



AGENDA

Ordinary Council Meeting Wednesday, 15 September 2021

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 15 September 2021

Time: 9am

**Location: Council Chambers
23 West Street
Mount Isa**

**David Keenan
Chief Executive Officer**

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1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Ordinary Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

2 PRAYER

3 APOLOGIES/LEAVE OF ABSENCE

4 PUBLIC PARTICIPATION

4.1 – Casual for a Cause Initiative

Presentation of money raised by Council Staff as part of Casual for a Cause Initiative.

5 CONFIRMATION OF PREVIOUS MEETING MINUTES**5.1 MINUTES OF THE ORDINARY MEETING HELD ON 25 AUGUST 2021**

Document Number: 748407

Author: Senior Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

THAT the Minutes of the Ordinary Meeting held on 25 August 2021 be received and the recommendations therein be adopted.

RECOMMENDATION OPTIONS

THAT the Minutes of the Ordinary Meeting held on 25 August 2021 be received and the recommendations therein be adopted.

Or

THAT the Minutes of the Ordinary Meeting held on 25 August 2021 not be received and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Ordinary Meeting held on 25 August 2021



MINUTES

**Ordinary Council Meeting
Wednesday, 25 August 2021**

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**MINUTES OF MOUNT ISA CITY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 23 WEST STREET, MOUNT ISA
ON WEDNESDAY, 25 AUGUST 2021 AT 9AM**

PRESENT: Crs Slade (Chair), Barwick (Deputy Chair), Fortune, MacRae, Stretton, Tully, Coghlan

IN ATTENDANCE: David Keenan (Chief Executive Officer), Chiley Luangala (Director Corporate and Community), Renee Wallace (Director Infrastructure Services), Bernard Smith (Interim Director Operations)

1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY

Her Worship Mayor Cr Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

2 COUNCIL OF CLERGY PRAYER

Lieutenant Natalie Steele from the Salvation Army provided the meeting with a prayer.

PUBLIC PARTICIPATION

Mr P. Bolger

- Mr Bolger queried line marking on Kokoda Road. He was advised this issue has been rectified.

3 APOLOGIES/LEAVE OF ABSENCE

Nil

PROCDUAL MOTION

RESOLUTION OM01/08/21

Moved: Cr Phil Barwick

Seconded: Cr George Fortune

THAT Council accepts the following supplementary reports:

- Item 9.7 – Submission into inquiry into housing affordability and supply in Australia
- Item 9.8 – 100 Years Advisory Committee Meeting Minutes
- Item 10.11 – North Queensland Sports Foundation 2021 North Queensland Sportsar Award – Councillor Delegation

CARRIED

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

4.1 MINUTES OF THE ORDINARY MEETING HELD ON 21 JULY 2021

RESOLUTION OM02/08/21

Moved: Cr Phil Barwick

Seconded: Cr Peta MacRae

THAT the Minutes of the Ordinary Meeting held on 21 July 2021 be received and the recommendations therein be adopted.

CARRIED

4.2 MINUTES OF THE SPECIAL MEETING HELD ON 4 AUGUST 2021

RESOLUTION OM03/08/21

Moved: Cr Phil Barwick
Seconded: Cr George Fortune

THAT the Minutes of the Special Meeting held on 4 August 2021 be received and the recommendations therein be adopted.

CARRIED

4.3 MINUTES OF THE SPECIAL MEETING HELD ON 18 AUGUST 2021

RESOLUTION OM04/08/21

Moved: Cr Peta MacRae
Seconded: Cr Paul Stretton

THAT the Minutes of the Special Meeting held on 18 August 2021 be received and the recommendations therein be adopted.

CARRIED

5 ACTIONS FROM PREVIOUS COUNCIL MEETINGS

To be tabled at next Council Meeting.

6 DECLARATIONS OF CONFLICTS OF INTEREST

Cr Mick Tully declared a prescribed conflict of interest in Item 13.3 Landfill Tokens as he is related to the correspondence author. Cr Mick Tully advised his intent to leave the meeting chamber and any area set aside for the public for the duration of the discussion, debate and vote in relation to the agenda item.

7 MAYORAL MINUTES

Nil

8 READING AND CONSIDERATION OF CORRESPONDENCE

8.1 CORRESPONDENCE REPORT - JULY 2021

RESOLUTION OM05/08/21

Moved: Cr Phil Barwick
Seconded: Cr Paul Stretton

THAT Council receives and accepts the July 2021 Correspondence Report.

CARRIED

9 EXECUTIVE SERVICES REPORTS

9.1 MOUNT ISA CHRISTMAS AND NEW YEAR CLOSEDOWN (2021/2022)

RESOLUTION OM06/08/21

Moved: Cr Phil Barwick

Seconded: Cr Mick Tully

THAT Council support closing the Administration Office, Library, Works Depot, Batch Plant and Material Sales Office from 12pm midday Friday 24 December 2021 and to re-open on Tuesday 4 January 2022 on the following grounds;

1. Departments that deliver essential services i.e.Waste Management, Water & Sewer and Infrastructure Services will have skeleton crews rostered on and on call over the Christmas/New Year period to cover any emergencies and to provide essential services to the City.
2. Directors to determine sufficient support staff for the rostered skeleton crew as required.
3. Other than Statutory Holidays, time taken off by staff during this period to be either flextime, RDO, annual leave or a combination of both.
4. Appropriate advertising be arranged.

CARRIED

9.2 MEDIA AND COMMUNICATIONS REPORT JULY 2021

RESOLUTION OM07/08/21

Moved: Cr Phil Barwick

Seconded: Cr Mick Tully

THAT Council receives and accepts the July 2021 Media and Communications Monthly Report.

CARRIED

9.3 ENCROACHMENTS ONTO COUNCIL LAND FROM ADJOINING LANDHOLDERS

RESOLUTION OM08/08/21

Moved: Cr George Fortune

Seconded: Cr Kim Coghlan

THAT Council agrees to offer tenure to adjoining landholders of the existing encroachments onto Buchanan Park, described as Lot 11 on RD235, by way of –

- a) offering a Trustee Permit for a term of three (3) years over an area immediately adjoining landholder's rear property boundary
-

- b) Finance Department to determine applicable fee
- c) for the purpose of stabling racehorses only and associated infrastructure
- d) adjoining landowners must provide evidence of being a full or part owner of the housed racehorse(s)
- e) compliance with Local Law requirements and similar terms and conditions to the current Council horse paddocks shall apply (including successful credit assessment)
- f) the permittee is responsible for obtaining all relevant building permits and final certificates within six (6) months from entering into a trustee permit with Council
- g) Council declines to offer any adjoining landowner use which are inconsistent with the purpose of the Deed of Grant in Trust shall require the adjoining landholder to remove the encroachments and debris from Lot 11 on RD235 and reinstate the true common boundary within three (3) months from receiving formal notification from Council
- h) Council agrees to allocate a budget for the removal and disposal of any remaining infrastructure and debris from the encroachment areas
- i) Council agrees for Council planning officers to undertake the appropriate development approvals and waive the applicable fee.

CARRIED

9.4 PROPOSED DISPOSAL OF COUNCIL ASSET

RESOLUTION OM09/08/21

Moved: Cr George Fortune

Seconded: Cr Peta MacRae

THAT Council registers the new survey plan and dispose of by sale in "As Is" condition, the lot currently described as part of Lot 1 on Crown Plan MPH31102, 14 Ryan Road, Mount Isa.

CARRIED

9.5 ENDORSE APPLICATION TO PURCHASE UNALLOCATED STATE LAND

RESOLUTION OM10/08/21

Moved: Cr George Fortune

Seconded: Cr Paul Stretton

THAT Council endorse the application to purchase Unallocated State Land described as Lot 3 on AP3535 subject to the lot being amalgamation into adjoining Lot 42 Crown Plan MPH15864. All costs associated with this application are to be met by the applicant.

CARRIED

9.6 MORE THAN MINING - FBT PROJECT

RESOLUTION OM11/08/21

Moved: Cr Phil Barwick

Seconded: Cr George Fortune

THAT Council endorse the 'More Than Mining – FBT' Project and provide financial support to the value of \$20,000.00

CARRIED

9.7 SUBMISSION TO INQUIRY INTO HOUSING AFFORDABILITY AND SUPPLY IN AUSTRALIA**RESOLUTION OM12/08/21**

Moved: Cr Phil Barwick
Seconded: Cr Peta MacRae

THAT Council approves the attached submission to the Federal Government Inquiry into housing affordability and supply in Australia

CARRIED

9.8 100 YEARS ADVISORY COMMITTEE MEETING MINUTES**RESOLUTION OM13/08/21**

Moved: Cr Kim Coghlan
Seconded: Cr George Fortune

THAT Council receives and accepts 100 Years Advisory Committee Meeting Minutes for the following dates:

- 06.04.2021
- 20.04.2021
- 18.05.2021
- 15.06.2021
- 20.07.2021

AND

THAT the letter of resignation from Council appointed Chair Mr Ron McCullough be received and Cr Peta MacRae be appointed Acting Chair for the remainder of 2021 with a new appointment confirmed by Council in the new year.

CARRIED

10 CORPORATE AND COMMUNITY SERVICES REPORTS**10.1 ADVERTISING SPENDING POLICY V7****RESOLUTION OM14/08/21**

Moved: Cr Phil Barwick
Seconded: Cr George Fortune

THAT Council adopts the Advertising Spending Policy V7 as presented.

CARRIED

10.2 LOCAL LAWS MONTHLY REPORT - JULY 2021**RESOLUTION OM15/08/21**

Moved: Cr Paul Stretton
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Local Laws Monthly Report.

CARRIED

10.3 FINANCE MONTHLY REPORT - JULY 2021**RESOLUTION OM16/08/21**

Moved: Cr Phil Barwick
Seconded: Cr Mick Tully

THAT Council receives and accepts the July 2021 Finance Monthly Report.

CARRIED

10.4 ACCOUNTING POSITION PAPERS AASB 136 IMPAIRMENT OF ASSETS**RESOLUTION OM17/08/21**

Moved: Cr Phil Barwick
Seconded: Cr Peta MacRae

THAT Council declare the Outback at Isa complex a community asset within in the scope of Australian Accounting Standard Board (AASB) 136 on Impairment of Assets under paragraph 32.1.

CARRIED

10.5 CORPORATE SERVICES MONTHLY REPORT - JULY 2021**RESOLUTION OM18/08/21**

Moved: Cr Phil Barwick
Seconded: Cr Mick Tully

THAT Council receives and accepts the July 2021 Corporate Services Monthly Report.

CARRIED

10.6 SPLASHEZ MONTHLY REPORT - JULY 2021**RESOLUTION OM19/08/21**

Moved: Cr Kim Coghlan
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Splashez Monthly Report.

CARRIED

10.7 LIBRARY MONTHLY REPORT - JULY 2021**RESOLUTION OM20/08/21**

Moved: Cr Peta MacRae
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Library Monthly Report.

CARRIED

10.8 ECONOMIC AND COMMUNITY DEVELOPMENT MONTHLY REPORT - JULY 2021**RESOLUTION OM21/08/21**

Moved: Cr Peta MacRae
Seconded: Cr Mick Tully

THAT Council receives and accepts the July 2021 Economic and Community Development Monthly Report.

CARRIED

10.9 ENVIRONMENT & BIOSECURITY MONTHLY REPORT - JULY 2021**RESOLUTION OM22/08/21**

Moved: Cr Paul Stretton
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Environment and Biosecurity Monthly Report.

CARRIED

10.10 WASTE MANAGEMENT MONTHLY REPORT - JUNE & JULY 2021**RESOLUTION OM23/08/21**

Moved: Cr Paul Stretton
Seconded: Cr Mick Tully

THAT Council receives and accepts the June and July 2021 Waste Management Monthly Report.

CARRIED

10.11 NORTH QUEENSLAND SPORTS FOUNDATION 2021 NORTH QUEENSLAND SPORTSTAR AWARDS - COUNCILLOR DELEGATION**RESOLUTION OM24/08/21**

Moved: Cr Phil Barwick
Seconded: Cr Mick Tully

THAT Council nominates Cr Peta MacRae and Cr Paul Stretton, to assess the local nominations for the 2021 Sportstar Awards and select one nominee per category as Council submissions, to the North Queensland Sports Foundation.

And

THAT Council use the funding assistance available from the North Queensland Sports Foundation to subsidize the associated costs of nominees' attendance to the North Queensland Sports Foundation Sportstar Awards Presentation in Charters Towers on 30 October 2021.

CARRIED

11 INFRASTRUCTURE SERVICES REPORTS

11.1 MAJOR PROJECTS MONTHLY REPORT

RESOLUTION OM25/08/21

Moved: Cr Mick Tully
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Major Projects Monthly Report as presented.

CARRIED

11.2 WORKS AND OPERATIONS MONTHLY REPORT

RESOLUTION OM26/08/21

Moved: Cr Mick Tully
Seconded: Cr George Fortune

THAT Council receives and accepts the July 2021 Works and Operations Monthly Report.

