Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 28 April 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:00 pm

Attendees:

Mayor	Her Worship Mayor Cr Danielle Slade (Chair)	
Councillors	Deputy Mayor Cr Phil Barwick Cr George Fortune Cr Kim Coghlan Cr Mick Tully Cr Paul Stretton Cr Peta MacRae	
Executive	D Keenan R Wallace B Smith S Richardson	- Chief Executive Officer - Director Infrastructure Services - Interim Director Executive Services - Acting Manager Corporate and Financial Services
Staff	L Jameson A Pengo	- Media Officer - Executive Assistant Executive Services
Minutes Clerk	C Baxter	- Senior Executive Assistant Executive Services
Apologies	Nil	

Item 1 - Mayor's Welcome / Attendance / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Pat Tuialii of the Seventh Day Adventists opened the meeting with a prayer.

Item 3 - Public Forum

Item 4 - Conflict of Interest

Deputy Mayor Cr Barwick declared a declarable conflict of interest in Item 13.1 - Council Decision Report – March 2021 as he is the Board Chair of North and West Remote Health. Deputy Mayor Cr Barwick advised

his intent to leave the meeting chamber and any area set aside for the public for the duration of the discussion, debate, and vote on the item.

Item 5 - Presentations

5.1 - International Campaign to Abolish Nuclear Weapons (ICAN)
Presentation by ICAN and the Women's International League for Peace and Freedom Australia (WILPF) in honour of Mount Isa being the first city in Queensland to sign the United Nations Treaty on the Prohibition of Nuclear Weapons.

5.2 – Casual for a Cause Initiative
Presentation of money and donations raised for Paws, Hoofs and Claws by Council Staff as part Casual for a Cause Initiative.

Item 6 - Previous Council Meeting Minutes

6.1 – 17 March 2021 Ordinary Meeting Minutes
Folder ID 6435
Chair Mayor, Cr Danielle Slade

Executive Summary
Minutes of the Ordinary Meeting held 17 March 2021 presented to Council to be confirmed.

Officer's Recommendation
THAT the Minutes of the Ordinary Meeting held on 17 March 2021, as received, be confirmed.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT the Minutes of the Ordinary Meeting held on 17 March 2021, as received, be confirmed.

VOTE CARRIED **OM01/04/21**

6.2 – 14 April 2021 Special Meeting Minutes
Folder ID 6435
Chair Mayor, Cr Danielle Slade

Executive Summary
Minutes of the Special Meeting held 14 April 2021 presented to Council to be confirmed.

Officer's Recommendation
THAT the Minutes of the Special Meeting held on 14 April 2021, as received, be confirmed.

Moved Cr Fortune
Seconded Cr Tully

THAT the Minutes of the Special Meeting held on 14 April 2021, as received, be confirmed.

VOTE CARRIED **OM02/04/21**

Item 7 - Business Development and Town Planning – *Cr George Fortune*

7.1 - Development and Land Use Quarterly Report – Quarter 3, January to March 2021
File 42235
Provided by Manager, Development and Land Use

Executive Summary
Quarter 3, January to March 2021 Development and Land Use Quarterly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the Quarter 3, January to March 2021 Development and Land Use Quarterly Report.

Moved Cr Fortune
Seconded Cr Stretton

THAT Council receives and accepts the Quarter 3, January to March 2021 Development and Land Use Quarterly Report.

VOTE CARRIED **OM03/04/21**

7.2 - Material Change of Use for Motor Vehicle Repair Workshop
File 126084
Provided by Planning Officer, Development and Land Use

Executive Summary
Council has received a development application to convert an existing vehicle sales operation to a motor vehicle repair workshop. Improvements include a new six (6) bay workshop, refurbished administrative and parts storage area, retained washdown bay and onsite carparking.

Officer's Recommendation
THAT Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa , described as Lots 87 & 88 on plan MPH13993 subject to the following conditions

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise. *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and	*At all times*

	such works shall be to Council specifications and satisfaction	
3.	The owner/developer is required to amalgamate the allotments, described as Lot 87 on Crown Plan MP13993 and Lot 88 on Crown Plan MPH13993 within one (1) year from the commencement of use and provide Council with formal evidence of same	*As specified*
Amenity		
4.	All external utility services and equipment, including air-conditioners, antennas and ventilation equipment, shall be screened from the Marian Street frontages;	*At all times*
5.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	*At all times*
6.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding residential properties and traffic	*At all times*
Fencing & Gates		
7.	The owner/developer shall maintain the 2.4m high Colorbond fence to the western boundary of the proposed development	*For the life of the development*
8.	All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	*At all times*
Carparking		
9.	Twenty-six (26) onsite carparking spaces (located within the workshop and wash bay) shall be provided as per the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017) and maintained for the life of the development;	*Prior to the commencement of use and to be maintained*
10.	The owner/operator is to implement the Valet Parking, Pick-Up/Drop-Off and Two-Shift work schedule processes as identified in Section 4.4 of the Planning Report to ensure that all customer and staff vehicles associated with the business can be wholly and safely accommodated on-site at all times; ***Reason:*** *The proposed carparking arrangement is approved on the basis that the above operating practices will ensure the twenty-six (26) on-site carparks can wholly accommodate the maximum number of vehicles anticipated to be on-site at any one time*	*At all times*

Landscaping		
11.	Landscaping is to be provided in the locations as shown on the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017). The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	*Prior to the commencement of use and maintained*
12. .	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
ENGINEERING		
General		
13.	All paved surfaces shall be slip resistant, stable and trafficable in all weather conditions	*At all times*
Access, Grades, Manoeuvering and Carparks		
14.	Provide, construct and delineate or sign (as required) the following requirements: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to be sealed with a durable, dust free surface. b) Crossovers shall be installed at all proposed vehicle access points to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways. Any existing crossovers not forming part of the new development shall be removed and kerb, channel and footpath (where existing) to be reinstated to Council specifications at the owner/developer's expense c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking), including providing disabled bays d) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles e) The internal driveways and car parks are to delineated and signed in accordance with the Man of Uniform Traffic Control Devices and Austroads.	*Prior to commencement of use and then maintained for the life of the development*
15.	All vehicles associated with the operations of use must be stored onsite and not within the confines of the road corridor	*As specified*
16.	At no time is the footpath or the road corridor along	*As specified*

	the front of 40-42 Marian Street to be used for loading and unloading purposes	
Stormwater		
17.	Stormwater runoff is to be collected internally and direct to a lawful point of discharge. Ensure a non-worsening the existing flow regime to properties that are upstre and downstream of the site	*At all times*
18.	Complete stormwater civil works associated with t development in accordance with the approved Propos Site - Stormwater and Waste Plan (Job No 0463, Sh No. DA 08 Issue A. Dated October 2017)	*Prior to the commencement of building works*
Water		
19.	Any works on existing Council water network shall be undertaken by Council at the applicant/owner's expense	*At all times*
18.	The owner/developer shall ensure that the requirements of the Queensland Fire Service for provision of fire-fighting services for the development is met. All cost associated with this are to be at the owner/developer's expense. Location of any additional infrastructure that has not been identified on the approved plans will require Council's consent	*Prior to the commencement of building works*
Sewerage		
19.	Any works on existing Council sewer network shall be undertaken by Council at the applicant/owner's expense	*Prior to the commencement of works*
20.	***Prior to the commencement of works***, remove the existing sewer property connections and provide a new connection to the sewer located on-site and provide internal reticulation to service the development. ***Prior to undertaking the works,*** a separate Plumbing and Drainage Application and approval is required in accordance with the *Plumbing and Drainage Act 2002*	*As specified*
21.	Where structures are proposed within 1.5m of a Council sewer main a *Build Over or Close to Council Sewer* Application shall be submitted to Council and approval obtained prior to any works over or near a Council sewer main	*As required*
22.	The existing manhole shall be at the same level as the finished surface level and completed to Council satisfaction at the owner/developer's cost	*Prior to commencement of use*
Civil Works		
23.	Identify and locate other underground services through 'Dial Before You Dig 1100' for any relevant requirements. Do not bury any service pits under any circumstances	*Prior to the commencement of works*
24.	All fill material to be placed on the site is to	*At all times*

	comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials	
25.	Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100mm from the ground surface level at the corresponding location on an adjoining allotment, a retaining structure is to be provided, either to retain the new work to prevent collapse or raveling onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse	*Prior to the commencement of building works*
26.	All retaining structures over 1 metre in height and associated footings must be designed and certified by a Registered Professional Engineer of Queensland (RPEQ) and a building permit/approval obtained	*Prior to commencement of building works*
27.	Prior to commencement of building works complete all civil works (including all earthworks, foundations and retaining structures) associated with the development	*Prior to the commencement of building works*
ENVIRONMENTAL HEALTH		
28.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. a) There is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity b) There is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity c) Noise nuisance is prevented or minimised at noise sensitive places d) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity	*At all times*
29.	The activities must not cause environmental nuisance at a nuisance sensitive place	*At all times*
30.	Storage of chemicals and fuels in bulk or in containers greater than 15 litres must be within a secondary containment system and releases from the containment system controlled in a manner that prevents environmental harm	*At all times*
31.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters or contaminating the land/earth	*At all times*
32.	The activities must be undertaken in accordance with written procedures that: a) identify potential risks to the environment from the	*At all times*

	activity during routine operations and emergencies b) Establish control measures that minimise the potential for environmental harm c) Ensure plant and equipment is maintained and operated in proper and effective condition d) Ensure that staff are trained and aware of their obligations under the *Environmental Protection Act 1994* e) Ensure that reviews of environmental performance are undertaken at least annually	
Waste		
33.	All waste generated in carrying out the activity must reused, recycled or lawfully disposed of offsite	*At all times*
34.	**Construction and demolition waste:** All waste generated as a result of the demolition of existing building structures and construction of new structures must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection Regulation 2019*	*During construction*
35.	Any spills of wastes, contaminants or other materials must be cleaned up as quickly as practicable to avoid any earth/land contamination. Spills must not be cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or other materials to any stormwater drainage system, roadside gutter or waters	*During Construction*
Air		
36.	The activity must be conducted within a fully enclosed facility with an appropriately designed and sized air treatment system	*At all times*
37.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm	*At all times*
38.	**Noise Nuisance:** Prevent the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place. All work must be undertaken within the prescribed timeframe as mentioned in *Environmental Protection Act 1994*, i.e. on a business day or Saturday, between 6.30am and 6.30pm	*During Construction*
39.	**Dust nuisance:** The release of dust and/or particulate matter resulting from the activity must not cause environmental nuisance at any nuisance sensitive or commercial place	*During Construction*

Water		
40.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment	*At all times*
41.	The oil separators must be serviced frequently to ensure wastewater meets Council's Wastewater Release Criteria before being released to the sewerage system	*At All times*
Land		
42.	Contaminants from the activities must not be released land. Examples of methods that could be used to mana contaminants include: a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on; b) using dry methods in cleaning the groundsheet; c) Using a waste oil collection tray during oil changes; and d) Collecting wastewater and other liquids from cleaning and disposing of properly.	*At all times*
COMPLIANCE WITH CONDITIONS		
43.	The owner/developer shall obtain written confirmation from all referral agencies for this Development Permit/Approval confirming compliance of their Conditions of Approval and provide to Council	*Prior to commencement of use and prior to Condition 44 below*
44.	The owner/developer shall contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Prior to the commencement of use*

Or

THAT Council REFUSE the Development Application for a Material Change of Use for a Motor Vehicle Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993, and provide the reasons for the refusal consistent with the requirements of s63(2)(f) of the *Planning Act 2016.*

Moved Cr Fortune
Seconded Cr MacRae

THAT Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993 subject to the following conditions

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise.	*At all times*

	For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division2, Subdivision 2 of the Planning Act 2016	
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	The owner/developer is required to amalgamate the allotments, described as Lot 87 on Crown Plan MP13993 and Lot 88 on Crown Plan MPH13993 within one (1) year from the commencement of use and provide Council with formal evidence of same	*As specified*
Amenity		
4.	All external utility services and equipment, including air-conditioners, antennas and ventilation equipment, shall be screened from the Marian Street frontages;	*At all times*
5.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	*At all times*
6.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding residential properties and traffic	*At all times*
Fencing & Gates		
7.	The owner/developer shall maintain the 2.4m high Colorbond fence to the western boundary of the proposed development	*For the life of the development*
8.	All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	*At all times*
Carparking		
9.	Twenty-six (26) onsite carparking spaces (located within the workshop and wash bay) shall be provided as per the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017) and maintained for the life of the development;	*Prior to the commencement of use and to be maintained*
10.	The owner/operator is to implement the Valet Parking, Pick-Up/Drop-Off and Two-Shift work schedule processes as identified in Section 4.4 of the Planning Report to ensure that all customer and staff vehicles associated with the business can be wholly and safely	*At all times*

	accommodated on-site at all times; ***Reason:*** *The proposed carparking arrangement is approved on the basis that the above operating practices will ensure the twenty-six (26) on-site carparks can wholly accommodate the maximum number of vehicles anticipated to be on-site at any one time*	
Landscaping		
11.	Landscaping is to be provided in the locations as shown on the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017). The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	*Prior to the commencement of use and maintained*
12. .	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
ENGINEERING		
General		
13.	All paved surfaces shall be slip resistant, stable and trafficable in all weather conditions	*At all times*
Access, Grades, Manoeuvering and Carparks		
14.	Provide, construct and delineate or sign (as required) the following requirements: f) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to be sealed with a durable, dust free surface. g) Crossovers shall be installed at all proposed vehicle access points to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways. Any existing crossovers not forming part of the new development shall be removed and kerb, channel and footpath (where existing) to be reinstated to Council specifications at the owner/developer's expense h) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking), including providing disabled bays i) Manoeuvring on-site for all vehicles utilising the	*Prior to commencement of use and then maintained for the life of the development*

	site including service and maintenance vehicles j) The internal driveways and car parks are to delineated and signed in accordance with the Man of Uniform Traffic Control Devices and Austroads.	
15.	All vehicles associated with the operations of use must be stored onsite and not within the confines of the road corridor	*As specified*
16.	At no time is the footpath or the road corridor along the front of 40-42 Marian Street to be used for loading and unloading purposes	*As specified*
Stormwater		
17.	Stormwater runoff is to be collected internally and direct to a lawful point of discharge. Ensure a non-worsening the existing flow regime to properties that are upstrea and downstream of the site	*At all times*
18.	Complete stormwater civil works associated with t development in accordance with the approved Propos Site - Stormwater and Waste Plan (Job No 0463, Sh No. DA 08 Issue A. Dated October 2017)	*Prior to the commencement of building works*
Water		
19.	Any works on existing Council water network shall be undertaken by Council at the applicant/owner's expense	*At all times*
20.	The owner/developer shall ensure that the requirements of the Queensland Fire Service for provision of fire-fighting services for the development is met. All cost associated with this are to be at the owner/developer's expense. Location of any additional infrastructure that has not been identified on the approved plans will require Council's consent	*Prior to the commencement of building works*
Sewerage		
21.	Any works on existing Council sewer network shall be undertaken by Council at the applicant/owner's expense	*Prior to the commencement of works*
22.	***Prior to the commencement of works***, remove the existing sewer property connections and provide a new connection to the sewer located on-site and provide internal reticulation to service the development. ***Prior to undertaking the works,*** a separate Plumbing and Drainage Application and approval is required in accordance with the *Plumbing and Drainage Act 2002*	*As specified*
23.	Where structures are proposed within 1.5m of a Council sewer main a *Build Over or Close to Council Sewer* Application shall be submitted to Council and approval obtained prior to any works over or near a Council sewer main	*As required*
24.	The existing manhole shall be at the same level as	*Prior to*

	the finished surface level and completed to Council satisfaction at the owner/developer's cost	*commencement of use*
Civil Works		
25.	Identify and locate other underground services through 'Dial Before You Dig 1100' for any relevant requirements. Do not bury any service pits under any circumstances	*Prior to the commencement of works*
26.	All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials	*At all times*
27.	Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100mm from the ground surface level at the corresponding location on an adjoining allotment, a retaining structure is to be provided, either to retain the new work to prevent collapse or raveling onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse	*Prior to the commencement of building works*
28.	All retaining structures over 1 metre in height and associated footings must be designed and certified by a Registered Professional Engineer of Queensland (RPEQ) and a building permit/approval obtained	*Prior to commencement of building works*
29.	Prior to commencement of building works complete all civil works (including all earthworks, foundations and retaining structures) associated with the development	*Prior to the commencement of building works*
ENVIRONMENTAL HEALTH		
30.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. e) There is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity f) There is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity g) Noise nuisance is prevented or minimised at noise sensitive places h) Waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity	*At all times*
31.	The activities must not cause environmental nuisance at a nuisance sensitive place	*At all times*
32.	Storage of chemicals and fuels in bulk or in containers greater than 15 litres must be within a secondary containment system and releases from	*At all times*

	the containment system controlled in a manner that prevents environmental harm	
33.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters or contaminating the land/earth	*At all times*
34.	The activities must be undertaken in accordance with written procedures that: f) identify potential risks to the environment from the activity during routine operations and emergencies g) Establish control measures that minimise the potential for environmental harm h) Ensure plant and equipment is maintained and operated in proper and effective condition i) Ensure that staff are trained and aware of their obligations under the *Environmental Protection Act 1994* j) Ensure that reviews of environmental performance are undertaken at least annually	*At all times*
Waste		
35.	All waste generated in carrying out the activity must reused, recycled or lawfully disposed of offsite	*At all times*
36.	**Construction and demolition waste:** All waste generated as a result of the demolition of existing building structures and construction of new structures must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection Regulation 2019*	*During construction*
37.	Any spills of wastes, contaminants or other materials must be cleaned up as quickly as practicable to avoid any earth/land contamination. Spills must not be cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or other materials to any stormwater drainage system, roadside gutter or waters	*During Construction*
Air		
38.	The activity must be conducted within a fully enclosed facility with an appropriately designed and sized air treatment system	*At all times*
39.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm	*At all times*
40.	**Noise Nuisance:** Prevent the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place. All work must be undertaken within the prescribed	*During Construction*

	timeframe as mentioned in *Environmental Protection Act 1994*, i.e. on a business day or Saturday, between 6.30am and 6.30pm	
41.	**Dust nuisance:** The release of dust and/or particulate matter resulting from the activity must not cause environmental nuisance at any nuisance sensitive or commercial place	*During Constructior*
Water		
42.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment	*At all times*
43.	The oil separators must be serviced frequently to ensure wastewater meets Council's Wastewater Release Criteria before being released to the sewerage system	*At All times*
Land		
44.	Contaminants from the activities must not be released land. Examples of methods that could be used to mana contaminants include: e) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on; f) using dry methods in cleaning the groundsheet; g) Using a waste oil collection tray during oil changes; and h) Collecting wastewater and other liquids from cleaning and disposing of properly.	*At all times*
COMPLIANCE WITH CONDITIONS		
45.	The owner/developer shall obtain written confirmation from all referral agencies for this Development Permit/Approval confirming compliance of their Conditions of Approval and provide to Council	*Prior to commencement of use and prior to Condition 44 below*
46.	The owner/developer shall contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Prior to the commencement of use*

VOTE CARRIED **OM04/04/21**

Item 8 - Works and Construction – *Cr Mick Tully*

8.1 – Infrastructure Services, Monthly Report – March 2021
Folder ID 4650
Provided by Director, Infrastructure Services

Executive Summary
March 2021 Infrastructure Services Monthly Report presented to Council for information and consideration.

Officer Recommendation
THAT Council receives and accepts the March 2021 Infrastructure Services Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Infrastructure Services Monthly Report.

Moved Cr Tully
Seconded Cr Stretton

THAT Council receives and accepts the March 2021 Infrastructure Services Monthly Report.

VOTE CARRIED **OM05/04/21**

8.2 - Civic Centre Remedial Works Update Civic Centre
Folder ID 4704
Provided by Director, Infrastructure Services

Executive Summary
Urgent remediation works to the Civic Centre were identified in March 2020 to ensure the safety of staff and the public. The Civic Centre was closed in early April 2020. Remedial projects were scoped, approved, and budgeted in June 2020.

Officer Recommendation
THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

Moved Cr Tully
Seconded Cr Fortune

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED **OM06/04/21**

8.3 –Asset Management Gap Analysis Report 2021
Folder ID 14992
Provided by Asset Management Coordinator, Infrastructure Services

Executive Summary
To formally identify where Council currently sits for 'core' asset management maturity, an external gap analysis was undertaken against the National Assessment Framework for 2021. The results and outcomes are provided in this report.

Officer Recommendation
THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.

Or

THAT Council does not accept the improvement identified in the Asset Management Gap Analysis Report.

Moved Cr Tully
Seconded Deputy Mayor Cr Barwick

THAT Council accepts the improvement identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.

VOTE CARRIED **OM07/04/21**

Item 9 - Beautification, Parks, Gardens and Youth– *Cr Kim Coghlan*

9.1 - Parks and Gardens Monthly Report – March 2021
Folder ID 5512
Provided by Director, Infrastructure Services

Executive Summary
March 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Parks and Gardens Monthly Report.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council receives and accepts the March 2021 Parks and Gardens Monthly Report.

VOTE CARRIED **OM08/04/21**

Item 10 - Tourism, Events, Sport and Recreation, Library – *Cr Peta MacRae*

10.1 - Library Monthly Report – March 2021
Folder ID 4650
Provided by Coordinator, Library Services

Executive Summary
March 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Library Services Monthly Report

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and accepts the March 2021 Library Monthly Report.

VOTE CARRIED **OM09/04/21**

10.2 – Tourism and Events Monthly Report – March 2021
Folder ID 4650
Provided by Promotions and Development Team

Executive Summary
March 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Tourism and Events Monthly Report.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

Moved	Cr MacRae
Seconded	Cr Fortune

THAT Council receives and accepts the March 2021 Tourism and Events Monthly Report.

VOTE CARRIED **OM10/04/21**

10.3 – Sponsorship Request - 2021 Overlanders Way Festival of Sport
Folder ID 4650
Provided by Community Development Officer. Promotions and Development

Executive Summary
The sport and active recreation communities situated along the Overlanders Way have been extensively negatively impacted by the monsoonal event in 2019 and more recently COVID-19 in 2020. These impacts have led to the development of the Overlanders Way Festival of Sport to provide support for clubs to develop their internal capacities and return to play. The Festival of Sport will replace the 2021 Great Western Games.

Officer's Recommendation
THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of $5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.

Or

THAT Council does not support the 2021 Overlanders Way Festival of Sport.

Moved	Cr MacRae
Seconded	Cr Stretton

THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of $5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.

VOTE CARRIED **OM11/04/21**
AGAINST Cr Coghlan

10.4 – Sponsorship Request – Apex Rock Pop Mime Show
Folder ID 5098
Provided by Community Development Officer. Promotions and Development

Executive Summary

Council has received correspondence from the Mount Isa Apex Club seeking sponsorship of the 2021 Rock Pop Mime Show to be held on 15 October 2021, at Tony White Oval.

Officer's Recommendation

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $6,245.00 ($5000.00 cash + $1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $5000.00 (cash) to support the 2021 Rock Pop Mime Show subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $1245.00 (in-kind) to support the 2021 Rock Pop Mime Show subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council does not support the request for sponsorship from Mount Isa Apex.

Moved Cr MacRae
Seconded Deputy Mayor Cr Barwick

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $6,245.00 ($5000.00 cash + $1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

VOTE CARRIED **OM12/04/21**

10.5 - FY2021-2022 Draft Budget

Folder ID 4650
Provided by Acting Manager, Corporate and Financial Services

Executive Summary

FY2021-2022 Draft Budget for council consideration

Officer's Recommendation
THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.

Or

THAT Council does not receive and accept the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and does not approve its release for public consultation.

Moved Mayor Cr Slade
Seconded Cr Tully

THAT Council receives and accepts the FY2021-2022 Draft Budget, Capital Works Plan and Fees and Charges and approves its release for public consultation.

VOTE CARRIED **OM13/04/21**

Item 11 - Environmental Management – *Cr Paul Stretton*

11.1 - Water and Sewer Report Monthly Report – March 2021
Folder ID 5977
Provided by Team Leader, Water and Sewerage

Executive Summary
March 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Water and Sewer Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Water and Sewer Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Water and Sewer Monthly Report.

VOTE CARRIED **OM14/04/21**

11.2 – Waste Management Monthly Report – March 2021
Folder ID 18570
Provided by Interim Team Leader Waste Management

Executive Summary
March 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Waste Management Monthly Report.

Moved Cr Stretton
Seconded Cr Tully

THAT Council receives and accepts the March 2021 Waste Management Monthly Report.

VOTE CARRIED **OM15/04/21**

11.3 – Environmental Services Monthly Report – March 2021
Folder ID 5456
Provided by Coordinator, Environmental Services

Executive Summary
March 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Environmental Services Monthly Report.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the March 2021 Environmental Services Monthly Report.

VOTE CARRIED **OM16/04/21**

11.4 – Local Laws Monthly Report – March 2021
Folder ID 5977
Provided by Coordinator, Local Laws

Executive Summary
March 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Local Laws Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Local Laws Monthly Report.

Moved Cr Stretton
Seconded Cr MacRae

THAT Council receives and accepts the March 2021 Local Laws Monthly Report.

VOTE CARRIED **OM17/04/21**

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - *Deputy Mayor, Cr Phil Barwick*

12.1 – Customer Service Monthly Report – March 2021
Folder ID 4755
Provided by Coordinator, Customer Service

Executive Summary
March 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Customer Service Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Customer Service Monthly Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr MacRae

THAT Council receives and accepts the March 2021 Customer Service Monthly Report.

VOTE CARRIED **OM18/04/21**

12.2 – Corporate and Financial Services Monthly Report – March 2021
Folder ID 4755
Provided by Acting Manager, Corporate and Financial Services

Executive Summary
March 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Corporate and Financial Service Monthly Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Stretton

THAT Council receives and accepts the March 2021 Corporate and Financial Services Monthly Report.

VOTE CARRIED **OM19/04/21**

12.3 - Promotions and Development Monthly Report – March 2021
Folder ID 4650
Provided by Promotions and Development Team

Executive Summary
March 2021 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Promotions and Development Monthly Report.

Or

THAT Council does not receive and accept the March 2021 Promotions and Development Monthly Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Fortune

THAT Council receives and accepts the March 2021 Promotions and Development Monthly Report.

VOTE CARRIED **OM20/04/21**

Item 13 – Executive Services – *Chief Executive Officer, David Keenan*

Deputy Mayor Cr Barwick left Chambers at 3:15pm due to a declared declarable conflict of interest in Item 13.1 taking no part in the debate or decision on the matter.

13.1 – Correspondence Report – March 2021
Folder ID 5053
Provided by Chief Executive Officer

Executive Summary
Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Correspondence Report.

Or

THAT Council does not receive and accept the March 2021 Correspondence Report.

Moved	Cr Fortune
Seconded	Cr Tully

THAT Council receives and accepts the March 2021 Correspondence Report.

VOTE CARRIED **OM21/04/21**

Deputy Mayor Cr Barwick returned to Chambers at 3:16pm.

13.2 – Council Decision Report – March 2021
Folder ID 4755
Provided by Chief Executive Officer

Executive Summary
March 2021 Council Decision Report present to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the March 2021 Council Decision Report.

Or

THAT Council does not receive and accept the March 2021 Council Decision Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr MacRae

THAT Council receives and accepts the March 2021 Council Decision Report.

VOTE CARRIED **OM22/04/21**

13.3 – Public CCTV Upgrade
Folder ID 5186
Provided by Project Officer, Information Technology

Executive Summary
Council is able to provide upgrades to the Public CCTV network across Mount Isa, which includes 28 new cameras across 7 locations.

Officer's Recommendation
THAT Council receive and note the Public CCTV Upgrade.

Or

THAT Council does not receive and note the Public CCTV Upgrade,

Moved	Cr Coghlan
Seconded	Cr Stretton

THAT Council receive and note the Public CCTV Upgrade.

VOTE CARRIED **OM23/04/21**

13.4 – Entertainment and Hospitality Policy
Folder ID 133189
Provided by Governance Coordinator, Executive Services

Executive Summary
The Entertainment and Hospitality Policy has been reviewed and updated for adoption by Council.

Officer's Recommendation
THAT Council adopt the Entertainment and Hospitality Policy V5 as presented.

Or

THAT Council does not adopt the Entertainment and Hospitality Policy V5 as presented,

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Tully

THAT Council adopt the Entertainment and Hospitality Policy V5 as presented.

VOTE CARRIED **OM24/04/21**

13.5 – Councillor Investigation Policy
Folder ID 133189
Provided by Governance Coordinator, Executive Services

Executive Summary
The Councillor Investigation Policy has been reviewed and updated for adoption by Council.

Officer's Recommendation
THAT Council adopt the Councillor Investigation Policy V2 as presented.

Or

THAT Council does not adopt the Councillor Investigation Policy V2 as presented.

Moved	Cr MacRae
Seconded	Cr Tully

THAT Council adopt the Councillor Investigation Policy V2 as presented.

VOTE CARRIED **OM25/04/21**

13.6 – Endorsement of the post implementation review of the Strong and Sustainable Resources Communities Act 2017 submission
Folder ID 6431
Provided by Chief Executive Officer

Executive Summary
Council is invited to officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Officer's Recommendation
THAT Council officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Or

THAT Council does not officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Fortune

THAT Council officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

VOTE CARRIED **OM26/04/21**

Item 14 General Business

Nil

Council Adjourned 3:20 pm
Council Reconvened 3:32 pm

Close of Meeting

Moved Mayor Cr Slade
Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 3:36pm for discussion of the following matters:

(c) "the local government's budget".

(g) "negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".

VOTE CARRIED **OM27/04/21**

Opening of Meeting

Moved Cr Tully
Seconded Cr Stretton

THAT pursuant to Section 254J *of the Local Government Regulation 2012*, Council re-open the meeting to the public at 4pm.

VOTE CARRIED **OM28/04/21**

Item 15 Confidential Reports

15.1 – Community Grants and Sponsorship Round 2, 2020-21
Folder ID 5098
Provided by Community Development Officer, Promotions and Development

Executive Summary
On 1 March 2021, Round 2 of the 2020-21 Community Grants and Sponsorship closed with Council receiving a total of 10 applications: 6 for Community Grants and 4 for Sponsorship. All applications go through a comprehensive process, and procedures have been developed to ensure a fair, open and transparent selection is determined.

Officer's Recommendation

THAT Council award the Community Grants and Sponsorship, Round 2 February 2021 funding to the following organisations:

Community Grants:	Project/Event	Amount	
Mount Isa Pistol Club	Repaint Range 3	$ 4,750.00	
Paws Hoofs and Claws Inc	PHC Operation Desex	$ 5,000.00	
The Isa Ski & Powerboat Club Inc.	Purchase Club Area Maintenance Equipment	$ 2,000.00	
Happy Valley Community Kindergarten	Purchase of New outdoor Maintenance Equipment	$ 1,770.00	*
Isa Highlanders Dance Assoc. Inc.	Upgrading of Security at Dance Hall	$ 4,279.00	
	Total	**$ 17,799.00**	
Sponsorship:			
Mount Isa Motorsports and Recreation Inc.	Mount Isa Motor Show & Swap Meet	$ 1,000.00	
Mount Isa Campdraft Association Inc.	Mount Isa Campdraft 2021	$ 9,152.00	*
Drovers Camp Association Inc.	Drovers Camp Festival	$ 8,000.00	*
	Total	**$ 18,152.00**	

**** All amounts are Exclusive of GST if applicable.**

Or

THAT Council does not support the above organisations to receive funding under the Round 2, 2021 Community Grants and Sponsorship.

Moved Deputy Mayor Cr Barwick
Seconded Cr Stretton

THAT Council award the Community Grants and Sponsorship, Round 2 February 2021 funding to the following organisations:

Community Grants:	Project/Event	Amount	
Mount Isa Pistol Club	Repaint Range 3	$ 4,750.00	
Paws Hoofs and Claws Inc	PHC Operation Desex	$ 5,000.00	
The Isa Ski & Powerboat Club Inc.	Purchase Club Area Maintenance Equipment	$ 2,000.00	
Happy Valley Community Kindergarten	Purchase of New outdoor Maintenance Equipment	$ 1,770.00	*
Isa Highlanders Dance Assoc. Inc.	Upgrading of Security at Dance Hall	$ 4,279.00	
	Total	**$ 17,799.00**	
Sponsorship:			
Mount Isa Motorsports and Recreation Inc.	Mount Isa Motor Show & Swap Meet	$ 1,000.00	
Mount Isa Campdraft Association Inc.	Mount Isa Campdraft 2021	$ 9,152.00	*
Drovers Camp Association Inc.	Drovers Camp Festival	$ 8,000.00	*
	Total	**$ 18,152.00**	

**** All amounts are Exclusive of GST if applicable.**

VOTE CARRIED **OM29/04/21**

15.2 – Dormant Ergon Substation Building
Folder ID 5106
Provided by Community Development Officer, Promotions and Development

Executive Summary
As part of Council's Regional Arts Development Fund council-initiated projects list, one project proposes to create a 3D mural on the dormant Ergon substation building located on Railway Ave, near the main entry to the mines. During the course of seeking permission, Ergon advised the asset was obsolete to their requirements and it was projected to be demolished in the near future. Council will need to acquire the asset to ensure the project is able to proceed.

Officer's Recommendation
THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

AND

THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.

Or

THAT Council does not approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Fortune

THAT Council approve the acquisition of the former Ergon substation building, described as Lot 7 on M758143.

AND

THAT Council authorise the CEO to negotiate and finalise the details of the acquisition.

VOTE	CARRIED AGAINST Cr Coghlan	**OM30/04/21**

15.3 – Water Options
Folder ID TBA
Provided by Interim Director, Executive Services

Executive Summary
Mount Isa Water Service Structure Options Issues Paper is provided for Councillor information.

Officer's Recommendation
THAT Council receive and note the Mount Isa Water Service Structure Options Issues Paper.

AND

THAT Council does not receive and accept the Mount Isa Water Service Structure Options Issues Paper.

Moved	Cr Tully
Seconded	Cr Coghlan

THAT Council receive and note the Mount Isa Water Service Structure Options Issues Paper.

VOTE CARRIED **OM31/04/21**

15.4 – SEW-6500-001-Sewer Mains Replacement Program
Folder ID 138247
Provided by Director Infrastructure Services

Executive Summary
This work will result in an extension of the service life of the assets through relining of mains and mitigate the risks of uncontrolled failures through preventive maintenance based on inspection results. A critical component of this RFQ is to deliver a SMRP that is suited to Mount Isa and is designed to recognise the access difficulties and legacy problems stemming from the mains location and connections to other assets within the network. As a complete package, this Project involves inspection of existing mains, proposal and installation of the most appropriate lining solution with minimal impact on the network operations.

Officer's Recommendation
THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of $880,000.00 (GST exclusive).

OR

THAT Council do not award the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of $880,000.00 (GST exclusive).

Moved Cr Stretton
Seconded Cr Tully

THAT Council awards the inspection and relining of the MICC sewer Trunk mains, as detailed in the RFQ (RFQ/2021-17) scope to Interflow Pty Ltd for the sum of $880,000.00 (GST exclusive).

VOTE CARRIED **OM32/04/21**

There being no further business the meeting closed at 4:04pm.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 26 May 2021.

_____

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 17 March 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 9am

Attendees:

Mayor	Her Worship Mayor Cr Danielle Slade (Chair)	
Councillors	Deputy Mayor Cr Phil Barwick Cr George Fortune Cr Kim Coghlan Cr Mick Tully Cr Paul Stretton Cr Peta MacRae	
Executive	D Keenan R Wallace B Smith S Richardson	- Chief Executive Officer - Director Infrastructure Services - Interim Director Executive Services - Acting Manager Corporate and Financial Services
Staff	L Jameson	- Media Officer
Minutes Clerk	C Baxter	- Senior Executive Assistant Executive Services
Apologies	Nil	

Item 1 - Mayor's Welcome / Attendance / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country. Mayor Cr Slade advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Item 2 - Council of Clergy Opening Prayer

The Council of Clergy Representative Laurilso-Ahu of the Lutheran Church opened the meeting with a prayer.

Item 3 - Public Forum

Nil

Item 4 - Conflict of Interest

Nil

Item 5 - Presentations

5.1 – Mount Isa City Council Trainee and Apprentices
Councillor welcome for new intake of Trainee and Apprentices

5.2 – Casual for a Cause Initiative
Presentation of money raised for Ovarian Cancer Australia by Council Staff as part of Casual for a Cause Initiative.

5.3 – RADF Funding
Presentation to Mount Isa Police for successful RADF Funding for "Mount Isa Police Station Yarning Circle"

Item 6 - Previous Council Meeting Minutes

6.1 – 24 February 2021 Ordinary Meeting Minutes
Folder ID 6435
Chair Mayor, Cr Danielle Slade

Executive Summary
Minutes of the Ordinary Meeting held 24 February 2021 presented to Council to be confirmed.

Officer's Recommendation
THAT the Minutes of the Ordinary Meeting held on 24 February 2021, as received, be confirmed.

Or

THAT the Minutes of the Ordinary Meeting held on 24 February 2021, as amended not be confirmed.

Moved	Cr Tully
Seconded	Deputy Mayor Cr Barwick

THAT the Minutes of the Ordinary Meeting held on 24 February 2021, as received, be confirmed.

VOTE CARRIED **OM01/03/21**

Item 7 - Business Development and Town Planning – *Cr George Fortune*

7.1 - Development Application for a Material Change of Use for Self-Storage Units
File 127029
Provided by Cadet Planning Officer, Development and Land Use

Executive Summary
Council has received a Development Application for a Material Change of Use for Self-Storage Units at 18 Marian Street, Mount Isa.

Officer's Recommendation
THAT Council APPROVE the Development Application for a Material Change of Use for Self-Storage Units (Warehouse) at 18 Marian Street, Mount Isa, described as Lot 68 on plan MPH13993, subject to the following Conditions of Approval:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise. *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016;*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction;	*At all times*
3.	The development is approved on the basis that the Self-Storage Units are used solely for the storage of domestic items and household effects. The Units shall not be used for the storage of commercial or industrial items, or in connection with any commercial or industrial operation;	*At all times*
Carparking		
4.	Provide a fourth carparking bay behind the proposed bay against the western wall of the building and suitably modify the existing gates to prevent the intrusion of the gates into this parking space. All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	*Prior to the commencement of use and to be maintained for the life of the development*
5.	The number of vehicles on site at any one time is not to exceed the number of parking spaces provided. Suitable signage shall be installed at the entry of the site directing visitors to park within the marked bays and advising that parking in the driveway or manoeuvring areas is prohibited. The proposed loading area is to be used during loading and unloading operations only;	*At all times*
6.	The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking),	*Prior to the commencement of use and to be maintained for the life of the development*
7.	All carparking shall be provided with a durable, dust-free surface, delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	*Prior to the commencement of use and to be maintained for the life of the development*
8.	The owner/developer shall provide a signed and	*Prior to the*

	delineated on street parking bay for vehicles with trailers immediately in front of the proposed development on Marian Street. This bay shall be provided at the owner/developers cost and shall be maintained for the life of the development	*commencement of use and to be maintained for the life of the development*
Amenity		
9.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	*At all times*
10.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding properties and traffic	*At all times*
Landscaping		
11.	The landscaping strip to the front of the building is to be provided as shown on the approved Site Plan (Project No. 201000, Dwg. No. DA01, Dated: 1 December 2020) and is to be installed prior to the commencement of use. The landscaping shall consist of shrubs designed to soften the appearance of the existing building. The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	*Prior to the commencement of use and to be maintained for the life of the development*
12.	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
ENVIRONMENTAL SERVICES		
13.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. (a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (c) noise nuisance is prevented or minimised at noise sensitive places (d) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.	*At all times*
14.	Chemicals and other liquids such as fuels, solvents,	*At all times*

	oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	
15.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the Environmental Protection (Waste Management) Regulation 2000.	*During Construction*
16.	All work must be undertaken within the prescribed timeframe as mentioned in Environmental Protection Act 1994.	*During Construction*
COMPLIANCE WITH CONDITIONS		
17.	The owner/developer shall contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Prior to the commencement of use*

OR

THAT Council REFUSE the Material Change of Use for Self-Storage Units (Warehouse) at 18 Marian Street, Mount Isa, described as Lot 68 on plan MPH13993, and provide the reasons for the refusal consistent with the requirements of s63(2)(f) of the Planning *Act 2016.*

Moved Cr Fortune
Seconded Cr Stretton

THAT Council APPROVE the Development Application for a Material Change of Use for Self-Storage Units (Warehouse) at 18 Marian Street, Mount Isa, described as Lot 68 on plan MPH13993, subject to the following Conditions of Approval:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise. *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016;*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction;	*At all times*

3.	The development is approved on the basis that the Self-Storage Units are used solely for the storage of domestic items and household effects. The Units shall not be used for the storage of commercial or industrial items, or in connection with any commercial or industrial operation;	*At all times*
Carparking		
4.	Provide a fourth carparking bay behind the proposed bay against the western wall of the building and suitably modify the existing gates to prevent the intrusion of the gates into this parking space. All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	*Prior to the commencement of use and to be maintained for the life of the development*
5.	The number of vehicles on site at any one time is not to exceed the number of parking spaces provided. Suitable signage shall be installed at the entry of the site directing visitors to park within the marked bays and advising that parking in the driveway or manoeuvring areas is prohibited. The proposed loading area is to be used during loading and unloading operations only;	*At all times*
6.	The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking),	*Prior to the commencement of use and to be maintained for the life of the development*
7.	All carparking shall be provided with a durable, dust-free surface, delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	*Prior to the commencement of use and to be maintained for the life of the development*
8.	The owner/developer shall provide a signed and delineated on street parking bay for vehicles with trailers immediately in front of the proposed development on Marian Street. This bay shall be provided at the owner/developers cost and shall be maintained for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
Amenity		
9.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	*At all times*
10.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding properties and traffic	*At all times*
Landscaping		
11.	The landscaping strip to the front of the building is to be	*Prior to the*

	provided as shown on the approved Site Plan (Project No. 201000, Dwg. No. DA01, Dated: 1 December 2020) and is to be installed prior to the commencement of use. The landscaping shall consist of shrubs designed to soften the appearance of the existing building. The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	*commencement of use and to be maintained for the life of the development*
12.	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
ENVIRONMENTAL SERVICES		
13.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. (e) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (f) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (g) noise nuisance is prevented or minimised at noise sensitive places (h) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.	*At all times*
14.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	*At all times*
15.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the Environmental Protection (Waste Management) Regulation 2000.	*During Construction*
16.	All work must be undertaken within the prescribed timeframe as mentioned in Environmental Protection Act 1994.	*During Construction*
COMPLIANCE WITH CONDITIONS		
17.	The owner/developer shall contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Prior to the commencement of use*

VOTE CARRIED **OM02/03/21**

7.2 - Material Change of Use for Intensification of an Existing Church (two (2) external classrooms)
File 136870
Provided by Planning Officer, Development and Land Use

Executive Summary

Council has received a development application for the installation of two (2) external classrooms at an existing church situated at 1 Blainey Street. One (1) classroom is already located onsite and is in use, with the other being proposed to be built. These classrooms will be utilised for the church's youth Sunday school program.

