



# **AGENDA**

## **Ordinary Council Meeting Friday, 18 October 2024**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Friday, 18 October 2024**

**Time: 9:00am**

**Location: Council Chambers  
23 West Street  
Mount Isa**

**Tim Rose  
Chief Executive Officer**



## Order Of Business

<b>1</b>	<b>Opening of the Meeting/Acknowledgement of Country .....</b>	<b>5</b>
<b>2</b>	<b>Prayer .....</b>	<b>5</b>
<b>3</b>	<b>Apologies/Leave of Absence .....</b>	<b>5</b>
<b>4</b>	<b>Public Participation .....</b>	<b>5</b>
<b>5</b>	<b>Confirmation of Previous Meeting Minutes.....</b>	<b>6</b>
5.1	Minutes of the Ordinary Meeting held on 25 September 2024 .....	6
<b>6</b>	<b>Actions from Previous Council Meetings .....</b>	<b>17</b>
6.1	Outstanding Actions From Previous Council Meetings as at 11 October 2024 .....	17
<b>7</b>	<b>Declarations of Conflicts of Interest.....</b>	<b>18</b>
<b>8</b>	<b>Mayoral Minute.....</b>	<b>18</b>
	Nil	
<b>9</b>	<b>Notices of Motion.....</b>	<b>18</b>
	Nil	
<b>10</b>	<b>Executive Services Reports .....</b>	<b>19</b>
10.1	Mount Isa Christmas and New Year Closedown (2024/2025).....	19
<b>11</b>	<b>Corporate Services Reports.....</b>	<b>21</b>
11.1	Corporate Services Overview Report - August 2024 and September 2024 .....	21
11.2	Finance Overview Report -September 2024.....	26
11.3	MICC Departmental Business Units - Finance Overview Report as of 30 September 2024.....	47
11.4	MICCOE Finance Overview Report - September 2024.....	50
11.5	Updated Rates and Charges Debt Recovery Policy V7 .....	60
<b>12</b>	<b>Community Services Reports .....</b>	<b>69</b>
12.1	Development & Land Use Quarter 1 2024-2025 Overview Report .....	69
12.2	Environmental and Biosecurity Bi-Monthly Report.....	83
12.3	Annual Report 23/24 - Environmental Charge Projects .....	87
12.4	Environmental Charge Policy Version 4 .....	108
12.5	Round 1 Community Grants and Sponsorship 2024/25.....	114
<b>13</b>	<b>Infrastructure Services Reports.....</b>	<b>126</b>
13.1	Major Projects Overview Report - September 2024.....	126
<b>14</b>	<b>General Business.....</b>	<b>133</b>
	Nil	
<b>15</b>	<b>Consideration of Confidential Business Items .....</b>	<b>133</b>
15.1	Request for Concession to Waiver and Write-Off Outstanding Water Consumption Charges on Utility Accounts 21166822 & 21152152 .....	133



**1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY**Acknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Ordinary Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

**2 PRAYER****3 APOLOGIES/LEAVE OF ABSENCE****4 PUBLIC PARTICIPATION**

**5 CONFIRMATION OF PREVIOUS MEETING MINUTES****5.1 MINUTES OF THE ORDINARY MEETING HELD ON 25 SEPTEMBER 2024**

**Document Number:** 823974

**Author:** Senior Executive Assistant

**Authoriser:** Chief Executive Officer

**RECOMMENDATION**

**THAT** the Minutes of the Ordinary Meeting held on 25 September 2024 be confirmed as a true and correct record.

**RECOMMENDATION OPTIONS**

**THAT** the Minutes of the Ordinary Meeting held on 25 September 2024 be confirmed as a true and correct record.

OR

**THAT** the Minutes of the Ordinary Meeting held on 25 September 2024 not be received.

**ATTACHMENTS**

1. **Minutes of the Ordinary Meeting held on 25 September 2024**



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 25 September 2024**

**Order Of Business**

<b>1</b>	<b>Opening of the Meeting/Acknowledgement of Country .....</b>	<b>3</b>
<b>2</b>	<b>Prayer .....</b>	<b>3</b>
<b>3</b>	<b>Apologies/Leave of Absence .....</b>	<b>3</b>
<b>4</b>	<b>Public Participation .....</b>	<b>3</b>
<b>5</b>	<b>Confirmation of Previous Meeting Minutes.....</b>	<b>4</b>
5.1	Minutes of the Ordinary Meeting held on 28 August 2024 .....	4
<b>6</b>	<b>Actions from Previous Council Meetings .....</b>	<b>4</b>
6.1	Outstanding Actions From Previous Council Meetings as at 20 September 2024.....	4
<b>7</b>	<b>Declarations of Conflicts of Interest.....</b>	<b>4</b>
<b>8</b>	<b>Mayoral Minute.....</b>	<b>4</b>
<b>9</b>	<b>Notices of Motion.....</b>	<b>5</b>
<b>10</b>	<b>Executive Services Reports .....</b>	<b>5</b>
<b>11</b>	<b>Corporate Services Reports.....</b>	<b>5</b>
11.1	Finance Overview Report - August 2024.....	5
11.2	MICC Departmental Business Units - Finance Overview Report as of 31 August 2024.....	6
11.3	MICCOE Finance Overview Report - August 2024.....	6
<b>12</b>	<b>Community Services Reports .....</b>	<b>6</b>
12.1	Economic Development Overview Report - August 2024 .....	6
12.2	Community Development Overview Report - August 2024.....	6
12.3	Splashiez Overview Report - August 2024.....	7
12.4	MICC 2024-02 Solar Panels and Battery Storage Tender Evaluation.....	7
<b>13</b>	<b>Infrastructure Services Reports.....</b>	<b>7</b>
13.1	Major Projects Overview Report - August 2024.....	7
<b>14</b>	<b>General Business.....</b>	<b>7</b>
<b>15</b>	<b>Consideration of Confidential Business Items .....</b>	<b>7</b>
15.1	Minutes of the Audit and Risk Management Committee Meeting held 23 May 2024.....	8
15.2	Position Paper - Solvency and Going Concern Year ended 30 June 2024 and MICCOE Financial Statements 2023-24.....	9
15.3	Request for Council to act as Guarantor - Mount Isa City Council Owned Enterprises Pty Ltd (MICCOE) .....	9



**MINUTES OF MOUNT ISA CITY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, 23 WEST STREET, MOUNT ISA  
ON WEDNESDAY, 25 SEPTEMBER 2024 AT 9:00 AM**

**PRESENT:** Crs MacRae, Ballard, Coghlan, Coghlan, Crowther, Tully

**IN ATTENDANCE:** Tim Rose (CEO), Chad King (Director, Community Services), Chileya Luangala (Director, Corporate Services), Stephen Jewell (Director, Infrastructure Services)

## **1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY**

Mayor MacRae opened the meeting at 9:00 am, provided an acknowledgement of country and advised the meeting is being live streamed.

## **2 PRAYER**

Pastor Bella Busch of Victory Life Church provided the meeting with a prayer.

## **3 APOLOGIES/LEAVE OF ABSENCE**

### **APOLOGY**

#### **RESOLUTION OM01/ 09/24**

Moved: Cr Peta MacRae

Seconded: Cr John Tully

**THAT** the apology received from Cr Doyle be accepted and leave of absence granted.

**CARRIED 6**

## **4 PUBLIC PARTICIPATION**

Resident Rachael Clarke -

Rachael firstly advised that she has heard illegal waste such as explosives and oil was dumped at the Tip. Rachael expressed her concern for her welfare when going out to the Tip, as well as the impact on the environment and Lake Moondarra.

*Director Community Services, Chad King, advised the Council's landfill facility is licensed for a certain range of materials; any regulated waste (e.g. waste from the mine) or general waste that meets a certain threshold or certain level of contamination is sent to a special dump in Townsville that is licensed to a threshold over and above what Council's landfill is. Council is to take the question regarding compliance activity on notice.*

Rachael secondly advised she does not understand why homeowners are being charged an environmental levy on their rates, and believes the Mines should carry that burden. She asks why homeowners like herself should be paying that charge when she isn't damaging the environment and is making efforts to better her environmental impacts.

*Mayor MacRae clarified that the environmental levy charge on the rates is towards homeowners receiving their recycling bins as well as the costs of the recycling operations.*

Rachael lastly advised that the Woolworths loading dock and surrounding kerbside is dangerous to the community. The resident says she has brought this issue to Robbie Katter's attention, and would now like to bring it to Council's attention as she has sustained there. The resident advised Woolworths said they are unable to do anything as it is not their grounds. Rachael would like to see this issue fixed for the safety of the community.

*Director Infrastructure Services, Stephen Jewell, advised the tactiles around the town are being gradually being replaced; Council to look over any that are outside of Woolworths.*

*Mayor MacRae advised the issue sounds like it may fall under a work health and safety issue with Woolworths, and that Council will check that the part of the footpath Council is responsible for is compliant and safe.*

## 5 CONFIRMATION OF PREVIOUS MEETING MINUTES

### 5.1 MINUTES OF THE ORDINARY MEETING HELD ON 28 AUGUST 2024

#### RESOLUTION OM02/ 09/24

Moved: Cr Peta MacRae  
Seconded: Cr Travis Crowther

**THAT** the Minutes of the Ordinary Meeting held on 28 August 2024 be confirmed as a true and correct record.

**CARRIED 6**

## 6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS

### 6.1 OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL MEETINGS AS AT 20 SEPTEMBER 2024

#### RESOLUTION OM03/ 09/24

Moved: Cr Kim Coghlan  
Seconded: Cr Travis Crowther

**THAT** Council receives and notes the outstanding actions from previous Council Meetings as at 20 September 2024.

**CARRIED 6**

## 7 DECLARATIONS OF CONFLICTS OF INTEREST

Nil

## 8 MAYORAL MINUTE

"I'd like to begin the meeting this month by thanking the emergency services people that were responsible for fighting the recent fires. I know the community is extremely grateful for your work and that you managed to keep us all safe. Last week was Welcoming Week here in Mount Isa, I'd like to take the opportunity to thank the Council teams involved in coordinating the Citizenship event at

Centennial Place, the Library activities and the pool party at Splashez. It's the intention to continue with these events and grow them each year. Families were able to enjoy the free pool party and then follow up with the Glencore movie night at Kruttschnitt Oval, which was very well attended.

The month of August saw 4,000 people moved through Buchanan Park and the Civic Centre – they were for the WQAC and other events, excluding Rodeo, we are indeed activating our spaces as a Council. I was lucky enough to attend the Miners Memorial March and Ceremony organised by Glencore last week. It was wonderful to see so many people in the community that were able to attend and show their respect for those in our community that have lost their lives going to work in one our mines. As is the annual tradition, the roll call at the end was a solemn reminder of how many people throughout our state have lost our lives and it is a reminder on what an important part safety plays in all workplaces.

The Cross Border Commissioner has been announced, we have made contact with Ian Leavers and he will be visiting us next week. The key role for the commissioner is to work between states to find the legislation and practices that are encouraging people to come to Mount Isa to partake in antisocial behaviour. Mount Isa is a welcoming city and has opened doors to all who want to come and take advantage of the opportunities we have to offer with their career, study or family connections. However those coming for other reasons should reconsider.

We had an initial DFAT delegation organised through MITEZ this month. All proponents were excited by opportunities in the area in relation to mainly energy and critical minerals. We hope this is the first of many delegations we attract looking to invest in our area. We have visitors coming internationally on the 10th of October from the Flying Whales so stay tuned, that's another exciting development coming up for our town."

## **9 NOTICES OF MOTION**

Nil

## **10 EXECUTIVE SERVICES REPORTS**

Nil

## **11 CORPORATE SERVICES REPORTS**

### **11.1 FINANCE OVERVIEW REPORT - AUGUST 2024**

#### **RESOLUTION OM04/ 09/24**

Moved: Cr Dan Ballard

Seconded: Cr James Coghlan

**THAT** Council receives and accepts the August 2024 Finance Overview Report as presented.

**CARRIED 6**

**11.2 MICC DEPARTMENTAL BUSINESS UNITS - FINANCE OVERVIEW REPORT AS OF 31 AUGUST 2024****RESOLUTION OM05/ 09/24**

Moved: Cr Dan Ballard  
Seconded: Cr Travis Crowther

**THAT** Council receives and accepts the August 2024 MICC Departmental Business Units Finance Overview Report as presented.

**CARRIED 6**

**11.3 MICCOE FINANCE OVERVIEW REPORT - AUGUST 2024****RESOLUTION OM06/ 09/24**

Moved: Cr Dan Ballard  
Seconded: Cr Travis Crowther

**THAT** Council receives and accepts the August 2024 MICCOE Finance Overview Report as presented.

**CARRIED 6**

**12 COMMUNITY SERVICES REPORTS****12.1 ECONOMIC DEVELOPMENT OVERVIEW REPORT - AUGUST 2024****RESOLUTION OM07/ 09/24**

Moved: Cr Travis Crowther  
Seconded: Cr Dan Ballard

**THAT** Council receives and accepts the August 2024 Economic Development Overview Report as presented.

**CARRIED 6**

**12.2 COMMUNITY DEVELOPMENT OVERVIEW REPORT - AUGUST 2024****RESOLUTION OM08/ 09/24**

Moved: Cr Travis Crowther  
Seconded: Cr John Tully

**THAT** Council receives and accepts the August 2024 Community Development Overview Report as presented.

**CARRIED 6**

**12.3 SPLASHEZ OVERVIEW REPORT - AUGUST 2024****RESOLUTION OM09/ 09/24**

Moved: Cr Kim Coghlan

Seconded: Cr Dan Ballard

**THAT** Council receives and accepts the August 2024 Splashez Overview Report as presented.**CARRIED 6****12.4 MICC 2024-02 SOLAR PANELS AND BATTERY STORAGE TENDER EVALUATION****RESOLUTION OM10/ 09/24**

Moved: Cr Kim Coghlan

Seconded: Cr James Coghlan

**THAT** Council accepts the RFT recommendation to award a contract with Ecologiq Pty Ltd for the contract award value of \$529,582.14 (inc. GST) and budget of \$768,906, and delegates authority to the Chief Executive Officer to negotiate, finalise and enter into the contract**CARRIED 6****13 INFRASTRUCTURE SERVICES REPORTS****13.1 MAJOR PROJECTS OVERVIEW REPORT - AUGUST 2024****RESOLUTION OM11/ 09/24**

Moved: Cr John Tully

Seconded: Cr James Coghlan

**THAT** Council receives and notes the August 2024 Major Projects Overview Report.**CARRIED 6****14 GENERAL BUSINESS**

Cr Ballard, Cr Crowther, Cr Tully, Cr Coghlan and Deputy Mayor Coghlan provided an update on recent activities.

**15 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS****RESOLUTION OM12/ 09/24**

Moved: Cr Peta MacRae

Seconded: Cr Kim Coghlan

**THAT** Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012 at 9:51am:

**15.1 Minutes of the Audit and Risk Management Committee Meeting held 23 May 2024**

This matter is considered to be confidential under Section 254J - (c) and (f) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget and matters that may directly affect the health and safety of an individual or a group or individuals.

**15.2 Position Paper - Solvency and Going Concern Year ended 30 June 2024 and MICCOE Financial Statements 2023-24**

This matter is considered to be confidential under Section 254J - (c) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

**15.3 Request for Council to act as Guarantor - Mount Isa City Council Owned Enterprises Pty Ltd (MICCOE)**

This matter is considered to be confidential under Section 254J - (c) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

**CARRIED 6**

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**RESOLUTION OM13/ 09/24**

Moved: Cr Peta MacRae

Seconded: Cr Dan Ballard

**THAT** Council moves out of Closed Council into Open Council at 10:05am.

**CARRIED 6**

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**15.1 MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD 23 MAY 2024****RESOLUTION OM14/ 09/24**

Moved: Cr Dan Ballard

Seconded: Cr James Coghlan

**THAT** Council receives and accepts the confirmed Audit and Risk Management Committee Meeting Minutes dated 23 May 2024 as presented.

**CARRIED 6**

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**15.2 POSITION PAPER - SOLVENCY AND GOING CONCERN YEAR ENDED 30 JUNE 2024 AND MICCOE FINANCIAL STATEMENTS 2023-24****RESOLUTION OM15/ 09/24**

Moved: Cr Dan Ballard

Seconded: Cr Travis Crowther

**THAT** Council considers the Position Paper - Solvency and Going Concern Year ended 30 June 2024 and MICCOE Financial Statements 2023-24 as presented and resolves that:

- MICC and MICCOE review the business case for MICCOE to continue operating as a separate entity incorporated under the Corporations Act 2001,
- MICC and MICCOE consider integrating MICCOE's responsibilities within Council may provide opportunities to streamline operations and reduce costs by eliminating duplication and improving coordination.
- the MICCOE board and management evaluate MICCOE's capability to improve its financial performance by implementing enhanced cost management strategies. MICC Corporate Services directorate is available to provide required support as a Business Partner, subject to MICCOE Board's approval.
- MICC writes-off all outstanding MICCOE invoices amounting to \$194,802.24 relating to insurance costs, water consumption charges and Rates incurred in the period ended 30 June 2024.
- MICC writes-off all invoices issued or yet to be issued for MICCOE insurance costs, water consumption charges and Rates incurred/ to be incurred in the period ended 30 June 2025.

In Favour: Crs Peta MacRae, Dan Ballard, Travis Crowther and John Tully

Against: Crs James Coghlan and Kim Coghlan

Absent: Cr John Doyle

**CARRIED 4/2****15.3 REQUEST FOR COUNCIL TO ACT AS GUARANTOR - MOUNT ISA CITY COUNCIL OWNED ENTERPRISES PTY LTD (MICCOE)****RESOLUTION OM16/ 09/24**

Moved: Cr Dan Ballard

Seconded: Cr John Tully

**THAT** Council approve and authorise the CEO to commence the process of requesting the Treasurer's approval to be a guarantor to MICCOE to the value of \$500,000 under section 60A of the Statutory Bodies Financial Arrangements Act 1982 as it is a type 1 financial arrangement.

In Favour: Crs Peta MacRae, Dan Ballard, Travis Crowther and John Tully

Against: Crs James Coghlan and Kim Coghlan

Absent: Cr John Doyle

**CARRIED 4/2**

**There being no further business the Meeting closed at 10:09am.**

**The minutes of this meeting were confirmed at the Council Meeting held on 18 October 2024.**

.....

**CHAIRPERSON**



**6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS****6.1 OUTSTANDING ACTIONS FROM PREVIOUS COUNCIL MEETINGS AS AT 11 OCTOBER 2024****Document Number: 823987****Author: Senior Executive Assistant****Authoriser: Chief Executive Officer****EXECUTIVE SUMMARY**

The outstanding actions from previous Council Meetings as at 11 October 2024 are presented for Council's information only.

**RECOMMENDATION**

**THAT** Council receives and notes the outstanding actions from previous Council Meetings as at 11 October 2024.

<b>Meeting</b>	<b>Officer</b>	<b>Title</b>	<b>Target</b>
Council 21/06/2023	Community Development Officer	Youth Strategy 2023-2027	30/12/2024
Council 15/09/2023	Director, Infrastructure Services	Notice of Motion - Mayor, Cr Danielle Slade	30/09/2024
Council 28/02/2024	Community Development Officer	RADF (Regional Arts Development Fund) Council Initiated Project	30/12/2024
Council 24/04/2024	Coordinator Environmental Services	Approval for Environmental Charge Project 23/24	8/05/2024
Council 22/05/2024	Coordinator Environmental Services	Environmental Grant Program Policy and Guidelines Version 3	5/06/2024
Council 22/05/2024	Director Community Services	North West Weekly Print Newspaper Proposal	5/06/2024
Council 24/07/2024	Manager Procurement	Notice of Motion - Buchanan Park Amenities Trailers	30/08/2024
Council 24/07/2024	Coordinator Technical Services	Gates and Grids Policy for Adoption	7/08/2024
Council 28/08/2024	Community Development Officer	RADF 2023/2024 Round 3 and Council Initiated Project	30/12/2024

**ATTACHMENTS****Nil**

**7 DECLARATIONS OF CONFLICTS OF INTEREST**

**8 MAYORAL MINUTE**

Nil

**9 NOTICES OF MOTION**

Nil

**10 EXECUTIVE SERVICES REPORTS****10.1 MOUNT ISA CHRISTMAS AND NEW YEAR CLOSEDOWN (2024/2025)**

**Document Number:** 823367

**Author:** Manager People, Culture & Safety

**Authoriser:** Director Corporate Services

**EXECUTIVE SUMMARY**

Council approval is sought to close the Administration Office, Library, Works Depot, Batch Plant and Material Sales Office for the period between Christmas and New Year.

**RECOMMENDATION**

**THAT** Council support closing the Administration Office, Library, Works Depot, Batch Plant and Material Sales Office from 23/12/24 and to re-open on 02/01/25 on the following grounds:

1. Departments that deliver essential services i.e Waste Management, Water & Sewer, Infrastructure Services will have skeleton crews rostered on and on-call over the Christmas/new year period to cover any emergencies and to provide essential services to the City.
2. Directors to determine sufficient staff for the rostered skeleton crew as required.
3. Other than statutory holidays, time taken off by staff during this period to be either flexitime, RDO, annual leave or a combination of both.
4. Appropriate advertising to be arranged.

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**BACKGROUND**

In previous years Council has endorsed that the areas of Administration Office, Library, Works Depot, Batch Plant and Material Sales Office be closed for business between Christmas and New Years period. Reasoning that has supported this has been the opportunity for staff to spend time with family and friends and staff welcome this opportunity.

In accordance with the Local Government Award, Council is to provide staff with 90 days notification of any closure period.

**OVERVIEW**

The report sets out the closure dates for the Christmas New Year period for 2024/2025.

**BUDGET AND RESOURCE IMPLICATIONS**

Matters for Consideration equate to:

Monday 23/12/24	Tuesday 24/12/24	Wednesday 25/12/24	Thursday 26/12/24	Friday 27/12/24
<b>Council Closed</b> Annual Leave or Flexitime/RDO	<b>Council Closed</b> Annual Leave or Flexitime/RDO	<b>Council Closed</b> Christmas Day Public Holiday	<b>Council Closed</b> Boxing Day Public Holiday	<b>Council Closed</b> Annual Leave or Flexitime/RDO

Monday 30/12/2024	Tuesday 31/12/24	Wednesday 1/1/25	Thursday 2/1/25	Friday 3/1/25
<b>Council Closed</b> Annual Leave or Flexitime/RDO	<b>Council Closed</b> Annual Leave or Flexitime/RDO	<b>Council Closed</b> New Years Day Public Holiday	<b>Council Open</b>	<b>Council Open</b>

Staff with excessive leave balances will be encouraged to take the 2/1/25 and 3/1/25.

Staff who are rostered to work over the Christmas/New Year Closedown period and work on public holidays will be remunerated at applicable overtime rates as per the Mount Isa Certified Agreement 2018 and governing Award.

**LINK TO CORPORATE PLAN**

Theme:	1.	People & Communities
Strategy:	1.1	Continue to monitor and stay informed about matters that affect the community

**CONSULTATION (INTERNAL AND EXTERNAL)**

- Executive Management Team
- Manager Works and Operations

**POLICY IMPLICATIONS**

Mount Isa Certified Agreement 2018  
Mount Isa City Council Leave Policy

**RISK IMPLICATIONS**

Minimal risk as appropriate resources will be rostered and on call to cover required service levels for the City.

**HUMAN RIGHTS CONSIDERATIONS**

Proper consideration has been given to all relevant human rights as per Council's Human Right's Policy

**ATTACHMENTS**

Nil

**11 CORPORATE SERVICES REPORTS****11.1 CORPORATE SERVICES OVERVIEW REPORT - AUGUST 2024 AND SEPTEMBER 2024**

**Document Number:** 823731  
**Author:** Senior Customer Service Officer  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The August 2024 and September 2024 Corporate Services Overview Report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the August 2024 and September 2024 Corporate Services Overview Report as presented.

**OVERVIEW**

The Customer Services Department responded to queries raised in person, over the phone, via email, and by letter. The majority of requests pertaining to matters such as Rates and Water queries (such as eNotices and Missing Notices) and payments, missed bin collections, damaged bins, Tip Token inquiries, Animal Management matters (missing or roaming animals), and Water and Sewerage issues (such as water leaks).

**STATISTICS****August 2024 and September 2024 Communications Summary:**

	<b>August 2024</b>	<b>September 2024</b>
Calls answered	1995	1490
Emails received	2131	1914
Letters received	121	128

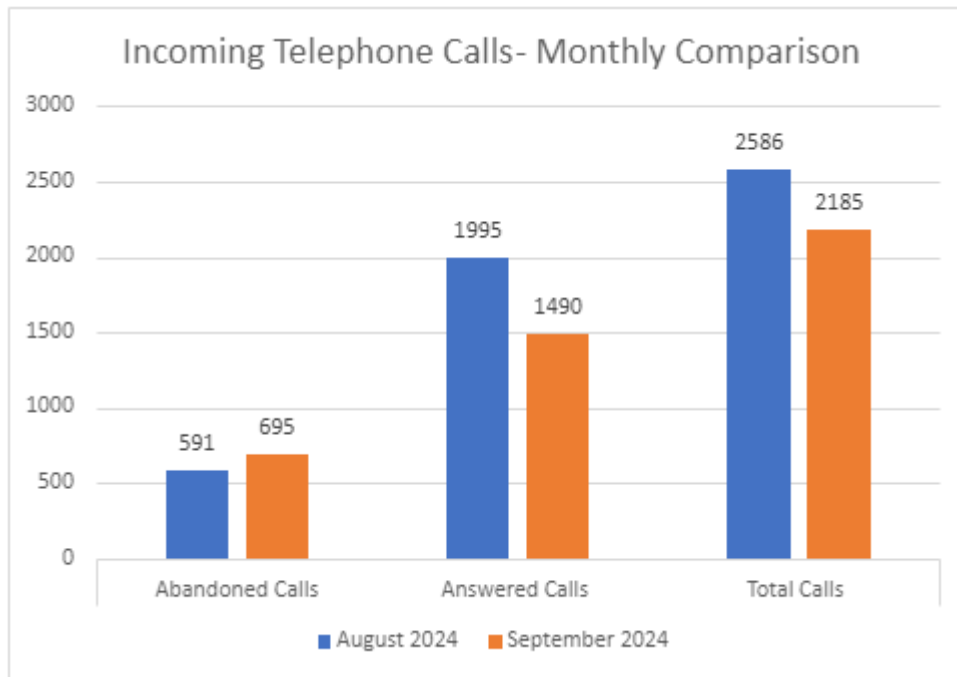
**August 2024 and September 2024 Customer Service Request Summary:**

- August 2024 – 398 Total Cases
- September 2024 – 373 Total Cases

**Top 4 Departments:**

	August 2024	September 2024
Water & Sewerage	112	62
Local Laws	34	21
Revenue	183	210
Building, Development & Land Use	29	27

**Telephone Activity- Total Incoming Calls**



*Note: Abandoned calls refer to calls that have ended before any conversation occurs, e.g., public have either dialled the wrong number, called during a busier period, or have not wanted to be placed into the queue.*

**Telephone Call Response Time**

In August 2024, 71.90% of 1995 answered calls were responded to within 60 seconds, in comparison to September 2024 where 70.90% of 1490 calls were responded to within 60 seconds.

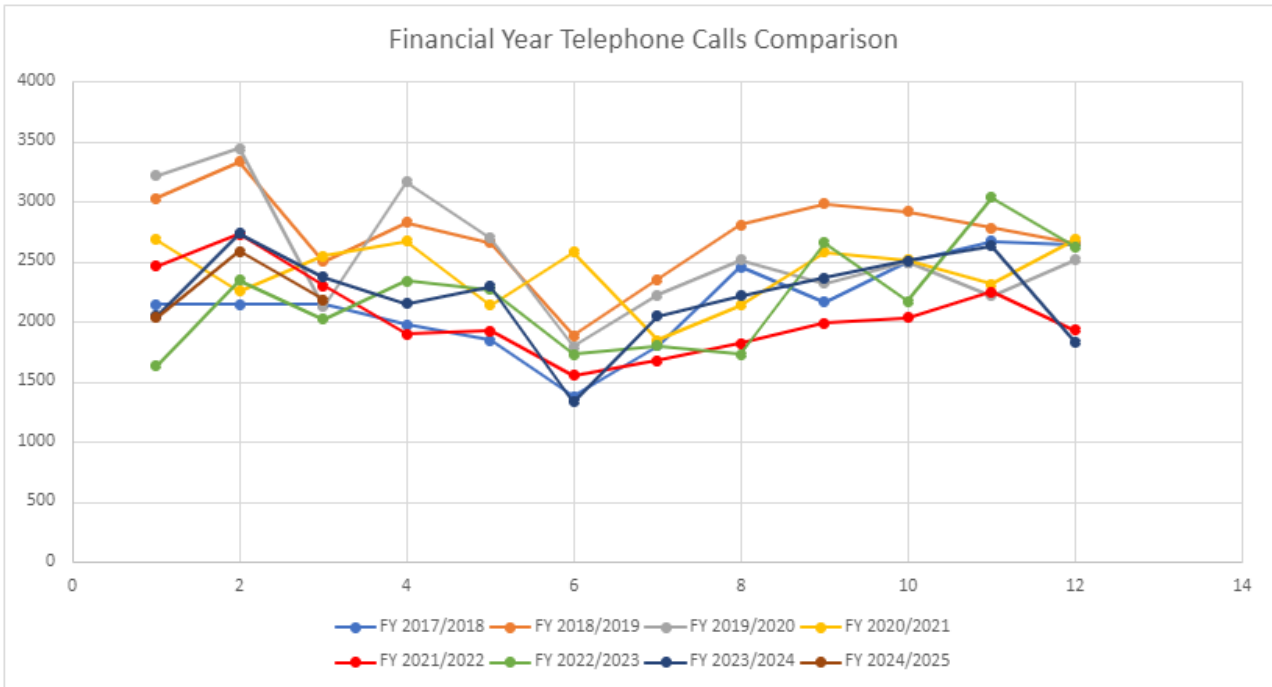
Across both months, the most frequent transfers of calls were to Local Laws Administration, Executive Reception, and Human Resources.

Calls not transferred were either resolved in the first instance with the Customer Services team, entered into Customer Request Management for further action, or sent to the relevant department to contact the customer back.

Telephone calls averaged 91 per day (22 business days during August 2024), and in September 2024 calls averaged 75 per day (20 business days).

*\*\*Calls not answered in the 60-second time frame, refer to either call placed into the queue during high call traffic where all available staff is already engaged in phone calls and/or customer service.*

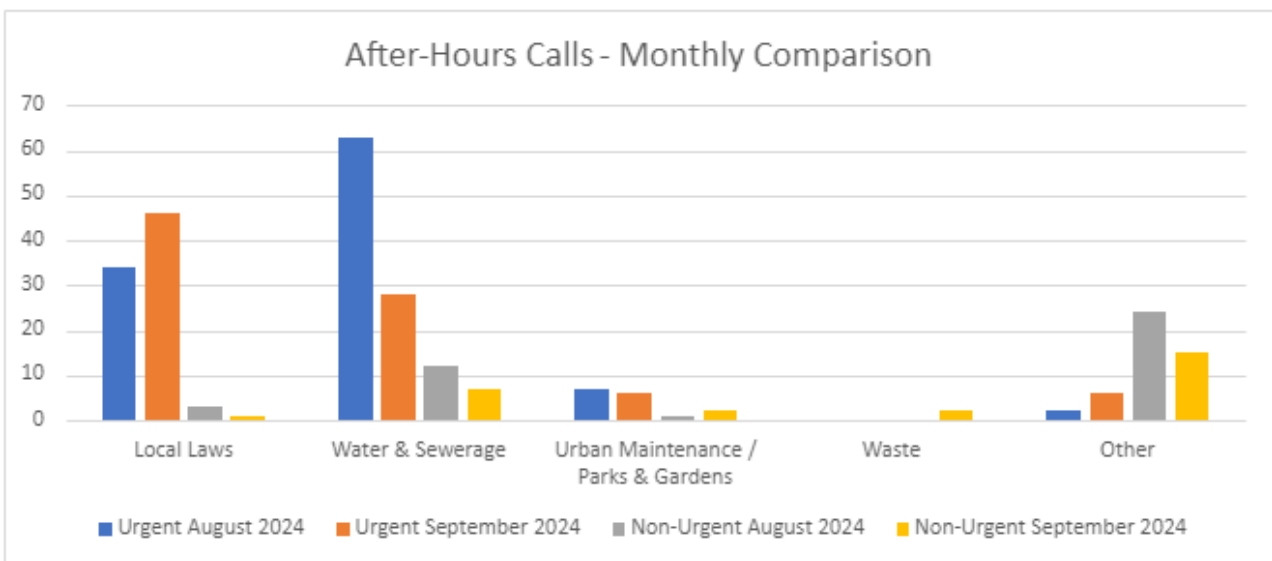
Monthly Telephone Calls – Financial Year Comparison 2017- 2025



Vodafone After-Hours Summary Report – By Department

The Vodafone After-Hours Service allows customers to contact the Council number ((07) 4747 3200) and speak to an operator, who records and escalates all calls made outside of business hours, including on weekends and public holidays.

