 0666 WEB: www.premise.com.au	DESIGNER BRANDON WONG CHECKED ROBERT BARGER PROJECT MANAGER BRADLEY JONES	SCALE  SCALE 1:250 (A3)	CLIENT MOUNT ISA CITY COUNCIL	PROJECT MOUNT ISA CBD RV PARKING STRATEGY	LOCATION MOUNT ISA CBD	SHEET TITLE RV PARKING CONCEPT PLAN - OPTION 4 - VEHICLE SWEEP PATHS	SHEET NUMBER SKT04	SHEET TOTAL 1	DRAWING NUMBER P000151
DATE: 15/05/2024 TIME: 10:00 AM			PROJECT NUMBER MOUNT ISA CBD RV PARKING STRATEGY	PROJECT TITLE MOUNT ISA CBD RV PARKING STRATEGY	PROJECT LOCATION MOUNT ISA CBD	PROJECT CLIENT MOUNT ISA CITY COUNCIL	PROJECT NUMBER MOUNT ISA CBD RV PARKING STRATEGY	PROJECT TITLE MOUNT ISA CBD RV PARKING STRATEGY	PROJECT SHEET NUMBER SKT04	PROJECT SHEET TOTAL 1	PROJECT DRAWING NUMBER P000151





**MOUNT ISA MINERS MEMORIAL**  
MASTERPLAN REPORT - DRAFT  
01 JUNE 2023



REVISION

ISSUE	DATE	DESCRIPTION	PREPARED	AUTHORISED
A	01.06.2023	Draft Report	GJ	CAA

SUPPORTING DOCUMENTS

DOCUMENT

City of Mount Isa Planning Scheme 2020

Concept Designs for Revitalisation of City Lookout

John Campbell Miss Memorial Lookout Concepts

Chance to Have Your Say on Draft CBD Masterplan

Local Heritage Register

JUNE 2023  
2



Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

CA ARCHITECTS  
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**PURPOSE OF THIS REPORT**

*"WE ACKNOWLEDGE AND RESPECT THE PAST, PRESENT AND EMERGING KALKADOON AND INDJILANDJI ELDERS & TRADITIONAL OWNERS OF THE LANDS AND WATERS THAT WE CONDUCT OUR BUSINESS UPON. WE WILL BE ACCOUNTABLE AND TRANSPARENT AND UNDERTAKE ALL CONCEPT DESIGN WORK WITH INTEGRITY AND PROFESSIONALISM."*

**EXECUTIVE SUMMARY**

CA Architects (CAA) and LA3 were commissioned by Mount Isa City Council to undertake stakeholder consultation and produce design concepts for the new Miners' Memorial. Frank Aston Hill, located on the Eastern end of Mount Isa's CBD, has been selected as preferred site. The design team developed a series of concept designs for the memorial precinct which will form "stage 1 works" of a series of upgrades to Frank Aston Hill. The purpose of this report is to summarize the master plan vision for Frank Aston Hill to firmly integrate the new precinct into the city context and propose future staged works for the remainder of the hill including its old tunnels, structures and walking tracks.

**THE MINERS MEMORIAL**

The preferred Miners Memorial design consists of the following elements:

- The Arrival Precinct is located at the lower level of the hill and features the memorial, art and a generous lawn which is framed by amphitheater style seating suitable for large gatherings.
- The Interpretive Space on the mid-level has been designed with shade structures framing views to mine. Seats are offering opportunities for further interpretation as well as quiet reflection.
- Landscaping and upgrades to all stairs and ramps complete the precinct.

**FRANK ASTON HILL MASTERPLAN**

Using the geotechnical advice and survey issued by Council, CA Architects and LA3 developed the three concepts covering the previous workshop ideas, utilizing the reservoir for statues/demolish half of tank and use the remaining half for memorials/historical info sessions / statues/ holograms within tunnels, access points, viewing decks. The master plan concepts contained in this report further develop the initial Miners Memorial, including shade structures and further hardscaping at the lower levels.



3 JUNE 2021



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**FRANK ASTON HILL - LOCATION**

**FRANK ASTON HILL - THE SITE**

**OPPORTUNITIES**

- Gateway landmark to City when arriving from the East
- Adjacent to other Tourist Destinations
- Multiple locations within site could be utilized for the memorial
- View to Mine
- Existing features on site such as the tunnels, the lookout and old walking tracks, ramps and stairs

**CONSTRAINTS**

- Existing facilities to be repaired / refurbished
- Hill summit may not be accessible to all
- Unknown status of services
- Potential stability issues with hill
- Run-down appeal



- A Frank Aston Hill
- B Mine
- C Town Centre
- D Mount Isa Lookout
- E Outback at Isa
- F Riverbed Leichhardt River
- G Rodeo Grounds

4 JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**FRANK ASTON HILL - SITE ATTRIBUTES**

**HISTORY**

Frank Aston Hill is centrally located within the City and well connected to existing tourist destinations and the major shopping complex. The site has been repurposed many times over the years having previously been utilised as an underground museum, underground market and the former water tank on the hilltop as an art installation / gallery. Currently, the site is in a state of disrepair and a target for vandalism.

From the existing carpark, access can be gained to the existing tunnel beneath the hill which is currently closed due to possible safety concerns. The hill rises steeply in elevation and can be ascended by a series of stairs and walkways. At the summit there is an existing disused tank and flat graded area. It is understood that over time, Council have relocated museum artifacts to other sites. From the summit, Frank Aston Hill has multiple vantage points to view the Mine as well as other landmarks within the city. The existing landscape is predominantly covered in native grasses and shrubs with some larger trees around the carpark.

**SITE ELEMENTS / OPPORTUNITIES**

**A ARRIVAL PRECINCT**

- Convenient and all-ability access from main street
- Off-street Parking and Drop-offs
- Area spacious enough for large gatherings – occasional use (once or twice a year)
- Backdrop to setting is natural stone wall and tunnel entry

**B TUNNEL ENTRY**

- Light show opportunity/ Interpretive Space
- Access to tunnel could provide opportunity for honour wall

**C BUILDINGS AT BOTTOM**

- Lease Opportunity
- Lower buildings / huts could be renovated and leased by Council for minimal rent to maintain activity on site (informal security/ surveillance)

**D RAMP AND STAIRS TO MIDDLE PLATFORM**

**E MID PLATFORM**

- Good view to the mine
- Areas for seating, shelters and quiet contemplation

**F SLOPING WALKWAY TO THE TOP**

**G VIEW TO OUTBACK AT ISA**

**H UPPER PLATFORM**

- Good views across town and to the mine

**I STRUCTURE/ OLD MUSEUM AT TOP OF FRANK ASTON HILL**

- Commercial opportunities
- Top of hill would have potential for future commercial opportunity as identified in the current CBD masterplan. Note that other memorial elements could also be replicated at the top of the hill in future

**J WALKING TRACKS**

- Previous walking tracks could be re-established and rest stops with shade structures provided



5 | JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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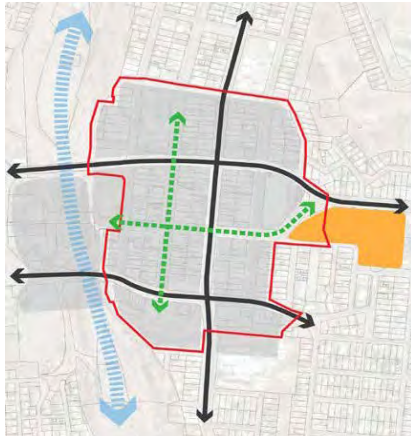


FRANK ASTON HILL AND ITS DEVELOPMENT PROPOSALS FROM THE CBD MASTERPLAN REPORT 2022 (TRACT)

Frank Aston Hill lies within the Tourism Precinct and has been identified as Priority Project 2 within the Tract's Mount Isa Masterplan Report (2022)

**FUTURE PRECINCT CHARACTERISTICS**

- Promote the external tourism centre of Outback at Isa, Riversleigh Fossil Centre and Hard Times Mine located approximately 100 metres East of the CBD boundary.
- Activation of the arrival experience of the Eastern gateway along Grace Street, including improvements to signage, landscaping and façades.
- Built form upgrades to the tourism hub to enhance street appeal and attract passers-by.
- Establish key pedestrian and cycle links to ensure connection between the major visitor experience hub and the Leichhardt River.
- Promotion of natural attractions and heritage with local tours, incorporation of Indigenous education and eco-tourism marketing.
- Reinforce vista corridor to the proposed Frank Aston Hill as a natural topographic high point.



**IDEA 1 - PUBLIC PARKLAND AND HOTEL**



Figure 22. Frank Aston City Gateway Idea 1

**IDEA 3 - MINING MUSEUM REDEVELOPMENT**



Figure 24. Frank Aston City Gateway Idea 3

**IDEA 2 - INDIGENOUS CULTURAL TOURISM HUB**

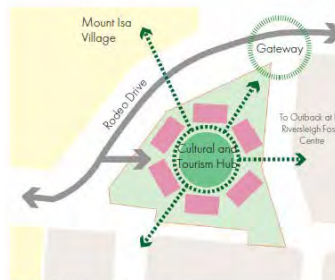


Figure 23. Frank Aston City Gateway Idea 2

**IDEA 4 - NEW CATALYST DEVELOPMENT**



Figure 25. Frank Aston City Gateway Idea 4

JUNE 2023



Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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**THE BENEFITS OF THE NEW FRANK ASTON HILL PRECINCT**

The mining industry has played a pivotal role in the history and development of Mount Isa. Recognizing and honoring the contributions made by miners is essential to preserving the city's heritage and creating a sense of identity for future generations. The proposed miners' memorial aims to serve as a significant landmark while providing a safe and engaging environment for residents and visitors alike. The proposed miners' memorial can seamlessly integrate into the new masterplan for the CBD, enhancing its overall appeal and functionality and guaranteeing the memorial's long-term sustainability and integration into the CBD's urban fabric.

**PLACEMAKING AND ACTIVATION**

The miners' memorial can serve as a catalyst for placemaking and activation within the CBD. By incorporating seating areas, gathering spaces, and amenities, it will attract people and foster community engagement. This will improve the livability of the CBD, encouraging residents and visitors to spend more time in the area.

**CONNECTIVITY**

Design the memorial to be easily accessible from the CBD, ensuring well-defined pedestrian pathways and convenient transportation links. This will encourage residents and tourists to visit the memorial and explore the surrounding areas. Frank Aston Hill lies on the way to Outback at Isa and the Lookout and will provide a stop on the way for pedestrians. The close proximity of destinations gives Mount Isa an opportunity to consider other means of public transport like scooters, bicycles and segways.

**LANDSCAPE DESIGN**

Frank Aston Hill's design is based on the idea of rewildering, providing landscaping that requires little maintenance which will seamlessly merge the memorial with existing green spaces, public parks, and recreational areas within the CBD. This will enhance the overall appeal and encourage community engagement.

**CULTURAL AND ECONOMIC IMPACT**

The miners' memorial will have a positive impact on the CBD by attracting visitors, fostering a sense of pride among residents, and supporting local businesses. Partner with the tourism department and local organizations to promote the memorial as a significant cultural and historical attraction, contributing to the economic growth of the CBD.



LEGEND			
A	Frank Aston Hill	1	Mount Isa Lookout
B	Main Street CBD	2	Mount Isa Civic Precinct
C	Highway	3	Outback at Isa
E	Mount Isa Hospital	4	Family Fun Park
G	Mount Isa Central State School	5	Leichhardt River Parklands
H	Mount Isa Village	6	Sports Precinct
J	Mount Isa Civic Precinct	7	Future Centennial Place

7 JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

**CA ARCHITECTS**

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**FRANK ASTON HILL - EXISTING CONDITIONS**

The existing conditions plan highlights the foundation restriction & exclusion zones. Any works proposed for Frank Aston Hill will need to take these into account.

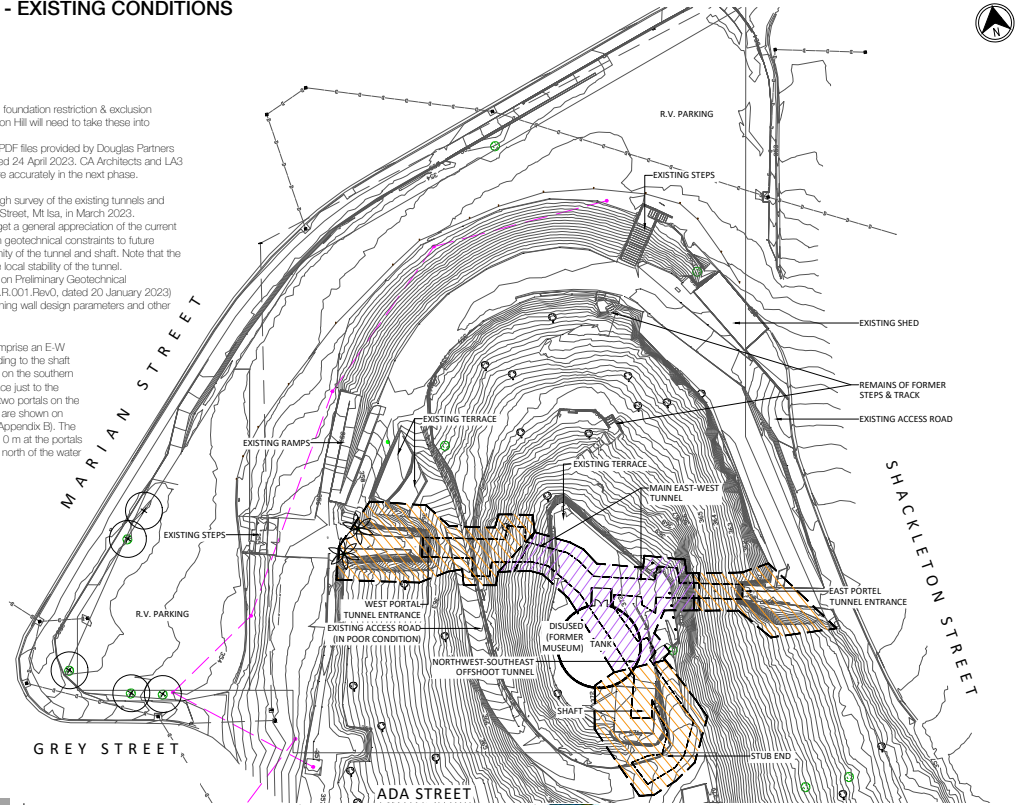
The information has been taken from the PDF files provided by Douglas Partners in their Investigation Summary Report dated 24 April 2023. CA Architects and LA3 would require a .dwg file to plot them more accurately in the next phase.

Douglas Partners carried out a walk-through survey of the existing tunnels and shaft beneath the Frank Aston Hill at Ada Street, Mt Isa, in March 2023. The purpose of the walk-through was to get a general appreciation of the current state of the tunnel and shaft and establish geotechnical constraints to future "change of land" use on the hill in the vicinity of the tunnel and shaft. Note that the purpose of the visit was not to assess the local stability of the tunnel. Reference should be made to DP Report on Preliminary Geotechnical Assessment (Report Number 215622.00.F.001 Rev0, dated 20 January 2023) for a description of the site, geology, retaining wall design parameters and other geotechnical engineering comments.

The underground workings essentially comprise an E-W tunnel with a NW-SE aligned offshoot leading to the shaft with a stub tunnel beyond that terminates on the southern side of the hill. The shaft rises to the surface just to the southeast of the existing water tank. The two portals on the east and west side and the shaft location are shown on the attached annotated survey plan (see Appendix B). The ground cover over the tunnel ranges from 0 m at the portals to a maximum 15 m at the flat area to the north of the water tank.

**LEGEND**

- ⊙ EXISTING TREES
- P EXISTING SHRUBS
- TUNNELS BELOW
- ▨ FOUNDATION EXCLUSION ZONE
- ▨ FOUNDATION RESTRICTION ZONE BELOW SURFACE



8 JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**A**  
EXISTING CONDITIONS  
SCALE 1:250 @ A1  
1:400 @ A2

FRANK ASTON HILL - STAGE 1

**THE MINERS MEMORIAL**

The prepared Miners Memorial design consists of the following elements:  
 - The Arrival Precinct is located at the lower level of the hill and features the memorial, art and a generous lawn which is framed by amphitheater style seating suitable for large gatherings.  
 - The Interpretive Space on the mid-level has been designed with shade structures framing views to mine. Seats are offering opportunities for further interpretation as well as quiet reflection.  
 - Landscaping and upgrades to all stairs and ramps complete the precinct.