Officer's Recommendation

THAT Council APPROVE the Development Application for a Material Change of Use for Intensification of an existing Church use (two (2) external classrooms) at 1 Blainey Street, Mount Isa, described as Lot 19 on plan MPH35346, subject to the following Conditions of Approval:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	Any gates situated along the road boundary must open inwards onto the property and not outwards onto Council's road reserve/verge	*At all times*
Landscaping		
4.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly	*At all times*
ENVIRONMENTAL SERVICES		
5.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. (i) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity	*At all times*

	(j) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (k) noise nuisance is prevented or minimised at noise sensitive places (l) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.	
6.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection (Waste Management) regulation 2000*.	*During Construction*
7.	Prevent / minimise the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place. All work must be undertaken within the prescribed timeframe as mentioned in *Environmental Protection Act 1994.*	*During Construction*
8.	Mount Isa falls within an area with an Area Management Advice for Lead. Therefore, any area where children may come into contact with earth must be appropriately landscaped to reduce the risk of lead contamination.	*At all times*
ENGINEERING		
General		
9.	The owner/applicant shall provide a total of thirty (30) carparks at all times as indicated on LDS Mount Isa – Proposed Teaching Rooms – Site Plan -LDS20029 - 17.12.20	*As specified*
10.	The applicant/owner shall provide the following as indicated on the approved plans of layout: (a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface (b) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for residential vehicles. (c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking) (d) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads	*Within six (6) months of this approval date* *All works to be maintained for the life of the development*

COMPLIANCE WITH CONDITIONS		
11.	The owner/developer shall contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Within six (6) months of this approval date*

Or

THAT Council REFUSE the Development Application for a Material Change of Use for Intensification of an existing Church use (two (2) external classrooms) at 1 Blainey Street, Mount Isa, described as Lot 19 on plan MPH35346, and provide the reasons for the refusal consistent with the requirements of s63(2)(f) of the *Planning Act 2016.*

Moved Cr Fortune
Seconded Deputy Mayor Cr Barwick

THAT Council APPROVE the Development Application for a Material Change of Use for Intensification of an existing Church use (two (2) external classrooms) at 1 Blainey Street, Mount Isa, described as Lot 19 on plan MPH35346, subject to the following Conditions of Approval:

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	Any gates situated along the road boundary must open inwards onto the property and not outwards onto Council's road reserve/verge	*At all times*
Landscaping		
4.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly	*At all times*
ENVIRONMENTAL SERVICES		
5.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*.	*At all times*

	(m) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (n) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (o) noise nuisance is prevented or minimised at noise sensitive places (p) waste production and disposal must be minimised and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity.	
6.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection (Waste Management) regulation 2000*.	*During Construction*
7.	Prevent / minimise the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place. All work must be undertaken within the prescribed timeframe as mentioned in *Environmental Protection Act 1994.*	*During Construction*
8.	Mount Isa falls within an area with an Area Management Advice for Lead. Therefore, any area where children may come into contact with earth must be appropriately landscaped to reduce the risk of lead contamination.	*At all times*
ENGINEERING		
General		
9.	The owner/applicant shall provide a total of thirty (30) carparks at all times as indicated on LDS Mount Isa – Proposed Teaching Rooms – Site Plan -LDS20029 - 17.12.20	*As specified*
10.	The applicant/owner shall provide the following as indicated on the approved plans of layout: (e) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface (f) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for residential vehicles. (g) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking) (h) The internal driveways and car parks are to be	*Within six (6) months of this approval date* *All works to be maintained for the life of the development*

	delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads	
COMPLIANCE WITH CONDITIONS		
11.	The owner/developer shall contact Council to arrange a compliance inspection of the development to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Within six (6) months of this approval date*

VOTE CARRIED **OM03/03/21**

Item 8 - Works and Construction – *Cr Mick Tully*

8.1 – Infrastructure Services, Monthly Report – February 2021
Folder ID 4650
Provided by Director, Infrastructure Services

Executive Summary
February 2021 Infrastructure Services Monthly Report presented to Council for information and consideration.

Officer Recommendation
THAT Council receives and accepts the February 2021 Infrastructure Services Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Infrastructure Services Monthly Report.

Moved Cr Tully
Seconded Cr Fortune

THAT Council receives and accepts the February 2021 Infrastructure Services Monthly Report.

VOTE CARRIED **OM04/03/21**

8.2 – Civic Centre Remedial Works Update
Folder ID 4704
Provided by Director, Infrastructure Services

Executive Summary
Urgent remediation works to the Civic Centre were identified in March 2020 to ensure the safety of staff and the public. The Civic Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020.

The first performance since the closure will occur on *1* April however due to a shortage of soffit lining and other commitments of the contractor, all works will not be complete until the end of April. The outstanding works are at the southern end of the building and the key impact will be a visual one. CCTV cabling has been run and security fencing will be minimised at the end of this week. Whilst the soffit was removed *several* minor roof leaks were identified and repaired. *Several* light fittings were damaged or not working and these are being fully replaced.

Officer Recommendation
THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update**.**

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Moved Cr Tully
Seconded Cr Fortune

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED **OM05/03/**21

Item 9 - Beautification, Parks, Gardens and Youth– *Cr Kim Coghlan*

9.1 - **Parks and Gardens Monthly Report – February 2021**
Folder ID 5512
Provided by Director, Infrastructure Services

Executive Summary
February 2021 Parks and Gardens Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Parks and Gardens Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Parks and Gardens Monthly Report.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council receives and accepts the February 2021 Parks and Gardens Monthly Report.

VOTE CARRIED **OM06/03/21**

Item 10 - Tourism, Events, Sport and Recreation, Library – *Cr Peta MacRae*

10.1 - Library Monthly Report – February 2021
Folder ID 4650
Provided by Coordinator, Library Services

Executive Summary
February 2021 Library Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Library Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Library Monthly Report.

Moved Cr MacRae
Seconded Cr Stretton

THAT Council receives and accepts the February 2021 Library Monthly Report.

VOTE CARRIED **OM07/03/21**

10.2 – Tourism and Events Monthly Report – February 2021
Folder ID 4650
Provided by Manager, Community Development

Executive Summary
February 2021 Tourism and Events Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Tourism and Events Monthly Report

Or

THAT Council does not receive and accept the February 2021 Tourism and Events Monthly Report

Moved Cr MacRae
Seconded Cr Fortune

THAT Council receives and accepts the February 2021 Tourism and Events Monthly Report

VOTE CARRIED **OM08/03/21**

10.3 – 100 Years Celebrations Advisory Committee Membership
Folder ID 138638
Provided by Promotions and Events Executive Assistant, Promotions and Development

Executive Summary
Mount Isa City Council is establishing a 100 Years Celebrations Advisory Committee to assist with the administration of the 2023 100 Year Celebrations for Mount Isa City.

Officer's Recommendation
THAT Council provide limited membership to the 100 Years Celebrations Advisory Committee to the following community and business representatives:

- Ron McCullough (Chair)
- Maryann Wipaki (Mining)
- Garry Murray (Tourism)
- Steve Carson (Event Organiser)
- Kath Donnelly (Education/Community)
- Emma Harman (Commerce)
- Tammy Parry (State Government employee)
- Sherrie Tuppurainen (Rotary)
- Kaye Smith (Indigenous)
- Natalie Flecker (Rodeo Manager); and
- Ian Brown (Community)
- Tara Bell (Kalkadoon); and

- Mount Isa City Council Councillors

Or

THAT Council do not establish an Advisory Committee for the 100 Years Celebrations 2023.

Moved Cr MacRae
Seconded Cr Tully

THAT Council provide limited membership to the 100 Years Celebrations Advisory Committee to the following community and business representatives:

- Ron McCullough (Chair)
- Maryann Wipaki (Mining)
- Garry Murray (Tourism)
- Steve Carson (Event Organiser)
- Kath Donnelly (Education/Community)
- Emma Harman (Commerce)
- Tammy Parry (State Government employee)
- Sherrie Tuppurainen (Rotary)
- Kaye Smith (Indigenous)
- Natalie Flecker (Rodeo Manager); and
- Ian Brown (Community)
- Tara Bell (Kalkadoon); and
- Mount Isa City Council Councillors

VOTE CARRIED **OM09/03/21**

Item 11 - Environmental Management – *Cr Paul Stretton*

11.1 - Water and Sewer Report Monthly Report – February 2021
Folder ID 5977
Provided by A/Team Leader, Water and Sewerage

Executive Summary
February 2021 Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Water and Sewer Monthly Report

Or

THAT Council does not receive and accept the February 2021 Water and Sewer Monthly Report

Moved Cr Stretton
Seconded Cr Fortune

THAT Council receives and accepts the February 2021 Water and Sewer Monthly Report

VOTE	CARRIED	**OM10/03/21**

11.2 – Waste Management Monthly Report – February 2021
Folder ID 18570
Provided by Team Leader, Waste Management

Executive Summary
February 2021 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Waste Management Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Waste Management Monthly Report.

Moved	Cr Stretton
Seconded	Cr MacRae

THAT Council receives and accepts the February 2021 Waste Management Monthly Report.

VOTE	CARRIED	**OM11/03/21**

11.3 – Environmental Services Monthly Report – February 2021
Folder ID 5456
Provided by Interim Manager, Compliance and Regulation

Executive Summary
February 2021 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Environmental Services Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Environmental Services Monthly Report.

Moved	Cr Stretton
Seconded	Cr MacRae

THAT Council receives and accepts the February 2021 Environmental Services Monthly Report.

VOTE	CARRIED	**OM12/03/21**

11.4 – Local Laws Monthly Report – February 2021
Folder ID 5977
Provided by Interim Manager, Compliance and Regulation

Executive Summary
February 2021 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Local Laws Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Local Laws Monthly Report.

Moved Cr Stretton
Seconded Cr Coghlan

THAT Council receives and accepts the February 2021 Local Laws Monthly Report.

VOTE CARRIED **OM13/03/21**

11.5 – CopperString Project Environmental Impact Statement submission
Folder ID 8293
Provided by Interim Manager, Compliance and Regulation

Executive Summary
The Mount Isa City Council is supportive of the CopperString Environmental Impact Statement electricity line project but needed to investigate both the use of a temporary workforce and any potential environmental impacts.

Officer's Recommendation
THAT Council endorse the CopperString Environmental Impact Statement submission ensures that all strategies to mitigate environmental impacts are followed as outlined in the Environmental Impact Statement.

Or

THAT Council does not endorse a submission to the CopperString Environmental Impact Statement of the CopperString electricity line project which will adversely affect the region's electricity supply capabilities.

Moved Cr Stretton
Seconded Deputy Mayor Cr Barwick

THAT Council endorse the CopperString Environmental Impact Statement submission ensures that all strategies to mitigate environmental impacts are followed as outlined in the Environmental Impact Statement.

VOTE CARRIED **OM14/03/21**

11.6 – Supply and Install PAX Mixers and chlorination units to Reservoirs 1, 2, 4 and 5
Folder ID 21901
Provided by Interim Manager, Water and Sewerage

Executive Summary
Mount Isa City Council invited tenders for the supply and install of reservoir mixers and chlorination dosing to four reservoirs. The PAX mixer is a proprietary brand of mixer. The tender was released on 14 December 2020 and closed on 15 January 2021. An evaluation process has been undertaken and Council now wish to award a contract to proceed with part of the works. The proposed award is for the reservoir mixing only. The supply and install of the chlorine dosing units should be held over until a decision is made regarding the pipework configuration at each reservoir.

Officer's Recommendation

THAT Council award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum of $184,500, excl. GST.

Or

THAT Council does not award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum on $184,500, excl. GST.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum of $184,500, excl. GST.

VOTE CARRIED **OM15/03/21**

11.7 – MICC Reservoir 4 Roof Replacement and Reseal
Folder ID 21901
Provided by Interim Manager, Water and Sewerage

Executive Summary

Mount Isa City Council invited tenders for removal of the existing roof structure, repair to the tank lining and replacement of the reservoir roof. The tender was released on 23 January 2021 and closed on 23 February 2021. An evaluation process has been undertaken and Council now wish to defer the work due to a lack of funding. The allocated budget for Reservoir 4 can be better utilised in completing the works at Reservoir 1.

Officer's Recommendation

THAT Council does not award the MICC Reservoir 4 -Roof Replacement and Reseal Tender No. RFT/2021-02 IS and that the strategy for repairing the reservoir be reviewed and an alternate strategy proposed for consideration in the 2021/22 financial year.

And

THAT Council reallocates funds to Reservoir 1 project.

Or

THAT Council award the MICC Reservoir 4 -Roof Replacement and Reseal Tender No. RFT/2021-02 IS.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council does not award the MICC Reservoir 4 -Roof Replacement and Reseal Tender No. RFT/2021-02 IS and that the strategy for repairing the reservoir be reviewed and an alternate strategy proposed for consideration in the 2021/22 financial year.

And

THAT Council reallocates funds to Reservoir 1 project.

VOTE CARRIED **OM16/03/21**

11.8 – MICC Reservoir 1 Repair and Reseal
Folder ID TBA
Provided by Interim Manager, Water and Sewerage

Executive Summary
Mount Isa City Council invited tenders for repair of cracks within the reservoir, refurbishment of internal steelwork and repair of the existing reservoir roof. The tender was released on 23 January 2021, and closed on 23 February 2021. An evaluation process has been undertaken and we now wish to award a contract to proceed.

Officer's Recommendation
THAT Council award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of $499,999 excl. GST with approval to negotiate any relevant variations within the project's approved budget.

Or

THAT Council do not award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of $499,999 excl. GST with approval to negotiate any relevant variations within the project's approved budget.

Moved Cr Stretton
Seconded Cr Fortune

THAT Council award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of $499,999 excl. GST with approval to negotiate any relevant variations within the project's approved budget.

VOTE CARRIED **OM17/03/21**

11.9 – Construction of Transfer Station (RFT/2021-04 IS)
Folder ID TBA
Provided by Interim Director, Executive Services

Executive Summary
Mount Isa City Council invited tenders (RFT/2021-04 IS–Waste Transfer Station) for the supply and construction of a waste transfer station**.** The tender was released on 9 February 2021 and closed on 5 March 2021. An evaluation process has been undertaken and Council now wishes to award the contract and proceed.

Officer's Recommendation
THAT Council in compliance with the *Environmental Protection Act 1994*, *Waste Reduction and Recycling Act 2011,* Chapter 1 Section 4 of the *Local Government Act 2009* and the Local Government Principles*,* awards the contract for the construction of the waste transfer station to A. Gabrielli Constructions Pty Ltd in accordance with the tender submission of $1,099,277 (GST excl)

Or

THAT Council does not award the contract for the construction of a new waste transfer station.

Moved Cr Stretton
Seconded Deputy Mayor Cr Barwick

THAT Council in compliance with the *Environmental Protection Act 1994*, *Waste Reduction and Recycling Act 2011,* Chapter 1 Section 4 of the *Local Government Act 2009* and the Local Government Principles*,* awards the contract for the construction of the waste transfer station to A. Gabrielli Constructions Pty Ltd in accordance with the tender submission of $1,099,277 (GST excl)

VOTE CARRIED **OM18/03/21**

11.10 – Materials Recovery Facility (MRF)
Folder ID TBA
Provided by Interim Director, Executive Services

Executive Summary

Council's consideration is required regarding the planning and development of the Materials Recovery Facility (MRF).

Officer's Recommendation

THAT Council commence the detailed design of the Materials Recovery Facility (MRF) under the following conditions:

- As part of the design, consider the option for incorporating the sorting of construction, demolition, commercial and industrial waste
- Undertake consultation with the Mount Isa community regarding the introduction of a kerbside recycling (yellow top) bin collected once a fortnight in conjunction with the introduction of a weekly single garbage collection service
- Include as part of consultation process options for residents wishing to have additional garbage collection services.

OR

THAT Council does not commence the detailed design of the Materials Recovery Facility (MRF).

Moved Cr Stretton
Seconded Cr Tully

THAT Council commence the detailed design of the Materials Recovery Facility (MRF) under the following conditions:

- As part of the design, consider the option for incorporating the sorting of construction, demolition, commercial and industrial waste
- Undertake consultation with the Mount Isa community regarding the introduction of a kerbside recycling (yellow top) bin collected once a fortnight in conjunction with the introduction of a weekly single garbage collection service
- Include as part of consultation process options for residents wishing to have additional garbage collection services.

VOTE CARRIED **OM19/03/21**

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - *Deputy Mayor, Cr Phil Barwick*

12.1 – Customer Service Monthly Report – February 2021
Folder ID 4755
Provided by Coordinator, Customer Service

Executive Summary
February 2021 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Customer Service Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Customer Service Monthly Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Tully

THAT Council receives and accepts the February 2021 Customer Service Monthly Report.

VOTE CARRIED **OM20/03/21**

12.2 – Corporate and Financial Services Monthly Report – February 2021
Folder ID 4755
Provided by Acting Manager, Corporate and Financial Services

Executive Summary
February 2021 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Corporate and Financial Services Monthly Report.

Or

THAT Council does not receive and accept the February 2021 Corporate and Financial Services Monthly Report.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Tully

THAT Council receives and accepts the February 2021 Corporate and Financial Services Monthly Report.

VOTE CARRIED **OM21/03/21**

12.3 - Promotions and Development Monthly Report – February 2021
Folder ID 4650
Provided by Promotions and Development Team

Executive Summary
February 2021 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Promotions and Development Monthly Report

Or

THAT Council does not receive and accept the February 2021 Promotions and Development Monthly Report

Moved	Deputy Mayor Cr Barwick
Seconded	Cr Tully

THAT Council receives and accepts the February 2021 Promotions and Development Monthly Report

VOTE CARRIED **OM22/03/21**

Item 13 – Executive Services – *Chief Executive Officer, David Keenan*

13.1 – Council Decision Report – February 2021
Folder ID 4755
Provided by Chief Executive Officer

Executive Summary
February 2021 Council Decision Report presented to Council for information and consideration.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Council Decision Report.

Or

THAT Council does not receives and accepts the February 2021 Council Decision Report.

Moved	Cr Fortune
Seconded	Cr Coghlan

THAT Council receives and accepts the February 2021 Council Decision Report.

VOTE CARRIED **OM23/03/21**

13.2 – Correspondence Report - February 2021
Folder ID 5053
Provided by Chief Executive Officer

Executive Summary
Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

Officer's Recommendation
THAT Council receives and accepts the February 2021 Correspondence Report.

Or

THAT Council does not receive and accept the February 2021 Correspondence Report.

Moved Cr Coghlan
Seconded Cr Tully

THAT Council receives and accepts the February 2021 Correspondence Report.

VOTE CARRIED **OM24/03/21**

13.3 – Endorsement of the North West Hospital Health Service (NWHHS) Strategic Plan Review Submission
Folder ID 6431
Provided by Chief Executive Officer

Executive Summary
Council is invited to officially endorse North West Hospital and Health Service (NWHHS) Strategic Plan Review Submission.

Officer's Recommendation
THAT Council officially endorse North West Hospital and Health Service (NWHHS) Strategic Plan Review Submission.

OR

THAT Council does not support North West Hospital and Health Service (NWHHS) Strategic Plan Review Submission.

Moved Deputy Mayor Cr Barwick
Seconded Cr Tully

THAT Council officially endorse North West Hospital and Health Service (NWHHS) Strategic Plan Review Submission.

VOTE CARRIED **OM25/03/21**

13.4 – Updated Register of Delegations – Council to CEO
Folder ID 133189
Provided by Corporate Governance Officer

Executive Summary
Pursuant to s257(1)(b) of the *Local Government Act 2009* a local government may, by resolution, delegate a power under this Act or another Act to the chief executive officer. This Register of Delegations – Council to CEO lists these specific powers.

Officer's Recommendation
THAT Council adopts the updated Register of Delegations – Council to CEO V3

Or

THAT Council does not adopt the updated Register of Delegations – Council to CEO V3

Moved Cr Fortune
Seconded Cr Tully

THAT Council adopts the updated Register of Delegations – Council to CEO V3

VOTE CARRIED **OM26/03/21**

13.5 – Submission to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.
Folder ID 5079
Provided by Chief Executive Officer

Executive Summary
Queensland Parliament Legal Affairs and Safety Committee will host a public hearing in Mount Isa to consider the Youth Justice and Other Legislation Amendment Bill 2021.

Officer's Recommendation
THAT Council endorse the submission made to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.

Or

THAT Council does not endorse the submission made to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.

Moved Cr MacRae
Seconded Cr Tully

THAT Council endorse the submission made to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.

VOTE CARRIED **OM27/03/21**

Item 14 General Business

Nil

Close of Meeting

Moved Mayor Cr Slade
Seconded Cr Tully

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 10:50am for discussion of the following matters:

(c) "the local government's budget".

(d) "rating concessions".

(g) "negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government".

VOTE CARRIED **OM28/03/21**

Opening of Meeting

Moved Mayor Cr Slade
Seconded Cr Fortune

THAT pursuant to Section 254J *of the Local Government Regulation 2012*, Council re-open the meeting to the public at 11:34am.

VOTE CARRIED **OM29/03/21**

Item 15 Confidential Reports

15.1 – Request for Concession on Water Consumption Charges Due to Financial Hardship
Folder ID 18807
Provided by Acting Manager, Corporate and Financial Services

Executive Summary
Request for concession of water consumption charges due to financial hardship for property assessment 03835-50000-000.

Officer's Recommendation
THAT Council approves a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on the water consumption charges of $2,954.82 billed for the period 01-07-2020 to 31-12-2020 including the affected period 01-01-2021 to 30-06-2021 that is yet to be billed, for property assessment 03835-50000-000 due to financial hardship.

Or

THAT Council declines to approve a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on the water consumption charges of $2,954.82 billed for the period 01-07-2020 to 31-12-2020 including the affected period 01-01-2021 to 30-06-2021 that is yet to be billed, for property assessment 03835-50000-000 due to financial hardship.

Moved Cr Tully
Seconded Cr Stretton

THAT Council approves a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on the water consumption charges of $2,954.82 billed for the period 01-07-2020 to 31-12-2020 including the affected period 01-01-2021 to 30-06-2021 that is yet to be billed, for property assessment 03835-50000-000 due to financial hardship.

VOTE CARRIED **OM30/03/21**

15.2 – Request for Concession on Water Consumption Charges Due to Financial Hardship
Folder ID 18807
Provided by Acting Manager, Corporate and Financial Services

Executive Summary
Request for concession of water consumption charges due to financial hardship for property assessment 06507-50000-000.

Officer's Recommendation

THAT Council approves a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on Tier 2 water consumption charges of $3,643.32 accrued during the 2019/2020 financial year for property assessment 06507-50000-000 due to financial hardship.

Or

THAT Council declines to approve a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on Tier 2 water consumption charges of $3,643.32 accrued during the 2019/2020 financial year for property assessment 06507-50000-000 due to financial hardship.

Moved Cr Stretton
Seconded Cr Tully

THAT Council approves a concession under *Section 120, 1(c) of the Local Government Regulation 2012* on Tier 2 water consumption charges of $3,643.32 accrued during the 2019/2020 financial year for property assessment 06507-50000-000 due to financial hardship.

VOTE CARRIED **OM31/03/21**

15.3 – Request for Write-off of Outstanding Sundry Debtor Charges for Invoice 2910036

Folder ID 18807
Provided by Acting Manager, Corporate and Financial Services

Executive Summary

Request for write-off outstanding sundry debtor invoice charges for invoice 2910036 due to financial hardship.

Officer's Recommendation

THAT Council approves a write-off of outstanding sundry debtor invoice charges of $1,283.30 for Invoice 2910036 due to financial hardship.

Or

THAT Council does not approve a write-off of outstanding sundry debtor invoice charges of $1,283.30 for Invoice 2910036 due to financial hardship.

Moved Cr Fortune
Seconded Cr Tully

THAT Council approves a write-off of outstanding sundry debtor invoice charges of $1,283.30 for Invoice 2910036 due to financial hardship.

VOTE CARRIED **OM32/03/21**

15.4 – State Lease Renewal - Land described as Lot 2 on Crown Plan 849726 (The Leukaemia Foundation)

Folder ID 133206
Provided by Coordinator, Land Use and Development

Executive Summary

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to the application for renewal of Lease SL 13/53050 over land described as Lot 2 on CP849726, (136 Duchess Road, Mount Isa – The Leukaemia Foundation of Australia Limited).

Officer's Recommendation

THAT Council advise the Department of Natural Resources, Mines and Energy that Council SUPPORT the application for renewal of Lease SL 13/53050 to the Leukaemia Foundation of Australia Limited over land described as Lot 2 on CP849726, 136 Duchess Road, Mount Isa, subject to the following conditions:
(a) The lease area is to be cleaned and kept free from debris and vermin at all times; and
(b) The perimeter fencing is to be repaired.

AND

THAT Council advise the Department of Natural Resources, Mines and Energy that where the Leukaemia Foundation of Australia Limited do not wish to renew the lease, that Council would like to register their interest in purchase of the land.

OR

THAT Council advises the Department of Natural Resources, Mines and Energy that Council SUPPORT the application for renewal of Lease SL 13/53050 to the Leukaemia Foundation of Australia Limited over land described as Lot 2 on CP849726, 136 Duchess Road, Mount Isa, subject to the following conditions:
(a) The lease area is to be cleaned and kept free from debris and vermin at all times; and
(b) The perimeter fencing is to be repaired.

OR

THAT Council advise the Department of Natural Resources, Mines and Energy that Council DOES NOT SUPPORT the application for renewal of Lease SL 13/53050 to the Leukaemia Foundation of Australia Limited over land described as Lot 2 on CP849726, 136 Duchess Road, Mount Isa, based on the following grounds (*Council to provide reasoning as to why).*

Moved Cr Fortune
Seconded Cr MacRae

THAT Council advise the Department of Natural Resources, Mines and Energy that Council SUPPORT the application for renewal of Lease SL 13/53050 to the Leukaemia Foundation of Australia Limited over land described as Lot 2 on CP849726, 136 Duchess Road, Mount Isa, subject to the following conditions:

(a) The lease area is to be cleaned and kept free from debris and vermin at all times; and
(b) The perimeter fencing is to be repaired.

AND

THAT Council advise the Department of Natural Resources, Mines and Energy that where the Leukaemia Foundation of Australia Limited do not wish to renew the lease, that Council would like to register their interest in purchase of the land.

VOTE CARRIED **OM33/03/21**

15.5 – Lake Julius Road Upgrade (RFT/2021/05)

Folder ID TBA
Provided by Interim Director Executive Services

Executive Summary

Mount Isa City Council invited tenders (RFT/2021-05) for the upgrade of Lake Julius Road Floodway Crossing. The tender was released on 6 February 2021 and closed on 6 March 2021. An evaluation process has been undertaken and Council now wishes to award the contract and proceed.

Officer's Recommendation

THAT Council award the contract for the upgrade of the Lake Julius Floodway Crossing to Durack Civil Pty Ltd for the sum of $1,832,742 subject to the confirmation of funding.

Or

THAT Council does not award the contract for the upgrade of the Lake Julius Floodway Crossing

Moved	Cr Stretton
Seconded	Cr Fortune

THAT Council award the contract for the upgrade of the Lake Julius Floodway Crossing to Durack Civil Pty Ltd for the sum of $1,832,742 subject to the confirmation of funding.

VOTE CARRIED **OM34/03/21**

***There being no further business the meeting closed at** 11:39.*

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 28 April 2021.

_____

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

ITEM 6.2

Minutes of the Special Meeting Of the Mount Isa City Council Wednesday, 14 April 2021 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 9am

Attendees:

Mayor	Her Worship Mayor Cr Danielle Slade (Chair)	
Councillors	Deputy Mayor Cr Phil Barwick Cr George Fortune Cr Kim Coghlan Cr Mick Tully Cr Paul Stretton Cr Peta MacRae	
Executive	D Keenan R Wallace B Smith	- Chief Executive Officer - Director Infrastructure Services - Interim Director Executive Services
Staff	S Jewell S Richardson L Jameson A Pengo	- Interim Manager Water and Sewerage - Acting Manager Corporate and Financial Services - Media Officer - Executive Assistant Executive Services
Minutes Clerk	C Baxter	- Senior Executive Assistant Executive Services
Apologies	Nil	

Item 1 - Welcome / Attendance / Acknowledgement of Country

Cr George Fortune opened the meeting and welcomed all those present. Cr George Fortune provided the meeting with an acknowledgement of country. Cr George Fortune advised this Ordinary Meeting is being recorded in accordance with Council's 'Recording of Council Meeting' Policy.

Moved Cr Stretton
Seconded Cr MacRae

THAT in accordance with Section 277 of the *Local Government Regulation 2012,* the following participants will be taking part in this meeting via teleconference and will be noted as in attendance:

Mayor Danielle Slade
Deputy Mayor Phil Barwick
Cr Mick Tully

VOTE CARRIED **SM01/04/21**

Mayor Cr Slade assumed the chair.

Item 2 - Conflict of Interest

Nil

Close of Meeting

Moved Mayor Cr Slade
Seconded Cr MacRae

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 9:04am for discussion of the following matters:

(c) "the local government's budget".

(b) "industrial matters affecting employees".

(f) "matters that may directly affect the health and safety of an individual or a group of individuals".

VOTE CARRIED **SM02/04/21**

The following staff left the Council Chamber at 9:06am and returned at 9:08am

- Senior Executive Assistant, C Baxter
- Executive Assistant, A Pengo
- Manager, S Jewell

Chief Executive Officer, D Keenan left the Council Chamber at 9:17am and returned at 9:18am.

Senior Executive Assistant, C Baxter left the Council Chamber at 9:30am and returned at 9:31am.

Executive Assistant, A Pengo left the Council Chamber at 9:38am and returned at 9:41am.

Opening of Meeting

Moved Mayor Cr Slade
Seconded Cr Fortune

THAT pursuant to Section 254J *of the Local Government Regulation 2012*, Council re-open the meeting to the public at 9:49am.

VOTE CARRIED **SM03/04/21**

Item 3 Confidential Reports

3.1 – Drinking Water Service Audit.
Folder ID 5789
Provided by Interim Manager, Water and Sewerage

Executive Summary

Between 26 and 29 October 2020 the Queensland Water Supply Regulator (QWSR) undertook an onsite assessment of Council's drinking water service, to determine Council's compliance with the *Water Supply (Safety and Reliability) Act 2008* and its Drinking Water Quality Management Plan (DWQMP).
Council received the formal audit findings on 4 March 2021. Officers from the QWSR attended a meeting with Council on 17 March 2021 to discuss the report findings. Council is required to provide a response to the audit recommendations by 16 April 2021. The proposed response is attached.

Officer's Recommendation

THAT Council endorses the proposed response to the Department of Regional Development, Manufacturing and Water (the Regulator).

And

THAT Council refers both the audit report and the response to the Audit and Risk Management Committee for monitoring of the completion of tasks.

Or

THAT Council does not endorse the proposed response to the Department of Regional Development, Manufacturing and Water (the Regulator).

Moved Deputy Mayor Cr Barwick
Seconded Cr Stretton

THAT Council endorses the proposed response to the Department of Regional Development, Manufacturing and Water (the Regulator).

And

THAT Council refers both the audit report and the response to the Audit and Risk Management Committee for monitoring of the completion of tasks.

VOTE CARRIED **SM04/04/21**

3.2 – Family Fun Precinct Development Stage 2

Folder ID 138247
Provided by Director, Infrastructure Services

Executive Summary

Stage 2 of the Mount Isa Family Fun Precinct Redevelopment will deliver critical infrastructure improvements to increase the usability, functionality, and appeal of the multi-use recreational venue. In short, the project is focused towards promoting health, community inclusiveness, family-friendly activity, safety, and appealing aesthetics.

Officer's Recommendation

THAT Council award the design and construction of shade structures for the Family Fun Precinct Development Stage 2 within Mount Isa City to IDEC Pty Ltd for the sum of $2,258,239 (GST exclusive).

Or

THAT Council do not award the design and construction of shade structures for the Family Fun Precinct Development Stage 2 within Mount Isa City to IDEC Pty Ltd for the sum of $2,258,239 (GST exclusive).

Moved Cr Coghlan
Seconded Cr Tully

THAT Council award the design and construction of shade structures for the Family Fun Precinct Development Stage 2 within Mount Isa City to IDEC Pty Ltd for the sum of $2,258,239 (GST exclusive).

VOTE CARRIED **SM05/04/21**

3.3 – Updated Mount Isa City Council Organisational Structure
Folder ID 4654
Provided by Chief Executive Officer

Executive Summary
Council approval is sought for the updated Mount Isa City Council Organisational Structure.

Officer's Recommendation
THAT Council endorse the Updated Mount Isa City Council Organisational Structure as presented.

Or

THAT Council does not endorse the Updated Mount Isa City Council Organisational Structure as presented.

Moved	Deputy Mayor Cr Barwick
Seconded	Cr MacRae

THAT Council endorse the Updated Mount Isa City Council Organisational Structure as presented.

VOTE CARRIED **SM06/04/21**

There being no further business the meeting closed at 9:52am.

Signed by the Chair of the Ordinary Meeting
held on Wednesday, 28 April 2021.

_____

Her Worship Mayor Cr Danielle Slade
Mayor of Mount Isa

ITEM 7.1

Compliance & Utilities Services

Development and Land Use Section

Quarterly Report

Quarter 3, January 2021 – March 2021



Elevation Plan for DA P010-20 – 3 Duchess Road, Mount Isa

Submitted by: Manager Development & Land Use

Folder ID: 42235
File: Administrative / Reporting

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1. EXECUTIVE SUMMARY

The second quarter of the current financial year saw the continuation of the COVID-19 social distancing rules still being in effect.

1.1 Development Applications

During the third quarter Council received 6 development applications and approved 4 development applications. This is an increase from the previous quarter (being 5), and an increase compared to the same quarter in the last financial year (being 2).

Council received 4 boundary clearance dispensation applications and approved 4 applications during the quarter. This is an increase from the same quarter last financial year (being 1).

1.2 Building Applications

A total of 10 Notice of Engagements were received by Council during the quarter.

A total of 15 building approvals were issued by private building certifiers this quarter. This is a decrease compared to the previous quarter (being 50), and an increase compared to the same quarter in the previous financial year (being 9).

Of the 15 building approvals, there was a total of 21 structures for which building permits were issued.

The total value of building works approved for the Mount Isa Local Government area for the quarter was $2.45M which is an increase of $1.4M compared to the same quarter last financial year.

NOTE: the building figures may differ from the previous quarter's report, due to Council not receiving documentation from Private Certification firms until after the finalisation of the report.

1.3 Property Searches

Council received a total of 134 property search requests for the quarter. This is an increase compared to the last quarter (being 104) and an increase compared to the same quarter last financial year (being 59).

Of the 134 requests, 115 were for residential properties, 16 were for commercial properties and 3 requests for Certificates of Classification / Occupation.

1.4 Land Use / Tenure

A total of 1 trustee land tenure agreement was finalised and a total of 6 trustee land tenure agreements were surrendered over Council trust land during the quarter.

Council received a total of 2 State applications and a total of 2 survey plans were endorsed by Council.

A total of 1 tender was accepted for fencing of a Reserve.

During Q3, 2020-2021 Financial Year, Council received a total of just over $12.5k paid in Reserve fees, however, due to double invoicing and pro rata refunds for relinquish tenure agreements equating to just over $71.4k the total amount is reflected as a negative figure being just under -$58.9k.

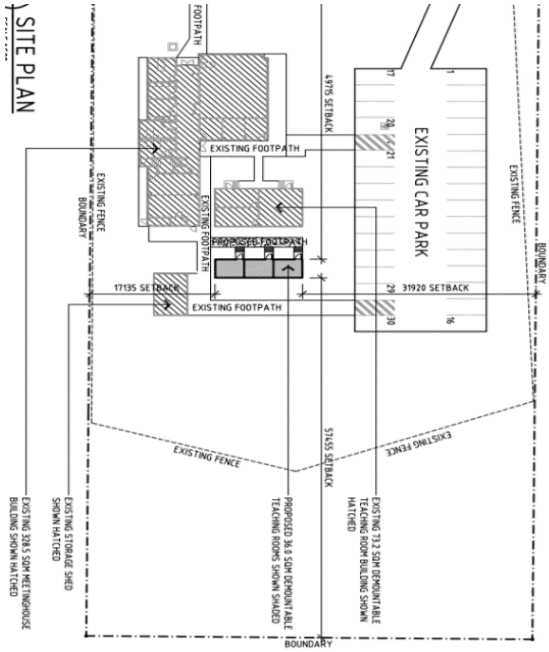
2. DEVELOPMENT APPLICATIONS

2.1 Applications Received

***Application received financial year to date**:*

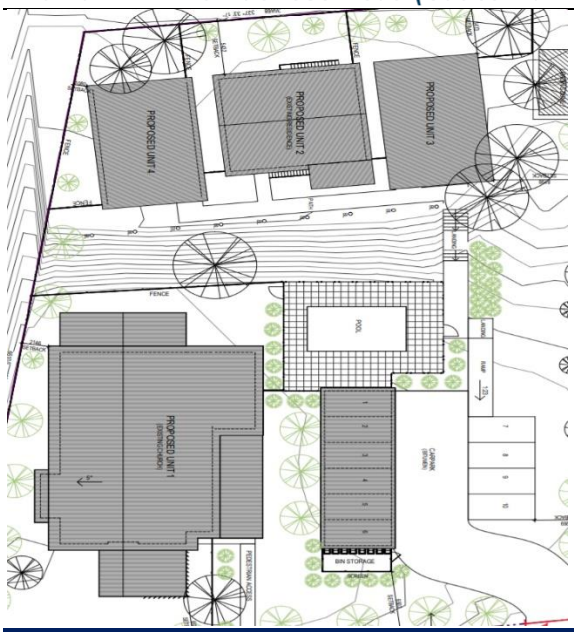
	Quantity	Value
Q1	*3*	*$17,961.75*
Q2	*5*	*$15,780.00*
Q3	***6***	***$20,062.00***
Q4	*0*	*$0.00*
Year to date total:	***14***	***$53,803.75***

P09-20 1 Blainey Street (Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Intensification of Existing Church Use
PROPOSAL	Addition of Two (2) New Donga Classrooms
DATE RECEIVED	15 January 2021
APPLICATION STATUS	Application received and approved within the quarter. Application Completion: 100%

P10-20 3 Duchess Road (Cadet Planning Officer)



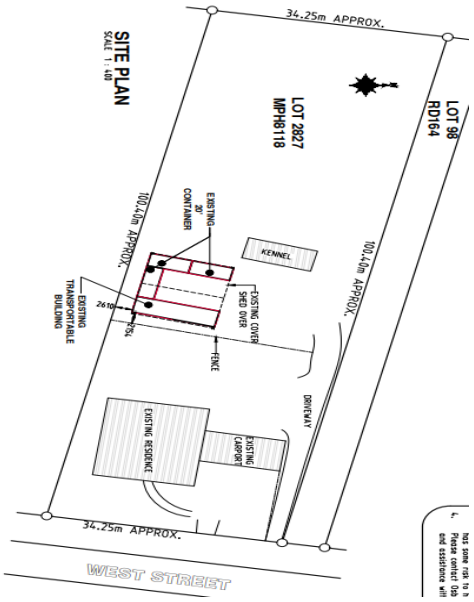
APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Multiple Dwellings (4 Units)
PROPOSAL	1 x 6 Bedroom Unit, 1 x 4 Bedroom Unit, and 2 x 2 Bedroom Units
DATE RECEIVED	19 January 2021
APPLICATION STATUS	Application received within the quarter. Council issued Request for Further Information on 16 February 2021. Application Completion: 50%

P11-20 27 Richardson Road (Cadet Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Medium Impact Industry
PROPOSAL	Scrap Metal Yard
DATE RECEIVED	27 January 2021
APPLICATION STATUS	Application received within the quarter. Owner's consent not provided – application not properly made. Application Completion – 10%

P12-20 165 West Street (Cadet Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Dual Occupancy
PROPOSAL	Addition of One (1) Bedroom Dwelling at Rear of Existing Dwelling House
DATE RECEIVED	2 March 2021
APPLICATION STATUS	Application received within the quarter. Council issued Request for Further Information on 30 March 2021. Application Completion: 50%

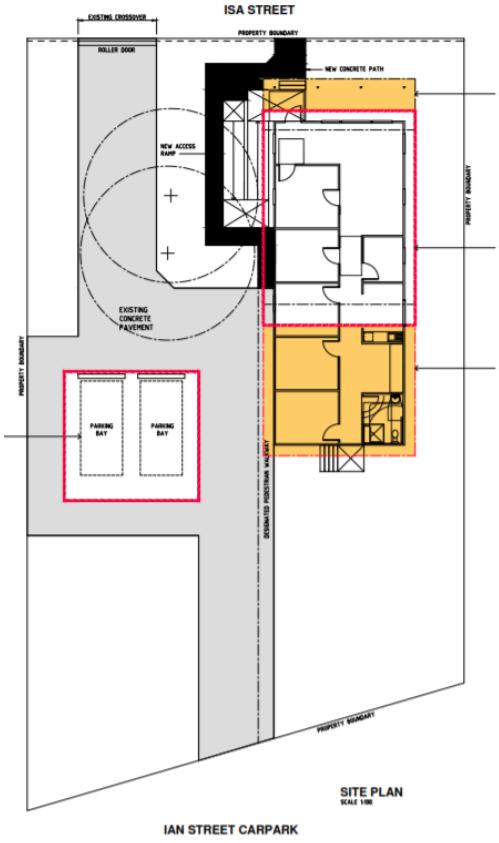
P13-20 7 Engineering Road (Planning Officer)





APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Low Impact Industry & Medium Impact Industry
PROPOSAL	Motor Vehicle Repair Workshop & General Industry
DATE RECEIVED	17 March 2021
APPLICATION STATUS	Application received within the quarter. Confirmation Notice issued on 31 March 2021. Application Completion: 20%

P14-20 19 Isa Street (Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Office & Advertising Device
PROPOSAL	Legal Aid Office & Advertising Device
DATE RECEIVED	17 March 2021
APPLICATION STATUS	Application received within the quarter. Confirmation Notice to be issued on 14 April 2021. Application Completion: 10%

2.2 Applications Approved

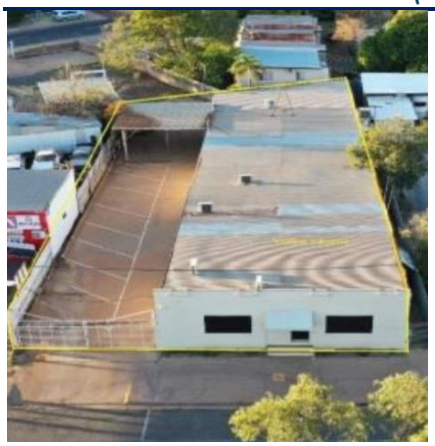
	Quantity
Q1	2
Q2	3
Q3	**4**
Q4	0
Year to date total:	**9**

P05-20 37 Old Mica Creek Road (Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Crematorium
PROPOSAL	Pet Crematorium (Incinerator)
DATE RECEIVED	2 October 2020
APPLICATION STATUS	Application received within the previous quarter. Application Completion: 100% Decision Notice issued 3 February 2021.