A total of 146 calls were received by the after-hours service in August 2024, and a total of 113 calls in September 2024, across both months, the most common urgent requests were pertaining to water leaks, smart meter replacements, roaming dogs, animal attacks, and missed bin collections.



**Incoming Written Communication**

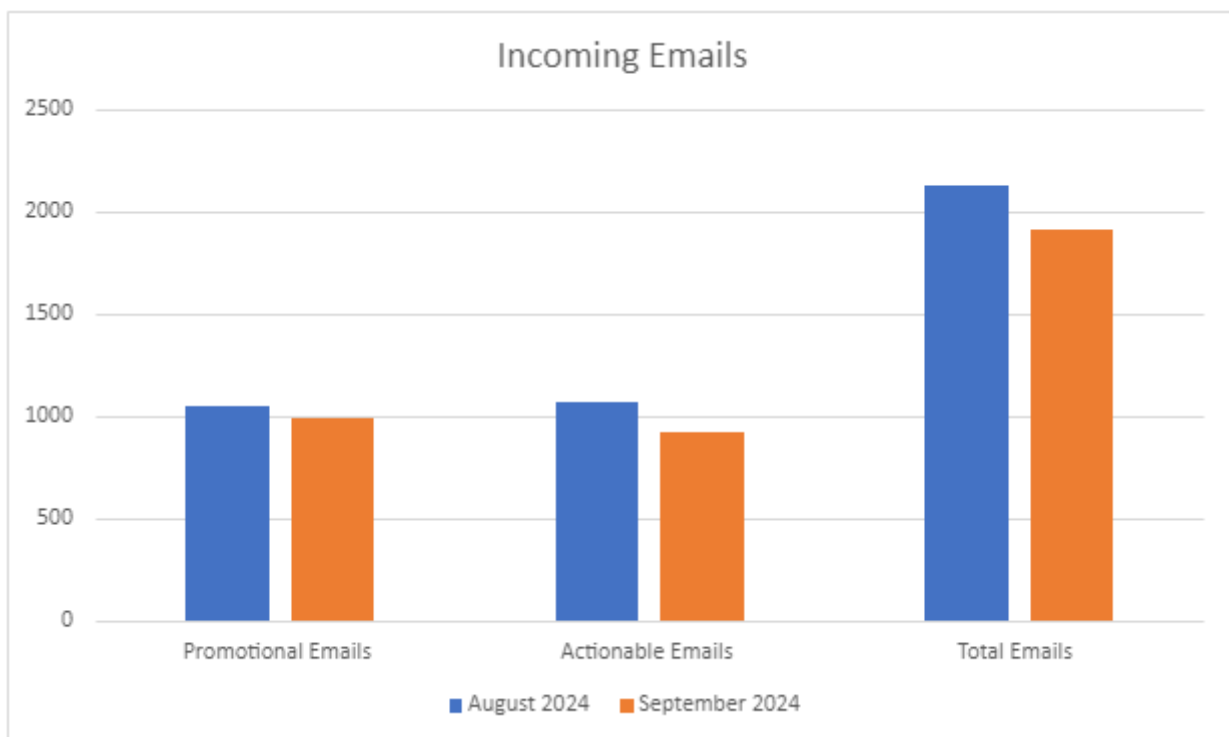
The [city@mountisa.qld.gov.au](mailto:city@mountisa.qld.gov.au) email address receives emails from customers and organisations external to Council. Customer Services monitors this address, and emails requiring action are either responded to in the first instance, entered as a Customer Request Management, or forwarded to the relevant department.

Across both months, frequent emails included requests for the Revenue Department (change of postal address; payment commitment requests; queries regarding notices and accounts), invoices and remittance advice for the Finance Department, search request applications for Revenue and/or Development and Land Use and enquiries for other departments.

Emails in August 2024 averaged 97 per day (22 business days), and emails in September 2024 averaged 96 per day (20 business days).

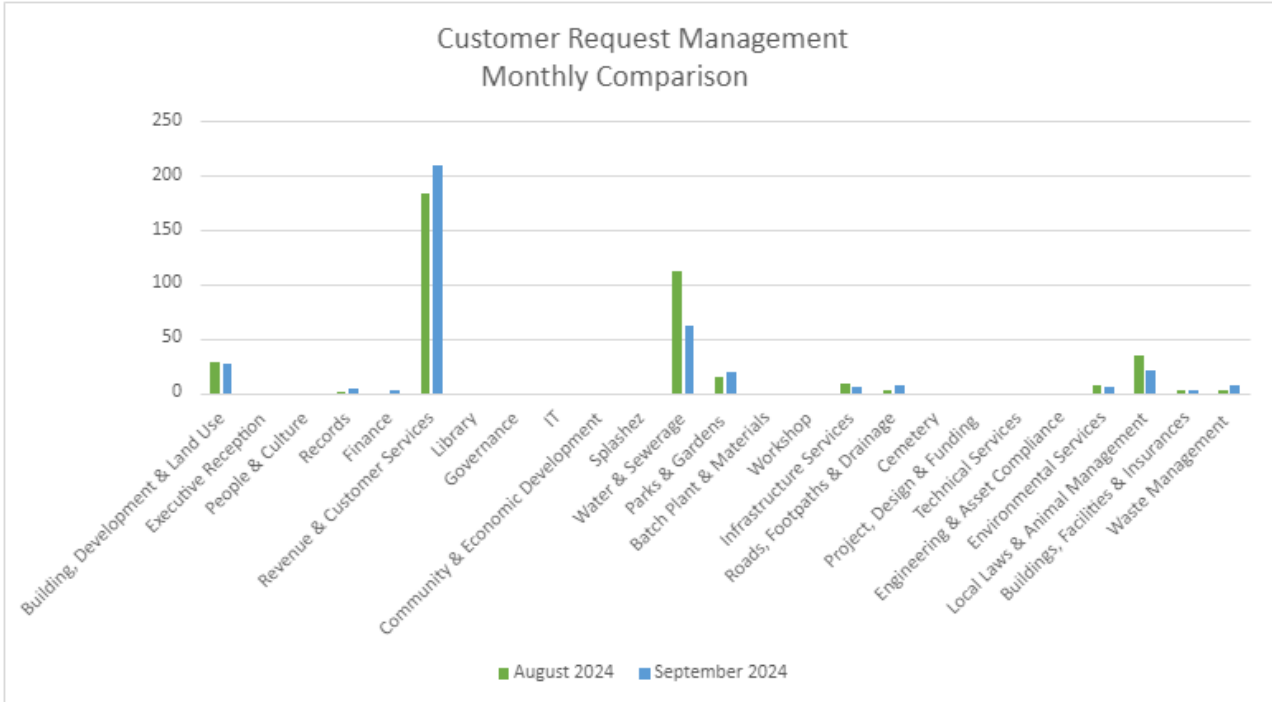
In August 2024, 121 letters were received by Council, and 128 letters were received in September 2024. Letters were sorted and were either given to the relevant department or tasked through Customer Request Management. Recurrent items included financial statements, invoices, cheques, payment commitments, and items returned to the sender, particularly animal registration notices.

Letters averaged 6 per day (22 business days) in August 2024 and averaged 7 in September 2024 (20 business days).





**Customer Request Management Summary Comparison August 2024 and September 2024.**



*\*Note: Customer Request Management cases are created by all departments of the Mount Isa City Council and assigned to the relevant department for response.*

*\*\*Note: Council have now ceased iCasework and all Customer Requests are reported via Customer Request Management.*

**ATTACHMENTS**

**Nil**

**11.2 FINANCE OVERVIEW REPORT -SEPTEMBER 2024**

**Document Number:** 823392  
**Author:** Manager, Corporate and Financial Services  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The September 2024 Finance Overview Report is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the September 2024 Finance Overview Report as presented.

**OVERVIEW**

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date. This report provides information to Council regarding key metrics, trends and actual financial performance for the month ended 30 September 2024 against the Budget FY24/25 targets as adopted by the Council budget.

**VARIANCES AND ITEMS OF SIGNIFICANCE**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the Council's actual performance against budgeted performance must be provided to the Council.

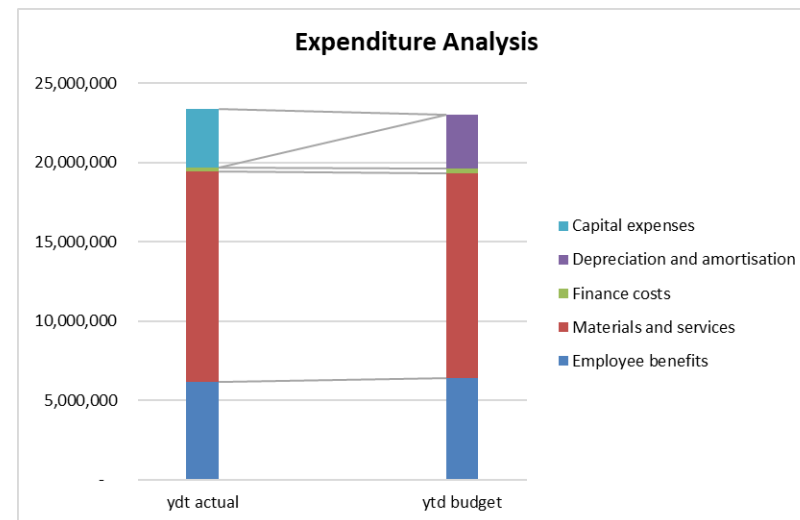
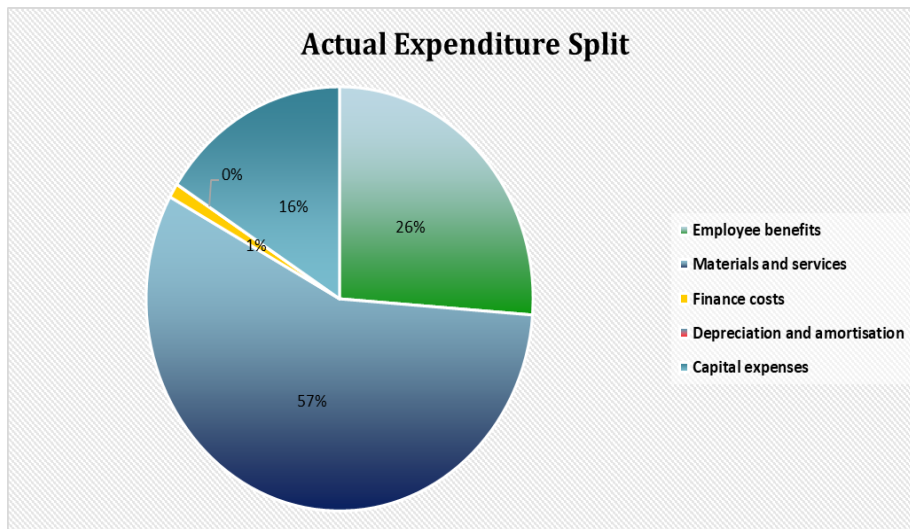
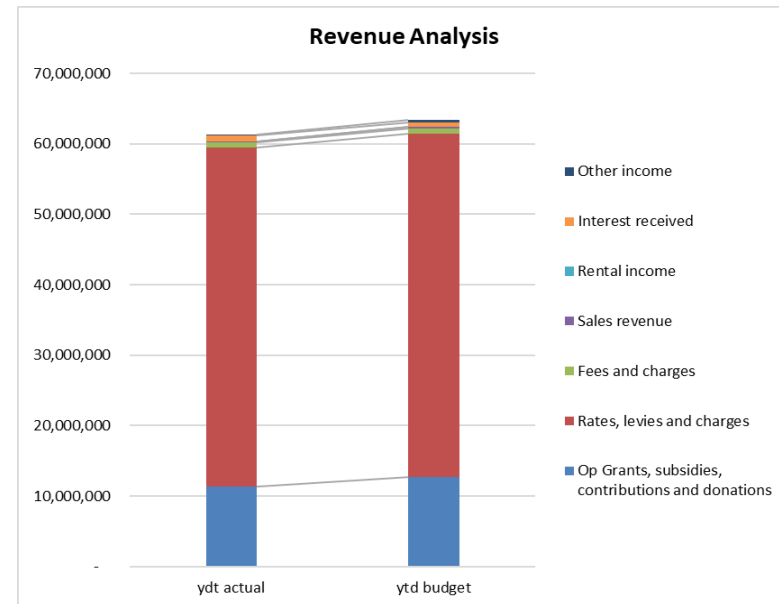
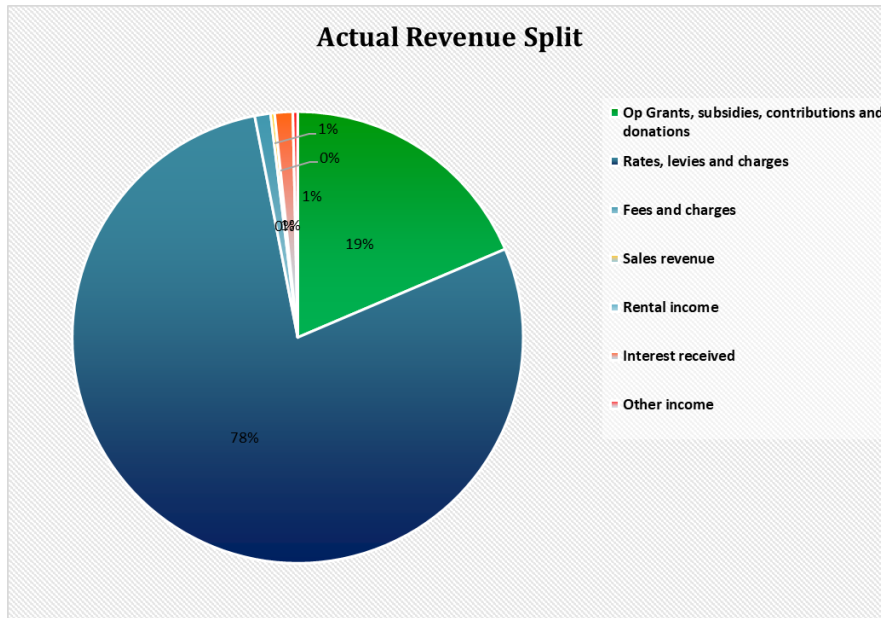
The following report covers the following key areas (in order) of the list:

1. Operational Performance (Actual vs Budget)
2. Capital Revenue and Expenses
3. Plant, Property, and Equipment (Work-In-Progress)
4. Financial Sustainability Ratios
5. Rates and Water Update
6. Borrowings
7. Cash and Cash Equivalent Movement Comparison

**1. OPERATIONAL PERFORMANCE (Actual vs. Budget)**  
**Revenue and Expenditure Summary as of 30 September 2024**

The below summary shows a brief snapshot of how the Council is tracking in the current year against the budget for the year as adopted by the Council.

Operational Performance		Actual YTD FY24/25	Budget YTD FY24/25	YTD Actuals Less YTD Budget \$	Variance as a % of YTD Budget %	Remaining Budget (Full Year) \$	Comments on significant variances
<b>Revenue</b>							
<b>Recurrent revenue</b>							
Rates, levies and charges	3(a)	48,059,002	48,809,359	(750,357) ↓	-2%	750,356.54	Aligns generally to Yearly Budget
Fees and charges	3(b)	695,561	738,705	(43,144) ↓	-6%	43,144	On track to meet budget targets, slightly under
Sales revenue	3(c)	176,169	242,073	(65,904) ↓	-27%	65,904	reduced Batch Batch Sales
Grants, subsidies, contributions and donations	3(d)	11,411,821	12,653,475	(1,241,654) ↓	-10%	1,241,654	Financial Assistance Grant timing difference to budget, to align with revised Q1 Budget work
<b>Total recurrent revenue</b>		<b>60,342,553</b>	<b>62,443,612</b>	<b>(2,101,059)</b>		<b>2,101,059</b>	
<b>Other Income</b>							
Rental income		-	-	- →	0%	-	
Interest received	4(a)	797,073	645,903	151,170 ↑	23%	(151,170)	Interest rates from QTC including rates
Other income	4(b)	209,581	311,106	(101,525) ↓	-33%	101,525	Sundry Income,( Civic Centre under)
Other capital income	5	-	215,000.00	(215,000.00) ↓	-100%	215,000	Disposal of assets yet to occur
<b>Total income</b>		<b>61,349,208</b>	<b>63,615,621</b>	<b>(2,266,413)</b>		<b>2,051,413</b>	
<b>Expenses</b>							
<b>Recurrent expenses</b>							
Employee benefits	6	(6,131,135)	(6,406,161)	(275,026) ↑	4%	(275,026)	General Alignment, timing difference.
Materials and services	7	(13,275,664)	(12,905,025)	370,639 ↓	-3%	370,639	Within budget
Finance costs	8	(259,098)	(277,089)	(17,992) ↑	6%	(17,992)	Within budget
Depreciation and amortisation	13	(3,722,170)	(3,425,296)	296,874 ↓	-9%	296,874	Budget estimates to be review ed Q1, general alignment.
<b>Total recurrent expenses</b>		<b>(23,388,066)</b>	<b>(23,013,571)</b>	<b>374,495</b>		<b>374,495</b>	
<b>Net result</b>		<b>37,961,141</b>	<b>40,602,050</b>	<b>(2,640,909)</b>		<b>2,425,909</b>	



**2. CAPITAL REVENUE AND EXPENSES**

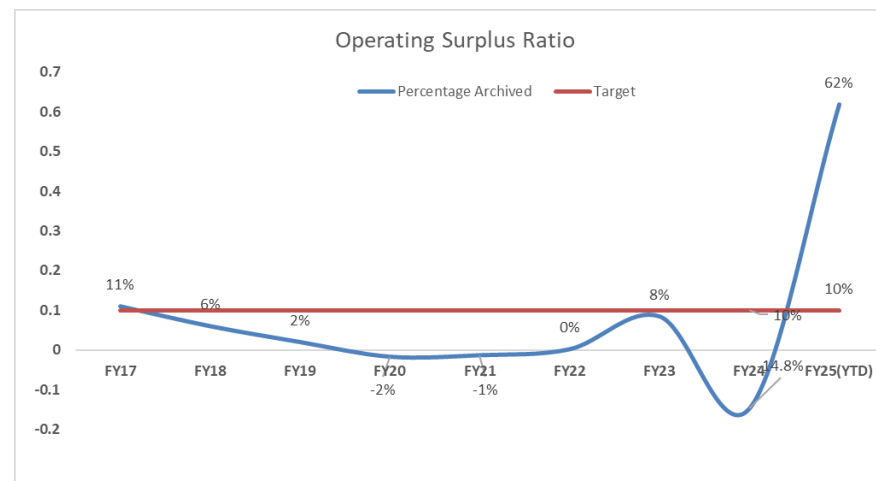
The below statement shows a comparison between the Capital Revenue and Expenses as at **30 September 2024** actuals vs Budget for FY24/25.

		Actual YTD FY24/25	Budget YTD FY24/25	YTD Actuals Less Full Budget	Variance as a % of Full Budget	Remaining Budget (Full Year)	Comments on significant variances
<b>Capital</b>							
<b>Capital revenue</b>							
Grants, subsidies, contributions and donations	3(d)	5,395,202	2,898,750	2,496,452 ↑	86%	(2,496,452)	Budget re-alignment in Sept
<b>Total capital revenue</b>		<b>5,395,202</b>	<b>2,898,750</b>	<b>2,496,452</b>		<b>(2,496,452)</b>	
<b>Capital expenses</b>	9	-	-	-		-	

**3. FINANCIAL SUSTAINABILITY RATIOS**

Summary Ratio Chart

Ratio	Benchmark	2024-25	Outcome	Measure
<b>Operating Surplus Ratio</b> (measures council profitability)	-2% - 10 %	61.88%	😊	<b>Operating Performance</b>
<b>Operating Cash Ratio</b> (measures council's ability to cover its core operational expenses and generate a cash.)	> 0%	68%	😊	<b>Operating Performance</b>
<b>Asset Sustainability Ratio</b> (measures the extent we are sustaining our asset base)	> 90 %	0.00%	😞	<b>Asset Management</b>
<b>Council Controlled Revenue Ratio</b> (measures capacity to generate revenue internally)	> 60 %	79.47%	😊	<b>Financial Capacity</b>
<b>Unrestricted Cash Expense Cover Ratio</b> (measures number of months council without having to raise revenue or borrow)	> 4 months	38.79	😊	<b>Liquidity</b>



**4. RATES AND WATER UPDATE**

- Paybles uptake has increased a further 6% since Council issued Rate Notices. Once word spreads that it does work and is easy to use the uptake will increase.
- Water Billing for the 1<sup>st</sup> Quarter for Commercial businesses will be issued before the end of the month.

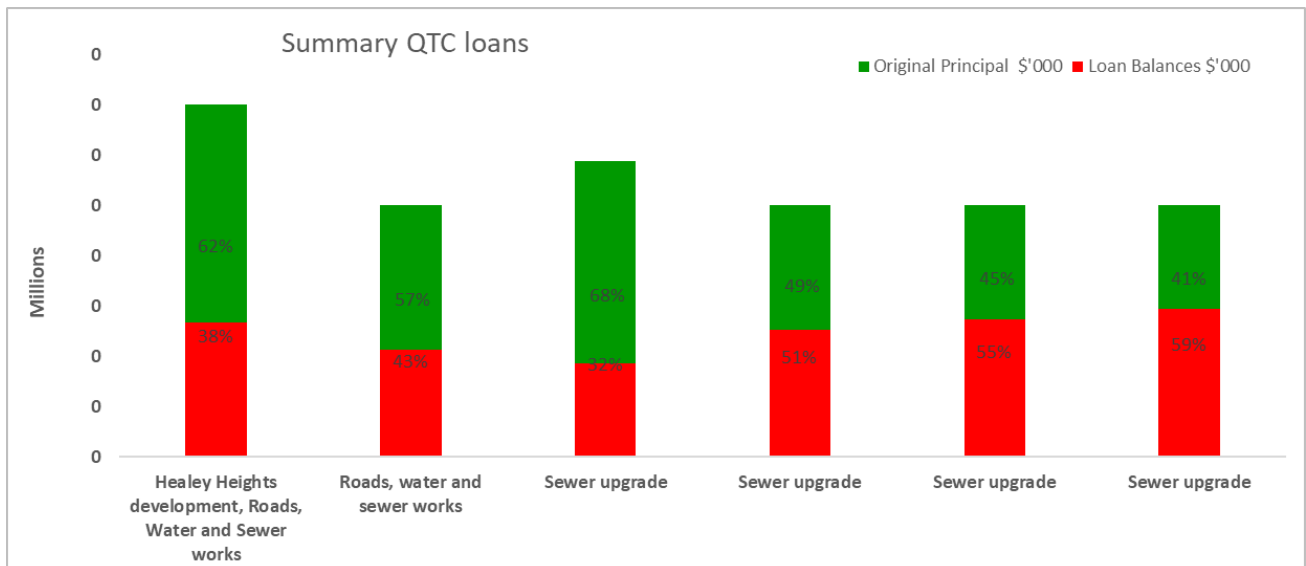
**SALE OF LAND UPDATE**

- Revenue submitted an Officers Report to Council for Notification of Sale of Land – OM24/08/24 was approved to commence recovery of outstanding rates and charges by way of Sale of Land on 20 properties.
  - Preparation of the Schedules required for the Notices of Intention to Sell is underway, once these have been prepared, they will be forwarded to King & Company to complete and forward the Notice of Intention to Sell for each of the properties approved as per OM24/08/24.

**5. BORROWINGS**

Council loan repayments are paid every quarter on the first working day. The balance as of 30 September 2024 was \$14.874 million.

Summary of QTC Loans 30 September 2024						
Description	Loans Month/Year Start	Original Principal \$'000	Loan Balances \$'000	Interest Rate	Final Payment Due	Repaid %
Healey Heights development, Roads, Water and Sewer works	March 2009	7,000	2,668	7.28%	15/06/2029	62%
Roads, water and sewer works	December 2009	5,000	2,135	6.39%	15/06/2030	57%
Sewer upgrade	December 2010	5,875	1,867	6.30%	15/12/2028	68%
Sewer upgrade	September 2011	5,000	2,533	4.89%	15/06/2032	49%
Sewer upgrade	September 2012	5,000	2,733	5.06%	15/12/2032	45%
Sewer upgrade	September 2013	5,000	2,939	4.32%	15/03/2034	41%
<b>Total</b>		<b>32,875</b>	<b>14,874</b>			

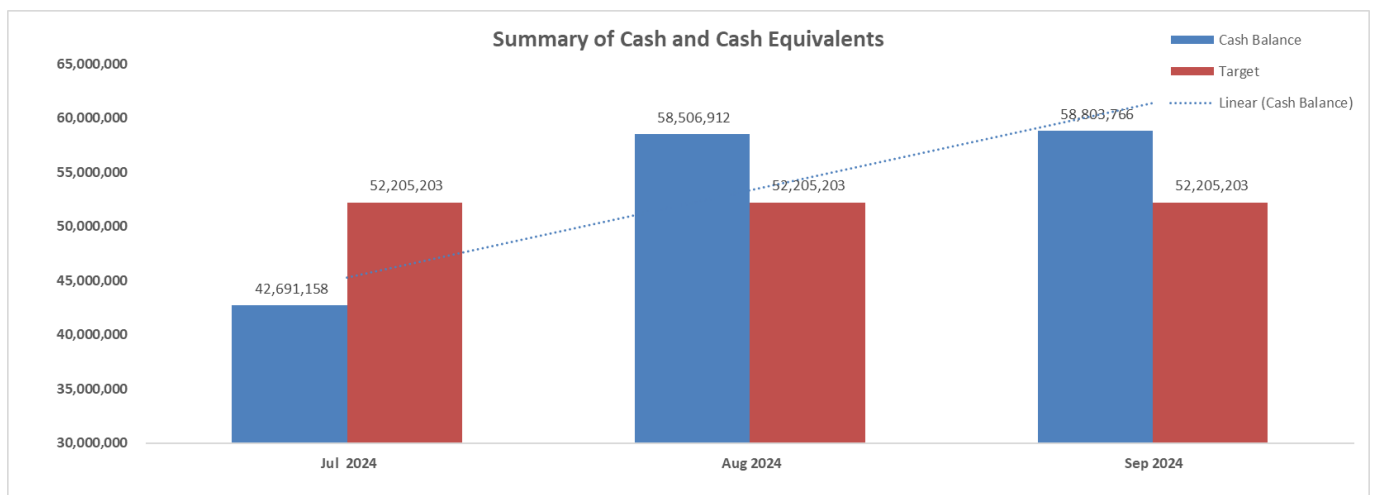


**6. CASH AND CASH EQUIVALENT MOVEMENT COMPARISON (millions)**

Cash at Bank – 30 September 2024 \$ 58,803  
 Total Cash Restrictions \$ 5,207  
**TOTAL UNRESTRICTED CASH \$ 53,596**

MICC had \$58.803 million cash on hand at the end of September 2024. The restricted cash as defined by the Council consists of grants received in advance for which MICC has contractual obligations. There are no short-term issues regarding cash on hand.

Summary of Cash and Cash Equivalents		
Month FY23/24	Cash Balance	Target
Jul 2024	42,691,158	52,205,203
Aug 2024	58,506,912	52,205,203
Sep 2024	58,803,766	52,205,203



**ATTACHMENTS**

- MICC Financial Statements - 30 September 2024** [↓](#)

**Mount Isa City Council**  
**Financial Statements**  
**For the period ended 30 September 2024**



# Mount Isa City Council

## Financial statements

### For the period ended 30 September 2024

#### Table of contents

Statement of Comprehensive Income  
Statement of Financial Position  
Statement of Changes in Equity  
Statement of Cash Flows

#### Notes to the financial statements

2	Analysis of results by function
3	Revenue
4	Interest and other income
5	Other Capital income
6	Employee benefits
7	Materials and services
8	Finance costs
9	Capital expenses
10	Cash and cash equivalents
11	Receivables
12	Inventories
13	Property, Plant and Equipment
14	Contract balances
15	Payables
16	Borrowings
17	Provisions
18	Reconciliation of net result for the year to net cash inflow (outflow) from operating activities
19	Reconciliation of liabilities arising from financing activities
20	Interests in other entities

**Mount Isa City Council**  
**Statement of Comprehensive Income**  
**For the period ended 30 September 2024**

		Actual YTD FY24/25	YTD Budget FY24/25	Current Yr Budget FY24/25
	Note	\$	\$	\$
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent revenue</b>				
Rates, levies and charges	3(a)	48,059,002	48,809,359	55,062,481
Fees and charges	3(b)	695,561	738,705	2,939,484
Sales revenue	3(c)	176,169	242,073	242,075
Grants, subsidies, contributions and donations	3(d)	11,411,821	12,653,475	21,859,214
<b>Total recurrent revenue</b>		<b>60,342,553</b>	<b>62,443,612</b>	<b>80,103,253</b>
<b>Capital revenue</b>				
Grants, subsidies, contributions and donations	3(dll)	5,395,202	2,898,750	11,595,000
<b>Total capital revenue</b>		<b>5,395,202</b>	<b>2,898,750</b>	<b>11,595,000</b>
Rental income	4	-	-	-
Interest received	4(a)	797,073	645,903	2,583,617
Other income	4(b)	209,581	311,106	4,869,724
Other capital income	5	-	215,000	215,000
<b>Total income</b>		<b>66,744,410</b>	<b>66,514,371</b>	<b>99,366,594</b>
<b>Expenses</b>				
<b>Recurrent expenses</b>				
Employee benefits	6	(6,131,135)	(6,406,161)	(24,515,472)
Materials and services	7	(13,275,664)	(12,905,025)	(48,130,230)
Finance costs	8	(259,098)	(277,089)	(1,108,354)
Depreciation				
Property, plant and equipment	13	(3,722,170)	(3,425,296)	(13,701,184)
		<b>(23,388,066)</b>	<b>(23,013,571)</b>	<b>(87,455,240)</b>
<b>Capital expenses</b>				
	9	-	-	-
<b>Total expenses</b>		<b>(23,388,066)</b>	<b>(23,013,571)</b>	<b>(87,455,240)</b>
<b>Net result</b>		<b>43,356,343</b>	<b>43,500,800</b>	<b>11,911,354</b>
<b>Other comprehensive income</b>				
<b>Items that will not be reclassified to net result</b>				
Increase / (decrease) in asset revaluation surplus	13	-	-	-
<b>Total other comprehensive income for the year</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Total comprehensive income for the year</b>		<b>43,356,343</b>	<b>43,500,800</b>	<b>11,911,354</b>

"The above statement should be read in conjunction with the accompanying notes and accounting policies."