**LEGEND**

-  TURF
-  GARDEN
-  COLOURED CONCRETE PAVEMENT
-  TACTILE INDICATORS
-  STONE CRAZY PAVING
-  EXISTING TREES
-  EXISTING PALMS
-  PROPOSED TREES
-  LARGE FEATURE BOULDERS
-  TERRACES



9 JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

**CA ARCHITECTS**  
 Cairns | Brisbane | Townsville  
 e: reception@caarchitects.com.au t: +61 7 4031 6367

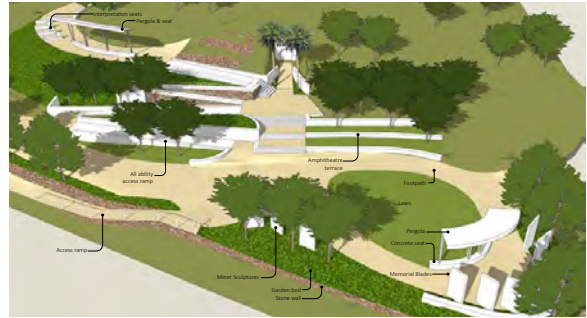


**A**  
**L01**  
**LANDSCAPE PLAN**  
 SCALE 1:200 @ A1  
 1:400 @ A3

**FRANK ASTON HILL - STAGE 1 VIEWS**



AERIAL VIEW OF MEMORIAL - STAGE 1 OF MASTERPLAN WORKS



AERIAL VIEW OF MEMORIAL - STAGE 1 OF MASTERPLAN WORKS



VIEW FROM RODEO DRIVE - STAGE 1 OF MASTERPLAN WORKS



VIEW OF PERGOLA AND AMPHITHEATER - STAGE 1 OF MASTERPLAN WORKS

10 JUNE 2023



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**FRANK ASTON HILL MASTERPLAN  
OPTIONS**

CA Architects and LA3 developed three concepts covering the previous workshop ideas, utilizing the reservoir for statues/demolish half of tank and use the remaining half for memorials/ historical info sessions / statues/ holograms within tunnels, access points, viewing decks.

These master plan concepts contained in this report further develop the initial Minors Memorial, including shade structures and further landscaping at the lower levels. All options include reinstating walking tracks, rewidening of the hillside, repair of the road leading to tank and artwork on the side of the tank.

**OPTION 1 -**

The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewidening of the hillside contributes significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street. Access to the top of the hill would be by reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.










**OPTION 2 -**

This options is based on option 1, but improves both parking and access to the top by introduction of a caged outdoor lift to a bridge to the hilltop. The lift would reference the lifts in the underground mines and caged in steel mesh to prevent climbing and vandalism.

**OPTION 3 -**

This options is based on option 1. Access to the top of the hill would be by an all-abilities boardwalk at a 1:14 grade approximately 200 metres in length zig-zagging up the east face of the hill.

**LEGEND**

-  LAWN / MEETING SPACE
-  CARPARK
-  AMPHITHEATER
-  ART WORKS
-  INTERPRETATION NODES
-  ALL ABILITIES ACCESS
-  STEPS AND RAMPS
-  WALKING TRACKS
-  SHADE PAVILIONS AND PERGOLAS



11 JUNE 2023



Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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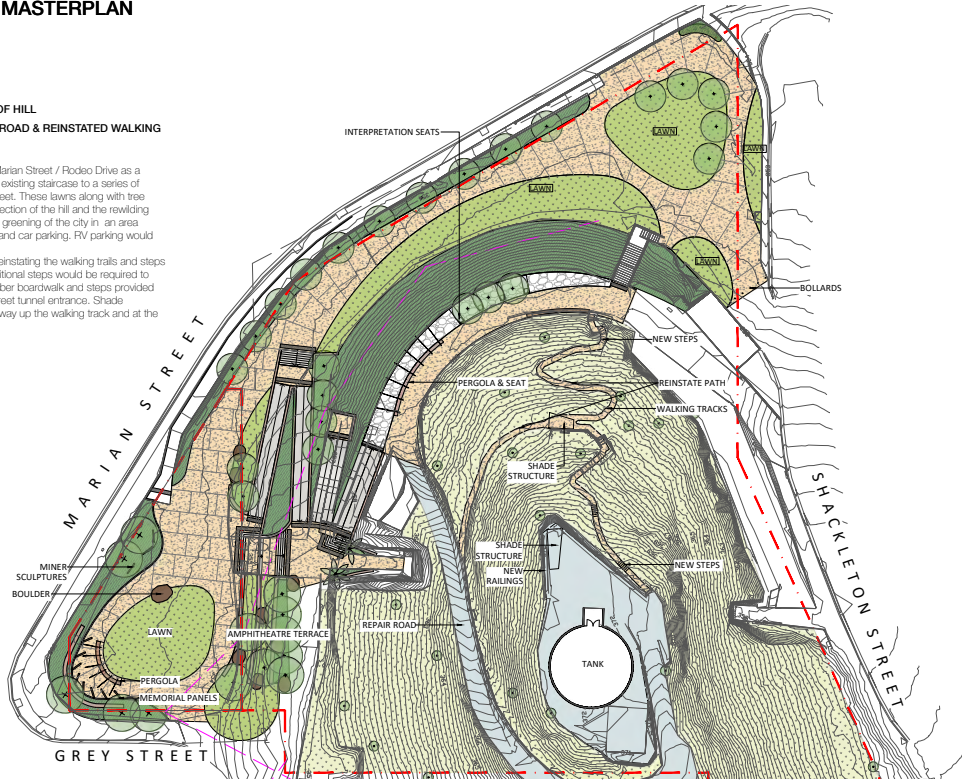
**FRANK ASTON HILL MASTERPLAN  
OPTION 1**

**NO ALL ABILITIES ACCESS TO TOP OF HILL  
ACCESS BY WALKING UP EXISTING ROAD & REINSTATED WALKING  
TRACKS & STEPS**

The Memorial Plaza continues along the Marian Street / Roddeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewilding of the hillside contribute significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street.

Access to the top of the hill would be by reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

- LEGEND**
- TURF
  - GARDEN
  - COLOURED CONCRETE PAVEMENT
  - TACTILE INDICATORS
  - STONE CRAZY PAVING
  - EXISTING TREES
  - EXISTING PALMS
  - PROPOSED TREES
  - LARGE FEATURE BOULDER
  - TERRACES
  - BITUMEN ROAD & TERRACE RESURFACED
  - REWILDING
  - TUNNELS BELOW
  - FOUNDATION EXCLUSION OR RESTRICTION ZONE
  - PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



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Mount Isa Miners Memorial  
**Frank Aston Hill Master Plan**

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**A MASTER PLAN - OPTION 1**  
LD1 SCALE 1:250 @ AT 1:500 @ AS

FRANK ASTON HILL MASTERPLAN  
OPTION 2

ALL ABILITIES ACCESS PROVIDED TO TOP OF HILL BY CAGED LIFT & BRIDGE








OPTION 1

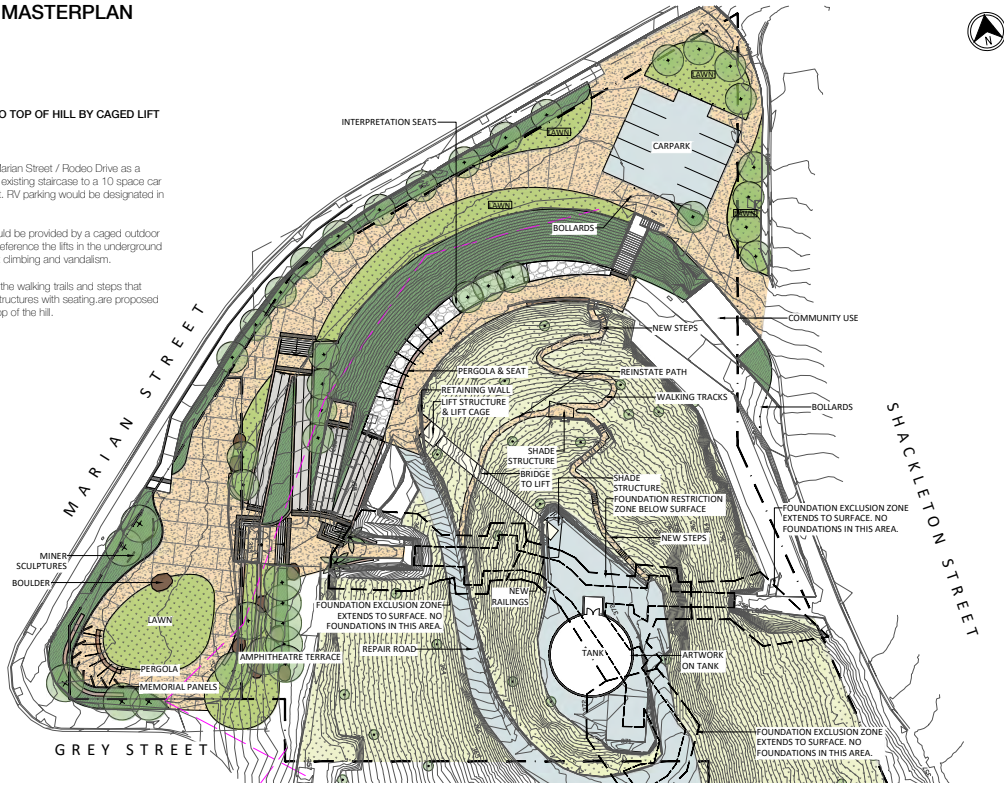
The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a 10 space car parking at the corner of Shackleton Street. RV parking would be designated in Shackleton Street.

All abilities access to the top of the hill would be provided by a caged outdoor lift to a bridge to the hilltop. The lift would reference the lifts in the underground mines and caged in steel mesh to prevent climbing and vandalism.

Additional access would be by reinstating the walking trails and steps that have deteriorated over the years. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

LEGEND

-  TURF
-  GARDEN
-  COLOURED CONCRETE PAVEMENT
-  TACTILE INDICATORS
-  STONE CRAZY PAVING
-  EXISTING TREES
-  EXISTING PALMS
-  PROPOSED TREES
-  LARGE FEATURE BOULDERS
-  TERRACES
-  BITUMEN ROAD & TERRACE RESURFACED
-  REWILDING
-  TUNNELS BELOW
-  FOUNDATION EXCLUSION OR RESTRICTION ZONE
-  PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



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Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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A MASTER PLAN - OPTION 2  
SCALE 1:250 @ A1  
1:500 @ A3
















FRANK ASTON HILL MASTERPLAN  
OPTION 3

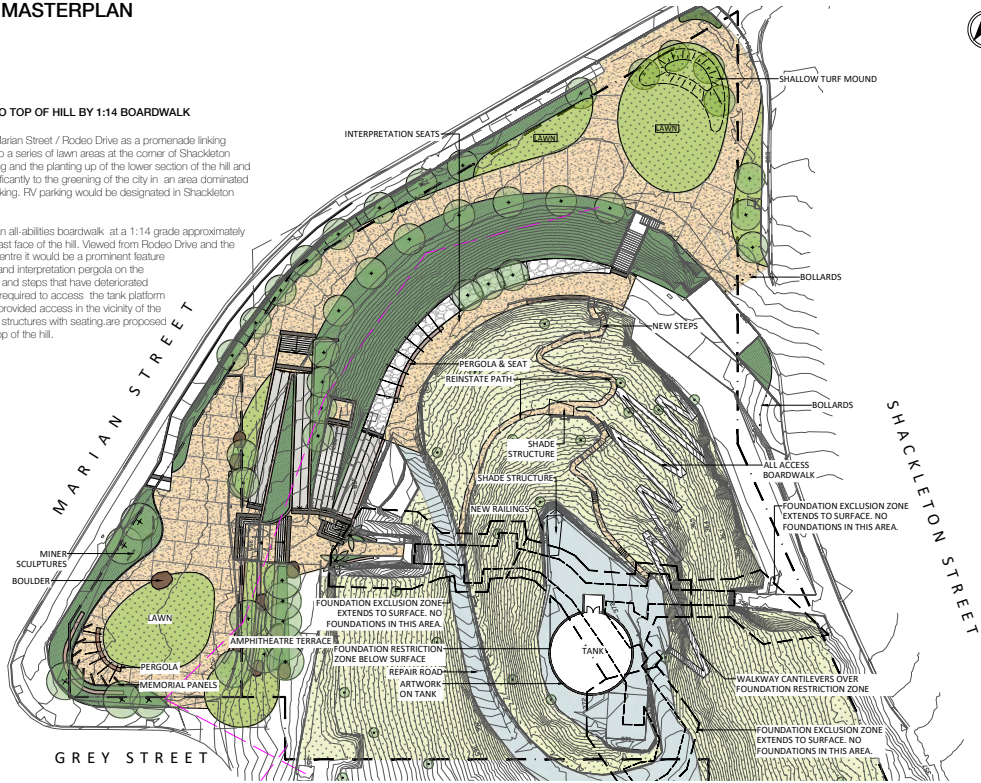
ALL ABILITIES ACCESS PROVIDED TO TOP OF HILL BY 1:14 BOARDWALK  
(APPROX. 200M LENGTH)

The Memorial Plaza continues along the Marian Street / Rodeo Drive as a promenade linking existing ramps and the existing staircase to a series of lawn areas at the corner of Shackleton Street. These lawns along with tree planting and the planting up of the lower section of the hill and the rewilding of the hillside contribute significantly to the greening of the city in an area dominated by multi-laned road pavement and car parking. RV parking would be designated in Shackleton Street.

Access to the top of the hill would be by an all-abilities boardwalk, at a 1:14 grade approximately 200 metres in length zig-zagging up the east face of the hill. Viewed from Rodeo Drive and the approach from the Outback at Isa visitor centre it would be a prominent feature that would not distract from the memorial and interpretation pergola on the western side, reinstating the walking trails and steps that have deteriorated over the years. Additional steps would be required to access the tank platform (previously a timber boardwalk and steps provided access in the vicinity of the Shackleton Street tunnel entrance. Shade structures with seating are proposed part way up the walking track and at the top of the hill.

LEGEND

-  TURF
-  GARDEN
-  COLOURED CONCRETE PAVEMENT
-  TACTILE INDICATORS
-  STONE CRAZY PAVING
-  EXISTING TREES
-  EXISTING PALMS
-  PROPOSED TREES
-  LARGE FEATURE BOULDERS
-  TERRACES
-  BITUMEN ROAD & TERRACE RESURFACED
-  REWILDING
-  TUNNELS BELOW
-  FOUNDATION EXCLUSION OR RESTRICTION ZONE
-  PROPOSED BOARDWALK (INDICATIVE ALIGNMENT)



14 JUNE 2023



Mount Isa Miners Memorial  
Frank Aston Hill Master Plan

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A MASTER PLAN - OPTION 3  
MP03 SCALE 1:250 @ A4 1:500 @ A3



**FRANK ASTON HILL - LANDSCAPING AND UPGRADE WORKS  
LANDSCAPE CONCEPT**

**REWILDING FRANK ASHTON HILL**

Frank Ashton Hill's central location and its closeness to Outback at Isa and the city's CBD has the potential to be a significant recreational and environmental asset to the city. Hillside walking in the late afternoon is already a popular pastime in the city and the existing walking tracks on the site can be upgraded to regain this activity which is generally located away from the proposed memorial locations. To upgrade the overall appearance of the hillsides and make these walks more attractive and interesting there is the potential to 'rewild' the slopes of Frank Ashton Hill.

Rewilding is defined as "the planned reintroduction of a plant or animal species and especially a keystone species or apex predator into a habitat from which it has disappeared (as from hunting or habitat destruction) in an effort to increase biodiversity and restore the health of an ecosystem".

Frank Ashton Hill has the scale and location for a potential reintroduction of the local iconic bird, the Kalkadoon Grasswren (*Amytornis ballarae*) or if some bird populations there already and enhancement of habitat. A detailed ecological survey would need to be undertaken to identify plant species and other conditions suitable for the birds habitat. This would be followed by a design and implementation strategy to introduce or reintroduce suitable plants, eradication of weeds and areas of accessibility. The strategy would utilise a combination of science, Indigenous Ecological Knowledge (IEK) and landscape design to maximise the potential of the site.

Grant funding for the rewilding could be investigated. In association with the future rewilding of other nearby locations such as the Lookout Hill and Breakaway Creek this could be a significant environmental and tourism bonus to Mount Isa city. The hillside would be a good and accessible addition to Mount Isa's Self Guided Bird Watching Trail.

The landscape theme relates to the native garden at the Outback at Isa Visitor Centre featuring the contrast of the pale purple Mulla Mulla and the bright yellow of the Desert Flame Wattle trees and shrubs. The planting of local grasses such as Spinifex will also encourage local Grasswrens while other birds would be attracted by the wattle flowers and seeds.