P08-20 18 Marian Street (Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Warehouse
PROPOSAL	Self-Storage Units
DATE RECEIVED	6 November 2020
APPLICATION STATUS	Application received within the previous quarter. Application Completion: 100% Decision Notice issued 24 March 2021.

P06-19 23-35 Northridge Road (Planning Officer)



APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Showroom and Warehouse
PROPOSAL	Industrial Hardware & Safety Equipment Warehouse and Showroom
DATE RECEIVED	4 March 2020
APPLICATION STATUS	Application received within Q3 2019-2020 Application Completion: 100% Decision Notice issued 17 February 2021

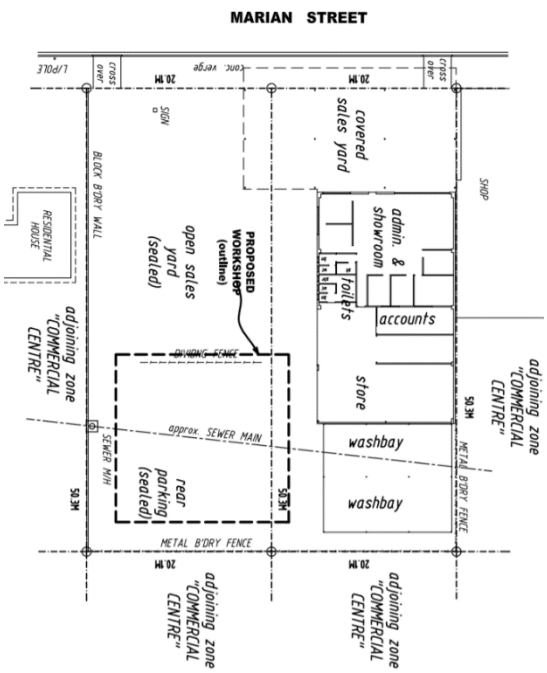
2.3 Applications Still in Progress

P02-19 202-214 Barkly Highway (Planning Officer)



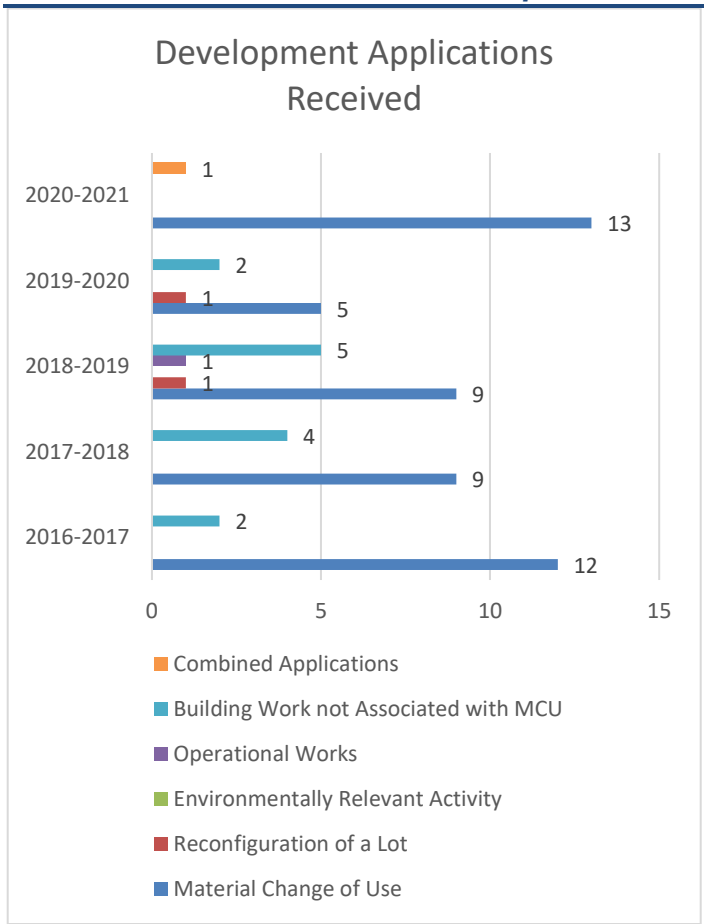
APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Intensive Animal Husbandry for 'Cattle Feedlot' & Metal Cable Industry
PROPOSAL	Material Change of Use for Intensification of existing Cattle yards (Intensive Animal Husbandry - 'Cattle Feedlot') and Metal Cable Operation (Industry)
DATE RECEIVED	3 October 2019
APPLICATION STATUS	Application completion: 75% Applicant has extended Decision Making Period; paused with SARA.

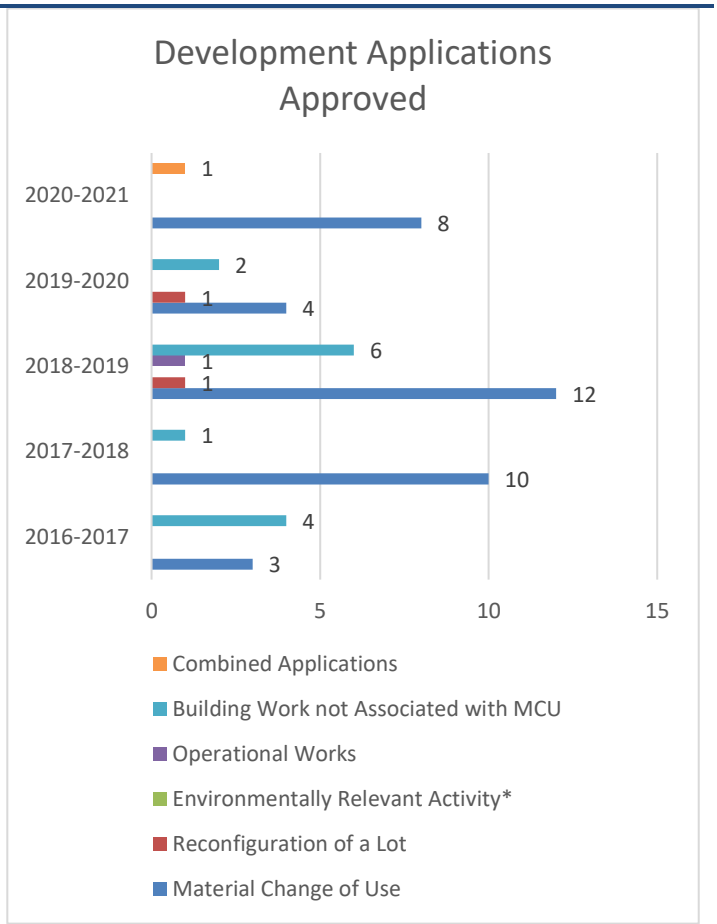
P06-20 40-42 Marian Street (Planning Officer)



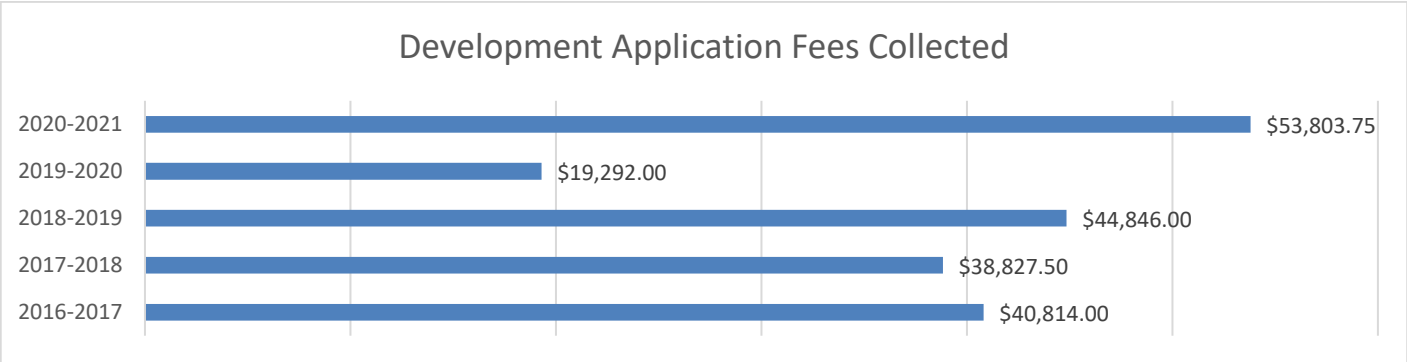
APPROVAL SOUGHT	Material Change of Use
DEVELOPMENT DESCRIPTION	Motor Vehicle Repair Workshop
PROPOSAL	Six (6) Bay Vehicle Workshop with Ancillary Spare Parts Storage, Wash-Bays and Administrative Office
DATE RECEIVED	4 November 2020
APPLICATION STATUS	Application completion: 70% Public Notification Period until 6 April 2021.

2.4 5 Financial Year - Data Comparison





**Only recorded in D&LU's report where a combined application is lodged; otherwise refer to Environmental Health reports.*



2.5 Applications Appealed

Summary of Development Permits Appealed, 2020-2021 Financial Year:

	Quantity
Q1	*0*
Q2	*0*
Q3	***0***
Q4	*0*
Year to date total:	***0***

3. COMPLIANCE ASSESSMENTS UNDERTAKEN

3.1 Development Permit Compliance Assessments

	Received	Assessed	Fees Received
Q1	2	1	$1,210.00
Q2	0	1	$0.00
Q3	**0**	**0**	**$0.00**
Q4	0	0	$0.00
Year to date total:	**2**	**2**	**$1,210.00**

4. REQUESTS TO NEGOTIATE / CHANGE DEVELOPMENT PERMITS

4.1 Negotiate / Change Requests Received

During this quarter of 2020-2021, the following Request to Negotiate Conditions or Change Requests were received / approved:

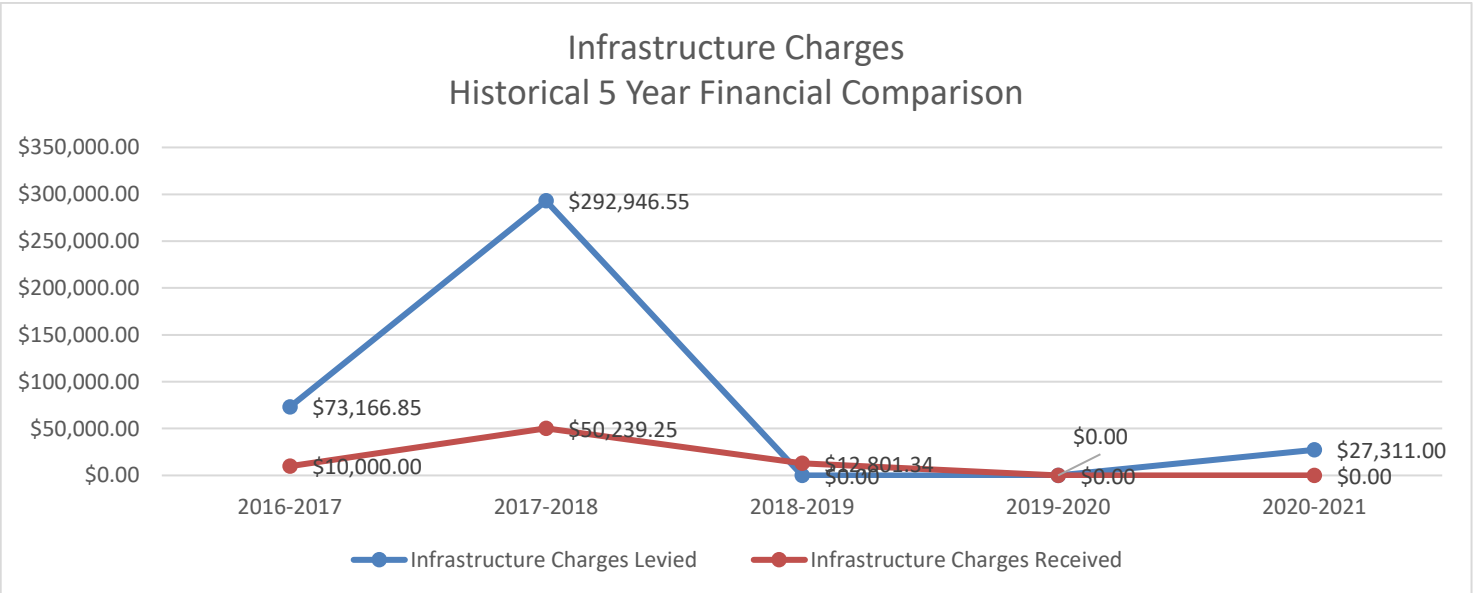
	Received	Approved	Fees Received
Q1	3	1	$3,270.00
Q2	1	2	$485.00
Q3	**7**	**1**	**$4,770.00**
Q4	0	0	$0.00
Year to date total:	**11**	**4**	**$8,525.00**

No fees apply for a Request to Negotiate Development Permit Conditions.

5. INFRASTRUCTURE CHARGES

5.1 Infrastructure Charges Levied

Infrastructure charges are levied as part of the development assessment process to contribute to the provision of essential trunk infrastructure. Trunk infrastructure is Council's main infrastructure networks such as water, sewer, stormwater mains and roads and community infrastructure.



Infrastructure charges generally become payable by developers at the commencement of the approved use.

Note: Infrastructure Charges were not levied between 2018 - 2020 due to the Local Government Infrastructure Plan (LGIP) had not been adopted.

6. BOUNDARY CLEARANCE DISPENSATIONS

6.1 Boundary Clearance Dispensations Received / Approved

Boundary relaxation applications are regulated by the City of Mount Isa Planning Scheme provisions.

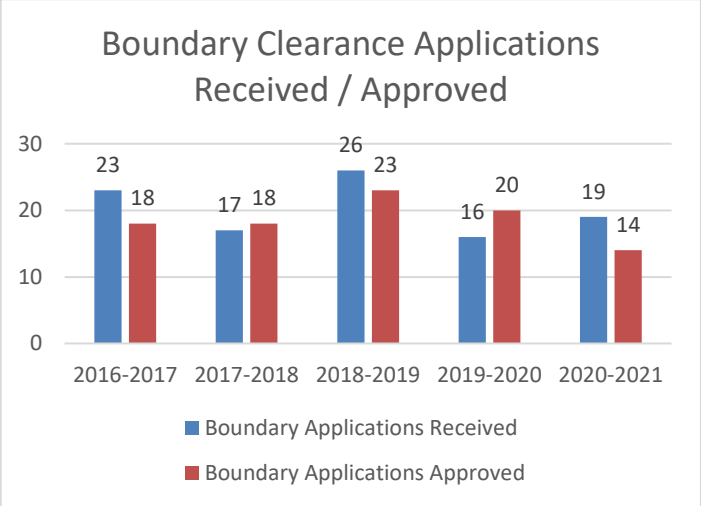
Summary of Applications received, approved and fees received for 2020-2021 Financial Year:

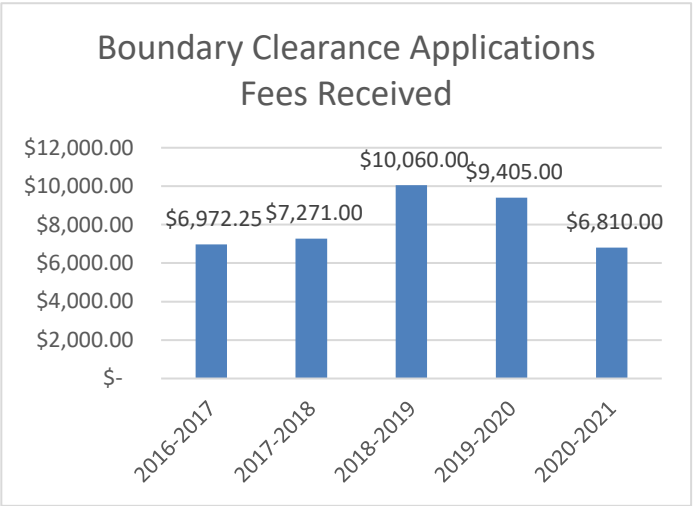
	Received	Approved	Fees Received
Q1	12	4	$3,815.00
Q2	3	6	$1,270.00
Q3	**4**	**4**	**$1,725.00**
Q4	0	0	$0.00
Year to date total:	**19**	**14**	**$6,810.00**

The structures approved during the applicable quarter consisted of the following (please note, a singular approval may include multiple structures):

- 1 Application approved for a Shed;
- 2 Applications approved for Carports;
- 1 Application approved for a Covered Deck.

6.2 5 Financial Year - Data Comparison





7. ADVERTISING SIGNAGE

7.1 Advertising Signs Received, Approved & Fees

Advertising devices erected within the Mount Isa Local Government Area are regulated by Council's Local Laws and different advertising applications are processed by different sections throughout Council. The Development & Land Use section assess all advertising devices with the exception of CBD banners, sandwich boards and election signage. Therefore, only the applications assessed and processed by Development & Land Use section are recorded in this report.

Summary of Applications approved, and fees received for 2020-2021 Financial Year:

Quarter	Advertiser	Location	Received	Approved	Fees
Q1	McDonald's	18-20 Simpson Street	1	0	$1,385.00
Q2	0	0	0	0	$0.00
Q3	**0**	**0**	**0**	**0**	**$0.00**
Q4	0	0	0	0	$0.00
YTD total	-	-	**1**	**0**	**$1,385.00**

**Please note – CBD banners, sandwich boards and election signage are not processed by the Development & Land Use section and therefore are not included in this report.*

8. BUILDING

8.1 Building Applications Approved

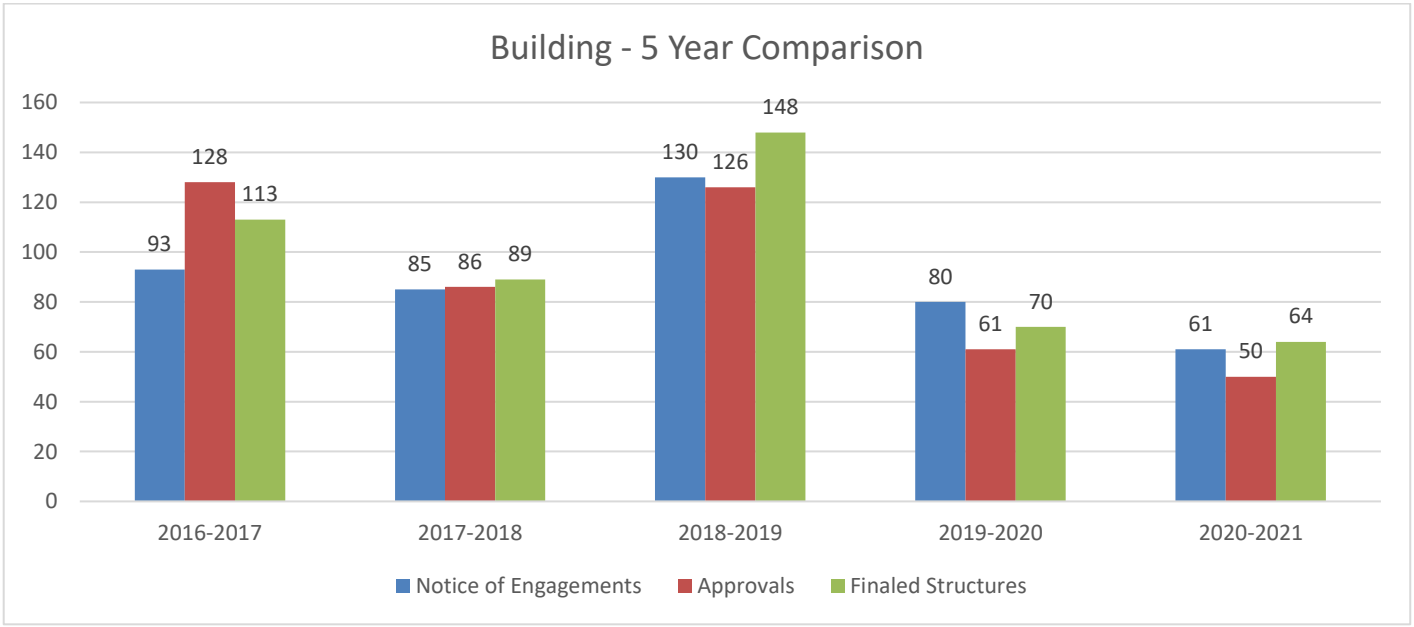
The below Class of Buildings / Structures is set out as per the Building Code of Australia. This information describes the type of building each building class represents. *Note: A singular building approval may include multiple structures*.

No. of Approvals Received during the quarter		
Class 1a	**3**	*A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building, separated by a fire resisting wall, including a row house, terrace house, town house or villa unit.*
Class 1b	**-**	*A boarding house, guest house, hostel or the like with a total area of all floors not exceeding 300m2, and where not more than 12 people reside, and is not located above or below another dwelling or another Class of building other than a private garage.*
Class 2	**1**	*A building containing 2 or more sole-occupancy units each being a separate dwelling.*
Class 3	**-**	*A residential building, other than a Class 1 or 2 building, which is a common place of long term or transient living for a number of unrelated persons. Example: boarding-house, hostel, backpacker's accommodation or residential part of a hotel, motel, school or detention centre.*
Class 4	**-**	*A dwelling in a building that is Class 5, 6, 7, 8 or 9 if it is the only dwelling in the building.*
Class 5	**1**	*An office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8 or 9.*
Class 6	**2**	*A shop or other building for the sale of goods by retail or the supply of services direct to the public. Example: café, restaurant, kiosk, hairdressers, showroom or service station.*
Class 7a	**-**	*A building which is a car park.*
Class 7b	**1**	*A building which is for storage or display of goods or produce for sale by wholesale.*
Class 8	**2**	*A laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing or cleaning of goods or produce is carried on for trade, sale or gain.*
Class 9a	**-**	*(A building of a public nature) A health care building, including those parts of the building set aside as a laboratory.*
Class 9b	**1**	*(A building of a public nature) An assembly building, including a trade workshop, laboratory or the like, in a primary or secondary school, but excluding any other parts of the building that are of another class.*
Class 9c	**-**	*(A building of a public nature) An aged care building.*
Class 10a	**7**	*(A non-habitable building or structure)* *(A private garage, carport, shed or the like.*
Class 10b	**3**	*(A non-habitable building or structure)* *A structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like.*
Class 10c	**-**	*(A non-habitable building or structure)* *A private bushfire shelter.*
Total	**21**	

8.2 Building Permit Summary

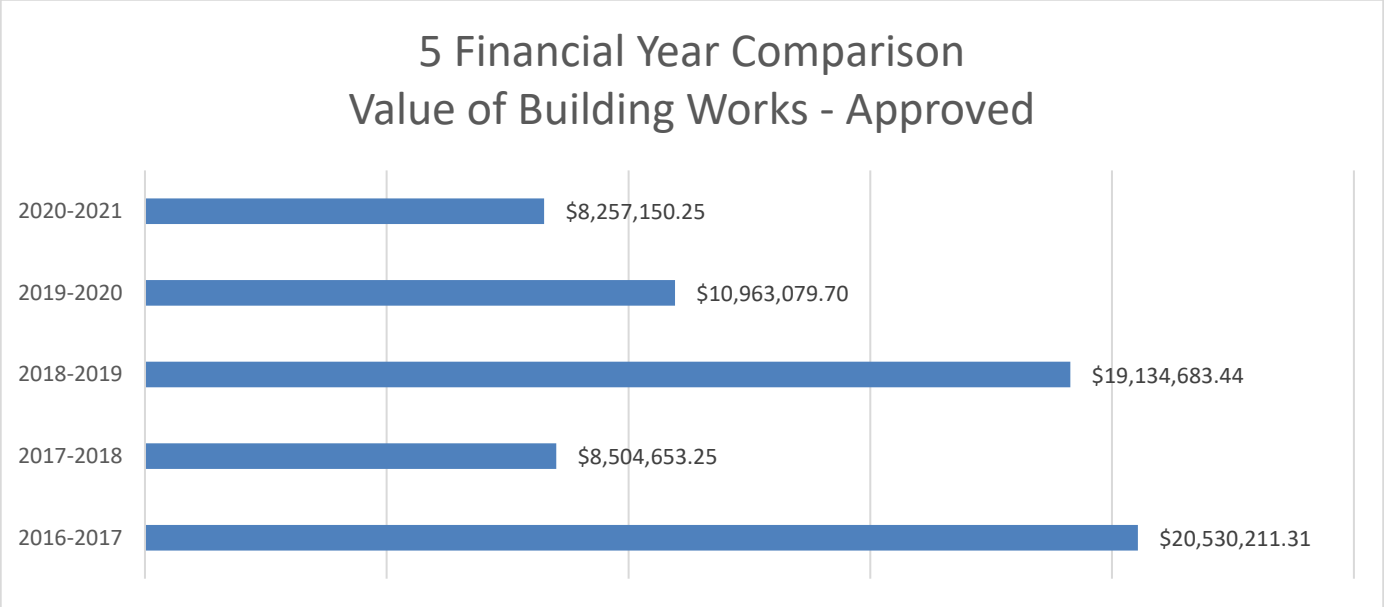
The below graph indicates the past 5 financial years of the number of Notice of Engagements received, Approvals issued, and Building Permits finalised (both Council and Private Certifiers) for comparison purposes. It is important to note the current financial year only shows the number of quarter(s) to date.

NOTE: the building figures may differ from the previous quarter's report, due to Council not receiving documentation from Private Certification firms until after the finalisation of the report.



8.3 Value of Building Works Approved

The below graph depicts the value of building works for the current quarter and past financial years. This information is obtained from lodged building documentation provided by private building certifiers.



Note, where a value of works has not been provided with an application, a value has not been included in the above figures.
Additionally, please note that each month Council is required to provide building information to the Australian Bureau of Statistics.

8.4 Building Lodgement Fees Received

As required by legislation, private building certifiers must lodge building documentation with the local government in which the building works is being carried out and Council applies a lodgement fee payable by the private certifier.

During this quarter of 2020-2021, the following Building Lodgement fees were received:

	Fees Received
Q1	$3,260.00
Q2	$6,170.00
Q3	**$2,140.00**
Q4	-
Year to date total:	**$11,570.00**

9. RESIDENTIAL SERVICES ACCREDITATION

9.1 Residential Services Accreditation Approvals / Refusals Issued

As per section 29 of the *Residential Services (Accreditation) Act 2002*, Council is required to review the property and ensure the premises seeking approval complies with Council's criteria, being the prescribed building requirements for the area.

The frequency each Residential Services Accredited Facility must obtain local government approval depends on the facility provider level, generally Mount Isa has Level 1 facilities which require inspection every three (3) years.

Summary of applications received, approved and fees received for this quarter of 2020-2021 Financial Year:

	Received	Approved	Fees Received
Q1	1*	0	$975.00
Q2	0	0	$0.00
Q3	**0**	**0**	**$0.00**
Q4	0	0	$0.00
Year to date total:	**1**	**0**	**$975.00**

**Awaiting compliance by owner.*

10. PROPERTY SEARCH REQUESTS

10.1 Property Search Requests Received

The number of property search requests may provide a general indication of the number of properties being transferred. However, it is important to note that not all property search requests are received from potential purchasers.

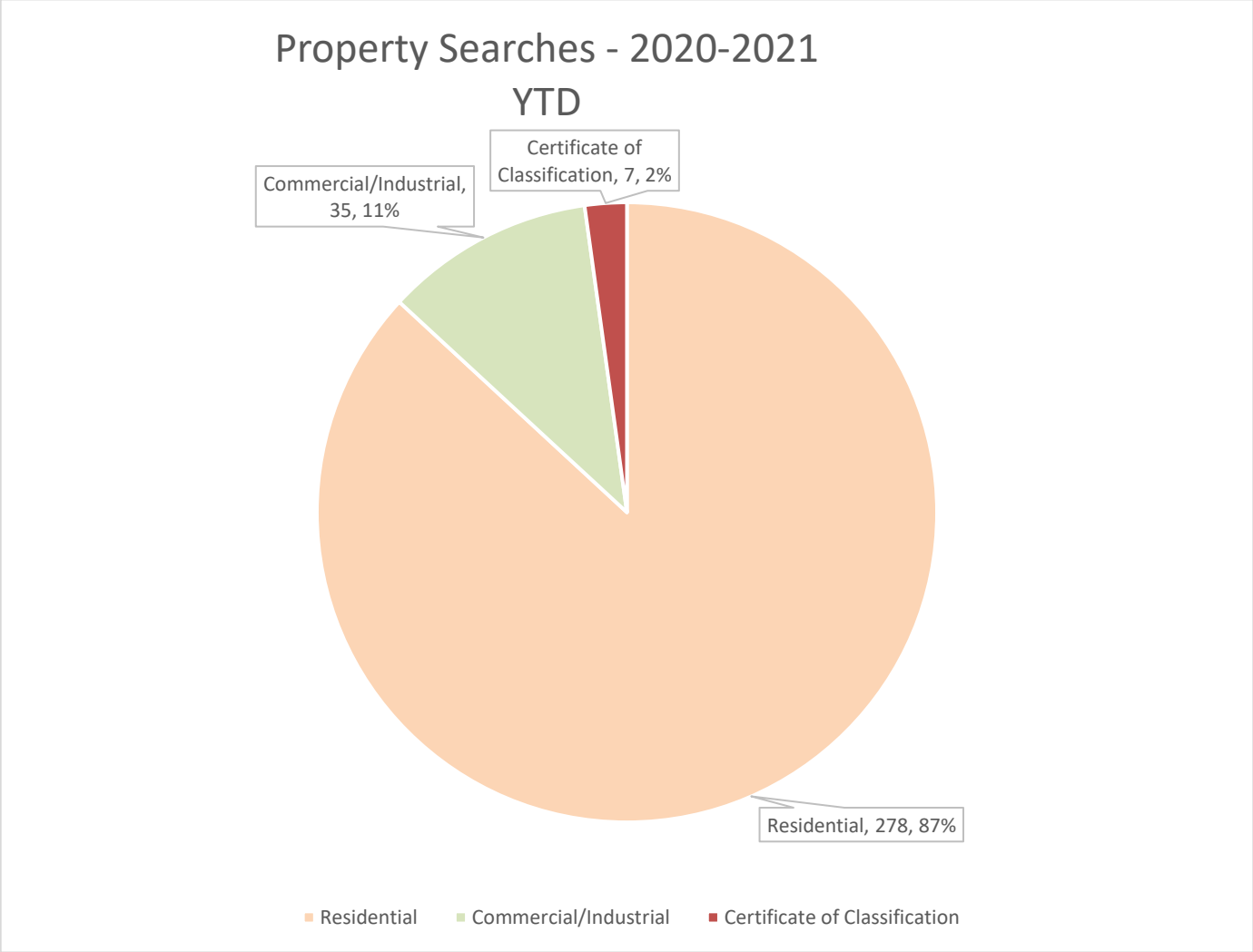
Summary of searches received, and fees received for 2020-2021 Financial Year:

	No. of Property Search Requests Received RESIDENTIAL	No. of Property Search Requests Received COMMERCIAL	No. of Certificates of Classification Searches Received (Commercial)	Fees Received
Q1	69	9	1	$19,115.00
Q2	94	10	3	$22,444.00
Q3	**115**	**16**	**3**	**$26,452.00**
Q4	0	0	0	$0.00
Total YTD	**278**	**35**	**7**	**$68,011.00**

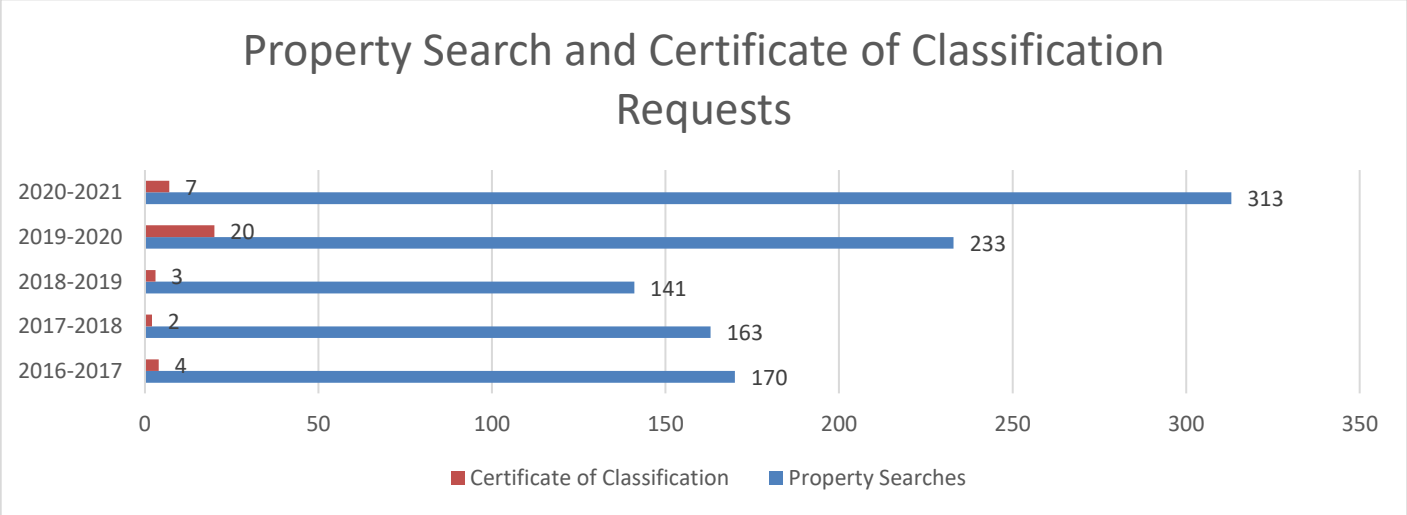
Please Note: Due to incorrect formulae, Residential search fees were incorrectly calculated and recorded in Quarter 1 and Quarter 2 Development & Land Use Reports for 2020-2021 Financial Year – Fees reflected above are correct.

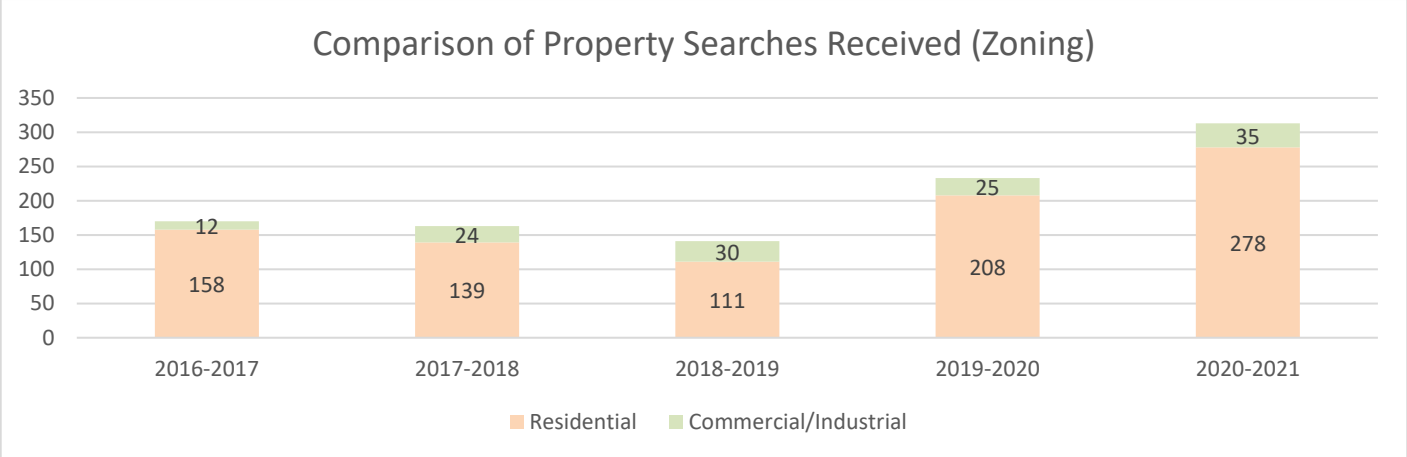
Note:

1. *Development and Land Use section do not undertake Rates Searches.*
2. *All Property Search data is based on the application received date for the purposes of consistency (not when the search was issued).*



10.2 5 Financial Year - Data Comparison





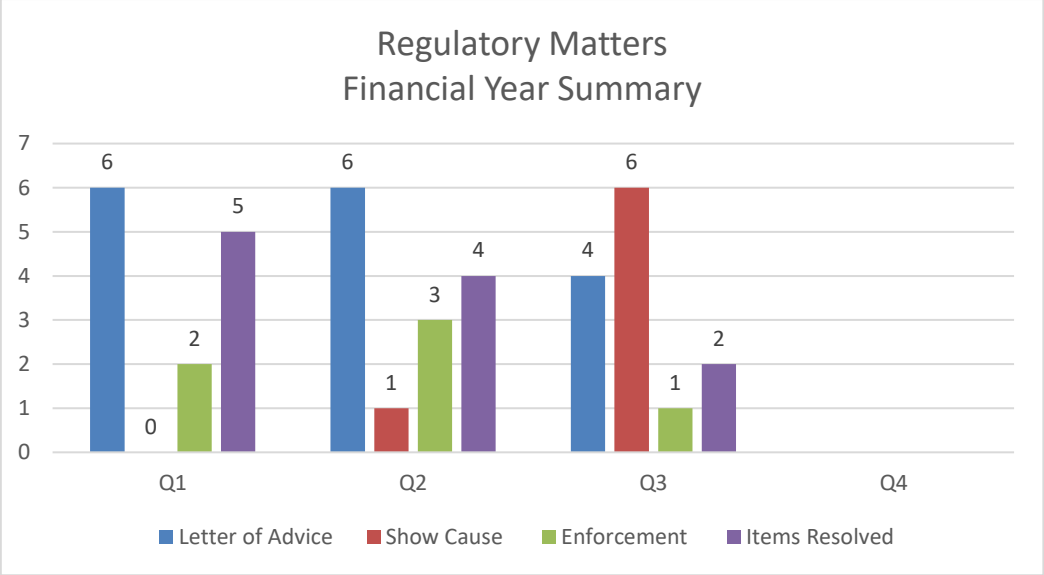
Note: Development & Land Use section commenced undertaking property searches in February/March 2016, therefore data is available only during this period (no prior records available).

11. REGULATION

11.1 Non-Compliance Notices Issued & Resolved

Summary of Notices issued, and quantity of matters resolved for 2020-2021 Financial Year:

	Letter of Advice	Show Cause	Enforcement	Items Resolved
Q1	6	0	2	5
Q2	6	1	3	4
Q3	**4**	**6**	**1**	**2**
Q4	0	0	0	0
Year to date total:	**15**	**7**	**6**	**11**



11.2 Regulatory Update

In addition to the above, the Development & Land Use section has been actively arranging for final inspections to be carried out on outstanding Council issued building permits in order to finalise these building permits. Due to the complexity involved between planning and building and the lack of direct access to professional services, property owners and tenants encounter challenges sourcing the appropriate professional services to assist them in achieving compliance for their property. Unfortunately, this increases the time for a desirable outcome to be achieved.

During this quarter, Council received notification of one immersion incident and carried out an inspection of the swimming pool barrier of the premises. Swimming pool compliance has been a focus within the section, with inspections being undertaken on a complaint driven basis and seeking for rectification works to be undertaken when deemed necessary.