Operating	Net operating result (excluding capital items)	37,961,141	40,387,050	101,354
	Total operating revenue (excluding capital items)	61,349,208	63,400,621	87,556,594
	<b>Operating surplus ratio</b>	<b>A 61.9%</b>	<b>63.7%</b>	<b>0.1%</b>
		<b>T 0-10%</b>	<b>0-10%</b>	<b>0-10%</b>

**Mount Isa City Council  
Statement of Financial Position  
For the period ended 30 September 2024**

		Actual YTD FY24/25	Current Yr Budget FY24/25
	Note	\$	\$
<b>Current assets</b>			
Cash and cash equivalents	10	58,803,766	53,789,947
Receivables	11	36,882,823	6,686,108
Inventories	12	200,031	218,505
Contract assets	14	7,617,109	2,458,993
<b>Total current assets</b>		<b>103,503,729</b>	<b>63,153,553</b>
<b>Non-current assets</b>			
Other financial assets		1	-
Property, plant and equipment	13	688,470,706	697,156,687
<b>Total non-current assets</b>		<b>688,470,707</b>	<b>697,156,687</b>
<b>Total assets</b>		<b>791,974,436</b>	<b>760,310,240</b>
<b>Current liabilities</b>			
Payables	15	(2,674,183)	4,918,930
Contract liabilities	14	3,922,882	2,933,309
Borrowings	16	(481,374)	2,093,556
Provisions	17	2,747,806	2,274,257
Other liabilities	17	979,287	1,021,033
<b>Total current liabilities</b>		<b>4,494,418</b>	<b>13,241,085</b>
<b>Non-current liabilities</b>			
Borrowings	16	13,353,288	11,292,751
Provisions	17	9,012,297	8,462,766
Other liabilities			1,075,159
<b>Total non-current liabilities</b>		<b>22,365,585</b>	<b>20,830,676</b>
<b>Total liabilities</b>		<b>26,860,003</b>	<b>34,071,761</b>
<b>Net community assets</b>		<b>765,114,434</b>	<b>726,238,479</b>
<b>Community equity</b>			
Asset revaluation surplus		427,649,769	424,412,920
Retained surplus		338,192,165	301,825,559
<b>Total community equity</b>		<b>765,841,934</b>	<b>726,238,479</b>

*"The above statement should be read in conjunction with the accompanying notes and accounting policies."*

**Mount Isa City Council  
Statement of Changes in Equity  
For the period ended 30 September 2024**

	Asset revaluation surplus	Retained surplus	Total
	\$	\$	\$
<b>Balance as at 30 June 2021</b>	<b>242,347,041</b>	<b>262,086,759</b>	<b>504,433,799</b>
Net result	-	706,648	706,648
Other comprehensive income for the year		311,657	311,657
Increase / (decrease) in asset revaluation surplus	33,968,839		33,968,839
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>33,968,839</b>	<b>1,018,305</b>	<b>34,987,143</b>
<b>Balance as at 30 June 2022</b>	<b>276,315,879</b>	<b>263,105,064</b>	<b>539,420,942</b>
Net result	-	17,422,313	17,422,313
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	132,296,807		132,296,807
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>408,612,687</b>	<b>280,527,377</b>	<b>689,140,063</b>
<b>Balance as at 30 June 2023</b>	<b>408,612,687</b>	<b>280,527,377</b>	<b>689,140,063</b>
Opening Balance Adjustment			
Net result	-	14,308,444	14,308,444
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus	18,959,303	-	18,959,303
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>18,959,303</b>	<b>14,308,444</b>	<b>33,267,748</b>
<b>Balance as at 30 June 2024</b>	<b>427,571,990</b>	<b>294,835,822</b>	<b>722,407,810</b>
Opening Balance Adjustment			
Net result	-	43,356,343	43,356,343
Adjustment to net result	77,780	-	77,780
Other comprehensive income for the year			
Increase / (decrease) in asset revaluation surplus			
Share of comprehensive income of equity accounted	-	-	-
<b>Total comprehensive income for the year</b>	<b>77,780</b>	<b>43,356,343</b>	<b>43,434,123</b>
<b>Balance as at 30 September 2024</b>	<b>427,649,769</b>	<b>338,192,165</b>	<b>765,841,933</b>

**Mount Isa City Council**  
**Statement of Cash Flows**  
**For the period ended 30 September 2024**

	Actual YTD FY24/25	Current Yr Budget
	\$	\$
<b>Cash flows from operating activities</b>		
Receipts from customers	29,698,282	59,351,742
Payments to suppliers and employees	<u>(36,440,151)</u>	<u>(72,207,839)</u>
	(6,741,869)	(12,856,097)
Dividend	-	3,625,294
Interest received	797,073	2,583,617
Operating Grants and Contributions	11,411,821	21,781,698
Rental & Other Income	209,581	-
Borrowing costs	<u>(259,098)</u>	<u>(832,354)</u>
<b>Net cash inflow (outflow) from operating activities</b>	<b><u>5,417,509</u></b>	<b><u>14,302,157</u></b>
	18	
<b>Cash flows from investing activities</b>		
Payments for property, plant and equipment	8,536,721	(21,577,000)
Other cash flows from Investing activities	-	(978,959)
Payments for intangible assets	-	-
Capital Grants, Subsidies, Contributions and Donations	5,395,202	11,595,000
Proceeds from sale of property plant and equipment	-	215,000
<b>Net cash inflow (outflow) from investing activities</b>	<b><u>13,931,923</u></b>	<b><u>(10,745,959)</u></b>
<b>Cash flows from financing activities</b>		
Proceeds from borrowings		
Repayment of borrowings	<u>(481,374)</u>	<u>(1,971,454)</u>
<b>Net cash inflow (outflow) from financing activities</b>	<b><u>(481,374)</u></b>	<b><u>(1,971,454)</u></b>
<b>Net increase (decrease) in cash and cash equivalent held</b>	<b><u>18,868,059</u></b>	<b><u>1,584,744</u></b>
<b>Cash and cash equivalents at the beginning of the financial year</b>	42,665,462	52,205,203
<b>Cash and cash equivalents at end of the reporting period</b>	<b><u>61,533,521</u></b>	<b><u>53,789,947</u></b>
	10	

*"The above statement should be read in conjunction with the accompanying notes and accounting*

**Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024**

**2. Analysis of Results by Function**

**2(a) Components of council functions**

The activities relating to the council's components reported on in Note 2(b) are as follows :

**Business Services and finance**

This function includes budget support, financial accounting, taxation advice, asset management, marketing and communication and information technology services. The goal of this function is to provide accurate, timely and appropriate information to support sound decision making and meet statutory requirements.

**Construction and maintenance**

Construction and maintenance is responsible for constructing new and maintaining existing infrastructure across a diverse range of assets that underpin the wellbeing of the Mount Isa community. These assets include roads, drains, stormwater, cemeteries, parks and open spaces.

**Community services**

The goal of community services is to ensure Mount Isa City Council is a healthy, vibrant, contemporary and connected community. Community services provides well managed and maintained community facilities, and ensures the effective delivery of cultural, health, welfare, environmental and recreational services.

This function includes:

- libraries
- entertainment venues
- public health services including vaccination clinics
- environmental licences and approvals, mosquito and other pest management programs
- animal management

**Planning and development**

This function facilitates the City's growth and prosperity through well planned and quality development. The objective of planning and development is to ensure the Mount Isa City Council is well designed, efficient and facilitates growth yet also preserves the character and natural environment of the city. This function includes activities and services related to city, neighbourhood and regional planning, and management of development approval processes.

**Transport infrastructure**

The objective of the transport infrastructure program is to ensure the community is serviced by a high quality and effective road network. The function provides and maintains transport infrastructure, including the maintenance and provision of the drainage network.

**Waste management**

The goal of this function is to protect and support our community and natural environment by sustainably managing refuse. The function provides refuse collection and disposal services.

**Water and Sewerage infrastructure**

The goal of this program is to support a healthy, safe community through sustainable water and sewerage services. This function includes all activities relating to water.

**Mount Isa City Council Owned Enterprises Pty Ltd (MICCOE)**

The principal activity of the Company is the management of various entertainment facilities in Mount Isa.

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024

2 Analysis of results by function

(b) Income and expenses defined between recurring and capital are attributed to the following functions:

For the period ended 30 September 2024

Functions	Gross program income				Elimination of inter-function transactions	Total income	Gross program expenses		Elimination of inter-function transactions	Total expenses	Net result from recurrent operations	Net Result	Assets
	Recurrent		Capital				Recurrent	Capital					
	Grants	Other	Grants	Other									
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Business services and finance	6,145,097	22,457,729	-	-	-	28,602,826	(3,678,902)	-	-	(3,678,902)	24,923,924	24,923,924	317,413,772
Construction and maintenance	-	214,734	174,825	-	-	389,559	(5,483,531)	-	-	(5,483,531)	(5,268,797)	(5,093,972)	10,000,926
Community services	2,457,551	763,416	-	-	-	3,220,967	(1,803,312)	-	-	(1,803,312)	1,417,655	1,417,655	-
Planning & development	274,171	117,354	-	-	-	391,526	(1,468,353)	-	-	(1,468,353)	(1,076,828)	(1,076,828)	-
Transport infrastructure	2,535,002	33,156	-	-	-	2,568,157	(5,650,625)	-	-	(5,650,625)	(3,082,468)	(3,082,468)	324,867,303
Waste management	-	14,239,461	5,220,377	-	-	19,459,838	(1,772,180)	-	-	(1,772,180)	12,467,280	17,687,657	-
Water infrastructure	-	11,384,036	-	-	-	11,384,036	(3,517,514)	-	-	(3,517,514)	7,866,522	7,866,522	139,614,654
Total Council	11,411,821	49,209,886	5,395,202	-	-	66,016,909	(23,374,417)	-	-	(23,374,417)	37,247,290	42,642,492	791,896,656
Controlled entity net of eliminations	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total consolidated</b>	<b>11,411,821</b>	<b>49,209,886</b>	<b>5,395,202</b>	<b>-</b>	<b>-</b>	<b>66,016,909</b>	<b>(23,374,417)</b>	<b>-</b>	<b>-</b>	<b>(23,374,417)</b>	<b>37,247,290</b>	<b>42,642,492</b>	<b>791,896,656</b>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024

3 Revenue

(a) Rates, levies and charges

	Actual YTD FY24/25	YTD Budget FY24/25	Current Yr Budget FY24/25
	\$	\$	\$
General rates	21,361,002	21,164,292	21,239,291
Separate rates	537,664	556,500	556,500
Water	12,039,914	11,339,956	11,339,957
Water consumption, rental and sundries	-	2,086,875	8,347,500
Sewerage	8,811,846	8,708,164	8,708,162
Waste Management	5,471,563	5,036,072	5,036,071
Total rates and utility charge revenue	48,221,989	48,891,859	55,227,481
Less: Pensioner remissions	(162,987)	(82,500)	(82,500)
	<b>48,059,002</b>	<b>48,809,359</b>	<b>55,062,481</b>

(b) Fees and charges

Animal Control	30,272	39,369	157,481
Buchanan Park fees	25,406	15,369	61,479
Building and Development	54,421	104,247	401,624
Cemetery fees	19,085	19,536	78,147
Finance	17,603	12,510	50,040
Infringements	-	636	2,548
Licences and registrations	67,171	30,561	122,248
Other fees and charges	73,675	95,427	381,718
Refuse tip and recycling	407,928	421,050	1,684,199
	<b>695,561</b>	<b>738,705</b>	<b>2,939,484</b>

(c) Sales revenue

Rendering of services

Concrete sales	176,169	242,073	242,075
<b>Total Sales Revenue</b>	<b>176,169</b>	<b>242,073</b>	<b>242,075</b>

(d) Grants, subsidies, contributions and donations

(i) Operating Grants

General purpose grants	2,535,002	2,543,503	9,584,894
State government subsidies and grants	8,876,820	10,109,972	12,274,320
	<b>11,411,821</b>	<b>12,653,475</b>	<b>21,859,214</b>



Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024

	Actual YTD FY24/25	YTD Budget FY24/25	Current Yr Budget FY24/25
	\$	\$	\$
<b>(ii) Capital Grants</b>			
State Government subsidies and grants	174,825	2,180,500	8,722,000
Commonwealth Government subsidies and grants	5,220,377	671,250	2,873,000
<b>Total capital grants, subsidies and contributions</b>	<b>5,395,202</b>	<b>2,898,750</b>	<b>11,595,000</b>
<b>4 Interest and other income</b>			
<b>(a) Interest received</b>			
Interest received from financial institutions	568,393	526,995	2,107,983
Interest from overdue rates and utility charges	228,680	118,908	475,634
	<b>797,073</b>	<b>645,903</b>	<b>2,583,617</b>
<b>(b) Other income</b>			
Dividend (Mount Isa Water Board)	-	-	3,625,294
Other income	209,581	311,106	1,244,430
	<b>209,581</b>	<b>311,106</b>	<b>4,869,724</b>
<b>5 Other Capital income</b>			
<b>Provision for Landfill Rehabilitation</b>			
Adjustment due to change discount rate	-	215,000	215,000
<b>Total Other Capital Income</b>	<b>-</b>	<b>215,000</b>	<b>215,000</b>
<b>6 Employee benefits</b>			
Employee benefit expenses are recorded when the service has been provided by the employee.			
Staff wages and salaries	4,302,076	4,392,990	17,571,945
Councillors' remuneration	164,564	156,519	626,078
Annual, Sick and Long Service Leave Entitlements	786,278	966,783	3,867,141
Workers compensation Insurance	409,432	369,720	369,714
Fringe Benefits Tax (FBT)	18,446	15,561	62,240
Superannuation	482,834	572,073	2,288,294
	<b>6,163,630</b>	<b>6,473,646</b>	<b>24,785,412</b>
Less: Capitalised employee expenses	(32,495)	(67,485)	(269,940)
	<b>6,131,135</b>	<b>6,406,161</b>	<b>24,515,472</b>

**Mount Isa City Council****Notes to the financial statements****For the period ended 30 September 2024****7 Materials and services**

Audit Fees *	22,380	-	260,000
Bulk Water Purchases	2,514,836	3,551,400	14,205,600
Communications and IT	148,721	620,451	2,478,800
Council Enterprises Support	242,198	364,897	1,452,398
Governance and Promotions	514,056	474,908	1,375,115
Land Use Planning and Regulation	113,668	35,499	141,100
Parks and Gardens	180,878	339,531	1,125,438
Facilities Management	456,375	-	-
Recruitment and Training	238,722	297,243	1,188,973
Community Services	678,525	-	-
Road Maintenance	1,285,962	695,032	2,779,675
Flood Works	4,139,879	3,098,580	12,394,320
Utilities	5,191	283,218	1,132,882
Vehicle and plant operating costs	964,094	579,638	2,036,250
Waste Levy Payments (Total)	660,982	423,750	1,695,000
Waste Levy Refund **	-	(244,821)	(979,287)
Waste Management	630,227	593,969	4,375,889
Water and Sewerage Maintenance	325,150	376,535	1,506,116
Other materials and services	153,820	1,415,195	961,961
	<b>13,275,664</b>	<b>12,905,025</b>	<b>48,130,230</b>

**8 Finance costs**

Finance costs charged by the Queensland Treasury Corporation	219,579	232,089	928,354
Bank charges	39,518	45,000	180,000
	<b>259,098</b>	<b>277,089</b>	<b>1,108,354</b>

**10 Key judgements and estimates:**

Cash at bank and on hand	466,294	1,834,596	1,834,591
Deposits at call	58,337,472	51,955,356	53,345,295
Balance per Statement of Financial Position	58,803,766	53,789,952	55,179,886
Less bank overdraft	-	-	-
Balance per Statement of Cash Flows	<b>58,803,766</b>	<b>53,789,952</b>	<b>55,179,886</b>
Cash and cash equivalents	58,803,766	53,789,952	55,179,886
Less: Externally imposed restrictions on cash	(5,207,750)	(2,274,257)	(2,933,304)
Unrestricted cash	<b>53,596,015</b>	<b>51,515,695</b>	<b>52,246,582</b>

**Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:**

Unspent Government Grants and Subsidies	3,922,882	2,274,257	2,933,304
Special Rate Levies Unspent	1,192,037	-	-
Unspent developer contributions	92,831	-	-
<b>Total externally imposed restrictions on cash assets</b>	<b>5,207,750</b>	<b>2,274,257</b>	<b>2,933,304</b>

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024

	Actual YTD FY24/25	YTD Budget FY24/25	Current Yr Budget FY24/25
	\$	\$	\$
<b>11 Receivables</b>			
<b>Current Trade and Other Receivables</b>			
Rates and charges	34,504,953	6,686,112	6,686,111
Statutory Charges (Water charges not yet levied)	4,000,705	-	-
Less: Allowance For Water Meter Misreads	(3,573,203)	-	-
GST Recoverable	(489,857)	-	-
Prepayments	622,693	-	-
Other debtors	2,291,686	-	-
<b>Total Current Trade and Other Receivables</b>	<b>36,882,823</b>	<b>6,686,112</b>	<b>6,686,111</b>
<b>12 Inventories</b>			
<b>Inventories held for distribution</b>			
Quarry and road materials	200,031	54,627	218,505
	200,031	54,627	218,505
<b>Total inventories</b>	<b>200,031</b>	<b>54,627</b>	<b>218,505</b>

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 September 2024**

13 **Property, Plant and Equipment**

**Council**

Basis of measurement

Fair value category

**Asset values**

Opening gross value as at 1 July 2024

Additions

**Closing gross value as at 30 September 2024**

**Accumulated depreciation and impairment**

Opening balance as at 1 July 2024

Depreciation expense

**Accumulated depreciation as at 30 September 2024**

**Total Written Down Value as at 30 September 2024**

Land and improvements	Buildings and Other Structures	Other plant and equipment	Road, drainage and bridge network	Water	Sewerage	Work in progress	Total	Intangible Asset Software
Fair Value	Fair Value	At Cost	Fair Value	Fair Value	Fair Value	Cost		Cost
Level 2	Levels 2 & 3		Level 3	Level 3	Level 3			
\$	\$	\$	\$	\$	\$	\$	\$	\$
6,873,636	205,992,982	20,665,547	487,793,263	185,767,416	141,744,338	42,124,301	1,090,961,483	-
-	-	-	-	-	-	(8,458,941)	(8,458,941)	-
6,873,636	205,992,982	20,665,547	487,793,263	185,767,416	141,744,338	33,665,360	1,082,502,543	-
-	31,269,139	10,392,276	161,769,752	114,239,261	72,639,238	-	390,309,666	-
-	1,074,984	272,346	1,356,239	541,310	477,291	-	3,722,170	-
-	32,344,124	10,664,622	163,125,991	114,780,571	73,116,529	-	394,031,837	-
6,873,636	173,648,859	10,000,925	324,667,272	70,986,845	68,627,810	33,665,360	688,470,706	-

**Mount Isa City Council**  
**Notes to the financial statements**  
**For the period ended 30 September 2024**

**14 Contract balances**

(a) Contract assets

Actual YTD FY24/25	Current Yr Budget FY24/25
\$	\$
<b>7,617,109</b>	<b>2,458,993</b>

(b) Contract liabilities

Funds received upfront to construct Council controlled assets  
 Non-capital performance obligations not yet satisfied

1,524,911	-
2,397,971	2,274,257
<b>3,922,882</b>	<b>2,274,257</b>

**15 Payables**

Creditors are recognised when goods or services are received, at the amount owed. Amounts owing are unsecured and are generally settled on 30 day terms.

**Current**

Creditors  
 Other creditors

(1,681,480)	3,978,610
(13,416)	940,319
<b>(1,694,896)</b>	<b>4,918,930</b>

**16 Borrowings**

**Current**

Loans - QTC

(481,374)	2,093,556
<b>(481,374)</b>	<b>2,093,556</b>

**Non-current**

Loans - QTC  
 Loans - other

13,353,288	11,292,751
-	-
<b>13,353,288</b>	<b>11,292,751</b>

Opening balance at beginning of financial year

15,355,543

Principal repayment

(481,374)

Book value at end of financial year

**14,874,169**

**17 Provisions**

**Current**

Annual leave  
 Long service leave  
 Waste Levy Term Advance

1,778,236	1,453,489
895,337	820,767
74,234	1,021,033

**Total Current Provisions**

**2,747,806**

**Non-Current**

Long service leave  
 Landfill rehabilitation  
 Waste Levy Term Advance

275,486	210,070
6,576,002	8,252,696
2,160,809	1,075,159

**Total Non-Current Provisions**

**9,012,297**

**Landfill rehabilitation**

Balance at beginning of financial year

6,650,235

Increase/(decrease) due to change in discount rate

-

**Balance at end of financial year**

**6,650,235**

This is the present value of the estimated cost of restoring the Mount isa landfill site to a useable state at the end of its useful life which is expected to be 2062.

Mount Isa City Council  
Notes to the financial statements  
For the period ended 30 September 2024

18 Reconciliation of net result for the year to net cash inflow (outflow) from operating activities

Net result	<u>43,356,343</u>	<u>11,911,354</u>
Non-cash items:		
Write off of Prior years WIP to Profit and Loss	-	-
Depreciation and amortisation	3,722,170	13,701,184
Capital grants and contributions	(5,395,202)	(11,595,000)
	<u>(1,673,032)</u>	<u>2,106,184</u>
Changes in operating assets and liabilities:		
(Increase)/ decrease in receivables	(19,604,176)	140,667
(Increase)/ decrease in other assets	-	-
(Increase)/ decrease in contract assets	299,906.86	-
(Increase)/decrease in inventory	71,819	-
Increase/(decrease) in payables	(16,674,843)	101,953
Increase/(decrease) in contract liabilities	(358,510)	-
Increase/(decrease) in other liabilities	-	42,000
Increase/(decrease) in employee leave entitlements	-	-
	<u>(36,265,802)</u>	<u>284,619</u>
<b>Net cash inflow from operating activities</b>	<u>5,417,509</u>	<u>14,302,158</u>

19 Reconciliation of liabilities arising from financing activities

	As at 30 June 2024 \$	Cash flows \$	As at 30 June 2025 \$
2025			
Borrowings	15,355,543	(481,374)	14,874,169
2024			
Borrowings	17,211,948	(1,856,404)	15,355,543

**11.3 MICC DEPARTMENTAL BUSINESS UNITS - FINANCE OVERVIEW REPORT AS OF 30 SEPTEMBER 2024**

**Document Number:** 823394  
**Author:** Manager, Corporate and Financial Services  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The MICC Departmental Business Units Finance Overview Report – September 2024 is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the September 2024 MICC Departmental Business Units Finance Overview Report as presented.

**OVERVIEW**

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations. MICC Departmental Business Units Finance Overview Report includes Splashez, Buchanan Park, Batch Plant and Fleet Management performance.

Departmental Business Units report highlights income and expenditure against yearly budget on a resource level reporting.

**ITEMS OF SIGNIFICANCE**

The below summary shows a brief snapshot of how the MICC Department Business Units are tracking in the current year against the budget for the year as adopted by the Council with high-level comments.

1. Splashez Report: Performance showing quarterly operating expenditure of \$173k which is (95%) of the budgeted **quarter** total of \$182k.

Income year to date is tracking as expected, \$68,000 YTD of \$328,476 Full year budget. Lower income is noted due to winter trading hours.

<b>Splashez : Expenditure</b>			
<b>Account TypExpenditure</b>	<b>Sub Ledger Account (desc)</b>	<b>Current</b>	
		<b>Budget</b>	<b>Actual YTD</b>
Expenditure	Administration & Support	-	18,083.48
	Consultants & Contractors	2,400.00	-
	Depreciation & Amortisation	-	34,847.01
	Electricity	7,500.00	-
	Maintenance Expense	114,210.00	76,919.59
	Other Operating Expenses	58,180.00	43,188.02
	Subscriptions & Memberships	-	134.99
<b>Expenditure Total</b>		<b>182,290.00</b>	<b>173,173.09</b>

2. Buchanan Park Report: Performance showing a quarterly deficit of \$239k (which is unfavourable compared to the budgeted quarterly deficit of \$235k). This is in part due to the unbudgeted depreciation.
  - Quarterly expenditure total is \$264k (105%) of the budgeted quarterly total of \$251k.
  - YTD Income is ahead of forecast at \$25.4k.
  - Note income does not include in-kind hire of the venue / labour.

Buchanan Park : Income & Expenditure		Surplus / Deficit :	\$ (235,974)	\$ (239,411)
Account Type	Expenditure	Sub Ledger Account (desc)	Current Budget	Actual YTD
<input type="checkbox"/>	Income	Fees & Charges	- 15,369.00	- 25,406.40
<b>Income Total</b>			<b>- 15,369.00</b>	<b>- 25,406.40</b>
<input type="checkbox"/>	Expenditure	Administration & Support	-	15,209.98
		Consultants & Contractors	7,500.00	13,789.03
		Depreciation & Amortisation	5,481.00	216,254.18
		Electricity	7,500.00	-
		Maintenance Expense	6,501.00	12,794.23
		Other Operating Expenses	224,361.00	6,769.96
<b>Expenditure Total</b>			<b>251,343.00</b>	<b>264,817.38</b>

3. Batch Plant Report: Performance showing a quarterly deficit of \$323k (which is unfavourable compared to the budgeted quarterly deficit of \$235k).
  - Quarterly expenditure total is \$499k (105%) of the budgeted quarterly total of \$477k.
  - Quarterly income total is \$176k (73%) of the budgeted quarterly total of \$242k.

Batch Plant: Income & Expenditure		Surplus / Deficit :	\$ (235,385)	\$ (322,911)
Account Type	Expenditure	Sub Ledger Account (desc)	Current Budget	Actual YTD
	Income	Sales Revenue	-242,073.00	-176,169.22
		Sundry Income	-	-
<b>Income Total</b>			<b>-242,073.00</b>	<b>-176,169.22</b>
	Expenditure	Administration & Support & Const	60,705.00	45,502.48
		Cost of Goods - Batch Plant	380,466.00	359,210.79
		Maintenance Expense	20,607.00	84,052.01
		Other Operating Expenses	15,680.00	10,315.22
<b>Expenditure Total</b>			<b>477,458.00</b>	<b>499,080.50</b>

4. Fleet Management Report: Quarterly Expenditure total is \$721k (216%) of the budgeted quarterly total of \$335k.



Fleet Management: Expenditure		Surplus / Deficit :		
Account Type	Expenditure	Sub Ledger Account (desc)	Current Budget	Actual YTD
	Expenditure	Depreciation & Amortisation	-	215,058
		Plant Expenses	334,623	506,131
Expenditure Total			334,623	721,189

5. Civic Centre Report: Performance showing a deficit of \$113k (compared to the adjusted quarterly budgeted deficit of \$238k).
- Quarterly expenditure total is \$261k (110%) of the budgeted quarterly total of \$238k.
  - Income for the quarter is \$147k.

Civic Centre : Income & Expenditure			Surplus / Deficit :	
			\$ (238,319)	\$ (113,314)
Account Type	Expenditure	Sub Ledger Account (desc)	Current Budget	Actual YTD
<input type="checkbox"/>	<b>Income</b>	Fees & Charges	-	- 67,423.07
		Grants & Subsidies Operating - Other	-	-
		Sundry Income	-	- 80,469.99
<b>Income Total</b>			-	<b>-147,893.06</b>
<input type="checkbox"/>	<b>Expenditure</b>	Administration & Support	56,556.00	138,311.61
		Depreciation & Amortisation	35,043.00	58,093.40
		Electricity	2,499.00	-
		Maintenance Expense	5,001.00	1,471.39
		Other Operating Expenses	138,553.00	61,401.38
		Subscriptions & Memberships	667.00	1,928.92
<b>Expenditure Total</b>			<b>238,319.00</b>	<b>261,206.70</b>

## ATTACHMENTS

Nil

**11.4 MICCOE FINANCE OVERVIEW REPORT - SEPTEMBER 2024**

**Document Number:** 823935  
**Author:** Manager, Corporate and Financial Services  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The MICCOE September 2024 Finance Overview Report is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the September 2024 MICCOE Finance Overview Report as presented.

**OVERVIEW**

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date. MICCOE business is forecast to be close to budget for the current Financial year. Much will depend on the busy period April 2024 to September 2024.

Riversleigh Tours and the Isa Experience sales are down this calendar year while mine tours are ahead of budgeted sales. Café and merchandise close to budget.

Expenses highlights include:

Capitalised item Ausheat AF812R Freestanding Electric fryer Rapid Recovery Single Pan 29Ltr replace for Outback Café - \$6,072.10

Capitilised Grant Expenditure - Indigenous Art gallery Improvements Building - \$34,141

Replace old with new carpet for MICCOE Board Room \$4,010.00

Credits of \$108,887 to Water rates Outback At Isa due to previous Meter Error and water leaks.

Credits Insurance 2023 \$45,770

**VARIANCES AND ITEMS OF SIGNIFICANCE**

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising the Council's actual performance against budgeted performance must be provided to the Council.

The following report covers the following key areas (in order) of the list:

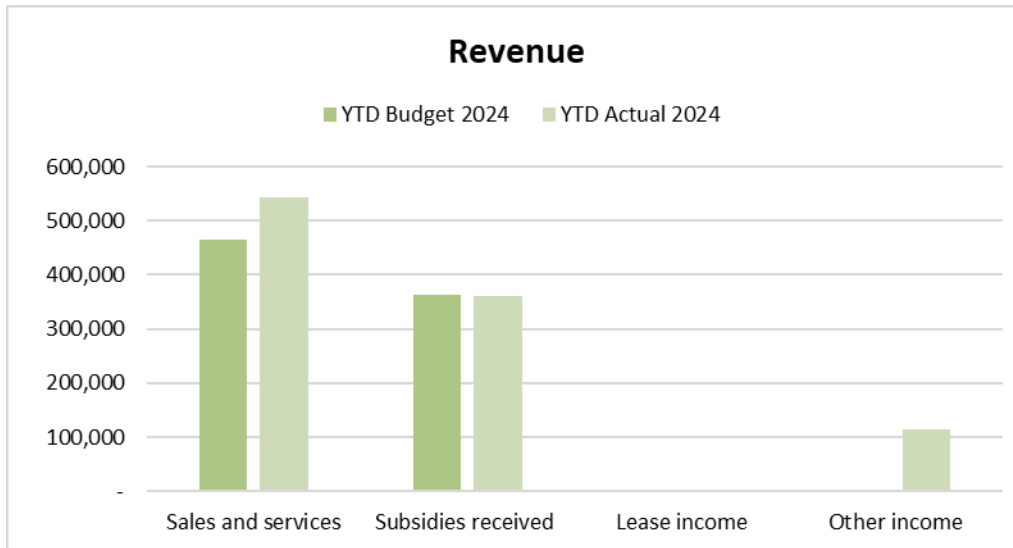
1. Operational Performance (Actual vs Budget)
2. Statement of Comprehensive Income (YTD Actual vs. Prior Year)
3. Statement of Financial Position (YTD Actual vs. Prior Year)
4. Statement of Changes In Equity (YTD Actual vs. Prior Year)
5. Statement of Cash Flows (YTD Actual vs. Prior Year)
6. Notes to financial statements (YTD Actual vs. Prior Year)
7. Operating Surplus Ratio
8. Cash Balance

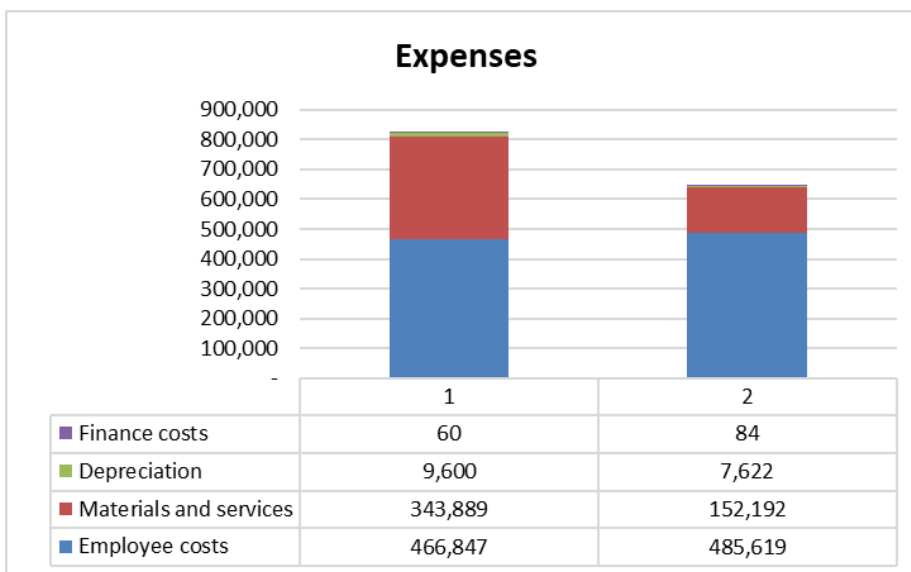
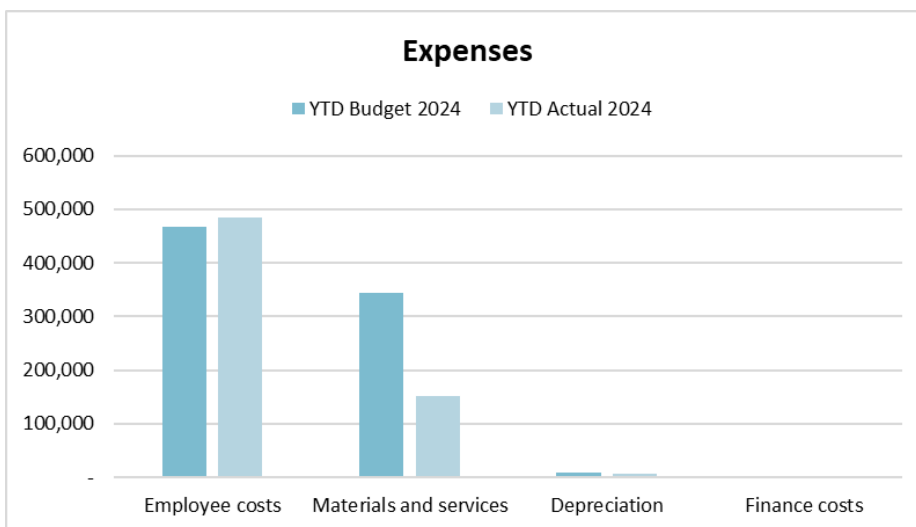
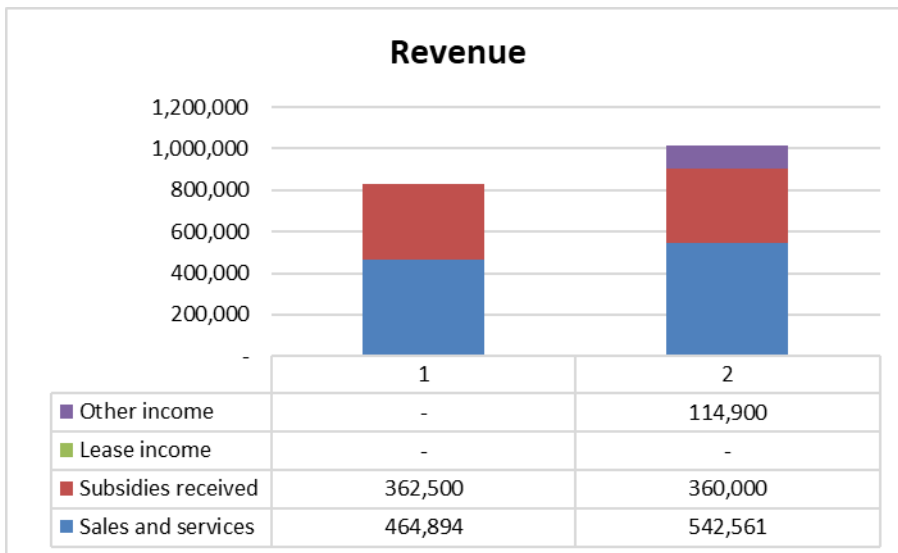
**1. OPERATIONAL PERFORMANCE (Actual vs. Budget)**

**Revenue and Expenditure Summary as of 30 September 2024**

The below summary shows a brief snapshot of how the Council is tracking in the current year against the budget for the year as adopted by the Council.