CARRIED

11.3 WATER AND SEWERAGE MONTHLY REPORT

RESOLUTION OM27/08/21

Moved: Cr Paul Stretton
Seconded: Cr Mick Tully

THAT Council receives and accepts the July 2021 Monthly Water and Sewerage report.

CARRIED

11.4 OUTBACK AT ISA MASTER PLAN

RESOLUTION OM28/08/21

Moved: Cr Peta MacRae

Seconded: Cr Mick Tully

THAT Council adopt the Master Plan for the Outback at Isa and commence the process towards the development of detailed documentation in order to assist with future funding allocations.

AND

THAT Council review the location and nature of the Art Gallery.

CARRIED

12 NOTICES OF MOTION

Nil

Council Adjourned:	10:33am
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Council Reconvened:	10:50am
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13 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

RESOLUTION OM29/08/21

Moved: Mayor Cr Danielle Slade

Seconded: Cr Mick Tully

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

13.1 Waste Management Market Testing

This matter is considered to be confidential under Section 254J - b of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

13.2 Audit and Risk Management Committee Meeting Minutes dated 12 July 2021 - Unconfirmed

This matter is considered to be confidential under Section 254J - h of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

13.3 Landfill Tokens

This matter is considered to be confidential under Section 254J - c of the *Local Government Regulation 2012*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

CARRIED

At 11:09am, Cr Mick Tully left the meeting due to a declared prescribed conflict of interest in Item 13.3 Landfill Tokens.

RESOLUTION OM30/08/21

Moved: Mayor Cr Danielle Slade

Seconded: Cr George Fortune

THAT Council moves out of Closed Council into Open Council at 11:29am.**CARRIED**

Cr Kim Coghlan declared a declarable conflict of interest in Item 13.3 Landfill Tokens as she is a close associate to the correspondence author. Cr Kim Coghlan advised that she did not believe a reasonable person could have a perception of bias and chooses to remain in the meeting. Mayor Cr Slade invited Councillors to vote and the majority agreed Cr Coghlan could remain in the meeting.

At 11:29am, Cr Mick Tully returned to the meeting.

13.1 WASTE MANAGEMENT MARKET TESTING**RESOLUTION OM31/08/21**

Moved: Cr Paul Stretton

Seconded: Cr George Fortune

THAT Council, in order to ensure it is providing an optimal service to the community, undertake a market testing process for the provision of kerbside collection services.**CARRIED**

13.2 AUDIT AND RISK MANAGEMENT COMMITTEE MEETING MINUTES DATED 12 JULY 2021 - UNCONFIRMED**RESOLUTION OM32/08/21**

Moved: Cr Phil Barwick

Seconded: Cr Mick Tully

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 12 July 2021 as presented.**CARRIED**

At 11:31am, Cr Mick Tully left the meeting due to a declared prescribed conflict of interest in Item 13.3 Landfill Tokens.

13.3 LANDFILL TOKENS**RESOLUTION OM33/08/21**Moved: Cr Paul Stretton

Seconded: Cr Peta MacRae

THAT Council makes six tip tokens available for each residential property in Mount Isa with each token equalling the value of one gate fee entry for a car, car and trailer, van or utility to the Waste Management Facility in 2021/22 for domestic/residential waste disposal only.

CARRIED

At 11:33am, Cr Mick Tully returned to the meeting.

There being no further business the Meeting closed at 11:34am.

Signed by the Chair of the Ordinary Meeting held on 15 September 2021.

.....

CHAIRPERSON

.....

CHAIRPERSON

5.2 MINUTES OF THE SPECIAL MEETING HELD ON 1 SEPTEMBER 2021

Document Number: 748408

Author: Senior Executive Assistant

Authoriser: Chief Executive Officer

RECOMMENDATION

THAT the Minutes of the Special Meeting held on 1 September 2021 be received and the recommendations therein be adopted.

RECOMMENDATION OPTIONS

THAT the Minutes of the Special Meeting held on 1 September 2021 be received and the recommendations therein be adopted.

Or

THAT the Minutes of the Special Meeting held on 1 September 2021 not be received and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Special Meeting held on 1 September 2021



MINUTES

**Special Council Meeting
Wednesday, 1 September 2021**

Order Of Business

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2 Prayer 3

3 Apologies/Leave of Absence 3

4 Public Participation 3

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**MINUTES OF MOUNT ISA CITY COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 23 WEST STREET, MOUNT ISA
ON WEDNESDAY, 1 SEPTEMBER 2021 AT 11AM**

PRESENT: Crs Slade (Chair), Barwick (Deputy Chair), Fortune (via Teleconference), MacRae, Stretton, Tully, Coghlan

IN ATTENDANCE: David Keenan (Chief Executive Officer), Chiley Luangala (Director Corporate and Community), Renee Wallace (Director Infrastructure Services). Bernard Smith (Interim Director Operational Services)

1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRY

Her Worship Mayor Cr Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Special Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

2 PRAYER

Deputy Mayor Phil Barwick provided the meeting with a prayer.

3 APOLOGIES/LEAVE OF ABSENCE

NIL

MOTION

RESOLUTION SM01/09/21

Moved: Cr Mick Tully
Seconded: Cr Peta MacRae

THAT in accordance with Section 277 of the *Local Government Regulation 2012*, the following participants will be taking part in this meeting via teleconference and will be noted as in attendance:

- Cr George Fortune

CARRIED

4 PUBLIC PARTICIPATION

NIL

5 DECLARATIONS OF CONFLICTS OF INTEREST

NIL

6 CORPORATE AND COMMUNITY SERVICES REPORTS

5.1 EXTENSION OF DUE DATE FOR WATER RATES PAYMENTS

RESOLUTION SM0231/09/21

Moved: Cr Phil Barwick
Seconded: Cr Mick Tully

THAT Mount Isa City Council extend the due date for water rate notices to Friday 24 September 2021.

CARRIED

There being no further business the Meeting closed at 11:07am.

The minutes of this meeting were confirmed at the Council Meeting held on 15 September 2021.

.....
CHAIRPERSON

6 ACTIONS FROM PREVIOUS COUNCIL MEETINGS

Nil

7 DECLARATIONS OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

Nil

9 READING AND CONSIDERATION OF CORRESPONDENCE

9.1 CORRESPONDENCE REPORT - AUGUST 2021

Document Number: 748727
Author: Executive Assistant
Authoriser: Chief Executive Officer
Directorate: Executive Services
Portfolio: Executive Services

EXECUTIVE SUMMARY

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Correspondence Report.

BACKGROUND

Correspondence Received:

1. **Department of Home Affairs** encouraging all councils to hold a citizenship ceremony to mark Australian Citizenship Day on 17 September.
2. **Department of Communities, Housing and Digital Economy** release of recordkeeping advice for mayors and councillors.
3. **Katherine Newton, CEO R U OK?** Information regarding R U OK? Day on Thursday 9 September.
4. **Professor Bob Brown, CQ University** increased university support services in Mount Isa.
5. **Department of Resources** information regarding an annual capital works program to support the upgrade and maintenance of water facility assets associated with the stock route network.
6. **Deputy Premier, The Hon Steven Miles MP** extension on all timeframes for undertaking developments under the Planning Act and ED Act by six months.
7. **Office of the Premier of Queensland, Minister for Trade** join in supporting the Golden Octopus Foundation's awareness campaign by illuminating buildings, landmarks and other assets in gold for the month of September 2021.

BUDGET AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.1	Continue to monitor and stay informed about matters that affect the community

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CONSULTATION (INTERNAL AND EXTERNAL)

Nil

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Correspondence Report.

OR

THAT Council does not receive and accept the August 2021 Correspondence Report.

ATTACHMENTS

1. **Correspondence Received and Sent - August 2021** [!\[\]\(8355073e142dc50a1ca12e74a2b70822_img.jpg\)](#) 

Our ref: QSA20/268

12th August 2021

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
By email – city@mountisa.qld.gov.au



Department of
**Communities, Housing
and Digital Economy**

Dear Mr Keenan

Release of recordkeeping advice for mayors and councillors

As the Chief Executive of Mount Isa City Council, you are responsible for ensuring your Council meets its statutory obligations under the *Public Records Act 2002* to:

- a) make and keep, full and accurate records of business activities; and
- b) have regard to any relevant policies, standards and guidelines issued by the State Archivist about the making and keeping of public records.

These obligations extend to ensuring the mayor and councillors of your Council make and keep public records of the work they perform related to the administration of council business.

To help clarify the recordkeeping obligations of mayors and councillors, Queensland State Archives (QSA) has released a new guide – [Recordkeeping examples for mayors and councillors](#). This publication is a companion document to a range of other recordkeeping resources, including:

- [Council records: a guideline for mayors, Councillors, CEOs, and government employees](#) – a joint Crime and Corruption Commission and QSA document
- [Your Social Media and You: A guide for elected council members in Queensland](#) – a joint Office of the Independent Assessor (OIA) and Local Government Association of Queensland document; and
- [Advice on the use of messaging applications \(apps\) for local government councillors](#) – joint advice from the OIA and QSA.

QSA is always willing to work with local governments in support of their recordkeeping requirements so if you would like any further advice or assistance, please contact Ms Josephine Marsh, Director, Government Records and Discovery on telephone (07) 3037 6605 or email josephine.marsh@archives.qld.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Louise Howard".

Louise Howard
Queensland State Archivist
Queensland State Archives

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Facsimile +617 3131 7764
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Australian Government
Department of Home Affairs

Dear Mayor,

Thank you for your ongoing support of Australian citizenship ceremonies. We encourage all councils to hold a ceremony to mark Australian Citizenship Day on 17 September. Due to the evolving COVID-19 situation, the Department recognises that many councils may be constrained in holding in-person citizenship ceremonies.

To assist your council in continuing to welcome new citizens to your community and to manage the growing demand for citizenship ceremonies, you may wish to consider hosting citizenship ceremonies online.

The attached document provides councils guidance on how to host online citizenship ceremonies in line with the legislative requirements as outlined in the Australian Citizenship Ceremonies Code (the Code), in particular the obligations around identity verification, privacy and the witnessing of the pledge.

Some councils that have conducted online ceremonies to date have advised us that, having conducted one-on-one ceremonies, they are looking at presiding over groups of people at the same time. The Department is supportive of this approach as long as the Code is complied with and privacy of identity verification is maintained. We are seeking to share best practice and useful tips, and would appreciate feedback from councils on innovative approaches.

Should you wish to discuss hosting online citizenship ceremonies please contact your local ceremonies team.

Thank you for your support and we look forward to continuing to work with you in welcoming new Australians to our country and your local community.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'AK', enclosed in a blue oval.

Angus Kirkwood
First Assistant Secretary
Citizenship Division
Department of Home Affairs

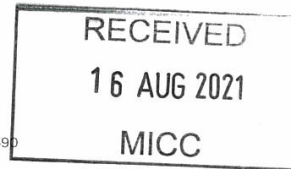
12 August 2021

5000335



Cr Danielle Slade
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

044_000335_j3049D



August 2021

R U OK?Day 2021 is on Thursday 9 September. Our national day of action, R U OK?Day reminds all Australians that every day is the day to ask, "Are you OK?" if someone in your world is struggling with life's ups and downs because a conversation could change a life.

The past 18 months have presented all of us with unexpected challenges and we recognise the significant role councils have played to support local communities impacted by COVID-19.

The theme for R U OK?Day 2021 is 'Are they *really* OK? Ask them today', which encourages all Australians to think about how the people in their world are really going. This applies to family and friends, but it is equally as important for colleagues in the workplace to experience an R U OK? Culture that encourages them to support each other and contributes to a more connected community.

Local councils are ideally placed to champion the R U OK? message and promote activities that build healthy, safe and inclusive communities. We wanted to take this opportunity to promote the free resources we have available to help you and your team build an even greater sense of connection across your community and amongst council staff in the workplace.

In addition to the rich library of free downloadable resources and materials available from ruok.org.au, which align with the critical role local government plays in promoting workplace and community wellbeing, we have enclosed a '**Quick Guide to getting involved with R U OK?**' that provides ideas for how you can encourage your residents and staff to regularly check in with neighbours, workmates, friends and loved ones by asking, "are you OK?" every day of the year.

If you have any queries on our resources or feedback on how R U OK? might better support your council to build stronger more connected communities, please get in touch with our Stakeholder Relations Manager, Katrina Caris at hello@ruok.org.au who will be happy to assist.

Kind regards,

Katherine Newton
CEO R U OK?