CAR PARK SHADE TREES - WHITE SIRUS / NATIVE RAIN TREE (ALBIZIA LEBBECK)



CAR PARK SHADE TREES - SUMMER BEAUTY BLOODWOOD (CORYMBIA PTYCHOCARPA X FICIFOLIA)



HILLSIDE REWILDING PLANTINGS -



DARK GOLD WATTLE (ACACIA TORULOSA) -



WEeping WATTLE (ACACIA ORTHOCARPA)



HILLSIDE REWILDING PLANTINGS -

DESERT FLAME



GOLDEN PARROT TREE



MULLA MULLA



SPINIFEX HUMMOCKS

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FRANK ASTON HILL - LOOK OUT

**THE TANK AS A BASE FOR MINER SCULPTURE**

Throughout the consultation a recurring idea is to make a statement with a 50 feet high miner sculpture with a helmet light beam directed to the mine. A way to achieve this scale in an economic way is to use the several metre high wall of the tank as a support for the sculpture.

Referencing the Carandotta Horses sculpture adjacent to the site, a significant piece of public art, the miners' sculpture could be constructed from plate steel. Fixed to the side of the tank the sculpture would be elevated and prominent in the cityscape. Suggestions could be a group of figures (just as the horse sculpture has several figures) or as the shoulders and head of a miner with the helmet with the helmet above the rim of the tank. The miners helmet light could be picked out with LED lighting.

**UPGRADING THE APPEARANCE OF THE TANK**

The tank at present detracts from the hillside's appearance. The brown roof leave gives the tank a squat and dated appearance. Along with the addition of the sculpture there are initiatives that could be undertaken, even prior to the sculpture installation. These include:

**Repainting** - The dated colour scheme could be repainted to a sky blue making the tank more visually recessive against the skyline. The light colour would still allow for a lighting projection for a son et lumiere (sound and light show) performance. Both the tank wall and roof eave (if it remains) would be painted light blue, with the eave painted a lighter shade.

**Mural** - Referencing the mural painted on the water tank on the lookout hill the Frank Ashton Hill tank also lends itself to a mural. This mural could be themed to the mine workers or, like the various themes in the lookout mural, two or three themes such as miners, mining and the Mount Isa environment (highlighting the 'rewilding' of the hillslope)

**USES FOR THE TANK**

Built as a water tank, converted to a museum space and now disused, the tank still has potential to be a recreational and tourism asset to the city. Subject to engineering and architectural investigation to the suitability and potential lifespan of the structure possibilities that could be looked at in regards to financial viability include:

**Son et lumiere location** - Son et lumiere (sound and light show) performances have been increasingly popular. Along with those at historic sites such as the Pyramids in Egypt annual lighting events such as Vivid in Sydney's Circular Quay and Cairns Festival draw huge crowds eager to see the lighting effects. The tank on Frank Ashton Hill could be an effective giant screen for Mount Isa's own event. Either the exterior wall of the tank with the audience in the forecourt beside the tank or inside the tank. For utilising the interior of tank various options could be investigated such as:

- the tank with the roof remaining
  - the tank with the roof removed and open to the sky (this option has been utilised effectively in the Cobar Sound Chapel built within a disused steel water tank)
  - the tank with roof removed and part exterior wall removed
- Sound and light show performances could be a regular weekend event or seasonally with ticketing managed by Outback at Isa. With Mount Isa's already spectacular night cityscape with the mine lights a son et lumiere is a logical progression.

**Pop-up function / exhibition space** - Regain the tank's usefulness by refurbishing as a venue for temporary events such as functions, corporate events, weddings and exhibitions. Catering and amenities could be brought in as required by the organisers or a basic unit provided. A model for this could be the Tanks Arts Centre in Cairns where a series of disused WWII concrete oil tanks were repurposed as an arts centre with two tanks used for events and another used for exhibitions. Parking for Frank Ashton Hill could be on the lower levels with permit holders being able to drop off less able bodied folk at the top court.



LOOKOUT WATER TANK MURAL

THE PYRAMIDS SON ET LUMIERE

VIVID LIGHT SHOW, SYDNEY

THE TANKS ART CENTRE, CAIRNS

JUNE 2023

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Mount Isa Miners Memorial  
Frank Ashton Hill Master Plan

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1:500 @ A3

**FRANK ASTON HILL - THE URBAN LIFT (OPTION 2)**

**ELEVATORS THAT BRING CONNECTIVITY AND CONTINUITY TO CITIES**

When working in an area with a complex topography, one of the biggest challenges is urban integration. Views and changes in elevations are attractive when designing and usually come with complicated geographical locations surrounded by steep slopes. Such areas complicate mobility for pedestrians, cyclists, and the elderly, with a lack of accessibility often excluding them from taking part in the attraction.

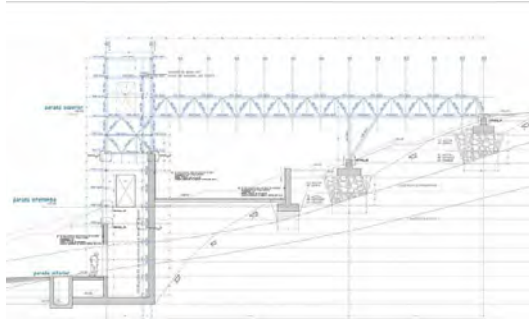
Urban elevators will significantly improve accessibility to the hillside attractions by providing a convenient and efficient mode of transportation for visitors. In this context, the urban elevators can be a novel solution which combine elements of both functional connectivity and sculpture. With some rising up to 30 meters in height, they become urban and touristic landmarks, creating new viewpoints and walkways.

The elevator will eliminate the physical barriers of steep inclines, making it easier for people of all ages and abilities to reach the top lookout at Frank Aston Hill. Additionally, the unique experience of riding an urban elevator with panoramic views of the mine, city and surrounding landscape will itself become an attraction, enhancing the overall visitor experience and attracting more tourists to the area.

Echavaiz urban elevator, Pamplona , Spain  
<https://www.archdaily.com/484386/urban-elevator-in-echavaiz-ah-asociados>



Gironella old town centre, Spain  
<https://www.publicspace.org/works/-/project/249-new-lift-to-the-old-city-centre>  
<https://www.archdaily.com/776902/new-access-to-gironellas-historic-center>



17 JUNE 2023



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**FRANK ASTON HILL - RV PARKING OPTIONS**

**DESIGN SUMMARY** - One of the main reasons for bringing the memorial to the bottom of the hill was to provide equitable access from street level to all visitors and to provide a significant gathering space for events and ceremonies. The concept presented to and approved by the committee allowed for detailed interpretation of events and other information to be displayed at the terrace level where there is less capacity to gather. The memorial was further placed on the low level to engage with the street and enable us to create a generous gathering space for the Memorial Day or other functions.

We have considered three scenarios for RV Parking, shown below. We suggest the engagement of a traffic engineer to explore both below and other options for providing RV parking adjacent to or nearby the memorial.

**EXISTING SITUATION – RETAIN DRIVE-THROUGH RV-PARKING AND ORGANIZE BY BOLLARDS**  
 If we spend time to re-design of the memorial lawn, stairs and ramps, the RV's parking and drive-through & out of the memorial space could be maintained, with the access controlled by bollards. We do not consider this as a viable option for the following reasons:  
 Pedestrian safety would be compromised and safe manoeuvring of large vehicle & trailers cannot be guaranteed. Vehicles will cross with pedestrians.  
 We further feel the noise generated by both RV vehicles and tourists would be very disruptive to a contemplative space such as this memorial.  
 During large events vehicle access must be interrupted and is to be stopped by bollards, a point for conflict.

**OPTION 1 – RV PARKING ON SHACKLETON ST AND INTO EXISTING SITE (WITH TURN-AROUND) TO MAINTAIN SAME AMOUNT OF RV PARKING**  
 6 of the current Parking spaces are to be removed and offered along the hillside of Shackleton St instead (maintaining the same number overall) Manoeuvring needs to be carefully considered.

**OPTION 2 - REMOVE RV PARKING FROM FRANK ASTON HILL AND INTRODUCE AROUND "OUTBACK AT ISA" (AND OPTIONA ALSO ALONG SHACKELTON ST)**  
 The area is very generous and ample carparking can be offered. This option will integrate the precincts and bring the Outback at Isa closer to the CBD.



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Mount Isa Miners Memorial  
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**13.14 HEALY HEIGHTS COVENANT VARIATION - 66 WRIGHT ROAD, MOUNT ISA**

**Document Number:** 809282  
**Author:** Senior Planning Officer  
**Authoriser:** Director of Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**RECOMMENDATION SUMMARY**

Council has received a Healy Heights Covenant Variation Request seeking approval to construct two houses on a single allotment, this is defined in the legislation as a Dual Occupancy. Council has a covenant over the estate which details which allotments can be used for Dual Occupancy, as this site has not previously been identified for Dual Occupancy permission from Council is required to allow the proposed development.

The subject allotment is large enough to accommodate the proposed development and would not on balance impact the amenity or function of the surrounding area.

**RECOMMENDATION**

**THAT** Council APPROVE the Healy Heights Variation Request to permit a Dual Occupancy to be constructed at 66 Wright Road, Mount Isa, described as Lot 82 on plan SP206675, and permit any driveways to differ from approved locations if required, subject to the following conditions.

NUMBER	CONDITION
<b>PLANNING</b>	
<b>General</b>	
1.	The proposed Dual Occupancy is to comply with the requirements of the Healy Heights Covenant Stages 3-7 – Duplex and City of Mount Isa Planning Scheme 2020
2.	The Dual Occupancy is be designed in such a way that each unit faces a separate road frontage
3.	Access for each unit of the Dual Occupancy must be obtained from separate road frontages

Approval is based on the following grounds:

- This proposal only increases the dual occupancy lots within the estate by one.
- The allotment is a corner allotment and can accommodate separate frontages for each unit.
- The design of the dual occupancy is of a high quality.

**OR**

**THAT** Council DECLINES the Healy Heights Variation Request to permit a Dual Occupancy to be constructed at 66 Wright Road, Mount Isa, described as Lot 82 on plan SP206675, on the following grounds:

- This is an unapproved location for a Dual Occupancy development; and

- Could detrimentally affect the amenity of the surrounding residential properties that intentionally purchased property away from dual occupancy uses.

<b>FILE NO's:</b>	06755-09900-000
<b>DEVELOPMENT APPLICATION NO:</b>	N/A
<b>PROPOSAL:</b>	Healy Height Covenant Variation Request – Dual Occupancy on non-nominated Dual Occupancy
<b>ADDRESS:</b>	66 Wright Road Healy Heights
<b>REAL PROPERTY DESCRIPTION:</b>	Lot 82 on plan SP206675
<b>SITE AREA:</b>	846m <sup>2</sup>
<b>CURRENT USE:</b>	Residential - Vacant
<b>ASSESSMENT AGAINST:</b>	City of Mount Isa Planning Scheme 2020
<b>ZONE:</b>	Low-Density Residential
<b>APPLICATION TYPE:</b>	Variation Request
<b>LEVEL OF ASSESSMENT:</b>	N/A
<b>APPLICATION STATUS:</b>	Request Received 8 May 2024
<b>MATTERS FOR CONSIDERATION:</b>	<ul style="list-style-type: none"> <li>• The proposed dual occupancy is located on a non-approved dual occupancy lot within the estate.</li> <li>• Possible driveway locations to be located outside approved areas</li> </ul>

## REPORT

### PROPOSAL

Council has received a Healy Heights Covenant Variation Request to permit a dual occupancy to be constructed on at 66 Wright Road Healy Heights. The variation also includes a request to change the approved location for access at 66 Wright Road and permit access on both frontages.

The proposal is to construct a modern detached combined single and double story dual occupancy with each unit to be three bedroom, two bathroom, open plan living/kitchen, outdoor entertainment area, and double lockup garage. The developer has engaged an architect to design a high-quality dual occupancy intending to attract a high standard of tenant such as the Queensland Government. This development will serve as a demonstration development, to show potential clients of their capability for future projects.

The developer has stated that they will comply with all other requirements of the Healy Heights Covenant and the City of Mount Isa Planning Scheme 2020.

LOCALITY

*Locality Plan*

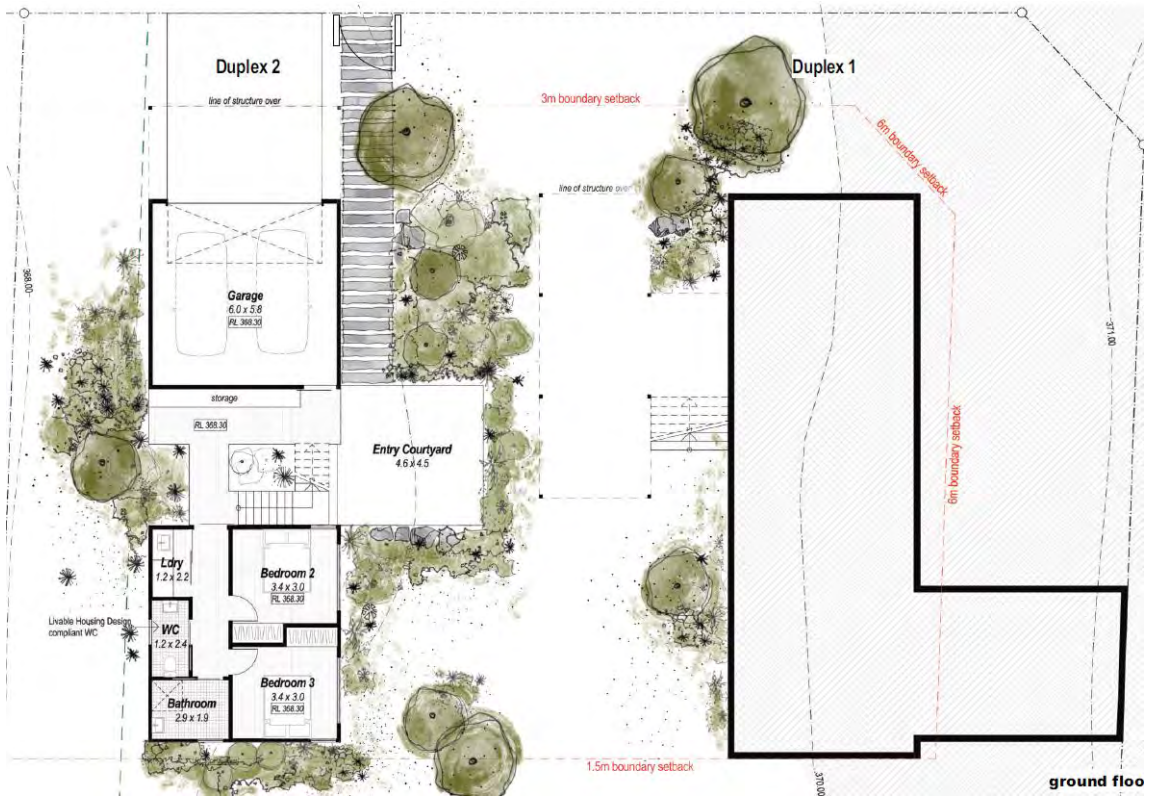


*Subject Property*





PROPOSED DESIGN (PLEASE SEE ATTACHMENT)



## PLANNING ASSESSMENT

### Additional housing diversity

In 2007, Council amended the Healy Heights Covenant to allow for ten allotments to be used for Dual Occupancies to allow for a variation of the housing options. Of the ten, only two have so far been developed in Dual Occupancies, one has been developed into a dwelling, two are currently undeveloped, and the remaining five are located in Stages 6 and 7 (which have not been developed as yet).

In 2022, Council approved construction of duplex at 86-88 Wright Road, to replace one of the duplex lots that had previously been development into dwelling house.

The allowance for this parcel to be used for dual occupancy would only increase the duplex lots by one and would not significantly change the original intention of their inclusion in the estate.

### Dual Frontage

The fact that 66 Wright has two road frontages, being Wright Road and Copelin Street, is advantageous to the proposal as each unit will face a separate frontage. Therefore, the frontage will not be dominated by access driveways and can be broken up by onsite landscaping.

### Proposed Design

The development will include a three bedroom double storey dwelling unit that fronts Copelin Street and a three bedroom single storey dwelling that fronts Wright Road. The proposed dwellings will have a 30° pitch gable roof which is the predominate style throughout the local area.

The proposed dual occupancy will be able to be located within the building envelope of the allotment which is 6m from the Wright Road boundary and 3m from the Copelin Street.

### New Dwelling

This property has remained undeveloped since it was released for sale and has been on the market for a number of years. In allowing this site to be developed, it will create two new dwellings providing much needed additional housing supply.