	YTD Budget 2024	YTD Actual 2024	YTD Progress %
	\$	\$	
<b>Revenue</b>			
Sales and services	464,894	542,561	116.71%
Subsidies received	362,500	360,000	99.31%
Other income	-	114,900	10.00%
	<b>827,394</b>	<b>1,017,461</b>	<b>122.97%</b>
<b>Expenses</b>			
Employee costs	466,847	485,619	104.02%
Materials and services	343,889	152,192	44.26%
Depreciation	9,600	7,622	79.40%
Finance costs	60	84	140.07%
	<b>820,396</b>	<b>645,518</b>	<b>79%</b>
<b>Surplus/(deficit) before income tax</b>	<b>6,998</b>	<b>371,943</b>	





**2. Statement of Comprehensive Income (YTD Actual vs. Prior Year)**

	Note	2025	2024
		\$	
<b>Revenue</b>			
Sales and services	3	542,561	1,200,473
Subsidies received from Mount Isa City Council	12	360,000	1,400,000
Grant income		114,900	3,000
		<u>1,017,461</u>	<u>2,603,473</u>
<b>Expenses</b>			
Employee costs	4	485,619	1,656,961
Materials and services	4	152,192	1,207,120
Depreciation		7,622	30,559
Finance costs		84	310
		<u>645,518</u>	<u>2,894,950</u>
<b>Total comprehensive income for the year</b>		<b>371,943</b>	<b>(291,477)</b>

**3. Statement of Financial Position (YTD Actual vs. Prior Year)**

	Note	2025	2024
		\$	\$
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5	175,414	87,056
Trade and other receivables		95,321	171,874
Inventories	6	69,060	77,841
Total current assets		<u>339,795</u>	<u>336,771</u>
<b>Non-current assets</b>			
Plant and equipment	7	154,601	122,562
Total non-current assets		<u>154,601</u>	<u>122,562</u>
<b>Total assets</b>		<b>494,396</b>	<b>459,333</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	8	151,227	520,844
Employee benefits		201,095	169,455
Total current liabilities		<u>352,322</u>	<u>690,299</u>
<b>Non-Current liabilities</b>			
Employee benefits		22,414	21,316
Total non-current liabilities		<u>22,414</u>	<u>21,316</u>
<b>Total Liabilities</b>		<b>374,736</b>	<b>711,615</b>
<b>Net assets</b>		<b>119,660</b>	<b>(252,283)</b>
<b>Equity</b>			
Issued capital	9	1	1
Retained surplus		119,659	(252,284)
<b>Total equity</b>		<b>119,660</b>	<b>(252,283)</b>

## 4. Statement of Changes In Equity (YTD Actual vs. Prior Year)

	Issued capital \$	Retained surplus \$
Balance at 1 July 2024	1	(252,284)
Surplus/(deficit) after income tax expense for the year	-	371,943
Total comprehensive income for the year	-	371,943
Balance at 30 September 2024	1	119,659
	Issued capital \$	Retained surplus \$
Balance at 1 July 2023	1	44,577
Surplus/(deficit) after income tax expense for the year	-	(296,861)
Total comprehensive income for the year	-	(296,861)
Balance at 30 June 2024	1	(252,284)

## 5. Statement of Cash Flows (YTD Actual vs. Prior Year)

	2025 \$	2024 \$
<b>Cash flows from operating activities</b>		
Receipts from customers (inclusive of GST)	627,895	1,102,267
Payments to suppliers and employees (inclusive of GST)	(982,397)	(2,498,372)
Subsidies received	360,000	1,400,000
Other revenue	114,900	3,000
<b>Net cash from/(used in) operating activities</b>	120,398	6,895
<b>Cash flows from investing activities</b>		
Payments for plant and equipment	(39,662)	- 8,514
Accumulated Depreciation	7,623	
<b>Net cash used in investing activities</b>	(32,039)	(8,514)
Net increase/(decrease) in cash and cash equivalents	88,358	- 1,619
Cash and cash equivalents at the beginning of the financial year	87,056	88,675
Cash and cash equivalents at the end of the financial year	5 175,414	87,056

**6. Notes to financial statements (YTD Actual vs. Prior Year)****Note 3. Revenue**

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
Cafe Revenue	200,729	468
Merchandise Revenue	85,703	229,812
Events Revenue	9,209	41,896
Tour Revenue	246,920	460,382
Subsidies Received from Mount Isa City Council	360,000	1,400,000
Grant Income	114,900	3,000
<b>Total Revenue</b>	<u>1,017,461</u>	<u>2,135,558</u>

**Note 4. Expenses**

Profit/(Loss) before income tax includes the following specific expenses:

*Employee Costs*

Gross Wages	373,892	1,302,246
Employee Leave Entitlements	43,002	143,053
Superannuation	44,143	149,690
Other	24,583	61,972
<b>Total Employee Costs</b>	<u>485,619</u>	<u>1,656,961</u>

*Materials and Services*

Administration Costs	(41,477)	25,524
Advertising and marketing	10,590	31,834
Cleaning	3,007	22,405
Contractors	89,439	7,822
Cost of Food and Beverage Sales	110,866	337,104
Cost of Merchandise Sales	33,920	102,078
Electricity	19,679	122,849
Insurance	-	45,770
Other Operating Expenses	10,971	-
QAO Auditors Remuneration	-	31,500
Rates	(109,241)	230,392
Repairs and Maintenance	21,632	175,558
Small Equipment Purchases	670	9,899
Telephone and Internet	2,135	18,161
Other operating expenses		42,840
Loss on disposal		3,384
<b>Total Materials and Services Expenses</b>	<u>152,192</u>	<u>1,207,120</u>

*Depreciation*

Plant and equipment	7,622	30,559
<b>Total depreciation</b>	<u>7,622</u>	<u>30,559</u>

*Finance Costs*

Bank Charges	84	310
<b>Total Finance Costs</b>	<u>84</u>	<u>310</u>

**Note 4. Expenses (continued)**

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
<i>Key Management Personnel</i>		
Remuneration Paid or Payable to Key Management Personnel of the Company:	33,041	122,733
<i>Total Key Management Personnel</i>	<u>33,041</u>	<u>122,733</u>

**Note 5. Current Assets - Cash and Cash Equivalents**

Cash at Bank	175,062	86,696
Cash on Hand	352	360
	<u>175,414</u>	<u>87,056</u>

**Note 6. Current Assets - Inventories**

Merchandise	66,263	75,570
Consumables	2,798	2,271
	<u>69,060</u>	<u>77,841</u>

**Note 7. Non-Current Assets - Plant and Equipment**

Heritage and Community (Gemstones) - at cost	40,000	40,000
	<u>40,000</u>	<u>40,000</u>
Plant and equipment - at cost	439,675	400,013
Less: Accumulated depreciation	<u>(325,074)</u>	<u>(317,451)</u>
	<u>114,601</u>	<u>82,562</u>
	<u><u>154,601</u></u>	<u><u>122,562</u></u>

*Reconciliations*

Reconciliations of the written down values at the beginning and end of the current financial year are set out below:

	<b>Heritage and Community</b>	<b>Plant and Equipme</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Balance at 1 July 2024	40,000	400,013	440,013
Additions	-	39,662	39,662
Depreciation expense	-	(8,224)	(8,224)
Balance at 30 June 2025	<u>40,000</u>	<u>431,451</u>	<u>471,451</u>



	2025	2024
	\$	\$
<b>Note 8. Current Liabilities - Trade and Other Payables</b>		
Trade payables	49,516	157,338
Payables to related parties	-	194,802
Accrued expenses	-	93,288
Superannuation payable	46,253	35,280
PAYG payable	22,685	21,194
Net GST payable	32,773	13,559
	<u>151,227</u>	<u>515,461</u>
<b>Note 9. Equity - Issued Capital</b>		
Ordinary shares - fully paid	<u>-</u>	<u>1</u>
<i>Ordinary shares</i>		
Mount Isa City Council Owned Enterprises Pty Ltd is a company limited by shares, incorporated and domiciled in Australia. All share capital is issued to Mount Isa City Council.		
<b>Note 10. Contingent liabilities</b>		
The company had no contingent liabilities as at 30 September 2024. (2023 Nil)		
<b>Note 11. Commitments</b>		
The company had no commitments for expenditure as at 30 September 2024. (2023 Nil)		
<b>Note 12. Related party transactions</b>		
<i>(a) Parent Entity</i>		
The ultimate parent entity is Mount Isa City Council.		
<i>(b) The Mount Isa City Council provides a subsidy to the Company to assist with operating expenses. The Company is dependent upon the receipt of the subsidy to continue its operations. The remainder of the cash receipts relates to Council purchases of goods and services from MICCOE such as catering.</i>		
	2025	2024
	\$	\$
Cash receipts - subsidy	360,000	1,400,000
Cash receipts - other	3,828	82,785
	<u>363,828</u>	<u>1,482,785</u>

**Note 12. Related party transactions (continued)**

(c) The company paid property related fees and general administrative expenses to Mount Isa City Council, calculated at arm's length and on normal commercial terms. During the financial year the amount of \$-99,347 was paid to the parent entity (2023 \$230,785). As at 30 June 2025, the following amounts were also outstanding:

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
Amounts receivable from Mount Isa City Council for sale of goods	235	12,570
Amounts payable to Mount Isa City Council for settlement of liabilities	-	194,802

**(d) Other Related Parties**

During the year, the following transactions occurred at arm's length with related parties aside from that disclosed above.

	<b>2025</b>	<b>2024</b>
	<b>\$</b>	<b>\$</b>
Amounts received from related parties for rendering of services	-	230
Amounts paid to related parties for purchases of goods	276	-

**Note 13. Events after the reporting period**

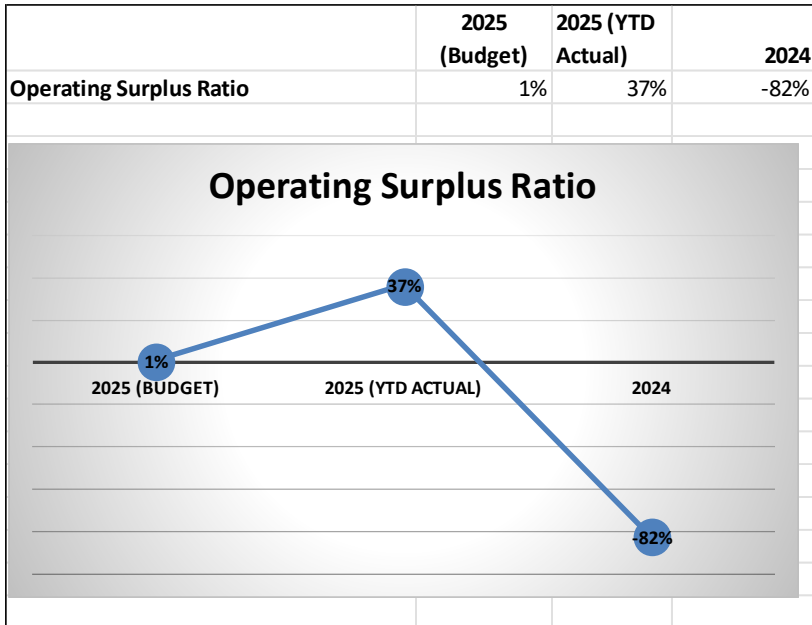
No matter or circumstance has arisen since 30 June 2024 that has significantly affected, or may significantly affect the company's operations, the results of those operations or the company's state of affairs in future financial years.

**Note 14. Economic Dependence**

Mount Isa City Council Owned Enterprises Pty Ltd is dependent upon the ongoing receipt of subsidies from its parent entity, Mount Isa City Council. At the date of this report management has no reason to believe that this financial support will not continue.

**7. OPERATING SURPLUS RATIO**

The below statement shows the YTD Operating Surplus Ratio compared to the last two financial years.



**8. CASH BALANCE**

Cash Balances	\$
July 2024	172,230.00
Aug 2024	226,418.00
Sept 2024	175,414.00



**ATTACHMENTS**

Nil

**11.5 UPDATED RATES AND CHARGES DEBT RECOVERY POLICY V7**

**Document Number:** 821977  
**Author:** Revenue and Customer Service Coordinator  
**Authoriser:** Director Corporate Services  
**Directorate:** Corporate Services  
**Portfolio:** Finance & Customer Service

**EXECUTIVE SUMMARY**

The Rates and Charges Debt Recovery Policy is a Strategic policy that has been adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council Officers.

Due to a change in the frequency of the issuing of Council Rate Notices (one (1) annual rate notice with four (4) quarterly instalments), an update to the policy is required to ensure that the recovery of rates and charges debt aligns with Council's Revenue Statement 24/25.

**RECOMMENDATION**

**THAT** Council approve and adopt the updated Rates and Charges Debt Recovery Policy V7 effective 18 October 2024 in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

**OVERVIEW**

The Rates and Charge Debt Recovery Policy V7 has been updated to reflect and align with the change in frequency to Council's Annual Rate Notice with four (4) quarterly instalments, under the Mount Isa City Council Revenue Statement 24/25 (The *Revenue Statement* must be adopted at the Local Governments Annual Budget meeting and in accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*).

**BACKGROUND**

Council requires the payment of rates and charges within a specified time period and as such will pursue the recovery of overdue rates and charges diligently. The Rates and Charges Debt Recovery Policy is a Strategic policy and has been adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council Officers.

The Rates and Charges Debt Recovery Policy V7 has been updated to ensure that it aligns with Council's Annually adopted Revenue Statement.

**BUDGET AND RESOURCE IMPLICATIONS**

Failure to manage debts can result in a reduced cash flow for Council, and additional legal costs may be incurred to pursue aged debts.

**LINK TO CORPORATE PLAN**

Theme:	5. Ethical & Inclusive Governance
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Strategy:	5.11	Provide and maintain strategies to ensure Council's long-term financial sustainability.
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**CONSULTATION (INTERNAL AND EXTERNAL)**

Corporate Services, Revenue Department.

**LEGAL CONSIDERATIONS**

When undertaking the recovery of overdue rates or charges, Council must act in accordance with *Chapter 4, Part 12 of the Local Government Regulation 2012*.

**POLICY IMPLICATIONS**

Council's Rates and Charges Debt Recovery Policy must be updated to align with Council's Revenue Statement.

*Local Government Act 2009*

*Local Government Regulation 2012*

**RISK IMPLICATIONS**

Council run the risk of having a Policy that does not align with the Revenue Statement.

**HUMAN RIGHTS CONSIDERATIONS**

Council is entitled by law to recover outstanding rates and charges and can decide to sell the land for overdue rates or charges. The decision to sell the land does not limit a human right detailed in clause 5.1 of Council's Human Rights Policy.

**ATTACHMENTS**

1. Rates and Charges Debt Recovery Policy V7 - DRAFT [↓](#) 



**STRATEGIC POLICY**  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. **OM20/04/24-VERSION V67**

**APPLIES TO STRATEGIC POLICIES ONLY**

This an official copy of the **Rates and Charges Debt Recovery Policy**, made in accordance with the provisions of *Local Government Act and Regulations, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.*

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Rates and Charges Debt Recovery Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
 Tim Rose  
**Acting Chief Executive Officer**

**DOCUMENT VERSION CONTROL**

Governance/Policies/Strategic 14992 Doc ID# 32739		<b>POLICY TYPE</b>	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	28.06.2017	OM/13/06/17	<b>Responsible Officer</b> - Manager Corporate & Financial Services
V2	28.03.2018	OM/25/03/18	<b>Responsible Officer</b> - Manager Corporate & Financial Services
V3	14.11.2018	OM23/11/18	<b>Responsible Officer</b> - Manager Corporate & Financial Services
V4	26.06.2019	OM25/06/19	<b>Responsible Officer</b> - Manager Corporate & Financial Services
V5	28.08.2019	OM19/08/19	<b>Responsible Officer</b> - Manager Corporate & Financial Services
V6	20.04.2024	OM20/04/24	<b>Responsible Officer</b> – Manager Corporate & Financial Services
<b>VZ</b>			<b>Responsible Officer – Manager Corporate &amp; Financial Services</b>
		<b>REVIEW DUE</b>	30.06.2025

**DISTRIBUTION AND DISSEMINATION**

Internal email to all employees		Section meetings / Toolbox talks	
Internal email to all Councillors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	<b>X</b>
Internal training to be provided		External training to be provided	



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. ~~GM20/04/24~~-VERSION V67

Registered in Magiq	X		
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**1. PURPOSE**

Mount Isa City Council ("Council") requires payment of rates and charges within a specified time period and will pursue the recovery of overdue rates and charges diligently. The objective of this policy is to set out Council's principles in regard to the management of debt, and to provide a process which is consistent and ethical for the recovery of outstanding Rates and Charges across Council in accordance with the parameters and requirements of the *Local Government Regulation 2012*.

**2. COMMENCEMENT**

The Mount Isa City Council Rates and Charges Debt Recovery Policy will take effect on ~~24-April-2024~~ 23 October 2024 following its adoption by Council at the Ordinary Meeting on ~~24-April-2024~~ 23 October 2024.

**3. APPLICATION**

3.1 Rates and charges are defined in the *Local Government Regulation 2012* as including differential general rates, minimum general rate levies, separate rates and charges, special rates and charges, utility charges and accrued interest on outstanding balances.

In addition as defined in Section 132 of the *Local Government Regulation 2012*, rates and charges will include:

b) if the local government takes the ratepayer to court to recover rates or charges and the court orders the rate payer to pay the Council's costs—the costs; and

d) the interest, if interest is payable, on the rates or charges, or costs.

3.2 The Rates and Charges Debt Recovery Policy provides scope for recovery procedures. This policy is guided by the following principles:

- a) Transparency by making clear the obligations of ratepayers and the processes used by Council is assisting them to meet their financial obligations;
- b) Making the administrative processes used to recover overdue rate and charges well defined and cost effective;
- c) Consistency by having regard to providing the same treatment for ratepayers in similar circumstances;
- d) Flexibility by responding where necessary to changes in the local economy; and
- e) Adherence to the debt collection guidelines developed by the Australian Competition and Consumer Commission.

**4. RECOVERY ACTIONS**

The following action will be used in the recovery of overdue rates and charges:-

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
1	14.7 days after the due date on the rates notice or water consumption notice	<b>Final Reminder Notice</b> Advising rates and charges are overdue. <b>Legal Recovery</b> action may be initiated unless the debt is paid in full or an approved payment commitment is entered into within <b>fourteen (14)</b> days.	Further Action suspended if: Rates and charges are paid in full or the rate payer enters into and maintains an approved payment commitment.	Revenue & Customer Service Coordinator	Council



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. **GM20/04/24-VERSION V67**

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
2	44-7 days after issue the due date of the Final Reminder Notice.	<p>Council shall proceed with legal-recovery action which may include legal action, against any Property Owner/rate payer who has not satisfactorily responded to (to Council's satisfaction) to the reminder notice, any Notices previously sent.</p> <p>Council or Council's appointed-Legal Representative or Debt Recovery Agent will issue a letter of final-demand to the rate payer advising that if payment in full or an agreed payment arrangement is not entered into within fourteen (14) days, legal recovery action may commence.</p> <p>If Council is required to commence legal action for the recovery of any overdue rates and charges, then Council will seek to recover from the rate payer all costs associated with the legal action.</p> <p>Council will seek full payment of Outstanding Rates and Charges.</p> <p>It will also advise that action may involve the Sale of Land should there be:</p> <ul style="list-style-type: none"> <li>(a) overdue rates or charges on land; and</li> <li>(b) the liability to pay the overdue rates or charges is not the subject of court proceedings; and</li> <li>(c) some or all of the overdue rates or charges have been overdue for at least—</li> </ul> <p>3 months—mining claims;                      1 year—vacant land or land used only for commercial purposes, and Council has obtained judgment for the</p>	<p>Further Action suspended if:                      Rates and charges are paid in full or the rate payer enters into and maintains an approved payment commitment.</p>	<p>Manager Corporate and Financial Services;                      or                      Revenue &amp; Customer Service Coordinator.</p>	<p>Council and Council's Legal Representative/Debt Recovery Agent.</p>





STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. OM20/04/24-VERSION V67

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
		overdue rates or charges; and <b>3 years</b> —all other land.			
STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
3	Notice of Sale of Land By Council resolution	<p><b><u>Selling or acquiring land for overdue rates or charges – Part 12, Division 3 Local Government Regulation 2012</u></b></p> <p><b>Notice in accordance with legislation</b>                      Notice informing the owner of Council's intention to sell the land for recovery of outstanding rates and charges in arrears for at least:</p> <p><b>3 months</b>—mining claims;  <b>1 year</b>—vacant land or land used only for commercial purposes; and Council has obtained judgment for the overdue rates or charges; and  <b>3 years</b>—all other land.</p> <p><b><u>Sale of Land</u></b></p> <p>Council may by resolution elect to sell a property pursuant to Part 12, Division 3 of the Local Government Regulation 2012.</p> <p><b><u>Acquiring Land</u></b></p> <p>Council may by resolution elect to acquire a property pursuant to Part 12, Division 3 of the Local Government Regulation 2012.</p>	Full payment including costs will be required to cease action.	Council	Council or Council's appointed Legal Representative
4	Sale of Land within legislative timeframe.	<p><b><u>Sale of land</u></b> should some or all of rates and charges remain in arrears for at least:</p> <p><b>3 months</b>—mining claims;  <b>1 year</b>—vacant land or land used only for commercial purposes; and Council has</p>	Full payment including costs will be required to cease action.	Council	Council or Council's appointed representative

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STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. **OM20/04/24-VERSION V67**

STAGE	TIMING	ACTION TYPE	COMMENT	AUTHORITY LEVEL	ACTION TAKEN BY
		obtained judgment for the overdue rates or charges; and 3 years — all other land.			

At any point after Stage 1, Council staff or Council's Legal Representative or Debt Recovery Agent, may attempt to telephone ratepayers in order to secure payment. Such calls are optional, at Council's discretion and additional to the minimum requirements of the process.

**5. PAYMENT COMMITMENTS**

**Standard Payment Commitment**

5.1 Council may allow ratepayers to pay the outstanding rates balance through a payment commitment by instalments. Payment of arrears by instalments through a payment commitment should be seen as a way to reduce arrears and overcome financial difficulties, not as a regular occurrence. All approved payment commitments for outstanding rates and charges will continue to accrue interest until all overdue rates and charges are paid in full ~~the outstanding amount is paid in full~~ (unless otherwise approved under this policy, by the Chief Executive Officer or via a decision of Council resolution).

~~All payment commitments do not include future levies and will generally result in all overdue charges being in full within 6 months. All future rates and charges are to be paid in full as issued.~~

**Financial Hardship Commitment Assistance**

5.2 Financial Hardship is only available to a residential property which is a rate payers principal place of residence.

Financial Hardship assistance, if approved by Council, is for a period of no more than six (6) months, at which time if further hardship assistance is sought by the rate payer, then a new hardship application must be lodged with Council.

Where a rate payer is seeking assistance due to financial hardship, supporting evidence (in writing) is required to be submitted by the rate payer to Council for consideration.

Any payment commitment granted to a rate payer under financial hardship is at the sole discretion of Council, which may or may not include the suspension or waiver of interest.

In the event where the residential ratepayer is unable to pay within the required timeframe or in cases of genuine financial hardship and the minimum repayment is not met, supporting evidence is required to be submitted to Council to justify the approval of an extended timeframe.

Financial hardship exists when ratepayers are unable to meet basic requirements, including food, clothing, medicine, accommodation and children's education. This hardship may occur as a result of illness, long term unemployment or death of a partner.

Council may request whatever information it deems necessary to assess genuine financial hardship. To be considered for financial hardship the property must be your primary place of residence.

In the event that financial hardship can be proved:

- a) if you are in arrears for 6 months to 1 year and the amount is between \$3,000 and \$5,000 you may have up to 12 months to repay the arrears;
- b) if you are in arrears for 1-2 years and the amount owing is over \$5,000, you may have up to 2 years to repay the arrears.



## STRATEGIC POLICY

## MOUNT ISA CITY COUNCIL

## Rates and Charges Debt Recovery Policy

RESOLUTION NO. ~~OM20/04/24~~-VERSION V67

**Note:** For payment commitments longer than 6 months, an estimate of the rates and water levies issuing in that time period will be added. This estimate will be based on the last rates and water levies issued. This is to ensure ratepayers do not remain with a large ongoing arrears balance.

- 5.3 To avoid recovery action these requests are to be made to Council in writing at which time the relevant Council officer or Council delegate will consider the offer on a case by case basis. If approved, the Council officer or Council delegate will document the arrangement to be brought into effect and a copy will be provided in writing to the ratepayer.

## General Information

- 5.4 In the case of an extenuating circumstance and where a payment commitment is unable to be maintained then the required payment instalment is unable to be made the onus is on the ratepayer to contact notify Council in writing as soon as practicably possible. Council reserves the right to renegotiate or cancel a payment commitment should circumstances change where the debt will not be paid within Council's current policy time frame. In these circumstances, Council will not initiate further recovery action without reference to the ratepayer concerned.
- 5.5 Council will not pursue further recovery action against a ratepayer who enters into and maintains has an approved agreed written periodic payment commitment, while the commitment is current, and the ratepayer adheres to the agreed repayment schedule and required instalment amounts.
- 5.6 In the event that a payment commitment is not maintained then Council reserves its rights to continue with further recovery action to collect the outstanding debt within the agreed terms and the ratepayer does not make contact with the Council, the following action will occur:
- The payment commitment will be cancelled and the debt forwarded to Council's external debt recovery agency without further notice to the ratepayer.
  - In accordance with Section 128 Local Government Regulation 2012, payments will be applied towards the payment of rates and charges in the order in which they became overdue.

**6. PAYMENT OF RATES AND CHARGES IN ADVANCE**

- 6.1 If you find payment of your rates and charges in a lump sum difficult, Council encourages you make payments on a regular basis. Payment of rates and charges in advance by regular instalments ensures the balance to be paid at the time of issuing of the rates or water consumption notices is minimised. Payment on time allows you to avoid interest and other charges accruing. Council does not pay you interest on advance payments or credit balances.

**7.6. INTEREST**

- 7.1 Interest will be charged on all overdue rates and charges in accordance with Section 133 of the Local Government Regulation 2012, interest will not be higher than the bank bill yield rate for the date plus 8%. Council may adopt an interest rate lower than legislated and this rate is stated in the Revenue Statement for the current financial year. This is subject to legislative changes.
- 7.2 All rates and charges become overdue if they are not paid in full by the due date immediately following the due date as shown referred to on the rates notice or the water consumption notice.
- 7.3 At the discretion of the Chief Executive Officer and upon recommendation from the Manager Corporate and Financial Services or, in their absence, the Revenue and Customer Service Coordinator, interest on overdue rates and charges can be suspended and/or written-off should the rate payer/property owner be deemed to be in genuine financial hardship with a rates and charges balance and with an outstanding amount greater than \$5,000.
- 7.4 Any other requests to suspend or write-off interest for overdue rates and charges can only be approved at the discretion of the Chief Executive Officer and upon recommendation from the Manager Corporate and Financial Services or, in their absence, the Revenue and Customer Service Coordinator.

**8.7. INTEREST THRESHOLD**

- 8.1 An interest threshold will be applied under the following circumstances: When interest is calculated, if:

**MOUNT ISA CITY COUNCIL STRATEGIC POLICY**

Page 6 of 7



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Rates and Charges Debt Recovery Policy**

RESOLUTION NO. ~~OM20/04/24~~-VERSION V67

- a) an assessment has been fully paid prior to the interest run; and
- b) the interest calculated as outstanding between the date of the last interest run and the date of payment is less than ~~the stated limit \$50.00.~~

Then the interest calculated in the current run is not charged to the assessment.

~~The interest threshold is \$50.00.~~

**9.8. SMALL DEBTS WRITE-OFF**

Any small debts under \$5.00 may be written-off by the revenue team on a monthly basis. This is to reduce the administrative costs of managing small outstanding amounts.

**10.9. DEBT WRITE-OFF INCLUDING ACCRUED INTEREST**

All bad debts may only be written off by Council resolution.

**11. RECOVERY**

~~Where rate and charges arrears exceed:~~

- a) 3 months—mining leases;
- b) 1 year vacant land or land used only for commercial purposes, and Council has obtained judgement;
- e) 3 years—all other land.

~~Rates and charges recovery through sale of land will commence within the legislative timeframes.~~

**PRIVACY - Selling or acquiring land for overdue rates or charges – Part 12, Division 3 Local Government Regulation 2012**

**12.10.**

~~In recognition of individual privacy and to ensure all ratepayers are, and seen to be, treated consistently; the list of properties in which Council is required to resolve to commence, under Part 12, Division 3 of the Local Government Regulation 2012 land sale for rates and charges recovery in accordance with this policy is to be presented identifying the Assessment Number and Legal Description, Title Details amount owing and length of time outstanding only.~~

**13. RESPONSIBILITIES**

All employees and councillors are bound to act within this policy.

**14.11. BREACH OF POLICY**

Breach of this policy may lead to disciplinary or other action.

**15.12. ASSOCIATED DOCUMENTS**

- Revenue Policy
- Revenue Statement
- Payment Commitment Form
- Financial Hardship Assistance Information Sheet

**16.13. VARIATION**

Mount Isa City Council reserves the right to vary, replace or terminate this policy at any time.

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**12 COMMUNITY SERVICES REPORTS****12.1 DEVELOPMENT & LAND USE QUARTER 1 2024-2025 OVERVIEW REPORT**

**Document Number:** 823797

**Author:** Coordinator Land Use

**Authoriser:** Director Community Services

**Directorate:** Community Services

**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

The Development and Land Use Quarter one 2024-2025 overview report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the Development and Land Use Quarter one, 2024-2025 Overview Report as presented.