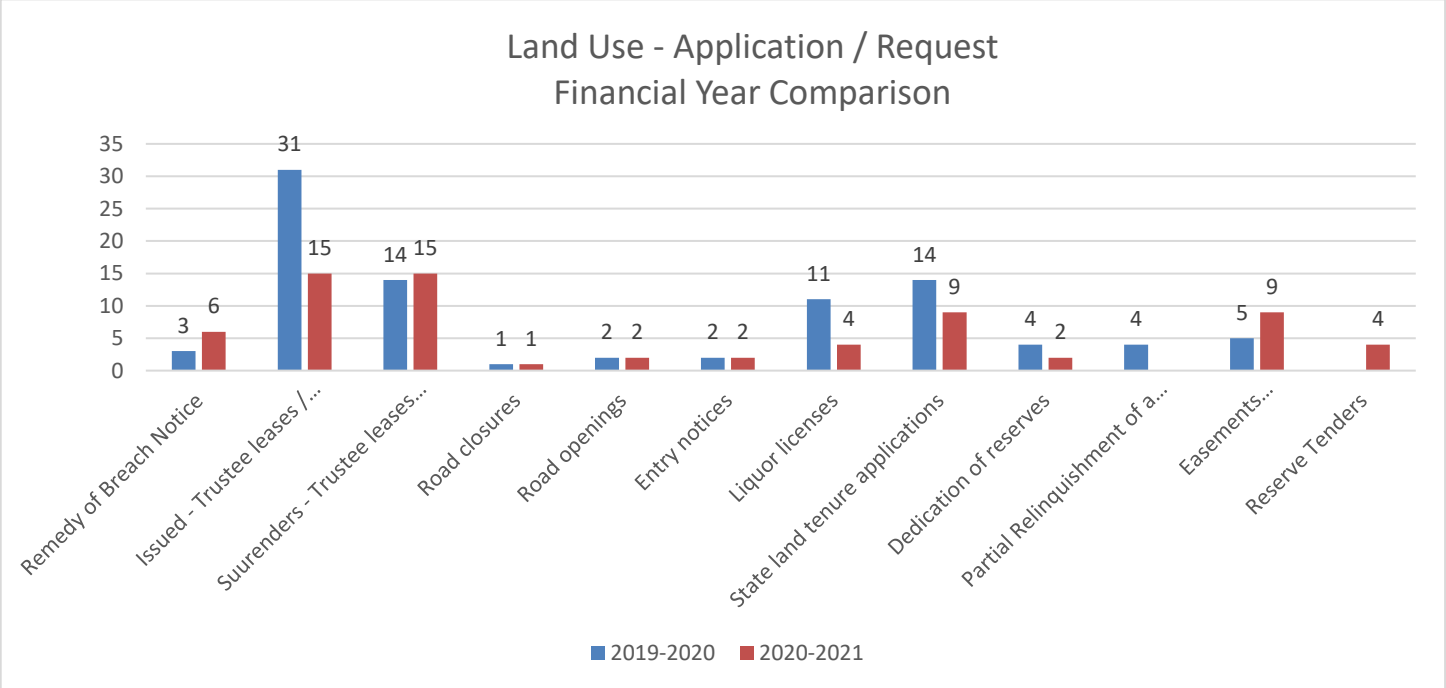
In addition to Council's Property Search Officer frequently identifying non-compliance, there are a number of retaining walls which are now exceeding their design life and require attention by the relevant owner/s.

12. LAND USE / TENURE

12.1 Council Trustee Leases

Council received / finalised the following applications / requests for 2020-2021 Financial Year:

Item	Q1	Q2	Q3	Q4	YTD
Remedy of Breach Notice	1	0	**5**		6
Trustee leases / licenses / permits issued	5	9	**1**		15
Trustee leases / licenses / permits surrenders	3	6	**6**		15
Road closures	0	1	**0**		1
Road openings	0	0	**2**		2
Entry notices	1	0	**1**		2
Liquor licenses	3	1	**0**		4
State land tenure applications	5	2	**2**		9
Dedication of reserves	0	2	**0**		2
Partial Relinquishment of a Reserve	0	0	**0**		0
Easements Documents/ Survey Plans	1	6	**2**		9
Reserve Tenders	0	3	**1**		4



12.2 Council Reserve Fees

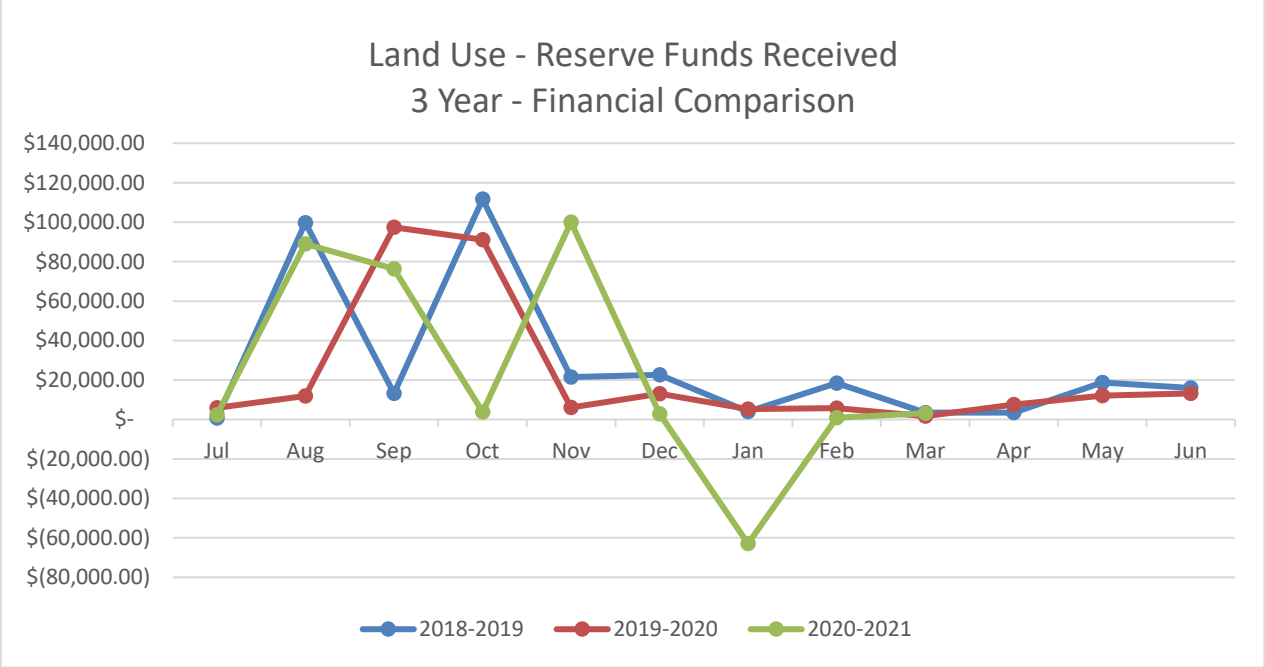
Mount Isa local government area consists of a vast variety of land tenure arrangements. Council is required to ensure that each parcel is utilised to its best potential to maximise community benefit by providing opportunities and allocate areas for people to participate in sports, recreation, cultural and community activities.

Reserve land (collectively referred to as trust land) is land owned by the State of Queensland under the control of Council as Trustee, such as community purpose, open space (park), sporting, recreation, and grazing reserves.

During Q3, 2020-2021 Financial Year, Council received a total of just over $12.5k paid in Reserve fees, however, due to double invoicing and pro rata refunds for relinquish tenure agreements equating to just over $71.4k the total amount is reflected as a negative figure being just under -$58.9k. The breakdown is as follows:

Quarter Summary	
Month	**Amount Paid**
January	-$62,925.38
February	$ 825.25
March	$ 3,222.71
Total	**-$58,887.42**

Financial Year Summary	
Quarter	**Amount Paid**
Q1	$ 167,705.61
Q2	$ 106,618.83
Q3	**$-58,877.42**
Q4	
Total YTD	**$ 215,447.02**



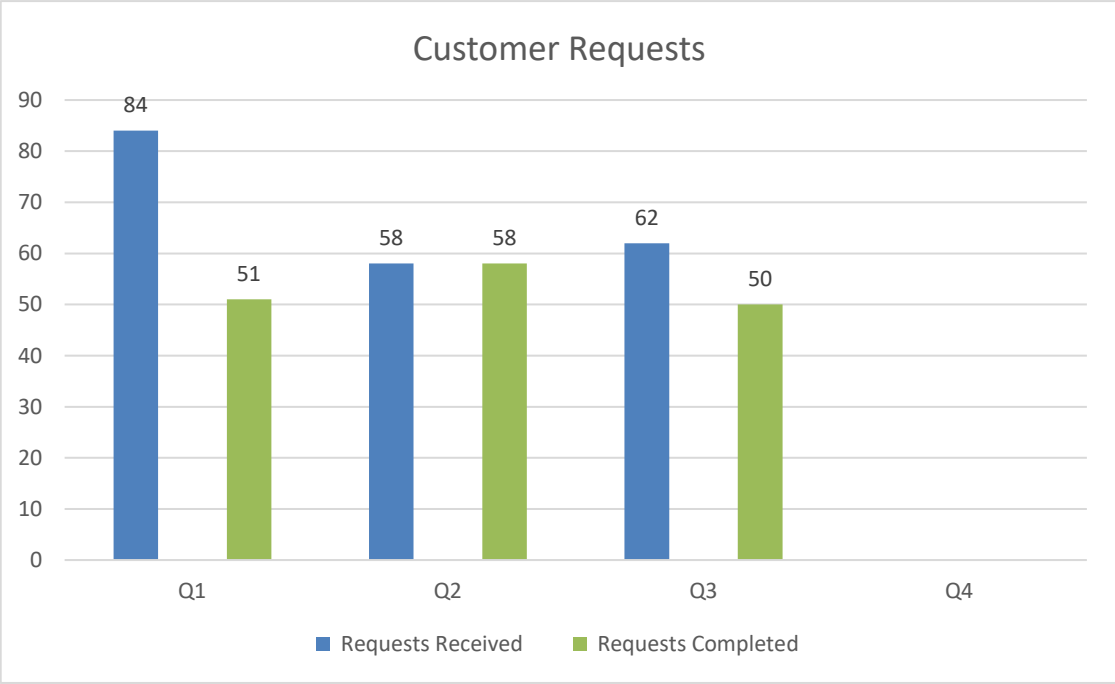
Please note: *The above fees are taken from Council PCS system as of 14 April 2021.*

13. CUSTOMER REQUESTS

13.1 Customer Requests Received and Completed

Council received / finalised the following customer requests for 2020-2021 Financial Year:

	Received	Completed
Q1	84	51
Q2	58	58
Q3	**62**	**50**
Q4	0	0
Year to date total:	**204**	**159**



14. PROJECTS

14.1 Redevelopment of 35 & 37 Miles Street, Mount Isa

Concept Plan:	Town Planning officers completed preparation of draft concept plan for 35 & 37 Miles Street (former Harvey Norman site) for Council consideration.
Completion:	90%
Engage Consultant:	Preparation of scope of works being prepared
Completion:	10%

15. LEGISLATIVE REVIEWS / INFORMATION

15.1 Legislation currently open for public comment

BUILDING CONFIDENCE REPORT (BCR)

Background

In 2017, Building Ministers commissioned an independent expert examination of the compliance and enforcement problems in Australia's building and construction regulatory systems affecting the implementation of the NCC.

The resulting BCR, prepared by Professor Peter Shergold AC and Ms Bronwyn Weir, made 24 recommendations to improve the effectiveness of compliance and enforcement systems in the building and construction industry across Australia.

Building Ministers supported the report's findings, and in March 2019 agreed to an Implementation Plan. For further information on Building Ministers' decision process and meeting outcomes, please visit the Building Ministers' meeting webpage.

Discussion Paper: Integrity of private building surveyors and their role in enforcement

- **Recommendation 9:** That each jurisdiction establishes minimum statutory controls to mitigate conflicts of interest and increase transparency of the engagement and responsibilities of private building surveyors.
- **Recommendation 11:** That each jurisdiction provides private building surveyors with enhanced supervisory powers and mandatory reporting obligations.

Comments close on **Monday, 26 April 2021.** Council officers are currently preparing a response.

15.2 Legislation Amendments

On 15 December 2020, the Minister for Planning further extended the COVID-19 applicable event until 30 April 2021.

15.3 State Government Planning Information & Updates

State Government Industrial Land for Sale

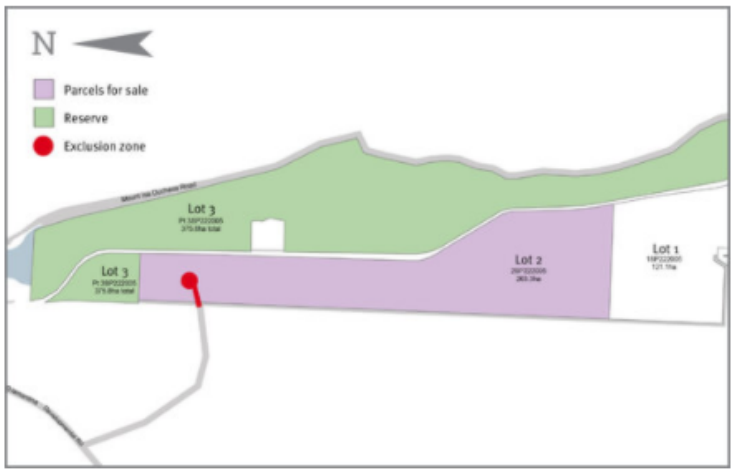
The Queensland State Government has the following industrial land for sale in the Mount Isa Local Government Area:

- Mica Creek Industrial Precinct
- Nordale Estate

You will note the Mica Creek Industrial precinct is under application; and there remains five (5) industrial parcels still available in the Nordale Estate with two (2) currently under contract.

Refer over for details.

Mica Creek Industrial Precinct



Mica Creek Industrial Precinct is 260 ha located directly behind the Mica Creek Power Station in Mount Isa.

Location: Mica Creek

Mount Isa is one of Queensland's major mining hubs for exploration, extraction and processing of base metals. It is a vibrant and progressive high liveability city with affordable housing. It is home to the administrative, commercial and industrial centre of North West Queensland.

Features

- land suitable for heavy industrial use
- opportunity for refining and processing operations and other major industries
- adjacent to rail corridor and Mica Creek Power station
- close proximity to Mount Isa Airport and the National Highway
- access to a skilled employment base providing a work-ready labour force
- strategic location close to major resource areas, schools and social services.

10km (Mt Isa)

5km (Mt Isa)

1km (Diamantina)

CBD *5km* (Mt Isa)

Downloads

Application to purchase (PDF, 289.51 KB)

Mica Creek estate map (PDF, 160.38 KB)

Land prices

Lot 2	Area: 2,633,000 m^2	Plan: SP222005	**UNDER APPLICATION**
	Suitable use: High impact industry		

Nordale Industrial Estate



5.8km (Mt Isa)

4.1km (Mt Isa)

3.0km (Barkly Hwy)

CBD 3.0km (Mt Isa)

Nordale Industrial Estate is situated in Mount Isa, one of Queensland's major mining hubs for exploration, extraction and processing of base metals.

Location: Commercial Road, Ryan, Mount Isa

Mount Isa is one of the main regional activity centres in North West Queensland. It is located in the heart of the mineral province and is bustling with mining activity. Position your business in an already established industrial precinct close to Mount Isa's highway and airport.

Features

- serviced lots from 2,247 - 4,764m^2
- suits a wide range of industries
- 5 minutes to the CBD
- easy access to the Barkly Highway.

Note: Lot 14 is currently undeveloped.

Downloads

application-dl-to-purchase.pdf (PDF, 557.47 KB)

Nordale-dl-estate-map.pdf (PDF, 131.31 KB)

Land prices

Lot 1	Area: 4,023 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 2	Area: 2,023 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 3	Area: 2,020 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 4	Area: 4,310 m^2 Suitable use: Medium impact industry	Plan: SP242626	**$220,000** inc.GST Enquire Survey plan
Lot 5	Area: 4,004 m^2 Suitable use: Medium impact industry	Plan: SP242626	**$209,000** inc.GST Enquire Survey plan
Lot 6	Area: 4,147 m^2 Suitable use: Medium impact industry	Plan: SP242626	**$220,000** inc.GST Enquire Survey plan
Lot 7	Area: 2,247 m^2 Suitable use: Medium impact industry	Plan: SP242626	**UNDER CONTRACT**
Lot 8	Area: 2,303 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 9	Area: 4,473 m^2 Suitable use: Medium impact industry	Plan: SP242626	**$247,500** inc.GST Enquire Survey plan
Lot 10	Area: 4,764 m^2 Suitable use: Medium impact industry	Plan: SP242626	**$258,500** inc.GST Enquire Survey plan
Lot 11	Area: 6,254 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 13	Area: 4,004 m^2 Suitable use: Medium impact industry	Plan: SP242626	**SOLD**
Lot 14	Area: 22,170 m^2 Suitable use: Medium impact industry	Plan: SP242626	**UNDER CONTRACT**

OFFICER'S REPORT

TO The Mayor, Deputy Mayor and Councillors
OFFICER Planning Officer, Development and Land Use
AGENDA 28.04.2021 Council Ordinary Meeting
FOLDER ID # 126084

ITEM 7.2

SUBJECT Material Change of Use for Motor Vehicle Repair Workshop
LOCATION 40-42 Marian Street, described as Lot 87-88 on plan MPH13993

EXECUTIVE SUMMARY

Council has received a development application to convert an existing vehicle sales operation to a motor vehicle repair workshop. Improvements include a new six (6) bay workshop, refurbished administrative and parts storage area, retained washdown bay and onsite carparking.

OFFICER'S RECOMMENDATION

THAT *Council APPROVE the application for the Material Change of Use for a Motor Vehicle Repair Workshop at 40-42 Marian Street, Mount Isa , described as Lots 87 & 88 on plan MPH13993 subject to the following conditions*

NUMBER	CONDITION	TIMING
PLANNING		
General		
1.	The development shall be carried out generally in accordance with the approved plans and drawings attached to this approval except where conditions of this approval dictate otherwise. *For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division2, Subdivision 2 of the Planning Act 2016*	*At all times*
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	*At all times*
3.	The owner/developer is required to amalgamate the allotments, described as Lot 87 on Crown Plan MP13993 and Lot 88 on Crown Plan MPH13993 within one (1) year from the commencement of use and provide Council with formal evidence of same	*As specified*
Amenity		
4.	All external utility services and equipment, including air-conditioners, antennas and ventilation equipment, shall be screened from the Marian Street frontages;	*At all times*
5.	Refuse storage areas are to be surfaced with an impervious material and must be accessible by a hose-cock (tap) for washing down. All refuse bins and designated areas shall be kept in a clean and tidy condition	*At all times*

6.	All outdoor lighting shall comply with AS4282-1987 Control of the obtrusive effects of outdoor lighting and be designed in a way so as not to cause a nuisance to the surrounding residential properties and traffic	*At all times*
Fencing & Gates		
7.	The owner/developer shall maintain the 2.4m high Colorbond fence to the western boundary of the proposed development	*For the life of the development*
8.	All gates shall open inwards onto the subject property and not outwards onto the road reserve/verge	*At all times*
Carparking		
9.	Twenty-six (26) onsite carparking spaces (located within the workshop and wash bay) shall be provided as per the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017) and maintained for the life of the development;	*Prior to the commencement of use and to be maintained*
10.	The owner/operator is to implement the Valet Parking, Pick-Up/Drop-Off and Two-Shift work schedule processes as identified in Section 4.4 of the Planning Report to ensure that all customer and staff vehicles associated with the business can be wholly and safely accommodated on-site at all times; ***Reason:*** *The proposed carparking arrangement is approved on the basis that the above operating practices will ensure the twenty-six (26) on-site carparks can wholly accommodate the maximum number of vehicles anticipated to be on-site at any one time*	*At all times*
Landscaping		
11.	Landscaping is to be provided in the locations as shown on the approved Site Plan (Job No 0463, Sheet No. DA 02 Issue D. Dated October 2017). The owner/developer shall adequately maintain the landscaping to Council's satisfaction to ensure it is neat and tidy at all times and not overgrown and/or unsightly	*Prior to the commencement of use and maintained*
12. .	An automatic water reticulation system is to be installed to all landscaping as per the approved Site Plan. The automatic water reticulation system must be maintained to all landscaping to promote and sustain healthy robust growth to Council satisfaction for the life of the development	*Prior to the commencement of use and to be maintained for the life of the development*
ENGINEERING		
General		
13.	All paved surfaces shall be slip resistant, stable and trafficable in all weather conditions	*At all times*
Access, Grades, Manoeuvering and Carparks		
14.	Provide, construct and delineate or sign (as required) the following requirements:	*Prior to commencement*

	a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to be sealed with a durable, dust free surface. b) Crossovers shall be installed at all proposed vehicle access points to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawings for commercial driveways. Any existing crossovers not forming part of the new development shall be removed and kerb, channel and footpath (where existing) to be reinstated to Council specifications at the owner/developer's expense c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking), including providing disabled bays d) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles e) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	*of use and then maintained for the life of the development*
15.	All vehicles associated with the operations of use must be stored onsite and not within the confines of the road corridor	*As specified*
16.	At no time is the footpath or the road corridor along the front of 40-42 Marian Street to be used for loading and unloading purposes	*As specified*
Stormwater		
17.	Stormwater runoff is to be collected internally and directed to a lawful point of discharge. Ensure a non-worsening of the existing flow regime to properties that are upstream and downstream of the site	*At all times*
18.	Complete stormwater civil works associated with the development in accordance with the approved Proposed Site - Stormwater and Waste Plan (Job No 0463, Sheet No. DA 08 Issue A. Dated October 2017)	*Prior to the commencement of building works*
Water		
19.	Any works on existing Council water network shall be undertaken by Council at the applicant/owner's expense	*At all times*
18.	The owner/developer shall ensure that the requirements of the Queensland Fire Service for provision of fire-fighting services for the development is met. All cost associated with this are to be at the owner/developer's expense. Location of any additional infrastructure that has not been identified on the approved plans will require Council's consent	*Prior to the commencement of building works*
Sewerage		
19.	Any works on existing Council sewer network shall be undertaken by Council at the applicant/owner's expense	*Prior to the commencement of works*
20.	***Prior to the commencement of works***, remove the existing sewer property connections and provide a new	*As specified*

	connection to the sewer located on-site and provide internal reticulation to service the development. ***Prior to undertaking the works,*** a separate Plumbing and Drainage Application and approval is required in accordance with the *Plumbing and Drainage Act 2002*	
21.	Where structures are proposed within 1.5m of a Council sewer main a *Build Over or Close to Council Sewer* Application shall be submitted to Council and approval obtained prior to any works over or near a Council sewer main	*As required*
22.	The existing manhole shall be at the same level as the finished surface level and completed to Council satisfaction at the owner/developer's cost	*Prior to commencement of use*
Civil Works		
23.	Identify and locate other underground services through 'Dial Before You Dig 1100' for any relevant requirements. Do not bury any service pits under any circumstances	*Prior to the commencement of works*
24.	All fill material to be placed on the site is to comprise only natural earth and rock and is to be free of contaminants and noxious, hazardous, deleterious and organic materials	*At all times*
25.	Where earthworks result in a ground surface level at the boundary of an allotment which differs by more than 100mm from the ground surface level at the corresponding location on an adjoining allotment, a retaining structure is to be provided, either to retain the new work to prevent collapse or raveling onto adjoining land, or to retain the pre-existing earth material on adjoining land to prevent collapse	*Prior to the commencement of building works*
26.	All retaining structures over 1 metre in height and associated footings must be designed and certified by a Registered Professional Engineer of Queensland (RPEQ) and a building permit/approval obtained	*Prior to commencement of building works*
27.	Prior to commencement of building works complete all civil works (including all earthworks, foundations and retaining structures) associated with the development	*Prior to the commencement of building works*
ENVIRONMENTAL HEALTH		
28.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the *Environmental Protection Act 1994*. a) There is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity b) There is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity c) Noise nuisance is prevented or minimised at noise sensitive places d) Waste production and disposal must be minimised and waste must be managed so it does not harm the	*At all times*

	environment or create a nuisance from the operation of the activity	
29.	The activities must not cause environmental nuisance at a nuisance sensitive place	*At all times*
30.	Storage of chemicals and fuels in bulk or in containers greater than 15 litres must be within a secondary containment system and releases from the containment system controlled in a manner that prevents environmental harm	*At all times*
31.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters or contaminating the land/earth	*At all times*
32.	The activities must be undertaken in accordance with written procedures that: a) identify potential risks to the environment from the activity during routine operations and emergencies b) Establish control measures that minimise the potential for environmental harm c) Ensure plant and equipment is maintained and operated in proper and effective condition d) Ensure that staff are trained and aware of their obligations under the *Environmental Protection Act 1994* e) Ensure that reviews of environmental performance are undertaken at least annually	*At all times*
Waste		
33.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite	*At all times*
34.	**Construction and demolition waste:** All waste generated as a result of the demolition of existing building structures and construction of new structures must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the *Environmental Protection Regulation 2019*	*During construction*
35.	Any spills of wastes, contaminants or other materials must be cleaned up as quickly as practicable to avoid any earth/land contamination. Spills must not be cleaned up by hosing, sweeping or otherwise releasing such wastes, contaminants or other materials to any stormwater drainage system, roadside gutter or waters	*During Construction*
Air		
36.	The activity must be conducted within a fully enclosed facility with an appropriately designed and sized air treatment system	*At all times*
37.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm	*At all times*
38.	**Noise Nuisance:**	*During Construction*

	Prevent the emission of noise that causes, or is likely to cause, environmental nuisance at any nuisance sensitive or commercial place. All work must be undertaken within the prescribed timeframe as mentioned in *Environmental Protection Act 1994*, i.e. on a business day or Saturday, between 6.30am and 6.30pm	
39.	**Dust nuisance:** The release of dust and/or particulate matter resulting from the activity must not cause environmental nuisance at any nuisance sensitive or commercial place	*During Construction*
Water		
40.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment	*At all times*
41.	The oil separators must be serviced frequently to ensure wastewater meets Council's Wastewater Release Criteria before being released to the sewerage system	*At All times*
Land		
42.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include: a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the particular vehicle or component being worked on; b) using dry methods in cleaning the groundsheet; c) Using a waste oil collection tray during oil changes; and d) Collecting wastewater and other liquids from cleaning and disposing of properly.	*At all times*
COMPLIANCE WITH CONDITIONS		
43.	The owner/developer shall obtain written confirmation from all referral agencies for this Development Permit/Approval confirming compliance of their Conditions of Approval and provide to Council	*Prior to commencement of use and prior to Condition 44 below*
44.	The owner/developer shall contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans.	*Prior to the commencement of use*

OR

(b) **THAT** Council REFUSE the Development Application for a Material Change of Use for a Motor Vehicle Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993, and provide the reasons for the refusal consistent with the requirements of s63(2)(f) of the *Planning Act 2016.*

BUDGET AND RESOURCE IMPLICATIONS

Not applicable.

BACKGROUND

The applicant lodged a development application for this site for a similar operation in 2018 but it was later withdrawn by the applicant at the Request for Further Information Stage.

The applicant then lodged and obtained a development approval in 2020 for a motor vehicle workshop at 50-54 Marian Street, however, they are not pursuing this development at this time.

Malouf's have now revisited the previously proposed development at 40-42 Marian Street and have obtained approval to have their application assessed against the previous planning scheme (Superseded Scheme Approval). By doing this, it permits the development to make only minor alterations to the planning report that was previously lodged in 2018.

LINK TO CORPORATE PLAN

Prosperous & Supportive Economy – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

Services & Infrastructure – TO establish innovative and efficient infrastructure networks that service the local

CONSULTATION (Internal and External)

- Development & Land Use
- Environmental Services
- Waste
- Local Laws
- Water and Sewerage
- Department of Transport and Main Roads (DTMR)

LEGAL CONSIDERATIONS
Not applicable

POLICY IMPLICATIONS
Not applicable

RISK IMPLICATIONS
Not applicable

HUMAN RIGHTS CONSIDERATIONS
Consideration has been given to the protected human rights as per Council's Human Rights Policy.
Human Rights Policy.pdf

ATTACHMENTS

- Attachment 1: Planning Officer's Report
- Attachment 2: Tables of Assessment
- Attachment 3: Plans for Consideration
- Attachment 4: Referral Agency – Department of Transport & Main Roads

REFERENCE DOCUMENTS

- Planning Report for Material Change of Use for Motor Vehicle Repair Workshop. Prepared by Planz Town Planning. Prepared 7 October 2020. Issued to Council 30 October 2021
- Planz Town Planning Response to Council issued RFI – Sent to Council 4 March 2021
- DTMR Decision Notice – Permitted Road Access Location (REF TMR18-024641) Issued 9 March 2021
- Assessment Number: 00978-10000-000

Report Prepared by:	**Report Authorised by:**
Planning Officer	Chief Executive Officer
Development and Land Use	Executive Services
16.04.2021	21.04.2021

ATTACHMENT 1

Planning Officer's Report

OFFICER'S REPORT

SUMMARY

Proposal

Council has received a development application to convert an existing vehicle sales operation to a motor vehicle repair workshop. Improvements include a new six (6) bay workshop, refurbished administrative and parts storage area, retained washdown bay and onsite carparking.

Locality

Locality Plan	*Subject Property*
	

Development Application Number

P06-20

Date Received

04.11.2020

Property Description

Lot 87-88 on plan MPH13993

Address

40-42 Marian Street, The Gap

Site Area

2,024m^2

Zoning

Commercial Centre Planning Area

Current Use

Vehicle Sales

Concurrence Agencies	
Department of Transport and Main Roads	
Status	
Council approved Request to Apply Superseded Scheme Request	29 Oct 2020
Application Lodged Development Application	30 Oct 2020
Council issued Confirmation Notice	18 Nov 2020
Council issued Requested for Further Information (RFI)	2 Dec 2020
SARA issued applicant with Late Referracy Agency Response	5 Feb 2021
SARA issued Changed Referral Response	10 Mar 2021
Applicant Responsed to RFI	3 Mar 2021
DTMR issued Decision Notice – Permitted Road Access Location	9 Mar 2021
Applicant Commenced Public Notification	11 Mar 2021
Applicant Conclude Public Notification	6 April 2021
Officers Report Tables at Council's Informal Briefing	21 April 2021

Application to be Decided

As further detailed under Section 64, *Planning Act 2016* –

Where the Assessment Manager (Council), does not decide the application within the period, or extended period, allowed under the development assessment rules, Council relinquish the ability to impose conditions for the development application. As a result, the Standard Conditions (provided by Department of State Development, Manufacturing, Infrastructure and Planning) for a deemed approval are imposed only.

Should the legislative timeframes not be met (a decision not be made), Council will not be legally able to impose any site specific conditions for the development application which could potentially be detrimental to Council and Community.

Matters for Consideration

- This application is assessed against the requirements of the City of Mount Isa Planning Scheme 2006 (as amended 2015).
- Development is not able to provide the required 10% onsite landscaping however have made an effort to include more landscaping to frontage and rear (acting as a buffer to residentially used properties) even though site was essentially sealed in concrete.
- Most eastern access is required to act both as an egress for customer vehicles/service vehicles but also as an ingress for services vehicle. This is required as with the retention of the front awning, some services vehicles might not have been able to traverse under it.
- There is a shortfall of required carparks, however applicant intends to use both a booking system and valet service to control the number of cars being serviced at any one time.

REPORT

Proposal

Council has received a development application to convert the existing vehicle sales operation into a motor vehicle repair workshop at 40-42 Marian Street, Mount Isa described as Lots 87 & 88 on plan MPH13992. The goal of the applicant is to relocate their existing vehicle repairs workshop from the corner of East and Marian Streets to this much newer and larger site at 40-42 Marian Street. This will ensure viability for their operations in the future.

The development proposal includes the following:

- A new 338m^2 six (6) bay workshop
- Twenty-six (26) onsite parking spaces (which includes one (1) PWD park and spaces in workshop/wash down bay)
- Retained Administrative and Part Storage Areas

- Vehicle Dropoff Area
- Client Lounge
- Fire Separation/walkways between existing and proposed buildings
- Three (3) washdown bays
- Dedicated Customer Vehicle Ingress
- Shared Customer Egress and Service Vehicle Ingress/Egress Access
- Fence with two (2) gates to secure works (located forward of the workshop)
- New Landscaping along the front and back
- Retained 1.8m Colourbond Fence along all adjacent boundaries

Site Details

The subject site is located at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13993.

The subject site has been used as Vehicle Sales operation as early as 1976. Existing buildings include a showroom/office/parts storage, covered display area and covered wash down bays.

The subject site was located in the Commercial Centre Planning Area zone (under the previous planning scheme).

The subject site has a total area of 2024m^2.

Access to the lot will be obtained through two existing access points along Marian Street. These will be required to be widened to meet current DTMR requirements.

There is an existing Council sewer line that traverses the rear portion of the site. The workshop is to be constructed over this sewer line.

Surrounding developments include residential dwellings to the north, retail shops and dwellings/multiple dwellings to the west, a Council civic facility to the southwest, existing vehicle sales and other commercial uses to the south, and dwellings and commercial/light industrial uses to the east.

Department of Transport and Main Roads Referral

Given that 40-42 Marian Street is located within 25m of State Controlled Road (Marian Street), the development application was required to be referred to the Department of Transport and Main Road (DTMR) for Assessment. Initial assessment appeared to require that there was to be dedicated ingress and egress for the development along Marian Street. This was later amended to reflect the fact that services vehicles (such as refuse and delivery trucks) may not be able to enter the site via the previously approved dedicated ingress due to the height of the existing awning. The Decision Notice issued to the applicant from DTMR has been attached to this report.

Onsite Carparking

Under the (as amended 2015), onsite carparking was to be provided at the following rate: two (2) spaces per fulltime employee and five (5) spaces per workshop/services bay.

According to the applicant, this would mean more than forty (40) carparks would be required to be provided for this development.

The applicant is proposing to provide a total twenty-six (26) carparks, however this is through a combination of customer vehicle parking areas, services bays and wash down bays.

The applicant has stated that they have considerable experience in the auto industry and vehicle service and with them relocating, they have stated they will be able to provide improved service to their clients with the ease of drop off and pickup being part of the service benchmarks that they provide.

To mitigate onsite carparking demand, the applicant is planning to implement:

- Prebooked Services – This will control the flow and volume of vehicles onsite
- Valet Parking/Customer Service – Cars are dropped off, moved to service bays or internal carparking and client called when the vehicle is available to be picked up
- Pick up/Drop Off Service – no need for vehicles to be parked in bays when not being sericed.

The applicant has also suggested the use of their overflow carpark on 54 Marian Street if vehicles are required to be stored onsite for longer periods of time. Given that the applicant does not intend to link these two (2) properties on the title, this is not considered to be a viable option.

Additionally, the applicant also states that many of their staff carpool or use alternative forms of transport (other than a car) to get to work. Council has no way to enforce that staff use these methods now or in the future and therefore is not considered to be a viable argument for the shortfall in carparks.

However, Council do believe that sufficient carparks have been provided onsite and that with the implementation of both a prebooking system and the valet carparking/high level of customer service, that operations should be staggered, resulting in more carparks being available during operating hours.

Council however will not permit vehicles associated with motor vehicle repair workshop to be parked along Marian Street for long periods of time.

Public Notification

Given that the proposed development is Impact Assessable, the applicant was required to undertake a Public Notification Period which required that they inform all directly adjacent neighbours of the development, place an advert in the local newspaper and place a sign along the frontage. The period ran for fifteen (15) business days and Council received two (2) properly made submissions. The applicant has opted not provide any comments for the submissions requiring Council to address the concerns of the submitters.

Submissions

Two (2) submissions were received regarding the development proposal:

41 Hilary Street –

The owner of 41 Hilary Street has requested that consideration to be given to the following:

- *Retention of the screening fence by 40-42 Marian Street; and*
- *Potential for any noise transmission the adjoining residential area from noisy activities. It is requested that Council consider conditions in relation to external noise if its not able to contaminated within the shed.*

Planning Assessment

Applicant has advised that the existing 2.4m tall metal sheet fence will be retained along the rear boundary but it should reflected that colorbond fence any sound mitigation acoustic properties. That being said, the applicant has confirmed that all motor vehicle workshop works will be contained within the workshop during normal business hours.

43 Hilary Street –

The owner of the 43 Hilary Street raised concerns about water discharge and requesting confirmation that no water from 40-42 Marian Street operations will be discharge into their allotment.

Planning Assessment

This concern stems from previously interactions between the applicant and the owner of 43 Hilary Street, in where staff of applicant had been washing car mats outside the washdown bay. Water would then discharge into 43 Hilary Street due to the lay of the land. To prevent this from occurring, the owner of 43 Hilary Street, placed blocks (secured with concrete) under the fence, to which the owner advised Council, that staff of the applicant alleged 'knocked out' so that the pooling water could discharge into the adjoining property.

As evident of the proposed plans, this area is now proposed to be filled with landscaping buffer, with stormwater from the new workshop to be directed to the street gutter (Marian Street). Additionally, all wash down activities should be occurring within the existing washdown bay, which utilises a oil separator.

Infrastructure Charges

As per the Local Government Infrastructure Plan 2020 (LGIP), 40-42 Marian Street is located within the Priority Infrastructure Area and therefore will be levied with Infrastructure Charges if the development is approved. As part of the calculation, a Credit is applied for the previously approved use of Vehicle Sales and as the applied credit for the previous vehicle sales use exceeds the chargeable amount, no Infrastructure Charges are applicable to this development.

Use	Infrastructure Charge	No. of Units	Infrastructure Charge for Stormwater	No. of Units (Storm	Charge Amount (Development
Low impact industry (Gross Floor Area)	$26.00	879			$22,841.00
Low impact industry (Impervious Area)			$5.00	1,096	$5,477.50
			CHARGE SUBTOTAL		$28,318.50
[Existing/Previous] Lawful Use	**Discount Charge**	**No. of Units**	**Discount Charge for Stormwater Network**	**No. of Units (Storm water)**	**Discount Charge Amount (Existing Demand)**
Outdoor sales	-$94.00	541	-$5.00	1,484	-$58,224.50
			$0.00		$0.00
			$0.00		$0.00
			$0.00		$0.00
			$0.00		$0.00
~~Existing Lot Credit~~	~~-$14,670.00~~	~~1~~	~~$0.00~~		~~-$14,670.00~~
~~Previous Financial Contribution~~					~~$0.00~~
			CREDIT SUBTOTAL*		-$28,318.50
			TOTAL CHARGE		$0

Internal Consultation

Land Use

Council's Senior Land Use Coordinator, has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report.

Local Laws

Council's Local Law Coordinator, has assessed the development as satisfactory for approval; subject to conditions:

Does not increase vehicles being parked on the road, and no vehicles are to be left on the road overnight.

Plumbing

Council's Plumbing Inspector, has assessed the development as satisfactory for approval; subject to conditions:

- *A build over sewer application will be required*
- *Sewer protection by concrete encasement or sleeving will also be required.*

Environmental Health

Council's Environmental Health Officer, has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report.

External

- Department of Transport and Main Road

CONCLUSION

Council has received a development application to convert the existing vehicle sales operation into a motor vehicle repair workshop at 40-42 Marian Street, Mount Isa described as Lots 87 & 88 on plan MPH13992. It is proposed that a new five (5) hoist workshop will be constructed onsite within existing buildings which are to be retained.

The proposed development is generally able to comply with all Acceptable Outcomes of the applicable codes of the City of Mount Isa Planning Scheme 2020. Where it has not, the development has provided alternative solutions or Council conditioned the development to ensure compliance.

RECOMMENDATION

It is therefore recommended that Council approve the Development Application for a Material Change of Use for a Motor Vehicle Workshop at 40-42 Marian Street, Mount Isa, described as Lots 87 & 88 on plan MPH13992.

Officer's formal recommendation is on page 1 of this report including the recommended Conditions of Approval.

Should Council decide not to approve the application, a Statement of Reasons (consistent with planning requirements) as to why this decision was made is required.

ATTACHMENT 2

Tables of Assessment

Planning Assessment

Defined Use

Motor Vehicle Workshop

Level of Assessment

Impact

Applicable Planning Scheme Codes

Entire Planning Scheme (but most relevant below):

- Commercial Centre Planning Area Code
- Industrial Planning Area Code
- Carparking and Access Code
- Landscaping Code
- Engineering Works and Services Code
- Airport Overlay Code

Commerical Centre Planning Area Code

Proposed development is generally in compliance with the Code expect where detailed below

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Character and Built Form				
PO 1	**AO 1.1**	The existing building has an awning that is to the boundary and spread approximately 24m of the 40m boundary. The proposed workshop is setback from the road boundary approximately 25m from to carer for the operation of the business and site.	Council records indicate that the front awning was constructed lawfully in 1976. At the time there were no requirements for front setbacks. Additionally as the awning is open, is has not created a blank façade.	Awning is open and does not create a blank façade.
Landscaping				
P2	**A2.1**	The development is a non-residential use and the adjoining lots are zoned Commercial Centre, however the adjoining uses to the north and east are residential uses (36 Hilary Street, 41 Hilary Street & 44 Hilary Street). There is an existing 2.4m tall metal sheeting fence (no openings) along the northern boundary, and an existing 1.4-1.6m tall block wall (with openings) along the eastern boundary (**see attached**	The applicant has proposed only a 1.5m landscaping buffer to the rear boundaries and only proposed small (500mm wide) garden beds between carparks along the front.	Proposed landscaping does enhance ameity of the area.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
		Proposed Site Plan – DA 02 C). The site is already imperviously sealed. The development provides an approx. 1.5m wide landscaped area along the northern boundary for the length of the proposed workshop building (**see attached *Proposed Site Plan – DA 02 C***). The development provides an approx. 1.5m wide landscaped area that runs for approx. 9.5m along the eastern boundary in the most northern section of the building. Along this boundary where the landscape ends are used for the workshop oil separator holding tanks, and the existing sewer mains manhole which require access. Landscape is not provided along the rest of the boundary due to access required for maintenance, hence why refuse storage is also located here to maximise practicality of the space. This aligns with the already existing egress to the site (will be upgrade to a standard that will cater for refuse trucks as required). As the removal of the existing sealed areas for garden beds is not viable due to the function of the site, landscaping via planter boxes will be located adjoining the parking spaces at the front of the site (Marian Street frontage).		

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
		The development provides 2.5% of the site to landscaping that enhances the amenity of the area where it is practical with consideration given to the existing impervious surface, buildings, structures, infrastructure, and manoeuvrability of vehicles. Local species will be used where applicable.		
P4	**A4**	Already addressed as part of PO 2		

Industrial Planning Area code

Proposed development is generally in compliance with the Code expect where detailed below

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Amenity				
PO 6	**AO 6.1**	Development areas adjoining the site are zoned as Commercial Centre (under superseded planning scheme). The site has a 2.4m tall metal sheeting (no openings) fence along the northern boundary. Landscaping is provided for the length of the northern side of the proposed workshop area. There is an existing 1.4-1.6m block wall (with openings) along the eastern boundary. Landscaping is also provided along the eastern boundary in the norther section of the boundary for approx. 9.5m. Landscaping has been provided where practical to help ameliorate its impacts. The development does not have a significant impact that adversely affect the adjoining land uses due to it is practically fenced, landscaped, and only operates during normal daylight hours.	The proposed development is unable to provide a 5m landscaping buffer between the industrial activity and the adjoining residential properties with the workshop proposed to be constructed only 3m from the rear boundary. They have instead are proposing a approximately 1.5m landscaping buffer and have retained a 2.4 metre colourbond fence. Given that industrial activities are proposed to only occur within the workshop and only operating during normal operating hours	The proposed industrial activity is not believed to have determinantal impacts on surrounding residential properties.

