

Agenda Contents

Item 1 - Opening of the Meeting / Attendance / Acknowledgement of Country

Chair to open the meeting, welcoming those in attendance.
Chair to make note of attendance for the record of the minutes.
Chair to provide the meeting with an acknowledgement of country.

NOTE: Council's Ordinary Meeting is recorded in accordance with Council's 'Recording of Council Meetings Policy'. Individuals may be recorded and by remaining in the public gallery it is assumed consent is given if their image is inadvertently broadcast.

Item 2 - Council of Clergy Prayer

Council of Clergy Representative George Ferguson of the Water of Life to provide the meeting with a prayer.

Item 3 - Public Forum

The business of the Agenda is suspended by the Chair to give the public in attendance the opportunity to address the Council.

Item 4 - Conflict of Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Item 5 - Presentations

5.1 – Mr Barry Merrick

Presentation by Mr. Barry Merrick to Mount Isa City Council of a photo album of Mount Isa images from 1937 to 1952.

5.2 – Casual for a Cause

Presentation of money raised for Royal Flying Doctors by Council Staff as part of Casual for a Cause Initiative.

Item 6 - Previous Council Meeting Minutes

6.1 - 26 May 2021 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 26 May 2021 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 26 May 2021, as received, be confirmed.

Item 7 - Development and Land Use - Cr George Fortune

Nil reports for consideration

Item 8 - Works and Construction - Cr Mick Tully

8.1 – Technical Services Monthly Report – May 2021

Folder ID 4650

Provided by Director, Infrastructure Services

Executive Summary

May 2021 Technical Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the May 2021 Technical Services Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Technical Services Monthly Report.

Item 9 - Beautification, Parks, Gardens and Youth - Cr Kim Coghlan

9.1 - Parks and Gardens Monthly Report – May 2021

Folder ID 5512

Provided by Director, Infrastructure Services

Executive Summary

May 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Parks and Gardens Monthly Report.

Item 10 - Tourism, Events, Sport and Recreation, Library - Cr Peta MacRae

10.1 - Library Monthly Report – May 2021

Folder ID 4650

Provided by Coordinator, Library Services

Executive Summary

May 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Library Monthly Report.

10.2 – Tourism and Events Monthly Report – May 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

May 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Tourism and Events Monthly Report

Or

THAT Council does not receive and accept the May 2021 Tourism and Events Monthly Report

Item 11 - Environmental Management - Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – May 2021

Folder ID 5977

Provided by Manager Water and Sewerage

Executive Summary

May 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Water and Sewer Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Water and Sewer Monthly Report

11.2 – Waste Management Monthly Report – May 2021

Folder ID 18570

Provided by Interim Director, Operations

Executive Summary

May 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Waste Management Monthly Report.

11.3 – Environmental Services Monthly Report – May 2021

Folder ID 5456

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

May 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Environmental Services Monthly Report.

11.4 – Local Laws Monthly Report – May 2021

Folder ID 5977

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

May 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Local Laws Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Local Laws Monthly Report.

**Item 12 – Corporate and Financial Services, Economic Development, Promotions and Development -
Deputy Mayor, Cr Phil Barwick**

12.1 – Customer Service Monthly Report – May 2021

Folder ID 4755

Provided by Senior Customer Services Officer

Executive Summary

May 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Customer Service Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Customer Service Monthly Report.

12.2 – Corporate and Financial Services Monthly Report – May 2021

Folder ID 4755

Provided by Acting Manager, Finance and Information Technology

Executive Summary

May 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the May 2021 Corporate and Financial Services Monthly Report.

12.3 - Promotions and Development Monthly Report – May 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

May 2021 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Promotions and Development Monthly Report

Or

THAT Council does not receive and accept the May 2021 Promotions and Development Monthly Report

12.4 – Welcoming Cities

Folder ID 119038

Provided by Community Development Officer, Economic and Community Development

Executive Summary

Welcoming Australia, through their initiative Welcoming Cities, have received funding through the Department of Multicultural Affairs to be able to provide regional councils support around Welcoming work and regional migration to advance a welcoming and inclusive Australia.

Officer's Recommendation

THAT Council endorses becoming a Committed Member of the Welcoming Cities Network and implement the Welcoming Cities Standard in future planning.

Or

THAT Council endorses becoming an Established Member of the Welcoming Cities Network at a cost of \$2000 + GST for 3 years accreditation, and implement the Welcoming Cities Standard in future planning.

Or

THAT Council does not endorse being a member of the Welcoming Cities Network.

Item 13 – Executive Services – Chief Executive Officer, David Keenan

13.1 – Council Decision Report – May 2021

Folder ID 4755

Provided by Chief Executive Officer

Executive Summary

May 2021 Council Decision Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Council Decision Report.

Or

THAT Council does not receives and accepts the May 2021 Council Decision Report.

13.2 – Correspondence Report – May 2021

Folder ID 5053

Provided by Chief Executive Officer

Executive Summary

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

Officer's Recommendation

THAT Council receives and accepts the May 2021 Correspondence Report.

Or

THAT Council does not receives and accepts the May 2021 Correspondence Report.

13.3 – Updated Code of Conduct for Employees

Folder ID

Provided by Governance Coordinator, Executive Services

Executive Summary

Review and update of Mount Isa City Council's Code of Conduct for Employees V5.

Officer's Recommendation

THAT Council adopt the updated Code of Conduct for Employees V5

Or

THAT Council not adopt the updated Code of Conduct for Employees V5

Item 14 - General Business

Nil

Council may adjourn briefly prior to commencing Closed Business.

Item 15 – Confidential Reports

15.1 – RFT2021-03 IS Supply Construction Grader

Folder ID 6521

Provided by Director, Infrastructure Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 254J(3)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(c) "the local government's budget".

15.2 – Mount Isa City Council Concrete Batching Plant Concrete Production

Folder ID 138247

Provided by Director, Infrastructure Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 254J(3)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(c) "the local government's budget".

15.3 – PFL-2500001- Family Fun Precinct Development Fencing Stage 2

Folder ID 138247

Provided by Director, Infrastructure Services

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 254J(3)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

(c) "the local government's budget".

Meeting close

Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 26 May 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 9:00am

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick
Cr George Fortune
Cr Kim Coghlan
Cr Mick Tully
Cr Paul Stretton
Cr Peta MacRae

Executive D Keenan - Chief Executive Officer
R Wallace - Director Infrastructure Services
B Smith - Interim Director Operations
S Richardson - Acting Manager Corporate Financial Services

Staff L Jameson - Media Officer

Minutes Clerk C Baxter - Senior Executive Assistant Executive Services

Apologies Nil

Item 1 - Mayor's Welcome / Attendance / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Item 2 - Council of Clergy Opening Prayer

Deputy Mayor Cr Phil Barwick opened the meeting with a prayer.

Item 3 - Public Forum

- Gottfried Kreutz
- Brett Peterson
- Brian Adamson



Item 4 - Conflict of Interest

Nil

Item 5 - Presentations

5.1 – Presentation of Community Grant Recipients.

- Mount Isa Pistol Club
- The Isa Ski and Powerboat Club
- Isa Highlanders Dancer Association

The Council of Clergy Representative John Fifita of the Uniting Church provided the meeting with a prayer.

Item 6 - Previous Council Meeting Minutes

6.1 - 28 April 2021 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 28 April 2021 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 28 April 2021, as received, be confirmed.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT the Minutes of the Ordinary Meeting held on 28 April 2021, as received, be confirmed.

VOTE CARRIED

OM01/05/21

Item 7 - Business Development and Town Planning – Cr George Fortune

Nil reports for consideration

Item 8 - Works and Construction – Cr Mick Tully

8.1 - Engineering Services, Monthly Report – April 2021

Folder ID 4650

Provided by Director, Infrastructure Services

Executive Summary

April 2021 Engineering Services Monthly Report presented to Council for information and consideration.

Officer Recommendation

THAT Council receives and accepts the April 2021 Engineering Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Engineering Services Monthly Report.

Moved Cr Tully
Seconded Cr Fortune



THAT Council receives and accepts the April 2021 Engineering Services Monthly Report.

VOTE CARRIED

OM02/05/21

8.2 – Civic Centre Remedial Works Update

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

The facility has re-opened with 2 successful Blueey performances occurring over Easter. The only remaining outstanding works are minor repair to a small section of soffit. Difficulties are still being experienced in obtaining quotations for the refurbishment of the toilets, but this is being pursued.

Officer Recommendation

THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

Moved Cr Tully

Seconded Deputy Mayor Cr Barwick

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED

OM03/05/21

8.3 – Contract for the supply and laying of asphalt.

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

This report is to award the contract for the laying of asphalt at several locations.

Officer Recommendation

THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.

Or

THAT Council does not engage Fulton Hogan Pty Ltd

Moved Cr Tully

Seconded Cr Stretton

THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.

VOTE CARRIED

OM04/05/21



8.4 – Contract for the provision of bitumen resurfacing

Folder ID 4650

Provided by Interim Director, Operations

Executive Summary

This contract provides for the undertaking of Council's annual road resealing program of almost 60,000 sq meters

Officer Recommendation

THAT Council engage Koppen Constructions Pty Ltd under contract 2021-11 IS Bitumen Resurfacing Works - City Streets for the value of \$388,170.09 ex GST.

Or

THAT Council does not engage Koppen Constructions Pty Ltd.

Moved Cr Tully
Seconded Cr Fortune

THAT Council engage Koppen Constructions Pty Ltd under contract 2021-11 IS Bitumen Resurfacing Works - City Streets for the value of \$388,170.09 ex GST.

VOTE CARRIED

OM05/05/21

Item 9 - Beautification, Parks, Gardens and Youth– Cr Kim Coghlan

9.1 - Parks and Gardens Monthly Report – April 2021

Folder ID 5512

Provided by Director, Infrastructure Services

Executive Summary

April 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Parks and Gardens Monthly Report.

Moved Cr Coghlan
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Parks and Gardens Monthly Report.

VOTE CARRIED

OM06/05/21



Item 10 - Tourism, Events, Sport and Recreation, Library – Cr Peta MacRae

10.1 - Library Monthly Report – April 2021

Folder ID 4650

Provided by Coordinator, Library Services

Executive Summary

April 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Library Monthly Report.

Moved Cr MacRae

Seconded Cr Stretton

THAT Council receives and accepts the April 2021 Library Monthly Report.

VOTE CARRIED

OM07/05/21

10.2 – Tourism and Events Monthly Report – April 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

April 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Tourism and Events Monthly Report

Or

THAT Council does not receive and accept the April 2021 Tourism and Events Monthly Report

Moved Cr MacRae

Seconded Cr Tully

THAT Council receives and accepts the April 2021 Tourism and Events Monthly Report

VOTE CARRIED

OM08/05/21

10.3 – 2021 Mount Isa Rodeo – Sponsorship Application Buchanan Park

Folder ID 5098

Provided by Community Development Officer, Economic and Community Development

Executive Summary

Council has received correspondence from Isa Rodeo Ltd requesting sponsorship for the 2021 Mount Isa Mines Rodeo to be held on 12-15 August 2021 at the Buchanan Park Complex.



Officer's Recommendation

THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a “Presenting Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner’s permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
Post Event		
7.	Completion and submission of Council’s Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

Or

THAT Council APPROVES Sponsorship in the amount of \$40,000 cash (plus GST) to be a “Platinum Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner’s permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
Post Event		
7.	Completion and submission of Council’s Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>



Or

THAT Council APPROVES Sponsorship in the amount of \$20,000 cash (plus GST) to be a “Major Sponsor” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event</i>
6.	Permits or Landowner’s permission e.g., venue hire permission, fireworks permit etc.	<i>Within one (1) month of Council approval</i>
Post Event		
7.	Completion and submission of Council’s Sponsorship Program Acquittal Report	<i>Submitted no later than six weeks after the completion of the event</i>

Or

THAT Council DOES NOT APPROVE Sponsorship of the 2021 Isa Rodeo at Buchanan Park.

Moved Cr MacRae
Seconded Cr Tully

THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a “Presenting Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:

NUMB	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	<i>Within one (1) month of Council approval</i>
2.	Provision of the organisation’s Incorporation Certificate or evidence of Not-for-Profit status	<i>Within one (1) month of Council approval</i>
3.	Provision of the organisation’s Public Liability Certificate of Currency (\$20 million value is compulsory)	<i>Within one (1) month of Council approval</i>
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	<i>Within one (1) month of Council approval</i>
5.	Provision of a full risk assessment of the event	<i>Submitted no later than 6 weeks prior to the commencement of the event.</i>
6.	Permits or Landowner’s permission e.g., venue hire	<i>Within one (1) month of</i>



	permission, fireworks permit etc.	<i>Council approval</i>
Post Event		
7.	Completion and submission of Council's Sponsorship Program Acquittal Report	<i>Submitted no later than six (6) weeks after the completion of the event</i>

VOTE CARRIED OM09/05/21
Against – Cr Coghlan and Cr Stretton

10.4 – RFDS Aeroplane Monument Update

Folder ID 4683

Provided by Community Development Officer, Economic and Community Development

Executive Summary

The Royal Flying Doctor Service (RFDS) monument was restored by volunteers and donated to Council 39 years ago. It is mounted in George McCoy park and is in need of repair and/or restoration and poses a risk to community in its current state.

Officer's Recommendation

THAT Council receives and note the RFDS monument update following the Community Consultation held on 25 March 2021.

Or

THAT Council does not receive and note the RFDS monument update.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and note the RFDS monument update following the Community Consultation held on 25 March 2021.

VOTE CARRIED OM10/05/21

Cr Coghlan left Chambers at 10:03am.

LATE 1 – Gallipoli Park Pump Track and Recreation Development – Design & Construct Tender No.RFT/2021-07

Folder ID 5108

Provided by Projector Manager Contractor, Infrastructure Services

Executive Summary

Mount Isa City Council called for Design and Construction Tender submissions for the Gallipoli Park Pump Track and Recreation Development project on the 11 March 2021, closing at 2:00pm on 22 April 2021. Following the evaluation and post tender discussion, Council is requested to award the preferred consultant a contract to proceed.



Officer's Recommendation

THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst).

AND

THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).

OR

THAT Council do not award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst).

AND

THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).

VOTE CARRIED

OM11/05/21

Cr Coghlan returned to Chambers at 10:07am.

Item 11 - Environmental Management – Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – April 2021

Folder ID 5977

Provided by Manager Water and Sewerage

Executive Summary

April 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Water and Sewer Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Water and Sewer Monthly Report

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Water and Sewer Monthly Report.

VOTE CARRIED

OM12/05/21



11.2 – Waste Management Monthly Report – April 2021

Folder ID 18570

Provided by Interim Director, Operations

Executive Summary

April 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Waste Management Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Waste Management Monthly Report.

VOTE CARRIED

[OM13/05/21](#)

11.3 – Environmental Services Monthly Report – April 2021

Folder ID 5456

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

April 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Environmental Services Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Environmental Services Monthly Report.

VOTE CARRIED

[OM14/05/21](#)

11.4 – Local Laws Monthly Report – April 2021

Folder ID 5977

Provided by Senior Coordinator, Compliance and Regulation

Executive Summary

April 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Local Laws Monthly Report.



Or

THAT Council does not receive and accept the April 2021 Local Laws Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Local Laws Monthly Report.

VOTE CARRIED

OM15/05/21

11.5 – Supply and Install Smart Meters

Folder ID 5977

Provided by Manager Water and Sewerage

Executive Summary

Mount Isa City Council invited tenders for the provision of an Advanced Metering Infrastructure System (smart meters) for all of its approx. 7,200 water meters. The tender included:

- the replacement of all existing 20 and 25mm meters
- the dedicated communication network to support remote reading
- a meter management system to collect, store and manage the data that is retrieved, and
- a customer web portal.

Officer's Recommendation

THAT Council award a contract for RFT/2020-8 IS Advanced Metering Infrastructure Systems to Suez Water Pty Ltd, for the sum of \$2,930,093, excl. GST, and allocate an additional \$250,000 to the project in the 2021/22 budget.

Or

THAT Council does not award the contract to Suez Water Pty Ltd.

Moved Cr Stretton
Seconded Deputy Mayor Cr Barwick

THAT Council award a contract for RFT/2020-8 IS Advanced Metering Infrastructure Systems to Suez Water Pty Ltd, for the sum of \$2,930,093, excl. GST, and allocate an additional \$250,000 to the project in the 2021/22 budget.

VOTE CARRIED

OM16/05/21

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick

12.1 – Customer Service Monthly Report – April 2021

Folder ID 4755

Provided by Senior Customer Services Officer

Executive Summary

April 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Customer Service Monthly Report.



Or

THAT Council does not receive and accept the April 2021 Customer Service Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the April 2021 Customer Service Monthly Report.

VOTE CARRIED

OM17/05/21

Cr Tully left Chambers at 10:29am and returned at 10:32am.

12.2 – Corporate and Financial Services Monthly Report – April 2021

Folder ID 4755

Provided by Acting Manager, Finance and Information Technology

Executive Summary

April 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the April 2021 Corporate and Financial Services Monthly Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Corporate and Financial Services Monthly Report.

VOTE CARRIED

OM18/05/21

12.3 - Promotions and Development Monthly Report – April 2021

Folder ID 4650

Provided by Promotions and Development Team

Executive Summary

April 2021 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Promotions and Development Monthly Report

Or

THAT Council does not receive and accept the April 2021 Promotions and Development Monthly Report

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae



THAT Council receives and accepts the April 2021 Promotions and Development Monthly Report.

VOTE CARRIED

OM19/05/21

12.4 - 2021/22 Debt Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

A Debt Policy must be adopted for each financial year in accordance with Section 192 of the Local Government Regulation 2012. The policy must detail planned borrowings for the next ten financial years. Council intends on drawing down no new borrowings for the next ten years.

Officer's Recommendation

THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the 2021/22 Debt Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick

Seconded Cr Tully

THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM20/05/21

12.5 - 2021/22 Investment Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

An Investment Policy must be adopted for each financial year in accordance with Section 191 of the Local Government Regulation 2012. The policy must outline Council's investment objectives for the management of Council's investment funds.

Officer's Recommendation

THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Investment Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick

Seconded Cr Tully

THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM21/05/21



12.6 - 2021/22 Revenue Policy

Folder ID 18807

Provided by Acting Manager, Finance and Information Technology

Executive Summary

A Revenue Policy must be adopted for each financial year in accordance with Section 193 of the Local Government Regulation 2012. The policy must also be adopted as part of the annual budget as per Section 169 of the Regulation.

Officer's Recommendation

THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.

Or

THAT Council do not adopt the Revenue Policy applicable 1 July 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.

VOTE CARRIED

OM22/05/21

Item 13 – Executive Services – Chief Executive Officer, David Keenan

13.1 – Council Decision Report – April 2021

Folder ID 4755

Provided by Chief Executive Officer

Executive Summary

April 2021 Council Decision Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the April 2021 Council Decision Report.

Or

THAT Council does not receives and accepts the April 2021 Council Decision Report.

Moved Cr MacRae
Seconded Deputy Mayor Cr Barwick

THAT Council receives and accepts the April 2021 Council Decision Report.

VOTE CARRIED

OM23/05/21

13.2 – Correspondence Report – April 2021

Folder ID 5053

Provided by Chief Executive Officer

Executive Summary

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.



Officer's Recommendation

THAT Council receives and accepts the April 2021 Correspondence Report.

Or

THAT Council does not receives and accepts the April 2021 Correspondence Report.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council receives and accepts the April 2021 Correspondence Report.

VOTE CARRIED

OM24/05/21

13.3 – Training and Development Strategic Policy Submission

Folder ID 4755

Provided by People and Learning Officer, People, Culture and Safety

Executive Summary

The Training & Development Policy has recently been updated and approved by the Executive Management Team to be put forth at the Council Meeting to be reviewed as a Strategic Policy.

Officer's Recommendation

THAT Council adopt the Training & Development Policy V5 as presented.

Or

THAT Council does not adopt the Training & Development Policy V5 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Fortune

THAT Council adopt the Training & Development Policy V5 as presented.

VOTE CARRIED

OM25/05/21

13.4 – Submission of motion to LGAQ Annual Conference – Complaint Fee

Folder ID 5082

Provided by Chief Executive Officer

Executive Summary

The cost of investigating complaints is very high therefore Council proposes to formally submit a motion to LGAQ in an attempt to lower these costs and reduce the number of complaints not made in good faith.

Officer's Recommendation

THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

Or

THAT Council not endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.



Moved Cr Tully
Seconded Cr Coghlan

THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.

VOTE CARRIED
Against – Mayor Cr Slade

OM26/05/21

13.5 – 2020-2021 Annual Operational Plan Update

Folder ID 4987

Provided by Chief Executive Officer

Executive Summary

Under Section 174 (3) of the Local Government Regulation 2012, the Chief Executive Officer must present a written assessment to Council, on a quarterly basis, of progress towards implementing the Annual Operational Plan.

Officer's Recommendation

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

Or

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr Coghlan

THAT Council adopt the third quarter 2020-2021 Annual Operational Plan as presented.

VOTE CARRIED

OM27/05/21

13.6 – Establishment of Miners Memorial Advisory Committee

Folder ID 4579

Provided by Chief Executive Officer

Executive Summary

Pursuant to Council resolution number OM32/08/20, it is proposed to establish a Miners Memorial Advisory Committee to coordinate the planning of the memorial to be unveiled during the 2023 centenary celebrations.

Officer's Recommendation

THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process.

AND

THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.

OR

THAT Council does not support the Miners Memorial Advisory Committee



Moved Cr Coghlan
Seconded Cr Tully

THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process.

AND

THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.

VOTE CARRIED

OM28/05/21

13.7 – Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 -Unconfirmed

Folder ID 4960

Provided by Chief Executive Officer

Executive Summary

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the Local Government Act 2009, and other relevant legislation. The Audit and Risk Management Committee Meeting was held on 13 May 2021.

Officer's Recommendation

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

OR

THAT Council does not accept the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as presented.

Moved Deputy Mayor Cr Barwick
Seconded Cr MacRae

THAT Council receives and accepts the unconfirmed Audit and Risk Management Committee Meeting Minutes dated 13 May 2021 as amended.

REASON A clerical error was identified and amended.

VOTE CARRIED

OM29/5/21

Cr MacRae left Chambers at 11:10am and returned at 11:11am.

LATE 2 – Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

Folder ID 6431

Provided by Chief Executive Officer

Executive Summary

Communique received from Western Queensland Alliance of Council regarding Assembly held in Richmond on 17-19 May 2021.



Officer's Recommendation

THAT Council receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

OR

THAT Council does not receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

Moved Cr Fortune
Seconded Deputy Mayor Cr Barwick

THAT Council receive and accept the Western Queensland Alliance of Council's "Building Blocks for the Future" Communique.

VOTE CARRIED OM30/05/21

Item 14 General Business

Nil

Council Adjourned 11:16am
Council Reconvened 11:35am

Close of Meeting

Moved Cr Fortune
Seconded Cr Stretton

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 11:36am for discussion of the following matters:

(c) *"the local government's budget"*.

VOTE CARRIED OM31/05/21

Cr Tully declared a declarable conflict of interest in Item 15.1 Approval for COVID-19 Local Roads and Community Infrastructure (LRCI) Program Phase 2 as he is the President of the Mount Isa Race Club. Cr Tully left Chambers at 11:36am taking no part in the debate on the matter.

Opening of Meeting

Moved Cr Stretton
Seconded Cr MacRae

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 11:46am.

VOTE CARRIED OM32/05/21

Cr Tully returned at 11:47am and left Chambers at 11:49am due to a declare conflict of interest in item 15.1 taking no part in the debate or decision on the matter.



Item 15 Confidential Reports

15.1 – Approval for COVID-19 Local Roads and Community Infrastructure (LRCI) Program Phase 2

Folder ID 139444

Provided by Technical Services Officer, Infrastructure Services

Executive Summary

A letter of offer for grant funding of \$1,161,816 excl. GST has been made available to Mount Isa City Council, by the Australian Government under the COVID-19 Local Roads and Community Infrastructure (LRCI) Program extension (Phase 2).

Officer's Recommendation

THAT Council formally endorse proceeding into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablutions facility at the Buchan Park Events Complex under the COVID-19 Local Roads and Community Infrastructure Program Phase 2, with an additional Council contribution of \$138,184 excl. GST as reflected in the 2021-2022 Capital Budget.

Or

THAT Council does not endorse proceeding into a Grant Agreement to accept the grant offer of \$1,161,816 excl. GST through the Local Roads and Community Infrastructure Program Phase 2.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council formally endorse proceeding into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablutions facility at the Buchan Park Events Complex under the COVID-19 Local Roads and Community Infrastructure Program Phase 2, with an additional Council contribution of \$138,184 excl. GST as reflected in the 2021-2022 Capital Budget.

VOTE CARRIED

OM33/05/21

There being no further business the meeting closed at 11:51pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 16 June 2021.

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

1 PROJECTS OVERVIEW

The main project focus has been on progressing through funded projects below.

ITEM 8.1

- Transfield/Brett Avenue Shared Cycle Path design
- Thomson Rd Share Cycle Path
- Barkly highway Shared Cycle Path
- Waste Management Facility – Waste Transfer Station and storage shed.

Planning and Design are currently in progress for:

- Pamela/Deighton/Isa Street Intersection Redevelopment
- Pamela/Trainor Street Intersection Redevelopment
- Materials Recovery Facility
- Gallipoli Park Recreation Development Design and Construct
- PCNP Networks
- Family Fun Precinct Redevelopment -Stage 2
- Outback at Isa Masterplan
- Traders Way/Sunset Drive Roundabout
- City Lookout Upgrade
- Smart Water Meters

Final Stage is in progress for:

- Self-Guided Bird Watching

RFQ/RFT's recently out to market or being assessed/awarded:

- Family Fun Precinct Redevelopment Stage 2 – Lifeguard Fit Out request

2 FUNDING

The following summarises key funding related activities for this month:

Funding Update			
Local Roads and Community Infrastructure Phase 2			
DITRDC	Multiuse shed and ablation block Construction	\$1,161,816	<ul style="list-style-type: none"> • Council approved nominations OM26.05.21 • Nominations and agreement to be finalised prior to end of month.
Queensland Black Spot Program 2020-2021			
DTMR	Isa / Pamela / Deighton Street Intersection Redevelopment	\$250,000	<ul style="list-style-type: none"> • Request for extension of time has been approved to Jan 2021. • Costs are being reviewed to potentially seek additional funds.
	Pamela/Trainor	\$	
North West Minerals Province Economic Transition Strategy 2020-2021			
DTIS	Master plan of Outback at Isa facility	\$75,000	<ul style="list-style-type: none"> • Final acquittal report submitted. • Final invoice claim submitted prior to end of month
Roads & Transport Alliance TIDS 2020-2021			
DTMR via NWQRRTG	Old May Downs Road	\$98,658	<ul style="list-style-type: none"> • Final acquittal report submitted. • Final invoice claim submitted.
	Moondarra Road	\$193,949	
	Lake Julius Road	\$67,393	
Walking Network Pilot Program 2020-2021			
DTMR	Isa Street Pedestrian Upgrades	\$150,000	<ul style="list-style-type: none"> • Stage 1 Scope determined to start at the end of the bridge and head East. • Milestone claim 2 invoices submitted prior to end of month.

3 RURAL AND URBAN

Mount Isa

In May Council completed a maintenance grade on Highland Plains Road and commenced the 2019/20 DFRA funded works on Gunpowder Road. The bush crew is preparing the road for reseal which is expected to be completed mid-June. This will ensure Council will have adequate time to submit the appropriate documentation to meet the funding deadline of 30 June 2021.

Lake Julius Road has been closed over the last two weeks as it has been unsafe. Council is completing a maintenance grade of this road and will be open early June. The road straddles two Local Government Areas, between MICC and Cloncurry. Council has been in contact with Cloncurry Shire Council to request they do the same for their section ~10km.

Manual patching has been undertaken for the mood lighting road repairs on Rodeo Dr and following water and sewer works. Council is expecting to receive the parts required to fix the jet patcher by the end of June.

Council has been remarking the stop and go lines and carparks throughout town.

The table below summarises planned maintenance of roads.

Type	Maintenance	Rostered Area
Street Sweeping	Daily along with fortnightly footpath blowing	CBD
	Daily	Healy and Townview
Watering by Truck	Daily	Planted mediums and fire breaks
Signage	Replacement of worn or vandalised signs	Note Council find 3-4 sign weekly that need to be replaced

Camooweal

Council commenced the preparation of Francis Street in April for resealing. Final preparation will occur after Gunpowder Road is complete followed by reseal. It is expected this will be completed by the end of June.

Camooweal fencing at the airport is on schedule.

4 CONCRETE BATCH PLANT OPERATIONS

A new mix design for concrete production has been created and concrete production will be commencing again in the coming weeks. Repairs and maintenance are being carried out during the batch plants downtime.

5 WORKSHOPS

Council has continued maintaining fleet for the Month of May. The transition into the colder months has resulted in less servicing requirements of small plant items and more focus on Rural Road and Construction fleet.

- This month council received a new 4x4 fleet item for the construction crew, Rural Road and urban construction vehicles are used frequently so the implementation of new fleet is a necessity in maintaining projects for the department.
- Council staff at the workshop have been conducting preventative maintenance on a Grader, this was a learning opportunity for our apprentices as well as an important process in ensuring our Rural Roads and Urban Construction team can continue their work.
- The Electronics Technician has been continuing to maintain sign boards around town as well as repairing and installing VHF radios to maintain vital communication between Council fleet.

6 ASSET MANAGEMENT

Council converted clearer aerial imagery from 2009, 2013 and 2017 for Mount Isa City and made these map layers publicly available on the online mapping system (<https://mountisa.qld.gov.au/maps>) for trends / development tracking.

Council is documenting existing work schedules, condition reviews, asset summaries for the known infrastructure networks and continuing to ensure the Australian Standards and Specifications library has appropriate documents for Project Managers.

Policies and Procedures (for customers and internal) are under review for Infrastructure Asset Management and Service Level commitments.

7 DISASTER MANAGEMENT

Council attended Mount Isa Airport Emergency Planning Committee Meeting for the Airport's emergency exercise "Warrior 2021" which will be run Thursday 27 May 2021.

The aim of Exercise Warrior is to practice the implementation of the Mount Isa Aerodrome Emergency Plan – Crash on Airport. The exercise will focus on communication between Emergency Services, Mount Isa Airport and other responding agencies and identify gaps in the response arrangements to an on-airport emergency incident. Council will act as observers during the exercise.

Council facilitated a debrief in response to the Region wide power outage of 23 April 2021. The meeting was attended by all stakeholders including APA Group, emergency agencies, Mount Isa Water Board and Queensland Health.

Agencies provided reports in respect of their agency issues, challenges, and solutions. Findings will be taken under advisement and actions identified for forward planning should this type of incident occur in the future.

INFRASTRUCTURE SERVICES									
Project	#	Current Status	START DATE	EST.COMPLETION DATE	FUNDING SOURCE:	Budget	EXPENDITURE TO DATE:	SCOPE:	PROGRESS UPDATE:
MOUNT ISA MEMORIAL CEMETERY	1	Completed - 95%	Sep-19	Mar-21	W4Q (Round 3)	\$600K	\$555,010	Reconstruct pavement to include widening for additional parking. Resurface using two coat seal. Construct islands to separate and organise traffic flow. Upgrade planter beds at entrance. Upgrade hard stand area for monument	The new raised area has been completed and the final trim is happening now
TRANSFIELD / BRETT AVENUE PCNP SHARED PATH DESIGN & CONSTRUCTION	2	Procurement	Feb-20	Aug-21	Cycle Network LG Grants \$70,000 Council \$70,000	\$140,000	\$51,710.93	This project will deliver design and construction over 390 metres of 2.5- metres-wide shared path along the eastern side of Transfield Avenue and the Northern side of Brett Avenue. Council will continue the design only of Wright Road, which terminates at the intersection of Suter Road for future staged construction.	TMR has approved the designs, the IFC (issue for construction drawings) have been issued, and the RFQ is out to market.
BARKLY HIGHWAY – PCNP SHARED PATH DESIGN	3	Design - 95%	Feb-20	Jun-21	Cycle Network LG Grants \$30,000 Council \$30,000	\$60,000	\$45,000.00	This project will deliver the detailed design of 3.2km of 2.5-3m wide shared path along the Barkly Highway from the Isa Street/Fourth Avenue intersection to Milne Bay Road. Markham Valley Road will be used as an alternative to the Barkly Highway from Owen Stanley to Milne Bay.	The finalisation of the drg will be delivered by consulting engineers, with view to coordinate (option under review) delivery with the rest of the Markham valley works.
MARKHAM VALLEY MEDIAN BEAUTIFICATION	4	Construction – 90%	Sep-19	Jun-21	W4Q	\$328,192.15	\$151,305.87	Frequent pedestrian resting areas constructed and landscaped along a proposed shared path beginning at the intersection of Markham Valley Road and Owen Stanley Road and continuing north along the left side of Markham Valley Road terminating at Milne Bay Road	Landscaping works was complete last week and the crew are in clean up and demobilisation phase. Irrigation works now complete Issue with new plants being stolen, Council to implement temporary mobile CCTV. Additional landscaping works to remove old fencing and replace with new landscape opposite the corner of Milne Bay Road and Markham Valley Road. Furniture and historical signage ordered. Photos being finalised for the historical plaques, depicting the last 100 years. Installation will take place on final acceptance.
GALLIPOLI PARK PUMP TRACK AND RECREATION DEVELOPMENT	5	Procurement	Dec-19	Dec-21	Active Community Infrastructure Round 1	\$895,000	\$48,922.87	Construct a custom asphalt pump track, pedal park, an exercise equipment zone, shade shelters, toilets, and other associated park furniture for free community use at Gallipoli Park Mount Isa	<ul style="list-style-type: none"> Variation of scope and completion dates approved. Tender submissions evaluated and recommendations issued for acceptance. Geotechnical reports received. Management plans being developed. Targeting contract award in the coming weeks
PAMELA/DEIGHTON/ISA STREET BLACKSPOT	6	Design	Jul-19	Jan-22	Black Spot Program 2020-21	\$685,000.00	\$104,452.96	Installation of a dumbbell type roundabout installation (two roundabouts side-by-side). The proposed installation will keep a fully functioning single lane around the entirety of each roundabout with a future option of closing the median between each apron should the need arise in the future.	ERGON assets design changes are being reviewed for construction coordination, RFQ paused.(no changes)
PAMELA/TRAINOR STREET BLACKSPOT	7	Planning	Jul-19	Jan-22	Black Spot Program 2020-21	\$350,000	\$135,407.00	Installation of roundabout	Issue for construction Drg and sign off RPEQ extended due to drainage designs, ERGON design changes (reduced scope) Telstra design not completed, RFQ ready to go out with Drg.
SMART WATER METER	8	Tender Evaluation	Sep-19	Dec-21	Local Government Grants and Subsidies Program - \$1,766,720.95 MICC - \$1,179,573.96	\$2,946,294.91	\$113,207.80	Installation of automatic meter reading devices to all water service connections within Mount Isa and creation of District Metered Areas (DMA's) to reduce operating costs, non-revenue water and greater accuracy for the end user.	An extension to the funding deadline has been granted. Project deadline is now 31 December 2021. Tenders closed on Monday, 1 March 2021. Eight offers were received. The evaluation panel shortlisted 4 vendors to interview. The last interview was held on 13 April. All tenders have confirmed that they can deliver the full scope of the project prior to 31 December 2021. Following the interviews, all four shortlisted tenderers were invited to submit their Best and Final Offer by COB on 23 April 2021. These final offers are presently being evaluated. Council approved recommendation at May Ordinary meeting. Contact negotiations underway.
SELF-GUIDED BIRD WATCHING	9	Final Stage	Aug-20	Jul-21	Maturing the tourism infrastructure pipeline in North West Queensland	\$75,000	\$41,545.40	Develop self-guided drive and walking trails for visitors and bird watchers which will support eco-tourism initiatives and enhance the type of tourism activities on offer in Mount Isa. Scope of Works covers the design and implementation of the requested signage, visitor resources and road markers to identify sites.	The team conducted detailed site walk through with consultant. Final signage locations to be confirmed with bird watching experts and strategy will be finalised. Signage design approved and awaiting on fabrication and installation works. Bird Hides designs complete, and locations being determined for options for installation stages. Target completion within the next 3 weeks
MATERIALS RECOVERY FACILITY (MRF)	10	Planning	June 2020 – Planning April 2021 – Shed Construction commence May 2021 - MRF D&C Contract award Nov 2021 – MRF Construction commence	11/1/2022 (Storage Shed - 30/06/21)	Building Better Regions: - \$6,060,131	Planning: - \$150,000 Design and Construct: \$8,801,508 Storage Shed \$308,450	Nil	Design, Construction and Project Management of a purpose-built building to hold a Material Recovery Facility (MRF), the installation of Material Recovery Equipment as well as construction of laydown areas for recycling residential resource waste and covered storage of products. Design and Construction of Storage Shed	Further to the recent Council resolution, community consultation about to be undertaken and a specification for the design of the MRF is being prepared. The Storage Shed has been 35% complete.