**BACKGROUND**

This first quarter indicates requests for property searches have increased in comparison to the same quarter for the 2023-2024 fiscal year. Development applications have decreased but there has been an increase in value of the building works. This is mainly due to State Government school builds, which is reflected in the building works comparison dollar figures.

Building regulatory issues are currently being addressed with the public responding promptly to non-compliant matters that Council brings to their attention. Several Trustee Permits for Council horse paddocks have been renewed in Quarter one which is reflected in the tenure renewals.

Please refer page two for the Quarter at a glance.

## OVERVIEW

## Quarter one, July – September 2024 at a Glance

The below is a summary of applications received and approved over the reporting period, and any fees levied. A detailed breakdown of the below information is provided on the following pages.

Item	Quarter 1 2024-2025	Financial Year to Date
<b>Planning</b>		
Development Applications Received	3	3
Development Application Fees Collected	\$622.00	\$622.00
Development Applications Approved	4	4
Requests to Change Approvals Received	3	3
Request to Change Approval Fees Collected	\$1,332.00	\$1,332.00
Request to Change Approvals Approved	3	3
Exemptions Certificates	1	1
<b>Dispensations</b>		
Boundary Relaxation Received	1	1
Boundary Relaxation Fees Collected	\$433.00	\$433.00
Boundary Relaxations Approved	1	1
<b>Infrastructure Charges</b>		
Total Value of Infrastructure Charges	\$56,435.00	\$56,435.00
<b>Building</b>		
Notice of Engagements	19	19
Building Approval Issued	10	10
Final Certificates	3	3
Total Value of Building Works	\$17,616,186.00	\$17,616,186.00
<b>Property Searches / Certificate of Classification</b>		
Property Searches Received (residential)	62	62
Property Searches Issued (residential)	48	48
Property Searches Received (commercial)	10	10
Property Searches Issued (commercial)	10	10
Certificate of Classification Searches Received	1	1
Certificate of Classification Searches Issued	1	1
Search Fees Collected	\$18,671.00	\$18,671.00
<b>Regulatory</b>		
Show Cause Notices Issued	8	8
Enforcement Notice	7	7
Infringement Notices	3	3
Items Resolved	17	17
<b>Land Use</b>		
Tenure Approved	33	33
Tenure Surrender	2	2
Total Tenure Fees Collected	\$70,128.64	\$70,128.64
<b>Liquor License</b>		
Liquor License Endorsed	8	8
<b>Total Section Fees Pending</b>	<b>\$56,435.00</b>	<b>\$56,435.00</b>
<b>Total Section Fees Incoming</b>	<b>\$91,186.64</b>	<b>\$91,186.64</b>
<b>Total Value of Building Works</b>	<b>\$17,616,186.00</b>	<b>\$17,616,186.00</b>

**DEVELOPMENT APPLICATIONS**

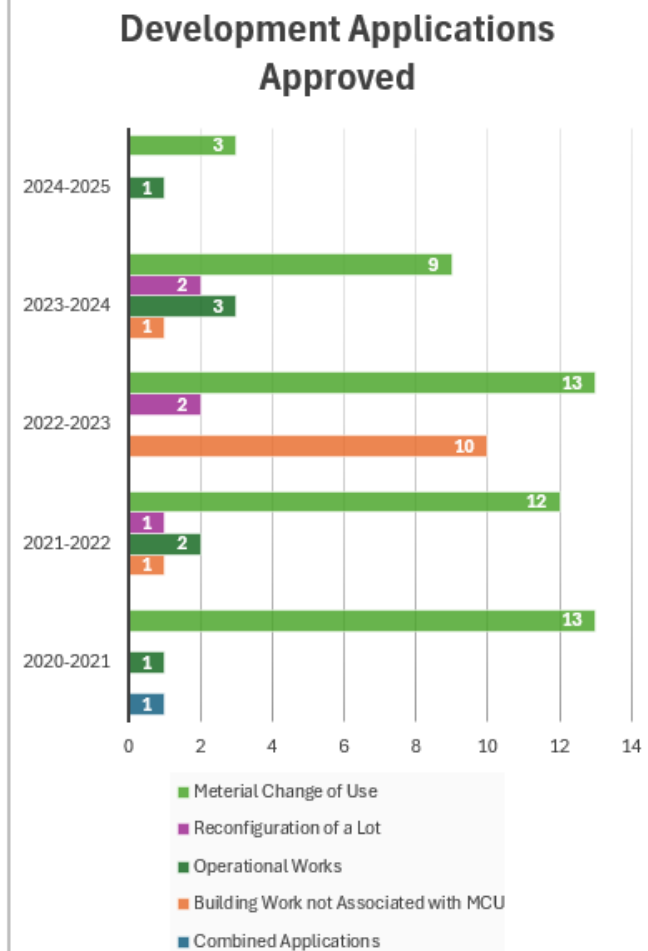
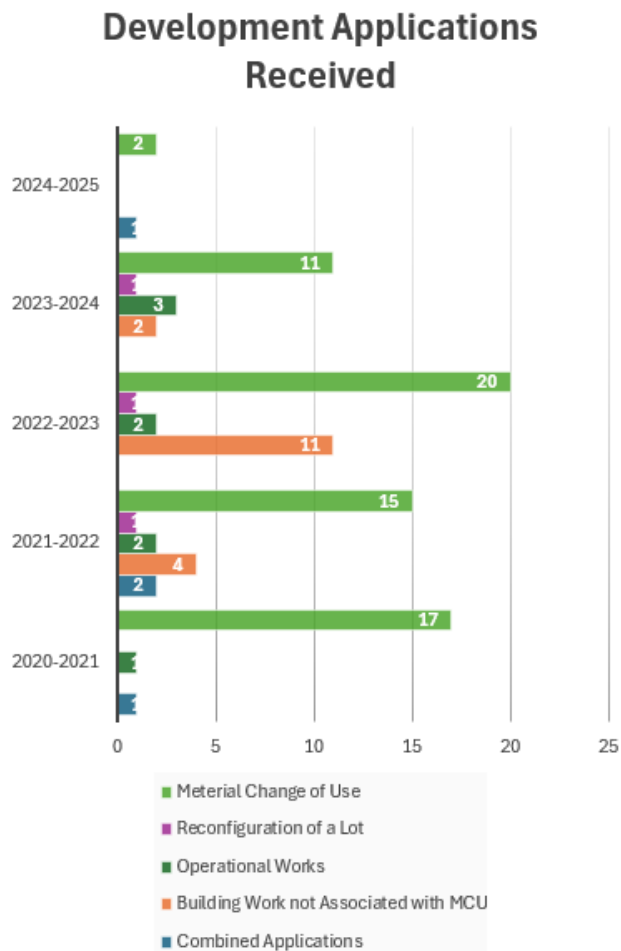
Council's Town Planning section assesses all Planning Applications against the Mount Isa City Council's Planning Scheme 2020 and in accordance with the processes outlined in the Development Assessment Rules which is governed by the *Planning Act 2016*.

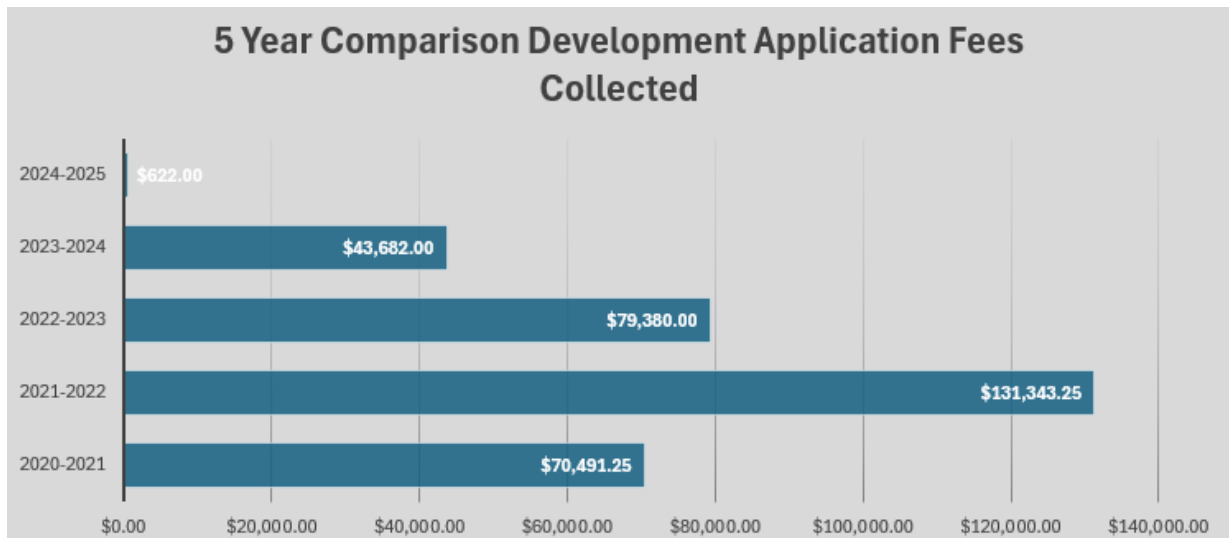
The applications types are Material Change of Use (MCU), Reconfiguring a Lot (ROL), Operational Works, change of conditions, building work not associated with an MCU, and Exemption Certificates.

**Quarter one 2024-2025**

During the first quarter, Council received three development applications and approved four development applications. This is a decrease compared to the same quarter in the last financial year (5).

Development Applications		
Quarter	Quantity	Value
Q1	3	\$622.00
Q2		
Q3		
Q4		
<b>Year to date total</b>	<b>3</b>	<b>\$622.00</b>

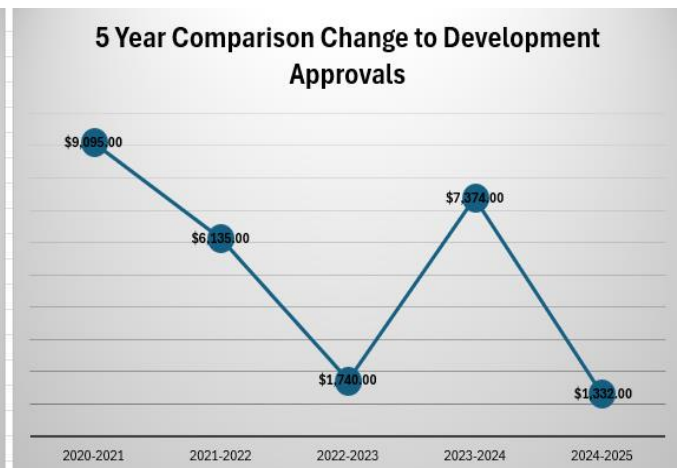
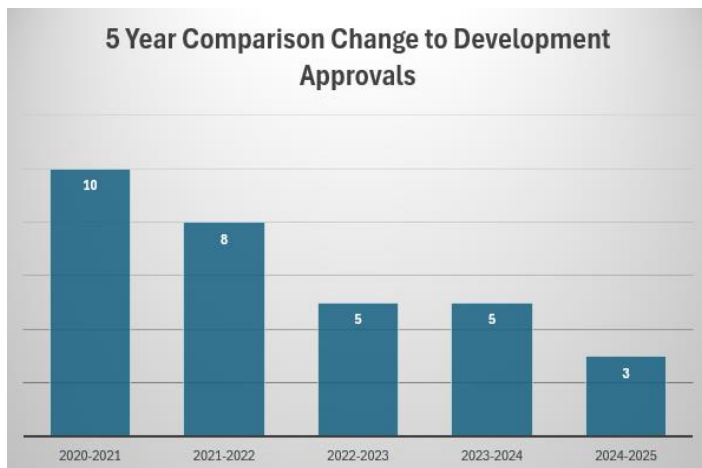




**CHANGE TO DEVELOPMENT APPROVALS**

As well as assessing Development Applications, Development and Land Use also assesses requests to change existing Development Approvals. This includes Minor and Non-Minor Change Applications, requests to negotiate conditions of approval, and the approval of amended plans. Such applications are assessed in accordance with the process outlined in Chapter 3, Part 5, Division 2 of the *Planning Act 2016*.

Change to Development Approvals		
Quarter	Quantity	Value
Q1	3	\$1,332.00
Q2		
Q3		
Q4		
<b>Year to date total</b>	<b>3</b>	<b>\$1,332.00</b>



**INFRASTRUCTURE CHARGES**

As part of the development assessment process, Council levies infrastructure charges under the *Planning Act 2016* to offset the cost of infrastructure upgrades required as areas are further developed. These charges apply when reconfiguring, for a material change of use, or when building works occur that generate additional



demand on Councils trunk infrastructure networks. Council’s infrastructure networks include but are not limited to water, sewerage, stormwater, road infrastructure and community parks infrastructure.

Charges are calculated in accordance with the *Mount Isa City Council Charges Resolution (No. 3) 2020*.

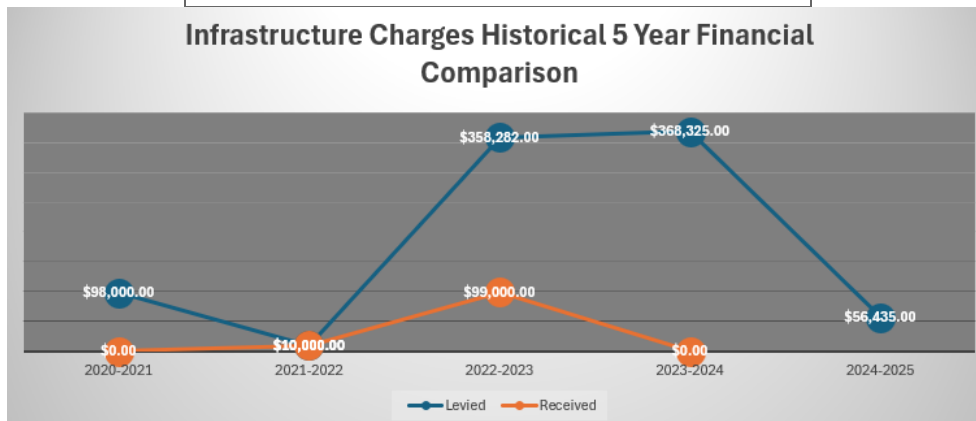
This quarter Council levied \$56,435.00 over three developments, a medical facility situated at 41 Clarke Street, a change application for the BWS bottle shop on the Barkly Highway and the Queensland Pathways State College Campus.

Address	Infrastructure Charges Levied	Comments
41 Clarke Street	\$4,968.00	It is noted this was a Change Application; however, the Infrastructure Charges were recalculated as part of the change and levied within the quarter.
55 Barkly Highway	\$16,016.00	
5-9 Thomson Road	\$35,451.00	

Queensland Pathways State College Campus Development - 5-9 Thomson Road



Infrastructure Charges		
Quarter	Quantity	Value
Q1	3	\$56,435.00
Q2		
Q3		
Q4		
<b>Year to date total</b>	<b>3</b>	<b>\$56,435.00</b>



**BUILDING PERMITS**

A Building Permit is required to be submitted to a building certifier for most assessable building works undertaken in the Council area. Works include but are not limited to new buildings, alterations, additions, verandas, outbuildings including garages, carports, sheds, swimming pools and fences. An application usually consists of the appropriate application forms, plans, engineering detail reports and the relevant document lodgement fee.

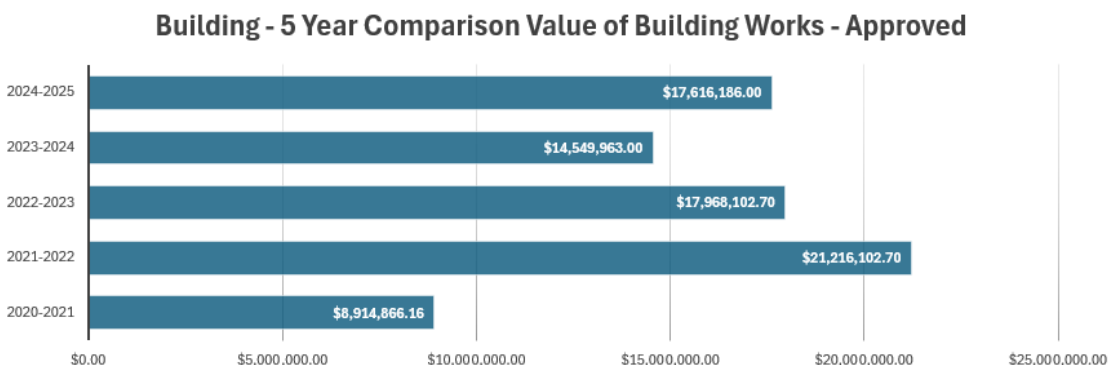
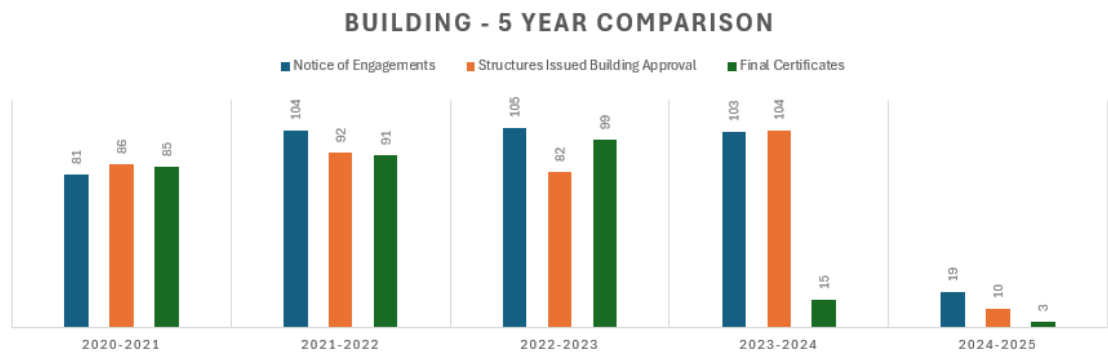
A total of 19 Notice of Engagements were received by Council during the quarter, three building structures were finalised and 10 building approvals were issued by private building certifiers this quarter. This is a decrease compared to 27 in the same quarter in the previous financial year.

The total value of building works approved for the Mount Isa Local Government area for this quarter was \$17.6M which is an increase of \$11M compared to the same quarter last financial year.

Building Permits	
Quarter	Value
Q1	\$17,616,186.00
Q2	
Q3	
Q4	
<b>Year to date total</b>	<b>\$17,616,186.00</b>

The below graph gives a comparison of the past five financial years for the number of Notice of Engagements received, Building Approvals issued, and Building Permits finalised (both Council and Private Certifiers).

**NOTE:** The building figures may differ from the previous quarter’s report, due to Council not receiving documentation from Private Certification firms until after the finalisation of the report.



**PROPERTY SEARCHES & CERTIFICATES OF OCCUPANCY**

**Property Searches**

Council offers a variety of searches for residential, commercial and vacant land. Information addressed can include but not be limited to the following:

- Approvals for buildings and improvements
- Land zoning or the use of land
- Planning Scheme overlays applying to land (flood hazard, bushfire hazard)
- Sewerage and drainage plans for the property
- Rates status

It is noted in some instances, Local Governments are the last port of call for checks and balances against a property when one is being purchased. Finance, electrical, pest control, building inspection and land checks for encumbrances on the land title are undertaken or requested upon signing of contract. When a search is not requested until finance is approved or results from inspections received, it limits the purchaser’s timeframes and increases the potential for the contract to become unconditional prior to the search being completed.

Searches are turned around within 14 business days except for the following:

- Planning & Development Certificate – Limited – 5 business days
- Planning & Development Certificate – Standard – 10 business days
- Planning & Development Certificate – Full – 30 business days
- Certificate of Occupancy - 10 business days

**Certificates of Occupancy**

All buildings built after 1 April 1976 require a certificate of occupancy, formerly referred to as a certificate of classification. This applies to all buildings unless the building is a single detached class 1a building which is defined as a dwelling being a detached house or one of a group of attached dwellings such as a town house, row house or similar. Class 1a buildings also consists of class 10 building or structure which is a non-habitable building including a shed, carport, and private garage.

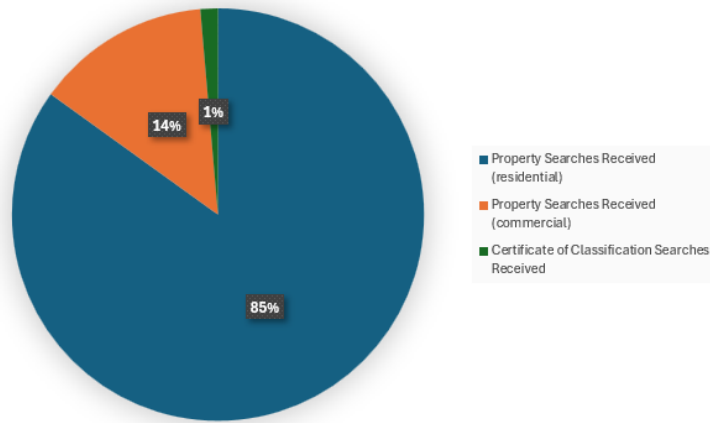
Council received a total of 72 property search requests for the quarter. This is an increase compared to the same quarter for last financial year (65).

Of the 72 requests, 62 were for residential properties, 10 were for commercial properties and one for Certificates of Occupation.

<b>Property Searches &amp; Certificates of Occupancy</b>		
<b>Quarter</b>	<b>Quantity</b>	<b>Value</b>
<b>Q1</b>	73	\$18,671.00
<b>Q2</b>		
<b>Q3</b>		
<b>Q4</b>		
<b>YTD</b>	<b>73</b>	<b>\$18,671.00</b>

Property Searches & Certificates of Occupancy Continued

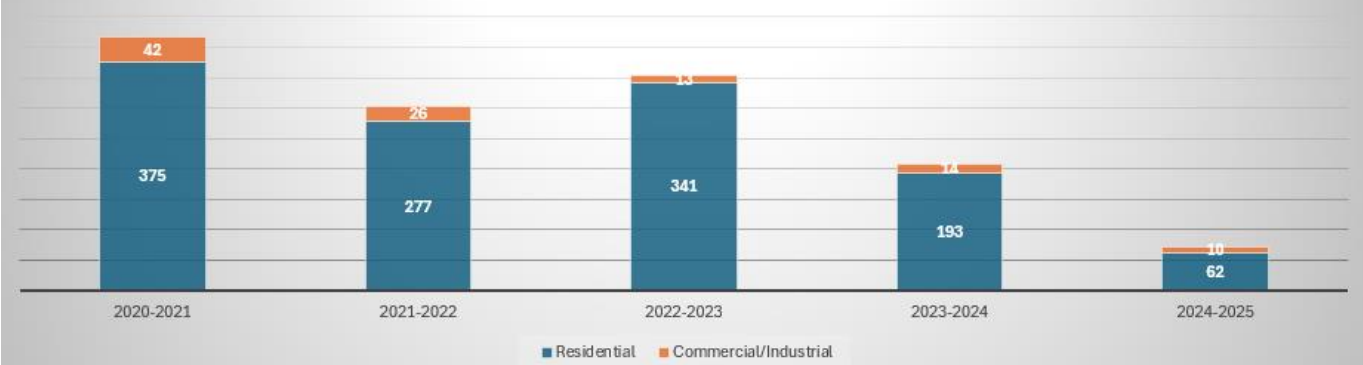
Property Searches Q1 2024-2025



5 Year Comparison Property Search and Certificate of Occupation Requests



5 Year Comparison of Property Search Received (Zoning)



**BOUNDARY DISPENSATIONS**

A Boundary Dispensation Application is applied for when a structure is proposed to be constructed closer than 6m to the front boundary and 1.5m from the side or rear boundary of a residential property.

Boundary setbacks for non-residential properties are assessed under the development assessment process.

Council received one boundary clearance dispensation application and approved one application during the quarter. This is a decrease in the number of applications received compared to six in the same quarter last financial year.

Boundary Dispensations Continued

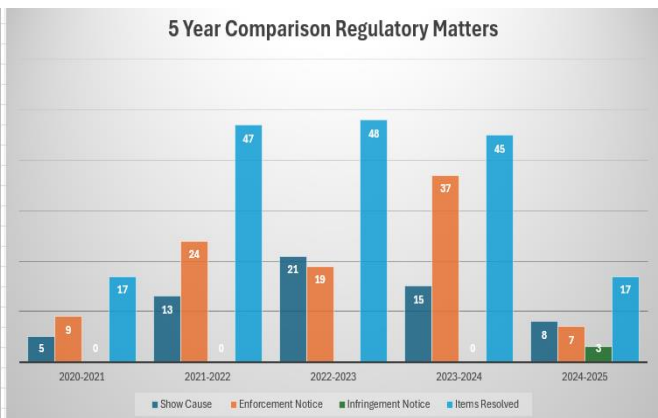
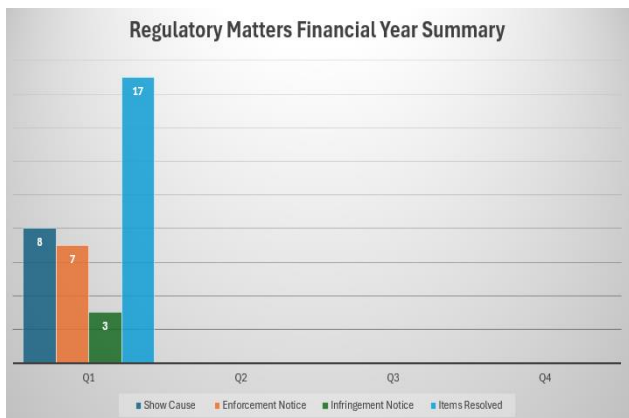
Boundary Dispensations		
Quarter	Quantity	Value
Q1	1	\$433.00
Q2		
Q3		
Q4		
<b>YTD</b>	<b>1</b>	<b>\$433.00</b>



**REGULATORY**

As a local authority, Council has the responsibility for investigating matters under state legislation. Under legislation, Council acting as the administering authority, may issue show cause and enforcement notices for matters relating to the *Building Act (1975)* and the *Planning Act (2016)*. Generally, a show cause notice is issued prior to an enforcement notice. Under certain circumstances such as dangerous or urgent matters, an enforcement notice will be issued without a show cause notice. Non-compliant swimming pool barriers will often require an enforcement notice under these circumstances.

Regulatory				
Item	Q1	Q2	Q3	Q4
Show Cause	8			
Enforcement Notice	7			
Infringement Notice	3			
Items Resolved	17			



**LAND TENURE**

The region has a variety of land tenure arrangements, Council is required to ensure each parcel of Council reserve land is utilised to its best potential and maximise community benefit. This is done by providing opportunities and allocating areas for people to participate in sports, recreation, cultural and community activities.

Reserve land, collectively referred to as trust land, is owned by the State of Queensland and under the control of Council as a Trustee. Trust land is gazetted for specific purposes such as open space, community, recreation, carparking and grazing purposes.

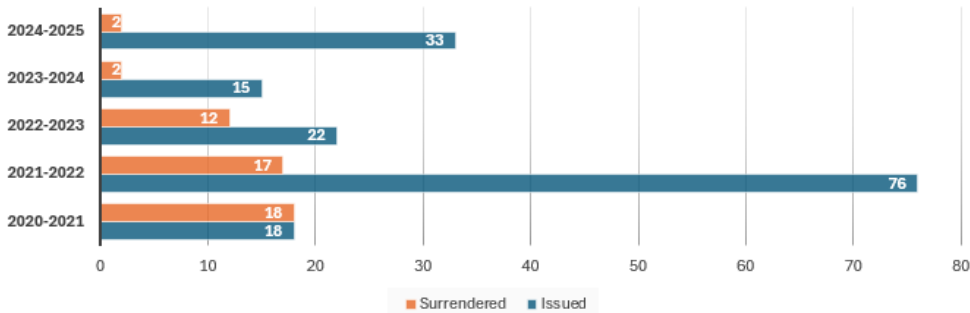
The *Land Act 1994* requires Council as Trustees of reserves, to ensure the rent monies received from a trustee lease or trustee permit on trust land is being spent on the maintenance or enhancement of the trust land or grouped trust land.

A total of 33 Council trust land tenure agreements were issued, and two Council trust land tenure agreements were surrendered.

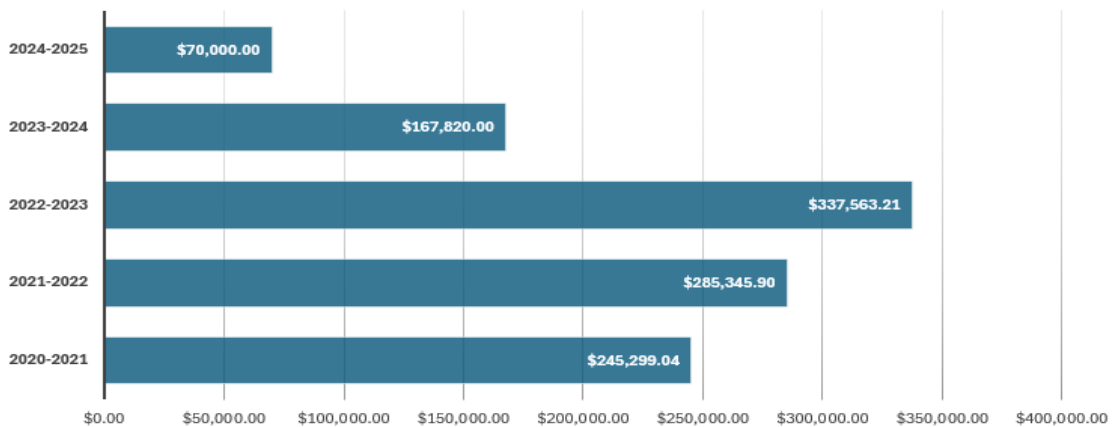
During the quarter, Council received a total of just over \$70k paid in Reserve fees.

Land Tenure			
Quarter	Tenure Issued	Tenure Surrender	Fees Collected
Q1	33	2	\$70,128.64
Q2			
Q3			
Q4			
<b>YTD</b>	<b>33</b>	<b>2</b>	<b>\$70,128.64</b>

**Tenure 5 Year Comparison**



**5 Year Comparison Reserve Rent Received**



**LIQUOR LICENSES / PERMITS**

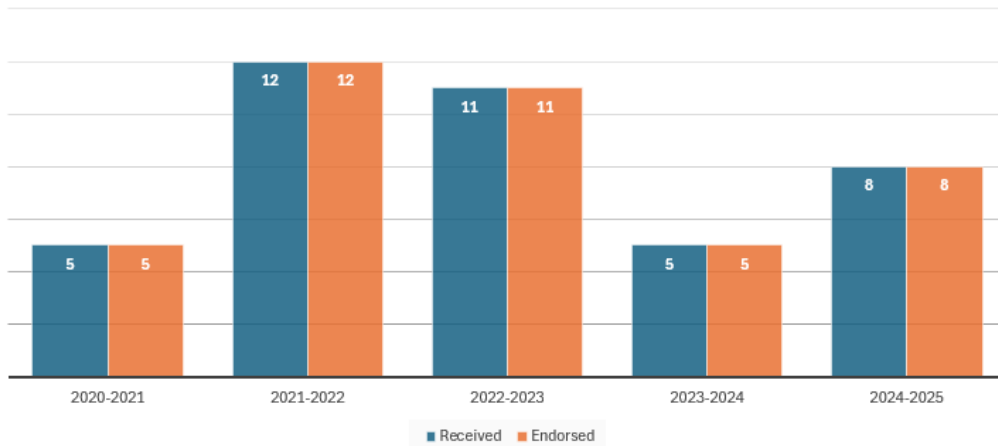
In most instances the Liquor Permits received by Council are endorsements as landowner. These endorsements are requested from not-for-profit organisations who lease a Council trust land such as sporting clubs. Council Officers undertake a search of Council’s records to ensure there has been no complaints relating to the subject reserve area from previous permits prior to endorsement.

In certain instances, a new licence which may include a new sporting organisation applying for a licence or a new premises opening, the Office of Liquor and Gaming Regulation seeks comment from Council. This happens on a range of liquor licensing applications under the *Liquor Act 1992*. Comments provided by Council assist the Commissioner for Liquor and Gaming Regulations in making informed decisions on new applications. After seeking internal comments from all relevant Council departments, a Delegated Officers report is prepared for the CEO’s consideration.

Council endorsed seven requests for Liquor Permits and provided comments to the Office of Liquor and Gaming Regulation on one application for a new licence.