- ruok.org.au
- fb.com/ruokday
- youtube.com/ruokday
- [@ruokday](https://twitter.com/ruokday)
- instagram.com/ruokday



Professor Rob Brown
Associate Vice-President (WA) &
Director – Regional Study Hubs
Engagement & Campuses Division
CQUniversity Australia
10 William St, Perth WA 6000
P +61 (0)8 9260 4067
E r.m.brown@cqu.edu.au

23rd August 2021

Mr David Keenan
Chief Executive Officer
Mt Isa City Council
via Email

RE: Increased University Support Services in Mt Isa

Dear Mr Keenan

I have noticed recent media reports about the desire of the Mt Isa community to increase the access to tertiary education opportunities within the City. Although it is not clear from the reports that I've seen, it is possible that part of this thinking has been driven by the recent implementation of Regional University Centres across many parts of Australia, supported through Commonwealth Government funding.

I'm not sure if you're aware, but CQUniversity is probably the leading partner for Regional University Centres (RUCs) in Australia, with six current RUC partners located in some 20 locations across all mainland states. We have worked hard to support the Commonwealth's program, which is perhaps not surprising since its objective to increase opportunities for tertiary participation in Rural, Regional and Remote Australia align so closely with those of our own university.

CQU is one of the largest providers of distance education in Australia, and we pride ourselves on our capacity to help especially those students in regional Australia to succeed in this mode of study. I have just checked our current enrolment statistics, and it appears that there are more than 170 students currently enrolled in distance education programs either in Mt Isa, or the immediately adjacent postcodes. We are therefore already a major player in your community in trying to redress the imbalance that regional Australia faces in retaining its youth and helping them to gain tertiary qualifications locally.

I suspect that your Council is still in the relatively early stages of planning for some kind of university centre in Mt Isa. However, if there is any 'without prejudice' advice that you seek, or other assistance that we can offer (such as putting you in touch with other RUCs), please do not hesitate to contact me, and I will be pleased to help on the basis of CQU's experience in supporting similar endeavours in other parts of Australia.

Yours sincerely

A handwritten signature in black ink, appearing to be 'R. Brown', with a checkmark to the right.

PROFESSOR ROB BROWN
Associate Vice-President (WA) &
Director – Regional University Centres

Ref: CTS 16522/21



Department of Resources

Mr David Keenan
 Chief Executive Officer
 Mt Isa City Council

city@mountisa.qld.gov.au

Dear Mr Keenan,

The Department of Resources (the department) administers an annual Capital Works program to support the upgrade and maintenance of water facility assets associated with the stock route network. The 2021-22 year budget has been approved for capital works projects and maintenance activities.

Expressions of interest (EOI) submitted by councils have been assessed and successful projects provisionally approved. Details indicating successful and unsuccessful projects are available in the Stock Route Management System (SRMS) dashboard. Regional stock route management officers will contact your operational teams to inform them of the provisional approvals and work through any questions. Progression of provisional approvals is subject to receipt of accurate quotes and final approval.

Please note that during assessment and approval of funding, the department's regional stock route management officers will seek information from council staff regarding the progress of works. We appreciate council's cooperation in this regard.

Timeframes

To ensure the available funds are fully expended, we are seeking to manage key timeframes with Council's support. Key local government actions and timeframes for the 2021-22 financial year are shown below:

ASAP, but before 1 Oct 2021	All quotes and F2 forms are to be submitted.
13 Sep 2021 onwards	Claims (F3 forms) may be submitted (with council invoices)
30 Nov 2021	Progress reports due
30 Mar 2022	Progress reports due
1 May 2022	All works completed and claims (F3 Forms) submitted


Given the budget related delays in commencing the 2021-22 program, your prompt attention to submitting quotes for approval and subsequently commencing approved works to meet the 1 May 2022 completion deadline would be appreciated. Where circumstances change, and starting or completing a project cannot be met within the above timeframes please advise as soon as possible to enable management of the allocated funds.

1 William Street, Brisbane QLD 4000
 PO Box 15216, City East, QLD 4002
 Australia
 Telephone +61 7 3199 7343
www.resources.qld.gov.au

I also draw your attention to our updated “Stock route facility minimum standards specifications” dated August 2021 which is available through SRMS Help. This document has recently been enhanced to define additional requirements for various assets (e.g. solid foundation specifications for tanks and troughs) to help ensure they meet or exceed their design life.

The department looks forward to working collaboratively with council to undertake the 2021–22 stock route capital works program for the ongoing benefit of the stock route network and its users.

If you have any questions or require feedback please contact Jim Mollison, Senior Project Officer on 3199 7343.



Lyall Hinrichsen
Executive Director, Lands Policy
Lands Division



Hon Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure,
Local Government and Planning

Our ref: MBN21/1290

1 September 2021

Councillor Danielle Slade
Mayor
Mount Isa City Council
mayor@mountisa.qld.gov.au

Dear Councillor Slade

On 29 June 2021, I declared a COVID-19 emergency applicable event which is in effect until 30 September 2021.

This means the applicable event provisions under the *Planning Act 2016* (the Planning Act) and the *Economic Development Act 2012* (the ED Act) are in effect, including my ability to suspend or extend timeframes under the Planning Act and ED Act.

I now write to advise that, as Planning Minister under the Planning Act, and as Minister for Economic Development Queensland under the ED Act, I have extended all timeframes for undertaking development under the Planning Act and ED Act by six months.

This means that any development approval under the Planning Act or ED Act that is in effect, or comes into effect, from the date of the extension notice to 30 September 2021, will remain in effect for an additional six months from the day the development approval would ordinarily have lapsed.

This extension to the timeframes for undertaking approved development provides flexibility for approval holders who may be experiencing delays in starting or finishing their developments, because of COVID-19 related impacts.

A copy of the extension notice issued under the Planning Act can be found at:
<https://planning.statedevelopment.qld.gov.au/planning-framework/legislation/ministers-powers/applicable-events>

A copy of the extension notice issued under the ED Act can be found at:
<https://www.statedevelopment.qld.gov.au/economic-development-qld/about-edq/legislation/covid-19-planning-response>

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone + 61 3719 7100
Email deputy.premier@ministerial.qld.gov.au
Website www.statedevelopment.qld.gov.au

ABN 65 959 415 158

If you require any further information regarding this matter, please contact Ms Danielle Cohen, Chief of Staff in my office, by email at danielle.cohen@ministerial.qld.gov.au or by telephone on (07) 3719 7100.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'S Miles', is positioned above the printed name.

STEVEN MILES MP
DEPUTY PREMIER
Minister for State Development, Infrastructure,
Local Government and Planning

From: MICC Executive Reception
Subject: FW: TF/21/15530 - Message from the Office of the Premier

From: The.Premier@premiers.qld.gov.au <the.premier@premiers.qld.gov.au>
Sent: Wednesday, 1 September 2021 9:48 AM
To: Danielle Slade <mayor@mountisa.qld.gov.au>
Subject: TF/21/15530 - Message from the Office of the Premier



Office of the
Premier of Queensland
Minister for Trade

1 William Street Brisbane
PO Box 15185 City East
Queensland 4002 Australia
Telephone +61 7 3719 7000
Email ThePremier@premiers.qld.gov.au
Website www.thepremier.qld.gov.au

For reply please quote: *E&E/TC – TF/21/15530 – DOC/21/158574*

Councillor Danielle Slade
Mayor
Mount Isa City Council

Dear Councillor Slade

The Golden Octopus Foundation is a Queensland-based charity established to support families touched by childhood cancer and to improve oncology facilities in all regional areas.

Since 2013, the Queensland Government has supported the Golden Octopus Foundation's annual awareness campaign by lighting government assets gold. By participating in this campaign, we are helping to put childhood cancer in the spotlight and show our support for children, their families and their friends.

I am writing to ask you to join in supporting the Golden Octopus Foundation's awareness campaign by illuminating buildings, landmarks and other assets in gold for the month of September 2021. This campaign, initiated by Miss Keely Johnson, is in support of those affected by childhood cancers.

If you require more information or would like to discuss your participation, please contact Ms Nicky Fairbrother, Acting Manager – Sponsorship and Event Partnerships, Events and Engagement, Department of the Premier and Cabinet, on telephone (07) 3003 9109, or by email at nicky.fairbrother@premiers.qld.gov.au.

Thank you for your consideration of this request and support of this cause.

Yours sincerely



JIM MURPHY
CHIEF OF STAFF

© The State of Queensland.
www.thepremier.qld.gov.au | Email : ThePremier@premiers.qld.gov.au | Tel: + 61 7 3719 7000

This email was sent by Executive Correspondence Unit, PO Box 15185, CITY EAST QLD 4002 to mayor@mountisa.qld.gov.au

[Unsubscribe](#)



10 EXECUTIVE SERVICES REPORTS

10.1 PROPOSED WORKS ON VACANT RESERVE FOR RECREATION LOTS 47 & 48 ON CROWN PLAN RD220
--

Document Number: 748178
Author: Coordinator Land Use
Authoriser: Chief Executive Officer
Directorate: Executive Services
Portfolio: Development and Town Planning

EXECUTIVE SUMMARY

Council consideration is requested in regard to proposed works to be undertaken on a vacant Council reserve, land described as Lots 47 & 48 on Crown Plan RD220.

RECOMMENDATION

THAT Council agree to undertake works to ensure building and electrical compliance on the land described as Lots 47 & 48 on Crown Plan RD220.

OR

THAT Council agree to undertake works to ensure electrical compliance on the land described as Lots 47 & 48 on Crown Plan RD220 with all building works to be undertaken by the new lessees.

OVERVIEW

Council consideration is requested in regard to proposed works to be undertaken on a vacant Council reserve, land described as Lots 47 & 48 on Crown Plan RD220.

As it stands works are required on the dwelling, clubhouse and ablution block in order to be electrical and building compliant.

Two (2) options have been provided for Council's consideration being either that Council agree to undertake works to ensure building and electrical compliance or that Council agree to only undertake the electrical works with all building works to be undertaken by the new lessees. It is noted that as the area will be leased to a Not-for-Profit organisation which may mean that they have to apply for funding or grants to move any building works forward.

It is suggested that given the location the site, it would be an advantage to sporting organisations which require distance from urbanised areas due to noise, etc.

BACKGROUND

The State has transferred land described as Lots 47 & 48 on Crown Plan RD220 (former Australian Spanish Club) into Council's trusteeship as a Reserve for Recreation. As per Council Resolution OM02/10/19 a building inspection was undertaken to determine the necessary rectification works to the site and quotes for electrical works have been sought.

The estimated total costs to undertake the building, electrical and plumbing works is \$80,000; \$12,000 of which has been allocated for a new septic tank and absorption trench, and while it is currently unknown if a new tank or the absorption trench will be required, given the age of the infrastructure it has been highlighted as a possible cost and has been included into the total cost of works.

Upon Council's determination and the works have been completed, the subject lots will be advertised (under Delegation No. 1188 Delegated Authority to Chief Executive Officer) to invite Not-for-Profit organisations/association to submit a tender for use of the area for recreational purposes.

Site

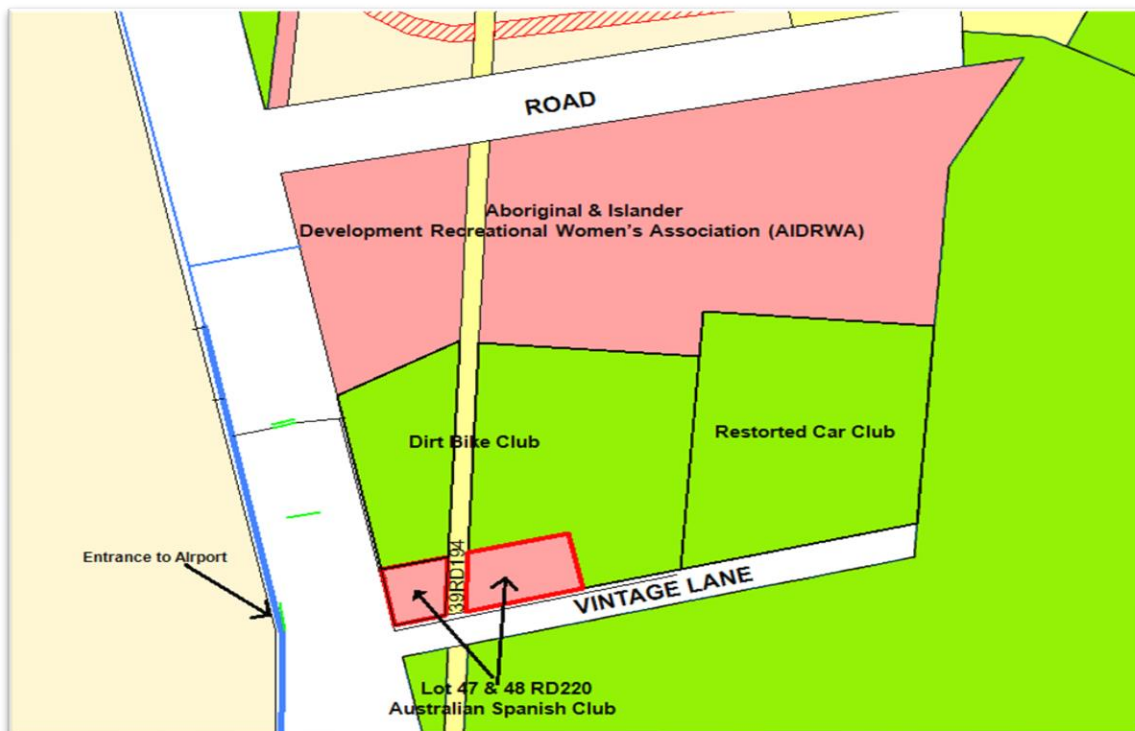
The subject site is described as Lots 47 & 48 on plan RD220 with frontage to both Barkly Highway and Vintage Lane. Access is via Barkly Highway and situated adjacent to the Mount Isa Airport. The Lots are traversed by Unallocated State Land, described as Lot 39 RD194; it is noted that Lots 47 & 48 appear to have absorbed this USL lot with all three (3) lots being used as one parcel. An existing Colorbond fence and mesh fence currently surrounds the lots.