FAMILY FUN PRECINCT REDEVELOPMENT – STAGE 2	11	Procurement, Design, Planning Construction	Construction – Sept 2020	12/1/2022 - Target date of March 2022	Building Our Regions (BOR) \$3,756,500, MICC \$1,355,000	\$5,111,500	\$86,456.39	<ul style="list-style-type: none"> •Installation of new strategically placed shade structures throughout •Security upgrades including fit-for-purpose fencing and lighting. •Re-surfacing and irrigation upgrades in high use areas •Replacement and installation of new play equipment, free exercise equipment and high impact park furniture throughout 	<p>Application for development to assessed under a 'Superseded Planning Scheme' approved</p> <p>Lifeguard Fit Out request for Quotation closed and will need to be re issued for quotations as zero quotations received.</p> <p>Skate bowl concept design issued to community via facebook, schools and posters for final feed back prior to draft design phase.</p> <p>Boundary wall contract awarded, contractor kick off meeting being held this week.</p> <p>Boundary fence works commencing on 31st May 2021.</p> <p>Shade structure contract awarded, sfety in design meeting conducted and contractor kick off meeting complete</p> <p>Site specific documentation in review and awaiting on Shade Structure final concept designs for review.</p> <p>Detailed scheduling being revised following the onboarding of contractors.</p> <p>Masterplans being refined.</p> <p>Community notification plan being implemented</p> <p>Product selection being evaluated for park equipment.</p> <p>Further tender packages being developed.</p>
OUTBACK AT ISA MASTERPLAN	12	Planning	Aug-20	Mar-21	Maturing the tourism infrastructure pipeline in North West Queensland	\$125,000	\$62,000	Develop a Master Plan for Mount Isa's Outback at Isa facility, to support a sustainable future and enhance the economic viability and vibrancy. The report aims to effectively capitalise on opportunities to improve the visual and aesthetic qualities, amenity, and attractiveness of the centre.	<p>Stafford Strategy have been awarded the contract, with the kick-off meeting held late October.</p> <p>Project is to be transferred to OPEX expenditure as part of half yearly capital review. Final masterplan report has been finished as a top line cost benefit assessment for the master plan to highlight likely capital development costs, a cash flow model over a 10-year period and likely operating costs. This will provide Council with a series of key economic and financial metrics for determining the benefit cost ratio able to be achieved, along with the projects net present value and internal rate of return. Final Masterplan has been circulated to MICCOE and Councillors.</p>
TIP SHOP & WASTE TRANSFER STATION	13	Design Complete, Contrstruction 20% complete	Apr-20	4-Jul-21	Works 4 Qld Rd 3 - \$695,076.03 MICC - \$77,421 for Design &\$1,209,205 for construction	Detailed Design: \$77,421 Construction: \$1,209,205	DD: \$68,316.03 Spent: \$62,316.03 (\$16,886.03-PPM; \$45,430.00-Cardno) Construction Committed: \$1,116,370.00 Con: \$ 9593	Design and construction of new Waste Transfer Station (WTS) incl roadworks.	Detailed design has been completed. The contractor, A. Gabrielli has been selected as our preferred contractor. The contractor has completed the base slab and retaining walls . Subgrade for road works has been completed.
SEWER MAIN REPLACEMENT PROGRAM	14	Procurement stage	Dec-20	Jul-21	Council \$120,000.00, QLD State \$730,000.00	\$850,000	\$13,033.00	This project will replace or upgrade the municipality's sewer mains network. The aging assets need to be maintained to ensure reliable serviceability now and in the future. The mains were laid from the 1950's and some are now at the end of their service life, this project will mitigate any potential risks of failure.	Contract awarded to Interflow, they mobilised on 25/05 and have started CCTV inspection, Relining crew mobilising on 31/05
SEWER MAHOLES REPLACEMENT PROGRAM	15	Procurement stage	Feb-21	Jul-21	Council	Council \$150,000.00	\$2,200.00	Refurbish the sewer manholes to ensure continued reliable service of the network across the municipality. Update the assets to current MICC Sewer network standards in an efficient and consistent manner.	The scope has been updated based on latest MH inspection, RFQ is out response expected 05/06
SEWER MAINS INSPECTION PROGRAM	16	Construction	Feb-21	he 2021 (continuo	Council \$100,000	\$100,000	\$11,569.00	Coordinated, sequential inspection of all mains and manholes across the network, and optimisation of assets database. Related to the Mains and manholes refurbishment programs this is the basis of an overall consistent preventive maintenance approach.	The program has been approved and has started to be delivered under its new format from January 2021, with a dedicated team and members rotation.
MOUNT ISA LANDFILL STORMWATER DIVERSION	17	Design 100%, Procurement - Construction	Dec-20	Aug-21	Council \$275,000	\$275,000	\$36,665	Design and construct a diversion bund to manage the landfill leachate and Stormwater flow to avoid waterways and ground water contamination in compliance with Mount Isa landfill Environmental authority as described in the Mount Isa Landfill site development plan.	Designs completed, kick off meeting completed, access to neighbour property for survey approved, RFQ to go out by 28/05.
PCNP – TWENTY THIRD AVE	18	Design - Detailed	Dec-19	Aug-21	Council \$100,000	\$100,000	\$9,488	Design and construct of the shared footpath along 23rd Avenue.	Works package awarded, works to commence mid-June 2021.
PCNP – THOMSON ROAD STAGE 2	19	Procurement	Dec-19	Jun-21	Council \$105,000	\$105,000	\$121,667.00	Design and construct of the shared footpath along Thomson rd.	50% complete
TRADERS WAY/SUNSET DRIVE ROUNDABOUT	20	Design	Jul-19	Sep-21	Council Funded	\$400,000	\$118,263.00	Installation of roundabout	Road Design is being finalised, Telestra and Ergon to be upated with the new design to to minimize significant impacts on utility infrastructure
CITY LOOKOUT UPGRADE	21	Design - Concept	Dec-19	Jul-21	Active Community Infrastructure Round 1	\$145,076	\$52,884	The Mount Isa lookout precinct rectification works.	Rectification works to boardwalk almost complete, awaiting on post caps Master planning Lookout Revitalisation site meeting was conducted last week and designs in progress. Concept Masterplans will be issued for community feedback Following the masterplan acceptance project scoping phase will commence
Mood Lighting Extension	22	Construction – 50%	Apr-21	Jun-21	W4Q	\$100,000		To extend the mood lighting within the trees along Rodeo Dr and Miles St.	Trenches have been filled in with cold mix and a large power box with conduits and networking cables has been installed in the center of the roundabout.

1. OPERATIONAL OVERVIEW

For the month of May, the Mount Isa City Council's Parks and Gardens crews have been heavily involved in the delivery of capital works projects, Markham Valley Medium Beautification, Bat Roosting site and Cemetery Upgrade. Over 943 trees have been planted, 600 meters of irrigation and 200 cubic meters of river rock has been laid for these projects.

Charlie Steene Park fence construction is underway with estimated completion early June. Following this, the team will install irrigation and prepare the soil for spring. The aim is to turn this park back into the lush park it has been in the past.

Additional plants and irrigation have been ordered to upgrade the CBD. It is expected these will arrive next month and will be established prior to rodeo.

Council assisted with the set up and clean-up of the Camooweal Camp Draft at the end of May.

2. PARKS AND GARDENS

Mount Isa

Below is a table summarising cases received from the community and actioned by Parks and Gardens.

Parks and Gardens - Customer Service Cases

Case Type	Cases Received		Open Cases- end of Month		Closed Cases	
	May	March	April	May	May	May
Application	0			0		0
Complaint	0			1		0
Enquiry	1			0		1
Service Request	17			8		16
Total	18			9		17

Council responded daily to vandalism throughout the town following community calls and general inspections including damage to trees, irrigation and infrastructure along with broken glass in the CBD. The glass awning at the front of Council administration building has been broken requiring fencing to be hired to isolate the area.

Contractors are onsite replacing the Colourbond fence at the Family Fun Park with block wall, which has been providing an access point for nightly vandalism. It is anticipated that this will greatly reduce the clean-up carried out by Council.

The table below summaries planned maintenance of parks and gardens Mount Isa carried out in May.

Type	Maintenance	Rostered Areas
CBD	Daily weeding and irrigation maintenance	Within Marian St, West St, Isa St, Simpson St and Rodeo Dr
Parks & Sporting Ovals	General mowing, weeding	Healy Heights, Townview, Pioneer and Sunset parks
	Fortnightly cleaning of play equipment	Parks with play equipment
Mediums	Fortnightly grass and weed maintenance	Marian St, East St, Railway Ave, Fourth Ave and Able Smith Pde
Easements	NIL this month	Milne Bay, Rebecca, Enid and Jane St
Lookout	Weekly cleaning, grass and weed control	Note: Watering is occurring by truck. Once Reservoir 1 is operational loss of topsoil will be greatly reduced

Parks and Garden – Monthly Report May 2021



Camooweal

The table below summaries the planned maintenance of parks and gardens, Camooweal carried out in May.

Type	Maintenance	Rostered Areas
Parks & Sporting Ovals	Weekly mowing and irrigation maintenance	Ellen Finlay Park, Cricket Oval and Rest Area
	Weekly cleaning of play equipment	Ellen Finlay Park
Camooweal Town Hall	Fortnightly mowing and irrigation maintenance	
Georgina River Reserve	Weekly inspection and cleaning of camp site	Note: >50 caravans/camps were seen set at the time of this report
Aerodrome	Weekly inspections, grass and fence maintenance	Note: RFDS fly in Tuesdays

3. CEMETERIES

Council is investigating a new operations system to manage cemeteries which will provide accurate record management, facilitating Council to meet legislative and ethical requirements in a timely manner. This system will improve the processing of normal operations and provide connection to a web-based portal for the public to search for loved ones.

The table below lists burials in region.

Burials	March	April	May	20/21 YTD
Mount Isa	2	1	1	69
Camooweal	1	0	0	3
Reserved Graves	0	0	3	5

Council has appointed a new Sexton at the Mount Isa cemetery who commences early June.

Water supply to the Camooweal cemetery has been isolated this month to fix the delivery pipework. Repair is scheduled to be completed early June.



LIBRARY

MONTHLY REPORT

May 2021

EXECUTIVE SUMMARY

- During May the Library participated in the National Simultaneous Storytime.
- Staff participated at the Welcoming Babies Day with a Library stall.
- Keith Stalling finished his SLQ Leadership course.
- Reny Castree is the newest First Aider in the Library.
- Cuppa with the Councillors started this month.



National Simultaneous Storytime

Mount Isa City Library launched into the National Simultaneous Storytime held Wednesday 19 May 2021 at 11am. This event was held across Australia with many libraries including Mount Isa reading "Give me some Space!", by Philip Bunting. Two Library staff Svitlana Cernoia and Barbara Martyr dressed up as astronauts for the occasion and Reny Castree played the lead role of the book character Una.

Because of the success and positive feedback of the National Simultaneous Storytime performance, the Library staff ran a 2nd session on Friday, 21 May 2021, this time in the afternoon for those that missed it first time around.



Baby Welcoming Day

The library ran a stall with staff attending the Baby Welcoming Day, providing information on library services, and showcasing some of the library's collections including books, toys, and big toys. Staff set up a rollercoaster and rocking horse from our big toy collection which was enthusiastically appreciated.

There was also a lucky door prize provided by the Library able to be won by participants of the Welcoming Babies Day.

Keith Stalling - Library Leadership

Keith Stalling completed his State Library of Queensland: Library Leadership at all Levels program. This course was over the space of 12 weeks starting in mid-February. Keith presented a speech to his course colleagues and dignitaries from the State Library of Queensland and other Local Government Councils. Keith spoke about his passion of including Kalkadoon Artwork as part of the Library Masterplan.



Reny Castree - First Aid

Reny Castree has successfully completed her First Aid Course. Reny is now the 3rd First Aider in the Library. She will be able to assist the staff and the patrons when help is needed.

Cuppa with the Councillors

The first "Cuppa with the Councillors" held in the Library on 28 May 2021. Mayor Danielle Slade, Deputy Mayor Phil Barwick and Councillor Peta McRae were in attendance to meet and talk with members of the public.



STATISTICS

(from 1 May 2021 – 31 May 2021)



VISITORS

- March 2021 - 27 days open with **2347** visitors
- April 2021 - 22 days open with **1834** visitors
- May 2021 - 25 days open with **1971** visitors



TRANSACTIONS *(issues, returns, reservations, renewals)*

- March 2021 - **5567** transactions
- April 2021 - **4981** transactions
- May 2021 - **5007** transactions



COMPUTER USAGE

- March 2021 - **608** customers for a total time of **436.14** hours
- April 2021 - **436** customers for a total time of **278.53** hours
- May 2021 - **592** customers for a total time of **418.45** hours



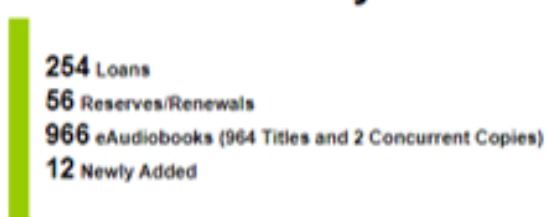
NEW MEMBERS

- March 2021 - **169** new members
- April 2021 - **121** new members
- May 2021 - **172** new members

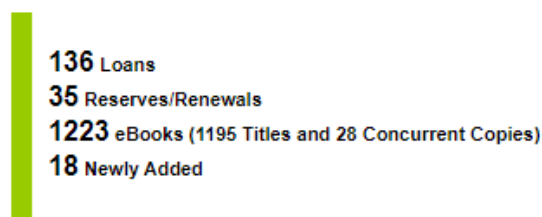
E-book and E-audiobook statistics

(from 1 May 2021 – 31 May 2021)

eAudiobooks by Title



eBooks by Title



E-Book and E-Audiobook statistics for this financial year.



Promotion & Development Report **ITEM 10.2** May 2021

Tourism & Events Portfolio

Events & Promotions:

100 Years Celebrations 2023

The Advisory Committee has been established and meetings occur monthly.

WELCOMING BABIES DAY – Sunday 23 May at The Entertainment Centre and Grounds

The Welcoming Babies Day event received great support from attendees with around 120 families in attendance out of the 160 registered. Council had more stalls this year, in comparison to previous years and it is hoped we can build on this for 2022. Feedback has been positive, to see our survey results, please click on this link: <https://www.surveymonkey.com/stories/SM-5VR5TZC/>

Things to consider for 2022 are:

- In 2021 we had two years' worth of babies to cater for, in 2022 Council can expect around half that number, approximately 80 families.
- The weekend event date encouraged families to attend and from the positive feedback received, this format is recommended for 2022.
- Keeping to a date in May is recommended, as it allows Council to host the event outside in weather that is neither too cold nor too hot.
- The Entertainment Centre is a flexible venue which can respond to changes in weather easily. The Entertainment Centre worked well for this event in 2021 and is the recommended venue for 2022.
- Feedback received about the play areas, called for an increase in play equipment and this could possibly be sourced from the Toy Library.
- Kite Flying was a great hit for attendees with older children.
- Securing Food Stall Holders was challenging, as Mount Isa comes further out of COVID, it is hoped that more community and sporting groups can once again find the volunteer support to run food stalls at Council run events.

On a side note, the reason Council did not have a Jumping Castle at this event was due in part to the fact that the industry is suffering right now as insurance companies will not renew their cover, hopefully this issue will be remedied soon, so we can include jumping castles in future Council family events.



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



“At his time of year an outside event was great because shade and outside activities were provided. I think the kids had an amazing time. I wish there were more family events like this :)”

“Weather was perfect for an outside event and great for older siblings.”

“Outside was so much better than inside the other year I went. It felt less crowded.”

“A lot of parents work during the week, and Saturdays are busy with shopping and other sporting/organised activities. Sundays are a good choice because there is little else to do.”

“More entertainment needed. Kites and bubbles a great idea.”

“Would've been great to have more of everything if possible.”

“More stalls and entertainment would have been good but understand it was the first event like this.”

PET DAY 2021 – Saturday 03 July 2021

Planning is underway for Pet Day.



ISA FESTIVAL 2021 –

Tuesday 10 August 2021 (Free Concert) and Wednesday 11 August 2021 (Street Party & Parade)

Council has supported the decision to host the Isa Festival this year over two nights, which will meet Council's COVID Safe Events requirements for the Free Concert.

Qld Health provided advice on the new event plan AND on Busking/Acoustic Performances:

- They stressed social distancing at our events and advised that they will attend both events in uniform to see that guidelines are being followed.
- They advised that Council do not need to complete a COVID SAFE PLAN for the Street Party (with Street Parade) however they would require an event brief and site plan of the event provided.



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



- They advised that Council need to complete a COVID SAFE PLAN for the FREE CONCERT.
- They are pleased that our events will in effect lower numbers in the CBD, making it possible for people to socially distance.
- As for performances at the Street Party, in particular “Busking / Acoustic Performances” if we have tables and chairs set up around any performance area, this should minimise the risk of “dancing” and would be acceptable.

Securing a location for the Free Concert has been challenging, Council currently has a few options which are being developing for a final decision soon.

Darryl Braithwaite is secured for the Free Concert on Tuesday 10 August.

Council has decided on the Parade Theme “Country Roads and City Lights”.

SPORT & RECREATION:

Move It NQ:

Move It NQ is a program designed to assist the community to get out and get active with the provision of free activities, funded by the North Queensland Sports Foundation.

The Aqua Aerobics was increased to 5 sessions weekly during May, with 298 participants attending during the month. The program will decrease to 2 sessions a week during June and will be suspended after the end of the month until the warmer weather returns.

Tai Chi, the second activity under the Move It NQ program has a constant following with regular attendance. 21 participants attended during the 3 sessions held in May and will continue through June.

Council’s 3rd activity, Community Crossfit, commenced Saturday 01 May 2021 and be providing Crossfit style exercise programs delivered by Crossfit Rumble. Community Crossfit will continue through June.

Council was successful in receiving additional funding in the amount of \$21,000. Additional programs will include Fitness Development with 3 Sons fitness, Seniors Up and Go at PCYC, Aqua Fitness for kids (in the warmer months), boxercise and Zumba at PCYC, Yoga with Janine, Park fitness with KP fitness and the extension of the Tai Chi, Aqua Aerobics (in the warmer months) and Community Crossfit.

Some of the intended program will need to be funded by the Council budget for Sports Program.

TOURISM STRATEGY:

Strategic Priority One: Getting the Foundations Right

- Local Tourism Organisation Transition Group: Funding for 2021/22 budget has been put forward, awaiting approval.
- State Development has commenced it’s first month of the new visitor survey at OAI, council will look at creating a QR code poster to drop off at accommodation providers.

Strategic Priority Two: Make it Easy

- Arrival Signage on way to City Centre: \$114K has been awarded to MICC. City art signage plaques arrived in April and are being mounted throughout the city by parks and gardens. New Tharrapatha Way Signage has arrived and will be installed shortly. Riversleigh Bird Signage has received its first proof (attached) and the City Lookout signage is underway and the grant has been extended into 2021/22 FY.
- 2021 Destination Planner has been delivered and disbursed.



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



- Commenced work with Kevin and Ben at Camooweal Roadhouse to create a Camooweal city map and points of interest flyer.

Strategic Priority Three: Meet Mount Isa

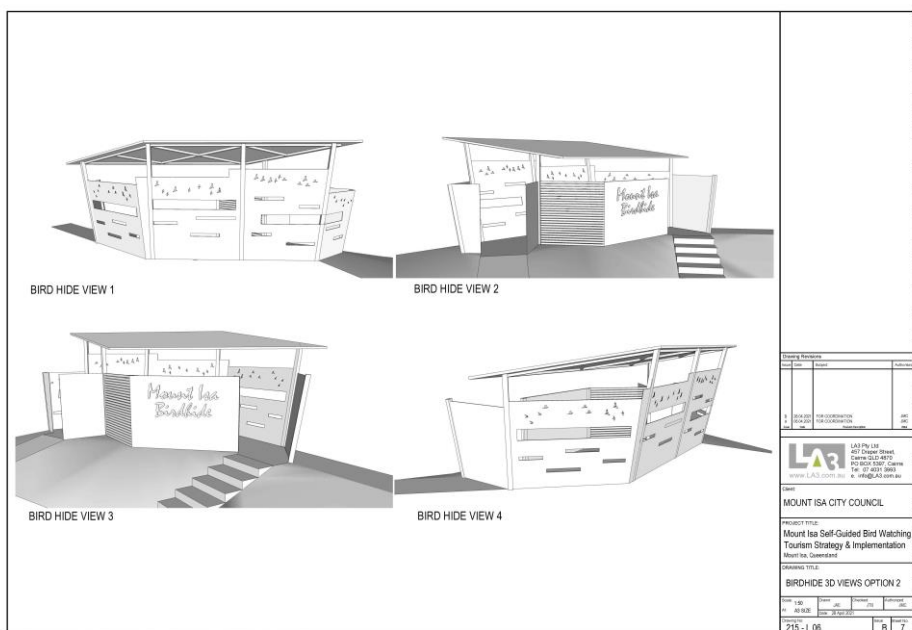
- Tharrapatha Way, City Art signage and the Lookout signage projects have all had work commence.
- Tourism Award submission is currently underway in Festivals and Events category for the 2019 Isa St Festival.
- Travel Oz show filmed in April and will air from June 3 on 7TWO

Strategic Priority Four: Stay One More Night

- Create Eco Glamping Accommodation Product at Lake Moondarra: Lake Moondarra glamping working group and feasibility group are yet to for an update on project area, topographical information etc.
- Itineraries, experiences and connections: Joined the project committee for Motorsports Complex.
- Develop Mount Isa trails network: Bird Watching Project: the draft bird hide plans were received in late April and final site visits were held 28 May 2021 to confirm locations and bird information. Signs have been quoted and commencing production to be installed June/early July.
- Bird Wetlands: Habitants of Horse Paddock 20 have moved, and Council is currently working with Rex Whitehead to ensure the existing paddock is kept wet to encourage the existing bird life to remain in that area, this is currently the key location for the bird hide plans. Attached below.

Tourism & Marketing Activities:

- Merchandise and roster for MINEX and Mount Isa Show have been ordered and arranged.
- TVC went to air in May with 2x 30 sec ads and 2x15 sec ads focusing on career opportunities and liveability. Isa St Festival TVC in production to air in July.



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



RIVERSLEIGH FOSSIL CENTRE
OUTBACK AT ISA
THE GAP QLD 4825

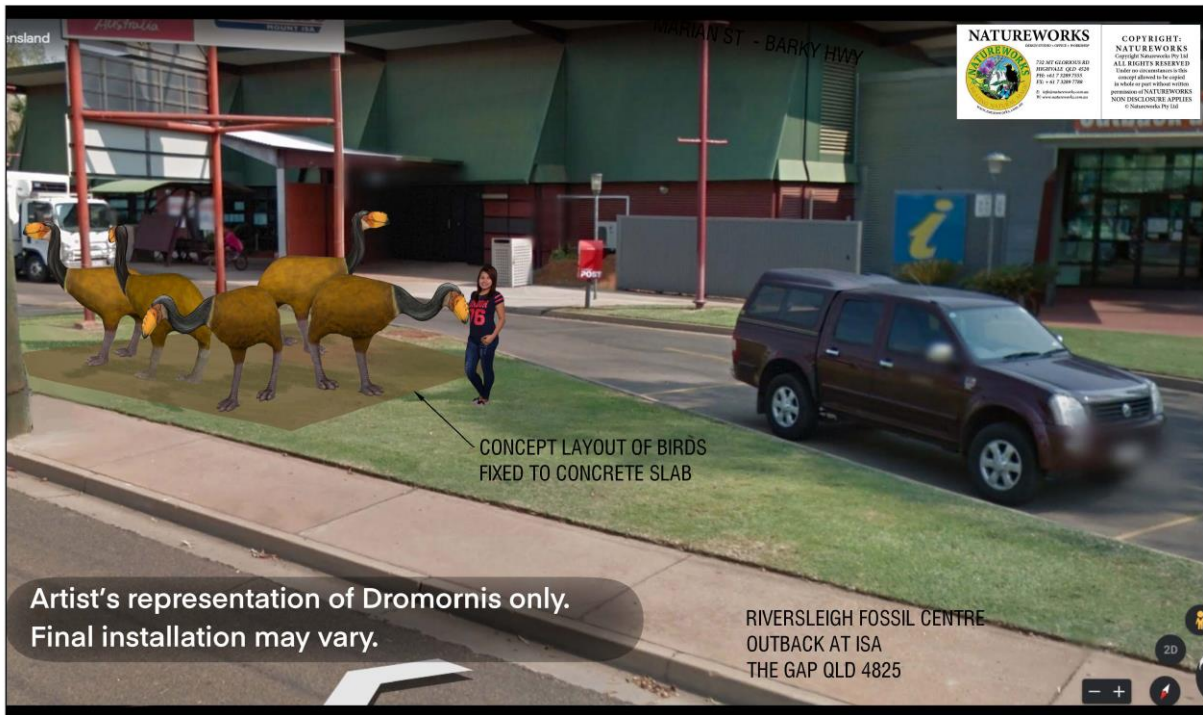
Dromornis Murrayi



HEAVY DUTY FIBREGLASS IN A 2 PACK
PAINT FINISH, WITH STRUCTURAL STEEL
ARMATURE MOUNTED ONTO 400 X 300 MM
BASE PLATE UNDER EACH LEG

	NATUREWORKS 732 Mt Glorious Rd., Highvale, QLD 4820 Phone : 07 3289 7555 Email : info@natureworks.com.au	COPYRIGHT: NATUREWORKS Copyright Naturworks Pty Ltd ALL RIGHTS RESERVED Under no circumstances shall copyright be used in any way in whole or part without written permission of NATUREWORKS NON DISCLOSURE APPLIES © Naturworks Pty Ltd
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							project	DROMORNIS MURRAYI SCULPTURES	date of issue	5/05/2021	scale	NOT TO SCALE
								drawing title	DROMORNIS MURRAYI TWO VARIATIONS	sheet	1 OF 1	A3
								drawn	TA	checked	approved	



Artist's representation of Dromornis only.
Final installation may vary.

RIVERSLEIGH FOSSIL CENTRE
OUTBACK AT ISA
THE GAP QLD 4825

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							project	DROMORNIS MURRAYI SCULPTURES	date of issue	5/05/2021	scale	1:100
								drawing title	CONCEPT SKETCH PLAN	sheet	1 OF 1	A3
								drawn	TA	checked	approved	



Key Performance Indicators

Code	Parameter	Annual ¹ Target	May 2021	
WATER				
AS14	Number of water main breaks	95	3	●
AS8	Water main breaks per 100km of water main ²	52	1.64	●
H3	Microbiological compliance³	98%	100%	●
AS38	Number of sewer mains breaks and chokes	42	4	●
AS39	Sewer main breaks and chokes per 100 km of sewer main ⁴	25	2.35	●
SEWER				
CS59	Reportable sewage overflows ⁵	15	0	●
	Sewage treatment plant compliance⁶	>80%	100%	●
CUSTOMER				
IC9	Number of water quality complaints	10	0	●
C9	Number of water quality complaints per 1,000 properties	0.7	0	●
IC10	Number of water service complaints	10	0	●
CS10	Water service complaints per 1,000 properties	0.7	0	●
IC11	Number of sewerage service complaints	5	0	●
CS11	Sewerage service complaints per 1,000 properties	0.4	0	●

¹ Targets based on 2019/20 actual results reported as part of NPR.

² Based on 182 kilometres of water main.

³ The %-age of the total population served where compliance with the microbiological requirements are met.

⁴ Based on 170 kilometres of sewer main.

⁵ Sewage overflows reported to environmental regulator.

⁶ Based on overall plant compliance.

Water and Sewer – Monthly Report May



Water Network Reliability

Unplanned interruptions

Table 1 – Unplanned interruptions

Parameter	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of unplanned interruptions											9		9
Number due to breaks/leaks											3		3
Number restored within 5 hours											5		5
Average number of properties affected											19		19
Average response time (h:mm) ⁷											NA		NA
Average hours to rectify (h:mm)											4:43		4:43

Planned interruptions

Table 2 – Planned interruptions

Parameter	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Number of planned interruptions											5		5
No. restored within 5 hours											0		0
Average time to rectify (h:mm)											7:00 ⁸		7:00
Average number of properties affected											16		16

Notable incidents⁹

No notable incidents were recorded in May.

⁷ This information is not currently recorded.

⁸ The planned interruptions were advertised as being from 8:00am – 3:00pm. Actual duration of interruption wasn't recorded.

⁹ Breaks not rectified within 5 hours, interruptions affecting > 30 customers.

Water and Sewer – Monthly Report May



Water Quality Compliance

Mount Isa City Council is a registered water service provider under the *Water Supply (Safety & Reliability) Act 2008*, and is therefore required to operate under an approved Drinking Water Quality Management Plan (DWQMP).

Non-compliances with the DWQMP are summarised below.

Microbiological

Table 3 – Microbiological (*E. coli*) non-compliances

Date of incident	Sample location	E. coli (MPN/100mL)	Cause of problem	Corrective actions undertaken
Nil				

Turbidity

Table 4 – Turbidity non-compliances

Date of incident	Sample location	Turbidity (NTU)	Cause of problem	Corrective actions undertaken
Nil				

Trihalomethanes

Table 5 – Trihalomethane (THM) non-compliances

Date of incident	Sample location	THM (µg/L)	Cause of problem	Corrective actions undertaken
Nil				

Sewerage Network Reliability

Blockages and overflows

Table 6 - Sewer blockages and breaks

Parameter	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Number of sewer blockages/breaks											4		4
Number restored within 5 hours											3		3
Average outage duration (h:mm)											6:38		6:38

Table 7 - Sewer overflows

Parameter	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Number of sewer overflows											1		1
Number contained within 5 hours											1		1
Spills impacting properties											0		0
Reportable overflows ¹⁰											0		0

Notable incidents¹¹

A minor overflow occurred at SPS 3, located near the Isa Street Bridge. The incident wasn't reportable to the regulator, as it involved an overflow of an estimated 30 litres of sewage. The overflow was caused by an electrical issue, which prevented the pumps from operating.

¹⁰ Overflows are reportable if the spill reaches a waterway, or if it exceeds 10 kL in volume.

¹¹ Blockages not cleared within 5 hours, spills not contained within 5 hours, reportable overflows.

Water and Sewer – Monthly Report May

Sewage Treatment Plant Compliance

Council provides sewerage collection and treatment services to Mount Isa and Camooweal.

Council operates under an Environmental Authority for its two sewage treatment plants. The following table summarises compliance with all licence parameters.

Non-compliant parameters for the most recent month are detailed in the footnotes.

Table 8 - Sewage treatment plant compliance

Sewage Treatment Plant	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Compliance (%)
Mount Isa											✓		100
Camooweal											✓		100
Overall compliance												100	

Legend

✓	Compliant with licence limits
✗	Exceeded one or more licence limits

Notable incidents¹²

No notable incidents occurred during May.

¹² Non-compliant parameters, major issues at STP.

Water and Sewer – Monthly Report May



Complaints

Table 9 - Complaints¹³ by category for 2020/21, based on customer requests

Category	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Water													
Quality											0		0
Pressure											0		0
Taste/odour											0		0
Service											0		0
Other											1		0
Sewage													
Sewage odours											1		0
Other											0		0
Total													

Notable incidents¹⁴

One complaint was received during May reported damage to private irrigation located in the footpath, during excavation works conducted as part of the water main replacement program. The complaint is currently being investigated.

¹³ 'complaint' means a written or verbal expression of dissatisfaction about an action, proposed action or failure to act by Council, including a failure to observe its published policies, practices or procedures.

¹⁴ Significant incidents related to complaints.

Water and Sewer – Monthly Report May

Other Initiatives

Soldiers Hill Water Main Replacements

The replacement of aged AC water mains in the Soldiers Hill area continues. The following streets have been completed (highlighted yellow in the diagram below):

- Owen Stanley Road
- Thorpe Street
- Section of Charles Street (feeding Barkly Highway School)
- Gallipoli Park (until Kokoda Road) water main on Eastern Side of Park
- Salamaua Street
- Tarakan Street
- Merauke Street
- Rabaul Street
- Madang Street

Works are currently under way in Wau Street.

Water services that crossed the road have all been renewed during the work.



Figure 1 - Water main replacements

May 2021

ITEM 11.2

EXECUTIVE SUMMARY

Construction of the Waste Transfer Station and Storage Shed (*Fig 1*) was well underway in May. Discussion around how the Waste Transfer Station will be operated and what types of resource recovery Council will have available to customers, to prepare for completion in mid-July has started. Minor changes have been made with the Project Manager in relation to accommodation for staff.

A visit to Camooweal in mid-May has encouraged Council to look at different options for waste disposal, as the facility still remains closed to the community and they only have access to three 3m² bulk bins in town and on the other side of the bridge, which were mainly utilised by the tourists camping there. A plan for more signage and at least three more 3m² bulk bins is being looked at with community consultation.



Fig 1 – Storage Shed

MOUNT ISA OPERATIONS

1.1 Waste Management Facility Operations



Fig 2 – Landfill Fire



Fig 3 – Extinguished Landfill Fire

Tip Operations ran to plan for most of May, until a fan broke on our Landfill Compactor, and unable to compact daily. This possibly led to a large Landfill fire. The fire was extinguished with 3 water trucks and smothered with our D7R dozer, taking around 3.5-4 hours. Council have obtained a hire compactor to ensure Council can complete compaction until repairs are completed.

1.2 Domestic Garbage Collection

Domestic waste collection services were executed to schedule though May, with minimal delays to the service due to public holidays.

1.3 Commercial Garbage Collection

Delays continued at the beginning of May with the Commercial Garbage Collection as the rear lift was still being fixed due to a damaged hydraulic pump and PTO pump. The service continued as normal once the rear lift was repaired and operational again.

1.4 Bulk Garbage Collection

Bulk waste collection services were executed to schedule though May.

1.5 Sanitation Depot Maintenance

Minimal Maintenance was performed at the Waste Management Facility (WMF) in May.

RECYCLING OPERATIONS

2.1 Recycling

During May no steel was removed from site, due to delays, this will be scheduled to start in mid to late June.

CAMOOWEAL OPERATIONS

3.1 Domestic Garbage Collection

Camooweal domestic waste collection services were executed to schedule in May with minor delays due to public holidays.

3.2 Refuse Tip

Camooweal Tip remained closed during May, with residents continuing to utilise the 3m3 Bulk bins to dispose of any excess waste. A trip was made to Camooweal by the Waste Facilities Interim Team Leader and Leading Hand to investigate the issue with the Bulk Bins and the Refuse Tip. A plan is being looked at to help assist residents with efficient waste disposal.



Fig 4 – Bulk Bins near Depot

OPERATIONAL BUDGET

Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget
		Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance	
9100-2300	Refuse Tip Operation-Mt Isa	\$1,283,840	\$1,206,810	\$1,773,055	\$566,245*	138%
9200-2002	Garbage Collection Domestic	\$491,000	\$461,540	\$535,741	\$74,201	109%
9200-2005	Sanitation Depot Maintenance	\$196,000	\$184,240	\$47,778	\$136,462	24%
9250-2007	Garbage Collection - Bulk	\$271,000	\$254,740	\$272,220	\$17,480	100%
9250-2008	Garbage Collection – Commercial	\$226,586	\$212,991	\$76,021	\$136,970	28%
9260-2003	Recycling	\$662,987	\$623,208	\$167,538	\$455,670	25%
9500-2303	Camooweal Garbage	\$92,224	\$86,691	\$51,396	\$35,295	56%
9500-2305	Camooweal Refuse Tip	\$80,248	\$75,433	\$3,817	\$71,616	5%
	TOTAL	\$3,303,885	\$3,105,652	\$2,927,566	\$178,086	89%

* A large quantity of this was due to labour hire, having spent over 904% of the initial budget of \$30k. Wages & Plant, Security, Contractors and Building Repairs and Maintenance were also over the budget.