### Adjoining Properties

The positioning, size and scale of the proposed development will not have an unreasonable impact on the owners or occupiers of the adjacent dwellings. The proposed development will deliver a high quality outcome in keeping with the existing character of the area.

## Disadvantages

## Additional Requirements

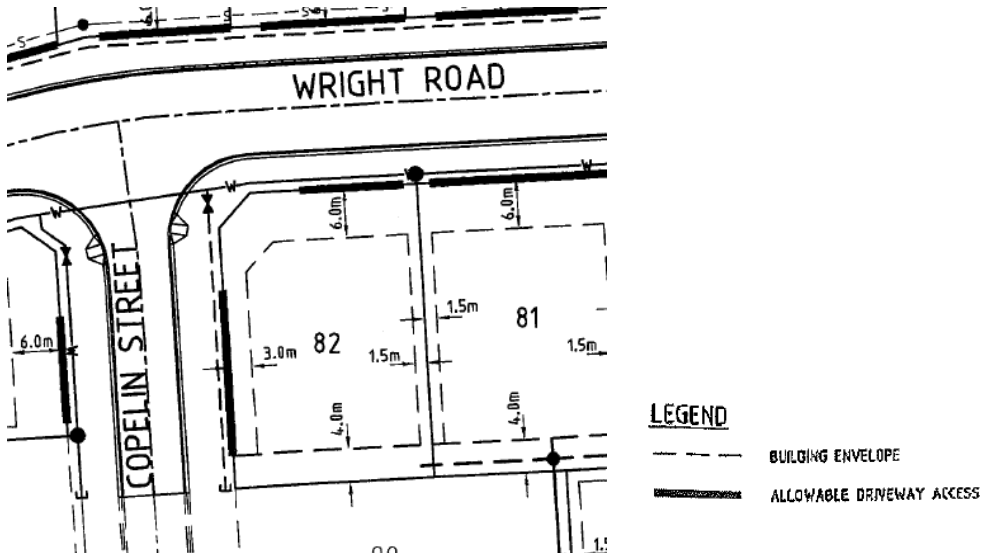
### Development Approval

As Healy Heights is zoned Residential Low Density, the proposed dual occupancy is nominated as Accepted Development meaning that no development application is required if the design can comply with Acceptable Outcomes scheme requirements.

If the applicant is unable to comply with Acceptable Outcomes, they will either need to lodge a Code Assessable Development Application or Building Work application.

Other Council Approvals

The applicant will also be required to lodge a Works on Council property application for the two driveways, where Council will need to consider if a driveway on each frontage is acceptable given the location of the existing services. The proposed driveway locations are however located within the allowable driveway access locations for the allotment and as such no engineering challenges are expected.

**CONCLUSION**

Council has received a Healy Heights Variation Request to allow for a dual occupancy to be constructed at 66 Wright Road, Mount Isa. This lot is not nominated to permit a dual occupancy under the Healy Heights Covenant.

The applicant has informed Council of their intention to build a high-quality dual occupancy that conforms with both the requirements of the Healy Height Covenant and the City of Mount Isa Planning Scheme 2020.

While Council created dual occupancy allotments within the estate to create more housing variation, only two of the five available lots have currently been developed into dual occupancies, with one of these being developed into a single dwelling. Council approved a duplex to be constructed on non dual occupancy lot in 2022.

**ATTACHMENTS**

1. [Proposed Duplex Design for 66 Wright Road, Mount Isa](#)  
2. [Healy Heights Duplex Lots](#)  
3. [Healy Heights Covenant - Stages 3-7 Duplexes](#)  
4. [Preliminary Sketches](#)  

# DESIGN FEASIBILITY

for Proposed Duplex  
at 66 Wright Rd, Healy Heights  
Healy QLD 4825  
for  
Robert Baker

08 May 2024



Shop 9 173 Boundary Street West End PO Box 5047 West End Q 4101  
Tel 07 3846 0064 Fax 07 3846 6933 info@timbennetton.com.au ©2020 ABN 23 738 941598 Qld Architects Registration No. 3920

SCALE  
0 1 2  
1:100 - @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
TITLE SHEET

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 1  
JOB NO.  
N/A



legend

1. Fairfield House
2. Yarrange House (QLD design award, QLD sustainability award)
3. Fairfield House
4. New Farm House (QLD design award)
5. Cumgee House (with Gabriel Poole, QLD house of the year, sustainability award)
6. Mt Martha House, Victoria
7. New Farm House, (QLD design award).



1.



2.



3.



4.



5.



6.



7.

Tim Bennetton Architects - selection of previous work

scale n/a



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SCALE



not to scale

CLIENT

Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT

POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
SELECTION OF PREVIOUS WORK

DRAWN

YK  
CHECKED  
TB

DWG NO.

DF 2  
JOB NO.  
N/A



Revision Date Issued Details

DESIGN FEASIBILITY



**locality plan**  
scale 1:1000



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SCALE 0 10 20  
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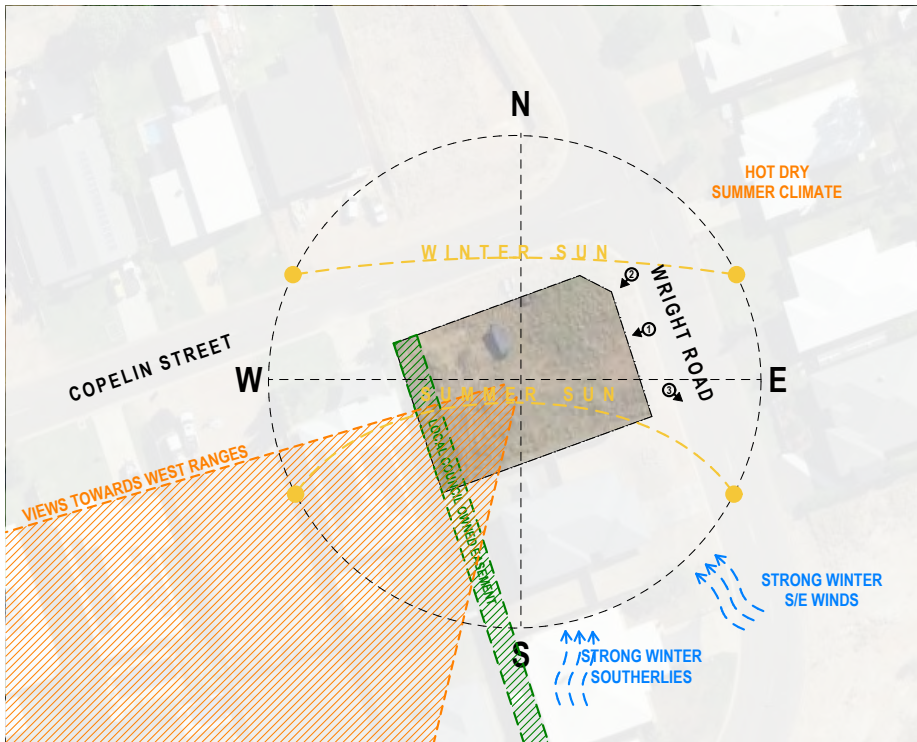
CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
LOCALITY PLAN

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 3  
JOB NO.  
N/A





site plan & analysis  
scale 1:500



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SCALE  
0 2 4  
1:200 - @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
SITE ANALYSIS

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 4  
JOB NO.  
N/A





50 to 54 Wright Rd - low-set rendered brick single dwelling houses



9 Mapstone Street - low-set rendered fibro duplex dwelling



53 to 57 Wright Rd - low-set rendered brick single dwelling houses



73 to 77 Wright Rd - low-set rendered brick single dwelling houses



68 to 70-72 Wright Rd - low-set rendered houses; combination of duplex and single dwelling



74 to 76 Wright Rd - low-set rendered brick single dwelling houses

**surrounding character**  
scale n/a



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CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
SURROUNDING CHARACTER

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 5  
JOB NO.  
N/A





Revision Date Issued Details

DESIGN FEASIBILITY



**site plan**  
scale 1:200, 1:1



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SCALE  
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1:200 - @ A3

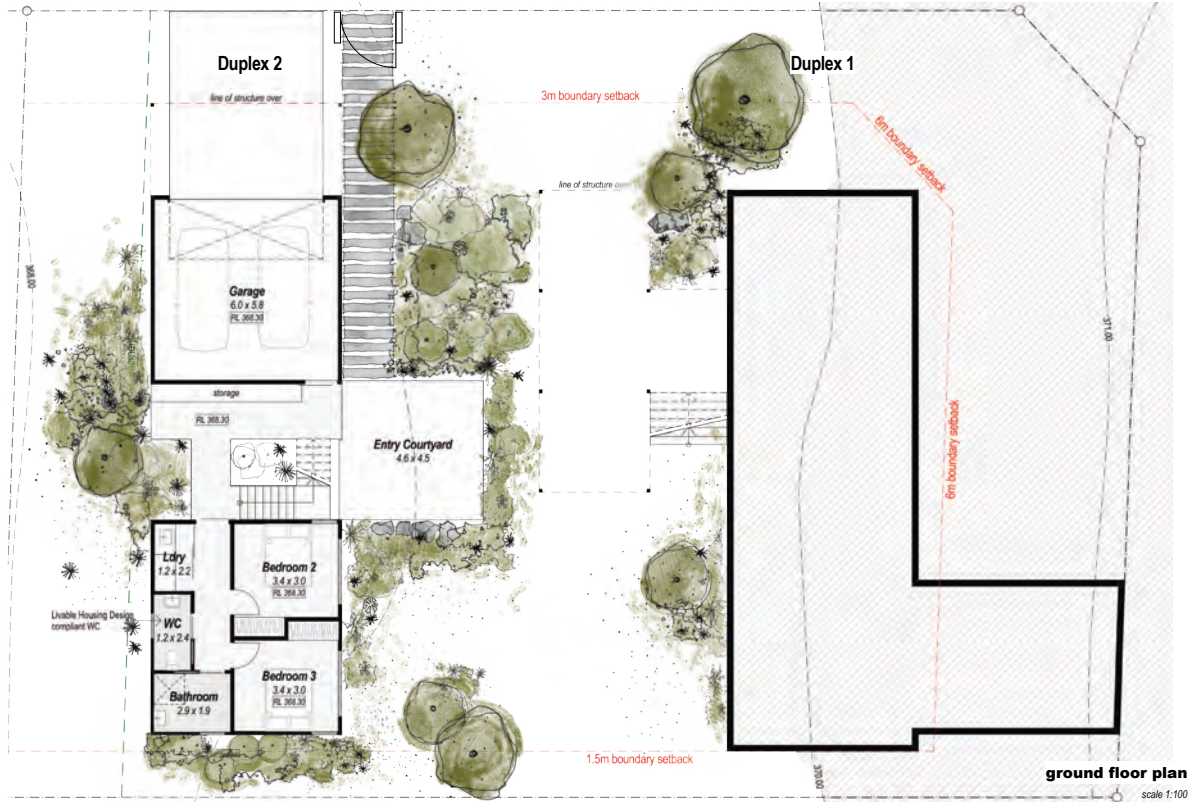
CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
SITE PLAN

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 7  
JOB NO.  
N/A





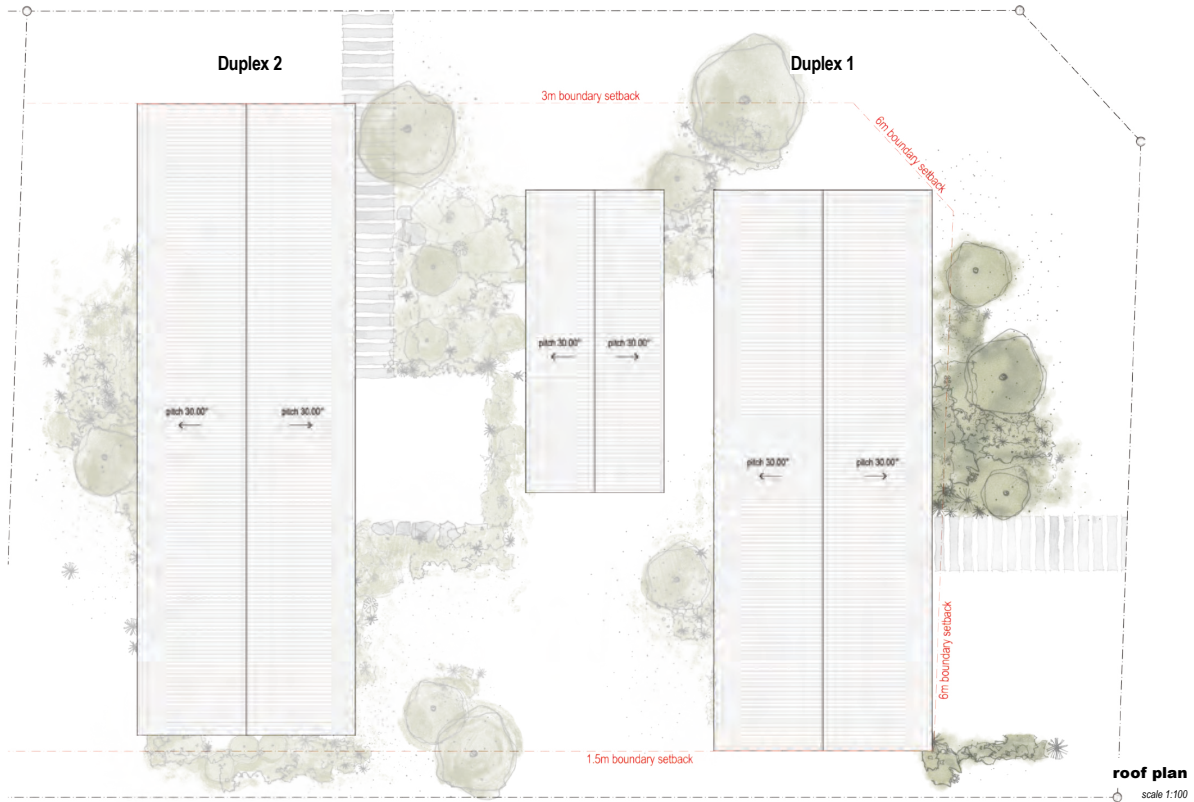
ground floor plan  
scale 1:100

<b>TIM BENNETTON ARCHITECTS</b> Shop 9 173 Boundary Street West End PO Box 5047 West End Q 4101 Tel 07 3846 0064 Fax 07 3846 6933 info@tmbennetton.com.au ©2020 ABN 23 738 941598 Qld Architects Registration No. 3920	SCALE 0 1 2 1:100 - @ A3	CLIENT Robert Baker DATE OF FIRST ISSUE 08 May 2024	PROJECT POTENTIAL PROJECT ON 66 WRIGHT ROAD DRAWING GROUND FLOOR PLAN	DRAWN YK CHECKED TB	DWG NO. DF B JOB NO. N/A	
	scale 1:100					



**first floor plan**  
scale 1:100

<p>Shop 9 173 Boundary Street West End PO Box 5047 West End Q 4011 Tel 07 3846 0064 Fax 07 3846 6933 info@tmbennetton.com.au ©2020 ABN 23 738 941598 Qld Architects Registration No. 9520</p>	SCALE	CLIENT	PROJECT	DRAWN	DWG NO.
		Robert Baker	POTENTIAL PROJECT ON 66 WRIGHT ROAD	YK	DF 9
	1:100 - @ A3	DATE OF FIRST ISSUE	DRAWING	CHECKED	JOB NO.
		08 May 2024	FIRST FLOOR PLAN	TB	N/A



**roof plan**  
scale 1:100



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SCALE  
0 1 2  
1:100 @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
08 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
ROOF PLAN

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF TO  
JOB NO.  
N/A



Revision Date Issued Details

DESIGN FEASIBILITY

FLOOR AREA LEGEND

- ▨ INTERNAL
- ▨ EXTERNAL
- ▨ GARAGE



SITE DETAILS

L82 SP206675  
 Local Authority:  
**MT ISA CITY COUNCIL**  
 SITE AREA: 846 sqm  
 SITE COVERAGE: 38.4%

Floor Areas (m²):

DUPLEX 1	
<b>FIRST FLOOR</b>	
External:	29.35
Garage:	37.20
Internal:	89.88
	<b>156.43 m²</b>
<b>GROUND FLOOR</b>	
External:	14.60
Garage:	37.76
Internal:	43.27
<b>FIRST FLOOR</b>	
External:	33.03
Internal:	86.97
	<b>209.63 m²</b>

**floor areas**  
 scale 1:200



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SCALE  
 0 1 2  
 1:100 @ A3

CLIENT  
 Robert Baker  
 DATE OF FIRST ISSUE  
 08 May 2024

PROJECT  
 POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING  
 FLOOR AREAS

DRAWN  
 YK  
 CHECKED  
 TB

DWG NO.  
 DF T1  
 JOB NO.  
 N/A



**ATTACHMENT 2 – DUPLEX ALLOTMENTS**

**PROPOSED RECONFIGURATION**

Lots 1 - 176  
 Cancelling Lot 90 on CPAS4185  
 Town of Inverwood  
 County of Rockdale  
 City of Mt Isa

**CONCEPTUAL LAYOUT  
 HEALY HEIGHTS ESTATE  
 BUTER ROAD & WRIGHT ROAD  
 MT ISA**



Duplex sites

Errol A. ...  
 Engineer for Planning purposes

- Total Site Area 25.2 ha
  - Stage Boundaries
  - Area of Open Space 2.64 ha  
 (vegetation along parkies to be retained in natural state)
  - Lot Type Allotments
  - Inclusions 176
  - Average Lot Area 908m<sup>2</sup>
  - Total Length of New Road 3245 m  
 (2m wide road 3035 m  
 150 m)
- | Stage No. | Lot numbers |
|-----------|-------------|
| 1         | 1 - 22      |
| 2         | 23 - 48     |
| 3         | 49 - 88     |
| 4         | 89 - 111    |
| 5         | 112 - 116   |
| 6         | 117 - 152   |
| 7         | 153 - 176   |



www.craziermoti.com.au  
 1800 013 222 0800 222 222  
 0800 222 222 0800 222 222  
 Date: 10th July 2020 180 No. 0800 222 222 Plot No. 20000 1:1000 @ A4 10000 1:1000

This plan is submitted and for approval purposes only. All plans, conditions and lot areas are preliminary, subject to municipalities, council, engineering and local authority and Agency approvals.