Landscaping				
P7	**A7.1**	The site is already imperviously sealed. Development has provided at least 2.5% landscaping where practical onsite. This includes planter boxes that adjoin the parking spaces facing Marian Street (southern side).	Council was aware that the site was completely sealed but is glad to see that developer has opted to include planter boxes to front of the site that will improve the frontage as well as ensuring this development is to the same standard of the same developer other developments in the same area.	Even thought site was completely sealed, the development has still made an effort to install landscaping especially along the frontage.

Carparking and Access Code

Proposed development is generally in compliance with the Code expect where detailed below.

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Vehicle Parking				
P3	**A3.1**	Applicant has only proposed to install total of 26 onsite carparks which includes spaces in both the new workshop and the existing washdown day as opposed to the required 40+ for a development of this scale.	This is addressed within the Officer's Report under the heading of Onsite Carparking	The applicant has provided sufficient carparking for the development as well as implementing methods to control client vehicles during the day.

Engineering Works and Services Code

Proposed development is generally in compliance with the Code expect where detailed below

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assessment benchmarks for Assessable Development and Requirements for Accepted Development				
Stormwater Drainage				
P4	**A4.1-A4.3**	Either additional Stormwater pits will be added OR raising the landscaping beds will divert the stormwater away from the rear of the site. This will be designed by an Authorised Consultant. Details can be supplied upon installation/approval. Stormwater will be lawfully discharged to street curb (**see attached *Stormwater and Waste Plan – DA 08 A***). The existing wash bay area has an oil-separator system in place. The proposed workshop will have an oil separator (above ground) and holding tank (in ground tank positioned and install to prevent surface water ponding). The position of the oil separator and tank may be required to move until earthworks verify the suitability of the location (**see attached *Stormwater and Waste Plan – DA 08 A***).	Proposed collected stormwater is to be discharged to Marian Street at all times. There will be oil separator systems in both the new workshop and existing washdown bay to ensure that no containments will be discharged into Council stormwater system.	Clean water to discharge to lawful point of the discharge (Marian Street) at all times.

Landscaping Code

Proposed development is generally in compliance with the Code.

Airport Overlay Code

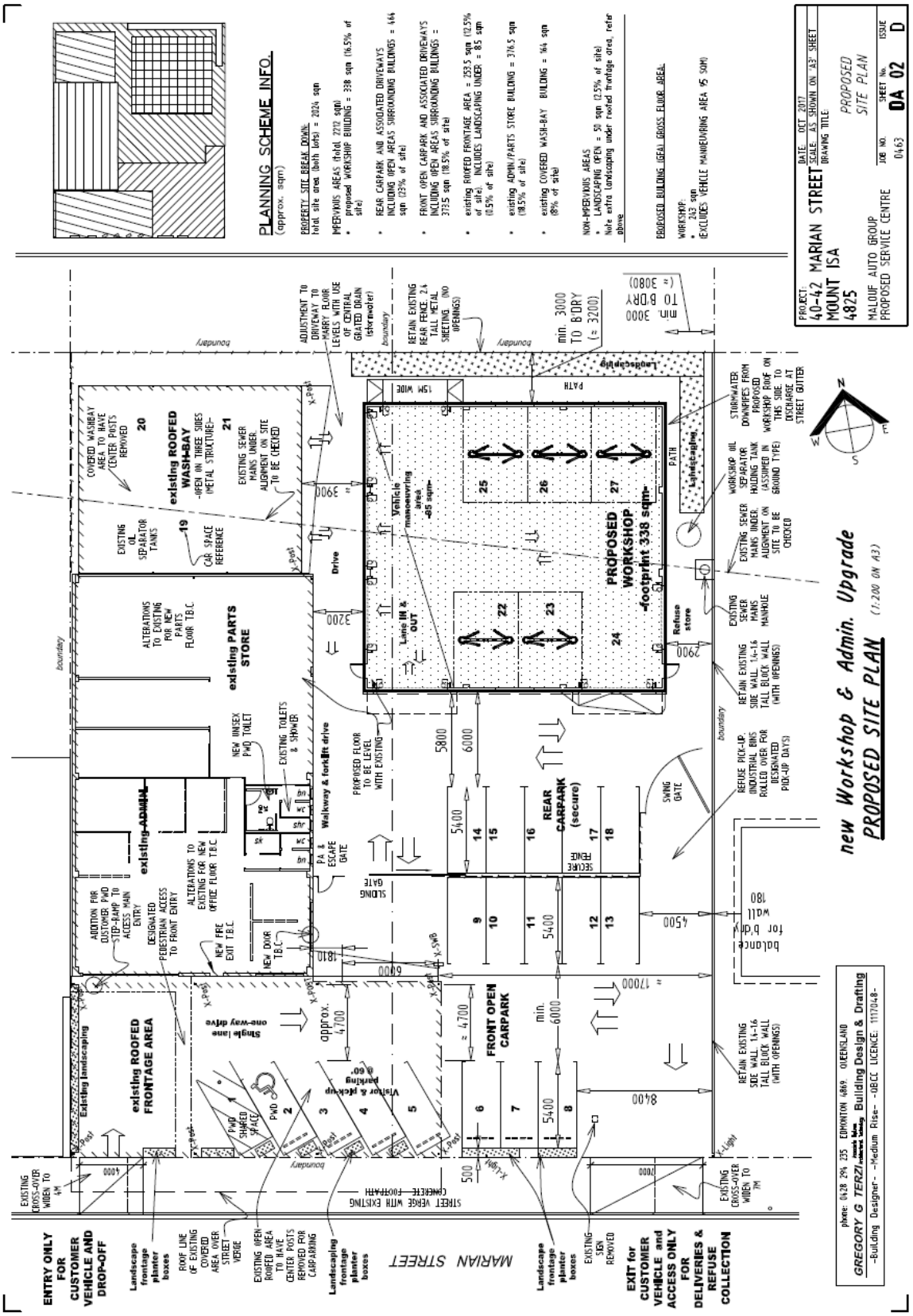
Proposed development is generally in compliance with the Code.

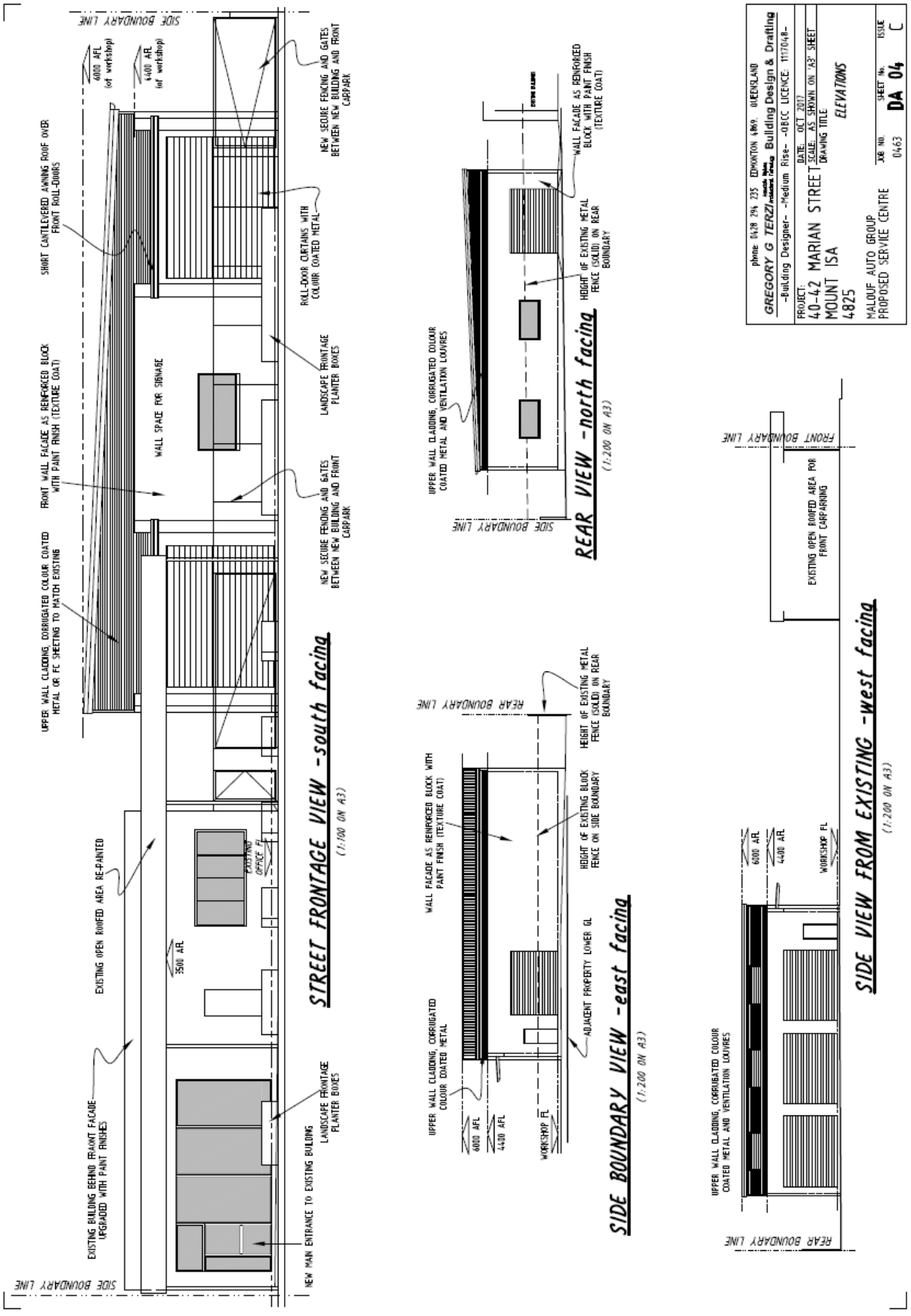
ATTACHMENT 3

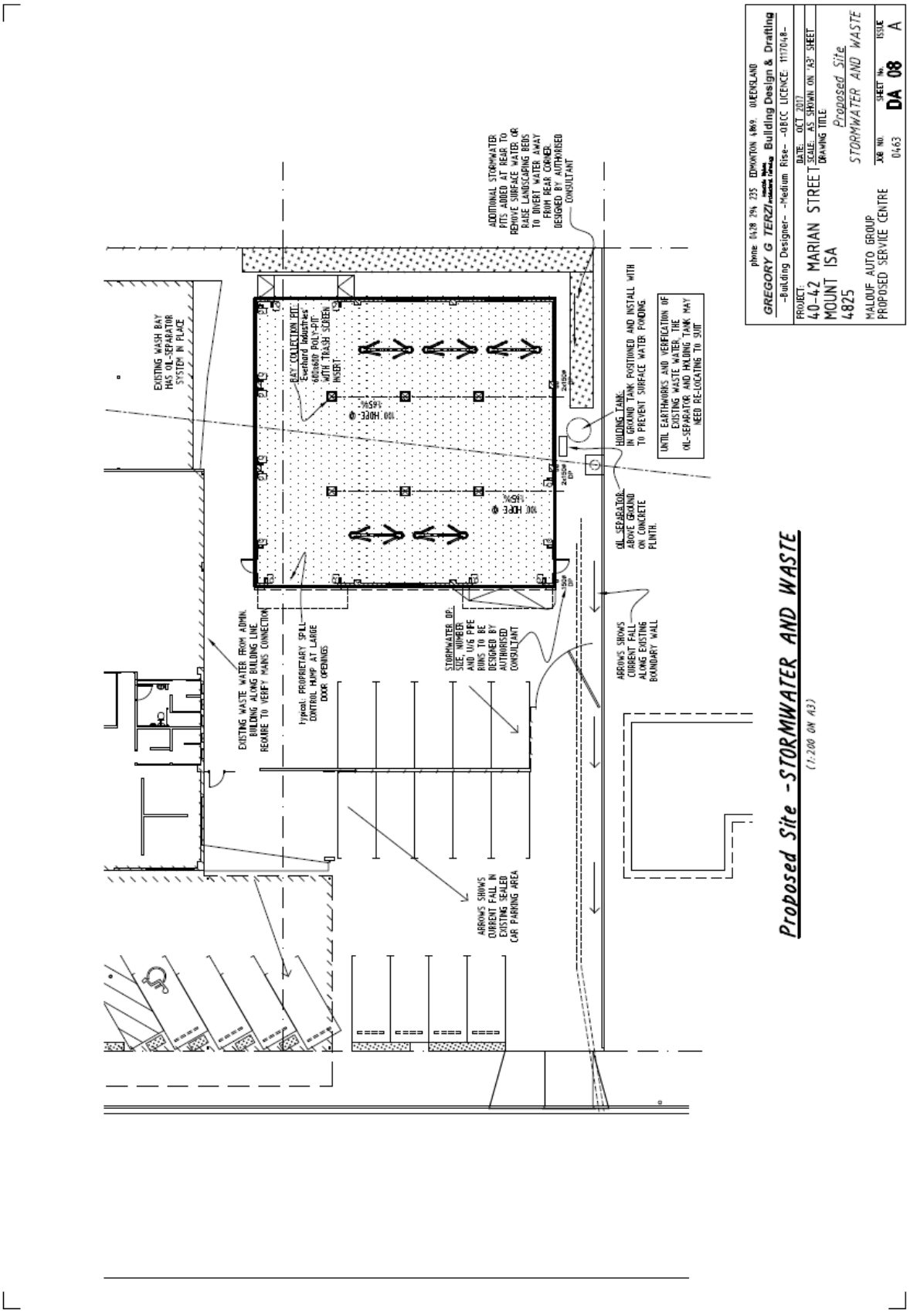
Plans for Approval

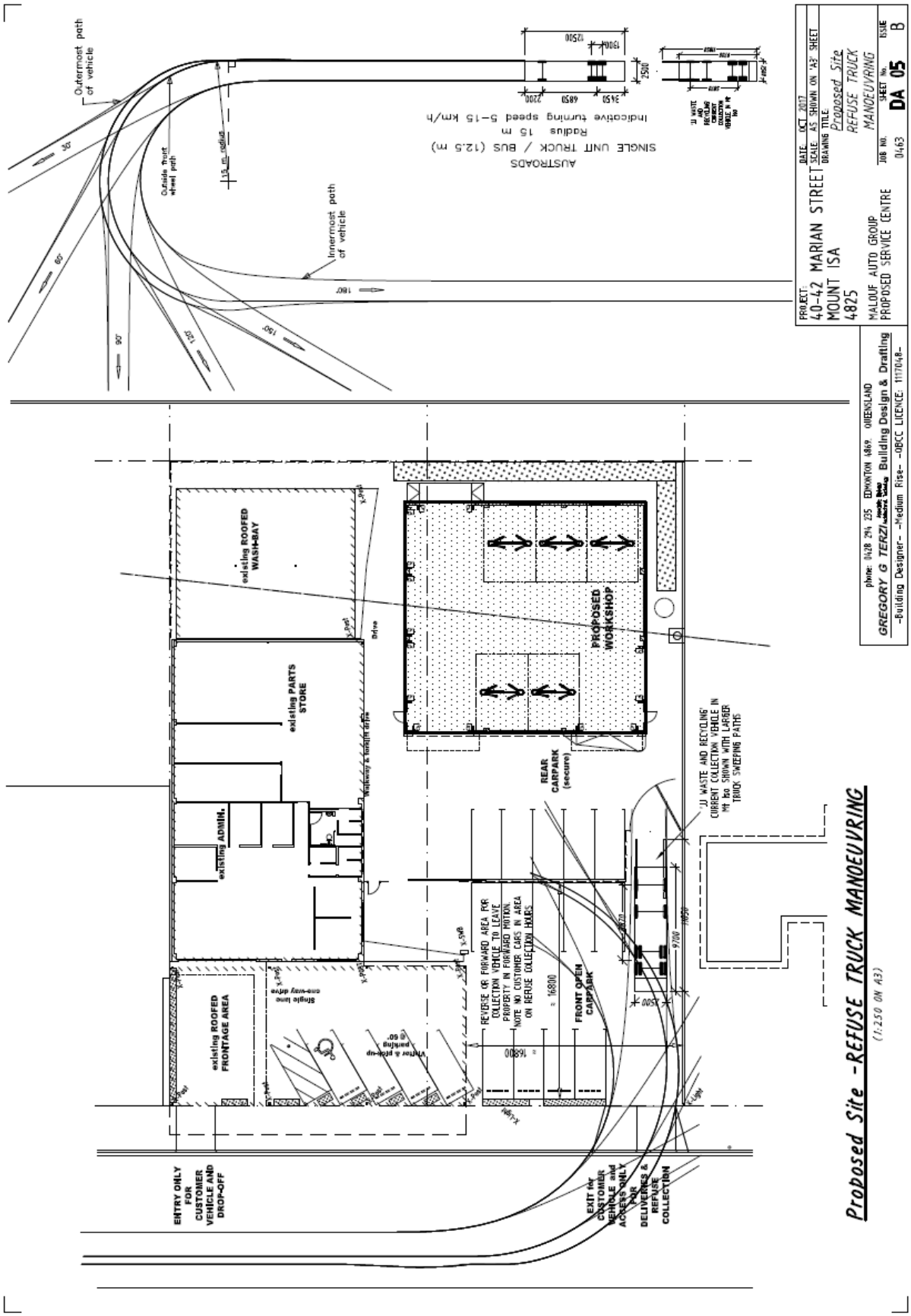
OFFICER'S REPORT

Plans for Approval




STREET FRONTAGE VIEW -south facing
(1:100 ON A3)
REAR VIEW -north facing
(1:200 ON A3)
SIDE BOUNDARY VIEW -east facing
(1:200 ON A3)
SIDE VIEW FROM EXISTING -west facing
(1:200 ON A3)
SIDE BOUNDARY LINE
REAR BOUNDARY LINE
FRONT BOUNDARY LINE
6000 AFL (of workshop)
4400 AFL (of workshop)
SHORT CANTILEVERED AWNING ROOF OVER FRONT ROLL-DOORS
FRONT WALL FACADE AS REINFORCED BLOCK WITH PAINT FINISH (TEXTURE COAT)
UPPER WALL CLADDING, CORRUGATED COLOUR COATED METAL OR FC SHEETING TO MATCH EXISTING
WALL SPACE FOR SIGNAGE
NEW SECURE FENCING AND GATES BETWEEN NEW BUILDING AND FRONT CARPARK
ROLL-DOOR CURTAINS WITH COLOUR COATED METAL
LANDSCAPE FRONTAGE PLANTER BOXES
EXISTING OPEN ROOFED AREA RE-PAINTED
3500 AFL
EXISTING OFFICE FL
EXISTING BUILDING BEHIND FRAMT FACADE UPGRADED WITH PAINT FINISHES
NEW MAIN ENTRANCE TO EXISTING BUILDING
WALL FACADE AS REINFORCED BLOCK WITH PAINT FINISH (TEXTURE COAT)
HEIGHT OF EXISTING METAL FENCE (SOLID) ON REAR BOUNDARY
UPPER WALL CLADDING, CORRUGATED COLOUR COATED METAL AND VENTILATION LOUVRES
HEIGHT OF EXISTING BLOCK FENCE ON SIDE BOUNDARY
ADJACENT PROPERTY LOWER GL
WORKSHOP FL
EXISTING OPEN ROOFED AREA FOR FRONT CARPARKING
GREGORY G TERZI
Building Design & Drafting
-Building Designer- -Medium Rise- -QBCC LICENCE: 1117048-
PROJECT:
40-42 MARIAN STREET
MOUNT ISA
4825
MALOUF AUTO GROUP
PROPOSED SERVICE CENTRE
DATE: OCT 2017
SCALE: AS SHOWN ON 'A3' SHEET
DRAWING TITLE
ELEVATIONS
JOB NO. 0463
SHEET No. DA 04
ISSUE C


GREGORY G TERZI
Building Design & Drafting
-Building Designer- -Medium Rise- -QBCC LICENCE 1117048-
PROJECT:
40-42 MARIAN STREET
MOUNT ISA
4825
MALOUF AUTO GROUP
PROPOSED SERVICE CENTRE
DATE: OCT 2017
SCALE: AS SHOWN ON "A3" SHEET
DRAWING TITLE
Proposed Site
STORMWATER AND WASTE
JOB NO. 0463
SHEET No. DA 08
ISSUE A
ADDITIONAL STORMWATER PITS ADDED AT REAR TO REMOVE SURFACE WATER OR RAISE LANDSCAPING BEDS TO DIVERT WATER AWAY FROM REAR CORNER. DESIGNED BY AUTHORISED CONSULTANT
EXISTING WASH BAY HAS OIL SEPARATOR SYSTEM IN PLACE
BAY COLLECTION PIT: Everhard Industries 600x600 POLY-PIT WITH TRASH SCREEN INSERT
HOLDING TANK: IN GROUND TANK POSITIONED AND INSTALL WITH TO PREVENT SURFACE WATER PONDING.
UNTIL EARTHWORKS AND VERIFICATION OF EXISTING WASTE WATER, THE OIL-SEPARATOR AND HOLDING TANK MAY NEED RE-LOCATING TO SUIT
OIL SEPARATOR ABOVE GROUND ON CONCRETE PLINTH.
EXISTING WASTE WATER FROM ADMIN BUILDING ALONG BUILDING LINE REARE TO VERIFY MAINS CONNECTION
typical PROPRIETARY SPILL CONTROL HUMP AT LARGE DOOR OPENINGS
STORMWATER DP SIZE, NUMBER AND VIC PIPE RUNS TO BE DESIGNED BY AUTHORISED CONSULTANT
ARROWS SHOWS CURRENT FALL ALONG EXISTING BOUNDARY WALL
ARROWS SHOWS CURRENT FALL IN EXISTING SEALED CAR PARKING AREA
Proposed Site -STORMWATER AND WASTE
(1:200 ON A3)


AUSTROADS
SINGLE UNIT TRUCK / BUS (12.5 m)
Radius 15 m
Indicative turning speed 5–15 km/h
Outermost path of vehicle
Innermost path of vehicle
Outside front wheel path
15 m radius
PROJECT:
40-42 MARIAN STREET
MOUNT ISA
4825
MALOUF AUTO GROUP
PROPOSED SERVICE CENTRE
DATE OCT 2017
SCALE A3 SHOWN ON 'A3' SHEET
DRAWING TITLE
Proposed Site
REFUSE TRUCK
MANOEUVRING
JOB NO. 0463
SHEET No. DA 05
ISSUE B
GREGORY G TERZI
Building Design & Drafting
-Building Designer- -Medium Rise- -QBCC LICENCE: 1117048-
existing ROOFED WASH-BAY
existing PARTS STORE
existing ADMIN.
existing ROOFED FRONTAGE AREA
PROPOSED WORKSHOP
REAR CARPARK (secure)
FRONT OPEN CARPARK
REVERSE OR FORWARD AREA FOR COLLECTION VEHICLE TO LEAVE PROPERTY IN FORWARD MOTION. NOTE NO CUSTOMER CARS IN AREA ON REFUSE COLLECTION HOURS
JJ WASTE AND RECYCLING CURRENT COLLECTION VEHICLE IN MT Isa SHOWN WITH LARGER TRUCK SWEEPING PATHS
ENTRY ONLY FOR CUSTOMER VEHICLE AND DROP-OFF
EXIT for CUSTOMER VEHICLE and ACCESS ONLY FOR DELIVERIES & REFUSE COLLECTION
Proposed Site -REFUSE TRUCK MANOEUVRING
(1:250 ON A3)

ATTACHMENT 4

Referral Agency – Department Transport & Main Roads

DTMR Decision Notice

Our ref TMR18-024641
Your ref
Enquiries Helena Xu

Queensland Government

Department of
Transport and Main Roads

9 March 2021

Decision Notice – Permitted Road Access Location
(s62(1) *Transport Infrastructure Act 1994*)

This is not an authorisation to commence work on a state-controlled road[1]

Development application reference number P06-20, lodged with Mount Isa City Council involves constructing or changing two vehicular accesses between Lot 87MPH13993, 88MPH13993, the land the subject of the application, and Barkly Highway (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address	Th and RL Malouf PO Box 181 Edge Hill QLD 4870

Application Details

Address of Property	40 Marian Street, The Gap QLD 4825
Real Property Description	87MPH13993, 88MPH13993
Aspect/s of Development	Development Permit for Material Change of Use for Motor Vehicle Repair Workshop

Decision (given under section 67 of TIA)
It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The permitted road access locations are to be generally in accordance with the following: a) A width of 4m at the property boundary for the western entry only access in accordance with relevant Mount Isa City Council standards; b) A width of 7m at the property boundary for the eastern two-way access in accordance with relevant Mount Isa City Council standards; c) Proposed Site Plan, prepared by Gregory G Terzi, dated Oct 2017, reference 0463 DA 02 and Issue D (as amended in red) (Attachment D).	At all times.

[1] Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
North West Region
16–22 Ramsay Street Cloncurry QLD 4824
PO Box 338 Cloncurry QLD 4824

Telephone +61 7 (07) 4421 8838
Website www.tmr.qld.gov.au
Email North.Queensland.IDAS@tmr.qld.gov.au
ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
2	Direct access is prohibited between the Barkly Highway and Lot 87 MPH13993 and Lot 88 MPH13993 at any location other than the permitted road access locations.	At all times.
3	The permitted road access locations are for the Motor Vehicle Repair Workshop use only, as depicted on the plan titled: - *Site Plan – Proposed*, prepared by Gregory G Terzi, dated Oct 2017, reference 0463 DA 02 and Issue D (as amended in red) (Attachment D).	At all times.
4	The owner of the land is responsible for all costs associated with maintenance of the road access (including driveways).	At all times.

Reasons for the decision

The reasons for this decision are as follows:

a) The two accesses (one ingress and one both ways) servicing the proposed Motor Vehicle Repair Workshop as depicted on Attachment D are not expected to compromise the safety and efficiency of the state-controlled road network.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.

2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

1. In accordance with section 67(7) of TIA, this decision notice:
   a) starts to have effect when the development approval has effect; and
   b) stops having effect if the development approval lapses or is cancelled; and
   c) replaces any earlier decision made under section 62(1) in relation to the land.

2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.

3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed

before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment** C for information.

Further approvals
The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department Cloncurry.Corridor@tmr.qld.gov.au to make an application.

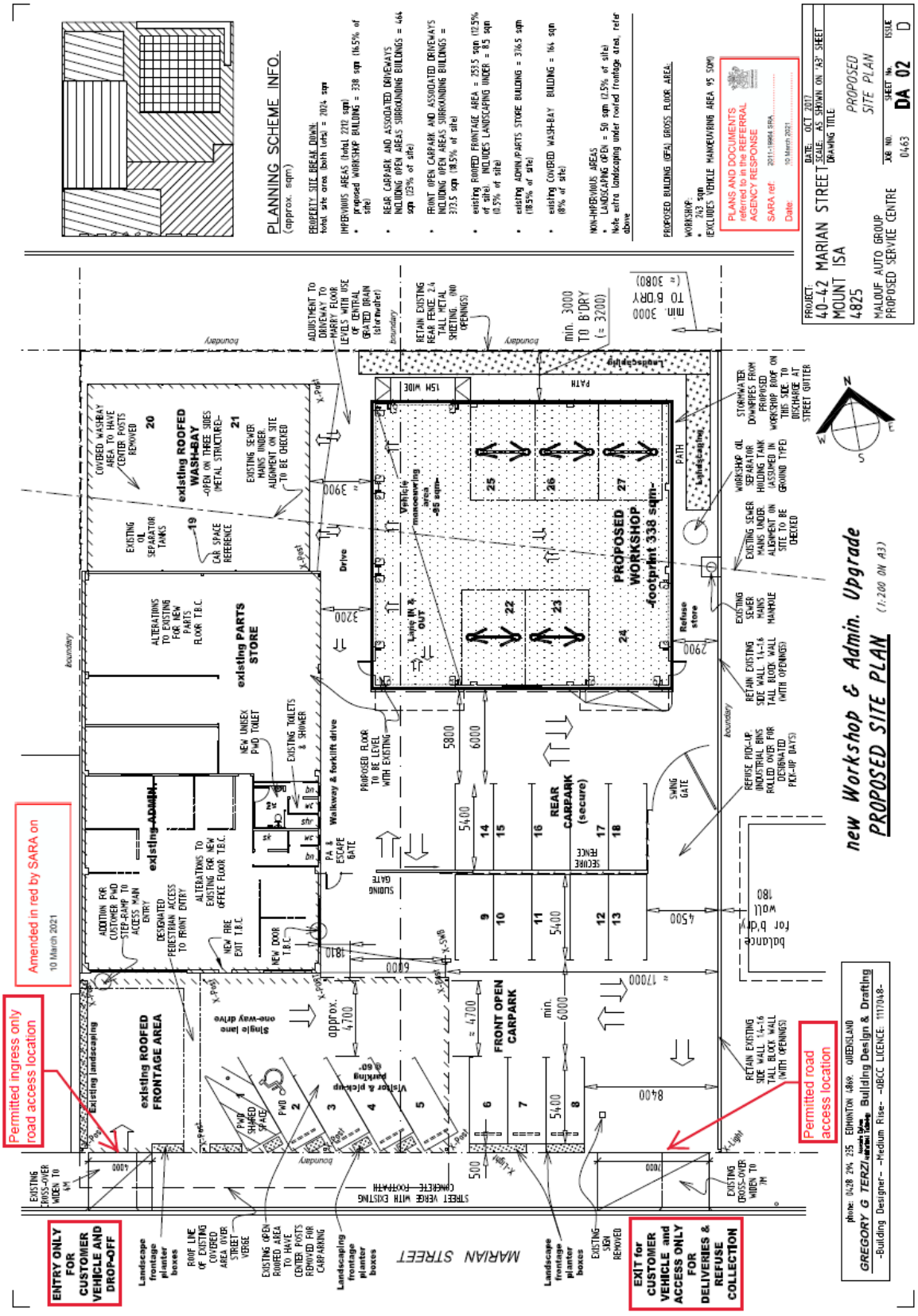
If further information about this approval or any other related query is required, Ms Helena Xu, Town Planner should be contacted by email at North.Queensland.IDAS@tmr.qld.gov.au or on (07) 4421 8838.

Yours sincerely



Lisa Brooks
Senior Planner

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan


PLANNING SCHEME INFO.
(approx. sqm)
PROPOSED BUILDING (GFA) GROSS FLOOR AREA:
PROJECT: 40-42 MARIAN STREET MOUNT ISA 4825
MALOUF AUTO GROUP PROPOSED SERVICE CENTRE
PROPOSED SITE PLAN
DRAWING TITLE
DA 02
PROPOSED WORKSHOP footprint 338 sqm
existing ROOFED WASH-BAY
existing PARTS STORE
existing ADMIN
existing ROOFED FRONTAGE AREA
REAR CARPARK (secure)
FRONT OPEN CARPARK
new Workshop & Admin. Upgrade
PROPOSED SITE PLAN
(1:200 ON A3)
Amended in red by SARA on 10 March 2021
Permitted ingress only road access location
Permitted road access location
ENTRY ONLY FOR CUSTOMER VEHICLE AND DROP-OFF
EXIT for CUSTOMER VEHICLE and ACCESS ONLY FOR DELIVERIES & REFUSE COLLECTION
MARIAN STREET
GREGORY G TERZI Building Design & Drafting
-Building Designer- -Medium Rise- -QBCC LICENCE: 1117048-

March 2021 monthly report

MOUNT ISA CITY COUNCIL

ITEM 8.1

INFRASTRUCTURE SERVICES

FOLDER ID: 4650

1 PROJECTS FOR THE MONTH OF MARCH

The main project focus has been on progressing through funded projects already commenced such as:

- Transfield/Brett Avenue Shared Cycle Path Design
- Thomson Rd Share Cycle Path
- Barkly Highway Shared Cycle Path Design
- Waste Management Facility – Waste Transfer Station and storage shed

Planning & Design is currently in progress for:

- Pamela/Deighton/Isa Street Intersection Redevelopment
- Pamela/Trainor Street Intersection Redevelopment
- Family Fun Precinct Redevelopment Stage 2
- Smart Water Meters
- Materials Recovery Facility and Tip Sales Shop
- Gallipoli Park Recreation Development Design & Construct
- PCNP Networks
- Self-Guided Bird Watching
- Traders Way/Sunset Drive Roundabout
- City Lookout Upgrade

RFQ/RFTs recently out to market or being assessed/awarded:

- Family Fun Precinct Redevelopment Stage 2
  - Boundary fencing
  - Shade structures
- Gallipoli Park Recreational Development
  - Design and Construction of Gallipoli Park due on April 15th, 2021
- Shared Cycle Path
  - Concrete works

2 FUNDING

Council has recently submitted projects for Resilience and Risk Reduction round 2020-21 administered by the Queensland Reconstruction Authority, as well as project nominations for Council's allocated Works for Queensland 2021-24 funds administered by the Department of Local Government, Racing and Multicultural Affairs.

Council is still waiting for outcome from the Department of Transport and Main Roads (Vulnerable Road User Program) in relation to speed limits in the CBD, as well as the stage 1 construction of Fourth Ave shared path applied for under the Departments Principal Cycle Network Program (PCNP) for the 2021-22 financial year.

A high-level cost estimate has been undertaken for proposed works to Buchanan Park Entertainment Complex in relation to project nominations for the $1,161,816 of Local Roads and Community Infrastructure round 2 to be expended by December 2021. Various stakeholder workshops have been undertaken. Once priority projects have been identified, they will be tabled for a council meeting and detailed in the 2021/2022 Capital Program.

A number of progress reports have been completed for this last quarterly period with risks identified in expenditure/progress to date and not meeting milestones. Project Managers are actively reviewing schedules with open communication with funding providers.

Refer to section 2 of this report for further details.

3 BUDGET

Refer to 2.1 to 3.4 together with the Corporate and Financial services report for the overall performance of the Infrastructure Services Department.

4 TECHNICAL SERVICES

Technical Services continues to work towards implementation and continuous improvement of the Local Government Controlled Area framework, Project Management Framework, and asset management and framework.

Project management resources are actively focusing on delivering Council's externally funded projects to ensure successful execution is completed within funding timeframes.

5 RURAL AND URBAN – MOUNT ISA

The Jet Patcher has been patching holes around town. Council is in the process of implementing changes to the operation and maintenance of the Jet Patcher to improve the environmental impact of the equipment. Sweeping has continued for the month both in the CBD and around the city streets and collecting a lot of dirt and gravel from the roadways.

Line marking has continued for the months of March with the crew remarking streets around town and the streets that have been resealed.

General maintenance and replacement of signage that have faded over time or have been vandalised continued for the month. A new signage system on Motor bikes access has been erected around area of the city.

Duchess road creek crossings and washouts filled in.
River crossings cleaned up and sand and gravel removed.
Cleared blocked drainage systems around town.
Steam cleaning has carried on in Simpson street and will continue around town.
Moondarra drive areas of the shoulders cleaned up and trees and bushes removed.
Replaced the sand in the horse paddock yard.
Screening sand and topsoil at the old meatworks area.
Clearing of creeks and drainage areas has been carried out around the town.

6 RURAL AND URBAN - CAMOOWEAL

Camooweal operations have continued as normal during the months of March with general maintenance being carried out around the town with the help of the bush crew at work.
Francis street has been formed up ready to setup for a reseal.

7 CONCRETE BATCH PLANT

Concrete production for the month of March with a total of 140.6m^3 produced for March. Council has also brought in new Material which will improve the speed of Batching, which will ensure a more consistent product and improve contamination issues.

8 WORKSHOP

During the month of March, a total of 76 services and 93 repairs was completed across the fleet. The team was able to operate efficiently to service and repair all fleet in a timely manner whilst also providing education and skill development to our new team members.

1.1 MOUNT ISA MEMORIAL CEMETERY

CURRENT STATUS	95% Completed
START DATE	Sept 2019
EST.COMPLETION DATE:	March 2021
FUNDING SOURCE:	W4Q (Round 3)
BUDGET:	$600K
EXPENDITURE TO DATE:	$555,010
SCOPE:	Reconstruct pavement to include widening for additional parking. Resurface using two coat seal. Construct islands to separate and organise traffic flow. Upgrade planter beds at entrance. Upgrade hard stand area for monument.
PROGRESS UPDATE:	The new raised area has been completed and the final trim is happening now.



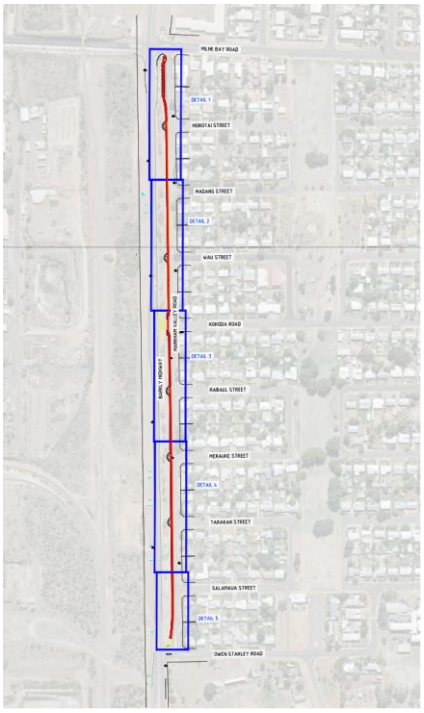
1.2 TRANSFIELD / BRETT AVENUE PCNP SHARED PATH DESIGN & CONSTRUCTION

CURRENT STATUS:	Design – 95% Completed
START DATE:	Feb 2020
EST.COMPLETION DATE:	Sep 2021
FUNDING SOURCE:	Cycle Network LG Grants $70,000 Council $70,000
BUDGET:	$140,000
EXPENDITURE TO DATE:	$ 46,536.00
SCOPE:	This project will deliver design and construction over 390 metres of 2.5-metres-wide shared path along the eastern side of Transfield Avenue and the Northern side of Brett Avenue. Council will continue the design only of Wright Road, which terminates at the intersection of Suter Road for future staged construction.
PROGRESS UPDATE:	Waiting for TMR final tick off, RFQ ready to go to market.



1.3 BARKLY HIGHWAY – PCNP SHARED PATH DESIGN

CURRENT STATUS:	Design – 95% Completed
START DATE:	Feb 2020
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Cycle Network LG Grants $30,000 Council $30,000
BUDGET:	$60,000
EXPENDITURE TO DATE:	$45,000.00
SCOPE:	This project will deliver the detailed design of 3.2km of 2.5-3m wide shared path along the Barkly Highway from the Isa Street/Fourth Avenue intersection to Milne Bay Road. Markham Valley Road will be used as an alternative to the Barkly Highway From Owen Stanley to Milne Bay.
PROGRESS UPDATE:	Council Design team is currently updating the construction designs to include TMR comments.



1.4 MARKHAM VALLEY MEDIAN BEAUTIFICATION

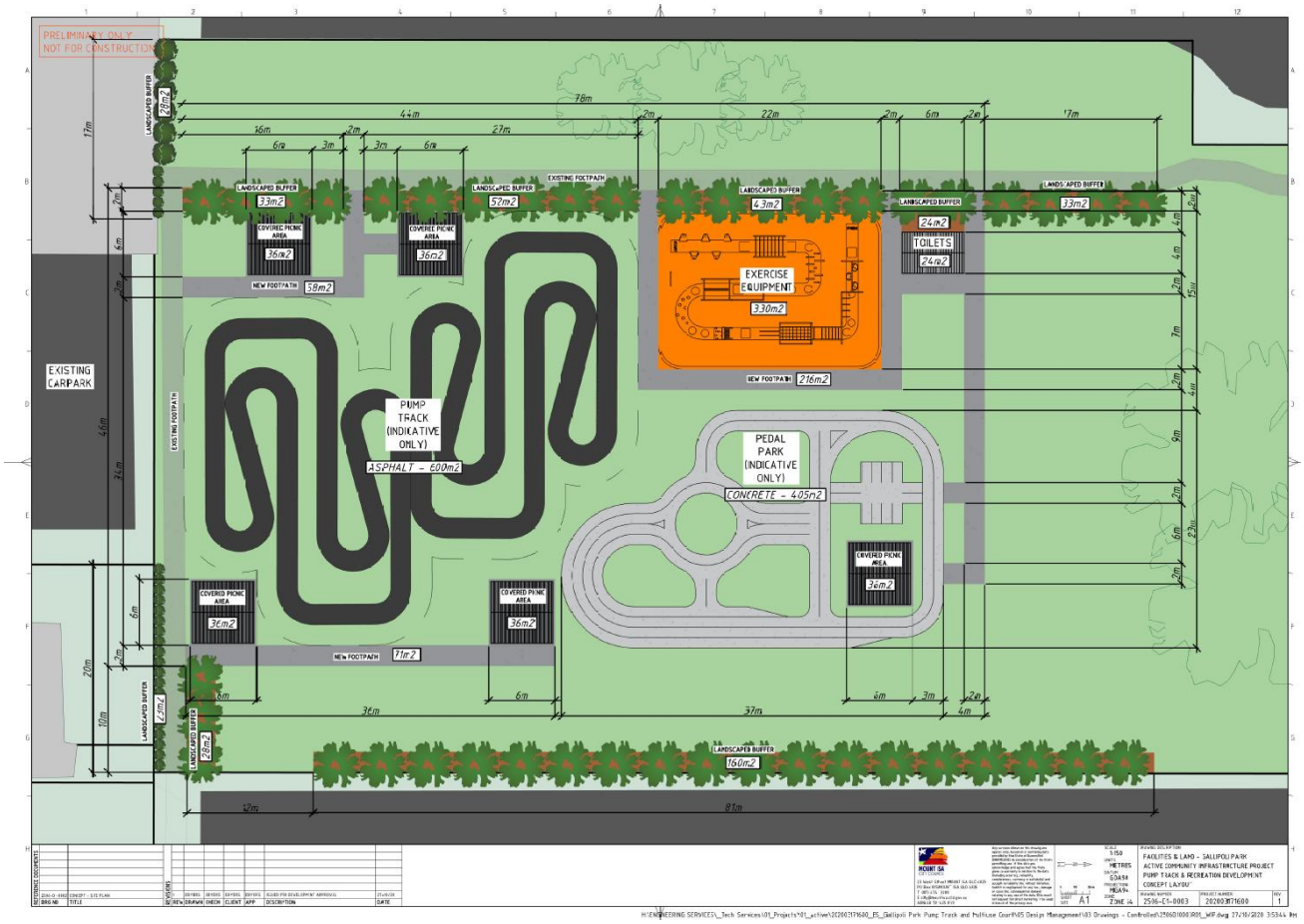
CURRENT STATUS:	Construction – 50%
START DATE:	Sept 2019
EST.COMPLETION DATE:	Jun 2021
FUNDING SOURCE:	W4Q
BUDGET:	$240,000
EXPENDITURE TO DATE:	$73,880.26
SCOPE:	Frequent pedestrian resting areas constructed and landscaped along a proposed shared path beginning at the intersection of Markham Valley Road and Owen Stanley Road and continuing north along the left side of Markham Valley Road terminating at Milne Bay Road.
PROGRESS UPDATE:	• Landscaping procurement complete, • MICC internal crew to complete vegetation clearing and new landscaping works to commence in April with completion prior to June. • Procurement of bench seats and possibility of shade structures to be installed on each of the 5 concrete pads • Photos being finalised for the historical plaques, depicting the last 100 years..