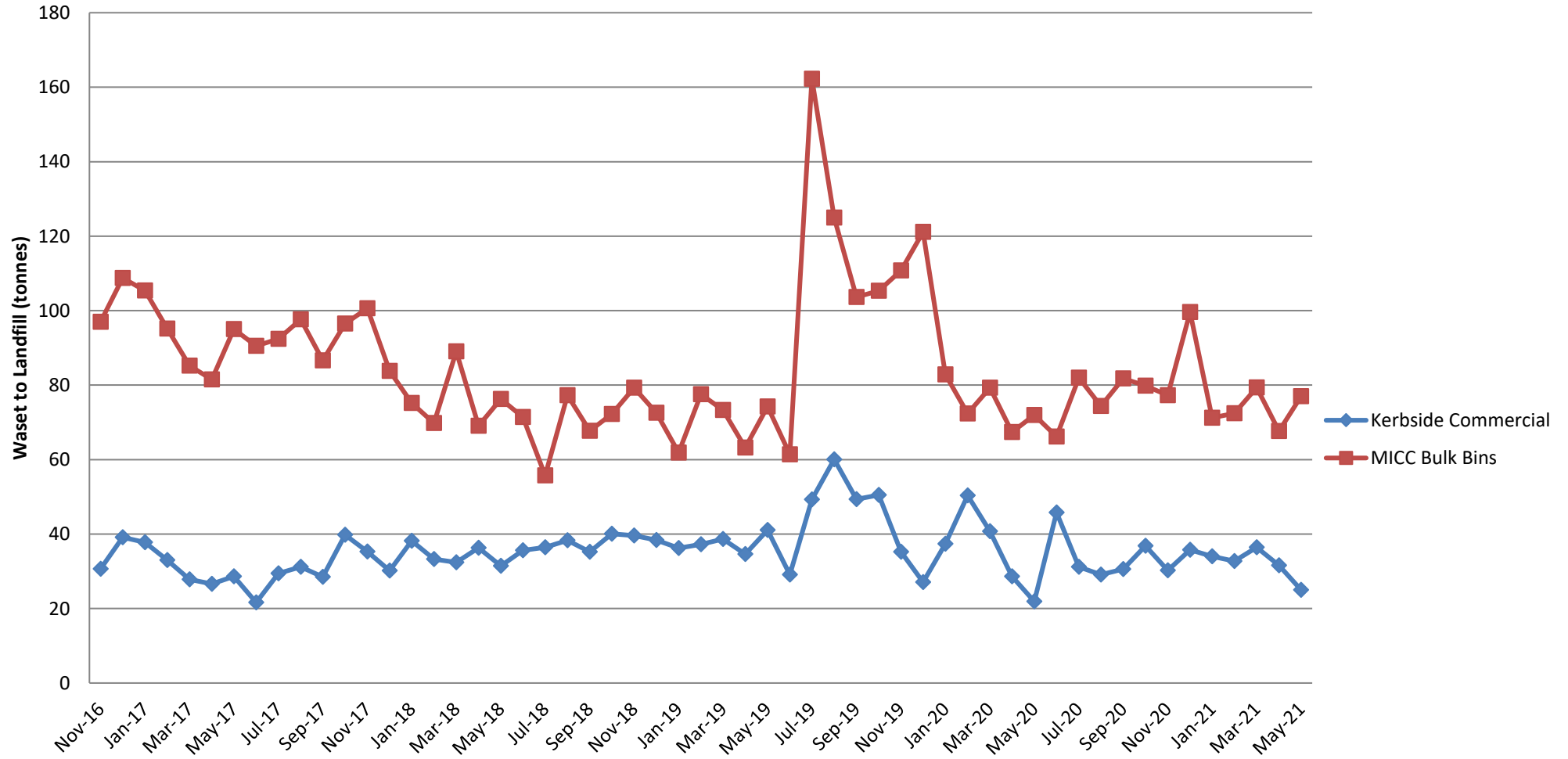
DOMESTIC GARBAGE COLLECTION

Kerbside Domestic



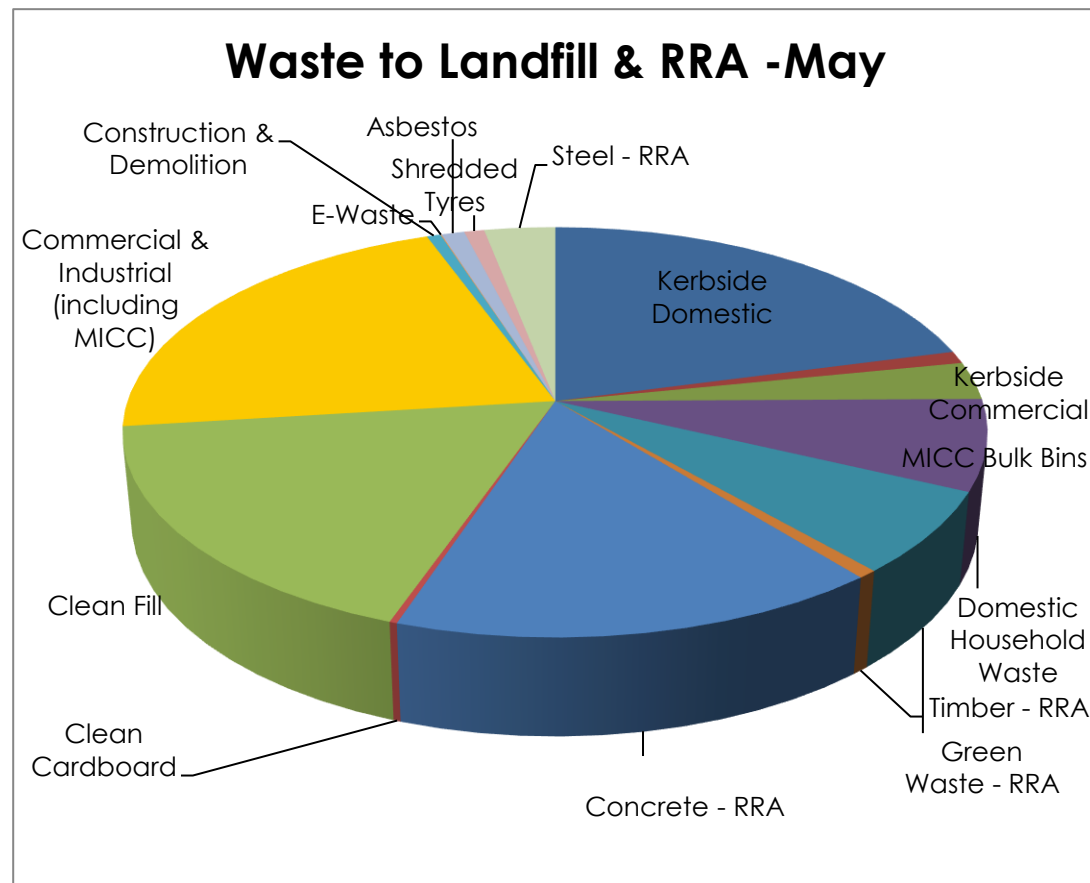
COMMERCIAL/ BULK GARBAGE COLLECTION

Waste to Landfill

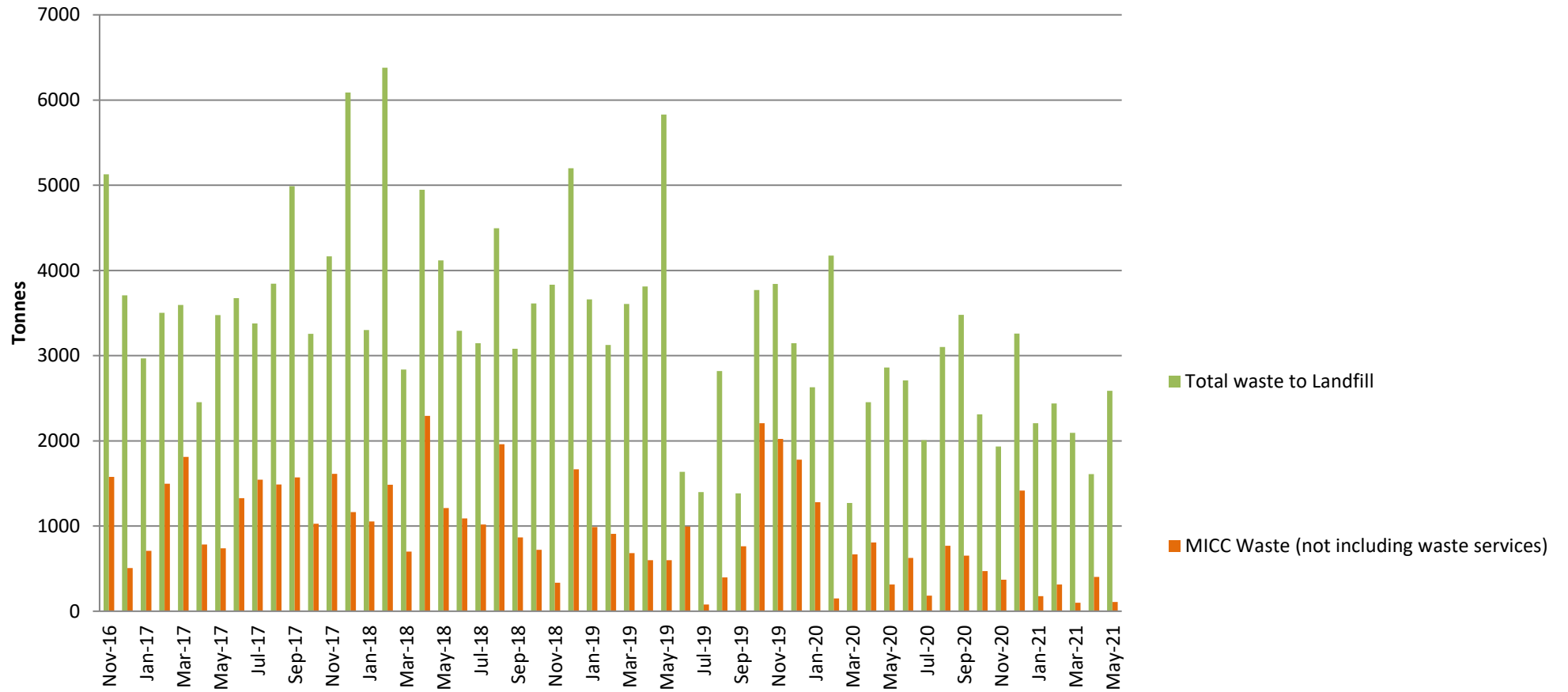


WASTE TO LANDFILL DATA ANALYSIS

Waste to Landfill and RRA - May	
Waste Type	Quantity (t)
Kerbside Domestic	540.44
Kerbside Commercial	24.98
MICC Bulk Bins	76.98
Domestic Household Waste	184.89
Green Waste - RRA	168.98
Timber - RRA	16.40
Concrete - RRA	413.54
Clean Cardboard	6.36
Clean Fill	456.80
Commercial & Industrial (including MICC)	553.22
Construction & Demolition	15.54
E-Waste	1.04
Asbestos	25.92
Shredded Tyres	22.44
Steel - RRA	79.38
TOTAL	2586.91



Waste to Landfill



1. Operational Overview

The Environmental Services department delivered the following services in May 2021:

- Responded to four (4) service requests in relation to public health concerns.
- Actioned one (1) food recall notification.
- Inspected four (4) food businesses and nine (9) caravan parks and camping grounds.
- Investigated seven (7) incidents relating to littering and illegal dumping.
- The Biosecurity team inspected 91 sites across the Mount Isa City Council, treating 46 active breeding sites for Mosquitoes, Regular spraying of invasive species has continued.
- Undertook monthly ground water monitoring at Council’s landfill site.
- Seven (7) environmental cases were/are being investigated and closed by the Environmental officers.
- Sprayed various invasive plant species over 12 separate and expansive sites across the Mount Isa region.
- Assessed 12 property search requests for health licences/registrations and environmentally relevant activities licences;
- The Environmental Services Officers attended Waste Reduction and Recycling Act training- hosted by the Department of Environment and Science and Authorised Person refresher training organised by Council.
- Environmental Health Officers (EHO) undertook inspections of nine (9) caravan parks/camping grounds located in Mount Isa and Camooweal.

2. Environmental Services Monthly Summary – May 2021

Table 1: Overview of Environmental Services Request for Service/Complaints

Environmental Services Requests	April	May2021
Food safety and licensing - Enquiries / Clarification / Complaints	4	9
Public health risk Enquiries / Complaints	2	5
Environment Enquiries / Complaints	14	7
Littering or illegal dumping - Notifications / Complaints	7	7
Vector risk - Disease transmitted by animal or insect	1	1
Biosecurity risk – Invasive species action	1	1
Asbestos related enquiries for compliance or complaints	0	0
Totals	29	30

3. Health Administration

Table outlines an overview of the registered businesses for each category in Mount Isa.

ES licenced premises / activities	Registered Businesses	
	May2020	May2021
Food Premises Business (fixed, mobile and footpath dining)	135	136
Registered Businesses with Environmental Authority Permits	3	3
Registered Caravan Parks / Camping Grounds with Permits	10	10
Higher Risk Personal Appearance Services (PAS) with Licences	3	4
Non-higher Risk Personal Appearance Services with Notifications	23	22
Licenced Swimming Pools	1	2
Totals	175	177

4. Public Health

6.1 Administration – PAS and Higher Risk PAS

The Mount Isa City Council received an application for the operation of a mobile high-risk personal appearance services. The Environmental Health Officer (EHO) conducted pre-inspection of the vehicle to assess compliance with the *the Public Health (Infection Control for Personal Appearance Services) Act 2003* (the Act). The department continues to monitor and curtail illegal operation of businesses providing Higher Risk PAS to minimise the risk of infection that may result from the provision of such services to the public, and in accordance with the Act.

4.1 Public Health Concerns

The Environmental health Officer investigated one (1) complaint in relation to food handling practices and sale of unsafe and unsuitable food to public from a marketplace. The officers attended the site and directed the business operator to cease operation immediately and contact Council for a licence relevant to their operation. The department also investigated two (2) cases regarding illegal operation of food business. Both the cases were investigated, and warning notices were issued advising the requirements of a licence under the *Food Act 2006*.

4.2 Food Recalls

The Environmental Health Department received one (1) food recall notifications from the Food Standards Australia and New Zealand. FSANZ 2021/28 was in relation to Plant Asia's 'Vegan Ribs with Plum Sauce'. A notification was distributed to all food businesses on Council's mailing list.

5. Environmental Protection

Environmental Protection Updates	
Environmental Protection Cases	Seven (7) environmental cases were investigated by the Environmental Officers. These include two (2) cases regarding tree lopping, one (1) regarding dust nuisance, one (1) backyard burning, one (1) environmental contaminant and two cases on (2) environmental nuisance.
Environmental Evaluation	Monthly groundwater monitoring was undertaken at the 15 bores located in and around the Landfill site. All records were updated and sent through to the project's consultants and other stakeholders.
Sewage Pump Station Overflow	Pump station overflow incident to the Department of Environment and Science on 26 May 2021. The overflow occurred at the Sewage Pump Station 3 and discharged into the Leichardt River.
Landfill Fire	The ES department reported a landfill fire to the Department of Environment and Science on 28 of May 2021. No environmental impacts were observed.
Vector Control	The Vector Control Officer attended 86 site inspections in Mount Isa and 5 site inspections in Camooweal for routine Vector Control spraying and treated a total number of 46 sites using a variety of control methods. The department also investigated one (1) service request in relation to weed and mosquito along Council drain adjacent to a residential property.
Illegal Dumping	Investigation of six (6) ongoing cases and instigated seven (7) new cases of illegal dumping. The waste dumped at six sites (6) were cleaned by the offenders themselves. The new cases are currently under investigation with one possible offender issued with a Show Cause Notice under the <i>Waste Reduction and Recycling Act 2011</i> .

6. Environmental Project Updates

Project	Project Update
Little Red Flying-Fox Alternative Roost	With the help of the Parks and Gardens, the Department has successfully planted all 91 trees at the alternative roost site. Engaging with a consultant to undertake activities related to irrigation design for the alternative roost site. A modified design of the existing hydraulic plan with performance specifications and Bill of Quantities have been developed based on the requirements.
Free Plants Day	The Mount Isa City Council held two free plants days at Buchanan Park on 8 and 9 of May 2021. The event was a success and positive feedback was received from the community. On 25 May 2021, plants were delivered to Camooweal residents who registered for free plants.
Community Waste Education	The Mount Isa City has identified the signage on the new waste trucks as an opportunity for community waste education. Waste management team will be receiving two (2) new dump trucks around September, which will have the chosen design printed onto vinyl stickers and placed onto them. A graphic designer was engaged by Council to develop two (2) designs. The final designs have now been received.
Landfill Gas Bores Project	Council has been engaging with SLR Consulting Pty Ltd to develop a Gas Management Plan to improve the present Landfill Gas Monitoring Program. The consultants and drillers from Townsville were on site during the third week of May 2021. Six sub-surface gas bores were drilled, and in situ field monitoring was carried out before and after drilling bores
Illegal Dumping Hotspots Grants Program	The Mount Isa City Council has submitted the progress report to the Department of Environmental and Science outlining the accomplishments for the last six (6) months. The Mount Isa City Council are in the process of programming/setting up the surveillance cameras which will be installed in the hotspot locations with the assistance of the works crew

1. OPERATIONAL OVERVIEW

The Department of Agriculture and Fisheries (DAF) has provided positive feedback on the care of animals at the Animal Management Facility (AMF) “we are really impressed with the quality of food Council provides the animals and the cleanliness of the Council Pound”. Council works in collaboration with DAF by assisting in the seizure of allegedly mistreated animals and continued care of these animals until DAF has completed their investigation.

The Mount Isa City Council’s Local Laws Rangers will commence wearing body cameras in the next couple of weeks. The cameras will increase the safety and security of Council officers working in the field and ensure organisational accountability. The technology means Council has the capacity to investigate complaints made against field officers with clear evidence of what occurred. Local Laws Rangers will also commence wearing light weight navy shirts instead of the bright yellow work shirts due to the camera harness/vest.

2. Animal Management

Adoption Spotlight:

A lady from NSW adopted a Kelpie cross from Council in February, she said her experience with the Mount Isa City Council was so professional and helpful she decided to adopt another dog, a Rottweiler cross, in May 2021. She regularly sends photos to keep the staff updated on their progress.

Month/Year	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
Animals Impounded	157	144	161	151	130	94	78	127	109	131	116	111
Cats adopted/rescued	74	34	50	18	30	21	17	29	11	6	17	35
Cats claimed	3	4	4	1	3	5	2	1	3	3	1	-
Dogs adopted/rescued	9	28	20	48	36	17	10	28	12	16	45	35
Dogs claimed	24	27	32	37	16	7	23	26	19	16	24	10
Feral Cats	44	45	38	37	29	39	17	35	32	50	37	38
Microchip Implants	N/A	N/A	N/A	N/A	N/A	N/A	27	40	44	27	49	52

3. Local Laws Statistics - Animals

Month/Year	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
Wandering at large	31	40	18	19	9	15	14	16	37	39	33	32
Private Impound/surrenders	14	2	8	7	7	2	9	11	14	9	9	9
Noise nuisance	7	5	7	8	3	4	3	7	5	2	7	13
Animal Approval (excess /regulated)	-	-	8	4	2	4	3	1	2	1	2	-
Dog attacks	4	4	5	2	4	2	5	2	4	5	3	7
Aggressive Dogs				1			7	12	11	4	5	8
Animal Registration	15	55	25	19	14	12	13	15	9	21	13	13

4. Local Laws Statistics - General

Month/Year	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
Abandoned vehicles	33	2	12	14	16	8	9	14	14	7	3	11
Parking	1	-	5	3	4	-	2	-	1	27	-	2
Overgrown/accumulated materials	7	8	8	10	3	-	-	18	37	35	20	12
Approvals parks hire/public places	6	8	8	8	10	9	1	6	6	9	7	7
Horse Paddock Inspection	-	2	-	-	-	-	-	-	-	-	-	-
Watering Restriction Breach	-	1	-	-	1	-	-	1	-	-	-	1

May 2021

ITEM 12.1

Executive Summary

A total of 1,999 telephone calls were answered in May by the Mount Isa City Council - Customer Service Call Centre, with a majority of calls referring to rates and water queries, missed bin collections, damaged bins, animal management matters, such as missing or roaming animals and water and sewerage issues, such as water leaks.

The residential rates notices were due on the 10 May 2021 and the first reminder notices were issued on 25 May 2021. Both instances saw an influx of customer presentations to the Council Administration Office. Enquiries were regarding rates payments, queries, and payment commitment requests.

Customer telephone calls averaged 115 per day during May.

Customer emails averaged 64 per day.

Customer letters averaged 11 per day.

Customer requests for May (621) were recorded in iCasework across all Council Departments – the top four being:

1. 131 Water and Sewerage issues, such as water leaks, water main issues or water outages.
2. 117 Revenue cases, such as payment commitments, change of postal address / details and property transfers.
3. 116 Local Laws matters, such as roaming or lost animals, animal attacks and unsightly or overgrown allotments.
4. 69 Waste Management issues, such as missed bin collection and requests for replacement of damaged or stolen bins.

Out of the 621 cases lodged in May, 465 were completed and closed, leaving 156 remaining open as of 31 May 2021, with further action required.

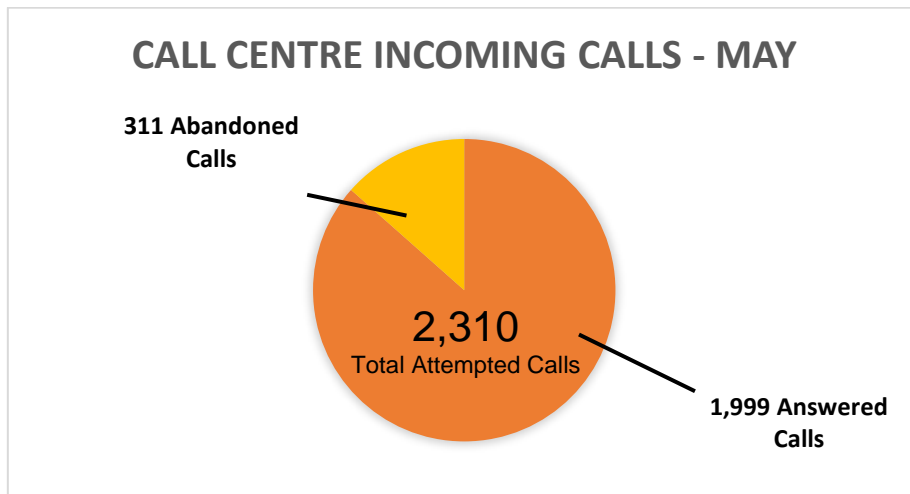
CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID: 4755



Telephone Activity- Total Incoming Calls



Note: Abandoned calls refer to calls that have ended before any conversation occurs, e.g. public have either dialled the wrong number, called during a busier period or have not wanted to be placed into the queue.

Telephone Call Response Time

Out of 2,144 answered calls, 88.6% were responded to within 60 seconds. 618 calls were transferred internally to other departments, the three most common transfers were to Local Laws Administration (72), Environmental Health/ Local Laws Administration (42) and Development and Land Use Administration (35).

Calls not transferred were either resolved in the first instance with the Customer Services team, entered into iCasework for a further action, or sent to the relevant officer/department to contact the customer back.

Telephone calls averaged 115 per day (20 business days) during May.

***Calls not answered in the 60 second time frame, refer to either calls placed into the queue during high call traffic where all available staff are already engaged in phone calls and / or customer service.*

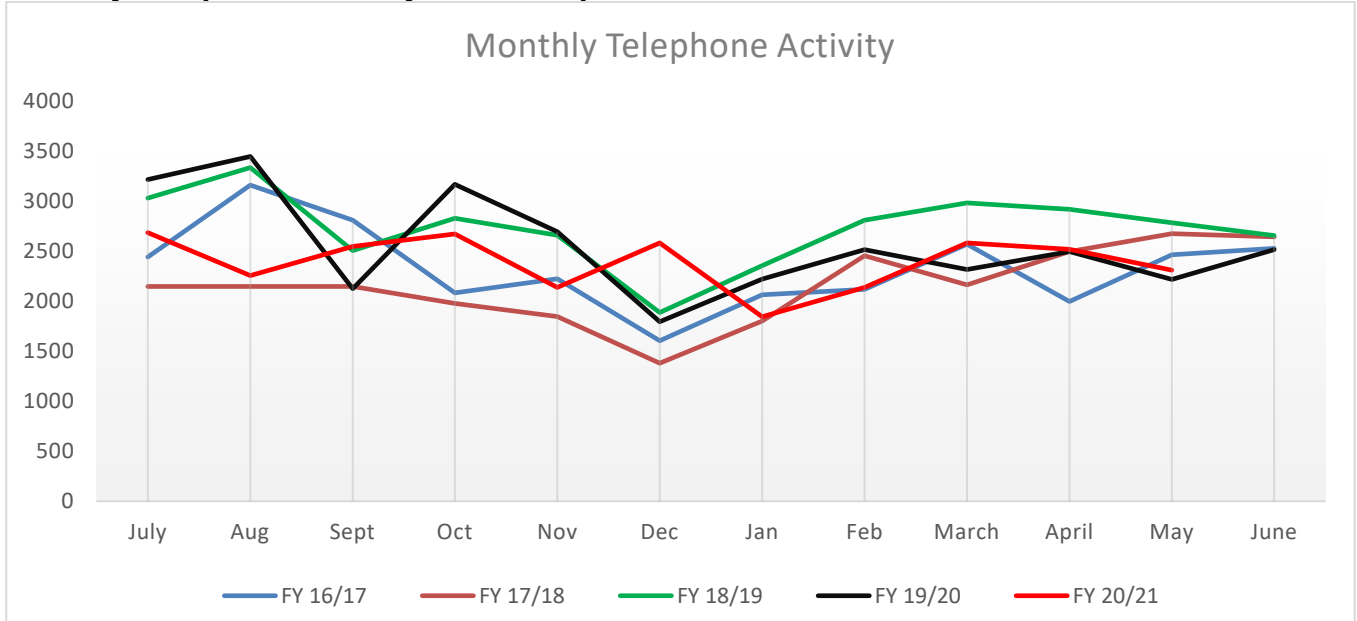


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Monthly Telephone Activity – FY Comparison 2016 – 2021

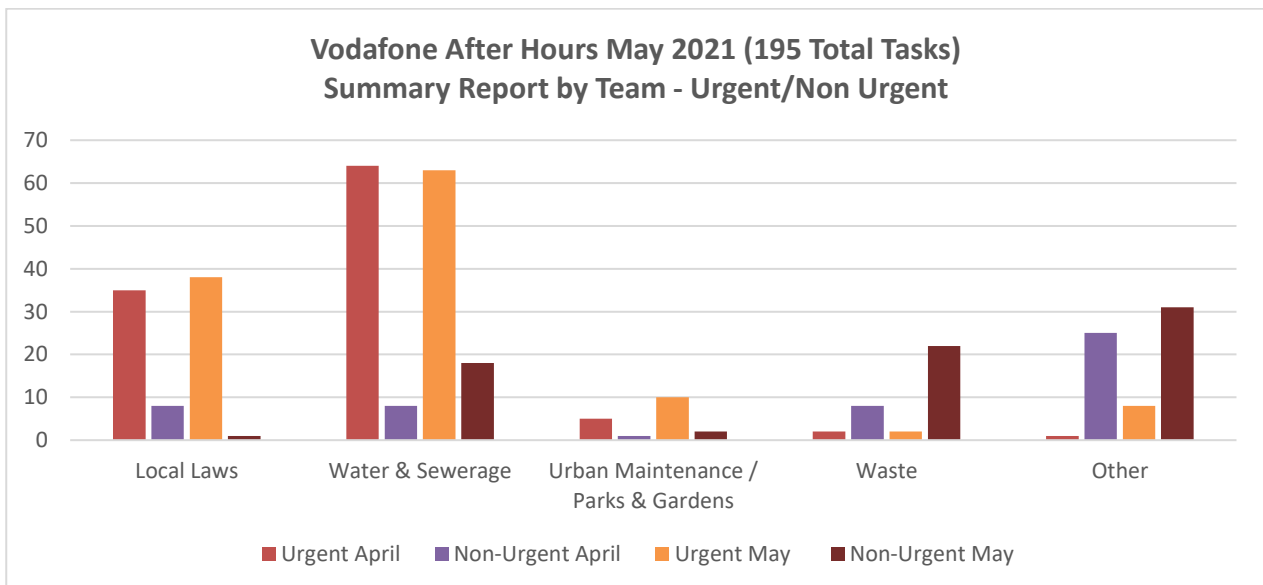


* Telephone calls received during April were predominantly relating to missed bin collections, damaged bins, animal management matters and water and sewerage - water leaks and water service matters.

Vodafone After Hours Summary Report – By Team

The Vodafone after hours service allows customers to contact the Council number ((07) 4747 3200) and speak to an operator, who records and escalates all calls made outside of business hours, including on weekends and public holidays.

In May, 195 tasks were received by the after-hours service, the most common urgent calls were pertaining to water leaks, roaming dogs or animal attacks.



CUSTOMER SERVICE MONTHLY REPORT

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Incoming Written Communication

The city@mountisa.qld.gov.au email address received 1280 emails in the month of May, of this 31.9% (408) were recorded as promotional material, leaving 68.1% (872) emails requiring further action, either as an iCasework case or forwarding the email to the relevant department.

Frequent emails were payment commitment requests and change of postal addresses for the Revenue department, remittance advices and invoices for the Finance department, "Dial Before You Dig" requests for the Infrastructure department, and search request applications, for Revenue or Development and Land Use.

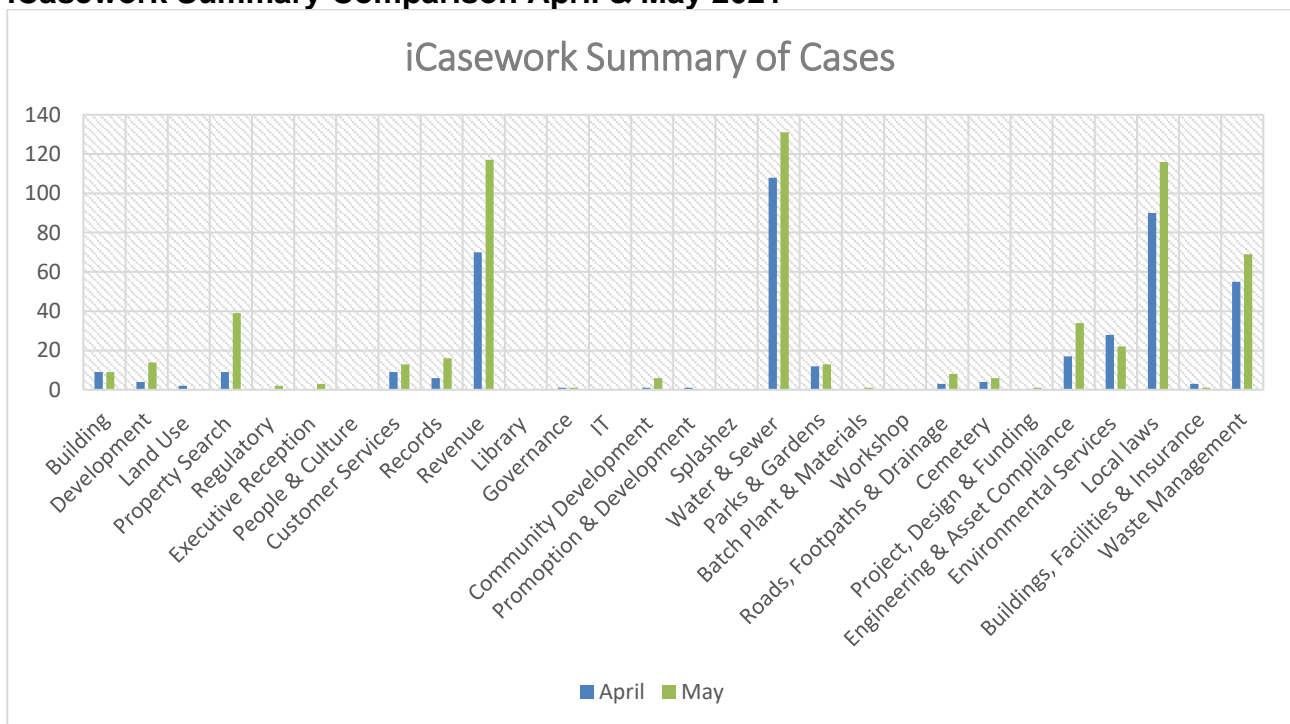
222 letters were received by Council in the month of May, requiring further action, being given to the relevant department, or being tasked through iCaseworks. Recurrent items included financial statements, invoices, cheques, payment commitments and items returned to sender.

iCasework Summary April & May 2021

iCasework is used to assign enquiries, applications, service requests and complaints through to the relevant departments within Mount Isa City Council. During the month of May, 621 cases were created across Council's Departments with 156 of those cases remaining open as of 31 May 2021.

*** Note: iCasework cases detailed in this report are as per first point of contact request. Each case is investigated on a Departmental level and may be re categorised, as appropriate.*

iCasework Summary Comparison April & May 2021



****Note: iCasework cases are created by all departments of the Mount Isa City Council and assigned to the relevant department for response.*



CUSTOMER SERVICE MONTHLY REPORT

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iCasework All Departments Summary: April / May Comparison and Year to Date Cases

Department	Service Team	Case Type	April	May	Open Cases May
Chief Executive Officer					
Development, Land Use & Planning	Building	Applications	8	5	4
		Enquiries	0	3	0
		Service Requests	1	1	0
		Total	9	9	4
	Development	Applications	2	4	4
		Enquiry	0	1	0
		Service Requests	2	9	1
		Total	4	14	5
	Land Use	Service Requests	1	0	0
		Enquiries	1	0	0
		Total	2	0	0
	Property Search	Applications/ Service Requests	9	39	26
		Total	9	39	26
	Regulatory	Service Requests	0	2	1
Total		0	2	1	
Executive Services	Executive Reception	Service Requests	0	1	0
		Enquiries	0	1	0
		Complaint	0	1	1
		Total	0	3	0
People & Culture	People & Culture	Enquiries	0	0	0
		Total	0	0	0
Department	Service Team	Case Type	April	May	Open Cases YTD 2021
Corporate & Community					
Corporate Services	Customer Service	Enquiries	0	0	0
		Service Requests	9	13	0
		Total	9	13	0
	Records	Service Requests	6	16	10
		Total	6	16	10
	Revenue	Enquiries	4	1	0
		Service Requests	66	116	0
		Total	70	117	0
	Library	Enquiries	0	0	0
		Total	0	0	0
	Governance	Complaints	0	1	1
		Enquiries	1	0	0
		Total	1	1	1



CUSTOMER SERVICE MONTHLY REPORT

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Department	Service Team	Case Type	April	May	Open Cases YTD 2021
Information Technology	IT	Service request	0	0	0
		Total	0	0	0
Community Development	Community Development	Application	1	2	1
		Enquiries/ Service Requests	0	4	3
		Total	1	6	4
	Promotion & Development	Service Requests	1	0	0
		Total	1	0	0
	Splashez	Service Requests	0	0	0
Total		0	0	0	
Infrastructure Services					
Water & Sewer	Water and Sewer	Service Requests	106	130	26
		Applications	1	0	0
		Complaints	0	1	1
		Enquiries	1	0	0
		Total	108	131	27
Works & Operations	Parks & Gardens	Service Requests	10	12	1
		Complaints	0	0	0
		Enquiries	2	1	0
		Total	12	13	1
	Batch Plant & Materials	Enquiry/Service Requests	0	1	1
		Total	0	1	1
	Workshop	Service Requests	0	0	0
		Total	0	0	0
	Road Footpath & Drainage	Service Requests	2	7	2
		Enquiry/Complaint	1	1	0
		Total	3	8	2
	Cemetery	Service Requests	1	3	0
Enquiries		3	3	0	
Total		4	6	0	
Technical Services / Major Projects	Project, Design & Funding	Service Request	0	1	1
		Enquiries	0	0	0
		Total	0	1	1
	Engineering & Asset Compliance	Service Request	0	9	3
		Applications	17	24	1
		Enquiries	0	1	1
Total	17	34	5		
Environmental & Regulatory Services	Environmental Services	Service Requests	22	18	9
		Enquiry/Applications	6	4	1
		Total	28	22	10



CUSTOMER SERVICE MONTHLY REPORT

Submitted by: Senior Customer Service Officer

Magiq Folder ID: 4755



	Local Laws	Service Requests	83	110	39
		Applications	3	6	1
		Enquiries	4	0	0
		Total	90	116	40
Building, Facilities & Insurance	Building, Facilities & Insurance	Service request	3	1	1
		Total	3	1	1
Department	Service Team	Case Type	April	May	Open Cases YTD 2021
Executive Services					
Waste Management	Waste Management	Service Requests	53	61	18
		Complaint	0	0	0
		Enquiries	2	8	0
		Total	55	69	18
iCaseworks Case Totals			429	621	156



31 May 2021

ITEM 12.2

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The May year to date financial result is a surplus of \$10.9 M which comprises an operating surplus of \$1.9M and capital grants of \$9.0M. This favourable result is largely due to continued tight control of costs and operating recoveries.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 31 May 2021

	YTD Actual 31 May 20 \$'000	YTD Actual 31 May 21 \$'000	YTD Budget 31 May 21 \$'000	Budget Full Year \$'000	YTD Actual vs. YTD Budget %
Operating Revenues	62,208	60,285	61,631	67,234	98%
Operating Expenses	56,202	58,431	64,066	69,890	91%
OPERATING RESULT	6,006	1,855	(2,434)	(2,656)	
Capital Grants Subsidies	5,397	9,035	14,754	16,095	61%
Sale of Non-Current Assets	(2)	3			
Developers Contributions	0	0	5	5	0%
TOTAL	11,401	10,893	12,324	13,444	

Note – May 2020 results have been included as a comparative.