**MOUNT ISA CITY COUNCIL**

**SPECIAL CONDITIONS  
FORMING PART OF A CONTRACT OF SALE –  
Covenant on Building Conditions**

**BETWEEN:**

MOUNT ISA CITY COUNCIL

**AND**

---

**BUILDING CONVENANTS**

The expression "Healy Heights" in these special conditions shall mean "Healy Heights Stages 3 to 7".

"Relocatable Building" shall have the meaning of a building or structure which has been prefabricated at another location and transported either whole or in parts to the intended location.

"Mount Isa City Council" shall in this covenant on building conditions be referred to as "MICC".

"Duplex" shall have the meaning of a "Duplex" as defined by the *City of Mount Isa Planning Scheme 2006*

**1. ACKNOWLEDGEMENT BY BUYER**

The Buyer acknowledges that the land is part of a premier residential subdivision and it is desirable in the interest of all Buyers of Lots in the subdivision that the MICC exercise supervision and control to ensure that:-

- (a) the land and other Lots in the subdivision are properly maintained prior to the commencement of a dwelling and associated improvements thereon;
- (b) a high standard of design and construction of dwellings and associated improvements in the subdivision is maintained; and
- (c) Buyers conform to the satisfaction of MICC, to agreed standards in relation to the use of their land and any dwelling erected thereon.
- (d) At all times the requirements of the City of Mount Isa Planning Scheme, the Building Act and the Building Code of Australia and any other requirement for the building of residential premises are complied with.

**2. REQUIREMENTS OF THE PROPOSED DWELLING**

The Buyer will not at any time hereafter erect or build or permit or allow to remain on the land hereby sold any dwelling house, garage or out building other than one (1) private dwelling or 1 duplex (subject to the approval of a material change of use application) (together with enclosed double garage and if the Buyer so elects, any usual outbuilding) having external walls of brick or clay block or painted rendered surface masonry block, glass, timber, decorative fibre cement or fibre cement or any combination thereof provided that:-

- (a) The minimum floor area inclusive of double garage shall be 170m<sup>2</sup> for a private dwelling or 130m<sup>2</sup> per dwelling unit for a duplex inclusive of a double garage;

- (b) An additional single covered patio area of approximately 20m<sup>2</sup> shall also be constructed in addition to (a) hereof per dwelling or dwelling unit;
- (c) The proportion of external walls constructed of timber, decorative fibre cement or fibre cement shall not exceed one-third of the area of such external walls (excluding glazed areas) unless the prior written approval of the MICC has been obtained.
- (d) The dwelling house and outbuildings shall have walls and roof comprising coloured metal or other such non-reflective material as may be approved in writing by the MICC, or its Agents, and that the minimum roof pitch shall be 22° unless written approval is received from the MICC.

Coloured metal sheeting may be used at a pitch less than 22° on areas not visible from the street. Flat roofs and vaulted (i.e. curved) roofs will be considered by the MICC on their merits.

- (e) This condition (d) is required so that other residents of the Development shall not be subject to glare.
- (f) No improvements previously erected or existing on or attached to other land shall be erected or placed upon the land without the consent and approval of the MICC and then subject to certification by MICC or its approved certifier.
- (g) No soil or gravel shall be dug or removed from any allotment except for the purpose of excavating for foundations and house drains, services, etc., or for the installation of swimming pools without the consent and approval of the MICC.
- (h) Subject to the other paragraphs of this Annexure, the Buyer will ensure that any dwelling house or other improvements will not be left at any time during construction for a period longer than three (3) months without substantial work being carried out without approval of MICC.

Each dwelling house or other improvement must be completed within nine (9) months of the commencement of work with that commencement taking place not later than six (6) months from the date of registration of the property in the name of the Buyer. MICC may at all times extend the period of six (6) months referred to in the previous sentence. No home shall be lived in until certified completed by a building certifier.

No lot purchased by the buyer shall be sold until such time as improvements classified in the first and second paragraph of this (h) and Covenant 9 of this Covenant have been completed without the consent of MICC. Such consent will only be given by MICC if special circumstances as decided by MICC exist.

- (i) Appropriately constructed and durable driveways are to be provided to prevent soil erosion and debris washing onto footpaths, gutters or roadways.
- (j) No second hand materials shall be permitted in the construction of any external walls or roofing of any residence or outbuilding constructed on any lot, except where the use of such materials has been specifically proposed because of its aesthetic qualities and where the use of such materials integrates with the character or architecture of the building, and such use is approved by the MICC.

No reflective materials shall be permitted in the construction of any external walls or roofing surfaces of any residence or outbuilding constructed on any lot except where the use of such materials has been specifically proposed because of its aesthetic qualities and where the use of such materials integrates with the character of architecture of the building and is approved by the MICC.

- (k) Except as provided by (j) hereof no second hand or sub-standard materials, hereof, shall be used in any structure including fences.
- (l) Careful attention shall be paid to the external colours of each house so they do not adversely affect the streetscapes and thus property values. In general, external wall and roof colours shall be natural and recessive.



- (m) Commercial vehicles (including trucks, vans, buses, utilities, tractors) shall not be parked on any lot unless they are located within a garage or are not visible from any street or public open space, except during the normal hours of business: Monday to Friday.
- (n) No work or repairs shall be carried out on boats, trailers or vehicles unless they are located within a garage and are not visible from any street or public open space, except during the normal hours of business: Monday to Friday.
- (o) No temporary, relocatable buildings or structures shall be erected or located on an allotment unless for use in connection with the building of the home.
- (p) Rainwater tanks are not permitted for potable water usage. They may, however, be used for irrigation of landscaping or similar purposes. Rainwater tanks shall not be visible from the principal street frontage.
- (q) Roof downpipes may openly discharge onto approved ground or paved surfaces provided that the discharge is appropriately dissipated/spread in such a manner that a nuisance is not caused to neighbouring lots.
- (r) Hot water systems should be designed to be sympathetic to the dwelling and shall not be visible from the principal street frontage.
- (s) Colours of dwellings, outbuildings and fences should be designed to be complementary.
- (t) The total cumulative floor or covered area of all outbuildings shall be 5% of the lot area with MICC having the right at all times to approve a larger area. Outbuildings that are visible from any public street shall be constructed of the same materials as the principal dwelling.
- (u) No outbuildings (ie sheds) are permitted prior to the main dwelling being constructed.

### 3. MICC APPROVAL OF PLANS

The Buyer shall submit the following plans and/or drawings for MICC approval prior to commencement of any works or development:

- (a) Site plan (including fencing)
- (b) Floor plan
- (c) Elevation plans (including front fencing)
- (d) Colour schemes
- (e) Engineering drawings for all earthworks proposed
- (f) Engineering drawings for all cut and/or fill works proposed
- (g) Any other plans MICC deems necessary

The Buyer shall not commence or proceed with any works or development until written approval is obtained from the MICC and the relevant permits have been obtained by the Buyer.

### 4. GARAGES

The design of the Buyer's home must allow for the accommodation of at least two (2) cars under the main roof of the dwelling unit prior to occupation as indicated in 2 hereof.

Contents of garages must be capable of being screened from view from the street by roller doors, tilt panel doors or similar.

When designing garages, consideration should be given for the parking of boats, trailers and caravans, and for drive through access to the rear yard. The parking of boats and other recreational vehicles (e.g. caravans and trailers) must be screened from public view from the street to which the dwelling fronts.

Caravans will not remain parked on the land for more than 14 days without the approval of MICC.

#### 5. OUTDOOR STRUCTURES

Sheds will not be permitted forward of the main building line and must be screened so as not to be seen from the principal street frontage.

Outbuildings (e.g. sheds and lawn lockers) less than 36m<sup>2</sup> in area will be permitted with wall and roof cladding in coloured metal or other such non-reflective material. The roof pitch and colour material should also match or compliment the roof of the main building.

Plain galvanized iron, zinc or aluminium coated steel will not be allowed as either wall or roof cladding.

Sheds may not exceed 36m<sup>2</sup> in area unless the prior written approval of the MICC has been obtained.

#### 6. ANCILLARY STRUCTURES

- |                       |   |  |
|-----------------------|---|--|
| Antennae, aerials     | - | External TV antennae and other aerials must be unobtrusive and located towards the rear of the dwelling house. |
| Satellite dish        | - | Will be screened from public view and shall not exceed 700 millimetres in diameter unless approved by MICC.    |
| Solar panels          | - | Must be integrated with the roof design and must not be visible from the roadway.                              |
| Clothesline           | - | Must be screened from view of public areas.  |
| Incinerators          | - | Not permitted.   |
| Air conditioners      | - | Located below eaves lines and concealed from view of public areas.   |
| External plumbing     | - | External plumbing on two (2) story dwellings must be concealed so as not to be visible.                        |
| Mail box              | - | Brick, timber or powder coated matching the style and colour of the house.                                     |
| Rubbish disposal bins | - | Should be screened from any view from the street.  |

#### 7. FENCING

The fencing around the Buyer's home and those of the Buyer's neighbours will affect the overall appearance at Healy Heights and the following requirements shall apply:-

(a) Front fencing

No front boundary fencing shall be allowed to extend past the main building line unless otherwise approved by MICC.

(b) Corner Allotment Fencing

Fencing to secondary frontages on corner allotments shall not extend past the main building line and shall be 1.8 metres high unless otherwise approved by MICC.

Corner allotment fencing shall be constructed so as to match the style of the main dwelling and be constructed from brick, rendered block, coloured metal tube or "good neighbourhood" style timber palings.

(c) Boundary Fencing

Subject to (a) and (b) of this Clause 7 boundary fencing between the adjoining allotments shall not extend past the main building line without the approval of MICC and shall be 1.8 metres high and be constructed from brick, rendered masonry block, metal, timber or a suitable combination of these.

(d) Notwithstanding anything in the *Dividing Fences Act 1953* (as amended) to the contrary, the MICC shall not be bound and the Buyer shall not make any claim against the MICC to contribute to the construction of any dividing fence between the Lot or any adjoining Lot owned by or under the control of the MICC.

**8. ALLOTMENT MAINTENANCE**

Prior to, during and after construction commencing, the Buyer shall not allow any rubbish including site excavations and building materials to accumulate on the Lot or allow excessive growth of grass or weeds upon the Lot. The Buyer or his builder, shall not place any rubbish including site excavations and building materials on adjoining land. If, in the opinion of the MICC, rubbish has accumulated on the land or there is an excess growth of weeds on the land, then upon giving seven (7) days notice, the MICC and/or the MICC's Agents and/or independent contractors, may enter on to the land for the purpose of generally tidying up the land, including without limitation, slashing or mowing grass and weeds growing on the land. The Buyer will pay to the MICC on demand the costs of carrying out such work. The Buyer shall also pay to the MICC the cost on demand, of the MICC having to remove building materials or debris from adjoining Lots that relate to the construction upon the land that is the subject of this Contract.

Builders should provide an enclosed rubbish container/area during the construction period to contain rubbish on site.

The Buyer will at all times ensure that landscaping is maintained at all times in accordance the requirements of covenant 9 of these covenants.

**9. LANDSCAPING**

Front yard landscaping to all residences is required and is to be provided by the Buyer within six (6) months of completion of the dwelling.

Landscaping includes (but is not limited to) the following:

Turf or lawn (seed, roll lawn or runners);

Top soil for establishment of gardens or lawn;

Irrigation materials (including the electrical connections);

Planted flowers, shrubs, trees;

Garden borders;

Garden bed edging;

**10. SIGNS**

The Buyer shall not, without the MICC's prior written consent, erect on the land or adjoining footpath or fix to any building or fence on the land, or permit to be so erected or fixed, any signs, hoardings or advertisements, of any kind except a sign of no more than 1m<sup>2</sup> in area of a contractor actively carrying out work on the land (together with such other signs as Workplace Health and Safety Regulations require), and a maximum of two (2) signs each of no more than 1m<sup>2</sup> in area advertising the property for sale. The Buyer hereby authorises the MICC and/or the MICC's Agent to enter upon the land to remove any signs or

advertising not complying with the above provisions and agrees that such entry and access shall not constitute trespass.

**11. MODIFICATION OF COVENANT**

The Buyer acknowledges and agrees that the MICC may from time to time and in its absolute discretion modify, waive, vary or release all or any of the covenants, obligations or other stipulations herein contained or implied, and shall not be liable to the Buyer in respect to any cost, damage or charge, or claim alleged by the Buyer to have arisen or be occasioned by any such modification, waiver, variation or release.

**12. NO MERGER**

The Buyer and the MICC agree that all of the covenants and agreements herein shall remain in full force and effect against the Buyer and the Buyer's successors, administrators and assigns in favour of the MICC and its successors notwithstanding the completion of the sale and purchase of the land and the registration of the Transfer of the land in favour of the Buyer.

**13. SALE BY BUYER**

The Buyer shall not sell, transfer or otherwise dispose of the land hereby sold or any part thereof to any person without first obtaining from such person a Deed of Covenant in favour of the MICC to be bound by the same terms and conditions as are contained in this Annexure. For the purpose of this Clause, "person" shall include a Company.

**14. LEGAL ACTION AND CLAIM FOR DAMAGES**

- (a) If any covenant referred to herein or its application to any person or circumstances shall become invalid or unenforceable, the remaining covenants shall not be effected and each covenant shall be valid and enforceable to the fullest permitted by law.
- (b) The MICC may enforce its rights against the Buyer's Agent, servants, contractors or workmen under this or any other Clause in this Contract by way of an injunction issued by the Supreme Court of Queensland or other Court of competent jurisdiction on the application of the MICC in respect of any breach thereof or any attempts so to do by the Buyer or the Buyer's agent, servant, contractor or workmen.
- (c) The cost of enforcing and rectifying any breach of this covenant, certified in writing by, or on behalf of the MICC, shall be a liquidated debt due and payable by the Buyer to the MICC and recoverable in any Court of competent jurisdiction.
- (d) The MICC shall have at all times hereafter the right to claim for compensation on account of any breach of this covenant, which has adversely affected real estate values of the subdivision.

\_\_\_\_\_  
Buyer

\_\_\_\_\_  
MICC

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# DESIGN FEASIBILITY

for Proposed Duplex  
at 66 Wright Rd, Healy Heights  
Healy QLD 4825  
for  
Robert Baker

17 May 2024



Shop 9 173 Boundary Street West End PO Box 5047 West End Q 4101  
Tel 07 3846 0064 Fax 07 3846 6933 info@timbennetton.com.au ©2020 ABN 23 738 941598 Qld Architects Registration No. 3920

SCALE  
0 1 2  
1:100 - @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
17 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
TITLE SHEET

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF IPT1  
JOB NO.  
N/A



legend

1. Fairfield House
2. Yarrange House (QLD design award, QLD sustainability award)
3. Fairfield House
4. New Farm House (QLD design award)
5. Cumgee House (with Gabriel Poole, QLD house of the year, sustainability award)
6. Mt Martha House, Victoria
7. New Farm House, (QLD design award).



1.



2.



3.



4.



5.



6.



7.