Lot 47 has no buildings located on the site.

Lot 48 consists of:

- a timber constructed dwelling
- 22m x 16m block constructed clubhouse
- block constructed ablution block.

Locality Map



Compliance Works

Council's Carpenter/Handyperson has provided the below scope of works and approximate costings. Whilst one (1) quote has been received for the electrical component another has been sought, however, is yet to be provided.

Council's Manager Water and Sewer has provided an estimate on the septic tank.

Scope of Works Required

Preliminary Scope of Works – Buildings

Hall

- Remove wasp nests under eave/portico. Replace fluro lights (3) from wasp damage
- Conduct Electrical compliance, including replace, as above, faulty/damaged light fittings, power points and check switch board for compliance.
- Replace wooden double doors (south side) with solid core doors, fully painted inc tops and bottoms, use existing hardware, locking from inside.
- Replace broken downpipe at south side corner of toilets

-
- Remove timber look panelling from West end of Hall, clean back walls and repaint. Clean and repaint rest of walls in Hall.
 - Eliminate trip hazard in concrete (outside) at Kitchen exit door (side door). May need removal and new concrete path installed.
 - This Kitchen exit door needs to be rehinged/rehung to swing outwards for fire egress, with a compliant handle/lockset.

Toilets

- Replace light fittings
- Replace vanity basins
- Check plumbing/drains working ok
- Check all toilets working ok
- Repair or replace doors as needed, paint all, install appropriate handles

Aircons

- Roof mounted evap units would need checking for working order or upgrade, as hall would need some form of cooling for summer.
- Also an inspection of roof, gutters, evap flashings etc would be beneficial

House

External:

- Replace missing weatherboards with close match/suitable to weatherproof
- Repair any loose weatherboards
- Repair loose eave lining on North side
- Replace eave lining on South side
- Remove white ant damaged cladding and studs on East wall (back of bathroom) replace with Hardiplank, painted
- Strictly speaking for compliance, the front concrete steps would need to be replaced with compliant steps, the front door clearance height raised to minimum 980mm and a new door rehinged to swing inwards

Internal:

- Doorways below 980mm need raising (approx 3)
- Ceilings in 2 rooms, South side, replaced. Can be square finished to edge of evap vent. Painted
- Repaint end room(black) in neutral colour
- Patch repair holes in ceiling in bathroom and rear door entry way. Paint

House to kitchen

To enable continued access from house directly to kitchen:

- Doorway from back of bathroom into kitchen area completely closed off due to non compliance of the steps. (steps could be left in place to save disrupting floor lining)
- Doorway from lounge into kitchen needs raising to 2040mm
- Ramp removed and compliant steps installed. Wash trough needs moving to make room for steps, it could possibly be moved further down same wall to make enough clearance.

-
- Repair crack in ceiling at rangehood and patch paint

Costing

I have allowed a very generous estimate for Carpentry, Plastering and Painting labour, more than enough for materials and have allowed \$2500 for plumbing labour and \$3500 for light fittings and electrical labour. This doesn't include the evap units or any outcome of electrical compliance to switchboard, if any. I will have to organise to do an inspection of the roof and while up there gauge the condition of evap units.

Approximate total labour	\$32600.00
Approximate cost Materials	\$27950.00
Approximate Total	\$60550.00

Quote for Electrical Works

Council has gone out for quotes for the electrical component and to date has received one (1) quote (please refer below).

Scope

Electrical Upgrade to Buildings

1. Upgrade Main Board
2. Upgrade Sub Board - West
3. Replace Outside Fluro Lights (on house and hall)
4. Replace Exit and Emergency Lights
5. Install Smoke Detectors - Interconnected x 8 (house and hall)
6. Disconnect Lights and Make Safe - West End of Yard
7. Replace Power Points x 18
8. Replace Light Switches x 7
9. Tidy Up Various Conduits - Make Safe
10. Replace Inside Fluoro Light x 2
11. Replace Bathroom Lights x 7
12. Test Evaporative Air Conditioner - (make safe)
13. Replace Outside Opal Lights x 2 (weatherproof)
14. Upgrade Sub Board - East
15. Install Smoke Detector Circuit
16. Install Power Circuits (that failed test)
17. Install Light Circuits (that failed test)
18. Hire and Delivery/Pick Up of EWP for Hall Lights and Detectors
19. Final Test & Report

Exclusions:

- No allowance has been made for any works required by Ergon for connection of supply
- No allowance has been made for any Ergon fees
- Repairs that are required after turning on mains power

Total Ex: \$6798.76

GST: \$ 679.88

Total: \$7478.64

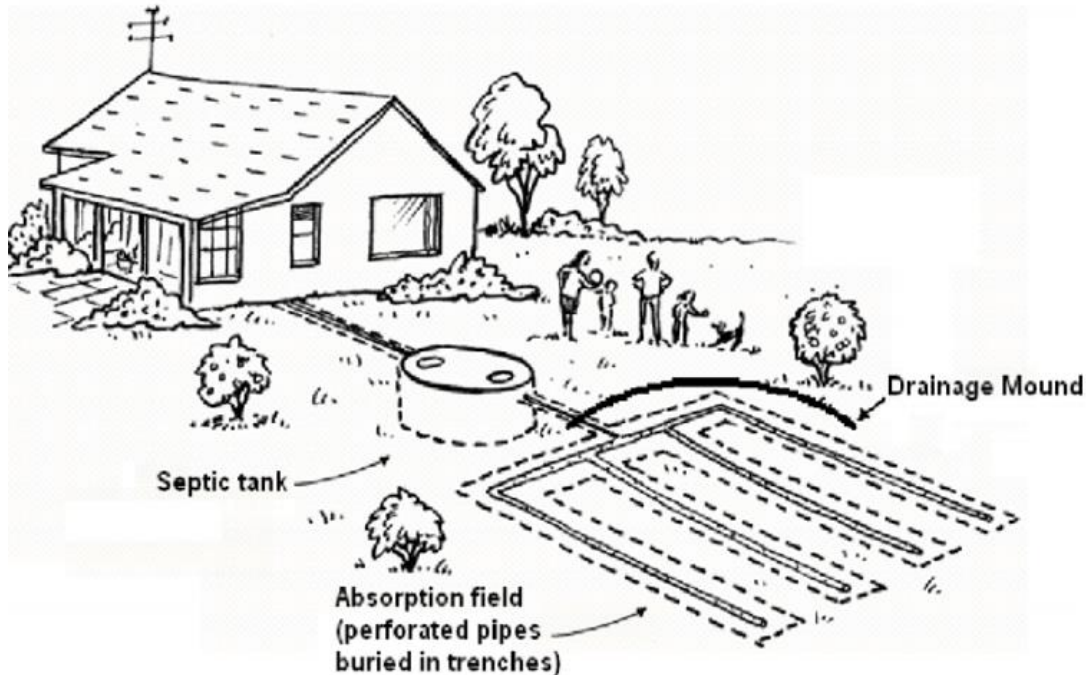
Septic Tank

The cost for this 4,000L unit is \$2390 delivered to Mount Isa. It is probably big enough, depending on just what the final proposed use of the site is.



We would need to dig a hole to put it in (4 hours of excavator hire ~\$1,000 plus crane truck ~\$500), hook up plumbing (~\$2,000) and decommission the old tank by filling with sand or gravel (~\$1,000).

This totals ~\$7,000. This presumes that we can use the existing absorption trench. Otherwise add another \$5,000.



BUDGET AND RESOURCE IMPLICATIONS

- Costs to carry out building works highlighted in scope of works Approx. \$60,550.00 (please refer pages 2 & 3)
- Costs to carry out electrical works highlighted in scope of works as per quote \$7,478.64 (please refer page 4)
- Costs for Council plumbers to inspect septic tank and provide rectification works if required, approximate cost for tank replacement \$7,000- \$12,000 (please refer pages 4 & 5)

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

CONSULTATION (INTERNAL AND EXTERNAL)

Manager Water and Sewer (internal)

Council Carpenter/Handyman (internal)

Internal comments have been tabled in previous reports in regard to the subject site on concerns were raised

Electrician (external)

LEGAL CONSIDERATIONS

Obligation as trustees to ensure building compliance

POLICY IMPLICATIONS

Not applicable

RISK IMPLICATIONS

Responsibility for the condition of the existing buildings and what portion if any to pass onto the proposed new lessees.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to protect human rights in accordance with Council's Human rights Policy.

[Human Rights Policy.pdf](#)

RECOMMENDATION OPTIONS

THAT Council agree to undertake works to ensure building and electrical compliance on the land described as Lots 47 & 48 on Crown Plan RD220

OR

THAT Council agree to undertake works to ensure electrical compliance on the land described as Lots 47 & 48 on Crown Plan RD220 with all building works to be undertaken by the new lessees.

ATTACHMENTS

Nil

10.2 MEDIA AND COMMUNICATIONS REPORT AUGUST 2021

Document Number: 748255

Author: Media Officer

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Finance, Customer Services, Economic Development, Promotion & Community Development, Arts

EXECUTIVE SUMMARY

The August 2021 Media and Communications Report is presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Media and Communications Overview Report.

MEDIA

Media Releases:

Date	Topic	Quoted
05.08.2021	Veterans Day 2021	
06.08.2021	Street Festival Cancelled	Mayor Danielle Slade
19.08.2021	LGAQ Submissions	Mayor Danielle Slade & Cr Peta MacRae
31.08.2021	Housing Affordability Submission	Mayor Danielle Slade

Radio Interviews:

Date	Station	Topic	Interviewee
04.08.2021	ABC	Vote against bottle shop	Deputy Mayor Phil Barwick & Councillor George Fortune
05.08.2021	MOBFM	Various	Mayor Danielle Slade
06.08.2021	ABC	Splashes temporary closure	Shae-Maree Donovan
12.08.2021	MOBFM	Various	Mayor Danielle Slade
17.08.2021	ABC	Waste Levy review	Mayor Danielle Slade
18.08.2021	ABC	Regional University Centres	Councillor George Fortune & Councillor Kim Coghlan
19.08.2021	MOBFM	Various	Mayor Danielle Slade
25.08.2021	ABC	Trees planted at Yallambie	Natasha French
26.08.2021	MOBFM	Various	Mayor Danielle Slade
30.08.2021	ABC	Outback at Isa Master Plan	Deputy Mayor Phil Barwick

Social Media:

Instagram

- 9 posts for the month of August
- The most popular image received 49 likes
- Gained 8 followers to 1328

Facebook

- 90 posts for the month of August – average of 2.9 posts per day

Facebook

- The most popular post reached **13,690** people (Show Alley open in Library carpark during Rodeo Week)
- Gained 106 new followers to **9722**
- Average post reach of **2944**

Website

- **11,786** visits
- 61.5 per cent of visits were by people who had never previously viewed the site
- The average visitor is viewing 2.38 pages in 1.8 minutes
- Top 3 referrals:
 - Google – 7889
 - Direct – 1684
 - Facebook – 670
- Top 3 pages:
 - Home page – 11,498
 - Current Vacancies – 1630
 - Libraries – 1035

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Media and Communications Overview Report.

Or

THAT Council does not receive and accept the August 2021 Media and Communications Overview Report.

ATTACHMENTS

Nil

11 CORPORATE AND COMMUNITY SERVICES REPORTS

11.1 FINANCE OVERVIEW REPORT - AUGUST 2021

Document Number: 747872

Author: Manager Finance and Information Technology

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Finance, Customer Services, Economic Development, Promotion & Community Development, Arts

EXECUTIVE SUMMARY

The August 2021 Finance Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Finance Overview Report.

OVERVIEW

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

MICC has continued to accrue revenue, major costs, and wages for August 2021 to present a more accurate result for Council. The capital expenditure activity remains relatively high due to the carryover of committed expenditure from the previous financial year.