Operating Revenue At the end of May MICC is ahead of budget on a year-to-date basis. It is expected that final revenue for the financial year will be below budget due to the drop in flood recovery work and lower capital expenditure. We also expect capital grants to be in the region of \$9.0M compared to a budget of \$16M. MICC will have a substantial carry over of capital expenditure to the 2022 financial year, many of the capital grants will also carry over to the next financial year.

Operating Expenses MICC continues to keep a tight control over expenses, in line with the reduced income levels.

Operating Deficit At this stage MICC is forecasting a small operating deficit for the year (around \$600K) which will become a surplus once the capital grants are included.

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Stephen Richardson –Manager Finance & Information Technology
MagiQ Folder ID: 18807



Capital

Capital Summary as at 31 May 2021

	31 May 20 \$'000	31 May 21 \$'000	Full Year \$'000	YTD %
Facilities and Land	5,360	3,058	14,087	22%
Roads and Road Drainage	8,131	3,086	4,957	62%
Water and Sewer	892	1,910	7,209	26%
Other Fixed Assets	1,557	323	3,155	11%
TOTAL	15,940	8,377	29,408	28%

Note – May 2020 results have been included as a comparative.

Work has commenced on the capitalisation of completed projects. The full year capital spend, in my opinion will be between \$10.5M to \$11.0M.

Rates

Outstanding Aged Rates Balance as at 31 May 2021

Month FY20/21	366 Days Arrears \$'000	181 - 365 Days Arrears \$'000	31 - 180 Days Arrears \$'000	1 - 30 Days Arrears \$'000	Current Not Yet Due \$'000	Total \$'000
March 2021	3,428	1,047	2,103	631	17,324	24,533
Apr 2021	4,075	1,988	652	1	13,300	20,016
May 2021	4,006	1,676	432	4,388	497	10,999

Note: excludes prepayments of \$924K

- Rates Notices for All Properties for 2nd Half Yearly Period 01 January 2021 to 30 June 2021 were issued on 09 April 2021 and are due for payment in full by 5pm on 10 May 2021.
- Water Consumption Notices for Period 01 January 2021 to 31 March 2021 for 3rd Quarter Non-Residential properties was issued on the 31 May 2021, with a due date on the 02 July 2021.
- We expect substantial collections during May/June as First Reminder Notices were sent to property owners who have outstanding balances on the 24 May 2021, as Council has now resumed our process for debt recovery.
- The process for debt recovery will see properties go to foreclosure around Nov/Dec 2021.

Other Debtors

Aged Debtors Report as at 31 May 2021

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
March 2021	39	2	4	189	236
April 2021	32	0	52	159	243
May 2021	31	10	-32	273	282

- Multiple Invoices for AIRPORT totalling \$88K, not yet due.
- Invoice 2912023 for DTMR2 totalling \$37K, not yet due.
- Credit notes totalling \$39K applied to AIRPORT Invoices 2911938 & 2911630 for cancelled projects, to remain on account for upcoming invoices.
- Invoice 2912099 for CLONCURR totalling \$18K, not yet due.
- Multiple Invoices for MAKCC totalling \$9K, debtor has been sent reminders and final reminders, no response received from debtor for payment of outstanding invoices.



CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Stephen Richardson –Manager Finance & Information Technology

MagiQ Folder ID: 18807



- Multiple Invoices totalling \$33K. Invoice 2911628 \$21K overdue, debtor has been sent reminders and final reminders, no response received from debtor for payment of outstanding invoice. Have referred to MFIT. New invoice 2912107 for 2021/2022 reserve lease, not due yet.
- Invoice 2911946 for \$6K for waste services, debtor has been sent reminder and final reminders.
- Invoice 2911490 for lease fees, debtor currently has payment commitment due to financial hardship.
- Multiple Invoices for YARDMI totalling \$6K for waste services, debtor has been sent reminders and final reminders, no response received from debtor for payment of outstanding invoice.

30 DAY CASH ANALYSIS	\$'000
Cash at Bank – 31 May 2021	60,057
Total Cash Restrictions	(42,252)
TOTAL UNRESTRICTED CASH	17,805

This is not a legal restriction, more a practical guideline. We expect to end the financial year with around \$62M in the bank due to collections and receipt of Financial Assistance Grants (\$3.0M).

COMING UP

- The final budget iteration is being presented to the council info workshop on 9 June and formal approval is sought on 22 June.
- The financial year end process is underway.
- The provisional estimates for landfill rehabilitation have been received comprising \$12.6M for the current site and a further \$639 K for work on the previous site. The annual expense is estimated at \$424K for June 2022 rising by about \$5K per annum. The landfill draft report will be the subject of a separate briefing paper.



MOUNT ISA CITY COUNCIL
Statement of Income and Expenses
For the year ended 30 June 2021

	Actuals 31 May 2021	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	15,214,891	15,050,000	101%
Water Access Charge	9,856,925	10,200,000	97%
Water Consumption Charges	6,426,156	5,829,000	110%
Sewerage Rates	7,204,470	7,197,000	100%
Garbage Rates	3,814,800	3,913,000	97%
Environment Charge	426,816	418,000	102%
Less: Concessions	(113,242)	(124,000)	91%
	42,830,815	42,483,000	101%
Fees and Charges	1,999,501	3,303,000	61%
Contract Works	2,421,816	6,500,000	37%
Interest	849,365	1,310,000	65%
Grants and Subsidies	3,828,010	6,748,000	57%
Other	8,355,689	6,890,000	121%
Total Operating Revenues	60,285,196	67,234,000	90%
Operating Expenditure			
Corporate Governance	2,735,837	3,148,000	87%
Administration Expenses	5,242,303	5,712,950	92%
Community Services Costs	5,887,347	6,956,500	85%
Technical Services/Roads	5,195,095	6,760,000	77%
Water	12,787,740	13,150,000	97%
Sewerage	1,448,142	1,513,000	96%
Recoverable Works Costs	1,833,891	6,425,000	29%
Environmental Costs	7,401,459	8,833,250	84%
Finance Costs	1,059,682	1,256,000	84%
Other Expenses	1,875,835	2,013,041	93%
Depreciation	12,963,333	14,121,900	92%
	58,430,666	69,889,641	84%
OPERATING CAPABILITY BEFORE CAPITAL	1,854,530	(2,655,641)	-70%
Capital Items			
Sale of Non-Current Assets	2,500	0	
Capital Grants, and Subsidies	9,035,496	16,095,000	56%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	10,892,526	13,444,359	

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2021

	Actuals 31 May 2021	Full Year Budget
Current Assets		
Cash and cash equivalents	60,057,152	49,539,014
Rates Receivable	10,074,257	4,445,019
Trade and other receivables	2,652,945	2,067,710
Inventories	149,182	3,070,209
	72,933,536	59,121,952
Non-current assets classified as held for sale	1,973,434	0
Total current assets	74,906,970	59,121,952
Non-Current Assets		
Property, plant and equipment	391,873,549	425,495,910
Capital works in progress	13,527,282	5,104,121
Total Non-Current Assets	405,400,831	430,600,031
TOTAL ASSETS	480,307,801	489,721,983
Current Liabilities		
Trade and other payables	2,502,235	4,432,426
Annual Leave Payable	1,592,648	1,090,266
Interest bearing liabilities	1,305,882	1,547,845
Provisions - Long Service Leave	721,035	200,000
Total Current Liabilities	6,121,801	7,270,537
Non-current Liabilities		
Annual Leave Payable	0	470,055
Interest bearing liabilities	19,808,727	20,558,683
Provisions - Long Service Leave	415,547	1,460,039
Total non-current liabilities	20,224,273	22,488,777
TOTAL LIABILITIES	26,346,073	29,759,314
NET COMMUNITY ASSETS	453,961,727	459,962,669
Community Equity		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,461,687	220,086,624
Accumulated Surplus/(Deficiency)	21,562,240	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	453,961,727	459,962,669

MOUNT ISA CITY COUNCIL

Cash Flows Statement

For the year ended 30 June 2021

	Actuals 31 May 2021	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	6,179,752	56,633,000
Net Rates & Charges	39,672,804	0
Contract Works - Receipts	1,524,751	0
Contract Works- Payments to suppliers & employees	(1,442,102)	0
Payments to suppliers and employees	(46,622,391)	(52,521,741)
	(687,186)	4,111,259
Dividends received	5,081,702	0
Interest received	849,365	1,310,000
Non capital grants and contributions	3,821,974	6,748,000
Flood Damage Recoveries	2,316,201	0
Flood Damage Expenditure	(1,686,240)	0
Borrowing costs	(1,058,343)	(1,256,000)
Net cash inflow (outflow) from operating activities	8,637,474	10,913,259
Cash flows from investing activities:		
Payments for property, plant and equipment	(8,369,694)	(23,526,400)
Proceeds from sale of property, plant and equipment	2,500	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	9,035,496	16,100,000
Net cash inflow (outflow) from investing activities	667,582	(6,826,400)
Cash flows from financing activities		
Proceeds from borrowings	399,374	0
Repayment of borrowings	(1,443,891)	(1,547,845)
Net cash inflow (outflow) from financing activities	(1,044,517)	(1,547,845)
Net increase (decrease) in cash held	8,260,539	2,539,014
Cash at beginning of reporting period	51,796,613	47,000,000
Cash at end of reporting period	60,057,152	49,539,014



2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Summary Report	Month	May-21	Financial Year	2020-2021
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1.0 Capital Summary - Facilities & Land

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Cemeteries	170,796	100,000	70,796	4,104	215,180	126%	200,000
Commercial / Residential Facilities (Mount Isa)	9,174,702	3,964,580	5,230,662	9	1,740,762	19%	3,264,838
Parks and Open Spaces	4,866,250	1,407,500	3,458,750	34,947	1,057,076	22%	2,676,785
Commercial / Residential Facilities and Park (Camooweal)	-	-	-	-	33,289	0%	909,519
Sub Total	14,211,748	5,472,080	8,760,208	39,060	3,046,308	21%	7,051,142

2.0 Capital Summary - Road & Road Drainage

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Urban Roads	2,357,000	1,161,000	1,196,000	-	1,169,326	50%	2,477,900
Rural Roads	2,051,950	799,000	1,252,950	-	1,629,524	79%	2,404,724
Transport Structures	548,000	484,000	64,000	4,488	268,555	49%	1,740,727
Sub Total	4,956,950	2,444,000	2,512,950	4,488	3,067,405	62%	6,623,351

3.0 Capital Summary - Water & Sewer

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Sewer Pump Stations	230,000	230,000	-	-	111,905	49%	230,000
Sewerage and Stormwater Catchment Reticulation	1,100,000	370,000	730,000	-	34,234	3%	1,100,000
Standpipes	60,000	60,000	-	-	-	0%	30,000
Supply Facilities	60,000	60,000	-	-	-	0%	60,000
Treatment Plant	689,850	200,000	489,850	-	41,824	6%	726,000
Water Reservoirs	900,000	50,000	850,000	-	362,074	40%	1,100,000
Water Reticulation	4,074,464	1,457,814	2,616,650	7,862	1,296,402	32%	1,641,836
Water Tanks	125,000	125,000	-	-	84,591	68%	100,000
Sub Total	7,239,314	2,552,814	4,686,500	7,862	1,931,031	27%	4,987,836

4.0 Capital Summary - Other Fixed Assets

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Disaster Management	50,000	50,000	-	-	-	0%	-
Discretionary	550,000	350,000	-	-	-	0%	290,000
Events/Tourism	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security	330,000	270,000	60,000	-	125,134	38%	475,125
Mobile Plant	2,000,000	2,000,000	-	131,152	150,152	8%	2,019,000
Tourism	75,000	-	75,000	-	49,072	65%	225,000
General	-	-	-	-	4,151	0%	-
Sub Total	3,030,000	2,695,000	135,000	131,152	320,207	11%	3,034,125

Grand Total	29,438,012	13,163,894	16,094,658	\$ 182,562	8,364,950	28%	21,696,454
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**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

Capital Detailed Report								Month	May-21	Financial Year	2020-2021
Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Facilities & Land					14,211,748	5,472,080	8,760,208	39,060	3,046,308	21%	7,051,142
Cemeteries					170,796	100,000	70,796	4,104	215,180	126%	200,000
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	Works for Queensland (W4Q) 2019-21	1/12/2020	70,796	-	70,796	-	171,405	242%	100,000
C03	1000-3715	Cemetery Access Internal Rds	MICC Carry Over	Jul-20	-	-	-	-	-	0%	-
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	MICC Carry Over	1/06/2021	100,000	100,000	-	4,104	43,775	44%	100,000
Commercial / Residential Facilities (Mount Isa)					9,174,702	3,964,580	5,230,662	9	1,740,762	19%	3,264,838
15	1000-4730	Outback at Isa Masterplan	North West Queensland Economic Diversification Implementation Plan	Mar-21	75,000	-	75,000	-	118,537	158%	141,442
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	Regional Recycling Transport Assistance Package (RRTAP)		315,281	66,752	248,529	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	Works for Queensland (W4Q) 2019-21	Jun-21	695,076	-	695,076	-	9,593	1%	695,076
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	Works for Queensland (W4Q) 2019-21	Jun-21	250,000	-	250,000	9	150,834	60%	250,000
58	1000-2058	Library Master Plan	MICC Operational Expenditure		50,000	50,000	-	-	75,948	152%	100,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	MICC Capital Expenditure	30/06/2021	275,000	275,000	-	-	36,665	13%	275,000
60	1000-2060	Buchanan Park Infrastructure Assessments & Master Plan	MICC Operational Expenditure		200,000	200,000	-	-	-	0%	-
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	MICC Capital Expenditure		700,000	700,000	-	-	1,809	0%	-
63	1000-2063	Outback at Isa Urgent remediation works	MICC Capital Expenditure	1/12/2020	200,000	200,000	-	-	52	0%	170,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	MICC Operational Expenditure		300,000	300,000	-	-	1,370	0%	-
69	1000-9273	Feasibility Study & Business Case for Recycling	MICC Capital Expenditure	Jun-21	150,000	150,000	-	-	141,343	94%	209,286
77	1000-2077	Mount Isa City Council Recycling Initiative (MRF)	Building Better Regions Fund (BBRF) Infrastructure Stream Round 4	23/11/2022	5,754,345	1,792,288	3,962,057	-	59,998	1%	349,500
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	MICC Operational Expenditure	Nov-20	-	-	-	-	85,617	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	MICC Operational Expenditure	Mar-21	-	-	-	-	530,937	0%	300,000
C20	1000-9225	Waste Transfer Station Design & Engineering	MICC Carry Over	Dec-20	70,000	70,000	-	-	67,571	97%	77,421
C21	1000-2189	Animal Management Facility Administration Building	Works for Queensland (W4Q) 2017-19	Dec-19	-	-	-	-	11,691	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - \$17,000 O@I - Refurbish Ablution Facility - \$10,000 O@I - Construct/Modify Entrance Pathway - \$7,200	MICC Operational Expenditure		-	9,540	-	-	135,875	0%	9,540
C23	1000-4720	Upgrade of Riversleigh Interpretive Centre	Outback Tourism Infrast Fund		-	-	-	-	77,099	0%	77,099
C24	1000-4729	Riversleigh- Repair/Roof/Ceiling	MICC Operational Expenditure		-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	MICC Capital Expenditure		-	-	-	-	18,420	0%	18,420
C26	1000-3532	Buchanan Park Shade Cover Replacement	MICC Carry Over		-	-	-	-	-	0%	-
	1000-3535	Mount Isa Racecourse Emergent works	MICC Capital Expenditure		-	-	-	-	6,000	0%	-
	1000-4728	OutbackRep/Waterpipes/Pipe work	MICC Capital Expenditure		-	-	-	-	5,273	0%	-

**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C27	1000-3723	Dust monitors and landfill gas units	MICC Carry Over	Jul-20	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	MICC Operational Expenditure		-	11,000	-	-	11,815	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	MICC Carry Over	Dec-20	40,000	40,000	-	-	1,829	5%	40,000
C07	1000-4722	O@1 - Replace Café Ceiling and install a/c and repair sufeits	MICC Carry Over		100,000	100,000	-	-	-	0%	-
62C	1000-9274	Civic Centre - Replace Shade Sails	MICC Operational Expenditure	Mar-21	-	-	-	-	13,480	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	MICC Operational Expenditure	Nov-20	-	-	-	-	24,419	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	MICC Capital Expenditure	Nov-20	-	-	-	-	75,202	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	50,000
N96	1000-9283	WMF Fencing to meet DES requirements	MICC Capital Expenditure		-	-	-	-	-	0%	40,000
N97	1000-9284	Erosion control at Landfill	MICC Capital Expenditure		-	-	-	-	-	0%	-
N98	1000-9285	WMF facility signage	MICC Operational Expenditure		-	-	-	-	-	0%	10,000
N104	1000-9291	Mount Isa City Council Recycling Initiative (MRF)	MICC Capital Expenditure	23/11/2022	-	-	-	-	-	0%	-
N106	1000-2069	Cable to Buchanan Park	MICC Capital Expenditure		-	-	-	-	22,727	0%	25,000
N107	1000-2070	Cable to Waste Facility	MICC Capital Expenditure		-	-	-	-	58,261	0%	65,000
N108	1000-9279	BAF Fan Installation	MICC Capital Expenditure		-	-	-	-	-	0%	-
N113	1000-8200	Batch Plant Facility	MICC Capital Expenditure		-	-	-	-	20,889	0%	-
Parks and Open Spaces					4,866,250	1,407,500	3,458,750	34,947	1,057,076	22%	2,676,785
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	Active Community Infrastructure (ACI)	Dec-21	895,000	-	895,000	-	56,653	6%	300,000
5	1000-3738	Family Fun Precinct Upgrade- Stage 2 2019-2020	Building our Regions (BOR) Round 5	Dec-22	2,555,750	677,500	1,878,250	-	111,843	4%	1,000,000
12	1000-2012	Relocation of Bat Roosting Site	Community Sustainability Action Grant Program (CSAG)		500,000	400,000	100,000	-	493,099	99%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	Works for Queensland (W4Q) 2019-21	Jun-21	235,424	-	235,424	20,064	203,131	86%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	Works for Queensland (W4Q) 2019-21		135,000	-	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	Works for Queensland (W4Q) 2019-21	Jun-21	145,076	-	145,076	2,500	46,423	32%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	Works for Queensland (W4Q) 2019-21		20,000	-	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	Works for Queensland (W4Q) 2019-21	Mar-21	50,000	-	50,000	-	1,039	2%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	MICC Annual Program	Jun-21	90,000	90,000	-	12,383	23,158	26%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483)	MICC Capital Expenditure	1/06/2021	150,000	150,000	-	-	5,215	3%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	MICC Capital Expenditure		20,000	20,000	-	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	MICC Operational Expenditure	Apr-21	70,000	70,000	-	-	114,948	164%	70,000

**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

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C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	Building Better Regions Fund (BBRF) Infrastructure Stream Round 3	Jul-20	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	Bridgestone Mining Solutions.	Jul-20	-	-	-	-	1,199	0%	1,199
Commercial / Residential Facilities and Park (Camooweal)					-	-	-	-	33,289	0%	909,519
N87	1000-2245	Camooweal Hall Floor Refurbishment	Local Roads & Community Infrastructure Program (LRCI)	1/03/2021	-	-	-	-	24,182	0%	400,000
N89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	9,107	0%	509,519
General					125,000	50,000	75,000	-	44,921	36%	225,000
Disaster Management					50,000	50,000	-	-	-	0%	-
85	1000-2085	Disaster Preparedness and DR/BCP	Resilience Funding 2019-20		50,000	50,000	-	-	-	0%	-
Tourism					75,000	-	75,000	-	49,072	65%	225,000
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	North West Queensland Economic Diversification Implementation Plan	Nov-20	75,000	-	75,000	-	23,268	31%	75,000
N93	1000-9280	Road & Interpretive Signage	Queensland Government - TBC		-	-	-	-	25,803	0%	150,000
General					-	-	-	-	4,151	0%	-
	1000-3733	Mount Isa Welcome Signs Refurb	(blank)		-	-	-	-	317	0%	-
	1000-5579	RehabPav/WidenSeal-Nowranie St	(blank)		-	-	-	-	3,485	0%	-
	1000-8100	Pound- Local Law	(blank)		-	-	-	-	348	0%	-
N99	1000-9286	Unallocated LRCI funding	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	-
Roads & Road Drainage					4,956,950	2,444,000	2,512,950	4,488	3,067,405	62%	6,623,351
Mount Isa Urban Roads					2,357,000	1,161,000	1,196,000	-	1,169,326	50%	2,477,900
3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	Black Spot 2020-21	1/08/2021	400,000	150,000	250,000	-	67,349	17%	675,000
4	1000-2004	Pamela/Trainer Street Intersection Redevelopment	Black Spot 2020-21	1/07/2021	100,000	-	100,000	-	50,683	51%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	Roads to Recovery (R2R) 2020-21	Nov-20	94,000	-	94,000	-	95,145	101%	94,000
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	Roads to Recovery (R2R) 2020-21	Nov-20	120,000	-	120,000	-	86,458	72%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	Roads to Recovery (R2R) 2020-21	Nov-20	200,000	-	200,000	-	161,677	81%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	Roads to Recovery (R2R) 2020-21	Nov-20	90,000	-	90,000	-	21,367	24%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	Roads to Recovery (R2R) 2020-21		188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	Roads to Recovery (R2R) 2020-21	Nov-20	69,000	-	69,000	-	44,384	64%	69,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	Transport Infrastructure Development Scheme (TIDS) 2020-21	1/11/2020	170,000	85,000	85,000	-	390,910	230%	170,000
49	1000-5260	Ancillary Pavement Repairs	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	MICC Annual Program	Nov-20	346,000	346,000	-	-	80,264	23%	180,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	7,262	9%	80,000

**2020-2021 MOUNT ISA CITY COUNCIL
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67	1000-5309	Traders Way/ Sunset Drive Intersection	MICC Capital Expenditure	30/06/2021	400,000	400,000	-	-	18,613	5%	-
C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	Roads to Recovery (R2R) 2020-21		-	-	-	-	-	0%	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	Black Spot 2018-19	Sep-20	20,000	20,000	-	-	5,761	29%	60,000
	1000-5002	Annual City Street Resealing Program with PMB (70.2k sqm)	MICC Capital Expenditure		-	-	-	-	5,261	0%	-
	1000-5254	Rigby Rd Pavement Rehab (2 coat emulsion seal)	MICC Capital Expenditure		-	-	-	-	9,397	0%	-
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	MICC Carry Over		-	-	-	-	71,818	0%	143,900
N91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	-	41,834	0%	14,000
N92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	-	27,367	0%	14,000
N	1000-5310	Healy Heights to Duchess Rd Connector Road - DESIGN	MICC Capital Expenditure		-	-	-	-	10,841	0%	100,000
Rural Roads					2,051,950	799,000	1,252,950	-	1,629,524	79%	2,404,724
2	1000-5575	Lake Julius Road	Betterment Program 2019		540,159	24,000	516,159	-	106,637	20%	740,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	Roads to Recovery (R2R) 2020-21	Mar-21	191,791	-	191,791	-	51,752	27%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	Roads to Recovery (R2R) 2020-21	Mar-21	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	Roads to Recovery (R2R) 2020-21	Mar-21	70,000	-	70,000	-	14,758	21%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	Roads to Recovery (R2R) 2020-21	Dec-20	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	Transport Infrastructure Development Scheme (TIDS) 2020-21		120,000	60,000	60,000	-	70,920	59%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21		150,000	75,000	75,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	Transport Infrastructure Development Scheme (TIDS) 2020-21		100,000	50,000	50,000	-	134,787	135%	100,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21	Nov-20	180,000	90,000	90,000	-	197,315	110%	180,000
45	1000-2045	Rural Roads Refurbishment Program	MICC Annual Program	May-21	500,000	500,000	-	-	140,002	28%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignment of sharp curves of 9.5Km.	Transport Infrastructure Development Scheme (TIDS) 2020-21		-	-	-	-	8,792	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km	MICC Capital Expenditure		-	-	-	-	8,073	0%	-



**2020-2021 MOUNT ISA CITY COUNCIL
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C08	1000-5036	R2R 2019-2024 Thornton Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	Roads to Recovery (R2R) 2019-20		-	-	-	-	152,774	0%	152,774
N112	1000-9299	Gunpowder Road - Ineligible Flood Damage	MICC Capital Expenditure		-	-	-	-	743,715	0%	-
Transport Structures					548,000	484,000	64,000	4,488	268,555	49%	1,740,727
17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	Principal Cycle Network Program (PCNP) 2019-20	Mar-21	128,000	64,000	64,000	-	24,136	19%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	22,264	28%	50,000
47	1000-4773	Footpath replacement Program - Camooweal Street	MICC Annual Program		100,000	100,000	-	-	493	0%	100,000
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	MICC Annual Program		25,000	25,000	-	-	5,398	22%	50,000
51	1000-5048	Street Sign Replacement Program	MICC Operational Expenditure	Jun-21	10,000	10,000	-	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	105,000	105,000	-	4,488	126,156	120%	350,000
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	100,000	100,000	-	-	9,488	9%	272,727
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	Principal Cycle Network Program (PCNP) 2019-20	30/05/2021	-	-	-	-	17,237	0%	30,000
	1000-4283	Thomson Road Alex Inch Oval Parking and Pedestrian access	Principal Cycle Network Program (PCNP) 2018-19		-	-	-	-	6,070	0%	-
	1000-5006	Abel Smith Prde Bridge-Deck	(blank)		-	-	-	-	4,968	0%	-
	1000-5305	Fourth Ave/Eleventh Ave Intersection	MICC Capital Expenditure		-	-	-	-	11,214	0%	-
N100	TBD	Walking Network Pilot Program - Way Finding Signage	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	20,000
N101	1000-9288	Walking Network Pilot Program - Shade Trees	Walking Network Pilot Program	1/06/2021	-	-	-	-	47,464	0%	30,000
N102	1000-9289	Walking Network Pilot Program - Isa Street Footpath & Crossing Upgrades	Walking Network Pilot Program	1/06/2021	-	-	-	-	3,604	0%	100,000
N103	1000-9290	Shared Path - Wright Road	MICC Capital Expenditure	1/06/2022	-	-	-	-	-	0%	600,000
Sewerage					2,019,850	800,000	1,219,850	-	187,964	9%	2,056,000
Mount Isa Sewer Pump Stations					230,000	230,000	-	-	111,905	49%	230,000
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	MICC Annual Program		140,000	140,000	-	-	10,080	7%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	MICC Carry Over	Apr-20	90,000	90,000	-	-	101,825	113%	90,000
Sewerage and Stormwater Catchment Reticulation					1,100,000	370,000	730,000	-	34,234	3%	1,100,000
6	1000-7830	Sewer main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21		850,000	120,000	730,000	-	13,033	2%	850,000
54	1000-2054	Sewer Main Inspection Program	MICC Operational Expenditure	30/06/2021	100,000	100,000	-	-	20,341	20%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	MICC Annual Program	31/07/2021	150,000	150,000	-	-	861	1%	150,000
Treatment Plant					689,850	200,000	489,850	-	41,824	6%	726,000
9	1000-7211	Refurbish primary clarifiers	COVID Works for Queensland (COVID W4Q) 2020-21		140,000	-	140,000	-	13,017	9%	376,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	Works for Queensland (W4Q) 2019-21	Jun-21	349,850	-	349,850	-	150	0%	-
70	1000-7835	Waste Water Diversion Main STP	MICC Capital Expenditure		200,000	200,000	-	-	-	0%	-
	1000-6227	Upgrade to Effluent reticulation network Phase # 1	MICC Capital Expenditure		-	-	-	-	518	0%	-
N90	1000-2090	Extended UV treatment to recycled water	Works for Queensland (W4Q) 2019-21		-	-	-	-	29,475	0%	350,000



**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Water					5,219,464	1,752,814	3,466,650	7,862	1,743,067	33%	2,931,836
Standpipes					60,000	60,000	-	-	-	0%	30,000
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	-
N95	1000-9282	Install card readers at standpipes	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	30,000
Supply Facilities					60,000	60,000	-	-	-	0%	60,000
71	1000-6347	Camooweal - Installation of Camooweal's 3rd Town Water Supply Bore (Backup System)	MICC Capital Expenditure		60,000	60,000	-	-	-	0%	60,000
Water Reservoirs					900,000	50,000	850,000	-	362,074	40%	1,100,000
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	COVID Works for Queensland (COVID W4Q) 2020-21		500,000	-	500,000	-	214,080	43%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	COVID Works for Queensland (COVID W4Q) 2020-21		350,000	-	350,000	-	50,642	14%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	Building our Regions (BOR) Round 3		-	-	-	-	47,937	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	MICC Carry Over		50,000	50,000	-	-	21,474	43%	-
C18	1000-6348	Water Connection to Reservoir 3A	Works for Queensland (W4Q) 2019-21	Apr-20	-	-	-	-	28,487	0%	25,000
	1000-6350	Installation of Actuating valves to Reservoir 1 to allow fully flooded system through Mount Isa	MICC Capital Expenditure		-	-	-	-	546	0%	-
N94	1000-9281	Reservoir 1 Lining Remediation	MICC Capital Expenditure		-	-	-	-	-	0%	200,000
Water Reticulation					4,074,464	1,457,814	2,616,650	7,862	1,296,402	32%	1,641,836
7	1000-6241	Valve Replacement Program	COVID Works for Queensland (COVID W4Q) 2020-21	Jun-20	350,000	-	350,000	7,862	237,194	68%	350,000
8	1000-2008	Water main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21	Apr-20	500,000	-	500,000	-	484,614	97%	500,000
14	1000-6242	Smart Meter Installation	Local Government Grants & Subsidies Program (LGGSP) 2019-21	Dec-21	2,944,464	1,177,814	1,766,650	-	113,208	4%	236,836
56	1000-2056	Household water connection replacement program	MICC Annual Program		185,000	185,000	-	-	77,717	42%	185,000
74	1000-5551	Firefighting Pump - Works Depot	MICC Operational Expenditure		30,000	30,000	-	-	-	0%	-
76	1000-2076	Review of water infrastructure for fire fighting capabilities	MICC Operational Expenditure		65,000	65,000	-	-	-	0%	20,000
	1000-6400	Water Mains Extension-Davis Road	MICC Capital Expenditure		-	-	-	-	7,759	0%	-
N86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	MICC Capital Expenditure	1/11/2020	-	-	-	-	391,428	0%	350,000
Water Tanks					125,000	125,000	-	-	84,591	68%	100,000
72	1000-6314	Camooweal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	MICC Capital Expenditure	Apr-20	125,000	125,000	-	-	84,591	68%	100,000
Plant & Equipment					2,355,000	2,295,000	60,000	131,152	275,285	12%	2,519,125
Events/Tourism					25,000	25,000	-	-	-	0%	25,000
44	1000-3758	Replace Street Banners	MICC Operational Expenditure	Jun-21	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security					330,000	270,000	60,000	-	125,134	38%	475,125
13	1000-2013	Illegal dumping surveillance	Local Government Illegal Dumping Hotspot Program (LGIDH) Round 1		60,000	-	60,000	-	47,633	79%	60,000
65	1000-2065	HR Payroll	MICC Capital Expenditure		100,000	100,000	-	-	5,064	5%	100,000
66	1000-2066	Asset and Works Management	MICC Capital Expenditure		120,000	120,000	-	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	MICC Operational Expenditure	Jun-21	50,000	50,000	-	-	32,696	65%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	MIPP2	Jul-20	-	-	-	-	17,625	0%	17,625
C29	1000-5115	CCTV Street Safe Project	Safer Communities		-	-	-	-	4,640	0%	-



**2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT**

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	May-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
N88	1000-2246	CCTV Implementation Program	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	100,000
N109	1000-9295	Body Cameras	MICC Capital Expenditure		-	-	-	-	-	0%	27,500
N105	1000-9278	Council Meeting Management Software	MICC Capital Expenditure		-	-	-	-	11,316	0%	-
N110	1000-9296	ScanPro3000Library	MICC Capital Expenditure		-	-	-	-	15,440	0%	-
Mobile Plant					2,000,000	2,000,000	-	131,152	150,152	8%	2,019,000
57	1000-4306	Plant Replacement Program	MICC Annual Program	1/06/2021	2,000,000	2,000,000	-	131,152	131,152	7%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) -\$1,380M	MICC Carry Over	Jun-20	-	-	-	-	19,000	0%	19,000
Discretionary - Carry Over					150,000	150,000	-	-	-	0%	90,000
Discretionary					150,000	150,000	-	-	-	0%	90,000
78	1000-2078	2019/2020 Carry Over Bucket	MICC Discretionary		150,000	150,000	-	-	-	0%	90,000
Discretionary - Emergent Works					400,000	200,000	-	-	-	0%	200,000
Discretionary					400,000	200,000	-	-	-	0%	200,000
79	1000-2079	Emergent Works Budget	MICC Discretionary		400,000	200,000	-	-	-	0%	200,000
Grand Total					29,438,012	13,163,894	16,094,658	182,562	8,364,950	28%	21,696,454

Promotion & Development Report – May 2021

Promotion & Community Development Portfolio

Communications:

ITEM 12.3

Media Releases:

Date	Topic	Quoted
20.05.2021	Materials Recovery Facility information sessions	
21.05.2021	New procurement system information session	
26.05.2021	New City of Opportunity TV ads	Mayor Danielle Slade
31.05.2021	Smart water meters	Mayor Danielle Slade



Radio Interviews:

Date	Station	Topic	Interviewee
06.05.2021	MOBFM	Various	Mayor Danielle Slade
10.05.2021	ABC	Proposed mobile phone tower at Lake Moondarra	Mayor Danielle Slade
10.05.2021	ABC	International tourism	Roland Schibig
13.05.2021	MOBFM	Various	Mayor Danielle Slade
20.05.2021	MOBFM	Various	Mayor Danielle Slade
26.05.2021	ABC	Proposed complaint fee	Mayor Danielle Slade, Cr Mick Tully & Cr Kim Coghlan
26.05.2021	ABC	Rodeo sponsorship	Cr Peta MacRae
26.05.2021	ABC	Reopening of Civic Centre	Cr Mick Tully
27.05.2021	MOBFM	Various	Mayor Danielle Slade

Survey Consultation:

OPEN / CLOSED	Target	Topic	Comments
OPEN	Community	Welcoming Babies Day Post-event Survey	Seeking feedback and comments from people who attended Council's Welcoming Babies Day event on Sunday, May 23, at the Buchanan Park Entertainment Centre. Complementary survey for stallholders who were at the event. Closing date: June 2021

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



OPEN / CLOSED	Target	Topic	Comments
OPEN	Local business representatives	Supplier Engagement and Information Session	Registration form for local business representatives who would like to attend an information session in the Council Chambers about Council's new online procurement platform, Vendor Panel Marketplace. <u>Closing date: 03 June 2021</u>
OPEN	Not-for-profit organisations	Free First Aid Training Courses	Sign-up for representatives of Mount Isa not-for-profit organisations and groups to receive free first-aid training. <u>Closing date: TBC</u>
OPEN	Community	Mount Isa Skate Bowl Replacement Concept Design	Council is looking to replace the current skate bowl with a fresh look that is suitable for its users. Based on feedback from the selection process, this final concept design has been presented. Mount Isa Skate Park users are invited to provide any final comments prior to construction. <u>Closing date: June 2021</u>

Social Media:

Instagram

- 17 posts for the month of May
- The most popular image received 51 likes
- Gained 7 followers to 1310



How EXCITED are we for a 2021 events season?! Last year was hard on all of us and we can't wait to see our Rodeo, Street Festival, and favourite community events back for good!

#seetheothersideofqueensland @isarodeo TICKETS FOR 2021 RODEO ON SALE NOW 🐎🤠



PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by: Promotions & Development Team



Facebook

In the past month, a total of **97** posts were published to Council's Facebook account.

This is an average of 3.2 posts per day.