Tim Bennetton Architects - selection of previous work

scale n/a



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SCALE  
 not to scale

CLIENT  
 Robert Baker  
 DATE OF FIRST ISSUE  
 17 May 2024

PROJECT  
 POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING  
 SELECTION OF PREVIOUS WORK

DRAWN  
 YK  
 CHECKED  
 TB

DWG NO.  
 DF 2P1  
 JOB NO.  
 N/A





**locality plan**  
 scale 1:1000



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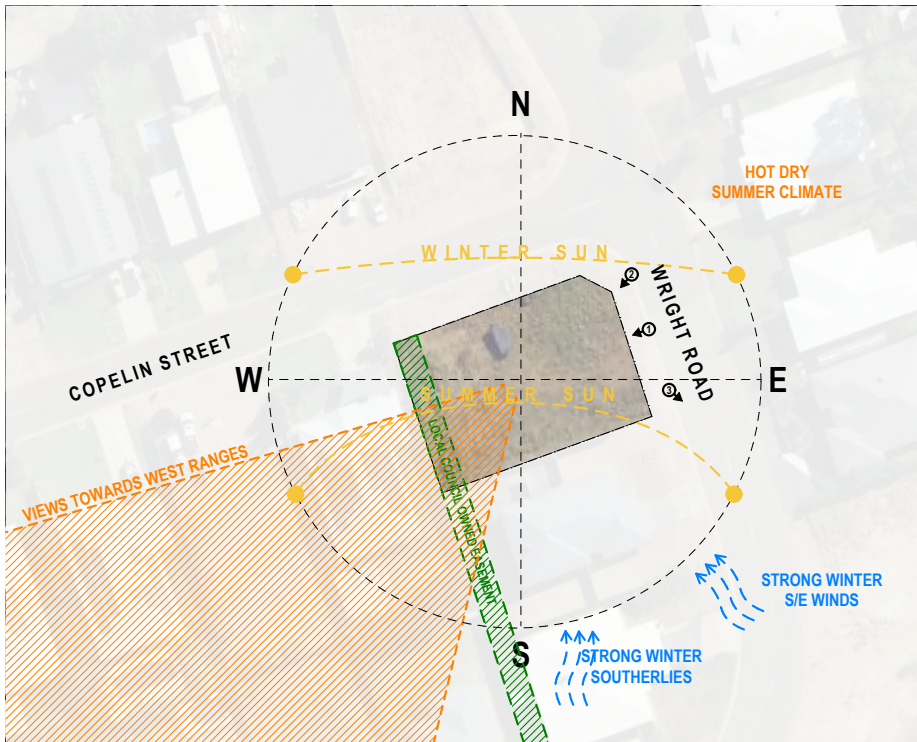
SCALE 0 10 20  
 CLIENT Robert Baker  
 DATE OF FIRST ISSUE 17 May 2024  
 1:1000 @ A3

PROJECT POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING LOCALITY PLAN

DRAWN YK  
 CHECKED TB

DWG NO. DF 3P1  
 JOB NO. N/A





site plan & analysis  
 scale 1:500



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SCALE 0 2 4  
 CLIENT Robert Baker  
 DATE OF FIRST ISSUE 17 May 2024  
 1:200 - @ A3

PROJECT POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING SITE ANALYSIS

DRAWN YK  
 CHECKED TB  
 DWG NO. DF 4P1  
 JOB NO. N/A







50 to 54 Wright Rd - low-set rendered brick single dwelling houses



9 Mapstone Street - low-set rendered fibro duplex dwelling



53 to 57 Wright Rd - low-set rendered brick single dwelling houses



73 to 77 Wright Rd - low-set rendered brick single dwelling houses



68 to 70-72 Wright Rd - low-set rendered houses; combination of duplex and single dwelling



74 to 76 Wright Rd - low-set rendered brick single dwelling houses

**surrounding character**  
 scale n/a



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 DATE OF FIRST ISSUE 17 May 2024

PROJECT POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING SURROUNDING CHARACTER

DRAWN YK  
 CHECKED TB

DWG NO. DF SP1  
 JOB NO. N/A





site plan  
 scale 1:200, 1:1



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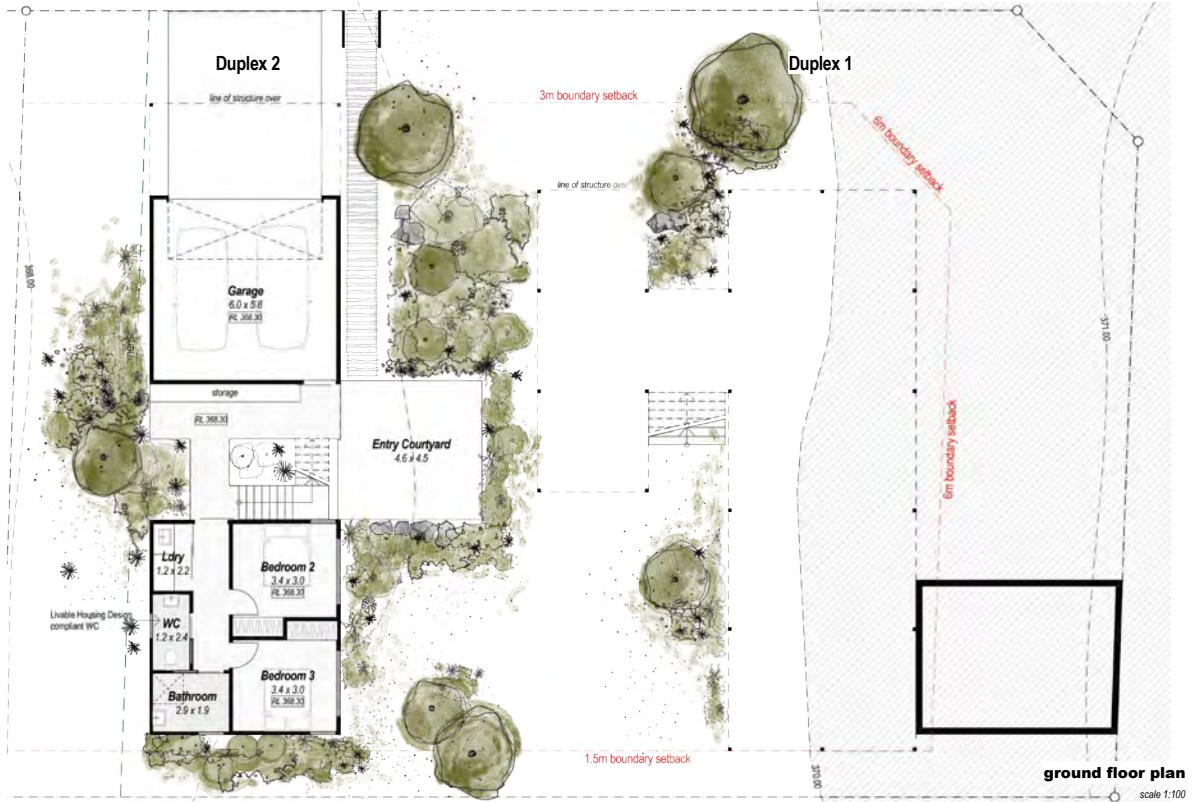
SCALE 0 2 4  
 CLIENT Robert Baker  
 DATE OF FIRST ISSUE 17 May 2024  
 1:200 - @ A3

PROJECT POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING DRAWING  
 SITE PLAN

DRAWN YK  
 CHECKED TB

DWG NO. DF 771  
 JOB NO. N/A



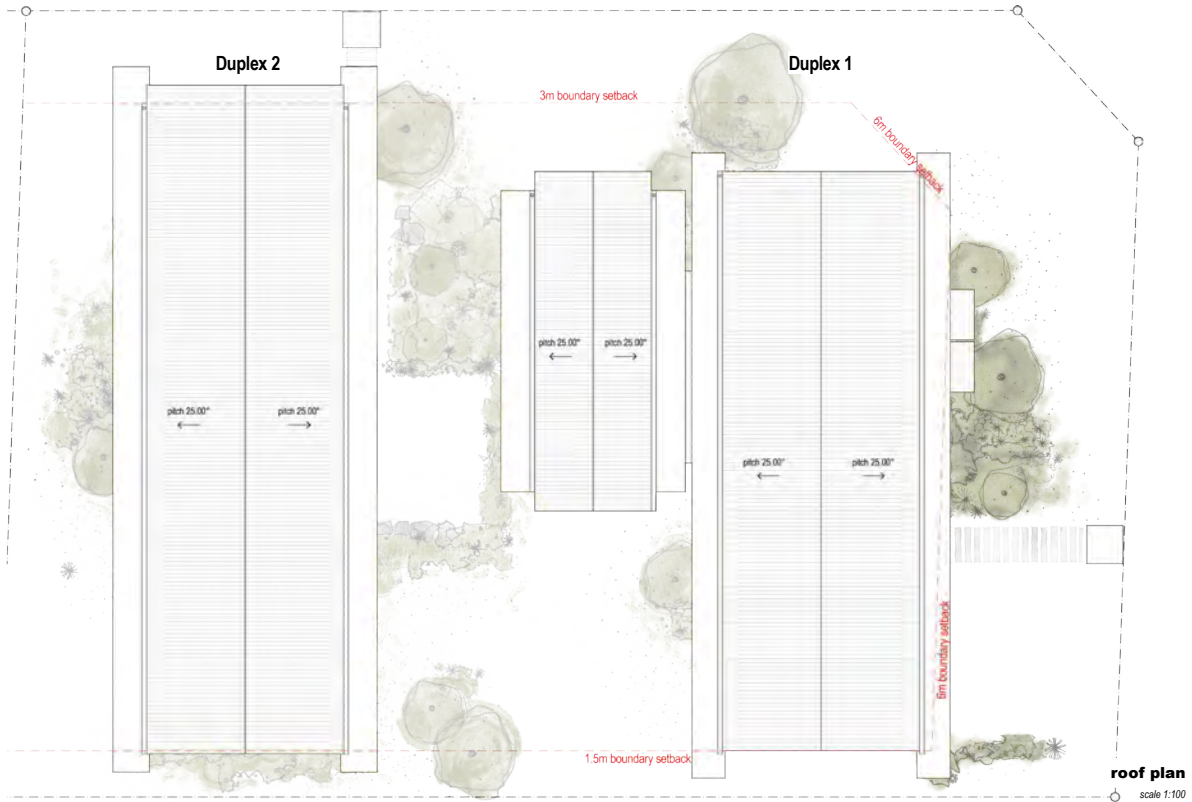


ground floor plan scale 1:100

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	scale 1:100					



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	<b>first floor plan</b>					
	scale 1:100					



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	<b>roof plan</b> scale 1:100					



**north elevation (Copelin St)**  
scale 1:100



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SCALE  
0 1 2  
1:100 - @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
17 May 2024

PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
NORTH ELEVATION

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF T1P1  
JOB NO.  
N/A





**east elevation (Wright Rd)**  
 scale 1:100



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SCALE  
 0 1 2  
 1:100 - @ A3

CLIENT  
 Robert Baker  
 DATE OF FIRST ISSUE  
 17 May 2024

PROJECT  
 POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING  
 EAST ELEVATION

DRAWN  
 YK  
 CHECKED  
 TB

DWG NO.  
 DF 12P1  
 JOB NO.  
 N/A



Revision Date Issued Details  
P1 17/05/2024 Michael Corbridge

DESIGN FEASIBILITY



approach from Wright Rd

**TIM BENNETTON ARCHITECTS**

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SCALE  
0 1 2  
1:100 - @ A3

CLIENT  
Robert Baker  
DATE OF FIRST ISSUE  
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PROJECT  
POTENTIAL PROJECT ON 66 WRIGHT ROAD  
DRAWING  
3D VIEWS

DRAWN  
YK  
CHECKED  
TB

DWG NO.  
DF 13P1  
JOB NO.  
N/A







corner of Wright and Copelin



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SCALE  
 0 1 2  
 1:100 @ A3

CLIENT  
 Robert Baker  
 DATE OF FIRST ISSUE  
 17 May 2024

PROJECT  
 POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING  
 3D VIEWS

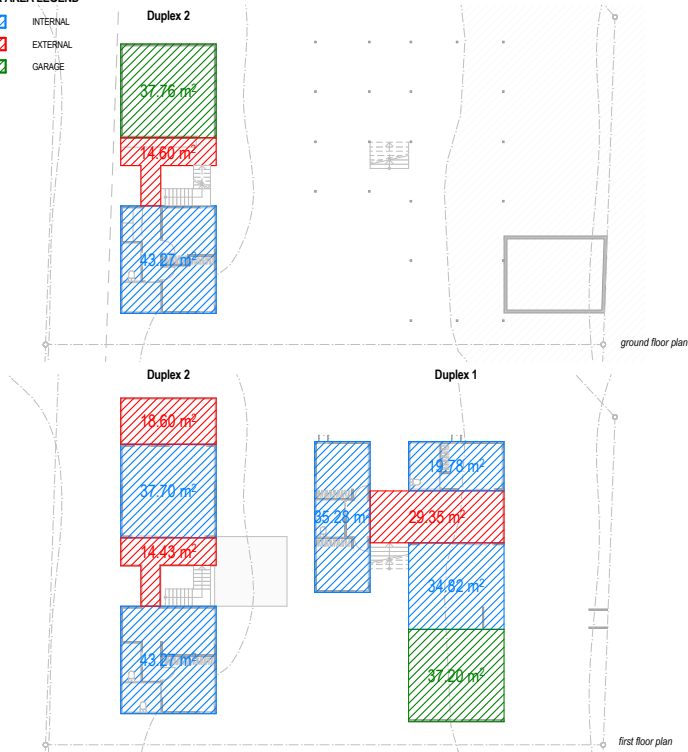
DRAWN  
 YK  
 CHECKED  
 TB

DWG NO.  
 DF 14P1  
 JOB NO.  
 N/A



FLOOR AREA LEGEND

- ▨ INTERNAL
- ▨ EXTERNAL
- ▨ GARAGE



SITE DETAILS	
L82 SP206675	
Local Authority: MT ISA CITY COUNCIL	
SITE AREA:	846 sqm
SITE COVERAGE:	38.4%

Floor Areas (m²):	
<b>DUPLEX 1</b>	
<b>FIRST FLOOR</b>	
External:	29.35
Garage:	37.20
Internal:	89.88
	<b>156.43 m²</b>
<b>DUPLEX 2</b>	
<b>GROUND FLOOR</b>	
External:	14.60
Garage:	37.76
Internal:	43.27
<b>FIRST FLOOR</b>	
External:	33.03
Internal:	86.97
	<b>209.63 m²</b>

**floor areas**  
scale 1:200



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SCALE  
 0 1 2  
 1:100 @ A3

CLIENT  
 Robert Baker  
 DATE OF FIRST ISSUE  
 17 May 2024

PROJECT  
 POTENTIAL PROJECT ON 66 WRIGHT ROAD  
 DRAWING  
 FLOOR AREAS

DRAWN  
 YK  
 CHECKED  
 TB

DWG NO.  
 DF 15P1  
 JOB NO.  
 N/A



**14 INFRASTRUCTURE SERVICES REPORTS****14.1 MAJOR PROJECTS OVERVIEW REPORT - APRIL 2024**

**Document Number:** 809346  
**Author:** Manager Major Projects  
**Authoriser:** Director Infrastructure Services  
**Directorate:** Infrastructure Services  
**Portfolio:** Works & Engineering, Water & Sewerage

**EXECUTIVE SUMMARY**

The Major Projects Overview Report for April 2024 is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and notes the April 2024 Major Projects Overview Report.

---

**OVERVIEW**

This report will provide an overview of the 2023-2024 featured Capital Works projects during the month of April 2024.

As of the 30 April the featured (18) projects expenditure for year to date is **\$16,425,639** with a committed amount of \$29,958,840 against the allocated capital works budget of \$43,063,601. This represents a committed value of 70%, and a completion value of 38% of the year-to-date projects.

The progress completion rate is currently at about 40%.

**BACKGROUND****Brilliant Street Carpark**

Following the December 2023 contract award to Oaka Construction, the project is well underway, designs are at 'Issued for Construction' stages. The existing toilets have been demolished, irrigation tanks relocated, and earthworks and services have been laid. The contractor is preparing for carpark base and edge concreting works. Ground conditions presented no risk.

**Telstra Hill – Phase 1**

The project was awarded to Oaka Construction in April 24 for Stage 1 works associated with the construction of an approximately 2,000 square meter carpark near the turn-off from Barkly Highway. Telstra has recently laid new fibre cables across the proposed carpark. Works to commence in early June in conjunction with the Brilliant Street carpark project (due to shared project management and mobilisation costs).

**Materials Recovery Facility (MRF)**

The construction of the MRF remains on track, with the construction of the building being completed in February 2024.