Accounts Payable accruals completed in August 2021 for the 30 June 2021 financial year. The August 2021 year to date financial result is a surplus of \$344K compared to a budgeted surplus of \$2.004M. The difference is due to the timing of expected capital grants.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure Summary as at 31 August 2021

	YTD Actual 31 Aug 20 \$'000	YTD Actual 31 Aug 21 \$'000	YTD Budget 31 Aug 21 \$'000	Budget Full Year \$'000	YTD Actual/ YTD Budget %
Operating Revenues	5,017	10,824	11,288	67,729	96%
Operating Expenses	10,446	10,613	11,147	66,880	95%
OPERATING RESULT	(5,430)	211	141	849	
Capital Grants Subsidies	3,930	133	1,863	11,175	7%
TOTAL	(1,500)	344	2,004	12,024	

Note – August 2020 results have been included as a comparative.

Operating Revenue At the end of August 2021 MICC is marginally ahead of the operating budget but significantly behind budget on a year-to-date basis largely due to the lower capital grants received in the first two months of the financial year.

Operating Expenses MICC continues to keep a tight control over expenses, which are tracking budget. There is a budget review schedule for the September 2021 quarter which will take place in October 2021.

Capital Summary as at 31 August 2021

	YTD Actual 31 Aug 20 \$'000	YTD Actual 31 Aug 21 \$'000	Budget Full Year \$'000	YTD Actual / Budget FY %
Roads and Drainage	158	741	8,463	9%
Water	124	323	5,355	6%
Sewer	3	19	1,740	1%
Parks & Gardens	79	215	8,177	3%
Environment & Regulatory	-	51	4,480	1%
Community Facilities	131	506	6,049	8%
Corporate Equipment	13	50	736	7%
Mobile Plant	-	342	3,500	10%
TOTAL	508	2,247	38,500	6%

Note – August 2020 results have been included as a comparative.

Outstanding Aged Rates Balance as at 31 August 2021

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	1 - 30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
June 2021	3,714	1,298	2,280	52	102	7,447
July 2021	3,350	1,104	1,805	91	2,604	8,954
Aug 2021	3,271	956	1,504	38	1,747	7,516

Note: excludes prepayments of \$1,404M

- Water Consumption Notices for End of Financial Year 20/21 Billing Period were issued on 2 August 2021, due for payment on 2 September 2021. This has since been extended to 24 September 2021 by Council Resolution due to the delay in getting mail to Mount Isa from Melbourne.
- Recoveries & Reconstruction (Aust) Pty Ltd issued summons on 6 August 2021 and we expect to see the first court mandated sale prior to Christmas 2021 on a property that hasn't paid rates for the last six year.
- MICC has been putting payment plans in place for property owners that have been in contact.

- The next batch of properties in this category will be at this stage in December 2021.

Other Debtors

Aged Debtors Report as at 31 August 2021

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
June 2021	29	6	9	219	264
July 2021	27	4	11	152	194
Aug 2021	12	1	16	435	464

- Animal Notices for permits and inspection fees were issued 1 August 2021, due for payment 31 August 2021.
- Environmental Health Annual Invoices for Food License, High Risk, Low Risk, Environmental Relevant Activities (ERA), Swimming Pool, Caravan and Mobile Food Licences were issued 31 August 2021 and are due 30 September 2021.
- Horse Paddock Annual Invoices were issued 09 August 2021 and due 08 September 2021, there were 37 in total issued.

30 DAY CASH ANALYSIS	\$'000
Cash at Bank – 31 Aug 2021	56,948
Total Cash Restrictions	(46,129)
TOTAL UNRESTRICTED CASH	10,819

COMING UP

- Audit and Risk Management Committee Meeting on 06 September 2021.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Finance Overview Report.

Or

THAT Council does not receive and accept the August 2021 Finance Overview Report.

ATTACHMENTS

1. **August 2021 - Statement of Income Expenditure, Balance Sheet and Cash Flow** [↓](#) 

MOUNT ISA CITY COUNCIL
Statement of Income and Expenses
For the year ended 30 June 2022

	Actuals 31 August 2021	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	2,696,434	16,400,000	16%
Water Access Charge	1,719,366	10,495,000	16%
Water Consumption Charges	970,185	6,345,000	15%
Sewerage Rates	1,240,477	7,483,000	17%
Garbage Rates	623,779	3,830,000	16%
Environment Charge	69,930	425,000	16%
Less: Concessions	0	(122,000)	0%
	7,320,171	44,856,000	16%
Fees and Charges	559,216	2,419,200	23%
Contract Works	501,274	2,550,000	20%
Interest	143,763	964,750	15%
Grants and Subsidies	1,560,348	7,897,000	20%
Other	738,993	9,042,000	8%
Total Operating Revenues	10,823,764	67,728,950	16%
Operating Expenditure			
Corporate Governance	400,054	1,932,866	21%
Administration Expenses	1,254,546	7,752,390	16%
Community Services Costs	1,168,548	8,555,836	14%
Technical Services/Roads	595,476	5,215,438	11%
Water	2,339,030	13,725,963	17%
Sewerage	317,943	1,364,914	23%
Recoverable Works Costs	500,488	1,700,000	29%
Environmental Costs	1,211,958	7,829,604	15%
Batch Plant	232,239	1,819,600	13%
Finance Costs	99,784	1,310,800	8%
Other Expenses	80,130	1,024,900	8%
Depreciation	2,412,406	14,647,661	16%
	10,612,601	66,879,972	16%
OPERATING CAPABILITY BEFORE CAPITAL	211,163	848,978	25%
Capital Items			
Capital Grants, and Subsidies	133,227	11,175,066	1%
NET SURPLUS(DEFICIT)	344,390	12,024,044	

3/09/2021

3. August 2021 Statement of Income Expenditure

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2022

	Actuals 31 August 2021	Full Year Budget
Current Assets		
Cash and cash equivalents	56,948,336	51,019,887
Rates Receivable	6,111,807	8,000,000
Trade and other receivables	10,721,669	2,652,945
Inventories	225,527	149,182
	74,007,339	61,822,014
Non-current assets classified as held for sale	2,137,887	1,973,434
Total current assets	76,145,227	63,795,448
Non-Current Assets		
Property, plant and equipment	444,100,246	424,976,269
Intangible Assets	277,269	300,000
Investments	1	1
Capital works in progress	10,639,101	5,000,000
Total Non-Current Assets	455,016,617	430,276,270
TOTAL ASSETS	531,161,844	494,071,718
Current Liabilities		
Trade and other payables	4,451,818	5,200,000
Annual Leave Payable	1,773,676	1,600,000
Interest bearing liabilities	898,548	1,744,214
Provisions - Long Service Leave	688,036	850,000
Total Current Liabilities	7,812,078	9,394,214
Non-current Liabilities		
Interest bearing liabilities	19,808,727	17,171,456
Landfill Rehabilitation Provision	0	13,667,611
Provisions - Long Service Leave	453,683	415,547
Total non-current liabilities	20,262,410	31,254,614
TOTAL LIABILITIES	28,074,488	40,648,828
NET COMMUNITY ASSETS	503,087,356	453,422,890
Community Equity		
City Capital	201,425,409	201,425,409
Asset Revaluation Reserve	267,332,549	219,461,687
Accumulated Surplus/(Deficiency)	22,817,006	21,023,403
Other Reserves	11,512,391	11,512,391
TOTAL COMMUNITY EQUITY	503,087,356	453,422,890

3/09/2021

1. August 2021 Balance Sheet

MOUNT ISA CITY COUNCIL
Cash Flows Statement
For the year ended 30 June 2022

	Actuals 31 August 2021	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	(3,908,989)	53,786,200
Net Rates & Charges	7,515,978	0
Contract Works - Receipts	201,334	0
Contract Works- Payments to suppliers & employees	(260,676)	0
Payments to suppliers and employees	(9,278,423)	(51,661,180)
	(5,730,776)	2,125,020
Dividends received	0	5,081,000
Interest received	143,763	964,750
Non capital grants and contributions	1,560,298	7,897,000
Flood Damage Recoveries	467,490	0
Flood Damage Expenditure	(482,320)	0
Borrowing costs	(99,784)	(1,310,800)
Net cash inflow (outflow) from operating activities	(4,141,329)	14,756,970
Cash flows from investing activities:		
Payments for property, plant and equipment	(2,255,022)	(38,499,500)
Proceeds from sale of property, plant and equipment	180,000	250,000
Grants, subsidies, contributions and donations	133,227	11,175,066
Net cash inflow (outflow) from investing activities	(1,941,795)	(27,074,434)
Cash flows from financing activities		
Proceeds from borrowings	0	0
Repayment of borrowings	99,784	1,643,012
Net cash inflow (outflow) from financing activities	99,784	1,643,012
Net increase (decrease) in cash held	(5,983,340)	(13,960,477)
Cash at beginning of reporting period	62,931,676	64,980,364
Cash at end of reporting period	56,948,336	51,019,887

11.2 ENVIRONMENTAL CHARGE POLICY V2

Document Number: 747796

Author: Environmental Officer

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

Environmental Charge Policy (the Policy) has been developed as a guideline for the management of the revenue generated from the Environmental Charge imposed on all rateable properties within the jurisdiction of Mount Isa City Council.

RECOMMENDATION

THAT Council adopt the Environmental Charge Policy V2 as presented.

BACKGROUND

Environmental Charge is one of the sources of revenue for Mount Isa City Council generated from all rateable properties within its jurisdiction. The head of power for the charge comes from *section 94* of the *Local Government Act 2009* that gives Council the ability to impose a separate charge on all rateable land in the local government area. In doing so, Council can only use funds raised via separate charge for the specific purpose identified in the revenue statement adopted each year as a part of Council's annual budget process. This policy has been developed to support the annual revenue statement in providing guidance for the management of Environmental Charge to undertake various programs, projects, and initiatives to deliver environmental outcome as per the policy.

BUDGET AND RESOURCE IMPLICATIONS

The Environmental Charge funds are currently allocated in Council's budget. The projects that are funded by Council can change based on annual priorities and emerging needs endorsed by Council.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity
Theme:	4.	Healthy Environment
Strategy:	4.5	Promote education and environmental awareness programs in relation to water conservation and wastewater recycling for both industry and residents
	4.7	Utilise 'best practice' waste management practices and further develop City facilities in accordance with the Waste Management and Recycling Plan

4.9	Protect the natural environment of reserves under Council control via strategic natural resource management
4.11	Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies
4.10	Continue to develop and maintain the urban stormwater system
4.12	Encourage the use of renewable energy sources, such as solar power, to protect the environment
4.13	Manage invasive animal and pest plants throughout the region to ensure the continued protection of valuable agricultural land

CONSULTATION (INTERNAL AND EXTERNAL)

Internal consultation was held with the Senior Coordinator of Regulatory Services and the Director of Corporate and Community Services.

LEGAL CONSIDERATIONS

Section 94 of the *Local Government Act 2009* states that –

- (1) Each Local government-
 - (a) must levy general rates on all rateable land within the local government area; and
 - (b) may levy –
 - (i) special rates and charges; and
 - (ii) utility charges; and
 - (iii) separate rates and charges.

(1A) Without limiting subsection (1), a local government may categorise rateable land, and decide differential rates for rateable land, according to whether or not the land is the principal place of residence of the owner.

(2A) Local government must decide, by resolution at the local government's budget meeting for a financial year, what rates and charges are to be levied for that financial year.

POLICY IMPLICATIONS

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Environmental Protection Act 1994*
- *Environmental Protection Regulation 2019*

RISK IMPLICATIONS

Risk is minimal

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to human rights under the Council Human Rights Policy.

ALTERNATE RECOMMENDATIONS

THAT COUNCIL do not adopt the Environmental Charge Policy V2 as presented.

ATTACHMENTS

1. Environmental Charge Policy V2 [↓](#) 



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Environmental Charge Policy

RESOLUTION NO. **OM13/08/19** VERSION **V24**

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Environmental Charge Policy**, made in accordance with the provisions of *Local Government Act* and *Local Government Regulations 2012.*,

Strategic policies are adopted by Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Environmental Charge Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
 Sharon Ibardolaza

Chief Executive Officer

DOCUMENT VERSION CONTROL			
Governance/Policies/Strategic Folder# 1208 Policy Register		POLICY TYPE	Strategic (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS
V1	27/11/2019	OM13/08/19	Responsible Officer - Environmental Services Coordinator
V24	27/11/2019	OM13/08/19	Responsible Officer - Director Corporate and Community Services Environmental Services Coordinator
		REVIEW DUE	04/07/2020

DISTRIBUTION AND DISSEMINATION

MOUNT ISA CITY COUNCIL STRATEGIC POLICY



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Environmental Charge Policy

RESOLUTION NO. ~~OM13/08/19~~-VERSION V21

Internal email to all employees	X	Section meetings / Toolbox talks	
Internal email to all Councillors		Included in employee inductions	
Staff noticeboards		Uploaded to Council website	
Internal training to be provided		External training to be provided	
Registered in Magiq	X		

1. PURPOSE

The purpose of this policy is to provide guidance and details on how Mount Isa City Council ("Council") will manage and allocate the revenue collected through the separate Environmental Charge to achieve Council's environmental management initiatives including rehabilitation across the region.