The topics covered in the past month included:

- COVID-19 communications (including COVID-19 Community Vaccination Clinic at Mount Isa Hospital)
- Council media releases
- Emergency/unplanned water shutdowns
- Changed bin collections
- Job vacancies at Council
- New tender opportunities
- Promotion of livestreaming of Council Ordinary Meetings (posts later edited to include direct links to livestream videos on YouTube)
- Move IT NQ – free aqua aerobics, tai chi and Community Crossfit classes on offer in the community
- Welcoming Babies Day – event reminders, and photos taken at event
- Sharing of Outback at Isa, Splashez and City Library posts, including:
 - Aqua Aerobics
 - BullDust in the Park
 - New admission prices at Splashez
 - Splashez Winter hours
 - National Simultaneous Storytime event at Library
 - Conversational English sessions at Library
 - New Cungelella Art Exhibition at Outback at Isa
- Sharing of North West Hospital and Health Service post about Red Bench Project (domestic violence initiative)
- Promotion of Bravehearts' 777 Marathon
- Promotion of community information sessions – Council's Draft Budget and Materials Recovery Facility (including YouTube links to livestreams of information sessions, photos of sessions, and link to survey for public submissions)
- Free Plants Day and pick-up day information and photos (including information for Camooweal residents)
- Cuppa With the Councillors initiative (including photos of first session)
- *Are You Lonesome Tonight* – Opera Queensland production (sponsored by Council)
- Council meeting with Assistant Police Commissioner Mark Wheeler
- Community consultation in Camooweal – reminder and photos of session (including photos of tour of Myuma Group's operations)
- Reminder of due date of rates notices
- Legends of League promotions/reminders
- Promotion of Mount Isa Mines Rodeo tickets going on sale
- Promotion of breakfast and livestreamed launch of National Reconciliation Week
- Barkly Highway road-widening project
- Council changing RFQ and RFT process to Vendor Panel Marketplace online platform
- Mayor Danielle Slade and Deputy Mayor Phil Barwick attending Western Queensland Alliance of Councils Assembly in Richmond
- RADF Round 3 opening
- National Road Safety Week 2021
- Visit by Queensland Assistant Minister for Local Government Nikki Boyd
- Reminder about how to report illegal dumping



Instagram

- Reminder of ongoing boil-water notice for affected properties
- Glencore Overlanders Way Festival of Sport 2021
- Queensland Resources Industry Development Plan workshop
- Temporary road closure, Rodeo Drive
- Community Grants Round 2 presentation
- Official reopening of Civic Centre
- Boundary wall construction works at Family Fun Park
- Visit by Central Queensland Community Legal Centre representatives
- Census jobs available
- Mayor Danielle Slade, Deputy Mayor Phil Barwick and Councillor Peta MacRae receiving COVID-19 vaccinations

Web and Social Analytics:

By looking closely at Mount Isa City Council's website and social media analytics we can gain a greater understanding of how stakeholders engage with us and use that information to better target and improve our communication strategies moving forward.

Social Media – May:

New page likes:	141
Total likes:	9239
Average post reach:	2300
Max post reach:	17,855

Top MICC page views:

1. Home Page	10,013 views
2. Current Vacancies	1255 views
3. Refuse Tip	897 views
4. Libraries	619 views
5. Careers	510 views

Website Sessions/Visits:

61 per cent of these visits were by people who had never previously viewed the site. The average visitor is viewing **2.34** pages in **1.63** minutes.

Source of visits:

Google (organic)	6557
Direct	1517
Social	1117
Referral	854

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Top 3 Facebook Reach:

May 11 – The countdown is on for the International Legends of League Mount Isa event! – 17.8k people reached.

Mount Isa City Council
Published by Lyndsay Jameson · 11 May at 09:03 ·

The countdown is on for the International Legends of League Mount Isa event! 🍌

It will be held at Alec Inch Oval, Thomson Road, on Saturday, May 29, 2021 from 1pm.

You can pre-purchase your tickets now at [ibis Styles Mt Isa Verona](#). Presale tickets are \$10 for adults and \$20 for families (2 adults and 2 children aged 5-12), or you can purchase your tickets at the gate on game day (adults - \$12; kids - \$6; families - \$25).... [See more](#)

17,855 People reached 3,729 Engagements [Boost post](#)

👍❤️🍌 52 52 comments 95 shares

May 24 – Did we take your photo at Welcoming Babies Day yesterday at the Buchanan Park Entertainment Centre? – 13.2k people reached.

Mount Isa City Council
Published by Lyndsay Jameson · 24 May at 11:10 ·

Did we take your photo at Welcoming Babies Day yesterday at the Buchanan Park Entertainment Centre? 📸

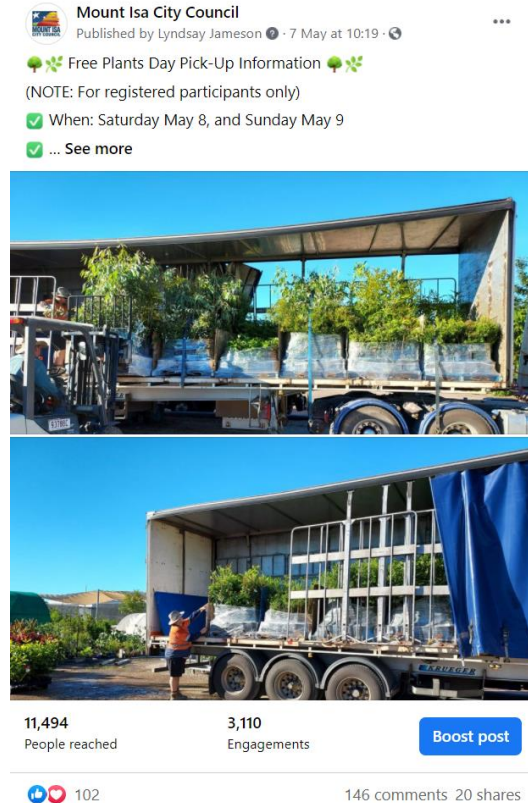
Check out the photos here!

Hundreds of people turned up on the day to enjoy an autumn teddy bear's picnic-themed event, with games, kids' activities, food, information and market stalls, and a chance to have their photo taken and receive a gift from Council.... [See more](#)

13,249 People reached 4,876 Engagements [Boost post](#)


👍❤️ 115 10 comments 24 shares

May 7 – Free Plants Day Pick-Up Information – 11.5k people reached.



Mount Isa City Council
Published by Lyndsay Jameson · 7 May at 10:19 ·

Free Plants Day Pick-Up Information
(NOTE: For registered participants only)
When: Saturday May 8, and Sunday May 9
... See more



11,494
People reached

3,110
Engagements

Boost post

102 146 comments 20 shares

Community Development:

Regional Arts Development Fund:

Several Council initiated projects are in planning, with design concepts currently being developed.

Projects include:

- a large 3D “I ♥ ISA” sign for tourism
- Artwork on Ergon transformer boxes in CBD area
- A mural on Dormant Ergon Substation Building Railway Ave
- Markham Valley Rd Median Beautification Project

Round 3 of RADF opened 17 May 2021 and closes on 16 June 2021.

Markham Valley Rd Median Beautification Project is progressing, with historic images of the Soldiers Hill Area have been selected and reviewed by the RADF committee. Permission is now being sought from MIM for the use of the images from their collection. Kalkadoon PBC have been requested to provide 2 images for one of the pads, but to date have not provided and suitable images. A further request has been placed with the State Library for any Kalkadoon images that can be presented to Kalkadoon PBC for approval. These images will be laser etched and placed on plinths on the 5 pads on Markham Valley way.

PROMOTION & DEVELOPMENT MONTHLY REPORT

Submitted by Promotions & Development Team



Additionally, RADF will be supporting the Queensland Ballet to deliver a two-day regional engagement program from 14-16 October 2021 and will include in-school workshops, community classes, ballet for seniors, petite pointers, and teacher professional development. The aim of the initiative is to help raise community awareness about dance and to enrich lives through ballet. This program will offer participants the chance to develop a connection with their state ballet company, foster skill development and support lifelong learning through dance.

Principal Pedestrian Network (Draft):

Mount Isa City Council hosted two workshop sessions with TMR, Councillors and key stakeholders in November, to develop the draft Principal Pedestrian Network. This draft was then reviewed by Council's project working group and edited based on local knowledge and expanded to encompass the greater Mount Isa region including Camooweal.

A media release was issued mid-February with the draft PPN to be put out to the community for consultation for 6-8 weeks.

To date 24 responses have been received, with the consultation expected to close end of June 2021.

Community Grants and Sponsorship Program:

A presentation of the Round 2 Community Grants recipients was held during the Council Ordinary Meeting dated 26 May 2021. Representatives from the relevant organisations were presented certificates and had a photo opportunity with the Mayor during the meeting. The next round of the community grants and sponsorship program will open on 01 August 2022.



OFFICER'S REPORT



TO The Mayor, Deputy Mayor and Councillors
OFFICER Community Development Officer, Economic and Community Development
AGENDA 16.06.2021 Ordinary Council Meeting
FOLDER ID 119038

ITEM 12.4

SUBJECT Welcoming Cities
LOCATION Not Applicable

EXECUTIVE SUMMARY

Welcoming Australia, through their initiative Welcoming Cities, have received funding through the Department of Multicultural Affairs to be able to provide regional councils support around Welcoming work and regional migration to advance a welcoming and inclusive Australia.

OFFICER'S RECOMMENDATION

THAT Council endorses becoming a Committed Member of the Welcoming Cities Network and implement the Welcoming Cities Standard in future planning.

Or

THAT Council endorses becoming an Established Member of the Welcoming Cities Network at a cost of \$2000 + GST for 3 years accreditation, and implement the Welcoming Cities Standard in future planning.

Or

THAT Council does not endorse being a member of the Welcoming Cities Network.

BUDGET AND RESOURCE IMPLICATIONS

Accreditation Levels

Committed	No cost
Established	\$2,000 + GST for 3 years
Advanced	\$5,000 + GST for 3 years
Excelling	\$10,000 + GST for 3 years
Mentoring	No further cost to Excelling accreditation

Further information on accreditation is outlined in the attachment 1 – How to Become an Accredited Welcoming City

BACKGROUND

Welcoming Cities is a national network of cities, shires, towns and municipalities who are committed to an Australia where everyone can belong and participate in social, cultural, economic and civic life. Welcoming Australia have received funding from the Department of Multicultural Affairs to support local councils, and their communities, to become more welcoming and inclusive.

Welcoming Cities recognises that, of all tiers of government, local councils are best placed to understand the complexity and diversity of their communities. However, they often engage in this work with limited resources and support. Members of Welcoming Cities have unprecedented access to a community of like-minded Local Governments and community stakeholders through:

- Knowledge Sharing – supporting local governments to access evidence-based research, resources, policies and case studies.



OFFICER'S REPORT



- Partnership Development – Facilitating and resourcing multi-sector partnerships to maximise learning, reach and impact.
- Celebrating Success – Recognising local governments that demonstrate leading practice and innovation in welcoming efforts.
- Standard + Accreditation – Setting the National Standard for cultural diversity and inclusion policy and practice in Local Government.

LINK TO CORPORATE PLAN

People and Communities – 1.5 – Develop and promote our unique artistic and cultural diversity.
Prosperous and Supportive Economy – 2.11 – Following review, continue to implement the Mount Isa Economic Development and Tourism Strategies with a focus on promoting the national and international attractions of the region, which will provide tourism, economic, social and cultural benefits.

CONSULTATION (Internal and External)

Internal consultation with Councillors via Council's briefing session.

LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

RISK IMPLICATIONS

Not Applicable

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

- How to Become an Accredited Welcoming City

REFERENCE DOCUMENT

- 741086 – E-introduction – Welcoming Cities

Report Prepared by: Community Development Officer Promotions and Development 31.5.2021	Report Authorised by: Chief Executive Officer Executive Services 31.5.2021
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How to Become an Accredited Welcoming City

Aaron Thomas / Unsplash

Welcoming Cities supports local councils, and their communities, to work towards greater social, cultural, civic and economic success. Assessment and Accreditation as a Welcoming City allows councils to benchmark progress and identify gaps in their welcoming and inclusion practice.

Getting started

Once a council has become a Committed member of the Welcoming Cities Network they can undertake accreditation. The first step is to decide which level of accreditation suits your council. The table below indicates the categories (1-6) to be addressed in each level of accreditation. Evidence needs to be supplied for each indicator of the relevant categories.

Evidence Categories

The six categories and associated indicators have been extensively developed and reviewed to ensure they are the leading practice indicators for social cohesion in diverse communities. Evidence that a council is meeting these indicators is uploaded via the Accreditation Portal and is sorted into three key areas: Policy, Internal Implementation and External Implementation.



Committed	Established	Advanced	Excelling	Mentoring
Council signed on to be a member of the Welcoming Cities Network	1. Leadership	1. Leadership	1. Leadership	Excelling, plus approval by Advisory Committee
		2. Social & Cultural Inclusion	2. Social & Cultural Inclusion	
		3. Economic Development	3. Economic Development	
			4. Learning & Skills Development	
			5. Civic Development	
			6. Places & Spaces	

Accreditation Cost

Level	Assessment Type	Cost
Established	Self-Assessment	\$2,000 for 3 years accreditation
Advanced	External Assessment	\$5,000 for 3 years accreditation
Excelling	External Assessment	\$10,000 for 3 years accreditation
Mentoring	Achievement of Excelling level and submission of Mentoring application letter	No further cost to Excelling accreditation

All prices ex GST

In order to ensure the evidence submitted by councils is relevant and up-to-date, accreditation expires every three years. Councils wishing to maintain their level or progress to the next stage must re-apply.

Accreditation has provided the clarity of our strengths and areas for improvement, but it's also been very powerful in helping to demonstrate our commitment and leverage new partnerships and resources.

Steven Abbott

Manager, Community Partnerships
City of Greater Bendigo

Contact

info@welcomingcities.org.au
welcomingcities.org.au/get-involved



Welcoming Cities is an initiative of Welcoming Australia, supported by the Scanlon Foundation.

Assessment

Each level of accreditation is assessed to ensure the evidence submitted meets the criteria outlined in the Welcoming Cities Standard. There are different processes for each assessment.



Established Accreditation

Self-assessment

The Established level of accreditation assesses a council's compliance with the Leadership category of the Welcoming Cities Standard. The self-assessment is completed by relevant council staff and signed off by the council's Mayor or CEO. It is then approved by Welcoming Cities staff.



Advanced Accreditation

External assessment

The Advanced level of accreditation assesses a council's compliance with the first three categories of the Welcoming Cities Standard. The assessment is completed by relevant council staff and is reviewed by an expert external reviewer. Where possible councils will be supported by a similar accredited council. The intention of the peer-support is to encourage knowledge sharing and cooperation between councils.



Excelling Accreditation

External assessment

The excelling level of accreditation assesses a council's compliance with all six categories of the Welcoming Cities Standard. Assessment is conducted by an expert external reviewer contracted by Welcoming Cities. Councils will receive an extensive report which outlines their rating and a set of recommendations for further improvement.



Mentoring Level Accreditation

Approval by Advisory Committee

All councils that achieve the Excelling Accreditation can apply to be recognised as a Mentoring Welcoming City. To be considered, a Council will submit a letter to the Welcoming Cities Advisory Committee outlining their intention to:

- provide leadership to the local government sector;
- build the capacity of the sector; and
- demonstrate innovation in welcoming initiatives.

For detailed information on the process of accreditation see [The Welcoming Cities Guide to Successful Accreditation](#).



OUTSTANDING ITEMS - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
25 Sept 2019 OM27/09/19	<p>Land Assessments THAT Council resolve to:</p> <ol style="list-style-type: none"> 1. Agree to the excision of the encroached portion of Lot 10 on MPH21935 to be amalgamated into Lot 2 on MPH21967 in accordance with the terms and conditions (with the correction to the land value) as outlined in L.A. Evans Solicitors correspondence dated 8 August 2019, with the exception of item three; 2. Commence Native Title extinguishment negotiations over part of Lot 102 on CP891613 and authorise Chief Executive Officer to negotiate outcome; 3. Upon successful Native Title negotiations, commence excision and purchase of part of Lot 102 on CP891613 and amalgamate into either Lot 10 on MPH21935 or Lot 1 on SP214922; 4. Undertake creation and registration of easement to protect Council's stormwater infrastructure located on Lot 1 on SP214922; 5. Upon completion of the above, Finance section to commence sale of both Lot 1 on SP214922 and Lot 10 on MPH21935. 	Compliance and Utilities Services	<p>Item 1: 14/10/2019 - Correspondence sent to adjoining landowner's solicitors, LA Evans. Survey plan being prepared over encroached area (engaged by adjoining owner). 20/02/2020 - Survey plans received to correct encroachments for 107 West Street and Development Application in progress for reconfiguration of a lot. 25/03/2020 - Memo to Council Reconfiguration of a Lot. 08/04/2020 - Signed survey plans returned to L.A.Evans Solicitors. Item completed.</p> <p>Item 2: Native Title negotiation in progress. No response from Claimants received to date. 16/04/2020 - No further action taken. 13/05/2020 - No further action taken. 15/05/2020 - Earlier attempts were made to commence negotiations through another section as a courtesy that had successful Native Title outcomes for other projects. However, more recent attempts made by this section have been unsuccessful. Confirmation required on responsible officer to undertake negotiations. 04/03/2021 - Engaged solicitors to address. 26/03/2021 - Solicitor awaiting for State to make an offer of purchase before negotiations can commence.</p> <p>Item 3: 12/03/2021 -Application to purchase lodged with the State, awaiting offer.</p> <p>Item 4: 14/11/2019 - Formal survey plan received for creation of stormwater easement. 22/01/2020 - Survey plans sent to Titles Office for registration; no formal confirmation received as yet. 25/05/2020 - Confirmation survey plan registered on land title. 10/06/2020 - The State's air monitoring station has been removed from Lot 1 on SP214922. Item completed.</p> <p>Item 5: 15/05/2020 - Awaiting completion of Items 2 & 3 to sell 103 West Street; 04/08/2020 - Documentation provided to Procurement Officer for sale of 101 West Street; Quote obtained from King & Company to prepare sale documentation; with Finance section. No further action required by Development & Land Use section. 16/04/2021 Two offers received early this week. Instruction to accept one of the offers will be communicated on Monday 19.04.2021. Not aware of decision made as yet. 28/05/2021 - King & Co provided Finance with Contract of Sale for 101 West Street for their action.</p>
	<p>Proposed Dedication of Unallocated State Land as Reserve for Recreation under Council's Trusteeship</p> <p>That Council agree to accept the Department of Natural Resources Mines and Energy's (DNRME) offer of trusteeship over Lots 47 & 48 on Crown Plan RD220 as Reserves for a Community purpose (eg sports), subject to the following requirements:</p> <ol style="list-style-type: none"> 1. Prior to dedicating Council as trustee, DNRME shall provide confirmation to Council that all 		<p>Item 1: 16/12/2020: State have transferred trusteeship to Council. Item completed.</p>

Meeting Date & OM	Council Decisions	Directorate	Action Status
9 Oct 2019 OM02/10/19	<p>parties have:</p> <p>(a) vacated the site and hold no further interest in the site;</p> <p>(b) removed improvements from the site;</p> <p>(c) left the area in a clean and tidy state.</p> <p>2. DNRME provide confirmation that no claims shall be made to the Mount Isa City Council for any compensation regarding loss of rights to existing improvements once Council accepts trusteeship of Lots 47 & 48 on RD220.</p> <p>AND</p> <p>3. Should the trusteeship be formalised, Council officers arrange a building inspection and report to be prepared outlining any necessary rectification works (including costs) for Council consideration.</p>	Compliance and Utilities Services	<p>Item 2: State provided confirmation. Item completed.</p> <p>Item 3: 10/03/2021 - Awaiting scope of works on buildings by Council's carpenter/handyperson upon this being received Council will call for tenders/quotes to undertake the works then a report will be prepared for Council's consideration. Council's handyperson has provided scope of building works; electrical scope of works still to be completed. 04/06/2021 - Meeting with Coordinator Facilities, Disaster and Cemeteries to discuss new asset and proposed works requested</p>
9 Oct 2019 OM14/10/19	<p>Possible purchase of Lot 52 & 53 on MPH13990</p> <p>THAT Council resolve to:</p> <p>1. Purchase Lots 52 & 53 on MPH13990 for \$35,000 cash consideration;</p> <p>2. Assume liability for outstanding rates and charges for the period ending 31/12/2019, up to the value of \$11,349.32;</p> <p>3. Allocate an appropriate budget to demolish all buildings located on site;</p> <p>4. Formally request that Council officers prepare two (2) potential concept designs and associated costings to develop the site as an interim open space area for Council approval; and</p> <p>5. Undertake community consultation on the potential concepts for this development.</p>	Compliance and Utilities Services	<p>Item 1: 18/11/2019 – Council’s solicitors confirmed Council’s purchase of 35-37 Miles Street has settled. Registration Confirmation Statement received on 26/11/2019; task complete.</p> <p>Item 2: Formed part of settlement; task complete.</p> <p>Item 3: 14/01/2020 – Formal request to Manager Finance to include budget to demolish all buildings located onsite. 10/06/2020 - Buildings have been demolished; item complete.</p> <p>Item 4: Concept plans presented to Council; concept plans to be presented to 100 Years Advisory Committee on 20/04/2021; task complete.</p> <p>Item 5: Manager Development & Land Use to prepare scope of works to engage consultant to undertake community consultation. 06/05/2021 - Procurement paperwork being finalised by Planning Officer. 04/06/2021 - One (1) quote received from Place Design in response to Request for Quote. Provided to CEO for his information and consideration.</p>



2020 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
13 May 2020 OM12/05/20	<p><u>Trustee Lease Agreement – Mount Isa Cancer House Inc.</u> THAT Council agrees to enter into a trustee lease with the Mount Isa Cancer House Inc. over the area described as Lease Area “A” on part of Lot 6 on Crown Plan RD228 subject to the following:</p> <ol style="list-style-type: none"> 1.The trustee lease shall be for a term of fifteen years (15) years; and 2.The rental fee shall be in accordance with the calculations of the Finance section; and 3.The electricity account is to be transferred to the Mount Isa Cancer House Inc.at no cost to Council within three (3) months of the trustee lease commencement date; and 4.The rated services shall be charged to the Mount Isa Cancer House Inc. in accordance with Council’s adopted fees and charges; and 5.Council officers apply to change the building classification of the top floor and obtain a Certificate of Classification. 	Compliance and Utilities Services	<p>Items 1-4: <u>COMPLETED</u> Item 5: Awaiting private building certifier’s inspection report.</p>
27 May 2020 OM31/05/20	<p><u>Mount Isa Transport and Logistic Centre</u> THAT Council accept the Business Case for the Transport Logistic Centre provided by PwC; and</p> <p>THAT Council endorse the Pathway to Delivery that will include:</p> <ol style="list-style-type: none"> 1.Council endorsement of the business case and approval with additional studies 2.Planning and environmental approvals 3.Land acquisition and procurement. 	Engineering Services	<p><u>ONGOING</u></p>

Meeting Date & OM	Council Decisions	Directorate	Action Status
<p>8 July 2020 OM 11/07/20</p>	<p><u>Western Severance Camooweal Town Common</u> THAT Council resolve to:</p> <p>1. Invite public tenders over portions 1 & 2 of the land, described as part of Lot 21 on Survey Plan 135293, and commonly referred to as the Camooweal Town Common, Western Severance; AND</p> <p>2. In addition to Council's and the State's standard mandatory terms and conditions, the tender documentation shall include the following eligibility criteria: (a) Must be a permanent resident of Camooweal (including each director where a corporation) (b) Applicants will be subject to Council's credit assessment process (c) The lease term shall be for 10 (ten) years (d) The lease land shall be used for the purpose of grazing of livestock only (e) The lease rent payable will be reviewed annually in accordance with CCI increases (f) The successful tenderer (as lessee) will be required to pay outgoings in accordance with the relevant provisions of the lease; AND</p> <p>3. Council investigate the possible future use of portions 3 & 4 of the land, described as parts of Lot 21 on Survey Plan 135293, and commonly referred to as the Camooweal Town Common, Western Severance as horse paddocks; AND</p> <p>4. Agree to allocate annual budget for cleaning and removal of debris from the tourist sites along the Georgina River and Lakes Francis and Canellan.</p>	<p>Compliance and Utilities Services</p>	<p><u>ONGOING</u></p> <p>Item 1: Tenders closed; with panel for assessment. Report to be provided to CEO for decision.</p> <p>Item 2: Draft lease prepared.</p> <p>Item 3: Ongoing. Report being prepared for CEO.</p> <p>Item 4: Notified Finance as part of 2021/2022 financial year budget.</p>
<p>22 July 2020 OM 33/07/20</p>	<p><u>Budget Approval for Local Roads and Community Infrastructure Program 2020/21</u> THAT Council formally endorse proceeding into a Grant Agreement and accepting the grant offer of \$1,009,519 excl GST to deliver the nominated projects under the Local Roads and Community Infrastructure Program; and</p> <p>THAT Council approves the increase of the Capital Budget by \$1,009,519 excl GST.</p>	<p>Engineering Services</p>	<p><u>Complete</u> Grant accepted, additional budget will be nominated in Council's Amended Budget. Report has been presented to Council and projects will proceed at Buchanan Park</p>

Meeting Date & OM	Council Decisions	Directorate	Action Status
12 August 2020 OM16/08/20	<p><u>Vacant Council Reserve</u> THAT Council resolve to:</p> <ol style="list-style-type: none"> Invite public tenders from suitable recreational Not for Profit Organisations, over the land described as Lot 5 on Crown Plan RD80, 54 Old Mica Creek Road, Mount Isa AND In addition to Council's and the State's standard mandatory terms and conditions, the tender documentation shall include but not be limited to the following eligibility criteria: <ol style="list-style-type: none"> Must hold a Not for Profit Organisation Certificate Applicants will be subject to Council's credit assessment process The lease term shall be for fifteen (15) years The lease land shall be used for the purpose of recreation The lease rent payable will be reviewed annually in accordance with CCI increases The successful tenderer (as lessee) will be required to pay outgoings in accordance with the relevant provisions of the lease.AND Council consent to a caretaker being located onsite.AND Council agree to the lease preparation and State registration fees being paid in full at the commencement of the lease, and where eligible, consenting to a twelve (12) month payment plan for these fees to be paid. Agree to allocate a budget to undertake all works necessary to prepare the reserve land for leasing. 	Compliance and Utilities Services	<p><u>ONGOING</u></p> <p><u>Item 1:</u> Tenders closed; with assessment panel.</p> <p><u>Items 2 -4:</u> Draft lease prepared.</p> <p><u>Item 5:</u> Maintenance works carried out; awaiting electrical compliance certificate.</p>
26 August 2020 OM33/08/20	<p><u>Old Mica Creek Road Properties – Water Supply Charges</u> THAT Council authorise a credit to be applied for water charges for the period 2014/15 to 2019/20 to applicable property assessments, totalling \$154,321.29 who were located outside of the declared water area.</p>	Corporate and Financial Services	<p><u>Complete</u> Credits have been issued</p>
9 September 2020 OM11/09/20	<p><u>Correspondence – The Friday Night Debrief</u> THAT Council support the Friday Night Debrief to the monetary value of \$10,000; AND THAT Council nominate Cr Peta MacRae as a member of The Friday Night Debrief Steering Committee.</p>	Executive Services	<p><u>Complete</u> Cr MacRae and Mayor Slade providing updates on the progress of this project.</p>
9 September 2020 OM16/09/20	<p><u>Printing and distribution of Rate Notices and Associated Services</u> THAT Council award the printing and distribution of rate notices and associated services with Contract Reference Con2020-1CFS to ABCorp for the estimated amount of \$214,317 (ex GST) dependant on postage and volumes for the next 3 years.</p>	Corporate and Financial Services	<p><u>ON-HOLD</u> ABCorp have changed their price submission after checking the contract and informed that they made an error with the price that they have provided with the Council. Letter to unsuccessful suppliers were issued 15.09.2020. New RFQ will be issued printing only.</p>
23 September 2020 OM 30/09/20	<p><u>Correspondence – Request to establish ALP Sub Committee of the 100 Years Celebration Committee</u> THAT Council formally receives correspondence from ALP regarding Sub Committee of the 100 Years Celebration Committee</p>	Executive Services	<p><u>Complete</u> Committee formed</p>
30 September 2020 SM07/09/20	<p><u>Approval to commence tender process for Enterprise Reporting Planning (ERP) System</u> THAT Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.</p>	Corporate and Financial Services	<p><u>Complete</u> _Procurement Initiation Form (PIF) initiated and for signature.</p>
14 October 2020 OM09/10/20	<p><u>Gallipoli Park Pump Track and Recreation Development – Project Execution</u> THAT Council accept the community consultation findings report; and THAT Council mitigate general community concern for noise levels by replacing the proposed multi-use court with a learn-to-ride style bike track to cater for young children/families; and THAT Council fully endorse the submission of a Development Application to proceed with the Gallipoli Park Pump Track and Recreation Project.</p>	Engineering Services	<p><u>Complete</u> 28/10/20 - Development Application currently being prepared. Noise survey RFQ about to be released.</p>

Meeting Date & OM	Council Decisions	Directorate	Action Status
25 November 2020 OM34/11/20	<p><u>RFDS Aeroplane</u></p> <p>THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:</p> <p>1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.</p> <p>AND</p> <p>THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.</p>	Executive Services	<p><u>Ongoing</u></p> <p>Community consultation underway</p>
9 December 2020 OM05/12/20	<p><u>Draft Principle Pedestrian Network – Draft mapping for public consultation and commencement of priority works</u></p> <p>THAT Council support the release of the Draft Principle Pedestrian Network (PPN) for public consultation AND THAT Council commence construction of the following priority works consuming the \$150,000 grant in the 2020/21 financial year in line with the Head Funding Agreement under the Walking Network Pilot Program: a. Wayfinding signage b. Shade trees c. Pedestrian safety improvements on Isa Street (between Camooweal Street and West Street) incorporating. i. Missing link in pathway (south side opposite Woolworths. ii. Compliant railing/barrier where required; and iii. Pedestrian crossing review with suggested removal of existing crossing near Miles Street, with the installation of two (2) alternative crossings at other locations.</p>	Engineering Services	<p><u>Ongoing</u></p> <p>Community consultation underway</p>
9 December 2020 OM09/12/20	<p><u>EOI Funding Application – Mount Isa CBD Safer Speeds Investigation</u></p> <p>THAT Council endorse the Expression of Interest (EOI) submission for the funding of the ‘Mount Isa CBD Safer Speeds Investigation’ initiative under the Vulnerable Road User Program (VRUP), administered by the Department of Transport and Main Roads (TMR).</p>	Engineering Services	<p><u>Ongoing</u></p> <p>Community consultation underway</p>



2021 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
27 January 2021 OM 10/01/21	<u>Camooweal Town Hall Civil and Restumping Works</u> THAT Council in compliance with the Local Government Act 2009 Chapter 1 section 4 (2) The Local Government Principles (b) 'sustainable development and management of assets and infrastructure and delivery of effective services', awards the contract for rectification works at the Camooweal Hall to Auzscot Constructions in accordance with their tender submission of \$546,619.00.	Infrastructure Services	<u>Complete</u> Works to commence 17th May
27 January 2021 OM 11/01/21	<u>Recycling Storage Shed</u> THAT Council award the Design, Supply and Install Recycling Storage Shed RFT / 2020-5 ES to Richardson Building Service for the amount of \$308,450.00 excl. GST with approval to negotiate any relevant variations within the project's approved budget.	Infrastructure Services	<u>Complete</u> Construction commenced
10 February 2021 OM03/02/21	<u>Disaster Recovery Funding Arrangements – Project Management Services</u> THAT Council award contract LB279 Project Management Services being for Disaster Recovery Arrangements to Erscon Consulting Engineers in accordance with their submission and for a period of 12 months and with an option for a 12 month extension.	Infrastructure Services	<u>Complete</u> Contract awarded and PO raised

<p>24 February 2021 OM28/02/21</p>	<p><u>RADF 2020-21 Round 1</u> THAT Council endorse the RADF Committee’s recommendation to approve the Mount Isa Police Station to receive Round 1 2020-21 RADF funding for their project “Mount Isa Police Station Yarning Circle” in the amount of \$9383.00.</p>	<p>Community Development</p>	<p><u>IN PROGRESS</u> Funding documents returned, awaiting tax invoice. 03/05/2021 - Still awaiting tax invoice 31.5.21 - still awaiting tax invoice from Police</p>
<p>17 March 2021 OM15/03/21</p>	<p><u>Supply and Install PAX Mixers and chlorination units to Reservoirs 1, 2, 4 and 5</u> THAT Council award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum of \$184,500, excl. GST.</p>	<p>Water and Sewerage</p>	<p><u>Complete</u> The Contract has been awarded to Grenof as per the resolution. Grenof have commenced work on fabricating the equipment. Site works are expected to commence on 14 June and to be complete by 30 June 2021.</p>
<p>17 March 2021 OM17/03/21</p>	<p><u>MICC Reservoir 1 Repair and Reseal</u> THAT Council award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of \$499,999 excl. GST with approval to negotiate any relevant variations within the project’s approved budget.</p>	<p>Water and Sewerage</p>	<p><u>Complete</u> The contract has been awarded to QPAM as per the resolution. The contractopr commenced on site on 10 May, with work due to be completed by 30 June 2021.</p>
<p>17 March 2021 OM18/03/21</p>	<p><u>Construction of Transfer Station (RFT/2021-04 IS)</u> THAT Council in compliance with the Environmental Protection Act 1994, Waste Reduction and Recycling Act 2011, Chapter 1 Section 4 of the Local Government Act 2009 and the Local Government Principles, awards the contract for the construction of the waste transfer station to A. Gabrielli Constructions Pty Ltd in accordance with the tender submission of \$1,099,277 (GST excl)</p>	<p>Waste Management</p>	<p><u>Complete</u> Contract awarded Construction commenced</p>

<p>17 March 2021 OM18/03/21</p>	<p><u>Materials Recovery Facility (MRF)</u> THAT Council commence the detailed design of the Materials Recovery Facility (MRF) under the following conditions: - As part of the design, consider the option for incorporating the sorting of construction, demolition, commercial and industrial waste - Undertake consultation with the Mount Isa community regarding the introduction of a kerbside recycling (yellow top) bin collected once a fortnight in conjunction with the introduction of a weekly single garbage collection service - Include as part of consultation process options for residents wishing to have additional garbage collection services</p>	<p>Waste Management</p>	<p><u>Complete</u> Community consultation about to be undertaken and a specification for the design of the MRF is being finalised</p>
<p>17 March 2021 OM34/03/21</p>	<p><u>Lake Julius Road Upgrade (RFT/2021/05)</u> THAT Council award the contract for the upgrade of the Lake Julius Floodway Crossing to Durack Civil Pty Ltd for the sum of \$1,832,742 subject to the confirmation of funding.</p>	<p>Major Projects</p>	<p><u>Complete</u> Construction commencement June</p>
<p>14 April 2021 SM04/04/21</p>	<p><u>Drinking Water Service Audit</u> THAT Council endorses the proposed response to the Department of Regional Development, Manufacturing and Water (the Regulator). And THAT Council refers both the audit report and the response to the Audit and Risk Management Committee for monitoring of the completion of tasks.</p>	<p>Water and Sewerage</p>	<p><u>Complete</u> A formal response in the form of an action plan was provided to QWSR on 16 April. A meeting was convened with QWSR on 18 May to review the plan prior to a determination. QWSR provided a determination on 4 June, accepting the plan and stipulating that Council report quarterly on progress.</p>
<p>14 April 2021 SM05/04/21</p>	<p><u>Family Fun Precinct Development Stage 2</u> THAT Council award the design and construction of shade structures for the Family Fun Precinct Development Stage 2 within Mount Isa City to IDEC Pty Ltd for the sum of \$2,258,239 (GST exclusive).</p>	<p>Major Projects</p>	<p><u>Complete</u> IDEC has completed an onsite meeting and has commenced design.</p>
<p>28 April 2021 OM07/04/21</p>	<p><u>Asset Management Gap Analysis Report 2021</u> THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.</p>	<p>Asset Management</p>	<p><u>IN PROGRESS</u> Revised improvement actions timeline under development</p>
<p>28 April 2021 OM011/04/21</p>	<p><u>Sponsorship Request - 2021 Overlanders Way Festival of Sport</u> THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of \$5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.</p>	<p>Economic and Community Development</p>	<p><u>IN PROGRESS</u> Awaiting tax invoice and further details. 31.5.21 - sponsorship processed, awaiting further details on the intended program</p>

<p>28 April 2021 OM012/04/21</p>	<p><u>Sponsorship Request – Apex Rock Pop Mime Show</u> THAT Council supports the sponsorship request from Mount Isa Apex in the amount of \$6,245.00 (\$5000.00 cash + \$1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:</p>	<p>Economic and Community Development</p>	<p><u>IN PROGRESS</u> 31.5.21 awaiting supply of items as per conditions</p>
<p>28 April 2021 OM013/04/21</p>	<p><u>FY2021-2022 Draft Budget</u> THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.</p>	<p>Finance and Information Technology</p>	<p><u>IN PROGRESS</u> Public consultation session scheduled 04 May 2021 and 11 May 2021 from 5:30pm - 6:30pm</p>
<p>28 April 2021 OM030/04/21</p>	<p><u>Dormant Ergon Substation Building</u> THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143. AND THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.</p>	<p>Economic and Community Development</p>	<p><u>IN PROGRESS</u> - Request received from Ergon for Council to provide a letter supporting the disposal of the reserve to Council. Executive Services to action</p>
<p>28 April 2021 OM032/04/21</p>	<p><u>SEW-6500-001-Sewer Mains Replacement Program</u> THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of \$880,000.00 (GST exclusive).</p>	<p>Water and Sewerage</p>	<p><u>IN PROGRESS</u> CCTV inspection has started, relining works to commence Monday 6th June.</p>
<p>26 May 2021 OM04/05/21</p>	<p><u>Contract for the supply and laying of asphalt.</u> THAT Council engage Fulton Hogan Industries Pty Ltd under contract 2021-10 IS Asphalt Works for the value of \$482,079.53 ex GST.</p>	<p>Capital Works and Operations</p>	<p><u>IN PROGRESS</u> Works scheduled for July</p>
<p>26 May 2021 OM09/05/21</p>	<p><u>2021 Mount Isa Rodeo – Sponsorship Application Buchanan Park</u> THAT Council APPROVES Sponsorship in the amount of \$ 60,000 cash (plus GST) to be a “Presenting Partner” of the 2021 Isa Rodeo at Buchanan Park, subject to the following conditions:</p>	<p>Economic and Community Development</p>	<p><u>IN PROGRESS</u> Awaiting further documentation as per resolution</p>
<p>26 May 2021 OM11/05/21</p>	<p><u>Gallipoli Park Pump Track and Recreation Development – Design & Construct Tender No.RFT/2021-07</u> THAT Council award the Design and Construction Tender RFT/2021-07 IS for the Gallipoli Park Pump Track and Recreation Development to Transcape Constructions, for the sum of \$1,177,845 (Excl. Gst). AND THAT Council increase the total project budget to \$1,523,021.72 (Excl. Gst).</p>	<p>Major Projects</p>	<p><u>IN PROGRESS</u> Contract documents issued. Expected to be signed within 1 week (by mid June)</p>
<p>26 May 2021 OM16/05/21</p>	<p><u>Supply and Install Smart Meters</u> THAT Council award a contract for RFT/2020-8 IS Advanced Metering Infrastructure Systems to Suez Water Pty Ltd, for the sum of \$2,930,093, excl. GST, and allocate an additional \$250,000 to the project in the 2021/22 budget.</p>	<p>Water and Sewerage</p>	<p><u>IN PROGRESS</u> Formal contract documents being prepared. Expected to be signed by early July.</p>

26 May 2021 OM20/05/21	<u>2021/22 Debt Policy</u> THAT Council adopts the 2021/22 Debt Policy applicable 1 July 2021 as presented.	Finance and Information Technology	<u>COMPLETE</u>
26 May 2021 OM21/05/21	<u>2021/22 Investment Policy</u> THAT Council adopts the 2021/22 Investment Policy applicable 1 July 2021 as presented.	Finance and Information Technology	<u>COMPLETE</u>
26 May 2021 OM22/05/21	<u>2021/22 Revenue Policy</u> THAT Council adopts the 2021/22 Revenue Policy applicable 1 July 2021 as presented.	Finance and Information Technology	<u>COMPLETE</u>
26 May 2021 OM25/05/21	<u>Training and Development Strategic Policy Submission</u> THAT Council adopt the Training & Development Policy V5 as presented. .	People, Culture and Safety	<u>COMPLETE</u> To be distributed
26 May 2021 OM26/05/21	<u>Submission of motion to LGAQ Annual Conference – Complaint Fee</u> THAT Council endorse the submission of motion to the LGAQ Annual Conference 2021 regarding the introduction application of a fee to lodge a complaint.	Executive Services	<u>IN PROGRESS</u> Submission due in August 2021
26 May 2021 OM28/05/21	<u>Establishment of Miners Memorial Advisory Committee</u> THAT Council form a Miners Memorial Advisory Committee and commence a membership nomination/application process. AND THAT Council endorse the Miners Memorial Advisory Committee Terms of Reference as amended.	Executive Services	<u>COMPLETE</u> Advertising has begun for the formation of the Advisory Committee
26 May 2021 OM33/05/21	<u>Approval for COVID-19 Local Roads and Community Infrastructure (LRCI) Program Phase 2</u> THAT Council formally endorse proceeding into a Grant Agreement by nominating the construction of a poultry pavilion shed and ablutions facility at the Buchan Park Events Complex under the COVID-19 Local Roads and Community Infrastructure Program Phase 2, with an additional Council contribution of \$138,184 excl. GST as reflected in the 2021-2022 Capital Budget.	Major Projects	<u>COMPLETE</u> Design being finalised for works to begin

OFFICER'S REPORT



ITEM 13.2

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 09.06.2021 Council Briefing Session
FOLDER ID #5053

SUBJECT Correspondence Report – May 2021
LOCATION Not Applicable

EXECUTIVE SUMMARY

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

OFFICER'S RECOMMENDATION

THAT Council receives and accepts the May 2021 Correspondence Report.