Liquor Licenses / Permits		
Quarter	Quantity Received	Quantity Endorsed
Q1	8	8
Q2		
Q3		
Q4		
YTD	8	8

**Liquor Licenses 5 Year Comparison**



**RECOMMENDATION OPTIONS**

**THAT** Council receives and accepts the Development and Land Use Quarter one, 2024-2025 Overview Report as presented.

**OTHER - LEGISLATIVE REVIEWS / INFORMATION****PLANNING ACT 2016 - As of 2 August 2024**Changes to requirements for public notices, access to documents and submissions

The *Planning Act 2016* has been amended by the *Planning and Other Legislation Amendment in the Housing Availability and Affordability Act 2024*. This is to reflect more modern and simplified requirements for publishing public notices, accessing documents, and making submissions. It also simplifies requirements around publishing public notices for making or amended Development Assessment Rules and Minister's Guidelines and Rules.

**What is the change?**

- Public notices are no longer required to be in a hard copy newspaper in relation to:
  - new or amended state planning instruments
  - public notices required by urban encroachment provisions
  - public notices required under the *Integrated Resort Development Act 1987* and *Sanctuary Cove Resort Act 1985*.
- Instead of the above, the Planning Act requires the notice must be published in a way the local government considers is likely to gain the attention of persons likely interested in or affected by the local planning instruments.
- A properly made submission may be given electronically or in hard copy, in the way stated in the public notice.
- A document required to be available for inspection or purchase may be given to a person as a copy electronically during a declared emergency.
- A single public notice is required in certain circumstances.

**Why is the change occurring?**

Over recent years there has been a significant reduction in hard-copy newspaper circulation in Queensland, especially in regional areas. Consequently, it has become increasingly difficult for applicants and authorities to meet legislative requirements to publish notices for planning actions in newspapers circulating in the area.

Further, lockdowns and movement restrictions during the COVID-19 pandemic made it difficult or impossible for communities to access hard copy documents or ensure hard copy submissions were received by the due date.

It has also been identified the process for making the Minister's Guidelines and Rules, designation process rules and the Development Assessment Rules is resulting in duplicate notice requirements.

The change to public notice requirements aligns with changes made to the *Financial Accountability Act 2009* in 2021 which override the Planning Act requirement for the state to publish public notices in hardcopy newspapers.

This process improvement has been extended to other provisions in the Planning Act and planning legislation including the *Sanctuary Cove Resort Act 1985* and *Integrated Resort Development Act 1987*.



## LAND ACT - AMENDMENTS

### Changes to the Land Act 1994 and Land Regulation 2020

The Land and Other Legislation Amendment No. 2 Bill amended the *Land Act 1994* on 16 April 2024. The amendments modernise the state land administration framework and reduce administrative complexity and duplicative decision-making.

#### Key amendments

##### Freehold over operational trust land

It is now simpler for trustees to convert to freehold, for operational purposes, all or part of an operational reserve or non-Indigenous deed of grant in trust. Operational reserves were allocated for facilities and buildings like council works depots, sewerage treatment plants, courthouses, police and ambulance stations and state schools. Enabling these sites to be held where appropriate in freehold title will allow greater opportunity in the management, development and use of these lands.

##### Decision making powers of trustees of trust land

Trustees that are a state government department, local government, or other statutory body as defined under the Act can now:

- approve leases on trust land
- take actions that may be inconsistent with the purpose of trust land—where there is a management plan in place that addresses the inconsistency, and the lease or action does not diminish the purpose of the trust land and does not adversely affect the public interest.
- State or local government trustees no longer have to use the Written authority no. 1, Trustee lease over trust land (PDF, 152KB) when lodging a trustee lease in the Land Registry .

These changes will support Trustees to make decisions in the interests of their communities. The trustee needs to ensure that any decisions about trust land are consistent with the Commonwealth *Native Title Act 1993* and the *Native Title (Queensland) Act 1993*.

##### Allocation of state land consideration

To speed up the process of allocating land, the amendments cut red tape by reducing duplication in existing decision-making around land use. The amendments remove the requirement to consider the most appropriate use and instead rely on the state's planning framework and other relevant laws that already govern land use.

##### Dedicating a reserve for a purpose

To accommodate unforeseen community needs, a new provision is included in the Act to enable the dedication of a reserve for any purpose so long as there is a demonstrated community need and it is in the public interest. Individuals do not need to apply to the department for this provision.

##### Community trust land purposes

The existing list of specific community purposes under the Land Act has been replaced with six categories of community purposes. This amendment simplifies the purposes to provide greater flexibility in the use of existing and future trust land.

##### Additional purposes on leasehold land

The amendments clarify an application to add a purpose to a lease can only be approved where the approval would not result in a change to the rental category of the lease. Leaseholders of properties for grazing purposes can apply under Section 154 of the Land Act for ministerial approval that purposes be added or removed from their leases over land. The following areas have been removed from the act:

- a conservation park
- a forest reserve
- a national park
- a resources reserve

- a state forest
- a timber reserve.

**Unallocated State Land from freehold subdivision plans**

The amendments remove a provision of the *Land Title Act 1994* that allows the creation of unallocated state land without consent. This amendment will reduce the administrative burden and risk imposed on the state by the creation of unapproved unallocated state land.

**ATTACHMENTS**

**Nil**

**12.2 ENVIRONMENTAL AND BIOSECURITY BI-MONTHLY REPORT**

**Document Number:** 820462  
**Author:** Coordinator Environmental Services  
**Authoriser:** Director Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

The July 2024 and August 2024 Environmental and Biosecurity Overview Report is presented to Council for information and consideration.

**RECOMMENDATION**

**THAT** Council receives and accepts the July 2024 and August 2024 Environmental and Biosecurity Overview Report as presented.

**OPERATIONAL OVERVIEW**

Environmental Services and Biosecurity processed a total of 260 service requests, searches, inquiries, and complaints between July 2024 and August 2024.

Environmental Services has completed the licence renewal process for all eligible businesses, and invoices have been issued for payment of relevant renewal fees. New licenses will be granted upon receipt of payment.

Inspections were conducted by Environmental Health Officers at multiple events over the festival season. This consisted of mobile food businesses at the NAIDOC, Isa Street Festival and Mount Isa Rodeo events across July and August 2024.

Isa Street Festival Inspections were conducted on 7<sup>th</sup> August 2024 and included 14 temporary food stall inspections and two annual mobile food licence inspections.

MIM Rodeo 2024 Inspections were conducted on 9<sup>th</sup> August 2024 including seven temporary food stall inspections & one annual mobile food licence inspection.

**ENVIRONMENTAL SERVICES OVERVIEW SUMMARY – JULY 2024 AND AUGUST 2024**

Overview of Service Requests and Complaints	July 2024	August 2024	Total
Food & Safety licensing - Enquiries/Requests/Complaints	8	167	175
Public Health Risk – Enquiries/Complaints	2	2	4
Environment – Enquiries/Complaints	6	8	14
Development Applications/Property Searches	17	26	43
Littering or illegal dumping – Notifications/Complaints	1	1	2
Vector Risk – Mosquito and Vermin Action	3	4	7
Biosecurity risk – Invasive species action	6	8	14
Asbestos-related inquiries for compliance or complaints	0	1	1
<b>Total</b>	<b>43</b>	<b>217</b>	<b>260</b>

**Health Administration: Overview of Registered Businesses in Mount Isa by Category:**

ES Licenced Premises/Activities	Total Applications	Licenses Issued to Date*
Food Premises Business (Fixed, temporary, mobile, Footpath Dining)	22	249
Registered Businesses with Environmental Authority Permits	0	1
Registered Caravan Parks/Caravan Grounds with Permits	0	10
Higher Risk Personal Appearance Services (PAS) with Licenses	0	9
Notification of Non-Higher Risk Personal Appearance Services (PAS)	0	30
Licensed Swimming Pools	0	2
<b>Totals</b>	<b>22</b>	<b>301</b>

\*Licenses issued includes annual renewals from October 2023

**Environmental Protection Updates:**

<p><b><u>Air Monitoring</u></b></p> <p>Mount Isa City Council is contracted to the Department of Environment and Science (the Department) to undertake maintenance of the Air Quality Monitoring Hut. Routine maintenance was conducted at the air monitoring hut as per usual. The SO2 analyzer was replaced. The hi-volume filter changes every six days and the x-act tape changes every 3 weeks. There were also monthly hi-volume run records, and six weekly checks were conducted.</p>
<p><b><u>Biosecurity</u></b></p> <p>Recently acquired Front-Load Mulcher has been operating in the Breakaway Creek area to clean up potential mosquito breeding sites.</p> <p>Large numbers of feral cats have been trapped in the Mount Isa area.</p> <p>Local properties are being continually baited for wild dogs and feral pigs.</p> <p>Large areas have been sprayed with herbicide to control Calotrope.</p>
<p><b><u>Groundwater Monitoring and Surface Water Sampling</u></b></p> <p>Quarterly groundwater monitoring was conducted in July 2024 at the 16 bore locations in and surrounding the landfill site. The next groundwater monitoring will be conducted in September 2024.</p> <p>Surface water monitoring was last conducted in May 2024; the next surface water monitoring is scheduled for September 2024.</p>
<p><b><u>Gas Monitoring</u></b></p> <p>Gas monitoring has not been conducted since January 2024 due to a technical issue. The gas monitor was shipped overseas for its mandatory 3-year calibration and has been successfully calibrated.</p> <p>The next gas monitoring is scheduled for September 2024.</p>
<p><b><u>Asbestos Management</u></b></p> <p>Environmental Health Officers provided remedial direction related to the removal of asbestos-containing materials following Council demolition works at public parks in August 2024.</p>

**Environmental Projects Update:**

Project	Project Update	Status
<p><b>Energy Efficiency Strategy</b></p>	<p>The contractor has completed the initial roof and geo assessment of the locations where the solar panels for STP, Civic Centre, Admin Building, Library, SPS1 and Outback at Isa will be installed. SPV Panels have been purchased, with expected delivery and installation commencing in September. Lighting and Solar PV for STP and SPT have been purchased and delivered to Council. Submetering system has been installed. Council request to de-scope three lighting installations in the plant room at the Civic Centre. Bridgeford Group propose to change the scope of the HVAC for Outback at Isa to be installed outside of the Riversleigh building.</p>	<p>On track</p>
<p><b>Environmental Grant Program</b></p>	<p>This year the Environmental Grant Program will be conducted to prepare for the introduction of kerbside recycling. As part of the grant this year a new farmwork was introduced - "Theme of the Year Project", which aims to channel efforts towards a specific environmental focus while allowing for diversity in project proposals. For the 2023/2024 cycle, our inaugural theme is: "Food Organic Green Organic Composting Systems (Self-FOGO)".</p> <p>All goods have been collected and the presentation ceremony has been delivered.</p>	<p>On track</p>
<p><b>Tharrapatha Cultural Walkway Revitalisation</b></p>	<p>The installation of the solar lighting along the walkway has been shifted to the PCNP Highway Project. Signage has been replaced.</p>	<p>On track</p>
<p><b>Go Green Isa (Free Plant Day)</b></p>	<p>Project completed.</p>	<p>Completed</p>
<p><b>Waste Education Campaign</b></p>	<p>During July and August 2024, our primary focus has been community events and the creation of a working group with local schools to promote the new yellow recycling bin.</p> <p>Events: In August 2024, a pilot program was launched during the Isa Street Festival and Rodeo 2024, with a report forthcoming to guide future waste management strategies at events.</p> <p>Schools: A working group in the Council is working closely with schools to ensure successful implementation, including the integration of waste management and recycling education into their curriculums, empowering students to share these messages with their families. A total of 24 educational centres are potential participants, including nine schools, two secondary schools, and 13 early learning centres and kindergartens, engaging 3,500 children. Schools are at the core of this recycling campaign initiative, as they will play a key role in communicating the</p>	<p>On track</p>

	recycling message. Through education on correct recycling methods, bin sorting, and promoting the "Recycle Mate" app, we aim to raise awareness among 3,500 families in Mount Isa. Schools will receive Recycling Hubs through the Environmental Grant Program (EGP 2024-2025), alongside battery sticker messages and recycling guidelines.	
<b>Water Conservation Campaign</b>	Delivered	Completed
<b>Leichhardt Riverbed Clean Up</b>	Urban & Rural Maintenance have commenced river clean-up using the mulcher and have already completed several kilometres of mulching.	On track
<b>Flying Fox Relocation and Management Plan</b>	Staff are drafting a scope of work which involves planting more suitable trees and irrigation. The relocation of palm trees from Breakaway Creek to the alternate roost site is being investigated.	On track
<b>Great Northern Clean-up</b>	Southern Gulf NRM have completed the Great Northern Clean-up, which was scheduled on 31 <sup>st</sup> August 2024 on behalf of MICC. 1.84 tonnes of litter and illegally dumped items were collected from Moondarra Drive, with 34 participants. Collected items included a sofa chair, washing machine, and TV. All waste was disposed of at the Mount Isa Refuse Site. Note illegal dumping is exempt from the waste levy.	Completed

**ATTACHMENTS**

Nil

**12.3 ANNUAL REPORT 23/24 - ENVIRONMENTAL CHARGE PROJECTS**

**Document Number:** 823739  
**Author:** Coordinator, Environment and Biosecurity Services  
**Authoriser:** Director Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

The Annual Report for 2023/24 Environmental Charge Project is presented to the Council for information and consideration.

**RECOMMENDATION**

**THAT** Council approves the Annual Report 2023/24 Environmental Charge Projects as presented.

**BACKGROUND**

The Environmental Charge Project actions that were undertaken in the 2023/24 financial year are detailed in the attached Annual Report 23/24 - Environmental Charge Projects.

**BUDGET AND RESOURCE IMPLICATIONS**

NIL

**LINK TO CORPORATE PLAN**

Theme:	4.	Healthy Environment
Strategy:	4.5	Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents
	4.8	Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems
	4.9	Protect the natural environment of reserves under Council control via strategic natural resource management
	4.12	Encourage the use of renewable energy sources, such as solar power, to protect the environment
	4.13	Manage invasive animal and pest plants throughout the region to ensure the continued protection of valuable agricultural land

[Link to Corporate Plan](#)

Theme:	4.	Healthy Environment
Strategy:	4.5	Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents
	4.8	Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems

	4.9	Protect the natural environment of reserves under Council control via strategic natural resource management
	4.12	Encourage the use of renewable energy sources, such as solar power, to protect the environment
	4.13	Manage invasive animal and pest plants throughout the region to ensure the continued protection of valuable agricultural land

### CONSULTATION (INTERNAL AND EXTERNAL)

The consultation was undertaken with internal relevant parties to approve the Annual Report 23/24- Environmental Charge Projects.

### LEGAL CONSIDERATIONS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Environmental Protection Act 1994*
- *Council's Environmental Management Plan*
- *Council's Corporate Plan*

### POLICY IMPLICATIONS

By implementing the projects, Council is complying with the *Environmental Charge Policy* for projects funded by the charge.

### RISK IMPLICATIONS

NIL

### HUMAN RIGHTS CONSIDERATIONS

Proper consideration to all human rights has been considered as per Council's Human Rights Policy.

### ATTACHMENTS

1. Annual Report 2023-2024 - Environmental Charge Projects [↓](#) 



# ANNUAL REPORT

## ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



Written by: Environmental Services Team



ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



# TABLE OF CONTENTS

Introduction..... 3

1. Go Green Isa (Free Plants Day)..... 4

2. Environmental Grant Program..... 6

3. Water Conservation Campaign ..... 8

4. Energy Efficiency Strategy – Stage 3 ..... 9

5. Leichhardt Riverbed Clean-Up ..... 11

6. Waste Education Campaign ..... 13

7. Tharrapatha Cultural Walkway Revitalisation ..... 14

2023/24 Budget Summary - Environmental Charge Projects ..... 15

Annex 1: Project Pictures ..... 16

Annex 2: Environmental Grant Program..... 18

Annex 3: Waste Education Campaign ..... 19



pg. 2

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



## INTRODUCTION

In the 2023/24 financial year the Environmental Charge funded seven significant strategic environmental management initiatives. These initiatives ranged from community and clean-up events to reducing energy usage and implementing a waste education program. All projects were designed to think about the sustainability and environmental future of the Mount Isa region. These projects were successful in creation, implementation, and community engagement. This report will give information about each program, the future steps to be taken in the 24/25 financial year, and the strategic links each project has to government plans and pledges.



pg. 3

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 1. GO GREEN ISA (FREE PLANTS DAY)

Go Green Isa (Free Plant Day) is a well-received community initiative to promote using indigenous plants within the Mount Isa/Camooweal region. This year's event, conducted in partnership with a local nursery, featured a significant array of plants already acclimatised to the local area. Held on Saturday, June 1st, 2024, this event coincided with World Environment Day which is recognized as June 5th.

Participants registered for the event through a survey with both online and in person options. Collaborations were established with various local organisations including The Lead Alliance, NWQICCS Ngukathati Children and Family Centre, Mates Men Shed, Mount Isa Men Shed, Mount Isa Beehive Products, as well as local food and beverage vendors. The event catered to attendees of all ages with a variety of indoor and outdoor kid friendly activities, including a seedling planting stall.

ABC Gardening Australia presenter Phil Dudman conducted workshops throughout the day, covering topics such as initiating worm farms or towers and mastering compost production. Attendees had the opportunity to participate in these workshops and engage in raffles for a chicken tractor with chickens, garden composters, worm towers, and related accessories. Biosecurity resources including flyers, posters, and booklets on managing invasive flora and fauna species were made accessible during the event.

Go Green Isa for Mount Isa residents took place at Buchanan Park, while plants were conveniently delivered to Camooweal Depot for residents of Camooweal. Additionally, around 100 plants were distributed to local schools for environmental and sustainability projects, as well as to non-profit organisations.

A total of 700 attendees collected their plants during the event, with 3,000 plants distributed overall. Of these attendees, 500 were pre-registered, while an additional 200 registered on the day of the event.

### Next Steps 24/25 Financial Year:

- Continue planning for ongoing partnerships with local nurseries to ensure the availability of indigenous and acclimatised native plants.
- Expand collaboration efforts with local organisations and community groups to enhance community engagement and participation in future events.

pg. 4

## ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



## Strategic links:

- **Environmental management plan 2020-2025:**
  - *Natural Environment - Objective 1.06:* Encourage the use of Indigenous and water-wise plants by individuals and businesses within the community.
- Biodiversity Strategy
- Biosecurity plan (Invasive Species management (local endemic species))
- Climate Change – Cities Power Partnership Pledges



pg. 5

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 2. ENVIRONMENTAL GRANT PROGRAM

The 23/24 Environmental Grants Program ran its inaugural round on 3 May 2024 and closed on 7 June 2024. All applications were assessed against Council's Environmental Grants Guideline and Policy. The grants program was open to sporting groups, schools, and non-for-profit organisations.

The Mount Isa City Council's Environmental Grant Program has embarked on an innovative journey this year. In line with MICC's environmental strategy and policy, the team has introduced: "The Theme of the Year". This new framework aims to channel efforts towards a specific environmental focus while still allowing for diversity in project proposals. For the 2023/2024 cycle, the inaugural theme is: "Food Organic Green Organic Composting Systems (Self-FOGO)". This strategic emphasis reflects MICC's commitment to tackling organic waste challenges and promoting eco-friendly solutions. Remaining open to a range of environmental endeavours has allowed the team to utilise 75% of the program's budget exclusively to projects aligned with the designated theme. This forward-thinking approach ensures the environmental grants have a targeted impact, fostering innovation and sustainability in the community.

The funding can also provide for other projects proposed by applications but not limited to:

- **Environmental enhancement:** Revegetation, tree planting, habitat improvement, landcare and bushcare initiatives.
- **Environmental initiatives/sustainable ideas:** Community gardens, worm farms, recycling systems, composting systems, energy efficiency upgrades (e.g., solar panels).
- **Environmental management/conservation:** Flora & fauna protection, native fish restocking, riverine area improvements.
- **Environmental education/community capacity building:** Workshops, school environmental education events, training and skill development, establishment of environmental groups, development of capacity-building material, development of strategic plans, and land management for community groups.

The maximum project value available is \$ 5,000. Grant funds are limited to individual amounts and the total funds available. This funding is for programs and projects, including 'seed funding' to cover the cost of the initial planning for larger projects. Applicants who choose the Theme of The Year Project will not receive any

## ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

funding but instead will be provided with project essentials by the Council, valued up to a maximum of \$5,000.

Ten applications were received and met the criteria for the Theme of the Year Project. The applicants will receive their requested project essentials to implement “SELF FOGO” at their organisation.

**2024 Successful Grant Applicants of Theme of the Year Project:**

- Barkly Highway State School
- Good Shepherd Catholic College
- Good Shepherd Parish Mount Isa
- Happy Valley State School
- Healy State School
- Mount Isa Flexible Learning Centre
- NWQICSS – Ngukuthati Children & Camp, Family Centre
- Spinifex State College
- St. Joseph’s Catholic School Mount Isa
- St. Kieran’s Primary School

**Next Steps 24/25 Financial Year:**

- Continuing with the new framework, the team will focus on establishing a Recycling Hub and a composting system. Additionally, funds will be allocated to support other project proposals applicants may wish to introduce.

**Strategic links:**

- **Environmental management plan 2020-2025:**
  - *Waste Minimisation - Objective 2.06:* Support community projects to reduce waste through Community Gardens, composting projects, “Green Living” grants and subsidies.
  - *Community Engagement – Objective 5.1:* Develop a communication and participation strategy targeting specific aspects of the environment to increase awareness and environmental volunteering opportunities.
  - *Community Engagement – Objective number 5.04:* Continue providing community grants with a focus on sustainability and environmental projects while supporting opportunities for related community events.
- **Links to Cities Power Partnership pledges**

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

### 3. WATER CONSERVATION CAMPAIGN

The Water Conservation Campaign was introduced to the community as part of the Council's ongoing project and efforts to sustain Lake Moondarra water levels. This year's campaign primarily focused on encouraging local businesses to "Save Water". The campaign consisted of posters with domestic water-saving ideas including previous years posted via Council's social media outlets like Facebook and Council website. Banners were also displayed throughout March and April 2024 in the CBD coinciding with World Water Day held 22<sup>nd</sup> of March annually.

Additionally, during Go Green Isa Day, a variety of children's activities were conducted to raise awareness and encourage participation in water conservation efforts. To further promote water conservation, prizes and giveaways containing messages about water-saving methods and the slogan "Save Water" were handed out to participating children. This is intended to make the presence of water conservation in the community more visible. Approximately 300 children took part in the activities, providing an excellent opportunity to disseminate water-saving messages. The event received positive feedback from all attendees with many noting it was an effective way to keep kids engaged and enjoying the event.

#### Next Steps 24/25 Financial Year:

- Water Conservation Campaign to be conducted as an annual campaign aligned with World Water Day.
- Implement comprehensive water management strategies, including pollutant traps, recycled water for irrigation, water usage audits, a corporate water savings plan, WSUD principles in projects, stormwater drainage upgrades, and installation of drinking stations at parks.

#### Strategic links:

- **Environmental management plan 2020-2025:**
  - *Water Resources - Objective 3.1:* Continue to support local water conservation and waterway initiatives, community groups and activities.
  - *Water Resources - Objective 3.11:* Develop a targeted communication/education plan to manage community understanding and expectations around water conservation, without compromising the implementation of lead reduction measures.



ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 4. ENERGY EFFICIENCY STRATEGY – STAGE 3

The purpose of the energy efficiency strategy is to gain a thorough understanding of Council's energy profile. It is also crucial to understand the cost and energy savings through the implementation of appropriate energy conservation measures. At this stage, the focus is Council's main buildings and high-consumptive sewage pump stations. The strategy aims to reduce Council's energy consumption and costs, reduce greenhouse gas emissions and improve Council's energy system with new technology.

Mount Isa City Council have consulted with Bridgeford Group (formerly known as 3E Group) to install and develop energy conservation measures. Physical infrastructure will be delivered to Council in terms of upgrades, retrofits, repairs, or replacements to increase energy savings.

Mount Isa City Council is looking to develop and implement a Council-wide Energy Efficiency Strategy (2022 – 2030). After seeking expressions of interest, Bridgeford Group were selected to partner with MICC in a three staged process:

1. Complete energy audits on the top 12 energy-intensive facilities to identify opportunities and create a baseline.
2. Proceed to a Detailed Facility Study (DFS) which defines practical outcomes and enables a guaranteed savings proposal.
3. Implement the energy reduction solutions (ERS) in high energy consumption Council-owned sites.

Stage one and two are complete while stage three is currently in progress. The implementation stage of the ERS in December 2024 will guarantee costs and emissions savings to the top 12 energy-intensive facilities. Stage 3 implementation measures include detailed works, stakeholder engagement, project and safety management plans. It also entails a project implementation schedule and risk management matrix.

Bridgeford Group and MICC have utilised local contractors to support delivery while retaining responsibility for overall project outcomes. The cross-collaboration team holds regular EPC meetings and held workshops for the planning and approvals stage of the implementation. Stage 3 covers details specific to this project and will be modified under consultation.

### Next Steps 24/25 Financial Year:

- Commission ERS implementation and utilise stage three measures to ensure successful project outcomes.
- Project handover to relevant stakeholders of each site for future maintenance works.
- Engagement of local contractors to support delivery, while retaining responsibility.

pg. 9

## ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

**Strategic Links:**

- **Environmental management plan 2020-2025**
  - *Natural Environment- Objective 1A, 1B and 1C:* Review Councils inhouse environmental initiatives and implement improvements.
- **Links to Councils Cities Power Partnership Pledges**



pg. 10

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 5. LEICHHARDT RIVERBED CLEAN-UP

The Leichhardt River Clean-Up Project (LRCP) in Mount Isa is a comprehensive environmental initiative aimed at addressing and mitigating environmental impact of pollutants in the Leichhardt River. This project is driven by the necessity to restore and preserve the ecological integrity of the river, ensuring the well-being of both environment and community.

An Environmental Impact Assessment and Environmental Risk Assessment were conducted to ensure a comprehensive analysis. The assessments aimed to evaluate the potential environmental effects and consequences of the Mount Isa LRCP. This includes identifying, understanding, and addressing any ecological, social, or economic impacts associated with the project.

The Leichhardt Riverbed Clean-Up project removed debris, litter, pollutants, and invasive weeds/plants from the river to improve environmental quality and enhance habitat for wildlife. The scope of work bellow outlines the activities, responsibilities, and deliverables associated with the clean-up effort.

### Clean-up areas:

1. Moondarra Drive Floodway – Davis Road Crossing
2. Davis Road Crossing – Alma Street Crossing
3. Alma Street Crossing – Grace Street Bridge
4. Grace Street Bridge – Isa Street Bridge
5. Isa Street Bridge – Twenty-third Avenue
6. Twenty-third Avenue – End Urban Fringe
7. End Urban Fringe – South

### Run-down scope of work:

- Mobilise personnel, equipment, and resources to the project site.
- Remove large items and hazardous materials from the river and surrounding areas.
- Implement daily monitoring and quality control measures to ensure effective debris removal and minimise environmental impacts.
- Remove debris and pollutants from the Leichhardt River to restore ecological integrity and improve habitat quality.
- Enhance public safety by eliminating hazards posed by litter, abandoned objects, and hazardous materials.
- Community engagement and local contractors through active participation in the clean-up effort.
- Implement habitat restoration and revegetation activities in areas impacted by debris and weed accumulation.
- Restore areas for vegetation establishment, erosion control, and wildlife utilisation.
- Post-cleanup assessments to evaluate the effectiveness of clean-up and restoration efforts.

pg. 11

## ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

- Document key findings, accomplishments, and lessons learned from the project.

The overall outcome is to have ongoing maintenance and adaptive management to address emerging issues and promote ecosystem resilience to ensure the cleanliness and ecological health of the Leichhardt River.

**Next Steps 24/25 Financial Year:**

- Ongoing maintenance and adaptive management to address emerging issues and promote ecosystem resilience to ensure cleanliness and ecological health of the Leichhardt River
- Ongoing usage of Council personnel, equipment, and resources.
- Community engagement and engagement with local contractors through active participation in future clean-up events.

**Strategic links:**

- **Environment management plan 2020-2025:**
  - *Natural Environment - Objective 1.04:* Increase in indigenous vegetation – grasses, shrubs and trees planted by Council including riparian.
  - *Objective 3.2:* Theme 2: Improving our waterways
  - *Objective 2A:* improve understanding of water quality and catchment health.
  - *Objective 2B:* increase and enhance waterway and wetland habitat for aquatic species.
- **Biodiversity Strategy Plan 2023-2033**

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 6. WASTE EDUCATION CAMPAIGN

Mount Isa City Council is set to launch kerbside recycling in late 2024 to reduce landfill waste and create a valuable waste stream. This program will reduce the Council's carbon footprint and progress towards the Net Zero goal. Currently, the Council provides a single bin service to approximately 9,000 households in partnership with JJ Richards. Each household has a 240 L red lid bin collected twice a week. Starting in late 2024, all residential properties will transition to a two-bin service with the red waste bin being collected once a week, and the yellow recycling bin collected once a fortnight.

The project team engaged with various stakeholders to promote waste management initiatives. SELF-FOGO was promoted at "Go Green Mount Isa" day with distribution of over 540 household compost caddies. A Waste Education Expo with more than 20 panels was organised to share essential waste management messages. Recycling Stations were also introduced at events to manage specific types of waste.

The team created awareness and connections with local artists and community members to promote recycling and self-composting initiatives, including the creation of worm towers and three-bin composters. The Waste Education Campaign is a crucial step in achieving in reducing annual waste disposal to 4,000 tonnes by the time the MRF is operational. This reflects the Council's commitment to the environment and the well-being of Mount Isa.

### Next Steps 24/25 Financial Year:

- Ensure more funding for *the successful implementation of communication campaign regarding yellow bins in Mount Isa* (estimate of \$150,000).

### Strategic links:

- **Environment management plan 2020-2025:**
  - *Waste Minimisation - Objective 2.01:* Develop a Strategic Waste Management Plan to guide the direction of waste recycling, reuse and disposal.
  - *Waste Minimisation - Objective 2.02:* Implement the kerbside recycling recovery initiative.
  - *Waste Minimisation - Objective 2.03:* Support community education of waste minimisation and recycling, particularly around kerbside recycling.
  - *Waste Minimisation - Objective 2.06:* Support community projects to reduce waste through Community Gardens, composting projects, "Green Living" grants and subsidies.
  - *Waste Minimisation - Objective 2.07:* Continue the collection and recycling of household waste items such as phones, batteries at participating businesses.
- Biodiversity Strategy Plan 2023-2033

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

## 7. THARRAPATHA CULTURAL WALKWAY REVITALISATION

The Tharrapatha Cultural Walkway Revitalisation project was introduced to Mount Isa in the 23/24 financial year. The project aims to revitalise the existing cultural walkway and restore infrastructure and cultural signage along the path. The primary focus for the financial year has been on enhancing the lighting and replacing damaged signs.

To achieve this the team has purchased solar-powered lights. The lights were delivered the end of June 2024. Additionally, we have replaced the damaged historical and entrance signs with duplicates.

### Next Steps 24/25 Financial Year:

- Installation of Solar Lights: Once delivered, the solar lights will be installed along the walkway to improve visibility and safety.
- Additional Historical Signage: There is a plan to install more historical signs after further discussions with Kalkadoon Stakeholders. These meetings will help determine the content and placement of the new signs to ensure they accurately represent the cultural heritage of the area.
- These improvements will significantly enhance the cultural and educational value of the Tharrapatha Cultural Walkway.

### Strategic links:

- **Environment management plan 2020-2025:**
  - *Community Health - Objective 5.09: Revitalise Tharrapatha Cultural Walkway Project.*
  - *Natural Environment - Objective 1A: Maintain or improve the extent and biodiversity of land under Council's care and control.*
  - *Natural Environment - Action number 1.02: Increase in Indigenous vegetation – grasses, shrubs and trees planted by Council including riparian.*
- **Biodiversity Strategy Plan 2023-2033**

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



## 2023/24 BUDGET SUMMARY - ENVIRONMENTAL CHARGE PROJECTS

Environmental Charge Project	Budget (GST ex.)
Go Green Isa (Free Plant Day)	\$73,142.73
Environmental Grant Program	\$36,134.14
Water Conservation Campaign	\$3,582.50
Energy Efficiency Strategy – Stage 3	N/A
Leichhardt Riverbed Clean Up	\$58,469.30
Waste Education Campaign	\$94,782.36
Tharrapatha Cultural Walkway	\$78,509.84
<b>Total</b>	<b>\$292,485.27</b>

ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

ANNEX 1: PROJECT PICTURES

**Photo 1:** Native Plants and seedlings supplied by local nursery (Leichhardt River Nursery) delivered for Go Green Isa Day.