2. COMMENCEMENT

It applies to all programs, activities or incentives that are directly or indirectly funded or supported, wholly or partly, by the separate charge.

3. APPLICATION

This policy applies to employees, agents and contractors (including temporary contractors) of Council, collectively referred to in this policy as "employees".

4. ENVIRONMENTAL CHARGE GUIDELINE/MANAGEMENT

The management of Environmental Charge revenue allocation and Programs will be guided by the following principles:

- a) Environmental Charge funds will primarily be generated from a separate charge levied on all rateable properties within the jurisdiction of Mount Isa City Council.
- b) The annual review of the Environmental Charge per rateable property will be undertaken by Council to determine any remission/commissions of the separate charge as a part of adopting Council's annual revenue statement.
- c) All revenue collected and raised through the Environmental Charge is held and accounted for separately from Council's general revenue.
- d) Environmental Charge revenue including restricted cash is not to be made available at any time from Council's general revenue.
- e) **Any unspent funds from one financial year are to be placed in an environmental reserve fund set aside specifically to fund environmental charge projects in subsequent years.**
- f)e) Environmental charge funds will be allocated across the funding themes identified below based on an assessment of annual priorities and emerging needs and endorsed by Council.
- g)f) If an endorsed project can demonstrate a need for additional funds during the financial year, anticipated underspends from other endorsed projects within the same funding theme can be used. These budget amendments will be reflected through the quarterly budget reporting process to Council.
- h)g) Environmental Charge will not fund costs associated with Council's obligations:
 - (i) As an administering authority under the *Environmental Protection Act 1994* and subordinate legislation;
 - (ii) Required through any development undertaken by Council; or
 - (iii) As an administering authority to deliver environmental offset through the *Planning Act 2016* and subordinate legislation.
- i)h) An annual Environmental Charge report on income, expenditure and appropriation will be prepared highlighting key achievements, initiatives and services.

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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Environmental Charge Policy

RESOLUTION NO. ~~OM13/08/19~~ VERSION **V21**

5. FUND ALLOCATION

The allocation of the funds will be limited to the following categories:

- 5.1 Acquisition or management of environmentally significant land.
- 5.2 Environmental Grant Programme:
 - a) Provide funding support, that can assist or enable community groups through the Environmental Grant specific criteria to undertake environmental projects in the community.
- 5.3 Environmental Projects:
 - a) School Based Environmental Educational programmes;
 - b) Bushfire Management;
 - c) Flying Fox Management;
 - d) Support for voluntary Conservation Agreements;
 - e) Water quality preservation;
 - f) Management of local riverine area and waterways;
 - ~~g) Native fish restocking;~~
 - g) Native Tree Plantation.
 - h) [Projects from the Mount Isa City Council Environmental Management Plan 2020-2025](#)
- 5.4 Environmental Operational Management:
 - a) Implement Council's Environmental Management Plan activities to meet the environmental outcome and protect natural environment.
 - b) Support operational expenditure relevant to employee costs, materials and services costs and on-costs and overheads associated with the delivery of those nominated environmental operational management activities.

6. ENVIRONMENTAL CHARGE WORKING GROUP

The committee consisting of the following officers will make recommendations to Council on the spending of Environmental Charge funds:

- One Councillor appointed by Council;
- ~~All Director Compliance and Utility Services;~~
- ~~Coordinator Environmental Officers Services;~~
- ~~All Environmental Health Officers~~
- ~~Environmental Services Coordinator~~
- ~~Manager Development and Land Use;~~
- ~~Corporate and Community Services- Media Officer;~~
- ~~Director of Corporate and Community Services;~~
- ~~Community Liaison Officer (Promotion and Development); and~~
- ~~Manager Corporate and Financial Services.~~

7. REPORTING

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STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Environmental Charge Policy

RESOLUTION NO. **OM13/08/19-VERSION V21**

Council will report at the end of each financial year the total expenditure for the revenue collected through the separate environmental charge.

8.7. RESPONSIBILITIES

Council will review the Environmental Charge and the associated Policy and Program annually. Council officers will implement the Environmental Charge Program and report on achievements in accordance with the endorsed Policy and associated guideline.

9.8. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

40.9. COMMUNICATION AND DISTRIBUTION

40.9.1 Council will make available to the public, the Environmental Charge Policy on our website at www.mountisa.qld.gov.au.

9.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

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DEFINITIONS

- a) **Environment** - refers to the term used to describe the natural (not man-made) environment of the region and includes the natural ecological systems of air, water, soil and associated species of flora and fauna.
- b) **Environmental Charge** - refers to the separate charge levied by Mount Isa City Council (in accordance with section 94 of the *Queensland Local Government Act 2009*) and s103 of the *Local Government Regulation 2012*, on all rateable properties within its jurisdiction, to meet the objectives in the policy.
- c) **Environmentally Significant Land** - refers to lands identified due to their environmental. Biodiversity values, including their contribution to strategic ecological linkages and consolidated of core habitat areas.
- d) **Sustainable Development** - refers to the principle of ensuring a continued quality of life now and for future generation.

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Environmental Protection Act 1994*
- Council's Environmental Management Plan
- Council's Corporate Plan



STRATEGIC POLICY
MOUNT ISA CITY COUNCIL
Environmental Charge Policy

RESOLUTION NO. **OM13/08/19** VERSION **V2.1**

11.3 ENVIRONMENTAL & BIOSECURITY OVERVIEW REPORT - AUGUST 2021

Document Number: 748094

Author: Coordinator Local Laws

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The August 2021 Environment and Biosecurity Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Environment and Biosecurity Overview Report.

OPERATIONAL OVERVIEW

Environmental and Biosecurity Services processed a total of 44 request for services and complaints for August 2021 which is 51% higher than July 2021.

The Health Administration have provided 172 permits and notification for various Environmental Licenced premises and activities for August 2021 which is 11% lower than July 2021.

Various Environmental Protection activities performed this month which includes the inspection and treatment with insecticides of various sites in Mount Isa and Camooweal. Ant trapping and mosquito treatment also done around Waste Management Facility.

Council donated 130 native plants to Good Shepherd Church which will be planted at Yallambie Community.

ENVIRONMENTAL SERVICES MONTHLY SUMMARY – AUGUST 2021

Overview of Environmental Services Requests for Service / Complaints	July 2021	August 2021
Food safety and licensing - Enquiries / Clarification / Complaints	21	33
Public health risk -Enquiries / Complaints	2	0
Environment - Enquiries / Complaints	3	6
Littering or illegal dumping - Notifications / Complaints	3	4
Vector risk - Disease transmitted by animal or insect	0	0
Biosecurity risk – Invasive species action	0	3
Asbestos related enquiries for compliance or complaints	0	0
Totals	29	44

Health Administration

Table 2: Overview of Registered Businesses for Each Category in Mount Isa.

ES Licensed premises / activities	July 2021	August 2021
Food Premises Business (fixed, mobile and footpath dining)	149	131
Registered Businesses with Environmental Authority Permits	3	3
Registered Caravan Parks / Camping Grounds with Permits	10	9
Higher Risk Personal Appearance Services (PAS) with Licenses	6	6
Non-higher Risk Personal Appearance Services with Notifications	25	21
Licensed Swimming Pools	2	2
Totals	195	172

Environmental Protection

Environmental Protection Updates	
Environmental Protection Cases	Seven (7) Environmental cases were investigated. Four (4) cases of illegal dumping were investigated and closed. Two (2) ongoing dust nuisance cases were investigated and closed. Two (2) noise nuisance case investigated and closed.
Environmental Evaluation	Council conducted monthly landfill groundwater monitoring to help determine whether there is any contamination from landfilling activities.
Environmental Reporting	Council submitted the Annual report for financial year 2020/2021 on Local Government activities under the <i>Food Act 2006</i> and <i>Public Health (Infection Control for Personal Appearance Services) Act 2003</i>
Environmental Licence/ Permit Renewal	The renewal of Environmental Services licenced premises is in progress. Last month, Council issued notifications for the renewal of all Environmental Services licenced premises that are due to expire on 30 September 2021. Council has issued invoices to businesses that have submitted the renewal applications, with the help of Council's Revenue Section.
Vector Control	The Vector Control Officer inspected 112 sites in Mount Isa and 5 sites in Camooweal. A total of 68 sites were treated with various insecticides. The Vector Control Officer sprayed mosquito treatment around Waste Management Facility and Animal management Facility. Ant trapping and identification of ant species undertaken by Bio Security Officer.
Rural Lands	<p>Noxious spray at Leichhardt River and gullies to young and mature noxious plants such as Leucaena and Castor oil bush. This is ongoing. The hazard reduction burn in the Riverbed helped by burning out a lot of the castor oil bush plants.</p> <p>Weed control notices were issued to QPS for eradication of noxious weeds located on the Police Reserve.</p> <p>Bio Security officer spent two days with Hughenden's Bio Security Officer, inspecting Mount Isa Properties for Bunny Ears Cacti (a category 2, 3, 4, 5 restricted invasive plant) under the bio security act. A lot were found in pots in members of the communities' backyards. Cacti were taken away and disposed of. Continued inspections are recommended.</p>

Environmental Project Updates

Project	Project Update
Little Red Flying-Fox Alternative Roost	Council is looking for a feasible solution for installation of irrigation lines based on the hydraulic plan developed by the irrigation consultant.
Free Plants Project	Council donated 130 native tree species to the Good Shepherd Church which are being planted at the Yallambie Community.
Landfill Gas Bores Project	Council has engaged a contractor to develop a Gas Management Plan to improve the present Landfill Gas Monitoring Program. Officers have completed three rounds of monitoring and three more events are yet to be performed to gather additional data for the development of a Landfill Gas Risk Assessment.
Illegal Dumping Hotspots Grants Program	Council submitted the grant progress report to the Department of Environmental and Science, outlining the accomplishments for the last six (6) months. Surveillance cameras are currently being programmed, prior to installation in the hotspot locations that have been identified.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Environment and Biosecurity Overview Report.

Or

THAT Council does not receive and accept the August 2021 Environment and Biosecurity Overview Report.

ATTACHMENTS

Nil

11.4 LOCAL LAWS OVERVIEW REPORT - AUGUST 2021

Document Number: 747675

Author: Coordinator Local Laws

Authoriser: Director Corporate and Community

Directorate: Corporate and Community

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The August 2021 Local Laws Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Local Laws Overview Report.

OPERATIONAL OVERVIEW

FY2021-22 Registration renewal payment period ended on 31 August 2021.

Animal owners have taken advantage of the three-year registration with over 750 animals registered for 3 years.

The highest number of local adoptions at the Council Pound was experienced in August 2021.

Council worked with Caravan Park operators to help accommodate the influx of caravaners that arrived in Mount Isa during the month of July and August by opening two overflows caravan parks.

STATISTICS

Animal Management

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Jul-21	Aug-21
Animals Impounded	456	302	367	334	86	115
Cats adopted/rescued	102	68	46	62	12	20
Cats claimed	9	10	7	2	2	1
Dogs adopted/rescued	96	63	56	90	33	21
Dogs claimed	96	46	61	72	23	26
Feral Cats	120	85	117	118	34	31
Microchip Implants	0	27	111	148	49	46

Local Laws – Animals

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Jul-21	Aug-21
Wandering at large	77	38	92	117	85	53
Private Impound/surrenders	17	18	34	32	18	8
Animal Impound Claiming Request	0	0	0	7	13	10
Noise nuisance	20	10	14	29	23	11
Animal Approval (excess /regulated)	12	9	4	6	6	3
Dog attacks	11	11	11	22	12	5
Aggressive Dogs	1	7	27	19	16	8
Animal Registration	99	39	45	40	47	18
Deceased Animal Removal	0	0	0	10	5	4

Local Laws – General

	FY2021				FY21/22	
	Q1	Q2	Q3	Q4	Jul-21	Aug-21
Abandoned vehicles	28	33	35	19	10	9
Parking	8	6	28	6	6	2
Overgrown/accumulated materials	26	3	90	34	15	5
Approvals parks hire/public places	24	20	21	17	38	9
Horse Stable Inspection	2	0	0	17	0	0
Watering Restriction Breach	1	1	1	1	0	0

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Local Laws Overview Report.

Or

THAT Council does not receive and accept the August 2021 Local Laws Overview Report.

ATTACHMENTS

Nil

Document Number: 748152

Author: Acting Cordinator Waste Management

Authoriser: Interim Director Operations

Directorate: Infrastructure Services

Portfolio: Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal

EXECUTIVE SUMMARY

The August 2021 Waste Management Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Waste Management Overview Report.

OPERATIONAL OVERVIEW

Council has a report before it at this meeting to let the Contract for the design of the Materials Recovery Facility (MRF) building. Tenders for the MRF are currently being evaluated and should be complete by the end of the month. Analysis of the tenders includes operational vs capital costs, revenue impacts of a higher level of sorting, the cost impact of sorting commercial and industrial waste in terms of both operations and the landfill levy, and ongoing maintenance costs for the facility.