OR

THAT Council does not receive and accept the May 2021 Correspondence Report.

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

Correspondence Received:

- 1. Department of Foreign Affairs and Trade** acknowledging Mount Isa City Council's commitment in promoting awareness of the humanitarian and environmental consequences of nuclear weapons by endorsing the Treaty on the Prohibition of Nuclear Weapons.
Action: Noted
- 2. Queensland Health – Community Services Funding Branch** advising that Mount Isa City Council's grant application for delivery of Localised Mental Health Initiatives has been supported by Queensland Health.
Action: Noted
- 3. Queensland Local Government Grants Commission QLGGC** has commenced a review of the methodology for the allocation of the Commonwealth Financial Assistance Grant. The Commission intend to engage with councils during 2021.
Action: Noted
- 4. Queensland Health – Dr Jeannette Young PSM** thanking Mount Isa City Council for the ongoing support for Queensland's wastewater surveillance program for SARS-CoV-2.
Action: Noted
- 5. Amanda Camm MP** advising of her appointment as the newly elected Member for the Whitsunday and also the Shadow Minister for Child Protection and Shadow Minister for the Prevention of Domestic, Family and Sexual Violence. Additionally, requesting a meeting whilst in town in June.
Action: Meeting arranged
- 6. Royal Flying Doctor Service Queensland Section** thanking Mount Isa City Council for donating \$160.15 through the donation tins found in the customer service area.
Action: Noted



OFFICER'S REPORT



Correspondence Sent:

1. **David Keenan to Indjalandji-Dhidhanu Aboriginal Corporation** letter of support for funding for three dedicated Indjalandji-Dhidhanu rangers under the Queensland Indigenous Land and Sea Ranger program.

LINK TO CORPORATE PLAN

Priority 5.2 Enable our community to be actively informed and educated encouraging local contribution to decision making.

CONSULTATION (Internal and External)

Nil

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

1. Letter from Department of Foreign Affairs and Trade
2. Letter from Queensland Health – Community Services Branch
3. Letter from Queensland Local Government Grants Commission
4. Letter from Queensland Health – Dr Jeannette Young PSM
5. Letter from Amanda Camm MP
6. Letter from Royal Flying Doctor Service Queensland Section
7. Letter to Indjalandji-Dhidhanu Aboriginal Corporation

REFERENCE DOCUMENT

Nil

Report Prepared by: Executive Assistant Executive Services 31.05.2021	Report Authorised by: Chief Executive Officer 31.05.2021
---	---



Australian Government

Department of Foreign Affairs and Trade

29 April 2021

Cr Danielle Slade
PO Box 815
Mount Isa QLD 4825

Dear Mayor Slade

Thank you for your letter of 24 March 2021 regarding the Treaty on the Prohibition of Nuclear Weapons (TPNW). I am replying on behalf of the Minister for Foreign Affairs, Senator the Hon Marise Payne.

We acknowledge the commitment of the City of Mount Isa in promoting awareness of the humanitarian and environmental consequences of nuclear weapons.

The Australian Government is committed to the goal of a world free of nuclear weapons and has long championed international nuclear non-proliferation and disarmament efforts. However, with regard to the TPNW, the Government's assessment is that it will not advance the cause of nuclear disarmament or enhance international security.

One reason for this is that the TPNW fails to engage any state in possession of nuclear weapons. Without involving or engaging those states and acknowledging their security perspectives, the TPNW cannot offer a practical path to effective disarmament. The TPNW further fails to advance critical commitments made under existing nuclear non-proliferation arrangements, for example regarding safeguards, verifications and enforcement. In this regard, the TPNW risks undermining the near universal Treaty on the Non-Proliferation of Nuclear Weapons (NPT) by creating ambiguity and confusion through parallel obligations, and by deepening divisions between nuclear weapon and non-nuclear weapon states.

Australia is proudly a party to the cornerstone NPT and the South Pacific Nuclear Free Zone. Under these treaties, Australia already undertakes not to manufacture, acquire, or receive the transfer of nuclear weapons, along with other commitments.

Australia will continue its determined and ongoing efforts to achieve a world free of nuclear weapons. This will require further hard work, including to help build the global confidence and trust necessary to move toward that goal in an effective and pragmatic way.

I trust this information is of assistance.

Yours sincerely

Doug Trappett
Director, Arms Control Policy Section



Enquiries to: Community Services Funding Branch
Telephone: 07 3006 2815

Queensland Health

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

Via email: David.keenan@mountisa.qld.gov.au
CC: petrao@mountisa.qld.gov.au

Dear Mr Keenan

INVITATION TO TREAT – SOCIAL SERVICES SERVICE AGREEMENT – SHORT FORM

Org ID: 4362	Mount Isa City Council
SPID: 7598	Mount Isa City Council
Project ID: 77870	Localised Mental Health Initiatives

I am pleased to advise that your grant application for delivery of Localised Mental Health Initiatives has been supported by Queensland Health, subject to finalisation of contracting arrangements.

Accordingly, in reference to the above matter, please find enclosed for execution by Mount Isa City Council:

1. Particulars; and
2. Short Form Terms and Conditions which can be obtained online via the following link <https://www.forgov.qld.gov.au/social-services-templates> (Service Agreement).

The purpose of the [Service](#) Agreement is to allocate grant funding to Mount Isa City Council to deliver tailored, local mental health measures to support people who may be impacted by the COVID-19 pandemic response measures as well as droughts and disasters. This initiative is funded through the Mental Health and Wellbeing Community Package under Queensland's Economic Recovery Strategy.

If you are considering undertaking any local media in relation to this initiative, please contact health@ministerial.qld.gov.au for advice and direction in the first instance.

It is expected that you will work with your local Hospital and Health Service in the planning and delivery of this grant, to support integration of mental health projects in your area. Details for the Regional Adversity Integrated Care Clinician (RAICC) in your region are:

Office
33 Charlotte Street
BRISBANE QLD 4000

Postal
GPO Box 48
BRISBANE QLD 4001

Phone
(07) 3006 2815

Email
CommunityFunding@health.qld.gov.au

Until 30 June 2021

Name: Julie Andersen, Acting RAICC, North West Hospital and Health Service

Phone: (07) 4744 9100

Email: julie.andersen@health.qld.gov.au

From 1 July 2021

Name: Denise Price, RAICC, North West Hospital and Health Service

Phone: (07) 4744 7188 / 0472 821 255

Email: Denise.Price@health.qld.gov.au

Please review the attached documents and the Short Form Terms and Conditions via the website link, to ensure Mount Isa City Council understands its obligations under the Service Agreement. We note that Mount Isa City Council is entitled to seek independent legal and/or financial advice in relation to the Service Agreement.

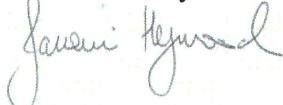
By executing and returning the Service Agreement to us, Mount Isa City Council will be making an offer on the terms and conditions in the Service Agreement for Queensland Health's consideration and acceptance. Mount Isa City Council will be notified once the offer is accepted and the documents have been executed by Queensland Health.

Queensland Health will not be bound by the Service Agreement until such time as it has been executed by both parties. If Mount Isa City Council elects to proceed with any expenditure, action or work under the Service Agreement prior to being notified that Queensland Health has executed the Service Agreement, then it does so at its own risk.

Once Mount Isa City Council has reviewed the Service Agreement, please arrange for the Service Agreement to be signed and returned as an unsecured Adobe PDF to CommunityFunding@health.qld.gov.au within 5 days of the date of this letter.

Should you have any questions regarding the Service Agreement, Maren Neumann, Senior Project Officer, Community Services Funding Branch will be pleased to assist you and can be contacted on (07) 3006 2815 or by email at CommunityFunding@health.qld.gov.au.

Yours sincerely



Jacqui Heywood

Senior Director

Community Services Funding Branch

Healthcare Purchasing and System Performance Division

13/05/2021

**Queensland Local Government
Grants Commission**



14 May 2021

Councillor Danielle Slade
Mayor
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

Dear Councillor Slade

The Queensland Local Government Grants Commission (the Commission) has commenced a review of the methodology for the allocation of the Commonwealth Financial Assistance Grant (FA Grant).

It has been a decade since the Commission undertook a comprehensive review of its allocation methodology. The need for a review has been widely supported in feedback received from councils and a resolution of the 2020 Local Government Association of Queensland Annual Conference.

The Commission strongly believes a more equitable distribution of the Financial Assistance Grant can be achieved in accordance with the Commonwealth National Principles. The Commission does not have control of the size of the funding pool provided by the Commonwealth or the requirement that 30% of the General Purpose Grant must be distributed to Councils based on population. These are solely matters for the Commonwealth and as such are out of scope of the review.

Queensland Treasury Corporation has been engaged to support the review and develop an alternative allocation methodology in line with the core objectives of 'Transparent', 'Equitable', 'Simple', 'Reliable' and 'Stable'.

The Commission intend to engage with councils and other stakeholders during 2021 on the objectives of the review and proposed methodology. Subject to Commonwealth Government approval, the new methodology will be implemented for Financial Assistance Grant payments for the 2022–23 financial year. Further information about the review is available on the Commissions webpage at <https://www.statedevelopment.qld.gov.au/local-government/governance/queensland-local-government-grants-commission/2021-methodology-review>.

I have asked for Gary Kleidon, Commission Executive Officer to assist you with any further queries. You may wish to contact Mr Kleidon on 07 3452 6760 or by email at QLGGC.Enquiries@dlgrma.qld.gov.au.

**Queensland Local Government
Grants Commission**



Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Bell', written in a cursive style.

***Paul Bell AM
Chairperson
Queensland Local Government Grants Commission***



Enquiries to: Dr Greg Jackson
Director
Water Unit
Health Protection Branch
Telephone: 3328 9345
File Ref: C-ECTF-21/7052

Queensland Health

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
PO Box 815
MOUNT ISA CITY QLD 4825

Email: city@mountisa.qld.gov.au

Dear Mr Keenan

I would like to thank you for the ongoing support from Mount Isa City Council for Queensland's wastewater surveillance program for SARS-CoV-2, the virus that causes COVID-19. The wastewater program has helped safeguard the health of Queenslanders, by providing essential information during the pandemic. This would not have been possible without the invaluable in-kind contributions from participating councils and utilities.

The current wastewater surveillance program was originally funded until 30 June 2021. The program is now expected to be extended until at least the end of 2021. Your organisation's continued support of this important program would be greatly appreciated.

As the COVID-19 situation continues to evolve, we need to ensure our wastewater surveillance program continues to meet our requirements. I would like to inform you that we intend to shift the program from an exclusive focus on wastewater treatment plants to a more agile program where we collect samples from higher up within certain catchments. This is intended to be applied mainly to larger wastewater catchments, servicing populations greater than 50,000 people, with sample collection to take place at strategic locations within the sewer network, upstream of wastewater treatment plants.

In order to manage the potentially large increase in wastewater collection locations, sampling at these upstream locations is only likely to be required for a limited duration of time, in response to potential or known COVID-19 transmission events. If we consider that your wastewater network is suitable for upstream catchment sampling, your organisation may be approached by our project managers at the University of Queensland (UQ) to work towards identifying potential locations. Sample collection from treatment plants in smaller towns is likely to continue unchanged.

This upstream sampling is being facilitated by the use of new, small, passive sampling devices that can be deployed readily within upstream manholes, without the difficulties involved in use of large autosamplers. If required, the scientists at UQ will be available to train your wastewater network staff in handling these simple devices.

We recognise that upstream sampling is likely to represent an additional burden on some sewerage service providers. If your organisation is willing to support the ongoing program, but requires some assistance to continue its involvement, please contact Dr Greg Jackson, Director, Water unit, Department of Health, on telephone 3328 9345 or via email at Greg.Jackson3@health.qld.gov.au, to discuss funding for the use of contractors, or for the reimbursement of staff time lost due to provision of voluntary services in the future.

Since the beginning of wastewater surveillance for SARS-CoV-2 in Queensland, UQ has frozen any wastewater samples left over from the analysis in a secure biobanking facility. Recently, Queensland Health was approached by researchers at UQ and CSIRO who requested access to these samples for research around public health issues beyond COVID-19.

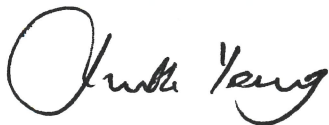
Queensland Health would like to support this activity as there is a great deal of interest within public health circles globally around the potential for testing community wastewater for a wide range of factors, including other infectious diseases, antimicrobial resistant organisms and genes, as well as biomarkers for health status. Please be assured that any results arising from any future research will be deidentified before being published. I would therefore appreciate your advice on whether or not samples provided by your organisation may be used for research purposes. Should you consent to the use of your samples for research purposes, please contact Dr Phong Thai (Senior Research Fellow, UQ) on p.thai@uq.edu.au or 0425 566 869. If we have not received consent from your organisation for this request by the end of June 2021, we will dispose of all of your previous samples, as well as all future samples, after analysis for SARS-CoV-2.

As a further indication of the potential value of wastewater-based epidemiology, Queensland Health is also supporting another separate wastewater research project that many Australian wastewater service providers are already engaged in, namely the 'SewAus' project. If your organisation is already a participant in the SewAus project I understand that UQ will be writing shortly to their existing contacts in your organisation regarding the next round of SewAus wastewater sampling. I would like to take this opportunity to commend this project to you.

Once again, I applaud your organisation for the services provided in our collective response to COVID-19, and wastewater-based epidemiology generally, and look forward to your ongoing cooperation.

If you require any further information in relation to this matter, please contact Dr Greg Jackson, Director, Water unit, Department of Health, on telephone 3328 9345 or via email at Greg.Jackson3@health.qld.gov.au.

Yours sincerely



Dr Jeannette Young PSM
**Queensland Chief Health Officer and
Deputy Director-General**
20 / 05 / 2021



Amanda CAMM MP

Member for **Whitsunday**

27 May 2021

Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

VIA EMAIL: mayor@mountisa.qld.gov.au

Dear Mayor Slade,

I write this letter to you as the newly elected Member for Whitsunday in the Queensland Parliament. I have also been appointed as the Shadow Minister for Child Protection and Shadow Minister for the Prevention of Domestic, Family and Sexual Violence.

I am in planning to be in Mount Isa in early June for the Queensland Domestic Violence Service Networks State Meeting and hope to gain insight from stakeholders and share discussions from across the sector.

Therefore, I would welcome an opportunity to meet with you and I am planning to have availability on Wednesday 2nd June to discuss both the Mount Isa City Council's priorities and community issues with you.

I thank-you in advance for your time.

Yours sincerely,

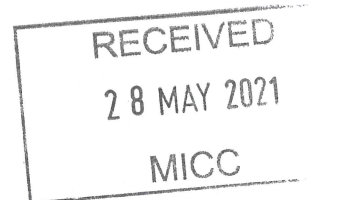
Amanda Camm MP
Member for Whitsunday

Shadow Minister for Child Protection
Shadow Minister for the Prevention of Domestic, Family and Sexual Violence

RFDS Mount Isa Base
11 Barkly Highway, Mt Isa Qld 4825

27 May 2021

Chief Executive Officer
Mount Isa City Council
PO Box 815
Mount Isa QLD 4825



Dear Chief Executive Officer

Thank you so much for your wonderful donation. I'm writing to you today to let you know that your incredible gift is already at work, delivering the finest care to the furthest corner of Queensland. And on behalf of the 90,000 Queenslanders who rely on the Flying Doctor to be their lifeline – thank you.

Our team of flight nurses, doctors, pilots, engineers and clinicians work around the clock to provide the best possible care to those who count on us. You are part of our team too and we are so grateful that you choose to support the Flying Doctor. We just couldn't do it without you.

Your wonderful support is helping to train our doctors and nurses, purchase and upgrade vital aeromedical equipment and deliver mental health and wellbeing programs.

Thanks to your kindness, people in remote and regional areas of our beautiful state can rest assured knowing the Flying Doctor is there for them – 24 hours a day, 365 days a year.

I look forward to keeping you up to date on the impact of your generous gift. Please turn over to see the receipt for your generous donation.

With my warmest thanks



Lisa Vokes
Base Service Coordinator

> www.flyingdoctor.org.au/qld
> The RFDS is a not-for-profit organisation. Donations of \$2 or more are tax deductible

RECEIVED
28 MAY 2021
MICC

Official receipt of
Royal Flying Doctor Service of Australia
(Queensland Section)



Date Received: 7/01/2021
Donation Type: 05. Donation Tin

Receipt No.: RFDSQLDFUNDS753
Amount: \$160.15
Tax Status: Not Tax Deductible

Received From:
Chief Executive Officer
Mount Isa City Council
PO Box 815
Mount Isa QLD 4825

> www.flyingdoctor.org.au/qld
> The RFDS is a not-for-profit organisation. Donations of \$2 or more are tax deductible

The furthest corner. The finest care.

ACN 009 663 478 ABN 80 009 663 478



Our Ref: **Folder ID: 5053 DS:CB**

21 May 2021

To Whom It May Concern,

Mount Isa City Council supports Indjalandji-Dhidhanu Aboriginal Corporation's application for funding for three (3) dedicated Indjalandji-Dhidhanu ranger positions with the Queensland Indigenous Land and Sea Ranger Program.

Mount Isa City Council entered into an Indigenous Land Use Agreement (ILUA) with the Indjalandji-Dhidhanu people in 2012 and continue to work together to deliver the commitments to community.

The wide range of conservation activities offered by the Queensland Indigenous Land and Sea Ranger Program including cultural burns, feral animal and pest plant control, soil conservation, cultural heritage site protection, biodiversity monitoring, community engagement, disaster recovery support and local community events would vastly benefit this region and Mount Isa City Council is pleased to contribute in-kind support of the use of machinery, specifically a backhoe and tipper, to the value of \$10,000.

The extensive knowledge the Indjalandji-Dhidhanu people of this area is integral to conserve this region's important ecosystems and cultural heritage on country and has the ability to deliver negotiated work plans that reflect Traditional Owner, local community, and Queensland Government priorities

Please do not hesitate to contact me if you require any further information.

Yours sincerely

David Keenan
Chief Executive Officer

Correspondence ABN
Chief Executive Officer
PO Box 815 MOUNT ISA QLD 4825
Visit 23 West Street Mount Isa

48 701 425 059
Phone (07) 4747 3200
Fax (07) 4747 3209

Web www.mountisa.qld.gov.au
Email city@mountisa.qld.gov.au

[MountIsaCityCouncil](https://www.facebook.com/MountIsaCityCouncil) [@IsaCouncil](https://twitter.com/IsaCouncil)



OFFICER'S REPORT



ITEM 13.3

TO The Mayor, Deputy Mayor and Councillors Corporate
OFFICER Governance Coordinator, Executive Services
AGENDA 16 June 2021 Ordinary Council Meeting
FOLDER ID # 133189

SUBJECT Updated Code of Conduct for Employees
LOCATION N/A

EXECUTIVE SUMMARY

Review and update of Mount Isa City Council's Code of Conduct for Employees V5

OFFICER'S RECOMMENDATION

THAT Council adopt the updated Code of Conduct for Employees V5

Or

THAT Council not adopt the updated Code of Conduct for Employees V5

BUDGET AND RESOURCE IMPLICATIONS

Adopting this updated version of the Code of Conduct for Employees will require employee resources and time to deliver and attend face to face training for the whole organisation.

BACKGROUND

The Chief Executive Officer is required, under section 15 of the *Public Sector Ethics Act 1994*, to prepare a Code of Conduct for Employees (Code). The current Code was due to be reviewed in 2017.

LINK TO CORPORATE PLAN

The updated corporate values will affect those detailed in the Corporate Plan which relate to the previous version of the Code, from:

- Honesty
- Accountability
- Quality Services
- Equity and Justice
- Working in Partnership with our Community

to

- Integrity
- Service
- Accountability

This Code will support strategies 5.1, 5.4 of Council's Corporate Plan 2020-2025.

CONSULTATION (Internal and External)

Initial internal consultation took place with all levels of management and feedback was incorporated.

Further consultation was conducted internally with all employees electronically and face to face discussions with supervisors.



OFFICER'S REPORT



External consultation was conducted with relevant industrial organisations as required by section 16 of the *Public Sector Ethics Act 1994*.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

The update of this Code does not affect any other Council policies.

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all protected Human Rights and the proposed changes to the Code do not infringe on any of these rights.

ATTACHMENTS

- DRAFT Code of Conduct for Employees V5

REFERENCE DOCUMENT

- Nil

Report Prepared by: Corporate Governance Coordinator Executive Services 27 May 2021	Report Authorised by: David Keenan Chief Executive Officer 28 May 2021
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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Code of Conduct for Employees

RESOLUTION NO. **OM08/03/2017** VERSION **V4V5**

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Code of Conduct for Employees**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012 and Regulations, Public Records Act, Public Sector Ethics Act 1994 and other Mount Isa City Council's Local Laws, Subordinate Local Laws and current Council Policies.*

Statutory Policies comply with a legislative requirement; the **Code of Conduct for Employees** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
Michael Kitzelmann
Chief Executive Officer

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DOCUMENT VERSION CONTROL					
I/R	843997	FILE	1208 Policy Register	POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS		
V1	Unknown	Pre-Datworks 1998	Responsible Officer – Human Resources Manager Description Document Creation – New Document		
V2	29/04/2009	OM29/04/09 Amended	Responsible Officer – Human Resources Manager Description Formatting Only		
V3	13/07/2013	OM09/07/13	Responsible Officer Senior Human Resources Officer Description Update of Policy		
V4	20/03/2017	OM08/03/2017	Responsible Officer Human Resources Coordinator Description Update of Policy		
				REVIEW DUE	20/03/2019 <i>Review by Council</i>
				EXTINGUISHED	00-00-0000 <i>Resolution No: OM00/00/00 No further action required.</i>

DOCUMENT VERSION CONTROL					
Governance/Policies/Statutory Doc ID# Remove for new policy				POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS		
V1	Unknown	Pre-Datworks 1998	Responsible Officer – Human Resources Manager		
V2	29/04/2009	OM29/04/09	Responsible Officer – Human Resources Manager		
V3	13/07/2013	OM09/07/13	Responsible Officer – Human Resources Officer		



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Code of Conduct for Employees

RESOLUTION NO. **OM08/03/2017** VERSION **V4V5**

V4	20/03/2017	OM08/03/17	Responsible Officer – Human Resources Coordinator
V5			
			REVIEW DUE 00.0000

DISTRIBUTION AND DISSEMINATION

Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all Councillors	X	Included in employee inductions	X
Employee noticeboards	X	Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	
Registered in magiQ	X		

DRAFT



STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Code of Conduct for Employees

RESOLUTION NO. OM08/03/2017 VERSION ~~V4~~V5

Chief Executive Officer Statement

We are in the business of providing community service; this means that, among other things, we ensure our day to day conduct is of a high standard – in keeping with the trust held in us by the community. This Code of Conduct for Employees (Code) provides an outline of minimum behavioural standards required of all Council employees regardless of employment status.

1. PURPOSE

~~Mount Isa City Council (“Council”) is committed to conducting business with integrity and accountability and believes this is critical to our success.~~

~~A-This Code of Conduct for Employees (“Code”) is a set of standards and behaviours related to the way we do our work. It puts a responsibility on each of us to use sound judgement while at work all employees to follow the ethics principles detailed in the Public Sector Ethics Act 1994 (“PSE Act”), the local government principles detailed in the Local Government Act 2009 (“LG Act”) and Council’s corporate values.~~

~~†-The Code aims to deliver best practice by ensuring those standards are clear and guided by sound these ethics and values. By consistently applying these standards, we enhance public trust and confidence in each of us. Nothing in this Code interferes with your rights as a private citizen or a ratepayer. Council to provide the highest level of customer service to the community.~~

The Code does not cover every situation, however, the values, ethics, standards and behaviours it outlines are a reference point to help make decisions in situations it does not cover. If you act in good faith and in keeping with the spirit of the Code, you can expect to be supported by your colleagues, your supervisor/manager and by Council.

A ‘Guide for Ethical Decision-Making’ is included at Appendix B to help you in situations not covered by the Code.

2. COUNCIL STATEMENT

Council conducts its business with integrity, honesty and fairness and complies with all relevant laws, regulations, codes and corporate standards.

~~Everyone working for All~~ Council employees must follow the highest standards of behaviour when dealing with customers and each other. Our leaders must encourage a culture where ethical conduct is recognised, valued and followed at all levels.

Council actively supports, encourages and develops its employees to work safely, be customer focused, use technology and Council assets effectively, adapt to changes and improve their own capabilities and contribute to Council’s Community, Corporate and Operational Plans.

3. TO WHOM DOES THE CODE APPLY? APPLICATION

~~All Council employees, contractors and volunteers (regardless of their employment status, role or position – e.g. permanent, temporary, casual or part-time employees, managers, supervisors, team leaders, team members or individuals). This policy applies to employees, agents, work experience placements and contractors (including temporary contractors) of Council, collectively referred to in this policy as “employees”.~~

4. WHEN DOES THE CODE APPLY?

The Code ~~is concerned with~~ governs our conduct as Public Officials ~~and behaviour as individuals while~~ at work and ~~while representing Council. Where an employee’s behaviour and/or actions,~~ outside the workplace, ~~where particular behaviour may be directly related to our employment and Council activities and in other circumstances where our actions may directly~~ impacts upon the reputation ~~and activities of~~ Council, ~~the Code shall also apply.~~

5. COUNCIL’S CORPORATE VALUES

5.1 Council is committed to having clear values that will assist all employees in working towards the same goals for the community. These values reflect Council’s vision and what our employees stand for.

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STATUTORY POLICY
MOUNT ISA CITY COUNCIL
Code of Conduct for Employees

RESOLUTION NO. OM08/03/2017 VERSION ~~V4~~V5

- a) **Integrity - Expected behaviours include:**
 - i. Adhere to legislation, Council policies and procedures
 - ii. Treat customers and co-workers with respect and courtesy
 - iii. Act with honesty and in the best interest of the organisation
- b) **Service – Expected behaviours include:**
 - i. Exceed the expectations of internal and external customers
 - ii. Demonstrate initiative and strive for continuous improvement
 - iii. Take pride in the services delivered to the community
- c) **Accountability – Expected behaviours include:**
 - i. Manage time and resources effectively and efficiently
 - ii. Work as one team that is united and seamless
 - iii. Celebrate success and take ownership of failure

6. **LEGISLATIVE PRINCIPLES AND CORPORATE VALUES ETHICS PRINCIPLES**

5.1 The Public Sector Ethics Act 1994 (Qld) PSE Act identifies four ethics principles fundamental to good public administration that guide employees behaviour as Public Officials and form the basis for a local government Code of Conduct. The four principles are:

- (a) integrity and impartiality;
- (b) promoting the public good;
- (c) commitment to the system of government; and
- (d) accountability and transparency.

As an organisation we value:

- ~~(e) Honesty;~~
- ~~(f) Accountability;~~
- ~~(g) Quality Services;~~
- ~~(h) Equity and Justice; and~~
- ~~(i) Working in Partnership with our Community.~~

ETHICAL PRINCIPLES, VALUES AND CONDUCT

2.2 **5.2 The First Principle – Integrity and impartiality**

Public Sector Ethics Act 1994 (Qld) s6 states:

"In recognition that public office involves a public trust, public service agencies, public sector entities and Public Officials seek to promote public confidence in the integrity of the public sector and—

- ~~(a)~~(e) *are committed to the highest ethical standards; and*
- ~~(b)~~(f) *accept and value their duty to provide advice which is objective, independent, apolitical and impartial; and*
- ~~(e)~~(g) *show respect towards all persons, including employee, clients and the general public; and*
- ~~(d)~~(h) *acknowledge the importance of the public interest and undertake that any conflict of interest issue will be resolved or appropriately managed in favour of the public interest; and*
- ~~(e)~~(i) *are committed to honest, fair and respectful engagement with the community."*

Operationally, for you this requires the following standards of behaviour:

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~~(f)(i)~~ Conflicts of Interest

When making decisions or recommendations, you must declare any conflicts of interest that could affect your objectivity in carrying out your duties.

A conflict of interest involves a conflict between your official duties and responsibilities in serving the public interest and your private interests. A conflict of interest can arise from avoiding personal losses as well as gaining personal advantage – whether financial or otherwise. This includes advantages to relatives and friends.

If you believe you have a conflict of interest, whether real, potential or perceived, you must tell your team leader/supervisor/managersupervisor promptly. Your team leader/supervisor/managersupervisor will then provide further direction on how to resolve the matter giving rise to the conflict of interest.

Until the matter is resolved, you must make sure you are not part of any decision-making or recommendation processes related to the matter.

~~If you feel you have a conflict of interest between professional and corporate values, discuss it with your team leader/supervisor/manager.~~

~~Where required by Chapter 8, Part 5 of the Local Government Regulation 2012 (Qld) you may be required to supply details of interests to the CEO or Mayor to be included in a Register of Interests and ensure particulars contained in a Register of Interests remain correct.~~

~~(g)(k)~~ Influences on decision-making

You must not influence any person in an improper way with the aim to obtain personal advantage or favours.

All decisions need to be, and be seen to be, fair and transparent. This can be achieved in a number of ways, including clear record-keeping and showing how decisions were made.

You must not in any way misrepresent your qualifications, experience or expertise in any recruitment and selection process.

Appendix A has more information about how to undertake ethical decision making: see 'A guide to ethical decision-making'.

You must ensure that any contact with lobbyists complies with Council policies and the requirements of the *Integrity Act 2009* (Qld) (as outlined at Appendix B).

~~(h)(l)~~ Accepting Gifts and Benefits

Occasionally you may be offered gifts or benefits from people with whom you do business.

Pursuant to the Local Government Act 2009 (Qld) LG Act s199, it is an offence for an employee to ask for, or accept, a fee or other benefit for doing something as a local government employee. However, this does not apply to remuneration paid by Council or a benefit that has only a nominal value.

The acceptance of gifts or benefits must comply with Council's Employee Gifts and Benefits Policy. of a nominal value may be permitted in limited circumstances, however as a rule you must not accept any gifts or benefits if there is a possibility that in doing so, you could create a real, potential or perceived conflict of interest or be seen to be receiving a bribe.

The test to apply is whether you could be (not whether you are) influenced by your private interests in carrying out your official duties, or whether people are likely to believe that you could be influenced.

For example, ask yourself if accepting the gift or benefit could suggest that the giver may or would receive favourable treatment.

Where required by Chapter 8, Part 5 of the *Local Government Regulation 2012* (Qld) senior staffemployees (including the CEO-Chief Executive Officer ("CEO") and Councillors) must ensure that gifts are recorded in their Register of Interests.

~~(i)~~ Employment outside Council

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Written approval from the Chief Executive Officer (CEO) must be given prior to the commencement of secondary employment; this includes additional employment with Council. Consideration will be given where the following requirements are met:

- That no conflict of interest exists or develops, between private employment and your official duties.
- That your private employment has no effect on the performance of your official duties. This includes effects from a safety/fatigue management perspective.
- That your private employment does not involve use of Council resources (physical, technological or intellectual); and
- You must ensure that your work outside Council continues to meet the requirements at (a); (b) and (c); and
- Pursuant to the *Local Government Act 2009 (Qld)* s198, where you seek to be employed by more than one local government at the same time, approval of each of the local governments is required prior to you being appointed to the second position.
- Although you do not need written approval, if you undertake voluntary work or a hobby you also need to ensure that these activities meet the above requirements. If you are unsure, you should discuss this with your supervisor/manager.
- The onus is on the employee to notify Council to advise when /if circumstances change.

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(j)(m) Public Comments on Council Business

As a general rule, Councillors comment publicly on Council business. Council business can be topical, sensitive and controversial and there is a process to be followed when making public comments.

If you are asked to comment on any Council matter via the media or other public relations firms, you must refer them to Councils Corporate Communications and Marketing Officer. No employee is authorised to speak on behalf of Council unless they have received authorisation from the CEO.

You must also ensure that to the extent you collect, handle or give access to personal information, you comply with the Privacy Principles outlined under the *Information Privacy Act 2009 ("IP Act") (Qld)*. A copy of the Privacy Principles as applying to Council is outlined at Appendix C.

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(k)(n) Advice given to Elected **Officials**Members

Councillors may, from time to time, ask local government employees for advice for the purpose of assisting the Councillor carry out their responsibilities under the *LG Act-Local Government Act 2009 (Qld)*. Where requests for advice are made, these must be consistent with the *LG Act Local Government Act 2009* s170A and *Council's Acceptable Request Guidelines*. Council employees have a responsibility to provide such relevant advice as requested by a Councillor and in doing so must ensure that such advice is thorough, responsive, objective, independent, apolitical and impartial.

Where an employee believes that a request for advice by a Councillor is not in accordance with legislation you must discuss this with your supervisor/manager.

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(l)(o) External Activities

Council supports and is committed to ensuring all **staff**employees are free to engage in trade union, party-political, professional, interest group or charity activities of their choosing. However, you must make sure that your participation in such activities does not cause either a conflict of interest, and/or unduly restricts the performance of your official duties with Council.

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You must not allow your involvement in any external organisation to intrude upon your duties as a Council employee, which includes Council's confidence in you to give sound advice to Council that is objective, independent, apolitical and impartial.