**Photo 2:** A stall at the Go Green Isa Day event was conducted with water conservation kids' activities and prize giveaways.



**Photo 3:** Leftover Plants donated to local schools.





ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

**Photo 4: Leichhardt Riverbed Project**  
The First clean up was conducted in June on Burke Street as per the project scope of works.



ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)



ANNEX 2: ENVIRONMENTAL GRANT PROGRAM

STAKEHOLDERS / ACTIONS	STAKEHOLDERS / ACTIONS
<p><b>PRE-LAUNCH: Introducing information in events: RECYCLING IS COMING TO MOUNT ISA</b></p>	
<p><b>ACTION 1: Residents - Households:</b>                      Individuals play a critical role in the Waste Education Campaign, and their engagement is essential for the campaign's success.                      We have started announcing the arrival of the recycling bin at the event "Go Green Isa"</p>	
<p><b>ACTION 2: Residents - Households:</b>                      Promotion of SELF-FOGO by composting at home. We have distributed more than 540 caddies through a compulsory survey, where we informed citizens about the advantages of the new two-bin system and the benefits of composting at home.</p>	
<p><b>ACTION 3: Residents - Households:</b>                      Additionally, we are introducing the message of "Do not put batteries in your bins" to avoid fires in trucks, landfill and our MRF.</p>	

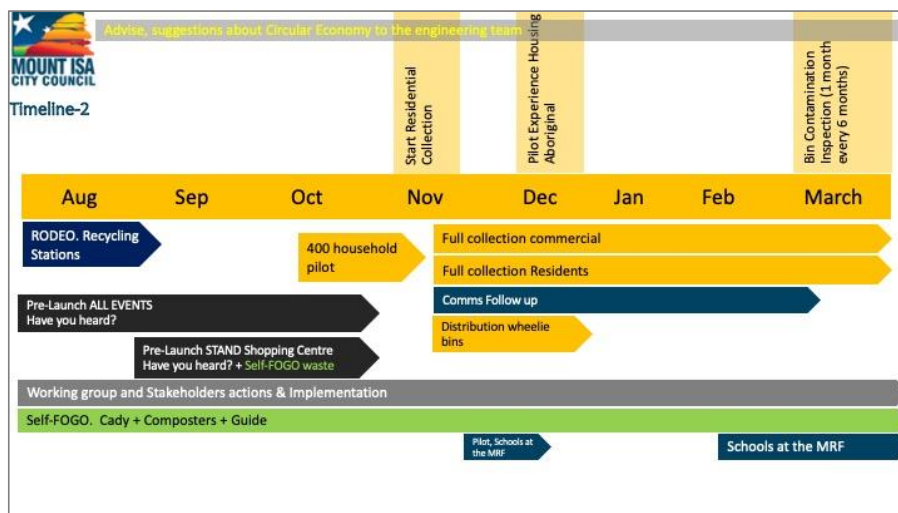
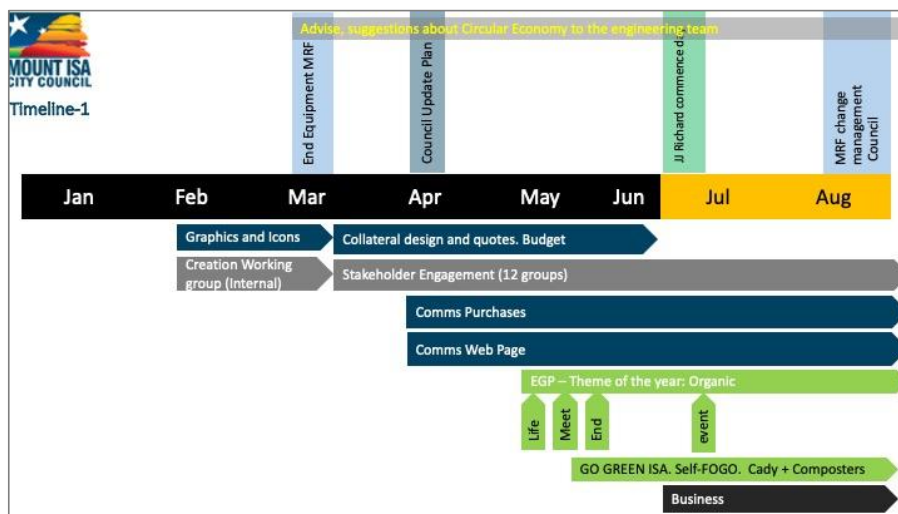


ANNUAL REPORT: ENVIRONMENTAL CHARGE PROJECTS (2023-2024)

ANNEX 3: WASTE EDUCATION CAMPAIGN

Project Plan

Develop a project plan using Excel which includes milestones between January 2023 and February 2025. The project plan must include which deliverables are required, the period within which they should be delivered and who is accountable.



**12.4 ENVIRONMENTAL CHARGE POLICY VERSION 4**

**Document Number:** 809068  
**Author:** Coordinator Environmental Services  
**Authoriser:** Director Community Services  
**Directorate:** Community Services  
**Portfolio:** Environment, Local Laws, Development & Town Planning, Waste

**EXECUTIVE SUMMARY**

The Environmental Charge Policy version four is presented to the Council for consideration.

**RECOMMENDATION**

**THAT** Council adopts the Environmental Charge Policy version four as presented.

---

**OVERVIEW**

The purpose of this policy is to provide guidance and details on how Mount Isa City Council ("Council") will manage and allocate the revenue collected through the separate Environmental Charge to achieve Council's environmental management initiatives including rehabilitation across the region. The policy has been reviewed and updated for 2024.

**BACKGROUND**

This policy provides guidance and direction on how the revenue raised from the environment levy is used to deliver the strategic goals outlined in Council's Environment strategy.

The management of Environmental Charge revenue allocation and Programs will be guided by the following principles:

- a) Environmental Charge funds will primarily be generated from a separate charge levied on all rateable properties within the jurisdiction of Mount Isa City Council.
- b) The annual review of the Environmental Charge per rateable property will be undertaken by Council to determine any remission/commissions of the separate charge as a part of adopting Council's annual revenue statement.
- c) All revenue collected and raised through the Environmental Charge is held and accounted for separately from Council's general revenue.
- d) Environmental Charge revenue including restricted cash is not to be made available at any time from Council's general revenue.
- e) Environmental charge funds will be allocated across the funding themes identified below based on an assessment of annual priorities and emerging needs and endorsed by Council.
- f) If an endorsed project can demonstrate a need for additional funds during the financial year, anticipated underspends from other endorsed projects within the same funding theme can be used. These budget amendments will be reflected through the quarterly budget reporting process to Council.

**BUDGET AND RESOURCE IMPLICATIONS**

The adoption of this updated policy does not affect the budget.

**LINK TO CORPORATE PLAN**

Theme:	5.	Ethical & Inclusive Governance
Strategy:	5.12	Explore/review potential efficiencies and opportunities for Council's operations, infrastructure and assets
Theme:	4.	Healthy Environment
Strategy:	4.11	Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies

**CONSULTATION (INTERNAL AND EXTERNAL)**

Internal consultation was undertaken.

**LEGAL CONSIDERATIONS**

Environmental Charge refers to the separate charge levied by Mount Isa City Council (in accordance with section 94 of the Queensland Local Government Act 2009) and s103 of the Local Government Regulation 2012, on all rateable properties within its jurisdiction, to meet the objectives in the policy.

**POLICY IMPLICATIONS**

Not applicable.

**RISK IMPLICATIONS**

The adoption of the policy does not present any additional risk to Council.

**HUMAN RIGHTS CONSIDERATIONS**

All human rights considerations have been given as per Council's Human Rights Policy.

**RECOMMENDATION OPTIONS**

**THAT** Council adopts the Environmental Charge Policy version four as presented.

**ATTACHMENTS**

1. [Environmental\\_Charge\\_Policy\\_V4](#)  



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Environmental Charge Policy**

VERSION V4

**APPLIES TO STATUTORY POLICIES ONLY**

This is an official copy of the **Environmental Charge Policy**, made in accordance with Section 94 of the *Local Government Act 2009* and *Local Government Regulations 2012*.

**Statutory policies** are adopted by the Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Statutory policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Environmental Charge Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....  
 Tim Rose  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Folder# 1208 Policy Register 790318		<b>POLICY TYPE</b>	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	27/11/19	OM13/08/19	<b>Responsible Officer</b> – Environmental Services Coordinator
V2	15/09/21	OM09/09/21	<b>Responsible Officer</b> – Director Corporate and Community Services
V3	22/02/23	OM10/02/23	<b>Responsible Officer</b> – Environmental Services Coordinator
<b>V4</b>	<b>22/05/24</b>		<b>Responsible Officer</b> – Environmental Services Coordinator
		<b>REVIEW DUE</b>	<b>22/05/2025</b>

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	<b>X</b>	Section meetings / Toolbox talks	
Internal email to all Councilors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	<b>X</b>
Internal training to be provided		External training to be provided	
Registered in magiQ	<b>X</b>		



STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Environmental Charge Policy**

VERSION V4

**1. PURPOSE**

The purpose of this policy is to provide guidance and details on how Mount Isa City Council ("Council") will manage and allocate the revenue collected through the separate Environmental Charge (Levy) to achieve Council's environmental management initiatives including rehabilitation across the region.

This policy will facilitate the implementation of environmental initiatives aligned with the Environmental Management Plan 2020-2025. The Mount Isa Environmental Management Plan 2020-2025 clearly outlines strategies, targets, and outcomes for the Mount Isa and Camooweal environment over a 5-year period.

**2. COMMENCEMENT**

It applies to all programs, activities or incentives that are directly or indirectly funded or supported, wholly or partly, by the separate charge.

**3. APPLICATION**

This policy applies to employees, agents, and contractors (including temporary contractors) of the Council, collectively referred to in this policy as "employees".

**4. ENVIRONMENTAL CHARGE GUIDELINE/MANAGEMENT**

The management of Environmental Charge revenue allocation and Programs will be guided by the following principles:

- a) Environmental Charge funds will primarily be generated from a separate charge levied on all rateable properties within the jurisdiction of Mount Isa City Council.
- b) The annual review of the Environmental Charge per rateable property will be undertaken by the Council to determine any remission/commissions of the separate charge as a part of adopting Council's annual revenue statement.
- c) All revenue collected and raised through the Environmental Charge is held and accounted for separately from the Council's general revenue.
- d) Environmental Charge revenue including restricted cash is not to be made available at any time from Council's general revenue.
- e) Environmental charge funds will be allocated across the funding themes identified below based on an assessment of annual priorities and emerging needs and endorsed by the Council.
- f) If an endorsed project can demonstrate a need for additional funds during the financial year, anticipated underspends from other endorsed projects within the same funding theme can be used. These budget amendments will be reflected through the quarterly budget reporting process to Council.
- g) Environmental Charge will not fund costs associated with Council's obligations:
  - (i) As an administering authority under the *Environmental Protection Act 1994* and subordinate legislation;
  - (ii) Required through any development undertaken by Council; or
  - (iii) An administering authority to deliver environmental offset through the *Planning Act 2016* and subordinate legislation.
- h) An annual Environmental Charge report on income, expenditure and appropriation will be prepared highlighting key achievements, initiatives, and services.

**5. FUND ALLOCATION**

The allocation of the funds will be limited to the following categories:

- 5.1 Acquisition or management of environmentally significant land.
- 5.2 Environmental Grant Programme:
  - a) Provide funding support, that can assist or enable community groups through the Environmental Grant specific criteria to undertake environmental projects in the community.

**MOUNT ISA CITY COUNCIL STRATEGIC POLICY**

Page 2 of 4





STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Environmental Charge Policy**

VERSION V4

- 5.3 Environmental Projects:
- a) School Based Environmental Educational programmes;
  - b) Bushfire Management;
  - c) Flying Fox Management;
  - d) Support for voluntary Conservation Agreements;
  - e) Water quality preservation;
  - f) Management of local riverine area and waterways;
  - g) Native Tree Plantation;
  - h) Biodiversity Strategy Projects;
  - i) Infrastructure Projects that benefit environmental outcomes;
  - j) Projects from the Mount Isa City Council Environmental Management Plan 2020-2025.
- 5.4 Environmental Operational Management:
- a) Implement Council's Environmental Management Plan activities to meet the environmental outcome and protect natural environment.
  - b) Support operational expenditure relevant to employee costs, materials and services costs and on-costs and overheads associated with the delivery of those nominated environmental operational management activities.

## 6. ENVIRONMENTAL CHARGE WORKING GROUP

The committee consisting of the following officers will make recommendations to Council on the spending of Environmental Charge funds:

- One Councillor appointed by Council.
- All Environmental Officers
- All Environmental Health Officers
- Environmental Services Coordinator
- **Manager Strategy, Policy, and Regulation**
- **Community Services- Media Officer.**
- **Director of Community Services.**

## 7. REPORTING

The council will report at the end of each financial year the total expenditure for the revenue collected through the separate environmental charge.

## 8. RESPONSIBILITIES

The council will review the Environmental Charge and the associated Policy and Program annually. Council officers will implement the Environmental Charge Program and report on achievements in accordance with the endorsed Policy and associated guideline.

## 9. VARIATIONS

The council reserves the right to vary, replace or terminate this policy from time to time.

## 10. COMMUNICATION AND DISTRIBUTION

- 10.1 Council will make available to the public, the Environmental Charge Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).
- 10.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.





STRATEGIC POLICY  
**MOUNT ISA CITY COUNCIL**  
**Environmental Charge Policy**

VERSION V4

**DEFINITIONS**

- a) **Environment** - refers to the term used to describe the natural (not man-made) environment of the region and includes the natural ecological systems of air, water, soil and associated species of flora and fauna.
- b) **Environmental Charge** - refers to the separate charge levied by Mount Isa City Council (in accordance with section 94 of the *Queensland Local Government Act 2009*) and s103 of the *Local Government Regulation 2012*, on all ratable properties within its jurisdiction, to meet the objectives in the policy.
- c) **Environmentally Significant Land** - refers to lands identified due to their environmental, Biodiversity values, including their contribution to strategic ecological linkages and consolidation of core habitat areas.
- d) **Sustainable Development** - refers to the principle of ensuring a continued quality of life now and for future generations.

**ASSOCIATED LEGISLATION AND POLICIES**

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Environmental Protection Act 1994*
- Council's Environmental Management Plan 2020-2025
- Council's Corporate Plan

**12.5 ROUND 1 COMMUNITY GRANTS AND SPONSORSHIP 2024/25****Document Number:** 823144**Author:** Community Development Officer**Authoriser:** Director of Community Services**Directorate:** Community Services**Portfolio:** Tourism, Events, Sports and Recreation & Youth**EXECUTIVE SUMMARY**

Round one of the 2024/25 Community Grants and Sponsorship Program closed on 31 August 2024 with 10 applications received.

**RECOMMENDATION**

**THAT** Council award the following organisations to receive the Round one Community Grants and Sponsorship, 2024/25 funding.

<b>Sponsorship</b>	<b>Project/Event</b>	<b>Amount</b>
Commerce North West	2025 North West MPX	\$15,000.00 *
	<b>TOTAL</b>	<b>\$15,000.00</b>
<b>Community Grants</b>	<b>Project/Event</b>	<b>Amount</b>
Mount Isa Lapidary Club	Install Solar Panels	\$5,000.00
Mount Isa Campdraft Assoc. Inc.	Install Security Measures	\$5,000.00*
Mount Isa Badminton Club Inc.	2024/25 Badminton Season Supplies	\$4,199.00
Mount Isa & District Athletics Assoc. Inc.	High Jump Replacement Pad and Defibrillator	\$5,000.00
	<b>TOTAL</b>	<b>\$19,199.00</b>

*\*Amounts listed are plus GST*

**OVERVIEW**

The Community Grants and Sponsorship Round one 2024/25 opened on 1 August 2024 and closed on 31 August 2024. The biannual program is provided by Council to support eligible community and Not-For-Profit organisations to purchase items for their organisations or run community events.

**BACKGROUND**

The Community Grants and Sponsorship program is run over two rounds each financial year under two funding streams, Community Grants and Event Sponsorship. All applications are assessed against Council's Community Grants and Sponsorship Guidelines which are derived from the Community Grants Policy. Ten applications were received, three for sponsorship and seven for community grants. Applications are required to meet the criteria to be eligible for consideration. Some applications did not provide the mandatory information to be considered and one event was retrospective, therefore these two applications have been deemed ineligible.

Successful organisation may have special conditions added to ensure Council receives suitable recognition and to ensure they meet any Council requirements identified through the internal departmental consultation process.

### **BUDGET AND RESOURCE IMPLICATIONS**

The proposed grants amount to \$19,199 the budget for the community grants round is \$37,500 , sufficient funding is therefore available to support the eligible requests.

The proposed event sponsorship amounts to \$15,000 the budget for the sponsorship is \$42,000 , sufficient funding is therefore available to support the eligible requests.

### **LINK TO CORPORATE PLAN**

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

### **CONSULTATION (INTERNAL AND EXTERNAL)**

Internal consultation has been undertaken.

### **LEGAL CONSIDERATIONS**

Nil

### **POLICY IMPLICATIONS**

Community Grants Policy

### **RISK IMPLICATIONS**

Nil

### **HUMAN RIGHTS CONSIDERATIONS**

Consideration has been given to the protected human rights under the policy and they are believed to not unreasonably infringe on these rights.

### **ATTACHMENTS**

1. **Community Grants Summary - (Confidential)**
2. **Sponsorship Summary - (Confidential)**
3. **Community Grants Policy** [↓](#) 



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. **OM23/07/22** VERSION **V4**

**APPLIES TO STATUTORY POLICIES ONLY**

This an official copy of the **Community Grants Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws*, and current Council Policies.

Statutory Policies comply with a legislative requirement; the **Community Grants Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

David Keenan  
**Chief Executive Officer**

DOCUMENT VERSION CONTROL			
Governance/Policies/Statutory Doc ID# 26630			POLICY TYPE
			Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	30.07.2014	OM50/07/14	<b>Responsible Officer</b> - Sports and Recreation Officer
V2	26.06.2019	OM35/06/19	<b>Responsible Officer</b> - Community Development Officer
V3	27.05.2020	OM25/05/20	<b>Responsible Officer</b> - Community Development Officer
V4	20.07.2022	OM23/07/22	<b>Responsible Officer</b> - Community Development Officer
			<b>REVIEW DUE</b> 06.2023

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

**1. PURPOSE**



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Community Grants Policy**

RESOLUTION NO. [OM23/07/22](#) VERSION V4

- 1.1 Under the *Local Government Regulation 2012* Part 5 Section 195, "A local government must prepare and adopt a policy about local government grants to community organisations (a *community grants policy*), which includes the criteria for a community organisation to be eligible for a grant from the local government".

The purpose of this policy is to:

- a) Detail how Mount Isa City Council ("Council") will provide community assistance payments to Not for Profit (NFP) organisations in times of exceptional circumstance from a declared disaster or health pandemic; and
- b) Detail how Council will provide local NFP community and sporting groups/organisations seeking sponsorship, donations, or in-kind Council assistance; and
- c) Outline the circumstances under which Council will provide small value in-kind support to local NFP community and sporting organisations; and
- d) To authorise Council to reimburse eligible costs for waste disposal fees incurred at the Mount Isa City Council Waste Management Facility by local NFP community and sporting organisations and educational facilities.

- 1.2 Council has the following funding programmes available to community groups, clubs, organisations and educational facilities:

- a) Community Grants Program;
- b) Event Sponsorship Program;
- c) Small and In-kind Donations Program;
- d) Waste Disposal Fee Donations Program; and
- e) From time to time, as determined by a declared disaster or health pandemic, provide community assistance payments as resolved by Council.

## 2. COMMENCEMENT

This policy will commence on and from 20 July 2022. It replaces all other policies or arrangements governing sponsorship, donations, in-kind support, funding and grants, excluding the Environmental Grants Policy (whether written or not).

### **COMMUNITY GRANTS PROGRAM and EVENT SPONSORSHIP PROGRAM**

## 3. APPLICATION

3.1 For the Community Grants and Event Sponsorship funding program, this policy applies to applicants based within the Mount Isa local government area, or associated with a membership base within the Mount Isa local government area, and/or be delivering a service/event/project that will be in the public interest of the community of the Mount Isa local government area.

3.2 The applicant must be an incorporated not-for-profit organisation. If an organisation is not incorporated but feels it has a service/event/project that satisfies all other eligibility criteria for one of the streams of this funding program, then a sponsor may be used. The sponsor organisation must be incorporated and satisfy all the same eligibility criteria. The sponsor organisation then becomes legally liable for the service/event/project.

## 4. INFORMATION ABOUT ALL COUNCIL SUPPORT

4.1 The level of assistance and sponsorship available is limited by Council's annual budget and its priorities as detailed in Council's Operational Plan. No applicant can be guaranteed to either receive funding or to receive the full amount requested.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSION V4

4.2 The advertisement for each funding round shall contain the funding pool amount for the Community Grants Program only. There is to be no advertisement of the funding pool for the Event Sponsorship Program. Funding amounts will be determined by Council with regard to the budget and Council's financial position at the time.

4.3 There are two (2) funding rounds each year for the Community Grants and Event Sponsorship Program and all applications must be received by the due date. Late submissions or applications may not be considered and are subject to Council's discretion. A schedule of funding rounds is contained within this policy.

Applications for the Community Grants received outside open funding rounds, will be asked to re-apply within an appropriate funding round. Event Sponsorship applications received outside open funding rounds may be directed to re-apply in the next round. If the timing of the next round will result in retrospective funding, a request in writing must be made for the Chief Executive Officers consideration of an out of rounds application. A sponsorship application form and all supporting documents must accompany the request.

The decision of Council on applications is final. Financial support may require compliance with specific conditions before payment. Should these conditions not be met by the specified date, Council reserves the right to revoke the offer of support.

4.4 Where relevant and agreed upon, Council expects agreed acknowledgement of support (for example: inclusion and display of the Council logo, invitation of Council staff and/or elected members to events, openings or ceremonies, and acknowledgement of Council support in media and promotional efforts).

4.5 Applicants may only submit one application per funding round.

4.6 Any organisation wishing to apply for a waiver of Council fees, charges, rates or bills (e.g. Excess Water Bills, Development Fees etc) must not apply under this program but submit a separate request in writing to Council.

4.7 GST: where applicable, all applications are to be GST inclusive.

4.8 Council's Chief Executive Officer ("CEO"), or their delegate, may approve departure from the procedure by Council where:

- a) It is within the limits of their financial delegation; and
- b) The departure would be in the public interest; and
- c) Where the departure is reasonable and necessary having regard to the community wellbeing that is to be promoted.

## 5. ELIGIBLE CRITERIA

5.1 Applications may seek to address some of the following priorities:

- a) Promotion of economic development in the area;
- b) Enhanced economic / cultural / social opportunities for residents;
- c) Enhanced health and safety for residents;
- d) Research and development projects relevant to the region;
- e) Small scale capital improvement to create a community asset;
- f) Meet a demonstrated need within the community;
- g) Promote a healthy and active lifestyle;
- h) Community education opportunities;
- i) Innovation and technology.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

- 5.2 Applicants shall have no overdue debt (including leases, infringements, rates and water bills) to Council at the time the application is processed by Council.
- 5.3 The applicant shall show that they have the financial capacity to carry out the project or event. If financial statements do not reflect this, then the organisation must show a proactive approach to fundraising and other funding sources.

**6. INELIGIBLE CRITERIA**

- 6.1 The following will NOT be considered for funding:
  - a) General operating costs (e.g. electricity, phone, rent, meals, salaries/wages, accommodation and hire charges. A position created for the length of a project is considered eligible);
  - b) Private and commercial ventures;
  - c) Political or for-profit groups;
  - d) Projects under litigation;
  - e) Retrospective funding;
  - f) Purchase of land;
  - g) Support of an individual pursuit;
  - h) Travel and accommodation, and uniforms for individual or team representatives;
  - i) Projects that do not involve the Council regional community.

**7. LETTERS OF SUPPORT**

- 7.1 Applicants are encouraged to attach relevant letters of support to show community, business and financial support for their event or project.
- 7.2 Council may not supply letters of support from the CEO, Mayor or Councillors for any application to the Mount Isa City Council Community Grants Program or the Event Sponsorship Program.

**8. APPROXIMATE FUNDING TIMELINES (subject to change at Council's discretion)**

	Round One	Round Two
<b>Applications Open</b>	First Council business day in August each year	First Council business day in February each year
<b>Applications Close</b>	Last Council business day in August each year	First Council business day in March each year
<b>Submitted to Ordinary Meeting</b>	Third Wednesday in October	Third Wednesday in April
<b>Official Advice of Funding</b>	Fourth week of October	Fourth week of April
<b>Final Acquittal must be received by Mount Isa City Council</b>	Within six weeks of the event or project occurring	Within six weeks of the event or project occurring



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

**9. NOTIFICATION**

- 9.1 All applicants will receive a generic email to state their application has been received by Council, including a reference number.
- 9.2 Successful applicants will receive an approval letter and, if applicable, a funding agreement and the Acquittal Form. The funding agreement will include the terms and conditions of the funding and any special conditions that may have been attached to the funding.
- 9.3 Successful applicants will need to complete and sign the funding agreement and supply a tax invoice before any funding will be released.
- 9.4 Unsuccessful applicants will receive a letter advising that their application has been unsuccessful.

**10. COMMUNITY GRANTS PROGRAM ADDITIONAL INFORMATION**

Funding requests are to be financial only. If an applicant wishes to utilise Council services, they must first contact Council for a quote and include the dollar amount in their application.

**11. EVENT SPONSORSHIP PROGRAM ADDITIONAL INFORMATION**

In addition to the above eligibility criteria, to be eligible for the Event Sponsorship Program, the event must:

- a) Be recurring regularly within the Mount Isa local government area i.e. be an annual or bi-annual event (if the event is a new event, it should aim to be annual or bi-annual); or
- b) Be a significant one-off event of benefit to the community within the Mount Isa local government area; and
- c) Should have a total event budget of \$20,000 or more.

Sponsorship requests are to be financial only, if an applicant wishes to apply for Council services, they must contact Council for a quote and include the dollar amount in their application.

**12. CHANGE OF SCOPE**

If an organisation is successful with a community grant or sponsorship application, but the project or event must be altered from that as outlined in the original application, a request must be made in writing to Council's Director of Corporate and Community Services and be approved by Council resolution before the event / project commences.

**13. ACQUITTAL**

In providing financial assistance, Council requires all applicants to provide Council with an acquittal, lodged on the relevant Council acquittal form within 6 weeks of the end of the event/project, showing that the financial assistance has:

- a) Been used for the approved purposes including proof of expenditure e.g. invoices, receipts, photos etc.; and
- b) Produced a community benefit; and
- c) Evidence of the appropriate acknowledgement to Council

**14. RESPONSIBILITIES**

- 14.1 Applicants are required to submit all the requested documents with the application as outlined in the application form check list. Failure to provide these documents by the due date may make the application ineligible.
- 14.2 Council is required to comply, to the best of its ability, with the dates as per the schedule of funding rounds contained within this document.





STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Community Grants Policy**

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

14.3 The decision to award funding is made by Council resolution only.

**15. FAILURE TO COMPLY**

If an organisation that has received funding fails to comply with any requirement of this policy, Council has the right to refuse future applications for grants or sponsorship and/or request the return of funds

**16. IN-KIND (Non-Cash) SPONSORSHIP**

16.1 It is recognised that Council plays a significant role in the Mount Isa and Camooweal communities and has a role to play in developing and supporting the social fabric that makes the community a desirable place to live. Council also recognises that we are the sole or primary supplier of a number of services that community, educational, and sporting groups require in order to be able to function effectively.

16.2 In-kind support is available to not-for-profit community and sporting groups in the form of free goods or services that Council provides, such as waste services, bin hire, road signage etc. Small value items, not exceeding \$1500.00, that are commonly procured by Council may also be considered at the discretion of the CEO.

16.3 Applications will be reviewed and assessed on the following criteria:

1. Applicants are incorporated Not for Profit community or sporting groups, or educational facilities; or
2. Other unincorporated applicants who can demonstrate that all proceeds from the activity are for a not-for-profit cause or charity; and
3. That the support is for a purpose that is deemed to be in the public interest; and
4. That applications are received on the approved "In-Kind Donation Form" and with sufficient time before the service is required and appropriate detail to allow assessment of the request and preparation of the service; and
5. That the total value of support requested is not greater than \$1,500.00; and
6. That the requesting organisation meets the definition of an eligible Community Organisation; and
7. That proof the support was used for the stated purpose is provided on request; and
8. That there are still funds remaining in the In-kind budget.

16.4 The decision to award support is at the discretion of Council's CEO or their delegate.

16.5 The support provided cannot be cash.

16.6 In-kind support for goods or services from Mount Isa City Council Owned Enterprise (MICCOE) may be considered under this policy.

**17. WASTE DISPOSAL GRANT**

17.1 In March 2018, the Queensland Government announced the introduction of a waste disposal levy to underpin a new Waste Management and Resource Recovery Strategy. Commencing on the 1<sup>st</sup> July 2019, the levy will be implemented within the Mount Isa local government area.

17.2 The Waste Levy will apply to all types of waste, with some exemptions, and will consist of an increase in waste disposal costs. This will directly affect both non-residential rate payers, businesses and NFP Organisations.

17.3 Council recognises that this charge can impose a significant impost on many of the small community and sporting groups within the Mount Isa local government area, which may impact on the organisations viability to provide their community service.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

17.4 As such, within each financial year, Council may provide reimbursement to an eligible organisation to cover up to 100% of the costs incurred for waste disposal at the Mount Isa City Council Waste Management Facility. All reimbursements are subject to budget availability at the time the application is processed.

17.5 Camooweal waste disposal is only available by negotiation prior.

**17.6 ASSESSMENT CRITERIA**

**17.6.1 Eligible Criteria**

- a) Applicants are a NFP sporting club or a NFP community organisation or a NFP early or primary educational facility; and
- b) That applications are received on the approved "Waste Disposal Grant Application Form"; and
- c) The organisation is either head-quartered or primarily based in the Mount Isa local government area; and
- d) The organisation is actively providing services to the Mount Isa and/or Camooweal community that are in the public interest; and
- e) The organisation is able to provide Council with a copy of a bank statement, in the name of the applicant organisation, dated within the last 3 months.
- f) Applicants have a valid receipt from the Mount Isa City Council Waste Management Facility, dated within the last 6 months of the application date.

**17.6.2 Ineligible Criteria**

- a) Applications from For Profit organisations - unless it can be evidenced that the waste disposal is from an activity in the interest of the community, which Council has approved prior to occurring. (e.g., riverbed clean ups)
- b) Receipts not issued by Mount Isa City Council Waste Management Facility
- c) Receipts that are more than 6 months old
- d) Reimbursements to individuals
- e) Bank details not in the same name as the applicant organisation.

17.7 Applications must be received on the official "Waste Disposal Grant Application Form" and be submitted with all the appropriate support documents as listed on the application form. Applications will be processed at the end of each month, with reimbursements processed for payment within 2 weeks of the end of each month

17.8 Reimbursement is applicable to waste disposal fees incurred at the Mount Isa City Council Waste Management Facility only, and amounts will include GST.

17.9 Camooweal waste disposal is by negotiation only and must be approved prior.

17.10 Any organisation provided financial assistance must afford, and evidence, appropriate recognition to Council for the assistance.

17.11 The decision to approve the support is at the discretion of Council's CEO or their delegate.

**18. COMMUNITY ASSISTANCE PAYMENTS**

18.1 Council recognises that not-for-profit, community and sporting organisations within the Mount Isa local government area make an important contribution to enhancing the region's lifestyle and liveability, and assist in creating strong and inclusive communities.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

In response to an exceptional circumstance from a declared disaster or health pandemic, Council can provide quick response community assistance payments to individual or defined classes of eligible, rateable not-for-profit community and sporting organisations, via a Council resolution.

18.2 Council's resolution may provide for these not-for-profit community and sporting organisations, known to Council, and which meet Council's defined eligibility criteria being paid community assistance payment without being required to submit an application.

18.3 Eligible Criteria

- a) Not-for-profit community and sporting organisations must meet the criteria of Not-for-Profit as determined by Council's rateable reported primary and secondary land use, and in some instances, visual inspection.; and
- b) Be based in the Mount Isa local government area; and
- c) Be an active organisation, providing evidenced current programs to the community; and
- d) Be a current rate paying organisation.