*Separable Portion 1* – Building Construction was reached and on target with site handed over to RDT on 13<sup>th</sup> February 2024.

*Separable Portion 2* – Weighbridge and access road is underway, with a target completion of 23 May 2024 for the bridge and access road handover.

*Separable Portion 3* – Mechanical design, installation and commissioning contract is in execution stages for the extension of time claim, the contractors revised wet commissioning date is 15<sup>th</sup> November 2024.

Department of Environment, Science and Innovation has been notified of weighbridge being temporarily out of operation from 10 March to 23 May 2024. Due to extensive traffic path changes in the civil design, Council will line-mark operational circulation path to ensure simplicity and safety of users.

Budget is within the allocation.

**Energy Efficiency Project**

The project commenced in November 2023 and 3E Group was awarded stage 2 delivery of the project. Slight delays were incurred due to minor scope amendments to create further efficiency along with the Contractor going through a merger requiring a contractual modification. 3E Group had previously completed a detailed study including scope of works, calculations, design, engineering and cost build on the 12 high-energy consumption facilities nominated by Council. The project is currently at 45% completion with target completion for all works commissioned in December 2024. Verification and validation work will continue 24 months after completion.

**Splashz Aqua Tower**

The components of the slides have arrived in April. Steel tower and stairways have been erected and fibreglass tubing is nearing completion. Swimplex commissioning and training date will commence on 16 May. Practical Completion is anticipated around 20 May.

**Camooweal Aerodrome Upgrade**

The survey, geotechnical investigation and preliminary design works have been completed.

Estimates have been made for various upgrade options, based on the updated survey.

- |  |             |
|--|-------------|
| 1. Profile, Stabilise, Gravel and 100mm Asphalt              | \$4,980,415 |
| 2. Profile, Stabilise, Gravel and 50mm Asphalt               | \$2,993,290 |
| 3. 25mm Corrector, 75mm Asphalt (Nil geometry modifications) | \$2,705,975 |

All three options are significantly more expensive than the available budget of \$1.9M. The budget for 2024/25 was reduced to \$80,000 in the next financial year pre-empting a review and appropriate concept design only. An Airport Pavement Engineering Specialist will be engaged to recommend the best value option for Council given other identified issues based on Aerodrome Technical Inspection against the Manual of Standards (MOS 13902019). Investigation will confirm if extension to the runway

is required, condition of runway and why spray seals have not been considered an option. A report will be provided to Council in June 2024.

Theme:	3. Services & Infrastructure
Strategy:	3.1 Undertake a review of Council's Services

## ATTACHMENTS

1. Attachment A - Capital Works 30 April 2024 [↓](#) 



Infrastructure Services

**Capital Expenditure**

Table 1 - Progress on 2023/24 Key Capital Projects > \$350k

Project	Project Phase					Position as at 30 April 2024			
	Planning	Design	Procure	Delivery	Close-out	Approved Total Budget (\$)	YTD Actual Expenditure (\$)	YTD Committed Expenditure (\$)	YTD Total Expenditure (\$)
1. Materials Recovery Facility (MRF)	✓	✓	✓	✓		21,000,669	10,717,252	15,044,654	15,044,654
2. Centennial Place	✓	✓	✓	✓	✓	5,300,000	2,203,999	5,358,183	5,358,183
3. Energy Efficiency Infrastructure	✓	✓	✓			3,100,000	1,036,615	3,380,904	3,380,904
4. City Street Rehabilitation TIDS & RZR	✓	✓	✓	✓		2,400,000	2,970	730,000	730,000
5. Network reconfiguration to remove direct pumping into network	✓	✓	✓			2,000,000	68,605	140,989	140,989
6. Splashez Water Play (Aqua Play Facility)	✓	✓	✓	✓		1,890,022	179,310	179,870	1,389,853
7. Road Culvert Rehabilitation	✓	✓				600,000	165	1,065	8,460
8. Renewals at STP/Clarifier	✓	✓	✓			600,000	1,245,651	1,938,764	1,938,764
9. Parks upgrades	✓	✓	✓			800,000	26,776	52,026	52,026
10. PCNP shared Pathways (Fourth Ave)	✓	✓	✓			1,111,090	52,117	52,117	96,301
11. 23 West Street Airconditioning	✓	✓	✓	✓	✓	500,000	470,080	470,080	470,080
12. Civic Centre - Airconditioning upgrade	✓	✓	✓	✓	✓	500,000	990	4,725	4,725
13. Civic Centre - fire system defects	✓	✓	✓			600,000	0	12,890	12,890
14. Brilliant Street Car Park	✓	✓	✓	✓		1,111,819.78	167,958	906,199.80	906,199.80
15. Duchess Road Main Extension	✓	✓	✓			500,000	32,073	32,073	32,073
16. Water treatment at Camooweal	✓	✓	✓			400,000	533	30,205	30,205
17. (WM1) Works to New Transfer Station	✓	✓	✓			350,000	2,640	4,140	8,100
18. Miners Memorial	✓	✓	✓			300,000	217,905	354,433	354,433
<b>Total</b>						<b>43,063,601</b>	<b>16,425,639</b>	<b>28,693,318</b>	<b>29,958,840</b>

Legend On Schedule/Budget    
   Behind Schedule/Budget    
   Significantly Behind Schedule/Budget    
 ✓ Phase Complete

**14.2 PARKS REFURBISHMENT PROGRAM TENDER**

**Document Number:** 809278  
**Author:** Manager Major Projects  
**Authoriser:** Director Infrastructure Services  
**Directorate:** Infrastructure Services  
**Portfolio:** Parks & Gardens, Splashez, Library & Cemetery

**EXECUTIVE SUMMARY**

A comprehensive condition assessment was conducted in October 2023, community survey and a Councillor Workshop led to the development of a Park Refurbishment Program.

Two tenders were received and evaluated via VendorPanel portals. The Tender Evaluation Committee recommends that Contract 2023-70 MICC Parks Refurbishment Program (VP407826) be awarded to Mevway Pty Ltd.

**RECOMMENDATION**

**THAT** Council

- Accepts the Tender evaluation panel recommendation and award Contract 2023-70 to Mevway Pty Ltd for Stage 1 and Stage 2 for the total amount of \$1,640,758.90 (EX GST).
- Delegates authority to the Chief Executive Officer to negotiate, finalise and enter into contract substantively in the terms of the contract issued with the Tender.
- Endorse a total budget of \$1,969,900 for both 2023/24 and 2024/25 Financial Years, allowing for contingency in delivering the Park Refurbishment Program.

**OVERVIEW**

The Parks Refurbishment Program will contribute to improving liveability with long-term benefit towards: promoting health; community inclusiveness; family-friendly activity; safety and the general beautification of the town.

Two tenders were received from suitably qualified and competent contractors who have previously completed landscaping projects within Mount Isa.

Both tenders are similar, however one offered significantly more value for money.

**BACKGROUND**

Comprehensive condition assessments of the parks were conducted from August to October 2023. A community survey was also undertaken, which elicited 469 responses. The responses provided information on the utilisation rates, as well as listing desired improvements.

This initiative focuses on refurbishing park assets, providing the minimum requirements together with safety and compliance and addressing the collective needs of park patrons across Mount Isa and Camooweal.

Following internal consultation, the following projects were established with the following priority across two financial years:

<b>FY23-24 (Stage 1)</b>	<b>FY24-25 (Stage 2)</b>
1. Playway Park	4. Selwyn Park
2. Ron McCollough Park	5. Minnie Davis Park
3. Quota Park	6. Townview Apex Park
	7. Campbell Miles Park
	8. Norm Smith Park
	9. Tom O'Hara Park
	10. Bill McDonald Park
	11. Ellen Finlay Park

A Parks Upgrade Program was adopted in the 2023/2024 Financial Year. The total program cost was estimated at \$2.4M.

The 2023/24 portion of the program had a budget of \$800,000 with the balance to be provided in following financial years. The scope of work for each park is a separable project. Three parks are to be completed within Stage 1 before August 2024 and eight parks (Stage 2) are to be completed before the end of 2024/25 financial year.

Mount Isa City Council invited Tenders from suitably qualified and competent organisations to design and construct these refurbishments across eleven public parks. The scope varies between each park and may comprise of earthworks; demolition and relocation of facilities; new signage; hard landscaping; structures; furnishings and fixtures; and supply and installation of play equipment and softfall.

**TENDER EVALUATION**

On Friday 5 April 2024, Council issued the Tender package 2023-70 MICC Parks Refurbishment Program (VP407826) via the Local Buy panel arrangement. The Tender closed on Friday 3 May at 4pm.

Two tenders were received and evaluated. The evaluation process was conducted in accordance with the Procurement Policy and using the multi-party evaluation portal.

Based on this it is recommended that Mevway Pty Ltd (trading as AAA Playscape) be awarded the Contract to undertake this project.

**BUDGET AND RESOURCE IMPLICATIONS**

<b>Capital Works Budget</b>	
Prior Year Expenditure	\$ 0
2023/24 Capital Works	\$ 800,000
2024/25 Capital Works	\$1,169,900
<b>Total Capital Works Budget</b>	<b>\$1,969,900</b>

**Forecast**

Project Management/ Facilitation	\$35,000
Contract Value	\$1,640,759
QLeave	\$57,000



Others	\$37,141
Contingency	\$200,000
<b>Total Forecast Expenditure</b>	<b>\$1,969,900</b>

**LINK TO CORPORATE PLAN**

Theme:	3.	Services & Infrastructure
Strategy:	3.16	Determine and review levels of service to the parks and gardens network and flora reserves
Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.8 3.1 3.3	Provide and maintain appropriate security measures to protect Council's assets (buildings, plants, sites etc) Undertake a review of Council's Services Clarify community expectations prior to establishing community service obligations in relation to water, waste water, roads etc.

**CONSULTATION (INTERNAL AND EXTERNAL)**

Consultation has occurred with the community via on-line survey, and with staff and the portfolio councillor. The scope of works was developed previously utilising the project control group.

**LEGAL CONSIDERATIONS**

Nil

**POLICY IMPLICATIONS**

There are no policy implications.

**RISK IMPLICATIONS**

The key risks and mitigations for this contract include:

Item	Risk	Mitigation
1	Contract price increase due to unforeseen variations during works	Lump sum tender with a well-defined scope. Contingency of 20% of contract value to accommodate variation risks Diligent Council contract or project management
2	Delay to project	Early contract engagement with prioritised procurement, weekly milestone reporting.
3	Disruption to Park	Detailed methodologies, incorporating minimisation of disruption options to be explored.

**HUMAN RIGHTS CONSIDERATIONS**

Nil

**ATTACHMENTS**

1. **Attachment A - Extract of Scope of Works** [!\[\]\(31b03e46ee8a80a1f1467b8c03bd76e8\_img.jpg\)](#) 
2. **Attachment B - Summary and Evaluation Report - (Confidential)**



EXTRACT

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## PARKS REDEVELOPMENT PROGRAM

CONTRACT NO: 2023-70

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## 1 PROJECT OVERVIEW

Mount Isa City Council has embarked on a mission to provide its community a project to upgrade a range of parks to increase resources, add to the aesthetics and community's access to services, whilst maximising current assets to uplift our community's wellness. These upgrades will contribute to the beautification of the city and help locals have a better social life. It will also create a drawcard for the region, bringing in people to discover our remote city for social and economic benefits. In a nutshell, the project is focused towards promoting health, community inclusiveness, family-friendly activity, safety and appealing aesthetics.

The scope of work for each park is its own separable portion. Three parks are to be completed within FY23-24 and eight parks are to be completed before the end of FY24-25. The priority of the works are as follows:

*Table 1.0 Priority Allocation:*

FY23-24	FY24-25
1. Playway Park	4. Selwyn Park
2. Ron McCollough Park	5. Minnie Davis Park
3. Quota Park	6. Townview Apex Park
	7. Campbell Miles Park
	8. Norm Smith Park
	9. Tom O'Hara Park
	10. Bill McDonald Park
	11. Ellen Finlay Park

### 1.1 Location

The Mount Isa City Council Public Parks:



## 5 SCOPE OF WORKS

### 5.1.1 Construction General

This package of work is for the supply and installation of shade structures, shaded seating, Softfall, fencing (Hercules or concrete bollards) and play equipment over the destined area of the parks. The separable portions are discussed below and outlined within this document alongside the pricing schedule.

Tenderers may submit prices for the project as a whole or individual separable portions. The Contract shall be a Lump Sum Contract per each separable portion.

The scope includes all associated engineering, approvals, certification, procurement, demolition, civil, structural, and nominated services and works required to complete the project in accordance with the referenced documents outlined within this document.

The scope of works must include but not limited to the following items;



- Preparation of all calculations and reports necessary to properly detail the fabrication and installation of shade, seating, fencing & play equipment.
- Mobilisation and Demobilisation of construction crew, equipment and materials to carry out the Works;
- Submit detailed methodology, lift plans and management plans prior to commencement.
- The Contractor is responsible for obtaining Dial Before Your Dig (DBYD) information and confirming with the parks service authorities, clearance of services prior to commencing any excavations for post footings
- Stability: Erect the structural components in a sequence that provides stability during construction.
- Temporary support: If temporary support is proposed, submit details within methodology.
- Clearing and stripping of site, where required.
- Removal of existing structures - only where being replaced with the solid shade structure.
- Excavation and backfilling for footings, where required
- Preparation and compaction testing for soft fall areas – compaction test results required for sub base
- Compaction testing in accordance with relevant standards
- Removal, containment, and disposal of spoil/ materials/ waste
- The supply, installation and removal of temporary fencing as required.
- MDR, material certificates, QA, ITP etc.
- Any connections, disconnections or interference with existing structures and services shall be carried out under the supervision of the Superintendent to whom reasonable notice shall be given by the Contractor of his intention.
- Removal of existing shade structures, footings, Softfall, seating, fencing, and other elements including compact and filling of removed foundations (if required)
- Supply and installation of footings and sub base layers in accordance with contractors approved specification
- Supply and installation of shade structures.
- Supply and installation of Softfall to achieve required to meet compliance for critical fall heights Rubber type can be CSBR rubber.  
Colour with 25% black – colour and pattern to be nominated in options.
- Installation of park signage – MICC to supply signage only
- Site clean-up, removal of rubbish and restoration of existing landscape as required; and




- Coordination of subcontractors.
- Commissioning
- Handover, maintenance schedules and Operational documents






### 5.1.2 Construction Deliverables

Table 3.0 Project Details

Park - 01	Description	Unit of Measure	Quantity
<b>Playway Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove sandpit, play equipment, shade sail structure & concrete slab.	Item	1
	Earthworks	m <sup>2</sup>	500
	<b>HARD LANDSCAPE</b> Construction of concrete slab around the Softfall area at a reduced height.	m <sup>2</sup>	100
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install hardcover shade structure.	m <sup>2</sup>	440
	Supply and install sheltered seating with bench (incl. modification or removal of existing base slab).	Item	1
	Park Signage - installation only (MICC to free issue the sign itself)	Item	1
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Supply and install Softfall	m <sup>2</sup>	230
Supply and install 2-seater see-saw rocker with similar.	Item	1	
Supply and install Single seater spring rocker.	Item	1	
Park - 02	Description	Unit of Measure	Quantity
<b>Ron McCollough Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove old play equipment, shade sail structure, seating & sandpit.	Item	1
	Earthworks	m <sup>2</sup>	250
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install hardcover shade structure.	m <sup>2</sup>	150
	Supply and Install Water fountain.	Item	1
	Supply and install sheltered seating with bench.	Item	2
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Supply and install swing set.	Item	1
	Option A: Supply and install Treehouse Playpark system.	Item	1
	Option B: Supply and install alternative to Treehouse Playpark system.	Item	1
Supply and install Softfall in the place of sand.	m <sup>2</sup>	90	

Park - 03	Description	Unit of Measure	Quantity
<b>Quota Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove shade sail structure & sandpit.	Item	1
	Earthworks	m <sup>2</sup>	50
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install hardcover shade structure.	m <sup>2</sup>	180
	Supply and install sheltered seating with bench.	Item	1
	Supply and Install Park Signage	Item	1
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Supply and install Softfall in the place of sand.	m <sup>2</sup>	140
Park - 04	Description	Unit of Measure	Quantity
<b>Selwyn Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove shade sail structure & seating.	Item	1
	Earthworks	m <sup>2</sup>	50
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install hardcover shade structure (in new location slightly away from fig tree).	m <sup>2</sup>	80
	Supply and install bench seating (under new hardcover shade structure).	Item	2
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
	Supply and Install Hercules fencing around the park.	m	165
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Replace existing swing set with new swing set.	Item	1
	Supply and install Softfall.	m <sup>2</sup>	25
Park - 05	Description	Unit of Measure	Quantity
<b>Minnie Davis Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove shade sail posts & seating.	Item	1
	Earthworks	m <sup>2</sup>	30
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install Park seating.	Item	2
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
	Supply and Install Hercules fencing	m	126
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Supply and Install Small swing set.	Item	1
	Supply and install Softfall.	m <sup>2</sup>	25