You are not to take part in political affairs whilst on duty. Council's IT systems, including internet access and email, Council newsletters and workplaces must not be used for political messages or circulating defamatory or disparaging remarks against individuals, groups or Council itself.

If you comment publicly in connection with external activities, you must make a clear distinction between your opinion as a member of the external organisation, and your opinion as a Council employee.

You must not use your role in Council, Council information, or information gained in the course of your official duties as a Council employee, to advance your position or standing within an external organisation, nor for the benefit or promotion of an external organisation without the prior approval of the CEO or by Council resolution. You must not provide Council information to members of other groups or related persons, except where this information is publicly available.

As a member of an external organisation you need to be aware that participating in activities in the public arena, where you may be identified as a Council employee, can give rise to a perception of conflict of interest in some circumstances. Where such a situation arises, you must declare and manage the conflict in accordance with this Code of Conduct and any other relevant policy adopted by Council.

(m)(p) Behaviour Towards Each Other

We must all treat ~~others~~ each other with trust, respect, honesty, fairness, sensitivity and dignity. Employees who supervise or manage other employees have a special responsibility to model this kind of behaviour, and to ensure that the people they supervise understand the standard of performance and behaviour that is expected of them at work and when dealing with ratepayers and the public generally.

Council values diversity, and expects all its employees, contractors ~~or~~ and volunteers to accommodate and respect different opinions and perspectives, and to manage interpersonal disagreements by rational debate. You must not behave towards any other person in a way that could be perceived as intimidating, overbearing or bullying, or that may constitute unwelcome conduct of a sexual nature.

Effective teamwork is an essential part of a productive workplace culture. Each team member needs to work co-operatively with fellow employees and actively and willingly take part in team activities (e.g. meetings).

(n)(q) Non-discriminatory workplace

Council is an equal opportunity employer and as such is proactive in ensuring that its practices do not discriminate based on an attribute relating to;

- sex;
- relationship status;
- pregnancy;
- parental status;
- breastfeeding;
- age;
- race;
- impairment;
- religious belief or religious activity;
- political belief or activity;



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- trade union activity;
- lawful sexual activity;
- gender identity;
- sexuality;
- family responsibilities; or
- association with, or relation to, a person identified on the basis of any of the above attributes.

As an employee of Council you have a shared responsibility to ensure that discrimination is not part of our workplace or our practices in dealing with ratepayers and the public generally. If you witness discriminatory behaviour you have a positive obligation to report such actions to your supervisor ~~or manager~~, or if such action involves your supervisor ~~or manager~~, another senior officer. Found cases of unlawful discrimination may lead to disciplinary action taken against offending [staff/employees](#). [For more information refer to Council's Anti-Discrimination and EEO Policy.](#)

[\(e\)\(r\)](#) Sexual and other forms of [Workplace-workplace](#) Harassment

Pursuant to the *Anti-Discrimination Act 1991* Council is committed to the prevention of any form of sexual harassment, victimisation or other forms of bullying in the workplace, or at any place where work-related activities are performed, including at [Council related](#) social functions. This commitment applies to all employees in their relationships with each other, to applicants for employment at Council and to persons who have dealings with Council.

As an employee of Council it is expected that you proactively contribute to building a workplace that is free from sexual harassment, victimisation and bullying. You have a joint responsibility to respect the rights of fellow employees, by not taking part in any action that may constitute harassment of any form, and in doing so supporting and promoting the achievement of equal employment opportunity.

Some examples of behaviour which may constitute sexual harassment include, but is not limited to;

- Unwelcome physical touching; or
- Sexual or suggestive comments, jokes or taunts; or
- Unwelcome requests for sex; or
- The display of sexual materials (eg photos or pictures); or
- Sexual reading matter (eg email or letters) or;
- Indecent exposure.

Workplace bullying is when someone repeatedly does or says something to you that;

- creates a risk to your health and safety at work; or
- is repeated, and
- is unreasonable and would victimise, humiliate, intimidate or threaten most people if it happened to them.

Some examples of behaviour which may constitute workplace bullying include but are not limited to;

- abuses, insults or uses offensive language or comments towards others; or
- deliberately excludes a person from a workplace activity; or
- withholds information vital to your effective workplace performance; or
- sets unreasonable timelines or constantly changes timelines; or
- spreads false or malicious rumours about a person.



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5.3 The Second Principle – Promoting the Public Good

Public Sector Ethics Act 1994 (Qld) s7 states:

"In recognition that the public sector is the mechanism through which the elected representatives deliver programs and services for the benefit of the people of Queensland, public service agencies, public sector entities and Public officials –

- (iii) *accept and value their duty to be responsive to both the requirements of government and to the public interest; and*
- (iv) *accept and value their duty to engage the community in developing and effecting official public sector priorities, policies and decisions; and*
- (v) *accept and value their duty to manage public resources effectively, efficiently and economically; and*
- (vi) *value and seek to achieve excellence in service delivery; and*
- (vii) *value and seek to achieve enhanced integration of services to better service clients."*

Operationally, for you this requires the following standards of behaviour:

(f) Customer service

As a Council employee it is expected that you will strive to provide excellent customer service. You must treat members of the public equitably and with honesty, fairness, sensitivity and dignity.

All Council employees serve ratepayers directly or indirectly. If your role in Council involves regular contact with the public, it is important to know how to deal comfortably and calmly with difficult situations and difficult people.

You are expected to treat complaints from customers, ratepayers, and the community or fellow employees seriously and respond to constructive feedback as an opportunity for improvement.

Customers have a right to complain ~~or criticise about~~ Council. Council expects its employees to show respect towards complainants. While you must make all reasonable efforts to help customers lodge complaints, if you think a situation is threatening or intimidating, you are entitled to withdraw. If in doubt, ask for help from a more experienced colleague or your supervisor/~~manager~~. ~~Council will support any employee who believes they are under threat from a member of the public.~~ All customer complaints are to be processed in accordance with Council's Administrative Action Complaints Policy and Procedure.

Council's image can be impacted by the presentation of ~~staff/employees~~. Council requires its office-based employees to appear neat and tidy and maintain a professional business standard of dress. If you are unsure about what constitutes appropriate dress please discuss this with your supervisor or refer to Council's Corporate Wardrobe Policy. Where you have been provided with Council uniforms, you are required to wear all components of the uniform without alteration and ensure that uniforms are clean and tidy. ~~If you are a manager you are expected to ensure that staff are appropriately presented at all times.~~

(g) Fairness to suppliers

Council's contracting activities are regulated pursuant to the LG Act Local Government Act 2009 (Qld) s104. Further, Council has established procedures and delegations of authority for various stages of procurement of goods and services which reflect sound contracting principles as defined pursuant to the LG Act Local Government Act 2009 (Qld) s104 (3). You must ensure you comply with the sound contracting principles as defined by the LG Act Local Government Act 2009 (Qld) s104 (3) and follow Council's Procurement Policy and Register of Delegations – CEO to Employees and Contractors and all other Council procedures when seeking suppliers for goods or services.

~~If you have been approved to be involved in offering contracts or buying goods and services from outside Council, you must be sure you have taken reasonable, fair and consistent steps to allow all potential suppliers to bid for work.~~

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~~You also need to ensure that you do not incur any liability or enter into any contract on behalf of Council, or alter the terms or conditions of any contract which Council has already entered, unless you are authorised to do so.~~

(h) Public money

You must maintain high standards of accountability if you collect and use public money.

You are not to borrow or use Council money for private purposes. This also applies to items such as taxi vouchers or other vouchers.

~~Officers~~ Employees using Council monies for the purpose of entertainment and/or hospitality expenditure on Council's behalf must do so strictly in accordance with Councils Entertainment and Hospitality Policy.

(i) Intellectual property

Council expects its employees to ensure that their actions do not breach or infringe the *Copyright Act 1968* (Cth), by unlawfully using the intellectual property of any individual or organisation.

You must respect the copyrights, trademarks and patents of suppliers and other organisations outside Council and which includes that you do not reproduce or quote suppliers' material unless your license specifically allows it. Similarly, you must not store or copy audio, video or image files, printed media and software on Council assets without an appropriate license or approval. Where this is unclear you must seek written approval before arranging to publish, disclose or reproduce any articles or materials as part of your official duties.

Any original work, invention or product you have contributed to in association with your official duties as a Council employee remains the property of Council. Similarly, you must not publish or disclose any matters relating to Council's intellectual property without appropriate authority. This does not stop you from sharing with other organisations information relating to your official duties. However, if you do, and if you are unaware of whether such action may breach this Code, you must first seek clarification from your supervisor/~~manager~~.

(j) Concern for the environment

We all share the responsibility to protect our natural environment, creating healthy surroundings for our community, and for managing the impacts of air, water, land and noise pollution. This includes individual responsibility for our own actions (e.g. taking care in disposing of waste and using and storing chemicals, reducing energy consumption and waste in our work spaces where we can and applying high standards of environmental protection across the region).

In performing your duties at Council, you must ensure that you comply with your general environmental duty and where applicable, your duty to notify of environmental harm: Refer to Chapter 7, Part 1 of the *Environmental Protection Act 1994* (Qld)

2-3 5.4 **The Third Principle – Commitment to the system of government**

Public Sector Ethics Act 1994 (Qld) s8 states:

- (1) *In recognition that the public sector has a duty to uphold the system of government and the laws of the State, Commonwealth and local government, public service agencies, public sector entities and Public officials –*
 - (i) *accept and value their duty to uphold the system of government and the laws of the state, the Commonwealth and local government; and*
 - (ii) *are committed to effecting official public sector priorities, policies and decisions professionally and impartially; and*
 - (iii) *accept and value their duty to operate within the framework of Ministerial responsibility to government, the Parliament and the community.*
- (2) *Subsection (1) does not limit the responsibility of a public service agency, public sector entity or Public official to act independently of government if the independence of the agency, entity or official*

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is required by legislation or government policy, or is a customary feature of the work of the agency, entity or official

Operationally, for you this requires the following standards of behaviour:

(a)(s) Acting within the law;

As an employee of Council, you are expected to comply with applicable legislation, awards, certified agreements, Council policies and local laws.

You have the right and responsibility to respectfully question how you do your work, particularly if you think there is an imminent risk to the safety of yourself or others, or there is a better way of doing something, or if you think that a direction may be in breach of the law. When you have recorded your suggestion or concern you are required to work as directed by your team leader/supervisor/managersupervisor, except where there is an imminent risk to safety. If the matter cannot be resolved within the workgroup, it should be immediately referred to your managersupervisor.

If you are charged with having committed any indictable offence, are subject to an indictable offence conviction, or are subject to a summary conviction, you should immediately report the circumstances to your divisional-managersupervisor. Such disclosure shall be treated as confidential.

(b)(t) Acting in accordance with delegations and signing documents on behalf of Council;

If you are requested to undertake an action on behalf of the CEO or Council, prior to exercising any power on behalf of the CEO you must ensure there exists an appropriate delegation pursuant to State or Federal legislation that allows you to exercise the power. Refer to Council's Register of Delegations Register- CEO to Employees and Contractors.

The following persons are the only persons who may sign a document on behalf of Council:-

- (i) the mMayor;
- (ii) a delegate of Council;
- (iii) a cCouncillor who is authorised, in writing, by the mMayor to sign documents; or
- (iv) a Council employee who is authorised, in writing, by the CEO to sign documents.

(e)(u) Raising concerns

You have the right to comment on or raise concerns with your supervisor/manager about Council policies, practices or priorities where they impact on your employment. However, you must do this in a reasonable and constructive way and take responsibility for your comments and views. Further, you must accept that Council has the right to determine its policy, practices and priorities and that you must comply with all reasonable and lawful instructions, whether or not you personally agree with a given policy direction. For more information refer to Council's Personal Grievance Policy.

When raising complaints or grievances, employees are expected to act with honesty and in good faith. Complaints that are considered vexatious or frivolous will not be progressed, and such complaints may be managed as acts of misconduct in accordance with the Council's Performance and Misconduct Policy.

(d)(v) Privacy

Council maintains information about individuals, businesses and commercial issues which is private and sensitive and which could be harmful to a person's interest if released. Employees should only access personal information and records they require to perform their official Council duties and in accordance with Council's Information Privacy Policy.

Employees must ensure that the collection, storage and use of personal information is done so in accordance with the Privacy Principles outlined pursuant to the IP Act Information Privacy Act 2009 (Qld). A copy of the Privacy Principles is outlined at Appendix D.

As a general rule you can maintain privacy by:

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- not discussing work matters with persons not entitled to know such information; and
- taking responsibility to safeguard confidential files and information; and
- ensuring collected information is only used in a manner consistent with the purpose for which it was originally collected; and
- ensuring that you are complying with Council policy in relation to maintaining privacy of personal information.

It may be appropriate to share information based on your personal and professional experience (e.g. in seminars or training programs). However in sharing your experiences, you must ensure that where personal information is involved, you don't breach Council's privacy obligations. You may breach this obligation even if comments are made or personal information other than your own is shared in your personal life, including via social media outlets such as 'Face Book'.

In addition to the [IP Act-Information Privacy Act 2009 \(Qld\)](#), the [LG Act Local Government Act 2009 \(Qld\)](#) s200 (5) makes it an offence for a person who is, or has been, a Council employee to release information that the person knows, or should reasonably know, is information that:-

- is confidential to Council; and
- Council wishes to keep confidential

Personal and other information may on occasion be sought from Council by an employee or other members of the public pursuant to the *Right to Information Act 2009* (Qld). If such a request is made of you, you must ensure that you refer such requests to your [manager/supervisor](#) or relevant nominated right to information officer to be properly considered.

2.55.5 The Fourth Principle – Accountability and transparency

[Public Sector Ethics Act 1994 \(Qld\)](#) s9 states:

In recognition that public trust in public office requires high standard of public administration, public service agencies, public sector entities and public officials -

- are committed to exercising proper diligence, care and attention; and
- are committed to using public resources in an effective and accountable way; and
- are committed to managing information as openly as practicable within the legal framework; and
- value and seek to achieve high standards of public administration; and
- value and seek to innovate and continuously improve performance; and
- value and seek to operate within a framework of mutual obligation and shared responsibility between public services agencies, public sector entities and Public Officials.

Operationally, for you this requires the following standards of behaviour:

- Using Council assets

Council's assets include property, plant, equipment, information systems, computing resources, goods, products and/or valuables (this includes surplus material, waste material and off-cuts). All employees share the responsibility for looking after them.

If you are in charge of assets you must take good care of them while they are in your possession or use, and ensure they are used economically and efficiently. It is an offence to misuse or allow anyone else to misuse Council assets. You must make sure assets are secured against theft and properly stored, maintained and repaired.

You must ensure that you use Council assets only for official Council business, ~~unless written approval has been granted by your manager.~~

You must not store personal files on Council's IT assets. Any files stored on, or information accessed using Council assets, are discoverable by Council.

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You can use telephones on a limited basis for local calls that you cannot make conveniently outside working hours.

~~If you use Council vehicles or a Council issued mobile telephone for non-official purposes, you must ensure that your use is in accordance with Council policy.~~

Council allows limited personal use of electronic mail and [World Wide Web internet](#) browsing, subject to and in accordance with Council's Electronic Media Use Policy. Limited personal use means use that is infrequent and brief, and is performed during your non-paid time, that is, before and after work or during meal breaks.

Upon your employment terminating with Council, you must return all Council property and work-related documents immediately.

(b) Diligence, care and attention

Council aims to conduct its business with integrity, honesty and fairness and to achieve the highest standards in service delivery. You contribute to this aim by carrying out your duties honestly, responsibly, in a conscientious manner and to the best of your ability. This includes:

- maintaining punctuality and not being absent from your work station/location during work time without reason;
- giving priority to official duties over personal activities during work time;
- ensuring you do not undertake personal work during work time;
- not wasting time chatting about personal matters and interrupting other [staff/employees](#);
- helping Council achieve its mission and goals by acting to improve systems and practices;
- conducting yourself in a way so others gain confidence and trust in the way Council does business;
- not allowing your conduct to distract or prevent others from working;
- not exposing Council to a judgment for damages against it, as a result of your negligence or breach of any law or policy.

If you are responsible for managing or supervising others, you must also ensure that:

- you model the values and principles outlined in this Code and ensure that employees within your area of responsibility understand and comply with the Code;
- you do not come under a financial obligation to any employee you supervise or manage;
- your work and the work of those you supervise contribute to the achievement of Council's goals;
- employee performance is monitored and individuals are given constructive and regular feedback on their performance [in line in accordance](#) with [Council policies and procedures](#);
- where practicable, employees are given training opportunities to assist them in developing their careers;
- employees are provided with information that is vital for effective work performance;
- the opinions of employees are respected and considered;
- workloads are fairly distributed;
- resourcing for a work team is neither excessive nor inadequate for the job;
- employees who collect, handle or disburse public money are properly supervised [and trained](#);
- employee work times, overtime, allowances and absences are correctly recorded on [time/expense sheets](#) [and pay summary reports](#);
- appropriate action is taken if breaches of this Code occur.

(c) Attendance at and absence from duty



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You are expected to follow Council employment and working arrangements, agreements and rulings on attendance at work and leave. This includes not being absent without approval and accurately and truthfully recording [all](#) work and leave periods.

Council's operational efficiency depends on your punctuality and attendance at your work station/location. If you are unavoidably detained, you are required to advise your [team leader/supervisor/managersupervisor](#) as soon as reasonably possible before your expected start time.

Absence without approval and without reasonable excuse can create concerns for your safety and lead to unproductive time for others. All employees have an obligation to ensure that they promptly notify their immediate supervisor, personally, as soon as practicable upon becoming aware that they are going to be absent from work. Failure to promptly notify Council may result in the non-payment of salary/wages for the period of absence and/or may result in Council taking disciplinary action.

(d) Self-development

All [Local Government](#) employees have an obligation to be proactive in the continual improvement of all aspects of their work performance: refer to [LG Act Local Government Act 2009 \(Qld\)](#) s13. You should aim to maintain and improve your work performance and that of your work unit in the delivery of customer service. You have a continuing responsibility to maintain and enhance your skills and expertise and keep up to date the knowledge associated with your area of work.

Council will assist you by providing equitable access to training and development opportunities. This may include accessing the study assistance program, learning new work duties, participating in project work or undertaking internal or external training.

(e) Workplace health and safety

As Council employees we are all committed to zero harm in the way we conduct our business and Council activities. The *Work Health and Safety Act 2011* (Qld) s28 states, while at work, a worker must;

- take reasonable care for his or her own health and safety; and
- take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons; and
- comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business are undertaking to allow the person to comply with this Act; and
- co-operate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers.

Council will ensure, so far as reasonably practicable, employees are free from:-

- injury, illness or death caused by the workplace, relevant workplace area, work activities, or plant or substances for use at work; and
- the risk of death, injury or illness caused by the workplace, relevant workplace area, work activities, or plant or substances for use at work.

You must take reasonable steps to ensure your own safety, health and welfare in the workplace. You also have a duty of care to both fellow employees and members of the public. As a worker you have the following obligations at the workplace:-

- to comply with the instructions given for work health and safety at the workplace by Council;
- to use personal protective equipment provided by Council for your use if you have been properly instructed in its use;
- not to wilfully or recklessly interfere with or misuse anything provided for workplace health and safety at the workplace;
- not to wilfully place at risk the workplace health and safety of any person at the workplace;



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- not to wilfully injure yourself.

You also have a duty to:

- identify hazards and manage risks to health and safety;
- perform all work safely and follow safe work practices;
- report any incidents or hazards immediately and support investigations;
- take corrective action to 'make safe' the workplace, relevant workplace area or work activities and implement improvements;
- participate in rehabilitation and return to work programs if required.

We must keep our workplace drug and alcohol free if we are to maintain the trust and confidence of the broader public, and ensure the health and safety of all employees. All Council employees, contractors and volunteers are obligated to comply with Council's Drug and Alcohol Policy at all times. The use of drugs or alcohol can adversely affect productivity, attendance and on-the-job safety. As such you must not:

- use, possess or be impaired by the effects of illegal drugs whilst on duty;
- come to work impaired by the effects of alcohol or drugs;
- consume alcohol while on duty or in the workplace other than strictly in accordance with Council policy;
- gamble or bet on Council premises (except for authorised sweeps and tipping competitions);
- undermine Council's service to customers by leaving your work station/location in order to smoke. Smoking is only permissible during meal breaks;
- [smoke anywhere within Council's buildings, in Council vehicles, in any enclosed spaces whilst on site or within 4m of any part of an entrance to an enclosed place, smoke in areas other than Council's designated smoking areas as identified in Council's Smoke-Free Workplace Policy.](#)

For more information refer to Council's Drug and Alcohol Policy.

3. BREACHES OF THE CODE

~~Council expects all employees whilst engaged in official duties, to ensure they demonstrate the basic standards of acceptable conduct as enshrined in this Code. All employees have the responsibility to comply with this Code and all other policies which Council implements and/or varies from time to time.~~

~~A breach of the Code damages business effectiveness, public perception of Council and interpersonal work relationships. Any act or lack of action by an employee of Council that contravenes this Code may result in Council taking disciplinary action against that employee, and which may include dismissal. All suspected breaches will be dealt with on a case by case basis.~~

~~Suspected official misconduct must be referred to Council's CEO for investigation. Where reasonable doubt is established the CEO may then be required to refer the complaint to the relevant agency.~~

~~Complaints of suspected corrupt conduct may be reported directly to the Crime and Corruption Commission (CCC). Alternatively, reports of suspected corrupt conduct may be reported to the CEO who is then obliged to report the matter to the CCC if they have reasonable suspicion that corrupt conduct has occurred or may be involved.~~

~~In cases where a suspected breach of this Code is under investigation, and if the CEO deems it appropriate and believes disciplinary action in some form will occur, any employee suspected of a breach of this Code may be suspended from duty on full pay until such time as the investigation has been completed.~~

~~All disciplinary action taken by Council against an employee for suspected breaches of this Code will be in accordance with Council's Performance and Misconduct Policy and in compliance with Council's obligations pursuant to Part 3 of Chapter 8 of the *Local Government Regulation 2012* (Qld).~~

6. LOCAL GOVERNMENT PRINCIPLES



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The ~~Local Government Act 2009 (Qld) LG Act sets out the way in which a local government is constituted and the nature and extent of its responsibilities and powers. The Act requires~~ Council's actions are consistent with the following local government principles:

- ~~(a)(f)~~ transparent and effective processes, and decision-making in the public interest; ~~and~~
- ~~(b)(g)~~ sustainable development and management of assets and infrastructure, and delivery of effective services; ~~and~~
- ~~(c)(h)~~ democratic representation, social inclusion and meaningful community engagement; ~~and~~
- ~~(d)(i)~~ good governance of, and by, local government; ~~and~~
- ~~(e)(j)~~ ethical and legal behaviour of councillors and local government employees.

These legislated principles, together with Council's corporate values, form the basis of this Code. They apply to all employees and guide our thinking, actions and decision-making.

8. IF YOU HAVE A CONCERN

~~The Public Interest Disclosure Act 2010 (Qld) and the Public Sector Ethics Act 1994 (Qld) aim to create a work environment where public sector and local government employees understand and maintain appropriate standards of conduct.~~

~~Where you honestly believe on reasonable grounds that you possess information about another Council Officer's conduct that relates to:~~

- ~~• Official Misconduct; or~~
- ~~• maladministration that adversely affects a person's interests; or~~
- ~~• a substantial misuse of public resources, other than an alleged misuse based on mere disagreement over policy that may properly be adopted about amounts, purposes or priorities of expenditure; or~~
- ~~• a substantial and specific danger to public health or safety; or~~
- ~~• a substantial and specific danger to the environment~~

~~You have the right to make a Public Interest Disclosure to a proper authority subject to, and in accordance with, the Public Interest Disclosure Act 2010 (Qld).~~

~~Should you wish to make such a disclosure please contact:~~

- ~~• Your manager; or~~
- ~~• Other external channels (e.g. Crime and Corruption Commission, Anti-Discrimination Commission etc.)~~

4. BREACH OF THIS CODE OF CONDUCT FOR EMPLOYEES

~~Disciplinary action may be taken as outlined by Part 3 Division 1 of the Local Government Regulation 2012 (Qld) if this Code is breached. Depending on the nature and severity of the breach, disciplinary action may include, but is not limited to:~~

- ~~— a) a written warning;~~
- ~~— b) demotion;~~
- ~~— c) deduction from salary or wages;~~
- ~~— d) dismissal.~~

~~Please refer to Councils Performance and Misconduct Policy for more information.~~

5. PUBLICATION

~~In accordance with the requirements of s20 of the Public Sector Ethics Act 1994 (Qld), the CEO will publish and keep available for inspection by any person an appropriate number of copies of the approved Code.~~

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6. TRAINING

Education and training about public sector ethics will be offered at induction and as frequently as the CEO determines.

7. AUTHORITY

In accordance with s16 of the *Public Sector Ethics Act 1994* (Qld), CEO must ensure that reasonable steps are taken to consult about the code with:

- a) The public officials to whom the Code is to apply;
- b) Industrial organisations representing the interests of any of the officials; and
- c) Other appropriate entities representing the interests of any of the officials.

This Code was approved by the CEO in accordance with s17 of the *Public Sector Ethics Act 1994* (Qld).

8. FURTHER ASSISTANCE

If you read the Code and are still unsure of how it applies to you, it is important that you discuss this with your supervisor, manager or director. In most cases, they will be able to answer your enquiries.

If you have concerns about approaching any of these people, contact the next most senior person in your area.

Alternatively you might wish to contact the Human Resources Coordinator.

7. SECONDARY EMPLOYMENT

7.1 Written approval from the CEO must be received prior to the commencement of secondary employment, this includes additional employment with Council outside of your substantive and initial role. Consideration will be given where the following requirements are met:

- a) That no conflict of interest exists or develops, between private employment and your official Council duties.
- b) That your secondary employment has no effect on the performance of your official Council duties. This includes effects from a safety/fatigue management perspective.
- c) That your secondary employment does not involve use of Council resources (physical, technological or intellectual); and
- d) Pursuant to the LG Act s198, where you seek to be employed by more than one local government at the same time, approval of each of the local governments is required prior to you being appointed to the second position.

7.2 Although you do not need written approval, if you undertake voluntary work or a hobby you also need to ensure that these activities meet the above requirements. If you are unsure, you should discuss this with your supervisor.

7.3 The onus is on the employee to notify Council to advise when /if circumstances change.

8. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

9. BREACH OF THE CODE

9.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the Performance and Misconduct Policy.

9.2 Depending on the type or severity of the breach, the matter may be referred to an external oversight agency such as the Crime and Corruption Commission or the Queensland Police Service.

10. TRAINING

10.1 In accordance with the requirements of the PSE Act, Council must ensure that employees are given access to appropriate education and training about the public sector ethics:

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- a) As a part of an induction program and
- b) At regular intervals during an employees' employment

11. COMMUNICATION AND DISTRIBUTION

11.1 In accordance with s16 of the PSE Act, CEO must ensure that reasonable steps are taken to consult about the code with:

- a) The public officials to whom the Code is to apply;
- b) Industrial organisations representing the interests of any of the officials; and
- c) Other appropriate entities representing the interests of any of the officials.

This Code is approved by the CEO in accordance with s17 of the PSE Act.

11.2 Council will make available to the public, the Code of Conduct for Employees on our website at www.mountisa.qld.gov.au

11.3 The responsible officer shall liaise with the Training and Development Officer to create and deliver internal appropriate and regular training to all Council employees.

11.4 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

11.2. DEFINITIONS

Benefit – means something that is similar to a gift in that it is of value to the recipient, but it is less tangible in nature (e.g. a new job or promotion, preferential treatment, or access to confidential information).

Conflict of Interest – means a conflict between a Council employee's work responsibilities and their personal or private interests. A conflict of interest can arise from either gaining a personal advantage or avoiding a personal loss. Conflicts of interest can be real (actual) or perceived (apparent).

- A real conflict of interest is a conflict between the employee's duties and their private interests. For example Ron is on a recruitment and selection panel and his sister is applying for a position to be decided by that panel.
- A perceived conflict of interest arises where a person is likely to believe an employee's private interests could improperly influence them at work. Such a perception is judged having regard to what a fair and reasonable member of the public could be expected to believe. For example Frida works for Council as a community grants funding program manager. On the weekend she plays tennis with the director of a community organisation applying for funding through the funding program Frida is managing. A reasonable person is likely to believe that Frida could be improperly influenced by the relationship she has developed with the director at tennis.

Corrupt Conduct – As defined in section 15 of the Crime and Corruption Act 2001 is conduct by anyone that adversely affects a public agency or public official so that the performance of their functions or the exercise of their powers;

- Is not honest or impartial; or
- Knowingly or recklessly breaches public trust; or
- Involves the misuse of agency-related information or material.

(for more information see s15 of the Crime and Corruption Act 2001)

Corrupt conduct means conduct of a person, regardless of whether the person holds or held an appointment that—

(a) adversely affects, or could adversely affect, directly or indirectly, the performance of functions or the exercise of powers of—

- (i) a unit of public administration; or
- (ii) a person holding an appointment; and

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(b) results, or could result, directly or indirectly, in the performance of functions or the exercise of powers mentioned in paragraph (a) in a way that—

- (i) is not honest or is not impartial; or
- (ii) involves a breach of the trust placed in a person holding an appointment, either knowingly or recklessly; or
- (iii) involves a misuse of information or material acquired in or in connection with the performance of functions or the exercise of powers of a person holding an appointment; and

(c) would, if proved, be—

- (i) a criminal offence; or
- (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.

Corrupt conduct also means conduct of a person, regardless of whether the person holds or held an appointment, that—

- (a) impairs, or could impair, public confidence in public administration; and
- (b) involves, or could involve, any of the following—
 - (i) collusive tendering;
 - (ii) fraud relating to an application for a licence, permit or other authority under an Act with a purpose or object of any of the following (however described)—

- (A) protecting health or safety of persons;
- (B) protecting the environment;
- (C) protecting or managing the use of the State's natural, cultural, mining or energy resources;

- (iii) dishonestly obtaining, or helping someone to dishonestly obtain, a benefit from the payment or application of public funds or the disposition of State assets;
- (iv) evading a State tax, levy or duty or otherwise fraudulently causing a loss of State revenue;
- (v) fraudulently obtaining or retaining an appointment; and

(c) would, if proved, be—

- (i) a criminal offence; or
- (ii) a disciplinary breach providing reasonable grounds for terminating the person's services, if the person is or were the holder of an appointment.

Gift – means an item of value – money, voucher, entertainment, hospitality, travel, commodity, property – that one person gives to another. Gifts may be offered as an expression of gratitude with no obligation to repay, or given to create a feeling of obligation.

Impaired by the effects of alcohol or drugs means -

- for all employees, a blood alcohol content greater than 0.00%;
- for all employees – a positive drug test result in excess of the cut-off levels specified in Councils Drug and Alcohol Policy Appendix; and/or physical or mental condition and/or behaviour which limits the employee's ability to undertake work in a safe and effective manner.

Indictable offence – means a crime or misdemeanour for which an offender cannot, unless otherwise expressly allowed, be prosecuted or convicted except upon indictment.

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Indictable offence conviction – means a finding of guilt, and the acceptance of a plea of guilty, by a court, whether or not a conviction is recorded, in relation to an indictable offence.

Limited Personal Use (Electronic Mail and World Wide Web) – means the following:

- Use that is infrequent and brief and is performed during the employee's non-paid time. That is, before and after work or during meal breaks.
- Use that does not breach this Code of Conduct, Council policy, *Public Sector Ethics Act 1994 (Qld)*, *PSE Act*, *LG Act Local Government Act 2009* (including Regulations) (Qld), *Crime and Misconduct Act 2001 (Qld)*, *Crime and Corruption Act 2001* or related State and Federal legislation and regulations.
- Personal use is activity conducted for purposes other than undertaking official business, professional duties, and/or professional development.
- Personal use refers to personal related activities which do not interfere with the operations of the Council.
- Examples of permitted limited personal use of the internet include:
 - (i) internet access that is incidental to employment or personal business transactions such as accessing government information sites and online banking and bill paying;
 - (ii) participation in approved online training or personal development programs;
 - (iii) sending or receiving infrequent personal messages by email, providing the content of the message does not breach Council's Code of Conduct or Corporate Policies.
- Examples of limited personal use of the internet that is NOT permitted (not an exhaustive list) include:
 - (i) gambling (including gaming, online betting, bookmaker odds, lottery pages, bingo, football tipping);
 - (ii) games (including traditional board games, card games and role playing games, for example, Solitaire and World of Warcraft);
 - (iii) participation in online auctions (including eBay);
 - (iv) dating (including the use of online dating services);
 - (v) downloading and storage of music, video files and pictures (including the use of YouTube, iTunes, Napster, Bit Torrent and similar sites/programs);
 - (vi) accessing social networking sites (including Facebook, Twitter, Instagram and similar sites) unless the use is directly connected with your duties, is for the purpose of communicating approved Council publications and/or media releases and has been approved by your team leader/supervisor/managersupervisor;
 - (vii) accessing, downloading, storing or sending racially and/or sexually offensive, obscene and/or other threatening, belligerent or libellous electronic communications.

Official Misconduct – means wrongdoing by a public sector official (including police) in carrying out their official duties or exercising their powers. It must involve one of the following:

- (i) dishonesty or lack of impartiality;
- (ii) a breach of the trust put in a person by virtue of their position; or
- (iii) a misuse of officially obtained information.

It must also be a criminal offence or serious enough to justify dismissal of the person from their position.

Public official – means an employee of Council.

Supervisor – means your immediate supervising officer and includes team leaders, coordinators, seniors, leading hands, managers, directors and CEO.

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Summary conviction – means a summary conviction of an Indictable offence by a Magistrates Court.

Types of interests – interests can be financial, non-financial, personal, private, family or business.

- A financial interest is when the employee could gain a personal financial benefit including having shares, receiving gifts, benefits or bribes or receiving hospitality or travel. For example Kim's partner owns a company which is tendering for work with Council.
- Some examples of non-financial interests are below.
 - (a) You work in the strategic procurement area and one of your regular fishing friends asks you to keep an eye on his tender application.
 - (b) You work in the funding application area and you are also president of a local group applying for funding from Council.
 - (c) You work in the development applications area and your children's school will be affected by a new development and the development proposal has been submitted to Council for approval.

ASSOCIATED DOCUMENTS [AND LEGISLATION](#)

- [EEO Management Plan](#)
- [Administrative Action Complaints Policy and Procedure](#)
- [EEO Policy/Anti-Discrimination and EEO Policy](#)
- [Corporate Wardrobe Policy](#)
- Workplace Bullying and Harassment Prevention Policy
- [Drug and Alcohol Policy](#)
- [Anti-Discrimination Policy](#)
- [Human Rights Policy](#)
- [Employee Gifts and Benefits Policy](#)
- [Entertainment and Hospitality Policy](#)
- [Information Privacy Policy](#)
- Performance and Misconduct Policy
- [Register of Delegations – CEO to Employees and Contractors](#)
- [Performance and Misconduct Policy](#)
- [Personal Grievance Policy](#)
- Request for Secondary Employment Application form
- Procurement Policy
- Register of Interests
- Related Party Disclosure Policy
- [Register of Lobbyists Contacts](#)
- [Smoke-Free Workplace Policy](#)
- [Acceptable Request Guidelines](#)
- [Anti-Discrimination Act 1991](#)
- [Copyright Act 1968](#)
- [Crime and Corruption Act 2001](#)
- [Environmental Protection Act 1990](#)
- [Information Privacy Act 2009](#)
- [Integrity Act 2009](#)
- [Local Government Act 2009](#)
- [Public Sector Ethics Act 1994](#)
- [Work Health and Safety Act 2011](#)

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APPENDIX A - A guide to ethical decision-making

The following guide is designed to help you reach an ethical decision based on the relevant facts and circumstances of a situation.

Step 1: Assess the situation.

- What is your aim?
- What are the facts and circumstances?
- Does it break the law or go against Council policy?
- Is it [in line in accordance](#) with the Code's principles?
- What principles does it relate to? Why?
- Who is affected? What rights do they have?
- What are your obligations or responsibilities?

Step 2: Look at the situation from Council's viewpoint.

- As a Public official, what should you do?
- What are the relevant laws, rules and guidelines?
- Who else should you consult?

Step 3: How would others see your actions?

- Would a [reasonable person/community member](#) think you used your powers or position improperly?
- Would [the public/a community member](#) see your action or decision as honest and impartial?
- Do you face a conflict of interest?
- Will your decision or action stand up to public scrutiny?

Step 4: Consider the options.

- Ask your [team leader/supervisor/managers/supervisor](#), or any person who is able to give sound, relevant advice.



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- What options and consequences are consistent with Council's values, the five local government principles, the four ethics principles fundamental to good public administration and your obligations?
- What are the costs and long-term consequences of each option?
- How would the public view each option?
- What will be the outcome for Council, your colleagues, others and you?

Step 5: Choose your course of action.