A consultant has been engaged to review the Site Based Management Plan for the landfill with the last plan being undertaken in 2016. The purpose of the plan is to review the long term operational strategy for the site, ensure operational efficiency and ensure the Council is meeting all of the requirements under its Environmental approval. The brief has also been extended to include a review of the day-to-day operational practices in terms of labour and equipment.

A total of 38 domestic mobile garbage bin replacements occurred in August 2021.

MOUNT ISA OPERATIONS

1.1 Waste Management Facility Operations

Tip Operations ran to plan during August 2021, moving the placement of where waste will be disposed of until around Christmas time. The waste facility did have a few minor break downs on the dozer; however, they were fixed promptly to ensure operations could continue as normal.

1.2 Domestic Garbage Collection

Domestic Waste Collection Services were delayed during August, especially towards the end of the month. Waste management experienced a fire in the back of one of the garbage trucks, which had to be disposed of in the middle of Transfield Avenue, it is uncertain at this time what was the initial cause of the fire igniting. This fire caused damage to the computer in the hopper requiring the truck to be off the road for a number of days.

1.3 Commercial Garbage Collection

Commercial Waste Collection was executed to schedule throughout August 2021.

1.4 Bulk Garbage Collection

Bulk waste collection services were executed to schedule though August 2021.

1.5 Sanitation Depot Maintenance

No maintenance was performed at the waste management facility during August 2021.

RECYCLING OPERATIONS

2.1 Recycling

During August 2021 we received 76.94 tonnes of steel and will be looking at having the steel baled by November 2021.

CAMOOWEAL OPERATIONS

3.1 Domestic Garbage Collection

Camooweal domestic waste collection services were executed to schedule in August 2021.

3.2 Refuse Tip

Camooweal Tip remained closed during August 2021.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Waste Management Overview Report.

Or

THAT Council does not receive and accept the August 2021 Waste Management Overview Report.

ATTACHMENTS

- 1. Waste Management Monthly Statistics - August 2021** [!\[\]\(ebd6bb7e63799a540c476e56de06a0ed_img.jpg\) !\[\]\(e43afbdc743fd9d9a5a6d3c334ee35c3_img.jpg\)](#)

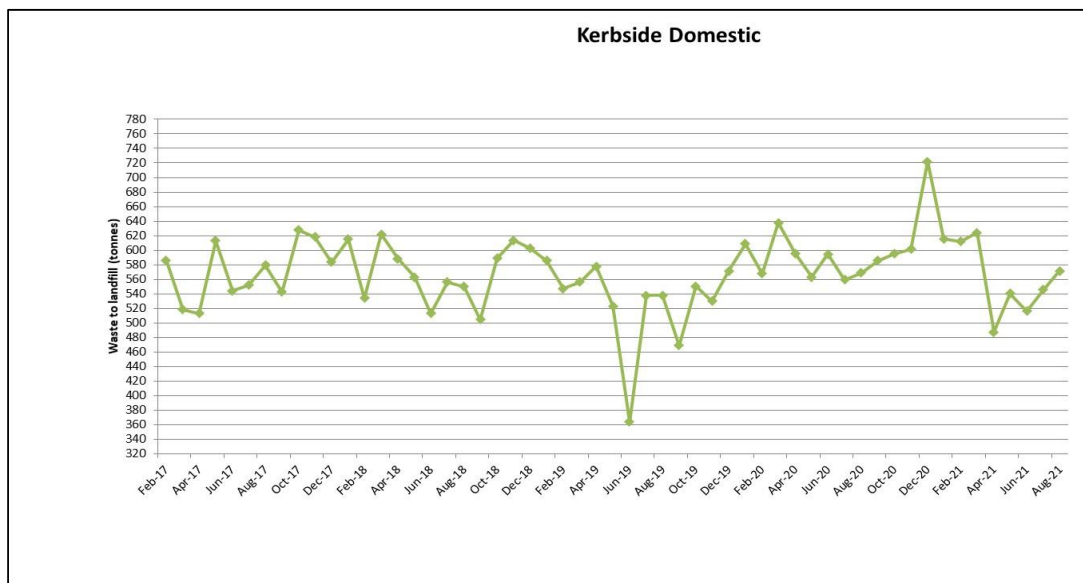
WASTE MANAGEMENT MONTHLY STATISTICS

AUGUST 2021

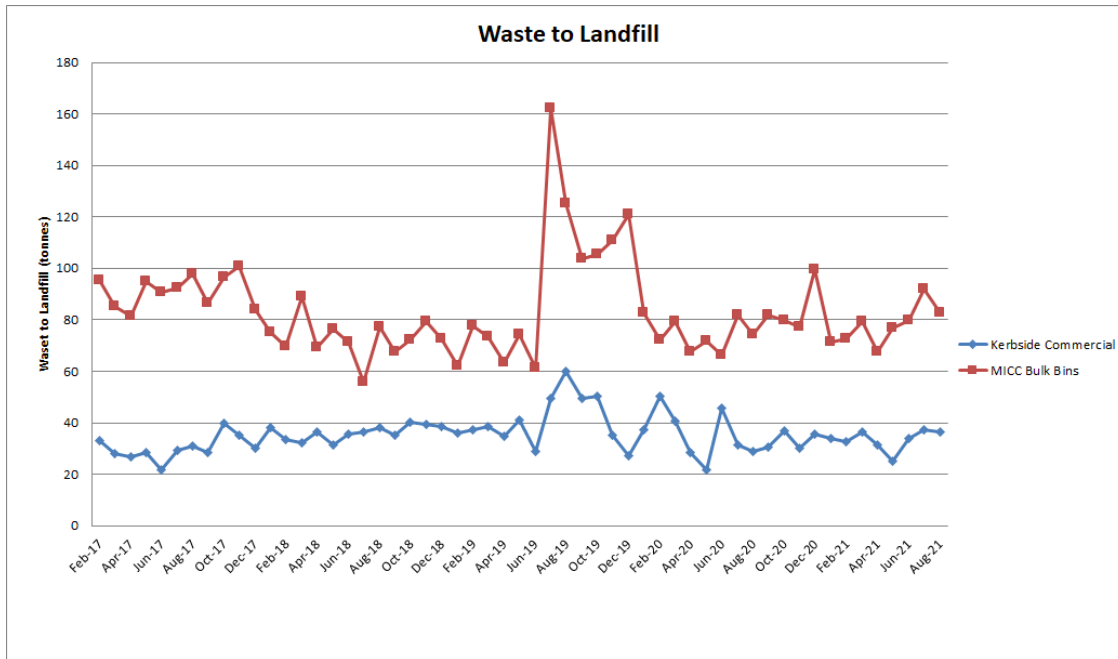
OPERATIONAL BUDGET

Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget
		Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance	
9100-2300	Refuse Tip Operation-Mt Isa	\$1,804,593	\$342,873	\$320,905	\$21,968	18%
9200-2002	Garbage Collection Domestic	\$678,136	\$128,846	\$49,340	\$79,506	7%
9200-2005	Sanitation Depot Maintenance	\$72,000	\$13,680	\$9,111	\$4,569	13%
9250-2007	Garbage Collection - Bulk	\$15,000	\$2,850	\$41,985	\$39,135	280%
9250-2008	Garbage Collection - Commercial	\$15,000	\$2,850	\$34,546	\$31,696	230%
9260-2003	Recycling	\$29,000	\$5,510	\$9,924	-\$4,414	34%
9500-2303	Camoowal Garbage	\$26,000	\$4,940	\$9,446	\$4,506	36%
	TOTAL	\$2,639,729	\$501,549	\$475,257	\$26,292	18%

DOMESTIC GARBAGE COLLECTION

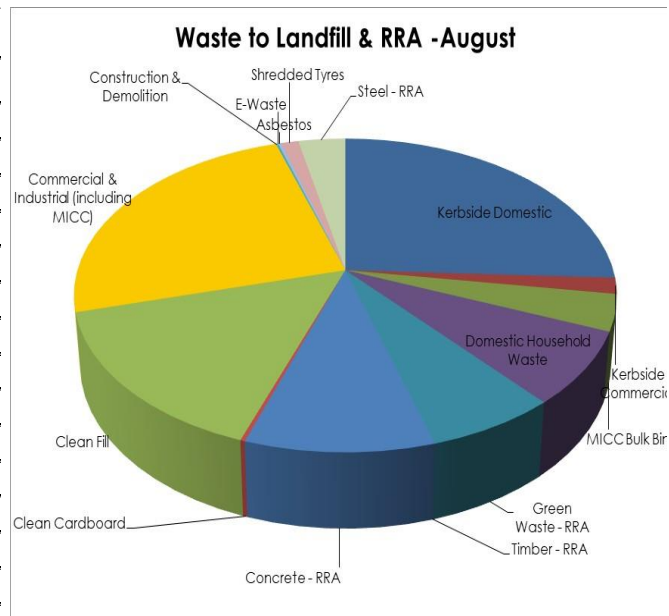


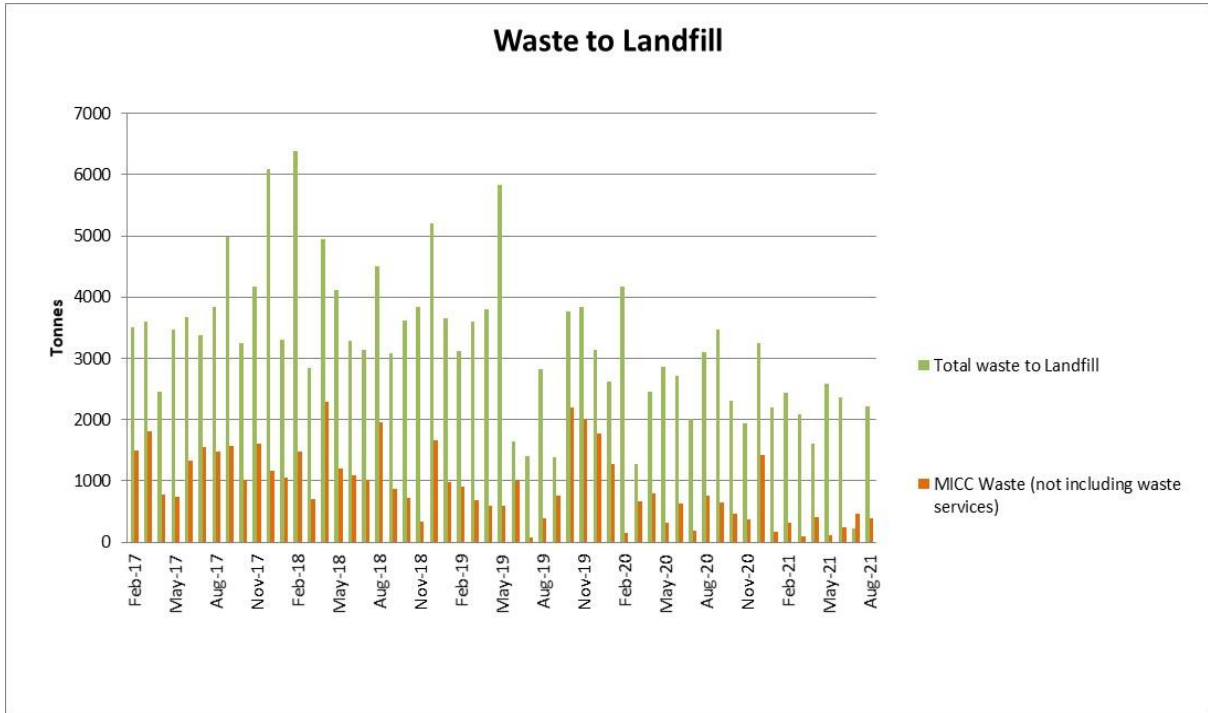
COMMERCIAL/ BULK GARBAGE COLLECTION



WASTE TO LANDFILL DATA ANALYSIS – AUGUST 2021

Waste to Landfill and RRA - AUGUST	
Waste Type	Quantity (t)
Kerbside Domestic	571.41
Kerbside Commercial	36.57
MICC Bulk Bins	82.86
Domestic Household Waste	167.54
Green Waste - RRA	148.31
Timber - RRA	0.00
Concrete - RRA	215.50
Clean Cardboard	5.32
Clean Fill	340.38
Commercial & Industrial (including MICC)	540.91
Construction & Demolition	3.36
E-Waste	0.05
Asbestos	5.34
Shredded Tyres	26.14
Steel - RRA	72.49
TOTAL	2216.18





12 INFRASTRUCTURE SERVICES REPORTS

12.1 MAJOR PROJECTS OVERVIEW REPORT

Document Number: 747885

Author: Director Infrastructure Services

Authoriser: Director Infrastructure Services

Directorate: Infrastructure Services

Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant

EXECUTIVE SUMMARY

August 2021 Major Projects Overview Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Major Projects Overview Report as presented.