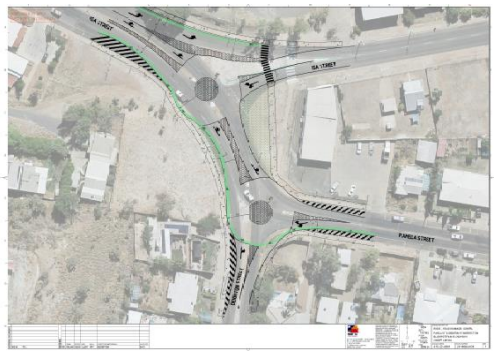
1.5 GALLIPOLI PARK PUMP TRACK AND RECREATION DEVELOPMENT

CURRENT STATUS:	PROCUREMENT
START DATE:	Dec 2019
EST.COMPLETION DATE:	Sept 2021
FUNDING SOURCE:	Active Community Infrastructure Round 1
BUDGET:	$895,000
EXPENDITURE TO DATE:	$48,922.87
SCOPE:	Construct a custom asphalt pump track, pedal park, an exercise equipment zone, shade shelters, toilets and other associated park furniture for free community use at Gallipoli Park Mount Isa.
PROGRESS UPDATE:	• PCG Meeting scheduled with ACI • Noise Conduction study report deemed proposed site location suitable for use • RFT for the design and construction of Gallipoli Park was released in March, submissions due on 15th April 21. • Geotechnical testing conducted, awaiting on report. • Management plans being developed. • Reviewing park furniture and exercise equipment options



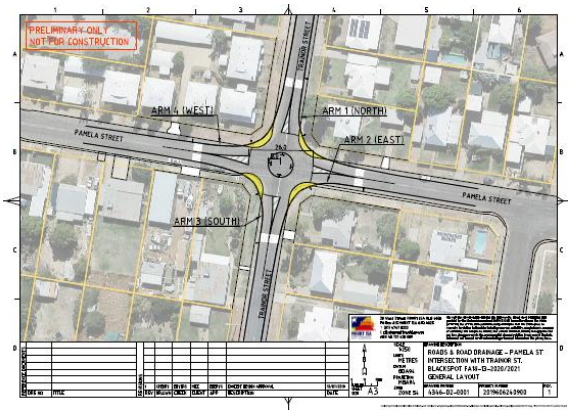
1.6 PAMELA/DEIGHTON/ISA STREET BLACKSPOT

CURRENT STATUS:	Design
START DATE:	July 2019
EST.COMPLETION DATE:	Sep 2021
FUNDING SOURCE:	Black Spot Program 2020-21
BUDGET:	$685,000.00
EXPENDITURE TO DATE:	$89,654.00
SCOPE:	Installation of a dumbbell type roundabout installation (two roundabouts side-by-side). The proposed installation will keep a fully functioning single lane around the entirety of each roundabout with a future option of closing the median between each apron should the need arise in the future.
PROGRESS UPDATE:	Issue for construction Drg and sign off RPEQ expected WE 16/04 RFQ ready to go out with Drg.



1.7 PAMELA/TRAINOR STREET BLACKSPOT

CURRENT STATUS:	Planning
START DATE:	July 2019
EST.COMPLETION DATE:	Sep 2021
FUNDING SOURCE:	Black Spot Program 2020-21
BUDGET:	$350,000
EXPENDITURE TO DATE:	$122,731.00
SCOPE:	Installation of roundabout
PROGRESS UPDATE:	Issue for construction Drg and sign off RPEQ expected WE 16/04 RFQ ready to go out with Drg.



1.8 SMART WATER METER

CURRENT STATUS:	Tender Evaluation
START DATE:	Sept 2019
EST.COMPLETION DATE:	Dec 2021
FUNDING SOURCE:	Local Government Grants and Subsidies Program - $1,766,720.95 MICC - $1,179,573.96
BUDGET:	$2,946,294.91
EXPENDITURE TO DATE:	$113,207.80
SCOPE:	Installation of automatic meter reading devices to all water service connections within Mount Isa and creation of District Metered Areas (DMA's) to reduce operating costs, non-revenue water and greater accuracy for the end user.
PROGRESS UPDATE:	An extension to the funding deadline has been granted. Project deadline is now 31 December 2021. Tenders closed on Monday, 1 March 2021. Eight offers have been received. The evaluation panel is presently working through the various offers. A workshop on 19 March finalised the scoring and resulted in a shortlist of 4 vendors to interview. Interviews commenced on 8 April. The last interview is scheduled for 13 April. All tenders have confirmed that they can deliver the full scope of the project prior to 31 December 2021. The recommendation will come to Council for decision in April.

1.9 SELF-GUIDED BIRD WATCHING

CURRENT STATUS:	Planning
START DATE:	August 2020
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Maturing the tourism infrastructure pipeline in North West Queensland
BUDGET:	$75,000
EXPENDITURE TO DATE:	$28,811.68
SCOPE:	Develop self-guided drive and walking trails for visitors and bird watchers which will support eco-tourism initiatives and enhance the type of tourism activities on offer in Mount Isa. Scope of Works covers the design and implementation of the requested signage, visitor resources and road markers to identify sites.
PROGRESS UPDATE:	Council's contractor have recently submitted their draft of the bird watching strategy, including an analysis of the sites visited with recommendations. The report has now been reviewed and awaiting on the revised strategy to be provided to Council.



1.10 MATERIALS RECOVERY FACILITY (MRF)

CURRENT STATUS:	Planning
START DATE:	June 2020 – Planning April 2021 – Shed Construction commence May 2021 - MRF D&C Contract award Nov 2021 – MRF Construction commence
EST.COMPLETION DATE:	Nov 2022
FUNDING SOURCE:	Building Better Regions: - $6,060,131
BUDGET:	Planning; - $150,000 Design and Construct: $8,801,508
EXPENDITURE TO DATE:	Nil
SCOPE:	Design, Construction and Project Management of a purpose built building to hold a Material Recovery Facility (MRF), the installation of Material Recovery Equipment as well as construction of laydown areas for recycling residential resource waste and covered storage of products.
PROGRESS UPDATE:	Further to the recent Council resolution, community consultation about to be undertaken and a specification for the design of the MRF is being prepared.



1.11 FAMILY FUN PRECINCT REDEVELOPMENT – STAGE 2

CURRENT STATUS:	Planning
START DATE:	Construction – Sept 2020
EST.COMPLETION DATE:	Dec 2022
FUNDING SOURCE:	Building Our Regions (BOR) $3,756,500, MICC $1,355,000
BUDGET:	$5,111,500
EXPENDITURE TO DATE:	$27,412.44 – committed $77,535.94
SCOPE:	• Installation of new strategically placed shade structures throughout • Security upgrades including fit-for-purpose fencing and lighting. • Re-surfacing and irrigation upgrades in high use areas • Replacement and installation of new play equipment, free exercise equipment and high impact park furniture throughout
PROGRESS UPDATE:	• Application for development to assessed under a 'Superseded Planning Scheme' approved • Lifeguard Fit out design was awarded last month, design now at final review stages. • Lifeguard RFQ in development stages, will be released to tenderers within the next 2 weeks. • Skate bowl concept designs being issued to the community during youth week for survey and feedback. Target to complete design works within next 5 weeks. • RFQ being developed for skate bowl demolition and construction, will be issued once design is finalised. • RFQ submissions received and being evaluated for boundary walls and shade structures. • Product selection being evaluated for park equipment. • Further tender packages being developed



1.12 OUTBACK AT ISA MASTERPLAN

CURRENT STATUS:	Planning
START DATE:	August 2020
EST.COMPLETION DATE:	March 2021
FUNDING SOURCE:	Maturing the tourism infrastructure pipeline in North West Queensland
BUDGET:	$125,000
EXPENDITURE TO DATE:	$62,000
SCOPE:	Develop a Master Plan for Mount Isa's Outback at Isa facility, to support a sustainable future and enhance the economic viability and vibrancy. The report aims to effectively capitalise on opportunities to improve the visual and aesthetic qualities, amenity and attractiveness of the centre.
PROGRESS UPDATE:	Stafford Strategy have been awarded the contract, with the kick-off meeting held late October. Project is to be transferred to OPEX expenditure as part of half yearly capital review. Final masterplan report is being prepared as well as a top line cost benefit assessment for the master plan to highlight likely capital development costs, a cash flow model over a 10 year period and likely operating costs. This will provide Council with a series of key economic and financial metrics for determining the benefit cost ratio able to be achieved, along with the projects net present value and internal rate of return. Expected by the end of April.

1.13 TIP SHOP & WASTE TRANSFER STATION

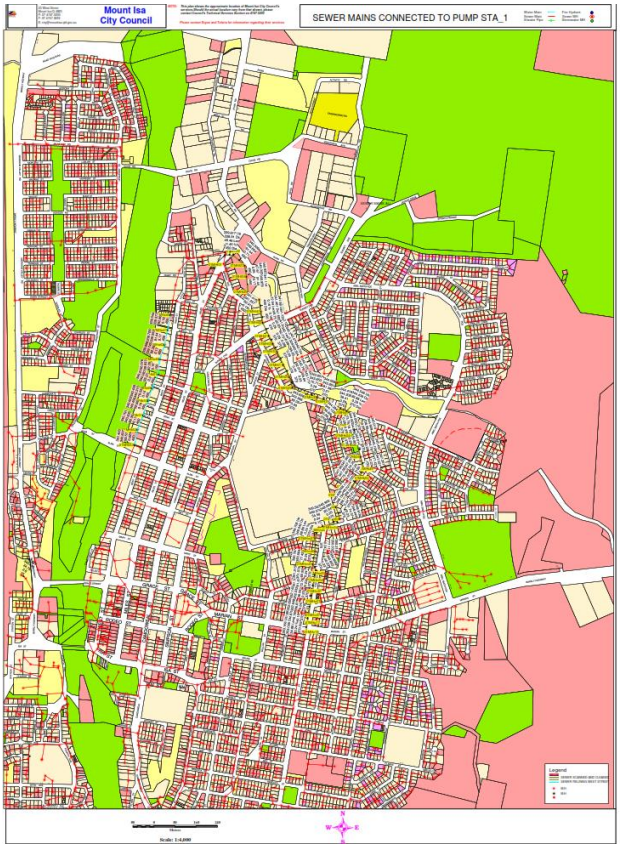
CURRENT STATUS:	Design Complete, Contractor mobilising
START DATE:	April 2020
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Works 4 Qld Rd 3 - $695,076.03 MICC - $77,421 for Design & $505,000 for construction (TBA)
BUDGET:	Detailed Design: $77,421 Construction: $695,076.03
EXPENDITURE TO DATE:	DD: $68,316.03 Spent: $62,316.03 ($16,886.03-PPM; $45,430.00-Cardno) Committed: $5800.00 Con: $5488
SCOPE:	Design and construction of new Waste Transfer Station (WTS) incl storm-works and roadworks.
PROGRESS UPDATE:	Detailed design has been completed. The tender for construction works closed on Fri 5th march. All tender submissions have been evaluated and A. Gabrielli has been selected as our preferred contractor. Currently the contractor is mobilising his resources to the site for construction to begin on 19th April.



1.14 SEWER MAIN REPLACEMENT PROGRAM

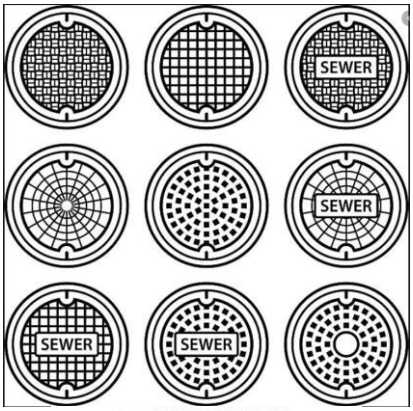
CURRENT STATUS:	Procurement stage
START DATE:	Dec 2020
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council $120,000.00, QLD State $730,000.00
BUDGET:	$850,000.00
EXPENDITURE TO DATE:	$13,033.00
SCOPE:	This project will replace or upgrade the municipality's sewer mains network. The aging assets need to be maintained to ensure reliable serviceability now and in the future. The mains were laid from the 1950's and some are now at the end of their service life, this project will mitigate any potential risks of failure.
PROGRESS UPDATE:	Tender submission received, evaluation completed, waiting on final review and approval for contract award.

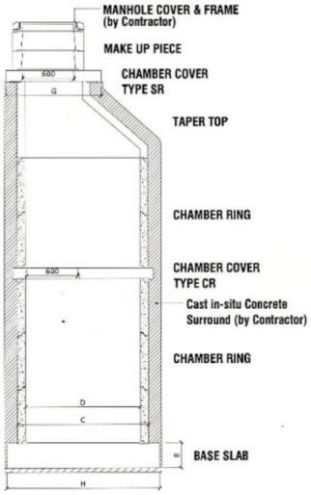




1.15 SEWER MAHOLES REPLACEMENT PROGRAM

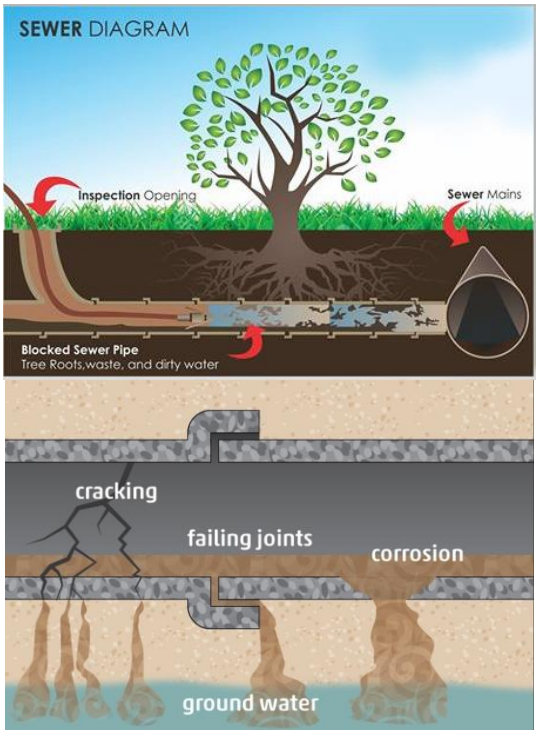
CURRENT STATUS:	Procurement stage
START DATE:	Feb 2021
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council
BUDGET:	Council $150,000.00
EXPENDITURE TO DATE:	$2,200.00
SCOPE:	Refurbish the sewer manholes to ensure continued reliable service of the network across the municipality. Update the assets to current MICC Sewer network standards in an efficient and consistent manner.
PROGRESS UPDATE:	The scope is being reviewed, RFQ to go out to Market by 9/03/21.





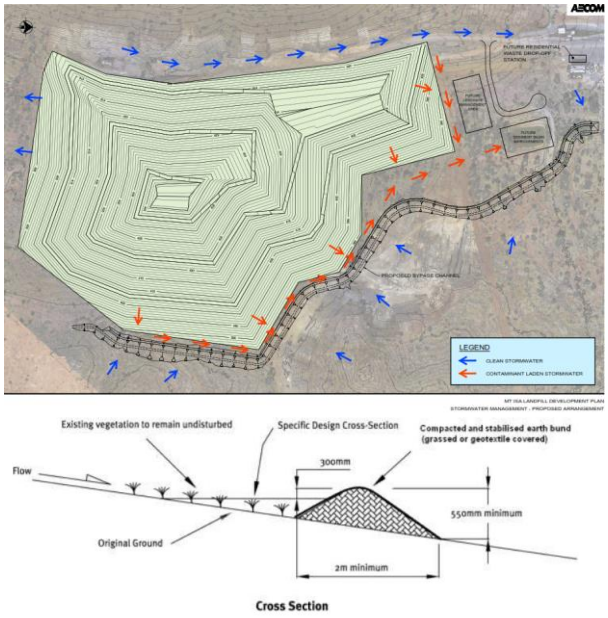
1.16 SEWER MAINS INSPECTION PROGRAM

CURRENT STATUS:	Roll Out
START DATE:	Feb 2021
EST.COMPLETION DATE:	June 2021 (continuous)
FUNDING SOURCE:	Council $100,000
BUDGET:	$100,000
EXPENDITURE TO DATE:	$11,569.00
SCOPE:	Coordinated, sequential inspection of all mains and manholes across the network, and optimisation of assets database. Related to the Mains and manholes refurbishment programs this is the basis of an overall consistent preventive maintenance approach.
PROGRESS UPDATE:	The program has been approved and has started to be delivered under its new format from January 2021, with a dedicated team and members rotation.



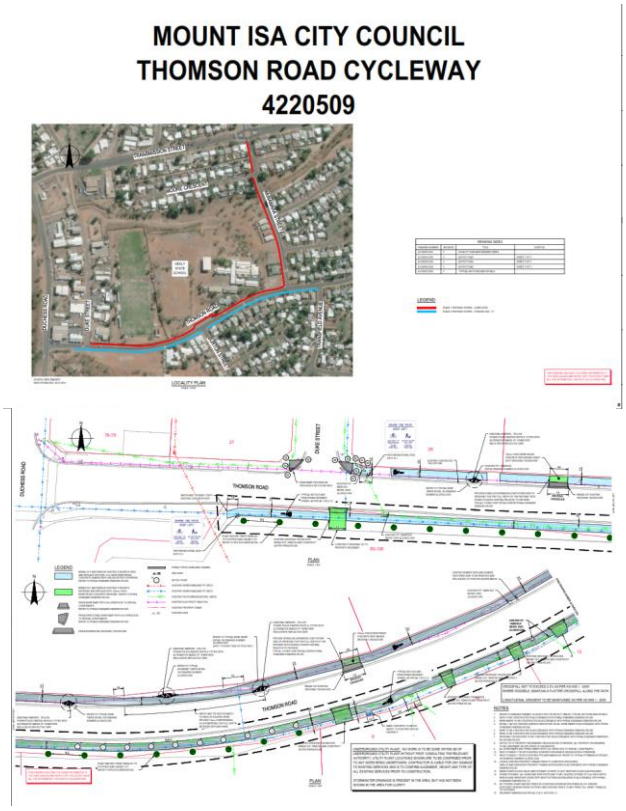
1.17 MOUNT ISA LANDFILL STORMWATER DIVERSION

CURRENT STATUS:	Detailed design 100%, delivery preliminaries underway
START DATE:	Dec 2020
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council $275,000
BUDGET:	$275,000
EXPENDITURE TO DATE:	$63,050
SCOPE:	Design and construct a diversion bund to manage the landfill leachate and Stormwater flow to avoid waterways and ground water contamination in compliance with Mount Isa landfill Environmental authority as described in the Mount Isa Landfill site development plan.
PROGRESS UPDATE:	Designs completed, kick off meeting completed, access to neighbour property for survey approved, works will be delivered by MICC teams, supervised by Road team leader.



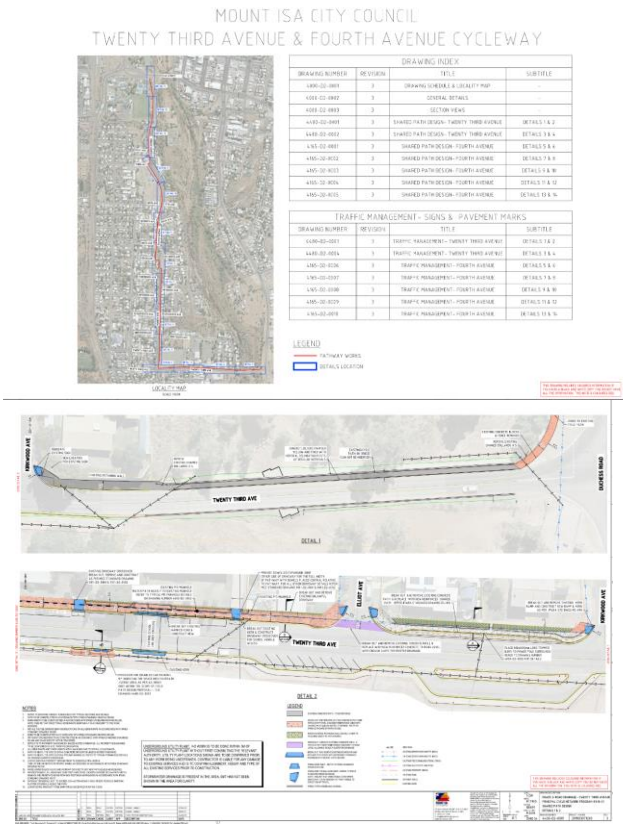
1.18 PCNP – THOMSON ROAD STAGE 2

CURRENT STATUS:	Procurement
START DATE:	Dec 2019
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council $105,000
BUDGET:	$105,000
EXPENDITURE TO DATE:	$25,507.00
SCOPE:	Design and construct of the shared footpath along Thomson rd.
PROGRESS UPDATE:	Finalising works package award, all trees planted at Western end.



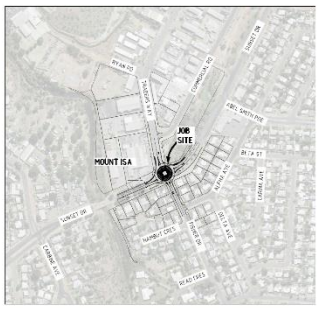
1.19 PCNP – TWENTY THIRD AVE

CURRENT STATUS:	Detailed design
START DATE:	Dec 2019
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council $100,000
BUDGET:	$100,000
EXPENDITURE TO DATE:	$6,144.00
SCOPE:	Design and construct of the shared footpath along 23rd Avenue.
PROGRESS UPDATE:	Finalising works package award.

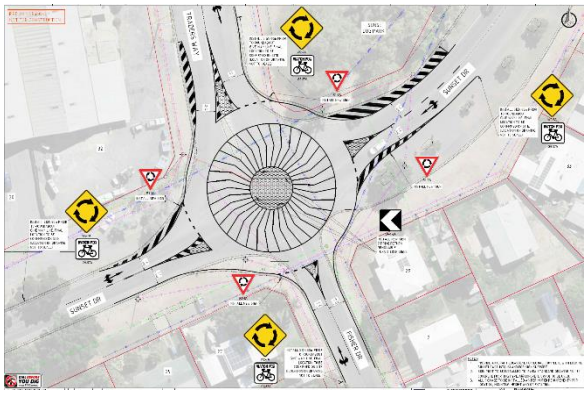


1.21 TRADERS WAY/SUNSET DRIVE ROUNDABOUT

CURRENT STATUS:	Design
START DATE:	July 2019
EST.COMPLETION DATE:	June 2021
FUNDING SOURCE:	Council Funded
BUDGET:	$400,000
EXPENDITURE TO DATE:	$118,263.00
SCOPE:	Installation of roundabout
PROGRESS UPDATE:	Final design coordination for services and infrastructure underway





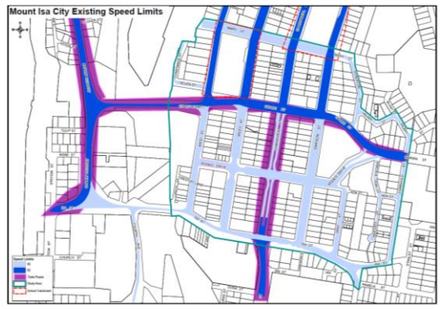
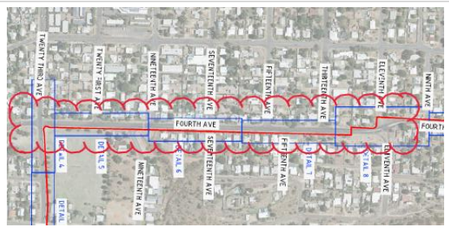


1.22 CITY LOOKOUT UPGRADE

CURRENT STATUS:	Planning
START DATE:	Dec 2019
EST.COMPLETION DATE:	May 2021
FUNDING SOURCE:	Active Community Infrastructure Round 1
BUDGET:	$150,000
EXPENDITURE TO DATE:	$22,540.71
SCOPE:	The Mount Isa lookout precinct rectification works.
PROGRESS UPDATE:	• RPEQ reports received for structural integrity of boardwalk • Planning & Design is currently in progress • RFQ issued for the Mt Isa Lookout Revitalisation Options Analysis • Submissions in evaluation stages • Materials procured for site rectification and compliance works Rectification works to commence end of April



2.1 FUNDING APPLICATIONS AWAITING DECISION

Fund Name	Government Department	Application Scope		Funds Requested	Council Contribution
Blackspot 2021/22	Department of Transport and Main Roads	***Miles Street and Mary Street Intersection Redevelopment*** Intersection redevelopment involving new centre-median site preparation and construction. Extension of both carriageways existing centre-refuges to clearly align traffic flow and facilitate one-lane access. Installation of a channelized left turn from West onto Mary Street to facilitate the removal of the second traffic lane entering the intersection. Installation of new Stop and Give Way signage at all entrances to intersection, located on adjacent medians. Installation of appropriate warning signs to inform of changed conditions at/within intersection. Directional line marking in all roadway areas affected by proposed changes.		255,500	-
Vulnerable Road User Program (VRUP)	Department of Transport and Main Roads	***Mount Isa CBD Safer Speeds Investigation*** Full investigation, engineering assessment and implementation (based on investigation findings) of revised speed limits throughout the Mount Isa CBD area.		50,000	101,167.50
Principal Cycle Network Program (PCNP) 2021-2022	Department of Transport and Main Roads	***Fourth Ave Construction Stage 1*** The construction of a min 2.5m wide shared off-road shared cycle path along the right-hand side of Fourth Avenue, heading North from Twenty-Third Avenue for approximately 650m, before crossing to the left-hand side of Fourth Avenue, terminating at the intersection of Fourth Avenue and Eleventh Avenue with an approximate total length of 720m.		200,000	200,000
Local Roads and Community Infrastructure Program (LRCI) Round 2	Department of Infrastructure, Transport Regional Development & Communications	***Various upgrade projects TBD*** Will be programmed into 2021/2022 Budget		1,161,816	TBD
			Total	**1,667,316**	**301,167.50**

2.2 FUNDING AWARDED THIS MONTH

Nil

2.3 FUNDING UNSUCCESSFUL THIS MONTH

Nil

2.4 END OF MONTH STATUS OF ACTIVE FUNDING

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Budget	Fund Contribution	Council Contribution
Active Community Infrastructure	Department of Housing and Public Works/ Sport and Recreation	Round 1	Gallipoli Park Activate Play Space	895,000	895,000	-
Betterment Program – Flood Damage MICC.0004.1819	Queensland Reconstruction Authority	2019-2021	Floodway Construction – Lake Julius	516,159	492,159	24,000
Building Better Regions	Department of Infrastructure, Transport, Cities and Regional Development	Round 4	Recycling Initiative – Materials Recovery Facility	8,180,485	6,060,131	2,120,354
Building Our Regions	Department of State Development, Manufacturing, Infrastructure and Planning	Round 5	Stage 2 of the Mount Isa Family Fun Precinct Redevelopment	4,915,000	3,715,000	1,200,000
Local Government Grants and Subsidies (LGSSP)	Department of Local Government Racing and Multicultural Affairs	2019-21	Non-Revenue Water Smart Metering Initiative	2,943,958	1,766,720	1,177,238
Local Roads and Community Infrastructure Program (LRCI)	Department of Infrastructure, Transport Regional Development & Communications	Round 1	CCTV Implementation Program Camooweal Hall Floor Refurbishment Camooweal Facilities Refurbishment/Upgrades	1,009,519	1,009,519	-
North West Minerals Province Economic Transition Strategy	Department of Innovation and Tourism Industry Development	2019-2020	Development of a Master plan of Outback at Isa facility	75,000	75,000	-
			Development of tourism self-guided itinerary to include bird watching	75,000	75,000	-
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	Round 1, 2018-19	Thomson Road (Construction)	199,900	99,950	99,950
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2019-2020	Barkly Highway Shared Cycle Path Design	60,000	30,000	30,000
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2019-2020	Transfield Ave to Wright Rd (Shared off Road Cycle Path) Stage 1	140,000	70,000	70,000
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2020-21	***Thomson Road Stage 2 Construction*** Construction of 670 metres of 2.5 metre wide off road shared path on Thomson Road between Mount Isa-Duchess Road and Transfield Avenue. The project will include a crossing of Burton Street.	210,000	105,000	105,000
Principal Cycle Network Program (PCNP)	Department of Transport and Main Roads	2020-21	***Twenty Third Avenue Construction*** Construction of 600 metres of 2.5 metre wide off road shared path on Twenty Third Avenue between Kirkwood Avenue and Fourth Avenue. The project will include 4 intersection treatments and moving 1 power pole.	272,727	136,364	136,364
Queensland Black Spot Program	Department of Transport and Main Roads	2020-2021	Isa / Pamela / Deighton Street Intersection Redevelopment	400,000	250,000	150,000
Queensland Black Spot Program	Department of Transport and Main Roads	2020-2021	Pamela Street and Trainor Street Intersection Redevelopment	100,000	100,000	-
Reconstruction of Essential Public Asset – Flood Damage MICC.12.18	Queensland Reconstruction Authority	2018-2020	Regional Road Reconstruction – All Roads	4,848,631	4,757,900	90,713
Reconstruction of Essential Public Asset – Flood Damage MICC.0005.1819	Queensland Reconstruction Authority	2019-2021	Regional Road Reconstruction – Mt Oxide, Gunpowder, Urandangi	3,135,124	3,052,499	82,625
Roads & Transport Alliance TIDS	Department of Transport and Main Roads via NWQRRTG	2020-2021	Funding for various rural roads related projects	720,000	360,000	360,000
Roads to Recovery (R2R)	Department of Infrastructure, Regional Development and Cities	2019-2024	Funding for various City Streets/ Rural Roads related projects	5,047,594	5,047,594	-

Fund Name	Government Department	Funding Round/Period	Projects	Total Project Budget	Fund Contribution	Council Contribution
Walking Network Pilot Program	Department of Transport and Main Roads	2020-2021	The program will encompass the following: • engage relevant stakeholders • develop a walking network plan for the nominated precinct (up to 2km radius around a nominated activity centre) • develop a works program (including options, high level cost estimates and priorities) • support preparation of required materials for Council approval prepare evaluation plans to assess the impact of projects once complete	150,000	150,000	-
Works for Queensland Program (W4Q)	Department of Local Government, Racing and Multicultural Affairs	Round 3, 2019-21	Medians, Parks & Open Spaces Upgrades – Landscaping and civil maintenance and upgrades	900,000	900,000	-
			Cemetery Upgrades Stage 2 – Construct access and service roads. Installation of irrigation system, landscaping and security fencing	600,000	600,000	-
			Tip Sales Shop	695,076	695,076	-
			Tanker Waste Receiving Facility – Construct a new facility at the Mount Isa Wastewater Treatment Plant to receive and analyse tanker waste	350,000	350,000	-
			Environmental Evaluation of Landfill Site – Establish data required for groundwater monitoring. Construct ground water testing bores	250,000	250,000	-
Works for Queensland Program (W4Q) COVID	Department of Local Government Racing and Multicultural Affairs	2020-2021	Water main replacement program	500,000	500,000	-
			Sewer main replacement program	850,000	730,000	120,000
			Valve Replacement Program	350,000	350,000	-
			Upgrades to Water Reservoirs	990,000	990,000	-
Local Roads and Community Infrastructure Program (LRCI) Round 2 – Moved back to section 2.1 as decision is still pending						
Total				**39,379,173**	**33,612,912**	**5,766,244**

Report date: 03/03/2021
67% of year elapsed.

3.1 TECHNICAL SERVICES

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
5100-2110	Technical Services	$ 1,555,000.00	47%	$1,045,027.40	$734,126.00	$313,901.40	**Over Budget**	$140,589.04	$734,126.00	-$593,536.96	**Over Budget**	
	Total	**$1,555,000.00**	**47%**	**$ 1,045,027.40**	**$734,126.00**	**$313,901.40**	Over Budget	**$140,589.04**	**$734,126.00**	**-$593,536.96**	Over Budget	

3.2 RURAL & URBAN – MOUNT ISA OPERATIONS

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
5500-2311	Urban Pavement & Drainage Main	$ 1,611,000.00	74%	$1,085,769.86	$1,196,406.00	-$ 110,636.14	Over Budget	$ 145,652.05	$1,196,406.00	-$ 1,050,753.95	Over Budget	
5516-2715	Street Cleaning Mount Isa	$ 489,000.00	64%	$ 329,572.60	$ 313,089.00	$ 16,483.60	Under Budget	$ 44,210.96	$ 313,089.00	-$ 268,878.04	Over Budget	
	Total	**$ 2,100,000.00**	**72%**	**$1,415,342.47**	**$1,509,495.00**	**-$ 94,152.53**	**Over Budget**	**$ 189,863.01**	**$1,509,495.00**	**-$ 1,319,631.99**	**Over Budget**	

3.3 RURAL & URBAN – CAMOOWEAL OPERATIONS

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
9500-2301	Camooweal Aerodrome	$ 54,000.00	63%	$ 36,394.52	$ 34,122.00	$ 2,272.52	Under Budget	$ 4,882.19	$ 34,122.00	-$ 29,239.81	Over Budget	
9500-2302	Camooweal Cemetery	$ 14,000.00	52%	$ 9,435.62	$ 7,255.00	$ 2,180.62	Under Budget	$ 1,265.75	$ 7,255.00	-$ 5,989.25	Over Budget	
9500-2303	Camooweal Garbage Collection	$ 92,224.00	40%	$ 62,156.45	$ 36,767.00	$ 25,389.45	Under Budget	$ 8,338.06	$ 36,767.00	-$ 28,428.94	Over Budget	
9500-2304	Camooweal Parks/Trees	$ 97,000.00	75%	$ 65,375.34	$ 72,343.00	-$ 6,967.66	Over Budget	$ 8,769.86	$ 72,343.00	-$ 63,573.14	Over Budget	
9500-2305	Camooweal Refuse Tip	$ 80,248.00	5%	$ 54,084.95	$ 3,817.00	$ 50,267.95	Under Budget	$ 7,255.30	$ 3,817.00	$ 3,438.30	Under Budget	
9500-2306	Camooweal Street Cleaning	$ 43,000.00	182%	$ 28,980.82	$ 78,377.00	-$ 49,396.18	Over Budget	$ 3,887.67	$ 78,377.00	-$ 74,489.33	Over Budget	
9500-2307	Camooweal Local Laws	$ 6,000.00	24%	$ 4,043.84	$ 1,431.00	$ 2,612.84	Under Budget	$ 542.47	$ 1,431.00	-$ 888.53	Over Budget	
	Total	**$ 386,472.00**	**61%**	**$ 260,471.54**	**$ 234,112.00**	**$ 26,359.54**	**Under Budget**	**$ 34,941.30**	**$ 234,112.00**	**-$ 199,170.70**	**Over Budget**	

3.4 WORKSHOP – PLANT AND EQUIPMENT MAINTENANCE

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget (To be finalised)	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
2310-2331	Wages for Council Equipment	$ 979,307.00	43%	$ 660,026.09	$ 424,241.00	$ 235,785.09	Under Budget	$ 88,540.08	$ 424,241.00	-$ 335,700.92	Over Budget	
2310-2332	Fuel Expenses	$ 630,000.00	60%	$ 424,602.74	$ 378,845.00	$ 45,757.74	Under Budget	$ 56,958.90	$ 378,845.00	-$ 321,886.10	Over Budget	
2310-2333	Vehicle Damages	$ 40,000.00	22%	$ 26,958.90	$ 8,668.00	$ 18,290.90	Under Budget	$ 3,616.44	$ 8,668.00	-$ 5,051.56	Over Budget	
2310-2334	Vehicle Parts	$ 430,000.00	49%	$ 289,808.22	$ 208,700.00	$ 81,108.22	Under Budget	$ 38,876.71	$ 208,700.00	-$ 169,823.29	Over Budget	
2310-2335	Tyres and Batteries	$ 125,000.00	75%	$ 84,246.58	$ 94,235.00	-$ 9,988.42	Over Budget	$ 11,301.37	$ 94,235.00	-$ 82,933.63	Over Budget	
2310-2336	External Labour & Parts	$ 110,000.00	241%	$ 74,136.99	$ 265,426.00	-$ 191,289.01	Over Budget	$ 9,945.21	$ 265,426.00	-$ 255,480.79	Over Budget	
2310-2337	Rego & Insurance	$ 195,000.00	81%	$ 131,424.66	$ 157,110.00	-$ 25,685.34	Over Budget	$ 17,630.14	$ 157,110.00	-$ 139,479.86	Over Budget	
2310-2401	Floating Plant & Loose Tools	$ 30,000.00	187%	$ 20,219.18	$ 56,212.00	-$ 35,992.82	Over Budget	$ 2,712.33	$ 56,212.00	-$ 53,499.67	Over Budget	
	Total	**$ 2,539,307.00**	**63%**	**$1,711,423.35**	**$1,593,437.00**	**$ 117,986.35**	**Under Budget**	**$ 229,581.18**	**$1,593,437.00**	**-$ 1,363,855.82**	**Over Budget**	

4.1 CUSTOMER APPLICATIONS RECEIVED THIS MONTH

Classification category	Awaiting outcome	Approved	Rejected	Total
Dial Before You Dig	0	53	0	53
Build Over Sewer	0	0	0	0
Heavy Vehicle Permits (NHVR)	4	30	0	34
Works on Council Property	0	0	0	0
Temporary Road Closure/ Special Event	0	0	0	0
LAAN (Request to Waive Notification Period)	0	1	0	1
Total	**4**	**84**	**0**	**88**

4.2 CUSTOMER ENQUIRIES RECEIVED THIS MONTH

Classification category	Answered
General	0
Total	**0**

4.3 CUSTOMER SERVICE REQUESTS RECEIVED THIS MONTH

Classification category	Actioned
Asset Information	2
Signage	0
Project request	0
Total	**2**

4.4 COMPLAINTS PROCESSED THIS MONTH

NIL

5.1 MOUNT ISA URBAN PAVEMENT & DRAINAGE MAINTENANCE

	Item	Quantity	Units	Notes
Patching	No. of Potholes	41	Item	Jet patcher has been busy in the month of march resealing the plumbing upgrades around the streets.
	Litres Emulsion	1556	Litres	
	Aggregate (7mm)	10.2	m^3	
	Plant Mix (cold mix)	216	kg	
Line Marking	White Paint	460	Litres	School crossings, pedestrian crossings, bus stops and yellow lines around the school areas done in March.
	Yellow Paint	180	Litres	
	Black Paint	0	Litres	
	Glass Beads	460	kg	
Signs	Repaired Signs	15	Item	Signs have been knocked down or damaged by the elements such as wind loosening bolts etc.
	Replacement Signs	6	Item	Signs have been either damaged beyond repairs or have become obsolete due to changing standards.
	Vandalized Signs	6	Item	
	New signs	10	Item	New road signs
Watering/Dust Control	Dust Suppression	10 loads per day	-	Dust suppression continues as normal for the month of March in the dry conditions. The back road to Healy Estate is being watered daily.
Street Sweeping	Rosmech Sweeper (Unit 345)	795 37.4	Km Tonnes	Street sweeping has continued for the month of March in both the CBD and outer city streets. Sweeping Unit 343 has been off the road for 3weeks
	Schwarze A4 Storm (Unit 343)	189	Km Tonnes	
	Reseal Footpaths			Repairs to sections of footpaths and driveways completed.

5.2 COUNTRY ROAD MAINTENANCE/RURAL CONSTRUCTION

Road	Total Length of Road	Effected Length	Notes
Camooweal to Barkley H-way			Opening Grade: 16km – to wash out edges and to allow safe travel
Old May Downs Rd.			Opening Grade: 8km - to wash out edges and to allow safe travel
Morstone Road			Opening Grade: 18km - to wash out edges and to allow safe travel
Morstone - Norfolk Road			Opening Grade: 40km -- to wash out edges and to allow safe
Highland Plains			Opening Grade: 7km - to wash out edges and to allow safe travel

6.1 CAMOOWEAL AERODROME

- Maintenance grade have been implemented on the road around the airport fence line.
- Holes filled in and mowed the area.
- Some shrubs removed around fence line.

6.2 CAMOOWEAL CEMETERY

There have been no changes to the general maintenance for the cemetery for the period of March 2021.

6.3 CAMOOWEAL GARBAGE COLLECTIONS

- Garbage collection continues as usual for the period of March 2021.
- Removed 8 loads of excess rubbish from the bin area.

6.4 CAMOOWEAL PARKS / TREES/ HALL

- General maintenance and servicing of the public areas continued for the month
- Extra staff on site to help with the cleaning and mowing (Bush Crew)

6.5 CAMOOWEAL REFUSE TIP

Mowing maintenance at the closed refuse tip is ongoing.

6.6 CAMOOWEAL STREET CLEANING

Street cleaning operations were ongoing with tourists travelling by caravans starting to move again.

6.7 Other Works

Frances Street upgrades.

7.1 SIGNAGE AND SAFETY

7.1.1 Safety Incidents

Zero safety incidents for the months of March.

7.1.2 Safety/Maintenance

- Regular discussions have taken place regarding COVID-19 and health and safety.
- Material sales area have been restructured to improve dust and contamination.
- Ongoing Environmental improvements.

7.2 LABORATORY OPERATIONS

7.2.1 Concrete Testing

Concrete testing on new product is going well.

7.2.2 Material Testing

Compression testing
Ongoing

Sieve Analysis testing
Zero sieve testing completed.

Organics Testing
Zero Organics testing has been recorded however we have had brought in a new product which will reduce contamination issues.