Park - 06	Description	Unit of Measure	Quantity
<b>Townview Apex Park</b>	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove existing fence.	Item	1
	Earthworks	m <sup>2</sup>	20
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install sheltered seating with bench.	Item	2
	Park Signage - installation only (MICC to free issue the sign itself)	Item	1
	Supply and install composite timber bollards	m	290
Park - 07	Description	Unit of Measure	Quantity
<b>Campbell Miles Park</b>	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove existing play equipment.	Item	1
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install sheltered seating with bench.	Item	1
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Supply and install small swing set.	Item	1
	Supply and install big swing set (install it closer to the tree).	Item	1
Supply and install Softfall.	m <sup>2</sup>	41	
Park - 08	Description	Unit of Measure	Quantity
<b>Norm Smith Park</b>	<b>PRELIMINARIES</b>	Item	1
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install sheltered seating with bench.	Item	2
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
Park - 09	Description	Unit of Measure	Quantity
<b>Tom O'Hara Park</b>	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove existing seating.	Item	1
	Earthworks	m <sup>2</sup>	20
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and Install Park seating.	Item	1
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1

Park - 10	Description	Unit of Measure	Quantity
<b>Bill McDonald Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove existing fencing.	Item	1
	Earthworks	m <sup>2</sup>	20
	<b>LANDSCAPE STRUCTURES, FURNISHINGS &amp; FIXTURES</b> Supply and install composite timber bollards at the front	m	124
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1
Park - 11	Description	Unit of Measure	Quantity
<b>Ellen Finlay Park</b> 	<b>PRELIMINARIES</b>	Item	1
	<b>EARTHWORKS, DEMOLITION &amp; RELOCATION</b> Remove existing playground equipment and sandpit under shade structure.	Item	1
	Earthworks	m <sup>2</sup>	215
	<b>PLAY EQUIPMENT &amp; SOFTFALL</b> Option A: Supply and Install Playpark system.	Item	1
	Option B: Supply and Install alternative to Playpark system	Item	1
	Install rubber Softball compliant with new Playpark system	m <sup>2</sup>	66
	Park Signage - installation only (MICC to free issue the sign itself).	Item	1

**5.1.3 Design Considerations**

- Overall performance and function –
- Innovative solutions to assist overall life cycle costs, including increased longevity.
- Meet or exceed the relevant standards.
- Material selection to align with MICC specification, consider safety, durability, maintenance, and local accessibility.
- Site specific solutions deemed suitable for harsh climate.
- Improve performance during these periods, perhaps in combination with existing shade trees, should be explored.
- The shade covering is to provide protection from the sun and provide a level of comfort by reducing the impact of heat and heat stress during the park usage.  
No shade sails to be used – solid structures only. **Reference to Ranbuild – School Master Type Structure or similar**
- MICC have proposed covered picnic areas Reference to Sunset Shelter type product
- Safety – safety primarily relates to the design of the shade structure to ensure it is not climbable and there are minimal trip or collision hazards associated with the structure itself. The shade structure needs to be carefully coordinated with the designated play area.
- Innovation – this could apply to all the above aspects. Innovative solutions can assist overall life cycle costs, including increased longevity.

- Posts to have a minimum clearance of 2.5m from the nearest posts of play equipment and cannot be constructed within the fall zone of play equipment.
- Shade structures to be designed to allow water to drain away from the Play Equipment.
- Supply & install shading over highly perishable surfacing (Softfall)
- Material selection to consider procurement restraints, corrosion resistance and durability.
- Confirmation of the existing Distribution Board is suitable to connect to for the additional load of these Works.
- Supply and installation of all required works
- Connections to existing site 240VAC Distribution Board where required.
- Provide information sheets and proposed energy efficient plans to MICC for review

#### **5.1.4 Design Deliverables**

- Format and process the preferred concept option.
- PDF plan, providing the location, specified equipment, and associated works
- Engineered certified shop drawings.
- RPEQ civil designs for foundations
- Conduct geotechnical investigations if required to design and install structures.
- Preliminary design set of drawings for MICC review and approval.
- One set of approved “FOR CONSTRUCTION” design plans are to be Approved by the Contractors engaged Building Certifier prior to acceptance (including any/all RPEQ certifications required), on Council templates (provided in PDF and DWG/DXF format).
- Form 15 ‘Compliance Certificate for building Design or Specification’ (Building Act 1975) to certify that design is compliant.
- Maintenance plan to be developed and provided to MICC.
- Installation methodology and specifications

**14.3 REPURPOSING OF 34 MILES STREET**

**Document Number:** 807957  
**Author:** Manager Major Projects  
**Authoriser:** Director Infrastructure Services  
**Directorate:** Infrastructure Services  
**Portfolio:** Works & Engineering, Water & Sewerage

**EXECUTIVE SUMMARY**

Due to the need to redevelop 34 Miles Street, there is an opportunity to utilise the land for the proposed NRMA electric vehicle fast-charging station. The previously identified site in Camooweal Street was not agreed to by TMR.

**RECOMMENDATION****THAT** Council

- Approve the repurposing of 34 Miles Street, Lot 21 & 7 Crown Plan M758251, for Electric Vehicle fast-charging station, public car park (tabled **Option 3**).
- Approve the asset disposal or demolition of the existing redundant toilet block and substation.
- Endorse the non-binding Letter of Intent to be issued to NRMA.
- Authorise the CEO to seek Ministerial Consent, from the Department of Resources, to permit the land to be used for commercial purpose as an EV fast-charging station.

**OVERVIEW**

The Department of Transport and Main Roads (TMR) has objected to NRMA's proposal for an EV fast-charging station along Camooweal Street.

The land at 34 Miles Street is now effectively unused since the toilets were closed following the opening of Centennial Place.

The site is identified in the City Masterplan as part of a Laneway Activation project.

**BACKGROUND**

NRMA is installing electric vehicle (EV) charging stations across the country, as part of a Federal Government "Driving the Nation" program. This will see NRMA install and operate over 200 DC fast charging sites which will provide 'future-fit' EV charging infrastructure throughout Australia to ensure regional Australia can benefit from the electrification of its roads.

Mount Isa and Camooweal are crucial to the network, given the distances between towns on the only main road access which connects the Northern Territory and North West Queensland. Although a *Yurika* two car charging station is currently established at Mullan Street, NRMA is seeking to provide an additional four fast-charging station to support demand.

As part of an urgent request by NRMA, on 23 August 2023 Council resolved (Resolution OM28/08/23) to provide a non-binding Letter of Intent to NRMA, agreeing to the installation of an EV charging Station in Camooweal Street.

On 18 March 2023, Department of Transport and Main Roads (TMR) provided feedback on NRMA's preliminary design and location, explicitly stating concerns with Electric Vehicle (EV) charging station on Camooweal Street, as it is a State Controlled Road. Their objection to the proposal were related to:

- vehicle strike potential,
- visibility for safe ingress and egress from site,
- a liability for TMR to relocate in the event of road upgrades or to conduct maintenance activities,
- future vehicles sizing may impose outside of parking area and into travel lanes,
- other road user conflicts - type 2 road train route.

TMR stated a preference for standalone EV charging station being on privately owned property or businesses instead of the corridor. Council have reviewed the *TMR/ Local Government Cost Sharing Agreement 2022-27*, confirming that Council has no final say on this matter.

*Refer to Figure 1 of Attachment A.*

### 34 Miles Street

34 Miles Street (Lot 21 & 7 Crown Plan M758251) is under Council's care and control, it being a Reserve for Local Government. Besides the toilet block it is used as a carpark.

*Refer to Figure 2 & 3 of Attachment A.*

The site is currently vacant and under-utilised. The site has a derelict appearance, detracting from the streetscape. It also serves easement for sewer and stormwater. The previous easement for electricity to a substation to the rear have been surrendered to Council on 21 November 2021.

Although the parcel is roughly 20m x 50m (1000sqm in area), zoned 'Principal Centre', it has limited capacity for redevelopment due to the number of services easements crossing it, and the carpark.

The existing toilet block and storeroom is earmarked for demolition in 2024 and will be combined as part of the demolition scope of the Outback at Isa toilet block for economy of scale.

The availability of the 11 KV powerline along the centre of Miles Street and the existing use of the site as a carpark elevate it as a strong viable site for which NRMA could secure long-term tenure.

### Development Options

Council staff offer the following options for considerations:

1. **Do Nothing** – this is not recommended as it is a brownfield site needing regeneration. It is visually unattractive, especially in such close vicinity to Centennial Place.
2. **Retain as carpark** – Demolish the existing buildings and renew the carpark. The cost would be in the order of \$200,000.
3. **Repurpose as EV Charging Station and Public Carpark** – renew the carpark with agreement for six spaces to be commercially leased to NRMA for the purposes of a fast-charging station. This provides for some offset to carpark renewal cost for area of the six car spaces with long-term ground lease to minimise the upkeep cost of the site. The capital cost for the EV charging station works would be completely funded by NRMA (includes any reseal costs within the leased footprint).
4. **Repurpose as EV Charging Station, Public Carpark and Laneway development** – In addition to option 3, this option also creates a laneway link to Camooweal Street to meet the strategic intent of the City Masterplan.

The laneway is part of projects earmarked to be developed by 2027 within the City Masterplan. The work will involve negotiation with The Buff and Jonesy's Asian Supermarket, as adjoining landowners

to the North. The Laneway development would require additional fund for public artwork, seatings and tourism collaterals but would also offer potential offset with other grant funding opportunities.

*Refer to Figure 4 & 5 of Attachment A.*

It is recommended that Council repurpose the site for **Option 3** as it provides a range of commercial and strategic benefits to Council that will align with tourism opportunities, asset management principles, liveability and have a further opportunity integrate the Laneway Activation project to align with the City Masterplan.

The option has been given an in principal support from NRMA and to be developed initially as Option 3, until adjoining landowners are in agreement to proceed with the laneway activation.

Note that a final legally-binding agreement with NRMA and adjoining landowners will be brought back for Council resolution.

As NRMA's operation would be defined as commercial, based on user pay for the charging of the electrical vehicles, a Ministerial Consent, from the Department of Resources, to permit the land to be used for commercial purposes would be required.

**LINK TO CORPORATE PLAN**

Theme:	2.	Prosperous & Supportive Economy
Strategy:	2.9	Continue to undertake strategic Urban Design projects
Theme:	1.	People & Communities
Strategy:	1.19	Develop tourism opportunities for the 100 Years commemorations that will promote Mount Isa as a destination to visit for generations.
Theme:	4.	Healthy Environment
Strategy:	4.4	Investigate options for the implementation of alternative transport modes that align with contemporary environmental and socially sustainable practices
Theme:	3.	Services & Infrastructure
Strategy:	3.17	Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility

**CONSULTATION (INTERNAL AND EXTERNAL)**

A budget of \$100,000 has been allocated to this project in the 24/25 financial year delivery plan. This provides for the demolition of the amenity block and concept design to enable planning and potential grant funding application to be submitted.

**LEGAL CONSIDERATIONS**

There is no known legal implication.

**POLICY IMPLICATIONS**

Consultation regarding the City Masterplan has been completed. Engagement with adjoining landowners regarding the site's repurposing can commence following endorsement of the above recommendation.



**RISK IMPLICATIONS**

The final legally-binding agreement with NRMA should not be executed without the Ministerial Consent as noted above.

**HUMAN RIGHTS CONSIDERATIONS**

Not applicable.

**ATTACHMENTS**

1. Attachment A - Figures Referred to in the Report [↓](#) 

**Attachment A**

**9.5 Summary of Cost Sharing Responsibilities**

COST SHARING RESPONSIBILITY FOR SERVICE ROADS, ACCESS ROADS, DRIVEWAYS AND PROPERTY ACCESSES

Item	Planning	Design	Funding of Construction	Funding of Rehabilitation and Replacement	Funding of Maintenance	Ownership
Existing service road included in a SCR declaration	Existing – N/A	Existing – N/A	Existing – N/A	TMR	TMR	TMR
Existing service road not included in a SCR declaration	Existing – N/A	Existing – N/A	Existing – N/A	LG	LG	LG
Driveways and accesses (sealed and unsealed) from SCR carriageway to residential properties	Instigator to obtain approval from TMR	Instigator	Instigator	Property owner	Property owner	Constructed asset = property owner Land within SCR = TMR

Figure 1- TMR/ Council Cost Sharing Agreement



Figure 2- Site Photo showing poor state of existing toilet block, substation and carpark at 34 Miles Street



Figure 3- Site Plan indicate Sewer (Red), Stormwater (Green), Electricity Easement (Yellow), and 11Kv supply (blue)

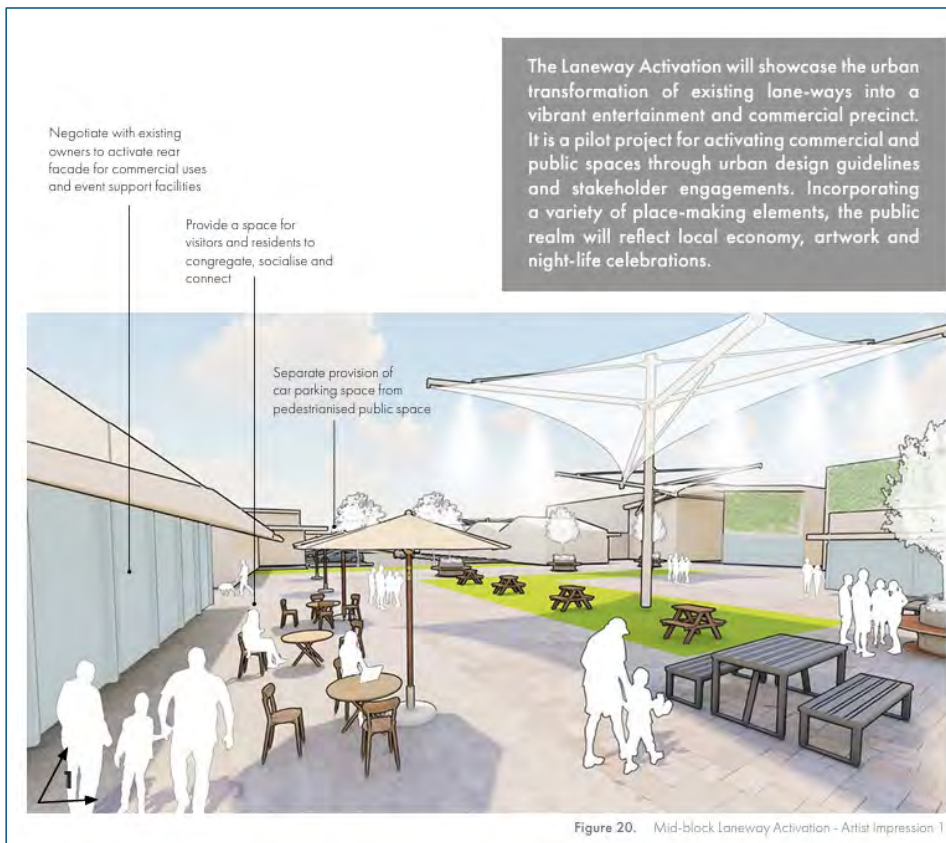


Figure 20. Mid-block Laneway Activation - Artist Impression 1

Figure 4 – Laneway Activation Opportunity - generic visualisation in the City Masterplan.



Figure 4 – City Masterplan map showing 5-year project and subject site for Laneway Activation project.

**15 GENERAL BUSINESS**

Nil

**16 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS****RECOMMENDATION**

**THAT** Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012:

**16.1 Budget Review as at 30 April 2024**

This matter is considered to be confidential under - of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with .

**16.2 Notice of Intention to Sell Land for Overdue Rates and Charges - Assessment 10033496**

This matter is considered to be confidential under Section 254J - (d) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**16.3 Rates and Charges Concession for the Society for the Mount Isa Memorial Garden Settlement for the Aged**

This matter is considered to be confidential under Section 254J - (d) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**16.4 RFT 2023 - 61 Cleaning Contract Mount Isa City Council**

This matter is considered to be confidential under Section 254J - (c) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

**16.5 2023 DRFA Restoration Works - Package 6**

This matter is considered to be confidential under Section 254J - (g) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**16.6 Appointment of Chief Executive Officer**

This matter is considered to be confidential under Section 254J - (a) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the appointment, discipline or dismissal of the chief executive officer.