18.4 Ineligible criteria

- a) For-profit organisations
- b) State and federal government departments and agencies
- c) Political parties
- d) Trade Unions
- e) Individuals
- f) Properties with the following differential rating categories:
  - 2 - Residential – Owner Occupied <4,000m2
  - 6 – Multi Residential: 2-4 Dwelling or Units
  - 8 – Multi Residential: 10-24 Dwellings or Units
  - 12 – Retail, Commercial Business <1,000m2
  - 13 – Retail, Commercial Business <2,000m2
  - 34 – Hotel/Licensed Clubs < 20 Accommodation Units
  - 36 – Intensive Accommodation 5-24 Rooms, Units or Sites
  - 39 – Intensive Accommodation 100-199 Rooms, Units or Sites
  - 53 – Transport, Storage Warehouse <4,000m2

18.5 Organisations that are deemed to be ineligible by Council, but believe they meet the eligible criteria may make a separate application in writing to Council's CEO for consideration. If approved by the CEO, the applications will also require a separate Council resolution.

18.6 Organisations that are deemed eligible by Council, but do not wish to receive the assistance, may submit a request in writing to Council's CEO to be excluded from the automatic distribution process.

18.7 All decisions for approval of a Community Assistance Payment are subject to budget availability and at the absolute discretion of the Council, determined by Council resolution only.

**19. OTHER EXTERNAL FUNDING PROGRAMS**

19.1 Organisations requesting a letter of support from the Council for other funding programs, should email [city@mountisa.qld.gov.au](mailto:city@mountisa.qld.gov.au) with a document containing a "draft version" of the text required in the letter of support. This ensures that any letter from Council will address all pertinent issues.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
 Community Grants Policy

RESOLUTION NO. [OM23/07/22](#) VERSION V4

- 19.2 This “draft version” will be considered by the appropriate elected member of Council, alteration to the text may be made if required. If approved, the applicant will be advised, and an official copy will be forwarded on Council letterhead.
- 19.3 Where Council agrees to provide a letter of support, the letter shall be provided no later than five (5) days after the request is received by Council.
- 19.4 Letters of support in-principle are only for the purposes of funding/application processes only and do not constitute automatic Council approval for the project as a whole. Any applicant requesting a letter of in-principle support must contact Council to ensure notification of and compliance with any necessary approval requirements or costs that their project/event may incur.

**20. VARIATIONS**

Council reserves the right to vary, replace, or terminate this policy from time to time.

**21. COMMUNICATION AND DISTRIBUTION**

21.1 Council will make available to the public, the Community Grants Policy on our website at [www.mountisa.qld.gov.au](http://www.mountisa.qld.gov.au).

21.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

**22. DEFINITIONS**

- a) **Acquittal** – the accurate reporting on the funded activities and the expenditure of funding.
- b) **Applicant** – the person or organisation who makes a formal application for financial assistance from Mount Isa City Council.
- c) **Application** – a formal request to be considered by Mount Isa City Council.
- d) **Community Wellbeing** – is a concept concerned with the common good of all people and includes dimensions such as economic vitality, celebration of place, access to services and facilities, community harmony, a healthy community, participation in community life, a safer community and cultural development.
- e) **Community Organisation** -
- a) an entity that carries on activities for a public purpose; or
  - b) another entity whose primary objective is not directed at making a profit.
- f) **Declared disaster** – as defined in s64 an d69 of the *Disaster Management Act 2003*
- g) **Financial Assistance / Support** - means any grant, sponsorship, service or funding provided by Mount Isa City Council.
- h) **Grant** – are contributions for projects or events, usually tangible, and tied to specific eligibility criteria for the applicant or project/event, with specified application, acknowledgement and acquittal requirements.
- i) **Health Pandemic** – means a critical health issue, as identified by a declaration of a public health emergency made under section 319 of the *Public Health Act 2005* with respect to an actual or potential health pandemic.
- j) **In-Kind**- Non-cash support such as the provision of goods or services.
- k) **Incorporated** – (of a company or other organisation) formed into a legal corporation.
- l) **Not-for-profit** - not making or conducted primarily to make a profit.



STATUTORY POLICY  
**MOUNT ISA CITY COUNCIL**  
**Community Grants Policy**

RESOLUTION NO. [OM23/07/22](#) VERSIONV4

- m) **Sponsorship** – is a mutually beneficial contract involving the purchase of usually intangible, exploitable potential, associated with an event, organisation or project, which results in tangible benefits for the sponsoring organisation.

**ASSOCIATED LEGISLATION, POLICIES AND DOCUMENTS**

- *Local Government Regulation 2012*
- *Local Government Act 2009*
- *Mount Isa City Council Revenue Statement*
- *Disaster Management Act 2003*

## 13 INFRASTRUCTURE SERVICES REPORTS

### 13.1 MAJOR PROJECTS OVERVIEW REPORT - SEPTEMBER 2024

**Document Number:** 823787

**Author:** Manager Major Projects

**Authoriser:** Director Infrastructure Services

**Directorate:** Infrastructure Services

**Portfolio:** Works & Engineering, Water & Sewerage

#### EXECUTIVE SUMMARY

The Major Projects Overview Report for September 2024 is presented to Council for information and consideration.

#### RECOMMENDATION

**THAT** Council receives and notes the September 2024 Major Projects Overview Report.

#### OVERVIEW

This report provides an overview of significant capital works projects for the month of September 2024.

The Major Projects RAG (Red Amber Green) Report is provided in **Attachment A**. The dashboard analytics of the portfolio delivery program provides Key Performance Indicators and overall health status of each project.

Financial information is shown, if it does not adversely affect a competitive tendering process.

#### BACKGROUND

##### Brilliant Street Carpark

Carpark, shelter and new amenity block works completed on 26 July. Irrigation leak rectified on 13 September.

##### West Street Rehabilitation (Grace St to Alma St)

Asphalting works completed on 23 August. A small leak under the pavement, near the school, was also rectified on the 30 August.

##### Telstra Hill – Phase 1

The new Carpark and access road upgrade primer and seal works are completed. Soft handover achieved on 27 September. Guard rail, bollards, gates and line marking anticipated completion on 18 October.

##### Materials Recovery Facility (MRF)

The construction of the MRF remains on track. The construction of the building was completed in February 2024. Weighbridge and access road was completed on 29 May 2024.

The mechanical design, installation and commissioning contract is currently underway. The revised commissioning date is 15 November 2024.

**Civic Centre Lift & Floor Upgrade**

The lift has been designed and the work is scheduled for installation between end of September 2024 to January 2025.

The scope for the timber floor repair will be tendered in October 2024. Works to ensure drainages are unblocked and made good are progressing to ensure future flood events are mitigated.

**Parks Upgrade Program**

The contract was awarded to AAA Playscapes in June 2024. The project commenced at Ron McCullough Park on 5 July, and staggered through to Parkside Playway Park, Selwyn, Norm Smith, Tom O'hara, and Minnie Davis Park. Various stages of demolition, fencing works and removal of existing sail structure in preparation for the installation of the new hard shade structure are in progress.

Variations to the program include the provision of hard cover shade structure for Campbell Miles and Minnie Davis Parks, expanded softfall areas to Ron McCullough Park, and, new concrete slab areas to Parkside Playway Park. These changes represent a variation to the existing contract scope and are generally needed to achieve compliance certification to the play area.

Council is also preparing a consistent standard Park identification and conditions of use sign which will be installed for all completed Parks in this Program. Planned Parks Closure and Opening dates are publicly advertised in the Mount Isa City Council Project section.

**Energy Efficiency Project**

The project commenced in November 2023 and 3E Group was awarded stage 2 delivery of the project.

Slight delays were incurred due to minor scope amendments to create further efficiency along with the Contractor going through a merger requiring a contractual modification. 3E Group had previously completed a detailed study including scope of works, calculations, design, engineering and cost build on the 12 high-energy consumption facilities nominated by Council.

Roof structure inspection is being undertaken at various sites to ensure structural adequacy for solar cell installation. The project is currently at 80% completion with target completion for all works to be commissioned by December 2024. Verification and validation work will continue for 24 months after completion.

**Principal Cycle Network Plan (PCNP)**

Request for Tender for the Construction of Fourth Avenue (Stage 1 & 2) will be issued in October 2024.

Cootes Burchill Engineering commenced the design of Soldiers Hill PCNP.

Two Constructions, one Design and two options analysis applications has been submitted to the Cycle Network Local Government Grant Program on 30 September.

**Camooweal Aerodrome Upgrade**

Council is in discussion with the Commonwealth Department of Infrastructure and Transport to try and source additional funds through the Remote Airstrip Upgrade Program (RAUP). A request for additional budget and a further extension of time was made on 23 July. The outcome will be provided via Council Report.

**2D & 3D survey**

Council is expediting a series of survey works across the town to accelerate its capital works program. The survey will be in 3D and can be undertaken with drone to provide a 3D model of the assets to enable condition assessments. Other forms of survey may include drone LIDAR which can be used to map out terrain for drainage modelling or mounted on an operator for 3D detail surveys for footpath, PCNP and Parks concept planning and design as required in the various projects of the capital works program. The information obtained will create a digital twin that optimises the benefits realisation beyond the project needs.

### External Grant Funding

Council was successful in the following grant funding applications:

<b><i>Works For Queensland</i></b>	<b><i>Value</i></b>
Construction of John Campbell Miles Lookout	\$4,240,000
Sports Precinct Feasibility Study	\$100,000

Council was not successful in the following grant applications:

<b><i>Local Government Grant and Subsidies Program</i></b>	<b><i>Value</i></b>
34 Miles Street toilet block and carpark refurbishment	\$150,000
Family Fun Park Car Park refurbishment	\$527,400

### ATTACHMENTS

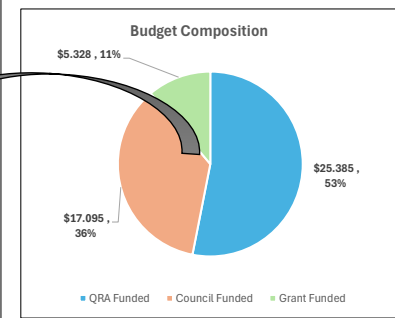
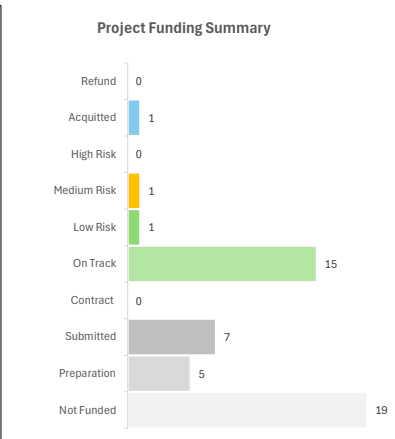
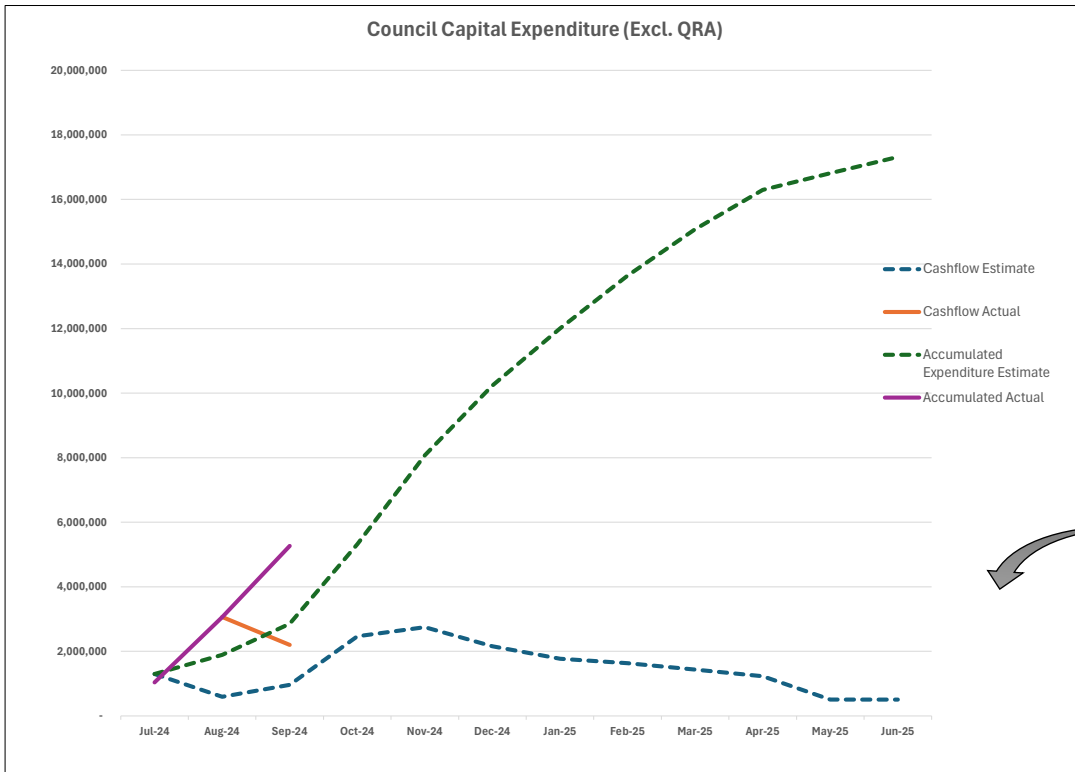
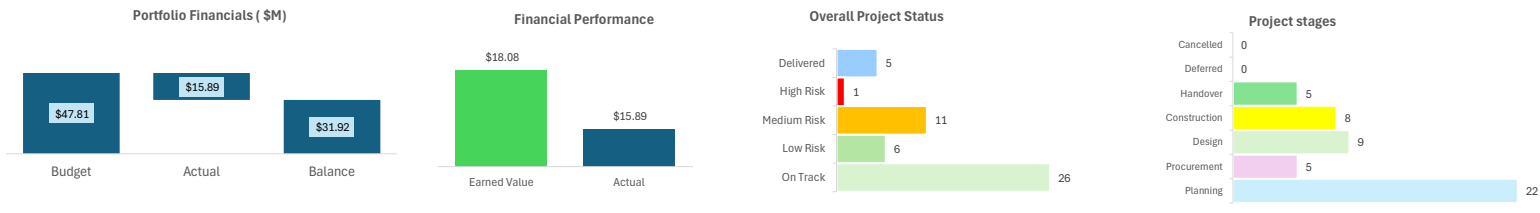
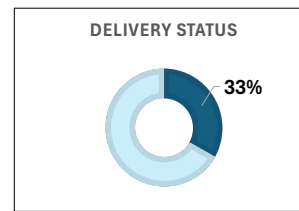
1. Attachment A Major Projects Monthly RAG Report September 2024 [↓](#) 





**MAJOR PROJECTS  
MONTHLY RAG REPORT**

SEPTEMBER 2024



**Overall Project Status**

- Overall Project Status is Green = No Action is Required
  - Overall Project Status is Amber = Project Manager should routinely notify Project Sponsor and present options for resolutions
  - Overall Project Status is Red = Project Manager should immediately escalate Project Sponsor & PMO and present options for resolutions
- If all the reporting keys are GREEN, the overall health is GREEN  
 If one or two of the reporting keys are AMBER, the overall project health is GREEN  
 If three or more of the reporting keys are AMBER, the overall project health is AMBER  
 If one or more of the reporting keys are RED, the overall project health is RED

**Five Governance Reporting Keys**

OVERALL PROJECT STATUS		GREEN	AMBER	RED	
1	<b>Funding Status</b>	Grant funding refers to non-repayable funds or products awarded by grant funders to Council or Project sponsors. Grants can be provided by government entities, foundations, or corporations, and are used to support specific projects, initiatives, or research. Unlike loans, grants do not need to be repaid.	Everything is planned and progressing as per submission requirements OR operating as per the Executed Funding Agreement OR being or are to be delivered as per funding commitment as stakeholder buy-in, scope, time, quality and cost representations. Mutual agreement to refund or resolve inability to deliver grant.	At least one reporting milestones have been missed. Extensions of time, cost or scope variance are being address through submission/s of change request/s with the applicable grant entity. Stakeholder or other latent or unanticipated issues affecting deliverable.	Project have missed more than one reporting milestones and/ or can not meet funding agreement. No resolution have yet been found to address the impass.
2	<b>Scope Forecast</b>	Breadth and depth of the 'fit for purpose' deliverables/ works to delivered. Scope characteristics include customers, functionality, business, staff, geographoes, buildings, systems,	Scope remains unchanged.	Minor reduction of core specification, quality or capability to be delivered. A change that may impact cost, benefits, schedule and/or resourcing.	Significant reduction of core specification, quality or capability to be delivered. New or removed items, that will impact on the cost, benefits, schedule and/or resourcing.
3	<b>Schedule Forecast</b>	Provides an overview of the performance of the approved project schedule.	All critical milestones and the overall schedule are on, or ahead of the latest approved baseline.	One or more critical milestones and or, the overall schedule is behind (or forecast to be delayed by > 1 month <3 month or it can be <1 month if the critical milestone is significant.	One or more critical milestones and or, the overall schedule is behind (or expected to be behind) by > 3 months or it can be <1 month if the critical milestone is significant. Project forecast final cost (including contingency) will exceed the approved budget.
4	<b>Cost Forecast</b>	Provides an overview of the performance against the approved project budget (including contingency).	Project forecast final cost (including contingency) is on or below the approved budget.	Project forecast final cost (including contingency) is in danger of exceeding the approved budget.	Project forecast final cost (including contingency) will exceed the approved budget
5	<b>Risk Assessment</b>	Provides an overview of whether the Risk and Issue Management processes are working effectively and the degree to which significant items are adversely impacting the project outcomes.	Formal Risk and Issue management processes are in place and are working effectively with no significant adverse impacts being experienced.	Formal Risk and Issue management processes are in place and are working effectively. A number of significant Risks/Issues are apparent with the potential to negatively impact project outcomes. Appropriate management plans are in place to address these items which require monitoring.	A number of significant Risks/Issues have had a negative impact on expected project outcomes and require further remediation in order to minimise further impacts or there is no Risk and Issue management process in place.

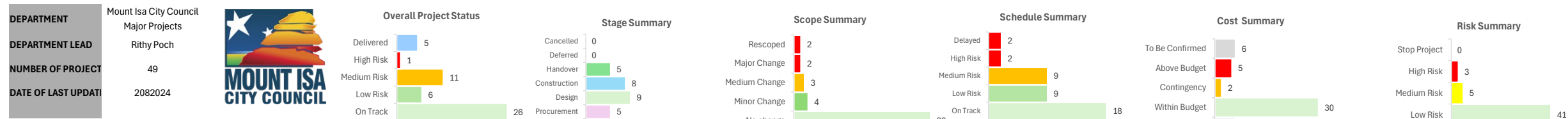
**Project Health**

A Project's Overall Health is determined by values set to it in accordance with the Schedule, Risk, Overall Project Status, and Earned Value.

A Value of 100 means that the project is performing very well and does not elicit a concern.  
 A Value of 0 means that the project is not progressing as planned and will require on-going review until performance score passes 30.

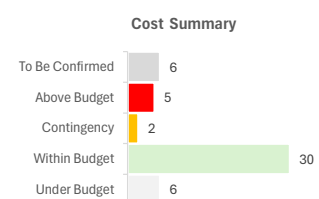
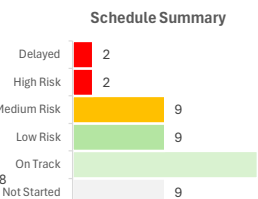
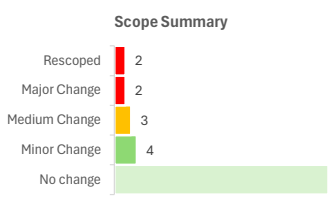
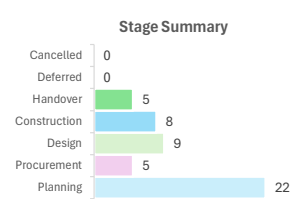
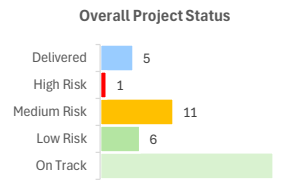
**Overall Delivery Status**

The Overall Delivery Status is a portfolio wide percentage based on the actual capital expenditure against the total portfolio forecasted budget. The percentage is an indicative key performance indicator for delivery efficiency. Factors such as limited resourcing and other barriers to delivery may limit this rate.

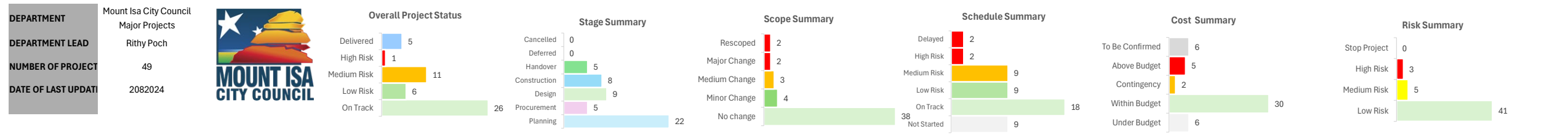


Proposal ID	Year	Project Name	Approved Budget	Stage Status	1. Funding Status	2. Scope Forecast	3. Schedule Forecast	4. Cost Forecast	5. Risk Assessment	Overall Project Status	Completion	Project Health	Comment on RAG Satus
TBA	2024-25 & 2025-26	DRFA - 2024 TC Kirrily Flooding Event	\$10,170,000	Planning	On Track	No change	On Track	Within Budget	Low Risk	On Track	15%	61.00	
2024-43	2024-25	DRFA - Package 3 - Gunpowder, Mt Oxide, Thornton-Yelv, Kajabbi, Various Others	\$5,207,491	Construction	On Track	No change	On Track	Within Budget	Low Risk	Low Risk	60%	51.00	
119	2024-25	Materials Recovery Facility (MRF) RDT Remaining Contract	\$4,550,000	Construction	On Track	Minor Change	On Track	Within Budget	Medium Risk	Medium Risk	60%	53.50	RDT will commence site installation works in September. Delay risk is being closely monitored and escalated at the PMO.
2024-44	2024-25	DRFA - Package 4 - Riversleigh and Lily Waterhole Road	\$2,752,489	Handover	On Track	No change	On Track	Within Budget	Low Risk	Delivered	98%	86.00	
2024-42	2024-25	DRFA - Package 2 - Cam Ur Road, Yelv Barkley Downs Road.	\$2,486,197	Construction	On Track	No change	On Track	Within Budget	Low Risk	Medium Risk	45%	61.00	
2024-41	2024-25	DRFA - Package 1 - Camooweal, Highland Plains, Morestone, Various Others	\$2,166,206	Construction	On Track	No change	On Track	Within Budget	Low Risk	On Track	60%	86.00	
11	2024-25	Network reconfiguration to remove direct pumping into network	\$1,949,786	Planning	Medium Risk	Medium Change	Medium Risk	To Be Confirmed	Low Risk	Medium Risk	5%	55.50	Funding issues resolved and project is undergoing additional survey and potholing works to complete design.
55	2024-25	PCNP shared Pathways - Fourth Avenue - Stage 1	\$400,000	Procurement	Submitted	Rescoped	Low Risk	Within Budget	Low Risk	On Track	40%	83.80	
50	2024-25	Energy Efficiency Infrastructure	\$2,192,370	Construction	Not Funded	Minor Change	Low Risk	Within Budget	Low Risk	On Track	79%	83.80	
2024-17	2024-25	R2R - West Street (Grace to Alma St)	\$1,000,000	Handover	Preparation	No change	On Track	Under Budget	Low Risk	Delivered	100%	86.00	
60	2024-25	Parks Refurbishment Program	\$1,969,900	Construction	Not Funded	Medium Change	Medium Risk	Contingency	Low Risk	Medium Risk	42%	55.50	The main cause of variations have been hard shade structures to achieve compliance. Park signages to be installed after handover.
2024-02	2024-25	DRF Solar Panels & Battery Storage to Facilities	\$1,703,000	Procurement	On Track	No change	Medium Risk	Within Budget	Low Risk	Low Risk	30%	70.50	
2024-46	2024-25	DRFA - Package 6 - Lake Julius Road	\$635,595	Construction	On Track	No change	Low Risk	Within Budget	Low Risk	Medium Risk	30%	58.80	
58	2024-25	Stormwater Upgrade Enid Street	\$485,340	Design	Not Funded	No change	Low Risk	Under Budget	Low Risk	On Track	5%	83.80	
2024-09	2024-25	Civic Centre Lift & Flooring	\$400,000	Procurement	Submitted	No change	Low Risk	Above Budget	Medium Risk	Medium Risk	35%	51.30	Lift installation scheduled between September 2024 and April 2025. Insurance claim submitted for flooring and scope will be put to Tender.
77	2024-25	Kitchen Upgrade - Civic Centre	\$400,000	Procurement	Not Funded	Major Change	Medium Risk	Above Budget	Low Risk	Medium Risk	35%	55.50	Kitchen, kitchenette and bar designs completed. Tender will commence shortly for core kitchen scope only to be within budget.
29	2024-25	Water treatment at Camooweal	\$399,467	Planning	On Track	No change	Not Started	Under Budget	Low Risk	On Track	5%	75.00	
2024-45	2024-25	DRFA - Package 5 - Various Concrete Works	\$329,854	Handover	On Track	No change	Medium Risk	Within Budget	Low Risk	Delivered	100%	80.50	
2024-07	2024-25	Buchanan Park Fire Services upgrade	\$300,000	Planning	Not Funded	No change	Medium Risk	To Be Confirmed	High Risk	Medium Risk	5%	38.00	Pressure and flow test needs to be undertaken urgently to the water mains to determine design/ compliance options.
10	2024-25	Reconfigure reservoir inlet/outlet	\$902,308	Design	On Track	No change	High Risk	Within Budget	Low Risk	Medium Risk	5%	53.30	Additional survey and potholing works being organised to complete design works.
2024-01	2024-25	Outback at Isa - Toilet/ shower upgrade	\$200,000	Construction	Not Funded	No change	On Track	Within Budget	Low Risk	On Track	92%	86.00	
39	2024-25	Smart meters	\$200,000	Planning	Not Funded	No change	On Track	Under Budget	Low Risk	On Track	5%	86.00	
59	2024-25	Stormwater Repair and replacement	\$200,000	Handover	Not Funded	Minor Change	On Track	Above Budget	Low Risk	Delivered	100%	86.00	
79	2024-25	Transport Logistic Centre - Detailed Design Works	\$200,000	Planning	Not Funded	No change	Not Started	To Be Confirmed	Low Risk	On Track	5%	75.00	

**DEPARTMENT** Mount Isa City Council  
**DEPARTMENT LEAD** Rithy Poch  
**NUMBER OF PROJECT** 49  
**DATE OF LAST UPDATE** 2082024



Proposal ID	Year	Project Name	Approved Budget	Stage Status	1. Funding Status	2. Scope Forecast	3. Schedule Forecast	4. Cost Forecast	5. Risk Assessment	Overall Project Satus	Completion	Project Health	Comment on RAG Satus
16	2024-25	Water and Sewer Service Replacements	\$200,000	Planning	Low Risk	No change	Not Started	To Be Confirmed	Low Risk	On Track	5%	75.00	
2024-12	2024-25	Animal Shelter Improvements	\$150,000	Planning	Not Funded	No change	Low Risk	Within Budget	Medium Risk	Low Risk	25%	66.30	
2024-11	2024-25	LIDAR surveys & Flood modelling	\$150,000	Planning	Preparation	No change	Medium Risk	Within Budget	Low Risk	Low Risk	10%	70.50	
2024-03	2024-25	34 Miles Street EV charging Station & Laneway Development	\$100,000	Design	Not Funded	No change	On Track	Contingency	Low Risk	On Track	44%	86.00	
2024-10	2024-25	Condition Assessments Program	\$100,000	Planning	Not Funded	No change	Low Risk	Within Budget	Low Risk	On Track	10%	83.80	
2024-14	2024-25	Urban Streetscape Improvement Program	\$100,000	Planning	Preparation	No change	Not Started	Under Budget	Low Risk	On Track	0%	75.00	
2014-05	2024-25	Wright Road Footpath - Design	\$100,000	Planning	Not Funded	No change	Not Started	Under Budget	Low Risk	On Track	5%	75.00	
2024-18	2024-25	DRFA - Riversleigh Road Betterment Project	\$1,926,978	Design	On Track	No change	On Track	Within Budget	Low Risk	On Track	40%	86.00	
2024-16	2024-25	TIDS - Moondara Drive (1528508)	\$150,000	Planning	On Track	No change	Not Started	Within Budget	Low Risk	On Track	5%	75.00	
2024-16	2024-25	TIDS - Riversleigh Road (1107330)	\$150,000	Planning	On Track	No change	Not Started	Within Budget	Low Risk	On Track	5%	75.00	
44	2024-25	AMF pump out and rising main	\$50,000	Planning	Not Funded	No change	On Track	Within Budget	Low Risk	On Track	15%	86.00	
2024-08	2024-25	Buchanan Park Rodeo Grandstand seating upgrade	\$50,000	Planning	Not Funded	No change	On Track	Within Budget	Low Risk	On Track	10%	86.00	
80	2024-25	Civic Centre - Airconditioning upgrade	\$50,000	Design	Not Funded	No change	On Track	Within Budget	Low Risk	On Track	20%	86.00	
96	2024-25	Environment Services / Biosecurity Storage and Lab Space	\$50,000	Planning	Not Funded	No change	On Track	Within Budget	Low Risk	On Track	10%	86.00	
2024-19	2024-25	Lanskey Road Reconstruction	\$50,000	Planning	Not Funded	No change	Not Started	Above Budget	Medium Risk	Low Risk	5%	57.50	
2024-04	2024-25	Digital Display Board Installations	\$30,000	Planning	Preparation	No change	Not Started	To Be Confirmed	Low Risk	On Track	22%	75.00	
2024-16	2024-25	TIDS - Tharapatha Way Culvert Widening	\$615,000	Planning	Preparation	No change	Low Risk	Within Budget	Medium Risk	Low Risk	15%	66.30	
55	2024-25	PCNP shared Pathways - Fourth Avenue - Stage 2	\$1,026,342	Procurement	Submitted	Rescoped	Medium Risk	Within Budget	Low Risk	On Track	25%	80.50	
55	2024-25	PCNP shared Pathways - Soldiers Hill	\$109,908	Design	Submitted	No change	On Track	Within Budget	Low Risk	On Track	20%	86.00	
2024-06	2024-25	Civic Centre Essential Services Compliance	\$600,000	Planning	Not Funded	No change	Medium Risk	Within Budget	High Risk	Medium Risk	26%	38.00	Legacy project is undergoing scoping review . Pressure and flow test organised.
55	2024-25	PCNP shared Pathways - Fourth Avenue - Stage3	\$120,000	Planning	Submitted	No change	On Track	To Be Confirmed	Low Risk	On Track	5%	86.00	
Carryover	2023-24	Brilliant Street Car Park	\$450,000	Handover	Acquitted	Medium Change	High Risk	Within Budget	Low Risk	Delivered	100%	78.30	
57	2024-25	Camooweal Aerodrome Upgrade	\$80,000	Design	Submitted	Major Change	Delayed	Above Budget	High Risk	High Risk	35%	13.60	Additional funding request for \$600K and extension of end date submitted. Seal must to be applied between Sept -Oct 2025.
Carryover (2024-20)	2024-25	Ryan Road Sewerage Extension	\$150,000	Design	On Track	Minor Change	Delayed	Within Budget	Low Risk	Medium Risk	25%	51.10	Additional survey and potholing works being organised to complete design works.



Proposal ID	Year	Project Name	Approved Budget	Stage Status	1. Funding Status	2. Scope Forecast	3. Schedule Forecast	4. Cost Forecast	5. Risk Assessment	Overall Project Satus	Completion	Project Health	Comment on RAG Satus
Carryover (51)	2023-24	Splasher Carpark and Shade Structure	\$50,000	Design	Submitted	No change	Low Risk	Within Budget	Low Risk	On Track	90%	83.80	

**14 GENERAL BUSINESS**

Nil

**15 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS****RECOMMENDATION**

**THAT** Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012:

**15.1 Request for Concession to Waiver and Write-Off Outstanding Water Consumption Charges on Utility Accounts 21166822 & 21152152**

This matter is considered to be confidential under Section 254J - (d) of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

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