7.3 MATERIAL HANDLING AND RECENT WORKS

Materials/ Equipment	This Month (m^3)	YTD (m^3)	Notes
Sands and C/Dust	62	234.15	
20mm and 10mm Rundown and Cover Aggregates	9	216. 45	
Ballast and Over Size Rock	0	639.7	
General Fill and Road base	30	218.6 1	
Topsoils	35	32.6	
Concrete Blends and Ready Mix	24	124.50	
Total	**160**	**1466.01**	

8.1 ACTIVITY SUMMARY

The month of March brought with it some large scope works such as transmission works that helped develop the skills of our first-year apprentice. This included removal and new installation of Allison transmission. The team at the workshop were also able to show the new apprentice how to use equipment to diagnose fault codes and focused on optimising the basic skills for a first-year apprentice. This month a lot of light vehicle serving was required, including brake servicing and new tyres. Council's third-year apprentice focused on his theoretical skills at TAFE this month which left some of the work he usually does to our first-year apprentice.



- The team focused on changing of braking and upgrade of front suspension on light fleet vehicles.
- The team had to make some rural trips to Camooweal to repair and service 96H Changlin loader due to service brake faults.
- The team continued to run smoothly through the month even though they were a couple of team members down.

Developing the skills of council apprentices is fundamentally important to the workshop so that skills can be transferred across the years. Council's third-year apprentice had the opportunity to develop theoretical skills on several topics such as maintain fluid power systems for mobile plant, this helps to diagnose, repair and service our heavy trucks and earth moving machinery. A test compression ignition fuel system course was also completed. This helps advance his knowledge in all fleet vehicle maintenance for repairing fuel pumps and fuels systems to ensure the smooth running of engines.

The team was also able to remove a gear box from a light fleet vehicle to repair damaged component, this required skilled work to take apart the gear box and re-assemble.

The workshop Electronics Technician is continuing to improve technology used in the council fleet and maintaining pandemic signboards throughout the town and ensuring communication pathways for council vehicles remain open and operational.

	Materials/ Equipment	Responsible Officer	Quantity	Notes
General Services	Scheduled Services (includes routine safety checks)	T/L Maintenance	76	Routine services and check overs.
	Trucks Repairs	T/L Maintenance	51	Repairs to trucks such as refuse, tippers, sweepers, etc.
	Car Repairs	T/L Maintenance	18	Repairs to light fleet vehicles.
	Earthmoving Equipment Repairs	T/L Maintenance	9	Repairs to graders, loaders, etc.
	Small Plant Repairs	T/L Maintenance	15	Repairs on mowers, chainsaws, generators, etc.
Components	Electrical Faults	T/L Maintenance	38	Includes light fixtures, radio installs, etc.
	Tyres	T/L Maintenance	12	Tyre replacements and puncture repairs.
	Engines / Transmission	T/L Maintenance	2	
	Bodywork	T/L Maintenance	2	Includes work conducted on body or adjustments made to vehicle/equipment.
	Leaks	T/L Maintenance	7	Any liquid, air, hydraulic or oil leaks.
		Total	**230**	**Total repairs and services.**

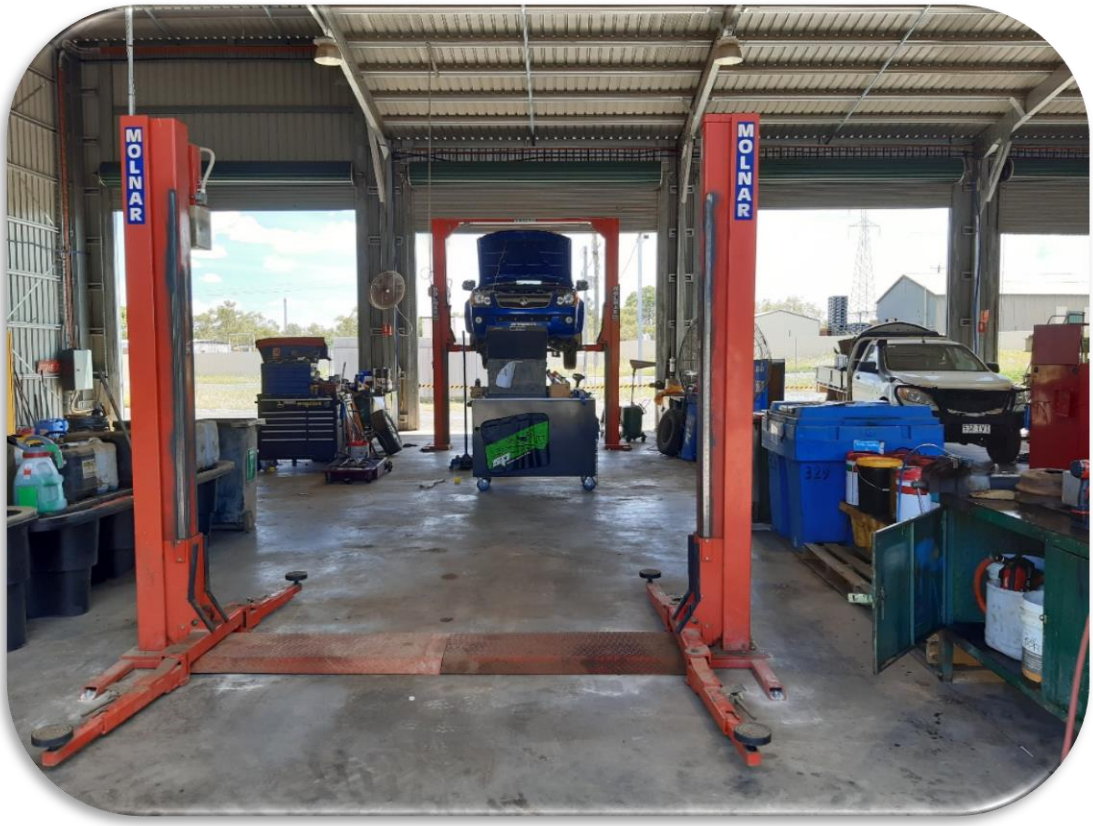


Figure 1: Relocation and assembly of hoists in the workshop to a more suitable location.

OFFICER'S REPORT

ITEM 8.2

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Director, Infrastructure Services
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	4704
SUBJECT	Civic Centre Remedial Works Update Civic Centre
LOCATION	

EXECUTIVE SUMMARY

Urgent remediation works to the Civic Centre were identified in March 2020 to ensure the safety of staff and the public. The Civic Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020.
The facility has re-opened with 2 successful Bluey performances occurring over Easter. This was able to occur notwithstanding some final soffit replacement works had not been undertaken due to a shortage of materials and these will now be finalised in the next few days.
Other works which had previously been completed include a refurbishment of the copper doors, an upgrade to the fire detection system, and re-sanding and sealing of the timber floor as well as the upgrading of the external CCTV system.
Difficulties are still being experienced in obtaining quotations for the refurbishment of the toilets but this is being pursued.

OFFICER'S RECOMMENDATION

THAT Council receive and note the Civic Centre Remedial Works update.

Or

THAT Council does not receive and note the Civic Centre Remedial Works update.

BUDGET AND RESOURCE IMPLICATIONS

There is an approved 2020/2021 Capital Works Budget of $700k for this program of work.

The current project budget is:

Soffit replacement excluding the lining itself and including some ancillary works	$368,500
Sculptform soffit lining	$149,900
Refurbishment of copper doors	$85,329
Rear shade sails	$13,480
Floor resurfacing	$24,419
Fire detection system upgrade	$76,252
Upgrade CCTV system	$29,273
Miscellaneous	$25,000
Toilet refurbishment	$50,000
Total	**$822,153**

BACKGROUND

Investigations in March 2020 identified significant safety and maintenance issues with the Civic Centre including:

- External soffit collapsed in areas & high risk of the remainder collapsing.
- Non-compliance of fire services.

- Internal operable walls in disrepair and at risk of collapsing.
- Auditorium floorboards broken and unsafe.
- External shade sails deteriorated and collapsing.
- External entrance copper doors deteriorated and inoperable.
- Toilets in disrepair and requiring upgrading of hardware fittings.

The building was approved to be closed by the then Chief Executive Officer in early April 2020 due to safety risks and a capital works project was approved for the 2020-2021 year.

There were significant delays caused by finding soffit materials that met Heritage requirements. Initial attempts to engage the market as a single bundle of works resulted in a poor pricing outcome. On 8 September 2020, Council was briefed on progress and on 14 October 2020, a report was put to Council and resolved a procurement process that ensured value for money was achieved. This resulted in Council procuring the soffit materials direct from the supplier and issuing separate works contracts for the various trade components.

LINK TO CORPORATE PLAN

People and Community – To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Services and Infrastructure – To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Extensive consultation has taken place between Executive Management, Council's procurement team, MICCOE as well as internal and external contractors.

LEGAL CONSIDERATIONS

All contractors agreements have clauses outlining deadline requirements and liquidated damages of $500 per day, should these deadlines not be met.

POLICY IMPLICATIONS

There are no policy implications with this remedial works.

RISK IMPLICATIONS

There was Health and Safety risks to the public which were identified, therefore, the building has been closed to the public.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

Nil

Report Prepared by:	**Report Authorised by:**
Interim Director	Interim Director
Infrastructure Services	Infrastructure Services
15.01.2021	15.01.2021

OFFICER'S REPORT

ITEM 8.3

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Asset Management Coordinator, Infrastructure Services
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	# 14992
SUBJECT	Adoption of Asset Management Gap Analysis Report 2021
LOCATION	Not Applicable

EXECUTIVE SUMMARY

To formally identify where Council currently sits for 'core' asset management maturity, an external gap analysis was undertaken against the National Assessment Framework for 2021. The results and outcomes are provided in this report.

OFFICER'S RECOMMENDATION

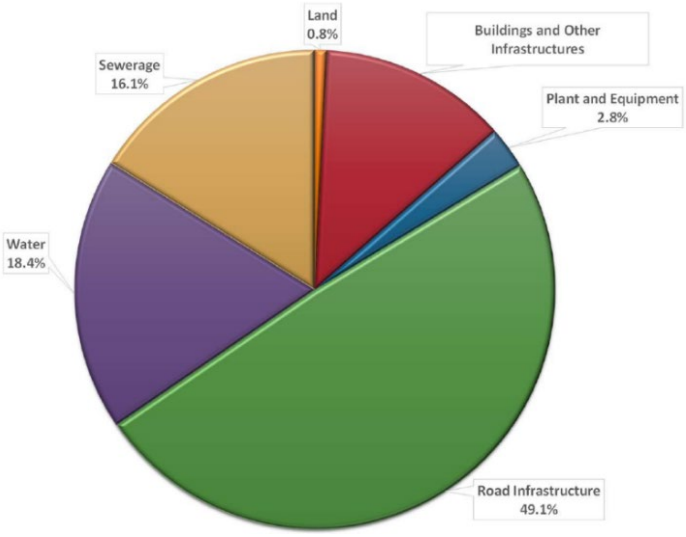
THAT Council accepts the improvement actions identified in the Asset Management Gap Analysis Report, with timelines subject to change as resources become available.

BUDGET AND RESOURCE IMPLICATIONS

Council **does not** have the resources available to implement the actions of the improvement plan by the suggested timeframes, as identified in the report.

BACKGROUND

Asset Management is defined as "taking a systematic approach to manage assets through all lifecycle phases. This involves applying a combination of engineering, financial and other technical practices to the management of infrastructure; costs; opportunities; risks; and performance."



Council exists **to deliver sustainable services**, to the community, through a $735 million asset portfolio across water supply, sewerage disposal, roads, bridges, footpaths, drains, libraries, community centres, waste services, parks and recreational areas.

Secondly, Council exists to **support the delivery of critical services by external parties**, including bulk waste disposal, electricity, telecommunications, public transport, gas, connectivity from our local government area to the next.

To ensure Council's long-term financial sustainability, Council is now focusing on several asset management focused policies and strategies.

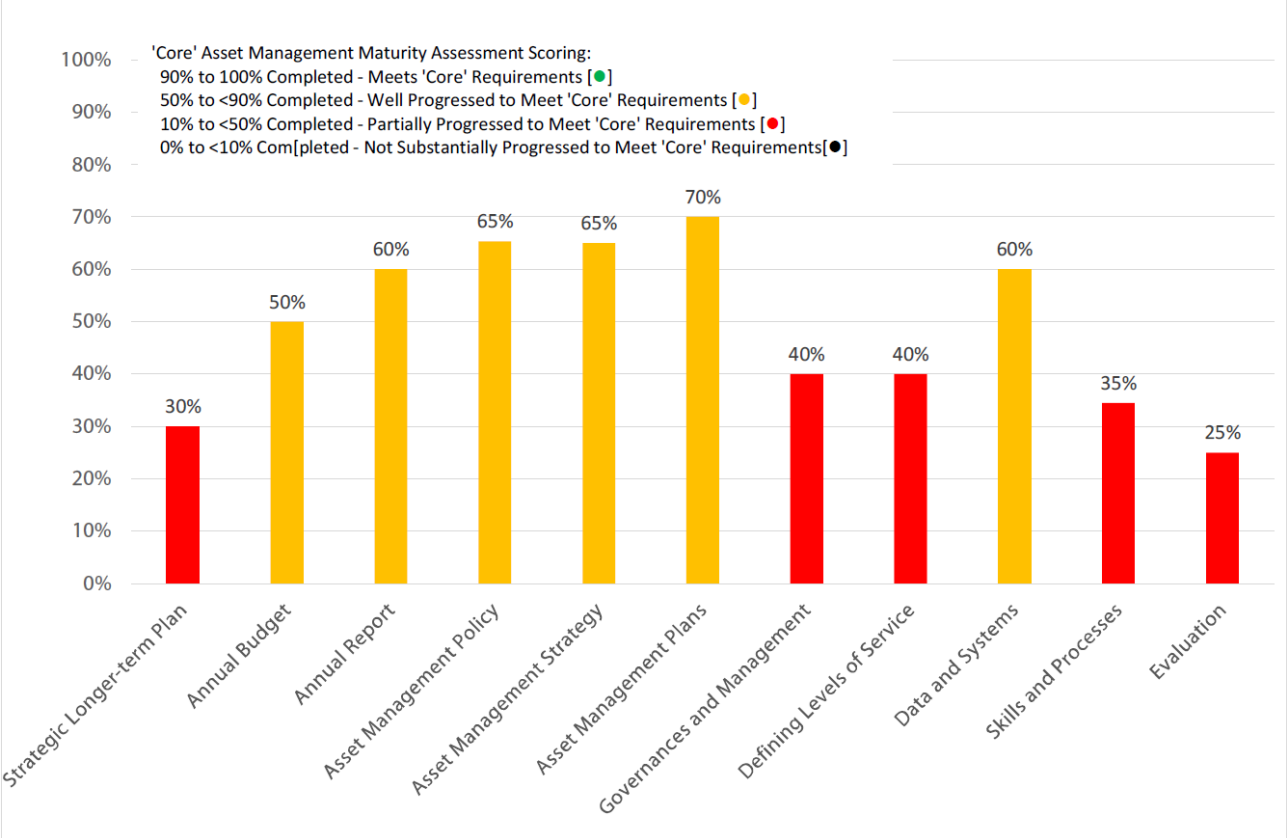
In February 2021, Council commissioned Shepherd Services to undertake an Asset Management audit (status assessment or gap analysis) of the maturity of its operations against the National Asset Management Assessment Framework (NAMAF). This report provides the audit outcomes and provides a basis for improvement actions resulting from the assessment of maturity gaps.

The core target maturity is based on core custodial responsibilities identified in the NAMAF and the International Infrastructure Management Manual (IIMM).

It comprises the proposed minimum requirements for Council as custodian of community assets to carry out the following activities:

- Record and report on the state of all assets to the community;
- Meet current statutory reporting requirements;
- Ensure community safety; and
- Provide management information to guide decisions by council on the cumulating impact of decisions.

The outcome of the Asset Management Gap Analysis report is summarised in the table below:



This report clearly indicates that:

- Council's governance model and information systems, across all service areas, do not support compliance with asset management policy, strategy, and planning. The focus has been on short term expediency at the cost of long-term sustainability.
- Council does not really know for sure, the 'condition' of the public assets and where they are to inform decision making.
- Council has existing assets that require 'backlog' and 'renewal' work while previously has been spending on new and upgrading assets while these critical assets for service delivery are failing.

Next steps for the Asset Management Steering Committee

1. Continue to revise the Improvement Actions delivery program plan as provided in the report as resources, become available
2. To deliver the priority actions of the Improvement Actions delivery program plan, including:
    a. Asset performance, condition surveys, documentation and formal inspection programs
    b. Developing new budget documentation which clearly separates renewal, upgrade and new capital works;

c. Updating Annual Report to include reporting and review of performance against Levels of Service and strategic objectives
d. Linking 10-year capital works programs in Asset Management Plans to Long-Term Financial Plan

For visibility and integration in Council's operations, Microsoft Teams has been established for reporting and project management against the improvement actions in this report.

LINK TO CORPORATE PLAN
This links directly to the Corporate Plan objective "to establish efficient and well-maintained infrastructure networks and services which support the local communities and industries."

CONSULTATION (Internal and External)
Consultation through Shepherd Services Pty Ltd included the Queensland Treasury Corporation and the internal Asset Management Steering Committee.

LEGAL CONSIDERATIONS
Not applicable

POLICY AND RISK IMPLICATIONS
No adjustments are required to existing policies at this stage. Should this report not be adopted, Council continues to be at risk of failing its obligations against all related legislation, as identified in the corporate governance framework. Progress against the improvement actions must be routinely monitored, transparent and handed over to all members of the Asset Management Steering Committee and understood by Council Officers.

HUMAN RIGHTS CONSIDERATIONS
Not applicable

ATTACHMENTS
- MICC AM Maturity Assessment & Actions Report V1.1
- MICC Asset Management Improvement Plan
- MICC Summary Prioritised AM Improvement Actions & Plan V1.1

REFERENCE DOCUMENT
- Asset Management and Services Policy

Report Prepared by:
Asset Management Officer
Corporate and Community
15/04/2021

Report Authorised by:
Renee Wallace
Infrastructure Services

SHEPHERD
asset management solutions

Mount Isa City Council

Asset Management Maturity Assessment and Improvement Actions Report

February 2021



MOUNT ISA CITY COUNCIL

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Mount Isa City Council

Asset Management Maturity Assessment and Improvement Actions Report

February 2021

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DOCUMENT CONTROL

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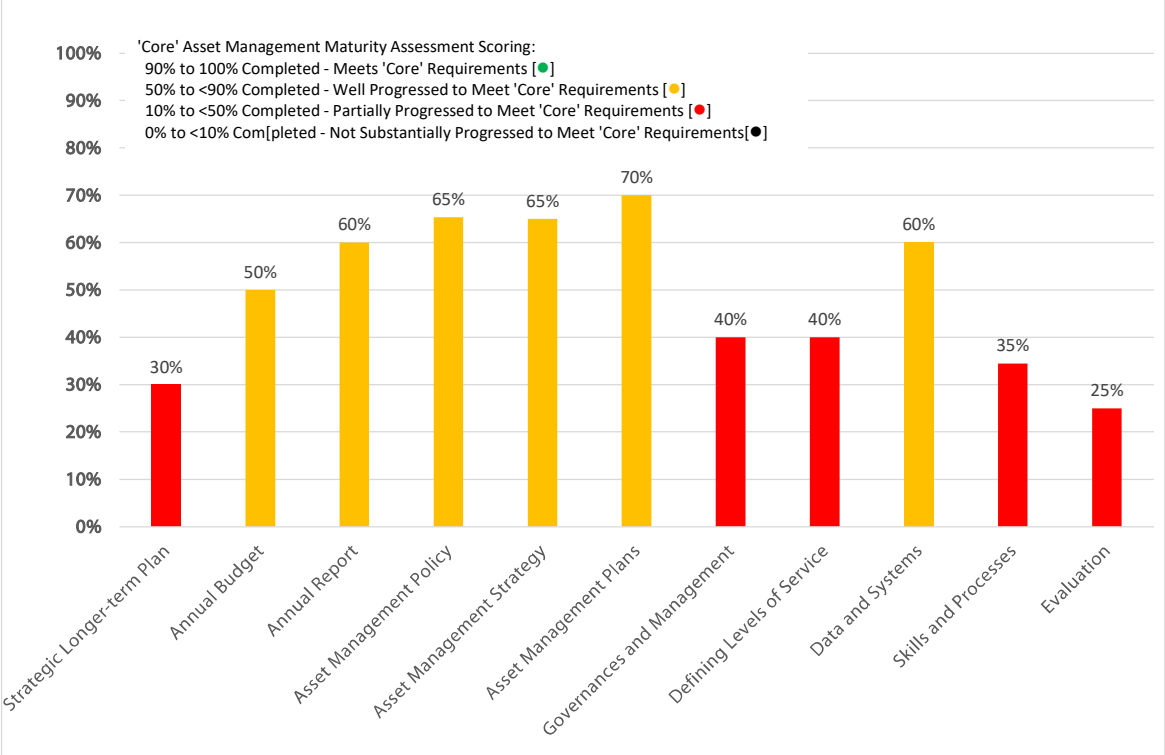
Version No	Date	Revision Details	Typist	Author	Verifier	Approver
1.0	19/02/2021	Draft for Council Review	Chris Egbars	Chris Egbars	Stephen Hegedus Darren Shepherd	Darren Shepherd
1.1	25/02/2021	Revisions to draft from Council input	Chris Egbars	Chris Egbars	Darren Shepherd	Darren Shepherd

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2. Secondary number changes to Versions (e.g. V1.00 to V1.01) apply to minor amendments that do not materially impact the documents and are intended only to clarify or update issues.

EXECUTIVE SUMMARY

Results for assessment of each 'core' asset management maturity are shown in the chart below.



The recommended asset management improvement actions in priority order are:

Action ID	'CORE' ASSET MANAGEMENT IMPROVEMENT ACTION	Importance *(Asset Management 'Core' Competency)*	Benefit *(to Council Operations & Community)*	Adopted Priority	Duration	Target Completion Date	Owner *(Responsible Position)*	Resources *(Council and/or External Support)*
1	**Condition Assessment** (1) collect and analyse performance and condition results for water mains and services, including leakage surveys, non destructive and or sampling tests. (2) CCTV inspect larger diameter sewers and sample gravity sewers. (3) inspect and condition rate all above ground (visable) water and sewerage assets. (4) Field capture of condition/defects data using mobile devices with ArcGIS apps (field collector)	**Very High Importance**	**Very High Benefit**	1	(1) 6 months (2) 3 months (3) 1 month (4) Ongoing	30/09/2021	Mger Water & Sewerage	Council & External
2	**Asset Management Plans** (1) Review and update plans including 10 yrs spend forecasts (yr 1 is 22/23) using updated remaining useful lives from analysed condition and performance data. Priortity is Water, Sewerage, Buildings and Other Structures (Plant & Equipment, Recycled Water completed)). Roads and Infrstructure to follow in 2022/23. (2) Each Plan clearly defines current and target levels of service (for both community levels of service and associated technical levels of service). (3) Community is consulted for preparation of Plans and Levels of Service . (4) Communicate the financial implications of the Asset Management Plans to internal stakeholders (e.g. via AMSC) and external stakeholders (e.g MIWB). (5) Council to formally adopt Plans. QTC BIP Priority 1 (#1: Review existing plans)	**Very High Importance**	High Benefit	2	(1) 3 months (2) 1 month (3) 1 month (4) 1 week (5) 1 week	21/04/2022	Dir, Infrastructure Development	External
3	**Annual Budget and Annual Operational Plan** (1) Align with year 1 in the overall Long Term Financial Plan (2) Develop budget format/documentation to ensure recurrent expenditure is clearly separated under the categories of operations and maintenance and 'capital works expenditure' under the categories of renewal, upgrade and new for asset categories (e.g. water mains. services). (3) Include a statement of how Council will meet the goals and objectives of its Strategic Longer Term (Corporate) Plan. (4) Include budget allocations with Annual Operational Plan.	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) 1 week	30/04/2021	CEO	Council
4	**Long Term Financial Plan (LTFP)** (1) Prepare and maintain a 10 year LTFP supporting the implementation of the Corporate Plan, linked on Asset Management Plans spend forecasts, with financial modelling taking account of different scenarios (sensitivity analyses). (2) Clearly separate recurrent expenditure under the categories of operations and maintenance and clearly separate capital works expenditure under the categories of renewal, upgrade and new for asset categories. (3) Include the impacts of ongoing maintenance, operational and renewals from capital works and contributed assets. QTC BIP Priority 1 (#1: Review existing plans); QTC BIP Priority 1 (#9: Define budget review and forecasting process) QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week	31/03/2021	Dir, Infrastructure Development	Council & External
5	**Resourcing Capability** (1) Confirm key asset management staff roles and responsibilities (2) Review and update relevant position descriptions to clearly define respective asset management functions, responsibilities and skills for managing assigned asset class/classes. (3) Prepare a current asset management skills matrix for activities and determine skills gaps. (4) Agree methodology to close skills gaps (staff training/out sourcing etc). (5) Schedule training and awareness for staff to develop asset management skills. QTC BIP Priority 1 (#12: Improve staff accountability) QTC BIP Priority 1 (#13: Capability plan and staffing strategy)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 month (4) 1 week (5) 1 month	31/08/2021	Mger People & Culture	Council & External
6	**Asset Operation and Maintenance** (1) Prepare formal routine inspection and preventative programs including frequency for key assets classes - priority water and sewerage, eg. sewer pump stations, reservoirs, hydrants, mains (cleaning). (2) Determine resourcing (internal/external) needs and annual budgets for programs. (3) Assign programs to manager/supervisor with asset class responsibility to deliver according to approved budgets. (4) Monitor and report delivery progress and spend for programs. (5) Undertake a formal process for the handover of all assets to asset custodians/owners. (6) Incorporate technical levels of service into service agreements and/or maintenance, operational and capital renewal procedures. (7) Prepare centralised procedural manuals for asset custodians, bringing together all SWMS, SOPS , operational maintenance requirements etc. (e.g. using hyper links). QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) Ongoing (5) Ongoing (6) Ongoing (7) Ongoing	31/05/2021	Mger Water & Sewerage	Council

Action ID	'CORE' ASSET MANAGEMENT IMPROVEMENT ACTION	Importance *(Asset Management 'Core' Competency)*	Benefit *(to Council Operations & Community)*	Adopted Priority	Duration	Target Completion Date	Owner *(Responsible Position)*	Resources *(Council and/or External Support)*
7	**Project Management Framework** (1) Roll out on completion (due end 2021) all documentation to plan and deliver projects. (2) Continue implementation of (control document library) 'Majaq' as the centralised manangement system for project documents. QTC BIP Priority 1 (#5: Improve capital planning)	**Very High Importance**	Medium Benefit	**3**	(1) 3+ months (2) Ongoing	31/03/2022	Dir, Infrastructure Development	External
8	**Capital Investment Decisions and Prioritisation** (1) Develop and document a policy and process for making capital investment decisions considering "whole of life" costs, risk management and benefit assessments in adopted 'Business Case' format required to support proposals. (2) Prioriitise works for annual Capital Works Program based on business case information. QTC BIP Priority 1 (#5: Improve capital planning)	High Importance	High Benefit	**3**	(1) 3 months (2) Ongoing	31/05/2021	Dir, Infrastructure Development	Council & External
9	**Operational Risk Register** (1) Revise and simplify register. (2) Monitor progress and report to AMSC. QTC BIP Priority 1 (#7: Risk framework review)	High Importance	High Benefit	**3**	(1) 1 month (2) Ongoing	30/06/2021	CEO	Council
10	**Annual Report** (1) Include reporting and review of performance against LOS and its strategic objectives. (2) Explain variations between the budget and actual results and how these variations impact on the Strategic Longer Term (Corporate) Plan. (3) Include details of any major changes in functions of the Council, organisation structure and/or policy initiatives and how these changes might impact on Council's Strategic Longer Term (Corporate) Plan.	High Importance	High Benefit	**3**	(1) 1 week (2) 1 week (3) 1 week	30/09/2021	CEO	Council
11	**Improvement Actions Monitoring** (1) Asset management improvements are identified, timeframes established, resources allocated, actioned, progress monitored and reported to the Asset Management Steering Committee QTC BIP Priority 1 (#3: Improve management reporting)	High Importance	High Benefit	**3**	(1) 1 week	Quarterly	Asset Management Coordinator	Council
12	**Financial** (1) Review and update (2017) 'Asset Accounting Manual' including revised processes and procedure for asset capitalisation. (2) Council review its costing system to ensure that the cost of providing key infrastructure services can be separately captured. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	High Importance	High Benefit	**3**	(1) 3 months (2) 3 months	30/06/2021	Mger Finance	External
13	**Asset Registers** (1) Update Asset Custodian Policy (2) Update water and sewerage assets remaining useful lives from performance and condition results (3) Ensure collection and recording of asset data into the corporate system(s) to adopted process on commissioning of new (and/or modified) assets, including built and contributed assets. (4) Prepare and trial a (mobile) data capture form (ArcGIS 'Collector') - assign a resource/responsible person for data capture work and training of other staff in method/use of mobile device. (5) Continually improve asset data quality (close gaps, e.g. buildings and other structures).	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 3 months (5) Ongoing	31/08/2021	Asset Management Coordinator	Council
14	**Levels of Service** (1) Review and update Community and Technical Levels of Service for AMPs (2) Monitor and report performance (e.g. quarterly) for Technical Levels of Service to AMSC (and annual report). (3) Benchmark and report to Council performance against like Councils. For example, Water and Sewerage performance available through annual state (SWIM) reporting.	High Importance	Medium Benefit	4	(1) 3 month (2) Ongoing (3) Ongoing	31/12/2021	Asset Mgt .Steering Comm.	Council
15	**Asset Management Policy and Asset Management Strategy** (1) Revise Policy to include requirement for adoption of Asset Management Plans. (2) Link Policy to Council's Strategic Longer-term (Corporate) Plan and Long Term Financial Plan. (3) Integrate Strategy into Council's Strategic Longer Term (Corporate) planning and annual budgeting processes. (4) Revise Asset Management Strategy to include documented prioritised improvement plan identifying required actions, with set timeframes and tasked to responsible officers.	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 1 month	31/03/2021	CEO	Council
16	**Strategic Longer Term (Corporate) Plan** (1) Update Plan in line with Asset Management Strategy. (2) Incorporate priorities and performance measures in Plan. (3) Confirm Plan through community consultation to reflect community needs. QTC BIP Priority 1 (#1:Review existing plans)	Medium Importance	High Benefit	5	(1) 1 month (2) 1 month (3) 1 month	30/06/2021	CEO	Council
17	**Awareness Enhancement** (1) Deliver information on key asset management topics to Councilors, managers and responsible officers to promote Asset Management (e.g. how assets function and service community, financials, AMPs and LOS). QTC BIP Priority 1 (#11: Financial training for councilors)	Medium Importance	Medium Benefit	5	(1) Ongoing	Ongoing	Asset Mgt .Steering Comm.	External

1 INTRODUCTION

Council's governance model and information systems are historically financially focused and do not supporting compliance with asset management policy, strategy and planning. The focus has been on short term expediency at the cost of long-term sustainability. During any budget year after programs are approved, new/upgrade works were re-prioritised at the expense of renewal works. This will likely result in reduced levels of service, increased maintenance costs and a loss of confidence in the decision makers, works programs and the integrity of the budget process.

Mount Isa City Council is now strategically planning to ensure its long-term financial sustainability, while delivering required community services at an affordable cost. Council is looking at several strategies, one of which is ensuring Council is implementing best practice 'core' Asset Management to achieve effective whole-of-life management and costing of its assets.

To achieve this strategy, Council commissioned SHEPHERD to undertake an Asset Management audit (status assessment or gap analysis) of the maturity of its operations against the National Asset Management Assessment Framework (NAMAF). This report provides the audit outcomes and provides a basis for improvement actions resulting from the assessment of maturity gaps.

Improvement actions have been prioritised considering 'core' asset management importance and benefit to Council operations and the community. All actions are assigned a responsible 'owner within Council, estimated duration, target completion date and resources (Council and/or External).

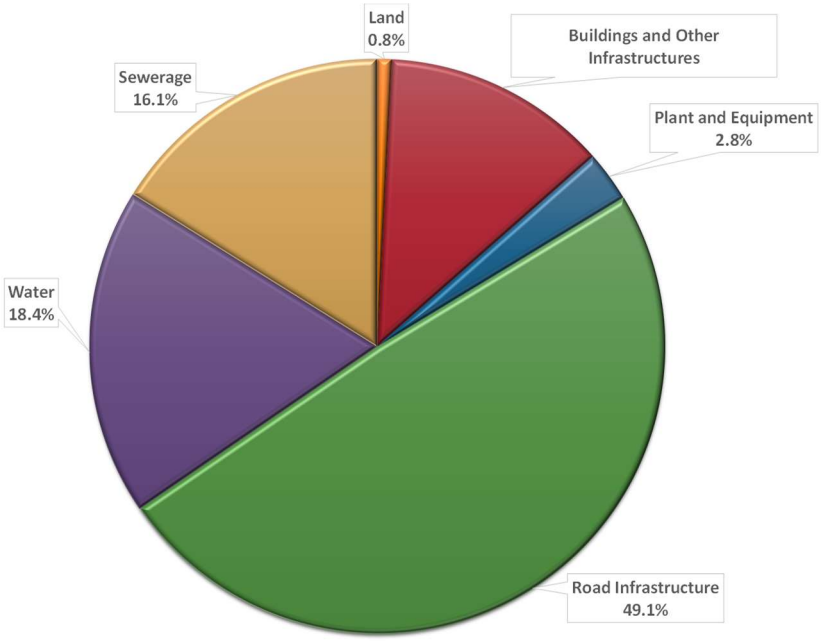
Good Asset Management covers all aspects of asset management and will dictate that all (worthwhile) processes and procedures should be efficiently documented, promoted and used throughout an organisation looking to be the "best" they can be at asset management. However, it needs to be in place across all disciplines to ensure the goals of asset management can be achieved. It cannot be left in peoples' heads as it is real and must be agreed, documented and insisted upon. Ideally every aspect of asset management and that which drives it is covered, including:

- Data collection, storage and usage;
- Asset Management System usage, processes and procedures;
- Asset Register design;
- Works Order processes and procedures;
- Standard Operating Procedures and Safety procedures (SWMS for work on assets);
- Asset Management Policy and Strategies;
- Asset Management Plans with spend projections to meet levels of service;
- Levels of service monitoring and performance reporting to executive management;
- Longer-term Financial Planning (LTFP);
- Community Engagement Planning and Community /Corporate Plan;
- Management decision making around assets;
- Council long-term decisions regarding assets; and
- Sustainable processes and procedures and planning.

2 ASSET VALUE SUMMARY

Council's total gross asset replacement value on 30 June 2020, was approximately $735 million ($734,601,794 exactly). The percentage breakup of the value into the various asset classes is displayed in Chart 1 below. As illustrated, the Transport (Roads, Bridges and Drainage) asset class is by far the largest class at 48.6% (approximately ($357 million).

Chart 1: Asset Replacement Value by Financial Class on 30 June 2020



3 ASSET MANAGEMENT AUDIT

An Asset Management audit was carried out on Council's asset management systems with the IPWEA NAMS.PLUS Maturity Model used to conduct the audit.

The Asset Maturity Model is designed in accordance with the National Assessment Framework (NAF) developed to assist local governments across Australia to determine progress in implementing the Local Government and Planning Ministers' Council Local Government Financial Sustainability Nationally Consistent Frameworks (LGPMC Financial Sustainability Frameworks).

Asset Management Maturity Elements

The NAMS.PLUS Maturity Assessment uses a series of questions that have been developed around 'core' and 'advanced' asset management maturity competencies, linked to the eleven key elements of the LGPMC Financial Sustainability Frameworks. The eleven elements are:

1. Strategic Longer-term Plan;
2. Annual Budget;
3. Annual Report;
4. Asset Management Policy;
5. Asset Management Strategy;

6. Asset Management Plans;
7. Governances and Management;
8. Defining Levels Of Service;
9. Data and Systems;
10. Skills and Processes; and
11. Evaluation.

The assessment was carried out for the 58 'core' competencies for the 11 key elements.

'Core' Asset Management

By Definition, 'Core' (also called 'Basic') Asset Management relies primarily on the use of an asset register, maintenance management systems, top-down condition assessment, simple risk assessment and defined levels of services to establish a long-term cash flow.

Maturity Assessment Scoring

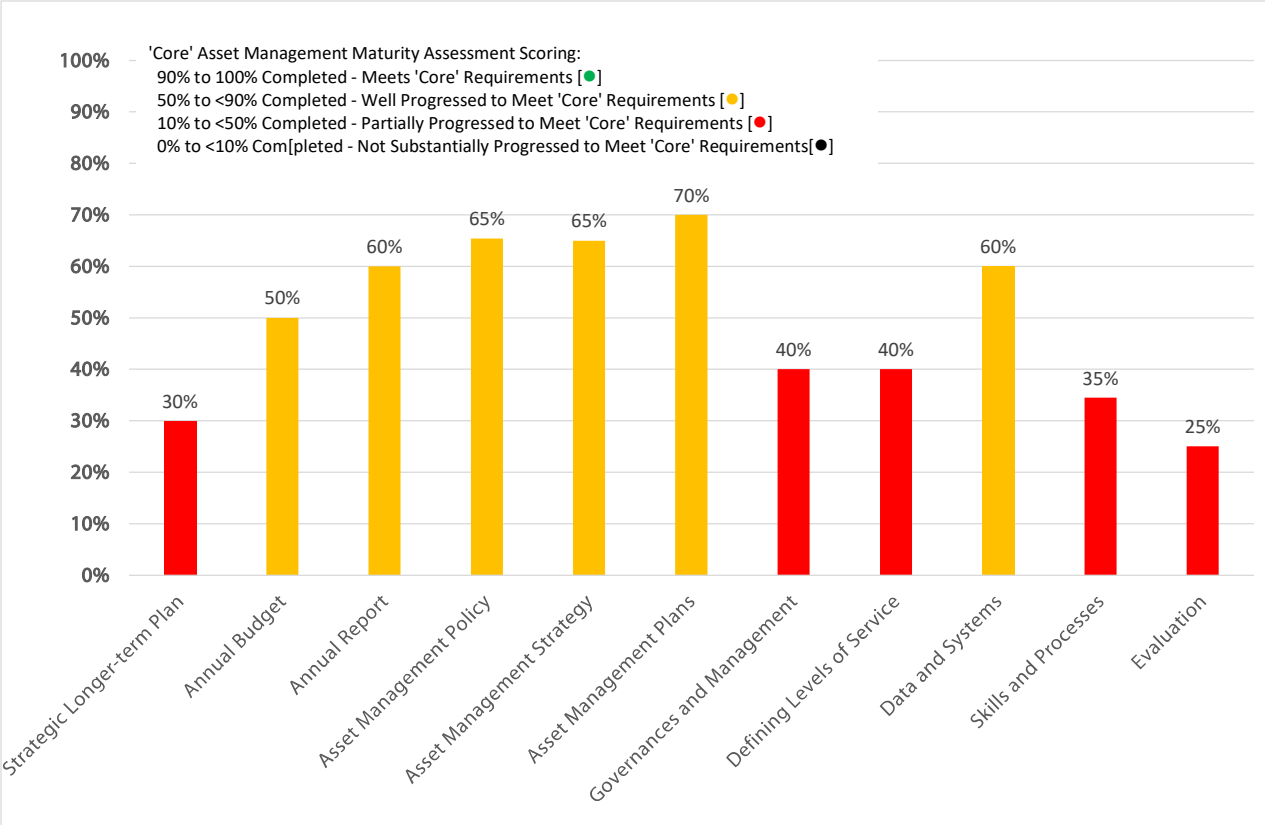
Each element has been reviewed and the following maturity assessment rating used:

- Meets 'Core' Requirements [●]
    - Council's asset management and financial practices meet the 'core' requirements of the LGPMC; Financial Sustainability Frameworks (average 90% to 100 % of tasks completed), or any departures are not material or high risk.
- Well Progressed to Meet 'Core Requirements [●]
    - Council's asset management and financial practices meet the 'core' requirements of the LGPMC Financial Sustainability Frameworks except for certain material and high-risk exceptions (average 50% to 90% of tasks completed).
- Partially Progressed to Meet 'Core' Requirements [●]
    - Council has made progress on meeting the 'core' requirements of the LGPMC Financial Sustainability Frameworks (average 10 % to less than 50% of tasks completed).
- Not Substantially Progressed to Meet 'Core' Requirements [●]
    - Council's asset management and financial practices do not meet the 'core' requirements of the LGPMC Financial Sustainability Frameworks (average less than 10% of tasks completed).

Assessment Results

A summary of the results for each element obtained based on assessment of development status for each of the 'core' competencies is displayed in the 'Core' Asset Management Maturity Assessment Chart on the following page. Detailed assessment results are provided in Appendix B.

Chart 2: 'Core' Asset Management Maturity Assessment



Improvement Initiatives

The resulting recommended improvement initiatives to address core asset management competencies are listed for each element are provided in sections 3.1 to 3.11.

Sections 4 provides a more concise 'Prioritised Asset Management Improvement Actions Plan' and Appendix B the associated Gantt chart implementation plan that can be used to track progress and report on developed in smartsheets.

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3.1 Strategic Longer-Term Plan

Element Description

Using the strategic directions from the Draft Community Plan and Corporate Plan to set the framework for management of assets and services and development of the Longer-Term Financial Plan.

Element Objective

To ensure that Council has a long-term strategic plan in place that brings together the requirements of Council's longer-term plans, such as the Asset Management Plan (AMP) and Financial Plan, and details what Council expects to do in the longer-term. The plan should also demonstrate how Council intends to resource the plan.

Audit Outcome – Partially Progressed (30%) to Meet 'Core' Requirements ●

Recommended Improvements
Council has a Strategic Longer Term (Corporate) Plan (planning horizon of at least 5 years) that incorporates a vision, strategic outcomes, mission, values and service outcomes that Council wants to achieve. Plan incorporates priorities and performance measures and indicates how they will be monitored and measured. Include review and updating relevant strategies to align with recent AMS (Asset Management Strategy). QTC BIP Priority 1 (#1: Review existing plans)
Updated Strategic Longer Term (Corporate Plan) to include community consultation and reflect community needs. QTC BIP Priority 1 (#1: Review existing plans)
Council has a sustainable Longer-term Financial Plan covering the period of the Strategic Longer Term (Corporate) Plan (although 10 yrs is desirable) supporting the implementation of its Longer-term (Corporate) Plan. The Financial Plan has been prepared based on the resource requirements and strategic objectives detailed in Council's Longer-term (Corporate) Plan and reviewed and updated Asset Management Plans spend forecasts. The development process for the Longer-term Financial Plan has included financial modelling taking account of different scenarios (sensitivity analyses).