OVERVIEW

Contract works on the Camooweal Hall are 90% complete with the new stumps installed, the ground levels under the hall re-graded and new drainage, fascia and roof gutters installed. Approvals are imminent for repairs to the balustrade, the replacement of light fittings and a minor relocation of the toilet facilities.

The half court for basketball and netball at Ellen Finlay reserve, Camooweal, has been poured and the post and rings installed. The multipurpose goals at the oval will be installed this week. A contract has been awarded for concrete works associated with a new shade structure and seating at the cemetery.

Work at Splashez Aquatic Centre is progressing well with the fencing completed including blockwork behind the 50m pool and hercules fencing replacing the existing. Foundations for the shade structures have been poured and one of the structures framework has been erected.

The Lake Julius Road Causeway upgraded funded by the Queensland Betterment Fund, was tested by the recent rains. The CTB layer has been placed and seal layer completed in preparation for concrete. Concreting is scheduled to commence mid-September.



MAJOR PROJECTS STATUS

The attached table is a summary of the project phase and status for projects greater than \$300,000.

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Major Projects Overview Report.

Or

THAT Council does not receive and accept the August 2021 Major Projects Overview Report.

ATTACHMENTS

1. **2021-22 Capital Works Update** [↓](#) 



On Schedule/Budget ■
 Behind Schedule/Budget ■
 Significantly Behind Schedule/Budget ■
 Phase complete ✓

Responsible Officer	Project	Project Phase					Expenditure as at 01-09-2021			
		Planning	Design	Procurement	Delivery	Close-out	Financial Year Budget 2021-2022	Actual Expenditure YTD	Committed Expenditure YTD	Total Expenditure YTD
						\$	\$	\$	\$	
Renée	R1 Lake Julius Rd Causeway - DRFA	✓	✓	✓			2,280,000	0	1,622,920	1,622,920
Ross	R2 Pamela/Deighton/Isa Street - Blackspot 2020/21	✓					1,000,000	8,416	242,281	250,698
Stacey	R21 R2R						1,090,000	0	0	0
Carleigh / Stephen	W7 Smart Water Meters	✓	✓	✓			2,950,000	0	413,580	413,580
Chileya/ Bernard	E2 Materials Recovery Facility (MRF) - W4Q						4,000,000	14,330	80,550	94,880
	> Materials Recovery System	✓								
	> Materials Recovery Facility Building	✓								
Marc	P5 Gallipoli Park Pump Track		✓	✓			1,295,000	21,326	60,958	82,284
Marc	P7 Family Fun Precinct						4,711,500	130,916	2,044,968	2,175,883
	> Fencing	✓	✓	✓	✓			0	0	0
	> Shade Structures	✓	✓	✓				0	0	0
	> Skate Bowl	✓						0	0	0
	> Fun Park	✓						0	0	0
Carleigh	F22 Buchanan Park LRCl						1,350,000	1,272	6,397	7,668
Ross	MP1 Fleet		N/A				3,500,000	341,631	1,580,398	1,922,029
							22,176,500	517,890	6,052,051	6,569,942
										58%
Ross	R22 TIDS	✓					380,000	0	182,298	182,298
Ross	R24 Rural Roads Refurbishment						500,000	0	0	0
Bernard / Ross	R25 City Street Reseal program						400,000	2,750	2,500	5,250
Stephen J	W17 Water main replacements	✓	✓	✓			500,000	150,885	93,952	244,837
Stephen J	S7 Sewer relining	✓	✓	✓			600,000	0	0	0
Aaron	S12 Clarifier 2 and 3 repairs/replacements	✓	N/A				500,000	0	0	0
Ross/Carleigh	P13 Parks and Streetscapes upgrades	✓	N/A				500,000	4,325	68,208	72,533
Bernard/Kortney	F8 Camooweal Hall Floor Refurbishment	✓	✓	✓			684,000	387,534	171,725	559,259
Aaron	F20 Depot upgrade	✓					500,000	1,102	0	1,102
Stephen J/Donna	F24 Civic Precinct Fire Upgrade	✓	✓				600,000	0	0	0
	F30 Emergent Works						500,000	0	0	0
Chileya/ Stephen R	C7 Enterprise Resource Plan (IT)						500,000	30,896	0	30,896
							6,164,000	577,492	518,684	1,096,176
										16%
Ross	R3 Pamela/Trainor Street - Blackspot 2020/21	✓					390,000	2,975	64,385	67,360
Ross	R8 PCNP - Fourth Ave (Stage 1 - 23rd Ave - 11th Ave)	✓	✓				400,000	0	18,026	18,026
Kortney	W8 Reservoir chlorine dosing						300,000	62	0	62
Kortney	W11 Reconfigure pipework at each reservoir						300,000	125	0	125
Stephen J	W18 Valve replacements	✓	✓	✓			350,000	61,493	17,903	79,395
Aaron	P18 Covered Public Basketball Court	✓					300,000	1,523	0	1,523
Marc	P24 Lookout Upgrade - W4Q						350,000	21,958	39,233	61,191
Carleigh	F25 Miles St Toilet Block						350,000	0	0	0
David	F27 Outback at Isa						350,000	0	0	0
							3,090,000	88,136	139,547	227,683
										8%
	Total Major Projects						31,430,500	1,183,519	6,710,282	7,893,800
	GRAND TOTAL MAJOR PROJECTS						38,499,500	2,248,709	10,070,919	12,319,628
										82%

12.2 WORKS AND OPERATIONS OVERVIEW REPORT

Document Number: 747886

Author: Manager Works and Operations

Authoriser: Director Infrastructure Services

Directorate: Infrastructure Services

Portfolio: Engineering, Roads, Rural Works, Concrete Batch Plant
Parks and Gardens

EXECUTIVE SUMMARY

August 2021 Works and Operations Report presented to Council for information and consideration.

RECOMMENDATION

THAT Council receives and accepts the August 2021 Works and Operations Overview Report.

OPERATIONS OVERVIEW

During August Council assisted with the preparation and delivery of Mount Isa Rodeo, Veterans Day and Camooweal Drivers Parade.

In preparation for spring, and increased tourism surrounding rodeo, Council freshened up the garden beds in the CBD planting 650 plants and laying 11 pallets of mulch.

Concrete slabs were laid at Playway Park for barbecues and table and bench sets were installed. New handbasins were additionally installed at the existing toilet block.

PARKS AND GARDENS

Council mowed all parks this month three times due to warmer weather encouraging the grass to grow faster.

The pruning of trees has commenced in preparation for storm season and to enhance visibility.

Irrigation has been re-enabled at three parks following the identification and repair of water leaks.

Herbicide spraying for weed control was undertaken on concrete footpaths and islands throughout the town. Gardens on Sunset Drive and Camooweal Street were weeded and sprayed.

Thomson road reserve was weeded and slashed. The alleyways in Healy were snipped and blown. The removal of green waste from illegal dumping occurred on Transmission St and rubbish was picked up on the Barkly Highway and Council manicured the welcome signs.

Parks and Gardens - Customer Service Cases

Case Type	Cases Received	Open Cases- end of Month			Closed Cases
	August	June	July	August	August
Application	0	0	0	0	0
Complaint	0	1	0	0	0
Enquiry	0	1	0	0	0
Service Request	11	12	11	11	10
Total	11	14	11	11	10

Vandalism

The table below summaries the vandalism experienced throughout the town. This includes painting and writing on the walls near CBD shed and on shed behind public toilets in Miles Street. Tiles were broken from the wall on the side of the Council administration building. The gate barricading the restricted play area at the fun park is pulled off almost daily and two cameras were stolen from the cemetery.

<i>Vandalism Category</i>	<i>Number of Vandalism Occurrences for July</i>			
	CBD	Parks and Sporting Ovals	Medians	Cemetery
<i>Graffiti</i>	8	0	0	0
<i>Irrigation Replaced</i>	30	0	20	0
<i>Plant removal</i>	300	0	60	0
<i>Other property and equipment damage (Other Stakeholders)</i>	3	0	0	2
<i>Total</i>	341	0	80	2

Camooweal

Council carried out regular planned maintenance for parks and sporting ovals, and works continue at the Camooweal Town Hall. Due to the ongoing influx of tourists travelling through Camooweal, operations have continued with the increased level of the cleaning of toilets, and waste management collection for campers at the Georgina River Reserve.

Council is preparing to build a small nursery at Camooweal for the acclimatisation of plants. This will improve the survival of new garden beds.

CEMETERIES

The table below lists burials in region.

Burials	May	June	July	August	21 YTD
Mount Isa	1	3	10	4	86
Camooweal	0	0	0	0	3
Reserved Graves	3	3	4	3	10

There were four Internments this month with two in the lawn section, one in the conventional section with one cremation interred.

Mowing and whipper snipping has been undertaken weekly. Making headstones to replace old or broken ones are ongoing. Extended irrigation throughout lawn section. There has been spraying undertaken in the conventional section.

URBAN CONTRUCTION AND MAINTENANCE

Council has increased maintenance patrols to identify and repair damaged infrastructure along roads and footpaths.

Council commenced using a new footpath scrubber in the CBD and continue to carry out regular planned maintenance for street sweeping.

Below is a table summarising cases received from the community and actioned by urban and construction.

Roads, Footpaths & Drainage - Customer Service Cases

Case Type	Cases Received	Open Cases- end of Month			Closed Cases
	August	June	July	August	August
Application	0	0	0	0	0
Complaint	2	6	4	5	0
Enquiry	1	6	3	2	1
Service Request	23	72	51	40	11
Total	26	84	58	47	12

Construction

Council has commenced construction of the shared footpath on Transfield and Brett Avenue. Council has encountered some design issues which has since been rectified. Brett Ave is due to be completed by mid-late September. Council is in discussion with Telstra to finalise Transfield Ave.

Dredging has started on Alma street and Davis street causeways which is facilitating the removal of approximately 350 tonne of river sand that can be screened and re used for Council projects including watermain replacement works. This will also allow better flow of the river when wet season arrives.

The lay down area at the old meatworks has been cleaned up and the screening of sand at this location will commence once council have a large enough stockpile to warrant the hire of the screening plant.

Maintenance

Council was in Camooweal this month patching roads, remarking road linework and carparks, and installing new street signs.

Roads

Pothole repairs continue, with Council continuing to ensure that services crossings are left unsealed for as short a time as possible. Line marking in Soldiers Hill, Healy Heights, Pioneer and Sunset have been completed.

Rural

Council continues DRFA rehabilitation works along Old May Downs Road from the 2020 rain event totalling approximately 50km. These works are on target to finish at the end of September. Once completed Council will move on to Camooweal-Urandangi Road to commence maintenance grades as directed under the relevant authorities.

WORKSHOP

Council welcomed a new fitter at the workshop this month. This will increase Council's capacity to train apprentices and improve turnaround for maintenance.

The replacement of large plant, small plant heavy vehicles and light vehicles that have reached the end of their lifecycles is ongoing. This will enable Council to a more reliable, modern fleet which will decrease our maintenance costs, a key component of effective fleet management.

BATCH PLANT

Council recently completed Adels Grove / Lawn Hill National Park project. The team was able to successfully deliver concrete over 365kms and 5 hours run time to enable the construction of a solar farm to power the ranger's quarters and the new tourist accommodation. The client was impressed with Council's expertise and delivery.

Council is supplying concrete for Mount Isa Water Board for the installation of a new fence around Clear Water Lagoon as well as numerous private works.

The 2m³ mini mixer is anticipated to arrive in September, this will enable the council to be more efficient in supplying concrete to small hard to access jobs such as fences, footpaths and driveways.

Maintenance has been undertaken on Council's 5m³ Agitator which included hard facing and rebuilding of paddles. This will extend the useable life of the bowl significantly.

DISASTER MANAGEMENT

As of the week commencing 23 August operating hours at the NWHHS Covid Vaccination Clinic were amended to Monday, Tuesday and Fridays 9am – 4pm, Wednesdays 11am – 4pm, Thursdays 1.30-8pm and Saturdays 9am – 2pm.

Council further supports the Clinic in providing one Council staff administration support officer per day.

The table below summaries the statistics for the uptake of Covid-19 vaccination (Pfizer and Astra Zeneca) during the period 5 July to 27 August 2021:

Location	To Residents	Non NWHHS Service Area residents	Total Doses Administered
Mount Isa Civic Centre	-	-	6,004
All Communities within NWHHS Area	15,634	5,923	15,634

RECOMMENDATION OPTIONS

THAT Council receives and accepts the August 2021 Works and Operations Report Overview Report.

Or

THAT Council does not receive and accept the August 2021 Works and Operations Report Overview Report.

ATTACHMENTS

Nil

13 NOTICES OF MOTION

Nil

14 CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**RECOMMENDATION**

THAT Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulation 2012:

14.1 Miners Memorial Advisory Committee

This matter is considered to be confidential under Section 254J - h of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

14.2 Contract for the Design of the Material Recovery Facility Building

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.