Make sure your actions are:

- within your power to take, legal and [in-line in accordance](#) with [Council policies](#) and this Code;
- fair and able to be justified to your [manager-supervisor](#) and the public;
- documented so a statement of reasons can be supplied;
- consistent with Council's mission, goals and values; and
- backed by advice from Council specialists, if this is appropriate.

APPENDIX C-B – Contact with Lobbyists

The following guide is designed to help you deal with lobbyists appropriately and in compliance with provisions of the *Integrity Act 2009*.

1. Contact by Registered Lobbyists

Councillors and Council employees who receive contact from a lobbyist must establish whether the lobbyist is registered. The Lobbyist Register may be viewed at:

<http://lobbyists.integrity.qld.gov.au/who-is-on-the-register.aspx>

Councillors and Council employees who receive contact by a registered lobbyist must create a record of that contact and forward the following core information to the Register of Lobbyists Contacts.

- Date of Contact
- Name and title of Councillors and Council employees present
- Name and title of Lobbyist/s present
- Name and title of Lobbyist's clients/s present
- Method of contact (e.g. telephone call)
- Purpose of contact (e.g. follow up of progress with application)
- Brief description of issue
- Outcome of contact

2. Contact by Unregistered Lobbyists

Councillors and Council employees must not engage in lobbying activity with unregistered lobbyists. If you reasonably believe someone is an unregistered lobbyist and undertaking a lobbying activity, please follow the below steps:

- Advise the person (in a professional manner) that you believe that:-
 - (i) This contact may be a "lobbying activity" under the [Integrity Act 2009](#);

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- (ii) You are required under that Act to seek some clarification as to the person's standing as a unregistered lobbyist under the *Integrity Act 2009*;
 - (iii) You can no longer discuss with this person any lobbying activity matters, but you can assist with any "unrelated lobbying activity" discussions.
- Make a note of the person's details and circumstances of the lobbying activity (i.e. time, date and place of incident, who were the people involved in the incident and how you believe this was a "lobbying activity");
 - Report the matter (including a copy of your notes of the incident) to your [managersupervisor](#); and
 - Discontinue contact with the person on any "lobbying activity", until the matter is resolved. This does not mean you cannot assist the person with other "unrelated lobbying activity" matters.

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APPENDIX D-C – Information Privacy Principles

1 IPP 1 - Collection of personal information (lawful and fair)

- (1) An agency must not collect personal information for inclusion in a document or generally available publication unless--
 - (a) the information is collected for a lawful purpose directly related to a function or activity of the agency; and
 - (b) the collection of the information is necessary to fulfil the purpose or is directly related to fulfilling the purpose.
- (2) An agency must not collect personal information in a way that is unfair or unlawful.

2 IPP 2--Collection of personal information (requested from individual)

- (1) This section applies to the collection by an agency of personal information for inclusion in a document or generally available publication.
- (2) However, this section applies only if the agency asks the individual the subject of the personal information for either--
 - (a) the personal information; or
 - (b) information of a type that would include the personal information.
- (3) The agency must take all reasonable steps to ensure that the individual is generally aware of--
 - (a) the purpose of the collection; and
 - (b) if the collection of the personal information is authorised or required under a law—
 - (i) the fact that the collection of the information is authorised or required under a law; and
 - (ii) the law authorising or requiring the collection; and
 - (c) if it is the agency's usual practice to disclose personal information of the type collected to any entity (the first entity)--the identity of the first entity; and



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- (d) if the agency is aware that it is the usual practice of the first entity to pass on information of the type collected to another entity (the second entity)--the identity of the second entity.
- (4) The agency must take the reasonable steps required under subsection (3)--
 - (a) if practicable--before the personal information is collected; or
 - (b) otherwise--as soon as practicable after the personal information is collected.
- (5) However, the agency is not required to act under subsection (3) if--
 - (a) the personal information is collected in the context of the delivery of an emergency service; and
Example--
personal information collected during a triple 0 emergency call or during the giving of treatment or assistance to a person in need of an emergency service
 - (b) the agency reasonably believes there would be little practical benefit to the individual in complying with subsection (3) in the circumstances; and
 - (c) the individual would not reasonably expect to be made aware of the matters mentioned in subsection

3 IPP 3--Collection of personal information (relevance etc.)

- (1) This section applies to the collection by an agency of personal information for inclusion in a document or generally available publication.
- (2) However, this section applies to personal information only if the agency asks for the personal information from any person.
- (3) The agency must take all reasonable steps to ensure that--
 - (a) the personal information collected is--
 - (i) relevant to the purpose for which it is collected; and
 - (ii) complete and up to date; and
 - (b) the extent to which personal information is collected from the individual the subject of it, and the way personal information is collected, are not an unreasonable intrusion into the personal affairs of the individual.

4 IPP 4--Storage and security of personal information

- (1) An agency having control of a document containing personal information must ensure that--
 - (a) the document is protected against--
 - (i) loss; and
 - (ii) unauthorised access, use, modification or disclosure; and
 - (iii) any other misuse; and
 - (b) if it is necessary for the document to be given to a person in connection with the provision of a service to the agency, the agency takes all reasonable steps to prevent unauthorised use or disclosure of the personal information by the person.
- (2) Protection under subsection (1) must include the security safeguards adequate to provide the level of protection that can reasonably be expected to be provided.

5 IPP 5--Providing information about documents containing personal information

- (1) An agency having control of documents containing personal information must take all reasonable steps to ensure that a person can find out--
 - (a) whether the agency has control of any documents containing personal information; and
 - (b) the type of personal information contained in the documents; and



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- (c) the main purposes for which personal information included in the documents is used; and
 - (d) what an individual should do to obtain access to a document containing personal information about the individual.
- (2) An agency is not required to give a person information under subsection (1) if, under an access law, the agency is authorised or required to refuse to give that information to the person.

6 IPP 6--Access to documents containing personal information

- (1) An agency having control of a document containing personal information must give an individual the subject of the personal information access to the document if the individual asks for access.
- (2) An agency is not required to give an individual access to a document under subsection (1) if--
- (a) the agency is authorised or required under an access law to refuse to give the access to the individual; or
 - (b) the document is expressly excluded from the operation of an access law.

7 IPP 7--Amendment of documents containing personal information

- (1) An agency having control of a document containing personal information must take all reasonable steps, including by the making of an appropriate amendment, to ensure the personal information--
- (a) is accurate; and
 - (b) having regard to the purpose for which it was collected or is to be used and to any purpose directly related to fulfilling the purpose, is relevant, complete, up to date and not misleading.
- (2) Subsection (1) applies subject to any limitation in a law of the State providing for the amendment of personal information held by the agency.
- (3) Subsection (4) applies if--
- (a) an agency considers it is not required to amend personal information included in a document under the agency's control in a way asked for by the individual the subject of the personal information; and
 - (b) no decision or recommendation to the effect that the document should be amended wholly or partly in the way asked for has been made under a law mentioned in subsection (2).
- (4) The agency must, if the individual asks, take all reasonable steps to attach to the document any statement provided by the individual of the amendment asked for.

8 IPP 8--Checking of accuracy etc. of personal information before use by agency

Before an agency uses personal information contained in a document under its control, the agency must take all reasonable steps to ensure that, having regard to the purpose for which the information is proposed to be used; the information is accurate, complete and up to date.

9 IPP 9--Use of personal information only for relevant purpose

- (1) This section applies if an agency having control of a document containing personal information proposes to use the information for a particular purpose.
- (2) The agency must use only the parts of the personal information that are directly relevant to fulfilling the particular purpose.

10 IPP 10--Limits on use of personal information

- (1) An agency having control of a document containing personal information that was obtained for a particular purpose must not use the information for another purpose unless--
- (a) the individual the subject of the personal information has expressly or impliedly agreed to the use of the information for the other purpose; or
 - (b) the agency is satisfied on reasonable grounds that use of the information for the other purpose is necessary to lessen or prevent a serious threat to the life, health, safety or welfare of an individual, or to public health, safety or welfare; or



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- (c) use of the information for the other purpose is authorised or required under a law; or
- (d) the agency is satisfied on reasonable grounds that use of the information for the other purpose is necessary for 1 or more of the following by or for a law enforcement agency--
 - (i) the prevention, detection, investigation, prosecution or punishment of criminal offences or breaches of laws imposing penalties or sanctions;
 - (ii) the enforcement of laws relating to the confiscation of the proceeds of crime;
 - (iii) the protection of the public revenue;
 - (iv) the prevention, detection, investigation or remedying of seriously improper conduct;
 - (v) the preparation for, or conduct of, proceedings before any court or tribunal, or implementation of the orders of a court or tribunal; or
- (e) the other purpose is directly related to the purpose for which the information was obtained; or

Examples for paragraph (e)—

- i) An agency collects personal information for [staffemployees](#) administration purposes. A new system of [staffemployees](#) administration is introduced into the agency, with much greater functionality. Under this paragraph, it would be appropriate to transfer the personal information into the new system.
- ii) An agency uses personal information, obtained for the purposes of operating core services, for the purposes of planning and delivering improvements to the core services.
- (f) all of the following apply--
 - (i) the use is necessary for research, or the compilation or analysis of statistics, in the public interest;
 - (ii) the use does not involve the publication of all or any of the personal information in a form that identifies any particular individual the subject of the personal information;
 - (iii) it is not practicable to obtain the express or implied agreement of each individual the subject of the personal information before the use.
- (2) If the agency uses the personal information under subsection (1)(d), the agency must include with the document a note of the use.

11 IPP 11--Limits on disclosure

- (1) An agency having control of a document containing an individual's personal information must not disclose the personal information to an entity (the relevant entity), other than the individual the subject of the personal information, unless--
 - (a) the individual is reasonably likely to have been aware, or to have been made aware, under IPP 2 or under a policy or other arrangement in operation before the commencement of this schedule, that it is the agency's usual practice to disclose that type of personal information to the relevant entity; or
 - (b) the individual has expressly or impliedly agreed to the disclosure; or
 - (c) the agency is satisfied on reasonable grounds that the disclosure is necessary to lessen or prevent a serious threat to the life, health, safety or welfare of an individual, or to public health, safety or welfare; or
 - (d) the disclosure is authorised or required under a law; or
 - (e) the agency is satisfied on reasonable grounds that the disclosure of the information is necessary for 1 or more of the following by or for a law enforcement agency--
 - (i) the prevention, detection, investigation, prosecution or punishment of criminal offences or breaches of laws imposing penalties or sanctions;
 - (ii) the enforcement of laws relating to the confiscation of the proceeds of crime;
 - (iii) the protection of the public revenue;



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- (iv) the prevention, detection, investigation or remedying of seriously improper conduct;
- (v) the preparation for, or conduct of, proceedings before any court or tribunal, or implementation of the orders of a court or tribunal; or
- (f) all of the following apply--
 - (i) the disclosure is necessary for research, or the compilation or analysis of statistics, in the public interest;
 - (ii) the disclosure does not involve the publication of all or any of the personal information in a form that identifies the individual;
 - (iii) it is not practicable to obtain the express or implied agreement of the individual before the disclosure;
 - (iv) the agency is satisfied on reasonable grounds that the relevant entity will not disclose the personal information to another entity.
- (2) If the agency discloses the personal information under subsection (1)(e), the agency must include with the document a note of the disclosure.
- (3) If the agency discloses personal information under subsection (1), it must take all reasonable steps to ensure that the relevant entity will not use or disclose the information for a purpose other than the purpose for which the information was disclosed to the agency.
- (4) The agency may disclose the personal information under subsection (1) if the information may be used for a commercial purpose involving the relevant entity's marketing of anything to the individual only if, without limiting subsection (3), the agency is satisfied on reasonable grounds that--
 - (a) it is impracticable for the relevant entity to seek the consent of the individual before the personal information is used for the purposes of the marketing; and
 - (b) the relevant entity will not charge the individual for giving effect to a request from the individual to the entity that the individual not receive any marketing communications; and
 - (c) the individual has not made a request mentioned in paragraph (b); and
 - (d) in each marketing communication with the individual, the relevant entity will draw to the individual's attention, or prominently display a notice, that the individual may ask not to receive any further marketing communications; and
 - (e) each written marketing communication from the relevant entity to the individual, up to and including the communication that involves the use, will state the relevant entity's business address and telephone number and, if the communication with the individual is made by fax, or other electronic means, a number or address at which the relevant entity can be directly contacted electronically.



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DECLARATION OF UNDERSTANDING

Please complete the declaration on the attached page. Once signed, the page should be returned to Human Resources.

I, the undersigned acknowledge:

- *Receiving Councils Code of Conduct for Employees;*
- *That I should comply with the Code; and*
- *That there may be disciplinary consequences if I fail to comply.*

Employee Name: _____ Date: _____

Employee Signature: _____

OFFICER'S REPORT



ITEM 13.4

TO The Mayor, Deputy Mayor and Councillors
OFFICER Chief Executive Officer
AGENDA 16.06.2021 Council Ordinary Meeting
FOLDER ID #4597

SUBJECT ALGA 27th National General Assembly 20 -23 June 2021
LOCATION National Convention Centre, Canberra

EXECUTIVE SUMMARY

Australian Local Government Association (ALGA) National General Assembly is held annually and provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy.

OFFICER'S RECOMMENDATION

THAT Council is represented at the Australian Local Government Association (ALGA) National General Assembly to be held at National Convention Centre, Canberra by Deputy Mayor Phil Barwick.

Or

THAT Council is not represented at the Australian Local Government Association (ALGA) National General Assembly to be held at National Convention Centre.

BUDGET AND RESOURCE IMPLICATIONS

Budget taken into consideration.

BACKGROUND

Australian Local Government Association (ALGA) National General Assembly is held annually and provides an important opportunity for councils to not only network and learn but also to debate and vote on new policy.

LINK TO CORPORATE PLAN

PRIORITY 5.3 – Demonstrate inclusive, innovative, robust and forward thinking decision making and leadership.

CONSULTATION (Internal and External)

Not applicable.

LEGAL CONSIDERATIONS

Local Government Act 2009

POLICY IMPLICATIONS

Mount Isa City Council Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy.

RISK IMPLICATIONS

Minimal risk.

REFERENCE DOCUMENT

27th National General Assembly Program

Report Prepared by:

Report Authorised by:



OFFICER'S REPORT



Senior Executive Assistant 7 June 2021	Chief Executive Officer 7 June 2021
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AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION



27th National General Assembly

20—23 June 2021
CANBERRA

**WORKING TOGETHER
FOR OUR COMMUNITIES**

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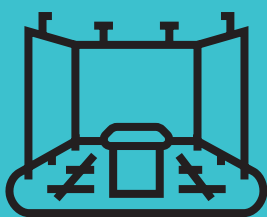


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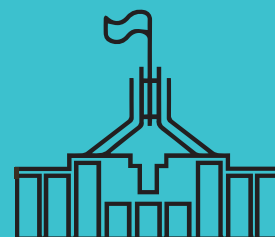
Largest national conference for Local Government held in Australia with over 870 delegates



Over 10 hours of professional development



Meet experts and influencers face to face



Take advantage of Canberra's location and visit your Federal Member



Over 15 hours available to network with other Local Government leaders



Over 140 motions debated and used to engage with 24 Ministers and Federal portfolios



Encounter over 60 exhibitors with innovative and new solutions

President Welcome

National General Assembly
20 - 23 June 2021



Friends,

I am so excited to invite you to the 2021 National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra, to be held from 20 to 23 June.

As President of Australian Local Government Association (ALGA), I am proud to be convening the 27th NGA. Frankly, it has never been held at a more important time in Australia's recent history.

COVID-19 cut a swathe through our communities in 2020, but it is with a sense of having prevailed as a nation that ALGA is planning a forward-looking 2021 NGA. And that future is about jobs, and the work local government is doing to drive a locally led recovery from COVID.

Australia's 537 councils provide direct employment for almost 200,000 people and expend about \$40 billion purchasing goods and services each year, supporting thousands of small and medium sized business enterprises.

We play a critical role in facilitating, establishing, and growing local businesses and economies, not only through their services and networks but in partnership with the states and Commonwealth in infrastructure and job-creation programs.

We cannot forget, however, that local government's ability to support communities going forward has been adversely impacted by drought, bushfires, COVID and floods. Our capacity to generate own-source income has been diminished, and financial reserves have taken a hit.

The NGA is a unique opportunity to send a powerful message to the Australian Government that financial support, particularly the Financial Assistance Grants provided by the Commonwealth, is essential for councils and their communities.

It is our chance to make the case for local government's inclusion in National Cabinet as First Ministers refocus on job creation and economic growth.

Your attendance sends a powerful message to the Australian Government that Local Government is strong, purposeful and can be trusted to partner in the delivery of government services and infrastructure on the ground. A partnership that will help to deliver national goals and local opportunities.

I am also pleased to invite you to attend the Regional Forum, which provides an opportunity for delegates with a specific interest in regional affairs to gain a deeper understanding of common issues.

It's a forum to hear from experts, to share experiences, to listen, and network.

By June, the Australian Government will have brought down the Federal Budget and in all likelihood, attention will begin to turn to the next Federal election.

The 27th session of the NGA has never been more important. This is Local Government's time. We know our communities. We know the challenges they have faced, and we know what is needed to go forward.

Join me and your fellow Mayors and Councillors at this year's NGA and help us shape the recovery.

Linda Scott

Councillor Linda Scott
ALGA President

NGA21

WORKING TOGETHER FOR OUR COMMUNITIES

Key Dates:

Early Bird Registration
on or before Friday 21 May 2021

Standard Registration
on or before Friday 4 June 2021

Late Registration
after Friday 4 June 2021

Register online for onsite
or virtually at

[NGA21.com.au](https://nga21.com.au)

Provisional Program

SUNDAY 20 JUNE

8.30am Registrations Open

5.00pm - 7.00pm Welcome Reception & Exhibition Opening

SALTO
inspired access

MONDAY 21 JUNE

8.00am Registrations Open

9.00am Opening Ceremony
Welcome to Country

9.20am ALGA President Opens the Assembly

9.30am **Prime Minister Address (invited)**
The Hon Scott Morrison MP

10.00am **ALGA President Address**
Cr Linda Scott, ALGA President

10.30am **MORNING TEA**

11.00am **Keynote Address: All Politics is Local - The Context for the Next Federal Election**
Peter Van Onselen, Political Editor, Network Ten and Professor of Politics and Public Policy, Griffith University

11.45am Debate on Motions

12.30pm **LUNCH**

1.30pm **COVID - The Long Goodbye**
Professor Mary-Louise McLaws, Epidemiologist, Hospital Infection and Infectious Diseases Control, UNSW
Professor Gigi Forster, School of Economics, UNSW
Professor Sanjaya Senanayake, Infectious Diseases Specialist, ANU

2.30pm Debate on Motions

3.30pm **AFTERNOON TEA**

McArthur | 50 YEARS
A proud past. A bright future.

4.00pm Debate on Motions

4.30pm **Shadow Minister Address (invited)**
The Hon Jason Clare MP, Shadow Minister for Regional Services, Territories and Local Government

5.00pm ALGA President Close

7.00pm - 11.00pm **Networking Dinner**
National Arboretum

 **University of South Australia**

TUESDAY 22 JUNE

9.00am **Keynote Address: Planning a Prosperous Future**
Danielle Wood, CEO, Grattan Institute

9.45am **Panel of Mayors: Local Employment and Economic Stimulus**
Panelists TBC

10.30am **MORNING TEA**

11.00am **Panel of Mayors: Locally Led - Better Futures**
Panelists TBC

12.00pm **Launch of ALGA Federal Election Priorities**

12.30pm **LUNCH**

1.30pm **Concurrent Sessions**

- Actions on Climate - At Home and Around the World
- Safer Communities
- The Circular Economy and You

3.00pm **AFTERNOON TEA**

3.30pm **Federal Local Government Minister Address**
(invited)
The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government

4.00pm **Keynote Address: Indigenous Voice**

5.00pm **Session Close**

7.00pm - 11.00pm **General Assembly Dinner**
Exhibition Park in Canberra (EPIC)

WEDNESDAY 23 JUNE

9.00am **Keynote Address: Recovery and Resilience**
Commissioner Shane Fitzsimmons AFSM

9.45am **Panel Discussion**
Recovery and Resilience
Panelists TBC



10.30am **MORNING TEA**

11.00am **Resilience in a Digital World**

11.30am **Keynote Address: Leadership, Human Rights and Persistence**
Craig Foster AM, Human Rights and Refugee Ambassador

12.15pm **ALGA President Closing Address**

12.30pm **LUNCH**

REGIONAL FORUM 2021

NATIONAL
CONVENTION CENTRE
CANBERRA

SUNDAY 20 JUNE



PROVISIONAL PROGRAM

9.00AM	Registrations Open
9.30AM	Welcome to Country
9.40AM	ALGA President Opening Cr Linda Scott , President, Australian Local Government Association
9.50AM	Keynote Address: Politics and the Bush Speaker TBC
10.30AM	Keynote Address: Regional Awareness Kim Houghton , Chief Economist, Regional Australia Institute
11.00AM	MORNING TEA
11.30AM	Shadow Minister Address (<i>Invited</i>) The Hon Jason Clare MP , Shadow Minister for Regional Services, Territories and Local Government
12.00PM	Regional Health Challenges and Opportunities Professor David Perkins , Director, Centre for Rural and Remote Mental Health, University of Newcastle
1.00PM	LUNCH
2.00PM	Keynote Address: Regional Trends Speaker TBC
2.30PM	Panel of Mayors: Communities that Thrive - Strategies for Success
3.30PM	AFTERNOON TEA
4.00PM	Federal Local Government Minister Address (<i>invited</i>) The Hon Mark Coulton MP , Minister for Regional Health, Regional Communications and Local Government
4.20PM	Closing Remarks

GENERAL INFORMATION

REGISTRATION FEES

Forum Only Registration
\$425

NGA Delegate Discount
Registration
\$225

Register Online Now:
regionalforum.com.au

Hard copy registration forms and PDF versions are available by emailing confco@confco.com.au

Dress Code: Smart Casual

2021 Speakers



PETER VAN ONSELEN

Political Editor, Network Ten and
Professor of Politics and Public Policy,
Griffith University

Peter van Onselen is Network Ten's political editor and a contributing editor for The Australian, where he writes a weekly column. He is also a professor of political science and Foundation Chair of Journalism at the University of Western Australia, as well as a professor of politics and public policy at Griffith University.

Peter is a host on The Project and appears as a panelist on ABC Insiders. He has won Walkley and Logie awards for his broadcast journalism on Sky News where he worked for nearly ten years as a host, and a News Award for his feature and opinion writing in the Australia.

He is the author or editor of six books, including a biography of former Prime Minister John Howard, rated by the Wall Street Journal as the best biography of 2007. He has a PhD in political science and a masters of policy studies and a masters of commerce.



PROFESSOR MARY-LOUISE MCLAWS

Epidemiologist, Hospital Infection and
Infectious Diseases Control, UNSW

Mary-Louise is a Professor of Epidemiology. Her COVID-19 related activities include: member of the World Health Organization Health Emergencies Program Advisory Panel for Infection Prevention and Control Preparedness, Readiness and Response to COVID-19 and is the Focal Point for the WHO Global Outbreak Alert and Response Network. Previously Mary-Louise a member of several other World Health Organization patient safety programs and a World Health Organization Advisor to China and Malaysia during the development of national infection surveillance. There were many lessons to be learnt from the response to the Severe Acute Respiratory Syndrome (SARS) outbreak and she reviewed the healthcare worker safety for the Hong Kong SARS designated hospital and with Beijing reviewed their response. She reviewed the Pandemic Influenza Infection Control Guidelines for healthcare workers on behalf of the then Federal Chief Medical Officer.

She enjoys capacity building infection control in low and middle income countries and research with her PhD students in Cambodia, China, Bangladesh, Mali, Indonesia, Iran, Viet Nam, Taiwan and Turkey.



CRAIG FOSTER AM

Human Rights and Refugee Ambassador

Craig Foster is a decorated former Captain of the Socceroos and broadcaster who is leading the way in sport and social justice as an Adjunct Professor with Torrens University.

Craig is a member of the Australian Multicultural Council and was recognized for his leadership of the #SaveHakeem campaign to free a young Bahraini from a Thai prison, his advocacy of inclusion and multiculturalism and anti-racism with an Order of Australia Medal in the 2021 Australia Day honors.



DANIELLE WOOD

CEO, Grattan Institute

Danielle is the CEO of the Grattan Institute. She believes in the power of public policy to make Australia a better place. Danielle has published extensively on economic reform priorities, budget policy, tax reform, generational inequality and reforming political institutions. She is a sought-after media commentator and speaker on policy issues.

Danielle previously worked at the ACCC, NERA Economic Consulting and the Productivity Commission. She holds an Honours degree in Economics from the University of Adelaide and Masters degrees in Economics and Competition Law, from the University of Melbourne.

Danielle is the National President of the Economic Society of Australia and co-founder and former Chair of the Women in Economics Network.

2021 Speakers



PROFESSOR SANJAYA SENANAYAKE

Infectious Diseases Specialist, ANU

Sanjaya is an Infectious Diseases Specialist dealing with patients in a hospital setting. Medicine has also given him the opportunity to diversify into media, writing and education as he loves to communicate and educate. This was the driving force behind two medical textbooks he wrote as well as writing a novel, "Chilli, Chicks and Heart Attacks: The Misadventures of an Intern" - a tale of medicine, migrants and mayhem. His enthusiasm and engaging manner have inadvertently resulted in a number of media interviews as a medical expert. Some of these included The Project, Ten's Breakfast show, the PM radio show about Ebola and Sunrise on the topic of "superbugs".

He has written a chapter on Infectious Diseases for the biennial publication from the Australian Institute of Health and Welfare: "Australia's Health". This is the official snapshot of the health of the nation, tabled at Parliament by the Federal Health Minister.

Sanjaya has a strong interest in the Public Health response to Communicable Diseases, as evidenced in his book, "Clinical Cases in Infectious Diseases: A Public Health Approach" (McGraw-Hill 2007) and his Masters of Applied Epidemiology from the ANU (2003-4).



PROFESSOR GIGI FORSTER

School of Economics, UNSW

Gigi Foster is a Professor with the School of Economics at the University of New South Wales Business School, having received her BA from Yale, majoring in Ethics, Politics, and Economics, and her PhD in Economics from the University of Maryland. Upon receiving her PhD she joined the University of South Australia's School of Commerce, and moved to Sydney in 2009 as a Senior Lecturer in UNSW's Australian School of Business. She has held several ARC Discovery Grants and authored more than 25 scholarly works, including the book (joint with Paul Frijters) An Economic Theory of Greed, Love, Groups, and Networks, published in 2013 by Cambridge University Press. Gigi is active in the Australian media, particularly in regard to matters of education policy and economic thought and has served the profession in a variety of roles such as ARC Expert Assessor and National Economics Learning Standards Working Party member.



SHANE FITZSIMMONS AFSM

Commissioner, Resilience NSW

In the terrifying 2019/20 bushfire season, Australians were reassured by the exemplary leadership and empathetic presence of then NSW Fire Commissioner Shane Fitzsimmons.

Shane began as a volunteer with NSW RFS in 1985, in the footsteps of his father George – a full-time firefighter who was tragically killed in an out-of-control hazard reduction burn in 2000.

In 1994, Shane joined the NSW RFS full-time, working in a range of leadership positions before being endorsed as the organisation's commissioner in 2007 – a role he held for 12 years.

In 2019/20, Shane guided a state-wide response including a 74,000-strong crew of mostly volunteers through one of Australia's worst fire seasons. Working long hours, he informed and calmed the public in daily press conferences, liaised with government leaders and provided comfort to colleagues and family members of firefighters who lost their lives in service to others.

In April 2020, Shane was appointed leader of the new disaster management and recovery agency, Resilience NSW.



HON SCOTT MORRISON MP

Prime Minister of Australia

Scott Morrison was sworn in as Prime Minister of Australia on 24 August 2018.

Prior to becoming Prime Minister, Scott Morrison was Federal Treasurer. His achievements as Treasurer include:

- Record jobs growth
- Delivering tax relief for families and small businesses
- Reducing the deficit
- Getting debt under control
- Ensuring multinationals pay their fair share of tax
- The Prime Minister says the achievement he is most proud of is the more than 100,000 jobs that were created for young people during 2017-18. This is the best result on record.

As Minister for Immigration and Border Protection, Scott Morrison successfully stopped the boats. This stopped the deaths at sea that had been occurring over the previous six years under Labor. Stopping the boats meant that, the Government could close 19 detention centres and remove all children from detention and from Nauru.

As Social Services Minister, Scott reduced abuse of the welfare system and put Australia's social safety net on a more sustainable footing.

Throughout his career in government and in the private sector, Scott Morrison has established a reputation as someone who listens to people and solves difficult policy problems.

Scott Morrison is from the Sutherland Shire in Sydney's south. He has represented his local community in Parliament for over 11 years.

2021 Speakers



HON MARK COULTON MP

Minister for Regional Health, Regional Communications and Local Government

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been reelected in 2010, 2013, 2016 and 2019.

In January 2020, Mark was appointed to the Coalition Government Ministry by Prime Minister Scott Morrison as the Minister for Regional Health, Regional Communications and Local Government, and was officially sworn-in on 29 May 2019. From March 2018 to May 2019, Mark was the Assistant Minister for Trade, Tourism and Investment.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007. Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle. As the Federal Member for Parkes, Mark represents one of the largest Aboriginal populations in the Australian Parliament.



HON JASON CLARE MP

Shadow Minister for Regional Services, Territories and Local Government

Jason was born and raised in western Sydney where he attended Cabramatta Public School and Canley Vale High School before graduating with a Bachelor of Arts (Honours) and a Bachelor of Laws from the University of New South Wales.

In June 2019, Jason was appointed Shadow Minister for Regional Services, Territories and Local Government and Shadow Minister for Housing and Homelessness.

He joined the Australian Labor Party because of its commitment to improving the lives of working Australians, particularly through education.

Jason is the Patron of Care Leavers Australia Network (CLAN), the Bankstown Youth Development Service (BYDS), the Bankstown Sports Club and the Bankstown RSL.

General Registration

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 21 May 2021	\$989.00	<ul style="list-style-type: none"> — Attendance at all General Assembly sessions — Morning tea, lunch and afternoon tea as per the General Assembly program — One ticket to the Welcome Drinks, Sunday — General Assembly satchel and materials
Registration Fees — Standard Payment received on or before Friday 4 June 2021	\$1,099.00	
Registration Fees — Late Payment received after Friday 4 June 2021	\$1,199.00	

VIRTUAL REGISTRATION FEES		INCLUSIONS
Full Virtual Registration	\$689.00	<ul style="list-style-type: none"> — Virtual access to all General Assembly sessions for day(s) selected — Meeting hub to connect with other virtual attendees
Virtual Day Registration (Monday or Tuesday)	\$489.00	

DAY REGISTRATION FEES		INCLUSIONS
Monday 21 June 2021	\$529.00	<ul style="list-style-type: none"> — Attendance at all General Assembly sessions on the day of registration — Morning tea, lunch and afternoon tea as per the General Assembly program on that day — General Assembly satchel and materials
Tuesday 22 June 2021	\$529.00	
Wednesday 23 June 2021	\$280.00	

SUNDAY REGIONAL FORUM REGISTRATION FEES	
Forum Only Sunday 20 June 2021	\$425.00
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$225.00

ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$280.00	<ul style="list-style-type: none"> — 1 ticket to the Welcome Reception, Sunday 20 June — Day tour Monday 21 June — Day tour Tuesday 22 June — Lunch with General Assembly Delegates on Wednesday 23 June

All amounts include GST

Cancellation Policy

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email. Notification should be sent to:
E-mail: nga@confco.com.au

Standard Terms

An administration charge of \$110.00 will be made to any participant cancelling before Friday 21 May 2021. Cancellations received after Friday 21 May 2021 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

COVID Terms

Conditions that apply to cancellations, substitutions and rescheduling of the Assembly due to COVID-19 are listed below.

All other cancellation will be subject to the standard cancellation policy.

Cancellation of face-to-face event

If the face-to-face event has to be cancelled as a result of an outbreak of COVID-19 restricting travel to, or circulation in Canberra, your registration will be transferred to virtual attendance. The difference in price between in-person attendance and virtual attendance will be refunded. All ancillary costs (cancelled flights etc) will not be the responsibility of ALGA.

Registration changes

Delegates who are unable to attend the Assembly due to their location in a declared COVID-19 hot spot will be automatically transferred to become virtual delegates. The difference in price between in-person attendance and virtual attendance will be refunded. It is the responsibility of the individual to contact the conference organisers (in writing) if they are affected by a local lock-down.

No refund will be applicable to no shows.

Substitutions

As with all ALGA events, substitutions are allowed for delegates. Please notify the conference organisers in writing if substitutions are required.

Payment Procedures

Payment can be made by:

Credit card

MasterCard and Visa

Cheque

Made payable to ALGA

Electronic Funds Transfer

Bank: Commonwealth Bank
Branch: Woden
BSB No: 062905
Account No: 10097760

ALGA ABN

31 008 613 876

Contact Details

Conference Co-ordinators

PO Box 905

Woden ACT 2606

Phone: 02 6292 9000

Email: nga@confco.com.au

All amounts include GST. Invoices are sent once a registration has been completed.

General Information

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Photographs

During the National General Assembly there will be a contracted photographer. The photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Coach Transfers

Welcome Reception and Exhibition Opening - Sunday 20 June 2021

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

Networking Dinner – National Arboretum – Monday 21 June 2021

Coaches will collect delegates from all General Assembly hotels at approximately 6:45pm. A return shuttle service will commence at 10:15pm.

General Assembly Dinner – Exhibition Park in Canberra – Tuesday 22 June 2021

Coaches will collect delegates from all General Assembly hotels at approximately 6:40pm. A return shuttle service will operate between 10:30pm and 11:45pm.

Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15C and temperatures do drop to 1C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

Social Functions

Welcome Reception and Exhibition Opening

Sunday 20 June 2021

Venue: National Convention Centre Canberra.

The Welcome Reception will be held in the exhibition hall and foyer.

05:00pm - 07:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

Dress Code: Smart casual

Networking Dinner

Monday 21 June 2021

Venue: National Arboretum

The dinner is being held in the Village Centre

07:00pm - 11:00pm

\$150.00 per person

Dress Code: Smart casual

The Networking Dinner will be held at the National Arboretum where you get the breathtaking views of the living forests and gardens whilst having the opportunity to network with delegates from other councils.

With over 44,000 rare and endangered trees across a 250-hectare site, the Arboretum is a place of conservation, research, education, tourism and recreation.

General Assembly Dinner

Tuesday 22 June 2021

Venue: Exhibition Park in Canberra (EPIC)
The dinner is being held in The Budawang Pavillion.

07:00pm - 11:00pm

\$175.00 per person

Dress Code: Formal/Cocktail

We are excited to bring the 2021 General Assembly dinner back to Exhibition Park. The space offers us ample opportunity to provide guests with great entertainment, food and networking opportunities.

General Assembly Business Sessions

**Monday 21 June 2021 -
Wednesday 23 June 2021**

Venue: National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

Dress Code: Smart casual

Exhibition

**Monday 21 June 2021 -
Wednesday 23 June 2021**

Venue: National Convention Centre

The exhibition is being held in the Exhibition Hall at the National Convention Centre.

Dress code: Smart casual

Partner Tours

Monday 21 June & Tuesday 22 June 2021

The Partner program consists of two full day tours highlighting what Canberra has to offer. Both days will include lunch.

The partners meet at the National Convention Centre Canberra each morning to join the tour guide for their specialised trip around Canberra.

The tour details will be announced soon via email.

To register your partner, please select the partner fee on the registration form.

Accommodation

Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

Superior Room \$325 per night
— Single/twin/double

Deluxe Room \$375 per night
— Single/twin/double

A by Adina

New Property

1 Constitution Avenue, Canberra

A by Adina Canberra is the newest hotel to Canberra which is located on Constitution Avenue only a 5-minute walk from the National Convention Centre.

The hotel combines spacious apartment living with 24-hour reception, room service, service provided by knowledgeable concierges and a well-equipped gym.

A new dining district is also newly constructed in the immediate area.

All rooms have a king bed and the studios offer a twin option of two singles beds.

Studio Rooms: \$199 per night
— single/twin/double

1 Bedroom Apartments: \$239 per night
— single/double

Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the only 5 star options in the Canberra city and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$285 per night
— Single/twin/double

1 Bedroom Apartments \$335 per night
— Single/double

Nesuto Apartments (previously the Waldorf)

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$210 per night
— Single/twin/double

1 Bedroom Apartments \$230 per night
— Single/twin/double

The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is one of Canberra's newest hotels which opened in June 2019 and is just a 7-minute walk from the National Convention Centre.

This property offers free WiFi throughout the hotel, a fully equipped gym, and an onsite restaurant and bar lounge.

All rooms come with a fully equipped kitchenette with Nespresso machine and dining table. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed.

Superior Room \$160 per night
— Single/double



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

20—23 June 2021

CANBERRA

Registrations:

Online: [NGA21.com.au](https://www.nga21.com.au)

Hard copy registration forms
and PDF versions are available
by emailing

NGA@confco.com.au

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FOR OUR COMMUNITIES**



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