3.2 Annual Budget

Element Description

Recording the total income and expenditure of the organisation for the year, including capital and revenue items, with specific reference to the management of assets and services.

Element Objective

To ensure that information contained in the Budget is presented in a way which is usable, understandable and measurable by Council, employees and the community; and that this information can be compared with the audited financial statements.

Well Progressed (50%) to Meet 'Core' Requirements ●

Recommended Improvements
The Annual Budget (and Annual Operational Plan) is prepared based on the resource requirements and strategic objectives detailed in Council's Strategic Longer Term (Corporate) Plan and aligns with year 1 in the overall Longer-term Financial Plan. The 'Recurrent expenditure' is clearly separated under the categories of operations and maintenance and 'capital works expenditure' under the categories of renewal, upgrade and new for aset categories (e.g. water mains. services). It includes a statement of how Council will meet the goals and objectives of its Strategic Longer Term (Corporate) Plan. Include budget allocations with Annual Operational Plan. QTC BIP Priority 1 (#9: Define budget review and forecasting process)

3.3 Annual Report

Element Description

Describing the performance of the Council and the organisation for the year.

Element Objective

To ensure that Council publishes an Annual Report that complies with all statutory requirements and reviews Council's performance against its strategic objectives. Council must explain variations between the budget and actual results, and how these variations impact on the Strategic Longer-Term Plan.

Audit Outcome – Well Progressed (60%) to Meet 'Core' Requirements ●

Recommended Improvements
The Annual Report reviews the performance of the Council against its strategic objectives and explains variations between the budget and actual results and how these variations impact on the Strategic Longer Term (Corporate) Plan. The Report includes details of any major changes in functions of the Council, organisation structure and/or policy initiatives and how these changes might impact on Council's Strategic Longer Term (Corporate) Plan.

3.4 Asset Management Policy

Element Description

Setting clear directions and confirming the whole of organisation approach to asset and services management.

Element Objective

To ensure Council has an adopted policy which establishes objectives for asset management providing a foundation for cost effective service delivery and integration with corporate and financial planning.

Audit Outcome – Well Progressed (65%) to Meet 'Core' Requirements ●

Recommended Improvements
The Asset Management Policy has a direct linkage with Council's Strategic Longer Term (Corporate) Plan and Longer-term Financial Plan.
The Asset Management Policy requires the adoption of Asset Management Plans informed by community consultation and local government financial reporting frameworks.

3.5 Asset Management Strategy

Element Description

Detailing the continuous improvement program for asset and services management practices for the organisation, and describing the strategic, tactical and operational planning objectives for asset and services management, as well as the associated risk management framework.

Element Objective

To ensure asset management strategies are developed that enable Council to show how its asset infrastructure will meet the service delivery needs of their communities into the future. It facilitates the implementation of Council's asset management policy and ensures the integration of Council's asset management with their long-term strategic and financial plans.

Audit Outcome – Well Progressed (65%) to Meet 'Core' Requirements ●

Recommended Improvements
Council's Asset Management Strategy is integrated into Council's Strategic Longer Term (Corporate) planning and annual budgeting processes.
Council's Asset Management Strategy is revised to document the status review of current asset management 'core' competency practices (processes, asset data and information systems) within the Council and what actions Council must take to implement the Asset Management Policy, including resource requirements, timeframes and accountabilities.

3.6 Asset Management Plans

Element Description

Documentation of the management framework for the various asset classes and the services derived from the assets for the community of Mount Isa City Council.

Element Objective

To ensure Council develops Asset Management Plans for each asset class which record all assets and identifies actions required to deliver a defined level of service in the most cost effective manner for both present and future communities.

Audit Outcome – Well Progressed (70%) to Meet 'Core' Requirements ●

Recommended Improvements

Review and Update Asset Management Plans including 10 yrs spend forecasts (yr 1 is 22/23) for asset categories - Water, Sewerage, Road Infrastructure, Buildings and Other Structures. (Plant & Equipment, Recycled Water completed). AMPs include updated forward programs identifying spend forecasts (yr 1 is 22/23) projected for asset renewals, new assets and upgrades of existing assets, maintenance expenditure and operational expenditure (including depreciation expense). QTC BIP Priority 1 (#1: Review existing plans)
Condition surveys all above ground (visable) water and sewerage assets. Analyse water mains and services performance results, leakage surveys, non destructive and or sampling test results to derive condition status. Conduct CCTV inspections of larger diameter sewers and sample gravity sewers. Survey and condition rate sealed roads and infrastructure. Use results to feed into future renewals timing in updated AMP's and basis for improved remaining useful calculation for comprehensive valuation purposes.
The Asset Management Plans have all been prepared in association with community consultation. QTC BIP Priority 1 (#1: Review existing plans)

3.7 Governances and Management

Element Description

Describing the high level roles, responsibilities and accountability for asset and services management on behalf of the organisation.

Element Objective

To ensure that good governance and management arrangements are in place that clearly assign roles and responsibilities for asset management within the organisation. These arrangements provide oversight across asset management implementation and practices; and have accountability measures in place.

Audit Outcome – Partially Progressed (40%) to Meet 'Core' Requirements ●

Recommended Improvements
Implement an Asset Management Steering Committee (AMSC), with cross functional representation and clearly defined and documented terms of reference, focused on coordinating the linkages between service delivery and asset management implementation. Council's governance model and information systems has been financially focused and not supporting compliance with asset management policy, strategy and planning. Council has to ensure mechanisms are in place to provide high level oversight for implementation of the Asset Management Strategy and Asset Management Plans. A governance regime is highly desirable that measures compliance with the adopted policies, strategies and plans. QTC BIP Priority 1 (#3: Improve management reporting)
Confirm key asset management roles and responsibilities - in a matrix (or policy) identify positions responsible for managing the assets to meet service delivery needs (and determining and reporting on levels of service). Staff restructure to ensure nominated positions cover asset

management functions. QTC BIP Priority 1 (#12: Improve staff accountability)
Review and update relevant position descriptions to clearly define respective asset management functions, responsibilities and skills for managing assigned asset class/classes. QTC BIP Priority 1 (#13: Capability plan and staffing strategy)
Implement the Project Management framework (due end 2021) with all documentation to plan and deliver projects, including continued implementation of (control document library) 'Majaq' as the centralised manangement system for project documents. QTC BIP Priority 1 (#5: Improve capital planning)
budgets, "Whole of Life" costs and risk management assessments. When the Council and Executive consider the annual Capital Works Program, they prioritise works based on cost/benefit assessments and risk (from 'Business Cases' required to support project proposals), with resource implications reflected into the Long Term Financial Plan. QTC BIP Priority 1 (#5: Improve capital planning)
Ensure internal processes to promote Asset Management across Council. QTC BIP Priority 1 (#11: Financial training for councilors)

3.8 Defining Levels of Service

Element Description

Establishing Levels of Service frameworks for assets and services, together with proposed quality standards and cost structures, for validation with the community.

Element Objective

To ensure Council establishes service delivery needs and defines service levels in consultation with their communities. That Council regularly review its services delivery to determine the financial impact of a reduction, maintenance or increase in service level.

Audit Outcome – Partially Progressed (40%) to Meet 'Core' Requirements ●

Recommended Improvements
Define, quantify and documenting current community levels of service and technical levels of service, and costs of providing the current Levels of Service. Prepare/review Customer Service Plans (i.e. Standards) for each service, developed in consultation with the community.
Each Asset Management Plan clearly defines current and target levels of service (for both community levels of service and associated technical levels of service). QTC BIP Priority 1 (#1: Review existing plans)
Review current and target Levels of Service (LOS), separated into community & technical, (for inclusion in relevant updated AMP). Consider costs of providing the current levels of service.

Technical levels of service are incorporated into service agreements and/or maintenance, operational and capital renewal procedures.

3.9 Data and Systems

Element Description

The collection and interpretation of relevant asset and services data, and an improvement program to progressively increase confidence in the data and management outputs, as well as increasing knowledge of and the application of simple data management systems.

Element Objective

To ensure that Council's asset data collection, asset management and financial systems enable Council to measure its asset management performance over time, identify infrastructure funding gaps and allow modelling of asset renewal strategies. Also, for Council to improve the consistency of the financial data it produces, particularly in relation to capital expenditure and the allocations between maintenance, renewal, upgrade and new based on sound information.

Audit Outcome – Well Progressed (60%) to Meet 'Core' Requirements ●

Recommended Improvements
Council has a consolidated, integrated, accurate, up to date and complete componentised asset register with the required functionality to ensure security and data integrity, which includes all information about each asset sorted by asset group. Although majority of such is in place, Council needs to continue closing any gaps and capture this into the draft 'Data Custodian Policy'. In the past there were asset discrepancies between the financial register and GIS (source of truth). The aim is centralised and consolidated repository for assets and services management data to be viewed spatially.
Asset data quality continuous improvements (close gaps) and management for asset categories (e.g. buildings and other structures).
Where there are gaps in asset condition information for asset categories (eg. water mains, sewers), asset condition surveys are undertaken according to documented methods, e.g. IPWEA practice notes. Also, defect identification is captured during inspections, repairs as corporate information for updating asset performance/condition and thus remaining useful life for valuation purposes, and maintenance program and renewals planning. Priority for 2021/22 is water main and services condition from performance and leakage surveys, all above ground (visible) water and sewerage assets, sample sewers. Sealed roads condition assessment to follow in 2022/23 (check 2018 survey and works program still relevant).
Council's systems, procedures and processes allow it to benchmark and report to AMSC its asset management performance against like Councils over time. For example, Water and Sewerage performance available through annual state (SWIM) reporting.
Council has documented procedure for asset capitalisation encompassing the Australian Accounting Standard requirement to shift from unit rate method capitalisation to Actual Cost Capitalisation. Thus, in-house constructed assets have to be brought on at their actual cost. The adopted unit rate method cannot be used in isolation, only used when determining

replacement cost for an asset which does not have a market value, when carrying out a comprehensive valuation on the whole asset class. Include with updated 'Asset Accounting Manual' (Action 10.6) QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Prepare formal routine inspection and preventative maintenance programs including frequency for key assets classes - priority water and sewerage, eg. sewer pump stations, reservoirs, hydrants, mains (cleaning). Determine reso.urcing (internal/external) needs and annual budgets. Assign to manager/supervisor with asset class responsibility to deliver. Monitor & report delivery progress against programs.
Prepare centralised procedural manuals for asset custodians, bringing together all SWMS, SOPS, operational maintenance requirements etc. (e.g. using hyperlinks). QTC BIP Priority 2 (#14: Process stocktake and improvement plan)

3.10 Skills and Processes

Element Description

Building organisational capability through staff and Councilor training and mentoring programs, and the application of consistent processes and standard tools and templates.

Element Objective

For Council to review its capability (internal skills) and processes with a 'whole of organisation' perspective within a best practice framework to enable continuous improvement of its asset management practices.

Audit Outcome – Partially Progressed (35%) to Meet 'Core' Requirements ●

Recommended Improvements
Council has a process in the Asset Management Strategy to review, update and Council adopt the Strategy on a maximum of a 3 to 5 year cycle. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Council has process to review and update Asset Management Plans for all asset groups on a maximum of a 3 to 4 year cycle consistent with the Council election cycle. Asset Management Plans are formally adopted by Council. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Prepare an operational risk register based on Council's risk management policy and framework. Assign responsible positions for risk treatments and monitor progress, all recorded within the risk register and reported to AMSC. (The risk register in the DWQMP is a good start.). Integrate with corporate risk management. QTC BIP Priority 1 (#7: Risk framework review)
Council has a process to annually review and update the financial forecasts for all asset classes and update the Longer-term Financial Plan.

QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Prepare a current asset management skills matrix - document skills required for asset management activities and determine skills gaps for staff undertaking such activities. The aim is to ensure 'right people' with capabilities in 'right roles'. Agree on methods to close gaps - staff training/outsourcing. QTC BIP Priority 1 (#12: Improve staff accountability)
Identify needs and schedule training and awareness for staff to develop asset management skills (knowledge and experience). Aim is to ensure 'right people' with capabilities in 'right roles'.
Review, identify gaps and update (2017) 'Asset Accounting Manual'. Include updated procedure for asset capitalisation (action 9.7) QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Ensure collection and recording of asset data into the corporate system(s) to adopted process on commissioning of new (and/or modified) assets, including built and contributed assets. Prepare and trial a (mobile) data capture form - all base information is available for template. Assign a resource/responsible person for data capture work and training of other staff in method/use of mobile device.
Council has formal processes for the handover of assets to asset custodians/owners. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)
Council has a process to communicate the financial implications of the Asset Management Plans to internal stakeholders (e.g. via AMSC) and external stakeholders (e.g. MIWB).
Awareness and training programs for Councilors, Council managers/responsible officers on key asset management topics. Include induction presentations on how assets function, service community for internal and external staff. QTC BIP Priority 1 (#11: Financial training for councilors)
Prioritise capital works/funding requests based on the application of business cases documented incorporating whole of life costing, risk and benefit quantification. A precursor, adopt a standard Business Case template and include requirements in relevant policy. QTC BIP Priority 1 (#5: Improve capital planning)

3.11 Evaluation

Element Description

Ensuring the effectiveness of the asset and services management framework.

Element Objective

To ensure Council's Asset Management Framework has mechanisms in place which monitors, measures and evaluates its effectiveness to ensure continuous improvement of Council's Asset Management Practices.

Audit Outcome – Partially Progressed (25%) to Meet 'Core' Requirements ●

Recommended Improvements
Council has a documented evaluation process by which asset management improvements are identified, timeframes established, resources allocated, actioned, monitored and reported to the AMSC (e.g. Quarterly). QTC BIP Priority 1 (#8: Improve the month / year end process)
Technical levels of service are monitored, and performance reported (eg. Quarterly).
Community levels of service are monitored, and performance reported (e.g. annually).

4 PRIORITISED ASSET MANAGEMENT IMPROVEMENT ACTIONS

Action ID	'CORE' ASSET MANAGEMENT IMPROVEMENT ACTION	Importance *(Asset Management 'Core' Competency)*	Benefit *(to Council Operations & Community)*	Adopted Priority	Duration	Target Completion Date	Owner *(Responsible Position)*	Resources *(Council and/or External Support)*
1	**Condition Assessment** (1) collect and analyse performance and condition results for water mains and services, including leakage surveys, non destructive and or sampling tests. (2) CCTV inspect larger diameter sewers and sample gravity sewers. (3) inspect and condition rate all above ground (visable) water and sewerage assets. (4) Field capture of condition/defects data using mobile devices with ArcGIS apps (field collector)	**Very High Importance**	**Very High Benefit**	1	(1) 6 months (2) 3 months (3) 1 month (4) Ongoing	30/09/2021	Mger Water & Sewerage	Council & External
2	**Asset Management Plans** (1) Review and update plans including 10 yrs spend forecasts (yr 1 is 22/23) using updated remaining useful lives from analysed condition and performance data. Priortity is Water, Sewerage, Buildings and Other Structures (Plant & Equipment, Recycled Water completed)). Roads and Infrstructure to follow in 2022/23. (2) Each Plan clearly defines current and target levels of service (for both community levels of service and associated technical levels of service). (3) Community is consulted for preparation of Plans and Levels of Service . (4) Communicate the financial implications of the Asset Management Plans to internal stakeholders (e.g. via AMSC) and external stakeholders (e.g MIWB). (5) Council to formally adopt Plans. QTC BIP Priority 1 (#1: Review existing plans)	**Very High Importance**	High Benefit	2	(1) 3 months (2) 1 month (3) 1 month (4) 1 week (5) 1 week	21/04/2022	Dir, Infrastructure Development	External
3	**Annual Budget and Annual Operational Plan** (1) Align with year 1 in the overall Long Term Financial Plan (2) Develop budget format/documentation to ensure recurrent expenditure is clearly separated under the categories of operations and maintenance and 'capital works expenditure' under the categories of renewal, upgrade and new for asset categories (e.g. water mains. services). (3) Include a statement of how Council will meet the goals and objectives of its Strategic Longer Term (Corporate) Plan. (4) Include budget allocations with Annual Operational Plan.	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) 1 week	30/04/2021	CEO	Council
4	**Long Term Financial Plan (LTFP)** (1) Prepare and maintain a 10 year LTFP supporting the implementation of the Corporate Plan, linked on Asset Management Plans spend forecasts, with financial modelling taking account of different scenarios (sensitivity analyses). (2) Clearly separate recurrent expenditure under the categories of operations and maintenance and clearly separate capital works expenditure under the categories of renewal, upgrade and new for asset categories. (3) Include the impacts of ongoing maintenance, operational and renewals from capital works and contributed assets. QTC BIP Priority 1 (#1: Review existing plans); QTC BIP Priority 1 (#9: Define budget review and forecasting process) QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week	31/03/2021	Dir, Infrastructure Development	Council & External
5	**Resourcing Capability** (1) Confirm key asset management staff roles and responsibilities (2) Review and update relevant position descriptions to clearly define respective asset management functions, responsibilities and skills for managing assigned asset class/classes. (3) Prepare a current asset management skills matrix for activities and determine skills gaps. (4) Agree methodology to close skills gaps (staff training/out sourcing etc). (5) Schedule training and awareness for staff to develop asset management skills. QTC BIP Priority 1 (#12: Improve staff accountability) QTC BIP Priority 1 (#13: Capability plan and staffing strategy)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 month (4) 1 week (5) 1 month	31/08/2021	Mger People & Culture	Council & External
6	**Asset Operation and Maintenance** (1) Prepare formal routine inspection and preventative programs including frequency for key assets classes - priority water and sewerage, eg. sewer pump stations, reservoirs, hydrants, mains (cleaning). (2) Determine resourcing (internal/external) needs and annual budgets for programs. (3) Assign programs to manager/supervisor with asset class responsibility to deliver according to approved budgets. (4) Monitor and report delivery progress and spend for programs. (5) Undertake a formal process for the handover of all assets to asset custodians/owners. (6) Incorporate technical levels of service into service agreements and/or maintenance, operational and capital renewal procedures. (7) Prepare centralised procedural manuals for asset custodians, bringing together all SWMS, SOPS , operational maintenance requirements etc. (e.g. using hyper links). QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) Ongoing (5) Ongoing (6) Ongoing (7) Ongoing	31/05/2021	Mger Water & Sewerage	Council

Action ID	'CORE' ASSET MANAGEMENT IMPROVEMENT ACTION	Importance *(Asset Management 'Core' Competency)*	Benefit *(to Council Operations & Community)*	Adopted Priority	Duration	Target Completion Date	Owner *(Responsible Position)*	Resources *(Council and/or External Support)*
7	**Project Management Framework** (1) Roll out on completion (due end 2021) all documentation to plan and deliver projects. (2) Continue implementation of (control document library) 'Majaq' as the centralised manangement system for project documents. QTC BIP Priority 1 (#5: Improve capital planning)	**Very High Importance**	Medium Benefit	**3**	(1) 3+ months (2) Ongoing	31/03/2022	Dir, Infrastructure Development	External
8	**Capital Investment Decisions and Prioritisation** (1) Develop and document a policy and process for making capital investment decisions considering "whole of life" costs, risk management and benefit assessments in adopted 'Business Case' format required to support proposals. (2) Prioriitise works for annual Capital Works Program based on business case information. QTC BIP Priority 1 (#5: Improve capital planning)	High Importance	High Benefit	**3**	(1) 3 months (2) Ongoing	31/05/2021	Dir, Infrastructure Development	Council & External
9	**Operational Risk Register** (1) Revise and simplify register. (2) Monitor progress and report to AMSC. QTC BIP Priority 1 (#7: Risk framework review)	High Importance	High Benefit	**3**	(1) 1 month (2) Ongoing	30/06/2021	CEO	Council
10	**Annual Report** (1) Include reporting and review of performance against LOS and its strategic objectives. (2) Explain variations between the budget and actual results and how these variations impact on the Strategic Longer Term (Corporate) Plan. (3) Include details of any major changes in functions of the Council, organisation structure and/or policy initiatives and how these changes might impact on Council's Strategic Longer Term (Corporate) Plan.	High Importance	High Benefit	**3**	(1) 1 week (2) 1 week (3) 1 week	30/09/2021	CEO	Council
11	**Improvement Actions Monitoring** (1) Asset management improvements are identified, timeframes established, resources allocated, actioned, progress monitored and reported to the Asset Management Steering Committee QTC BIP Priority 1 (#3: Improve management reporting)	High Importance	High Benefit	**3**	(1) 1 week	Quarterly	Asset Management Coordinator	Council
12	**Financial** (1) Review and update (2017) 'Asset Accounting Manual' including revised processes and procedure for asset capitalisation. (2) Council review its costing system to ensure that the cost of providing key infrastructure services can be separately captured. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	High Importance	High Benefit	**3**	(1) 3 months (2) 3 months	30/06/2021	Mger Finance	External
13	**Asset Registers** (1) Update Asset Custodian Policy (2) Update water and sewerage assets remaining useful lives from performance and condition results (3) Ensure collection and recording of asset data into the corporate system(s) to adopted process on commissioning of new (and/or modified) assets, including built and contributed assets. (4) Prepare and trial a (mobile) data capture form (ArcGIS 'Collector') - assign a resource/responsible person for data capture work and training of other staff in method/use of mobile device. (5) Continually improve asset data quality (close gaps, e.g. buildings and other structures).	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 3 months (5) Ongoing	31/08/2021	Asset Management Coordinator	Council
14	**Levels of Service** (1) Review and update Community and Technical Levels of Service for AMPs (2) Monitor and report performance (e.g. quarterly) for Technical Levels of Service to AMSC (and annual report). (3) Benchmark and report to Council performance against like Councils. For example, Water and Sewerage performance available through annual state (SWIM) reporting.	High Importance	Medium Benefit	4	(1) 3 month (2) Ongoing (3) Ongoing	31/12/2021	Asset Mgt .Steering Comm.	Council
15	**Asset Management Policy and Asset Management Strategy** (1) Revise Policy to include requirement for adoption of Asset Management Plans. (2) Link Policy to Council's Strategic Longer-term (Corporate) Plan and Long Term Financial Plan. (3) Integrate Strategy into Council's Strategic Longer Term (Corporate) planning and annual budgeting processes. (4) Revise Asset Management Strategy to include documented prioritised improvement plan identifying required actions, with set timeframes and tasked to responsible officers.	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 1 month	31/03/2021	CEO	Council
16	**Strategic Longer Term (Corporate) Plan** (1) Update Plan in line with Asset Management Strategy. (2) Incorporate priorities and performance measures in Plan. (3) Confirm Plan through community consultation to reflect community needs. QTC BIP Priority 1 (#1:Review existing plans)	Medium Importance	High Benefit	5	(1) 1 month (2) 1 month (3) 1 month	30/06/2021	CEO	Council
17	**Awareness Enhancement** (1) Deliver information on key asset management topics to Councilors, managers and responsible officers to promote Asset Management (e.g. how assets function and service community, financials, AMPs and LOS). QTC BIP Priority 1 (#11: Financial training for councilors)	Medium Importance	Medium Benefit	5	(1) Ongoing	Ongoing	Asset Mgt .Steering Comm.	External

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APPENDIX A

‘Core’ Asset Management Maturity Assessment Results

Appendix A –'Core' Asset Management Maturity Assessment Results

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
1	Strategic Longer-term Plan	**CORE** **1.1 Council has a Strategic Longer Term Plan** (planning horizon of at least 5 years) that incorporates a **vision, strategic outcomes, mission, values and service outcomes** that Council wants to achieve. 1.2 The development of the Strategic Longer Term Plan included **community consultation** and reflects community needs. 1.3 The Strategic Longer Term Plan incorporates **priorities and performance measures** and indicates how they will be monitored and measured. 1.4 Council has a sustainable **Long Term Financial Plan** (at least 5 year) covering the period of the Strategic Longer Term Plan (at least 5 year) supporting the implementation of its Long Term Plan. 1.5 The Long Term **Financial Plan** has been prepared **based on the resource requirements and strategic objectives** detailed in Council's Long Term Plan and Asset Management Plans. **ADVANCED** 1.6 Council has a Strategic Longer Term Plan (ideally 20 years - at least 10 years) that incorporates a vision, mission, values and long term service outcomes that reflects how Council plans to provide for community needs. 1.7 The development of the Strategic Longer Term Plan included community engagement and reflects community needs. 1.8 Council has a sustainable Long Term Financial Plan (ideally 20 years - at least 10years) which establishes its **prudential limits on debt, revenue raising, reserve funding, asset management funding and capital work**s to support its Long Term Plan. 1.9 Council's Long Term Financial Plan is directly **aligned with its Service Plans**. 1.1 0 The Long Term Financial Plan clearly **separates 'recurrent expenditure'** under the categories of operations and maintenance and **clearly separates 'capital works expenditure'** under the categories of renewal, upgrade and new. 1.11 The Long Term Financial Plan clearly identifies the ongoing **maintenance, operational and renewal impacts arising from capital works and contributed assets.** 1.12 Optimum **life cycle costs are known and supported by high levels of data, information and knowledge** in all key areas. Political decisions are informed by multiple service level / cost / funding model data, information and knowledge on tradeoffs for economic, social, cultural and environmental consequences.	**1.1**	**Core**	80%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			1.2	**Core**	10%	Not substantially progressed (0% to <10%)	Not Started (0%)
			1.3	**Core**	10%	Partially meets requirements (10% to <50%)	Adequate (75%)
			1.4	**Core**	40%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			1.5	**Core**	10%	Not substantially progressed (0% to <10%)	Poor/Limited (50%)
			1.6	Advanced	N/A	-	-
			1.7	Advanced	N/A	-	-
			1.8	Advanced	N/A	-	-
			1.9	Advanced	N/A	-	-
			1.1 0	Advanced	N/A	-	-
			1.11	Advanced	N/A	-	-
			1.12	Advanced	N/A	-	-
			CORE AVERAGE		**30%**	**Partially meets requirements (10% to <50%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
2	Annual Budget	**CORE** 2.1 The Annual Budget contains **estimates of revenue and expenditure with an explanation of the assumptions and methodologies** underpinning the estimates, an explanation of the financial performance and position of the Council and has been **prepared based on the resource requirements and strategic objectives** detailed in Council's Strategic Longer Term Plan, Asset Management Plans and Long Term Financial Plan. 2.2 The **Annual Budget reflects the Council's strategic objective**s and contains a **statement of how Council will meet the goals and objectives of its Strategic Longer Term Plan.** 2.3 The Annual Budget **aligns with Year 1 of the Long Term Financial Plan**, and was **adopted following community consultation** **ADVANCED** 2.4 Council's Annual Budget **includes resources** to implement Strategic Longer Term Plan strategies. 2.5 The Annual Budget financial ratios (liquidity, debt, underlying operating position) **align with the Council's Long Term Financial Plan.** 2.6 The Annual Budget is **prepared based on 'service levels'** as reflected in the Strategic Longer Term Plan and **contains indicators and measures to assess performance** against achieving Council's strategic objectives. 2.7 The Annual Budget clearly **separates 'recurrent expenditure'** under the categories of operations and maintenance and clearly **separates 'capital works expenditure'** under the categories of renewal, upgrade and new. 2.8 The Annual Budget clearly **indicates the ongoing maintenance, operational and renewal impacts arising from capital works and contributed assets.**	**2.1**	**Core**	50%	Partially meets requirements (10% to <50%)	Adequate (75%)
			2.2	**Core**	50%	Partially meets requirements (10% to <50%)	Adequate (75%)
			2.3	**Core**	50%	Well progressed (50% to <90%)	Adequate (75%)
			2.4	Advanced	N/A	-	-
			2.5	Advanced	N/A	-	-
			2.6	Advanced	N/A	-	-
			2.7	Advanced	N/A	-	-
			2.8	Advanced	N/A	-	-
			CORE AVERAGE		**50%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
3	**Annual Report**	**CORE** 3.1 The Annual Report **complies with all statutory requirements** including publication by the due date and is made widely available to the public. 3.2 The Annual Report includes **independently audited financial statements** that are prepared on an accrual basis in accordance with the Australian Accounting Standards. 3.3 The Annual Report **reviews the performance of the Council against its strategic objective**s and **explains variations between the budget and actual results** and **how these variations impact on the Strategic Longer Term Plan.** 3.4 The Annual Report includes **details of any major changes in functions** of the Council, **organisation structure and/or policy initiatives** and **how these changes might impact** on Council's Strategic Longer Term Plan. 3.5 "In relation to the financial reporting framework in the Annual Report, the Annual Report **addresses the following issues** in accordance with relevant state policies, Australian Accounting Standards and other best practice guidelines: 3.5.1 Asset valuations and revaluations 3.5.2 Asset acquisitions including capitalisation policy 3.5.3 Asset disposals" **ADVANCED** 3.6 The Annual Report includes a **performance assessment of progress towards achieving the goals and strategic objectives** of the Strategic Longer Term Plan. 3.7 The Annual Report includes a **statement of actual performance for the year as measured against the Long Term Financial Plan**, including **reporting on measures of actual financial performanc**e **against short and long term financial sustainability indicators.** 3.8 The Annual Report **distinguishes between 'recurrent expenditure'** under the categories of operations and maintenance **and 'capital works expenditure'** under the categories of renewal, upgrade and new. 3.9 The Annual Report includes a **statement on "State of the Assets" and the financial sustainability of services** provided by its infrastructure assets including any proposed adjustment to services/assets to address issues as they arise. 3.10 "The **asset financial reporting** within the Annual Report, is such based on the following: 3.10.1 **Documented Asset Accounting Policy** in accordance with the Australian Accounting Standards. 3.10.2 **Audit processes involving internal audit committee and external auditor**s as required by legislation, to annually review all accounting processes. 3.10.3 **Audit management advice reviewed and acted on by Council."**	**3.1**	**Core**	100%	Meets requirements (90% to 100%)	High (100%)
			3.2	**Core**	100%	Meets requirements (90% to 100%)	High (100%)
			3.3	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			3.4	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			3.5	**Core**	100%	Well progressed (50% to <90%)	High (100%)
			3.6	Advanced	N/A	-	-
			3.7	Advanced	N/A	-	-
			3.8	Advanced	N/A	-	-
			3.9	Advanced	N/A	-	-
			4.1 0	Advanced	N/A	-	-
			CORE AVERAGE		**60%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
4	**Asset Management Policy**	**CORE** 4.1 Council has an **adopted** Asset Management Policy which **defines the Council's vision and service delivery objectives** for asset management. 4.2 The Asset Management Policy has a **direct linkage with Council's Strategic Longer Term Plan and Long Term Financial Plan.** 4.3 The Asset Management Policy **requires the adoption of Asset Management Plans** informed by community consultation and local government financial reporting frameworks. 4.4 The Asset Management Policy **defines asset management roles, responsibilities and reporting framework.** 4.5 The Asset Management Policy **identifies a process for meeting training needs in financial and asset management practices for councillors and staff.** **ADVANCED** 4.6 The Asset Management Policy **provides a reasonable basis for long-term integrated decision making by the Council** and for participative decision making by the community and subsequent accountability to the community about the activities of the Council 4.7 The Asset Management Policy clearly **articulates the principles and financial implications upon which decisions relating to assets and their performance will be based.** Such as:- 4.7.1 **Whole of Life costs** 4.7.2 **Renew before New** 4.7.3 **Forms part of Long Term Financial Plan** 4.7.4 **Capital contributions.** 4.8 The Asset Management Policy has organisational context and **acknowledges the importance of asset management in supporting services provide**d by Council. **4.9 The Asset Management Policy** identifies the need for Council reporting to be categorised in terms of operational, maintenance, renewal, upgrade and new expenditure classifications. 4.10 The Asset Management Policy **includes audit and review procedures, specifies review dates and has a sunset clause.**	**4.1**	**Core**	90%	Meets requirements (90% to 100%)	Adequate (75%)
			4.2	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			4.3	**Core**	37%	Partially meets requirements (10% to <50%)	Not Started (0%)
			4.4	**Core**	100%	Meets requirements (90% to 100%)	Poor/Limited (50%)
			4.5	**Core**	100%	Meets requirements (90% to 100%)	Poor/Limited (50%)
			4.6	Advanced	N/A	-	-
			4.7	Advanced	N/A	-	-
			4.8	Advanced	N/A	-	-
			4.9	Advanced	N/A	-	-
			4.1 0	Advanced	N/A	-	-
			CORE AVERAGE		**65%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
5	**Asset Management Strategy**	**CORE** 5.1 Council **has an Asset Management Strategy** which shows **how the asset portfolio can meet the service delivery needs** of the community and **defines the future vision of asset management practices within Council.** 5.2 Council's Asset Management Strategy is **linked to Council's Asset Management Policy and integrated into Council's Strategic Longer Term planning and annual budgeting processes.** 5.3 Council's Asset Management Strategy **documents the current status of asset management practices (processes, asset data and information systems)** within the Council and **what actions Council must take to implement the Asset Management Policy, including resource requirements, timeframes and accountabilities.** **ADVANCED** 5.4 **Planning for New assets and the Upgrade of assets is driven by C**ouncil's Strategic Longer Term Plan, Council's Service Plans and Council's Asset Management Plans.	**5.1**	Core	95%	Meets requirements (90% to 100%)	Poor/Limited (50%)
			5.2	Core	50%	Partially meets requirements (10% to <50%)	Not Started (0%)
			5.3	Core	50%	Partially meets requirements (10% to <50%)	Not Started (0%)
			5.4	Advanced	N/A	-	-
			CORE AVERAGE		**65%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
6	**Asset Management Plans**	**CORE** 6.1 There are documented **Asset Management Plans for all material asset groups** in a consistent format in accordance with industry best practice (E.g. Appendix A of the International Infrastructure Management Manual (IIMM)) available to all relevant staff across the organisation. 6.2 The Asset Management Plans **define which asset groups are covered by each Plan** in accordance with a clearly documented Infrastructure Asset Hierarchy. 6.3 With respect to the **content** of the Asset Management Plans, they: 6.3.1 **Refer to Council's Asset Management Policy and Asset Management Strategy;** 6.3.2 Include all assets and **document asset inventory information** for the asset group/category as recorded in the asset register; 6.3.3 Document the **asset hierarchy within each asset group;** 6.3.4 Document the **current condition** of assets; 6.3.5 Document the **adopted useful lives of assets**; 6.3.6 Include **risk assessment and criticality profiles;** 6.3.7 Provide information about assets, including **particular actions and costs to provide a defined (current and/or target) level of service** in the most cost effective manner.; 6.3.8 Include **demand management forecasts (see 6.6);** 6.3.9 Address **life cycle costs** of assets; 6.3.10 Include **forward programs identifying cash flow forecasts** projected for: 6.3.10.1 Asset Renewals; 6.3.10.2 New Assets and Upgrades of existing assets; 6.3.10.3 Maintenance expenditure; 6.3.10.4 Operational expenditure (including depreciation expense); 6.3.11 **Address asset performance and utilisation measures** and associated targets as linked to levels of service; 6.3.12 Include an **asset rationalisation and disposal program**; and 6.3.13 Include an asset management **improvement plan.** 6.3.14 Include **consideration of non-asset service delivery solutions** (leasing private/public partnerships) 6.3.15 Recognise changes in service potential of assets through **projections of asset replacement costs, depreciated replacement cost and depreciation expense.** 6.4 The **Asset Management Plans link to** the Council's Asset Management Policy, Asset Management Strategy, Strategic Longer Term Plan, **Long Term Financial Plan** and other relevant Council Policy objectives. 6.5 The Asset Management Plans have all been prepared in association with **community consultation.** **ADVANCED** 6.6 Asset Management Plans include **future demand projections and forecasts based on population and demographic projections.** 6.7 Asset Management Plans are in**fluenced by the level of community enquiry – Feedback on Customer levels of service.** 6.8 Asset Management Plans **include the financial requirements to meet target levels of service levels for at least the next 10 yea**rs for each asset class and are correlated with the data in the Long Term Financial Plan. 6.9 Asset Management Plans include **a process for optimising decisions to obtain the best value outcome for defined levels of service** utilising scenario modelling and tradeoffs.	**6.1**	**Core**	90%	Well progressed (50% to <90%)	Poor/Limited (50%)
			6.2	**Core**	90%	Well progressed (50% to <90%)	High (100%)
			6.3	**Core**	85%	Well progressed (50% to <90%)	Not Started (0%)
			6.4	**Core**	75%	Well progressed (50% to <90%)	Poor/Limited (50%)
			6.5	**Core**	10%	Not substantially progressed (0% to <10%)	Not Started (0%)
			6.6	Advanced	N/A	-	-
			6.7	Advanced	N/A	-	-
			6.8	Advanced	N/A	-	-
			6.9	Advanced	N/A	-	-
			CORE AVERAGE		**70%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
7	**Governances and Management**	**CORE** 7.1 Council has **mechanisms in place to provide high level oversight by the Council, CEO/GM and Executive Management Te**am, for development and implementation of the Asset Management Strategy and Asset Management Plans. 7.2 **Roles and responsibilities are clearly defined** in a matrix or policy, **identifying positions responsible for determining levels of service** and **positions responsible for managing the assets** to meet service delivery needs. 7.3 The **staff structure and position descriptions clearly define asset management functions, responsibilities and skill requirements for managing all asset classes.** 7.4 Council has a **documented process for making capital investment decisions**, which is driven by Council's Strategic Longer Term Plan, Long Term Financial Plan and the Council Plan and explicitly **details the impacts on the future operations and maintenance budgets, "Whole of Life" costs and risk management assessments.** 7.5 Council **involves all its departments in Asset Management.** 7.6 Council has an **Asset Management Steering Committee**, with **cross functional representation** and clearly defined and documented **terms of reference**, focussed on coordinating the linkages between service delivery and asset management implementation. 7.7 There are **internal processes to promote Asset Management across Council** **ADVANCED** 7.8 **Accountability mechanisms are maintained to ensure that Council resources are used optimally** to address Council's strategic asset management objectives, as detailed in the Asset Management Strategy and Asset Management Plans. 7.9 Council utilises their **Infrastructure Asset Hierarchy as a basis for consistent reporting** across the organisation. 7.10 **Community levels of service and technical levels of service are monitored are reported to the Executive Management Team and Council.** 7.11 When the **Council and Executive consider the annual Capital Works Program, they prioritise works based on cost/benefit assessments** (including risk) with resource implications reflected into the Long Term Financial Plan. 7.12 The **Executive and Council are provided with an annual 'State of the Assets' report covering asset condition, asset performance, intervention levels, level of service monitoring and future financial sustainability options and consequences.** 7.13 Council has an **Internal Audit Committee** with competency to understand advanced asset management and the Internal Audit Committee **provides an independent review and annual report on asset management performance across the whole organisation to the Council.**	**7.1**	Core	0%	Partially meets requirements (10% to <50%)	Not Started (0%)
			7.2	Core	50%	Not substantially progressed (0% to <10%)	Poor/Limited (50%)
			7.3	Core	25%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			7.4	Core	15%	Partially meets requirements (10% to <50%)	Not Started (0%)
			7.5	Core	50%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			7.6	Core	90%	Meets requirements (90% to 100%)	Adequate (75%)
			7.7	Core	50%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			7.8	Advanced	N/A	-	-
			7.9	Advanced	N/A	-	-
			7.1 0	Advanced	N/A	-	-
			7.11	Advanced	N/A	-	-
			7.12	Advanced	N/A	-	-
			7.13	Advanced	N/A	-	-
			CORE AVERAGE		**40%**	**Partially meets requirements (10% to <50%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
8	**Defining Levels of service**	**CORE** 8.1 Council has (Customer) **Service Plans** for each of its services which have been developed in consultation with the community. 8.2 Council has undertaken the process of **defining, quantifying and documenting current community levels of service and technical levels of servic**e, and costs of providing the current levels of service. 8.3 **Current and target levels of service (for both community levels of service and associated technical levels of service) are clearly defined in each Asset Management Plan.** 8.4 **Technical levels of service are incorporated into service agreements and/or maintenance, operational and capital renewal procedures.** **ADVANCED** 8.5 Council has **undertaken the process of identifying the costs associated with each level of service,** including the increased cost or decreased cost associated with increasing or decreasing each level of service respectively to assist in scenario modelling. 8.6 **Target community levels of service are defined through community consultation**, considering population and demographic change projections, trend analysis and **customer feedback and requests.** 8.7 Council has a **communication plan to communicate information on infrastructure service delivery issues** and Councils management of these issues to external stakeholders, 8.8 The **cost of maintenance and operational activities are reported against adopted levels of service.** 8.9 Council, in conjunction with the community, **regularly reviews its community levels of service and technical levels of service, t**o determine the financial impact of a change in service levels. If a change occurs this is then reflected into the Asset Management Plan and Long Term Financial Plan.	**8.1**	**Core**	50%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			8.2	**Core**	60%	Well progressed (50% to <90%)	Adequate (75%)
			8.3	**Core**	50%	Partially meets requirements (10% to <50%)	Adequate (75%)
			8.4	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			8.5	Advanced	N/A	-	-
			8.6	Advanced	N/A	-	-
			8.7	Advanced	N/A	-	-
			8.8	Advanced	N/A	-	-
			8.9	Advanced	N/A	-	-
			CORE AVERAGE		**40%**	**Partially meets requirements (10% to <50%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
9	**Data and Systems**	**CORE** 9.1 Council has a consolidated, integrated, **accurate, up to date and complete componentised asset register** with the required functionality to ensure security and data integrity, which includes all information about each asset sorted by asset group. 9.2 There is a **common corporate data framework used across all asset groups**, which is defined by **Council's Infrastructure Asset Hierarchy.** 9.3 Council has **documented repeatable methodologies to carry out consistent asset condition surveys and defect identification assessments**, as documented in a C**ondition Rating Assessment Manual for applicable asset classes.** 9.4 Council's **asset financial reporting functionality is comprehensive** and includes **audit trails, depreciation calculations, reporting thresholds and records of acquisition and disposal of assets**	**9.1**	**Core**	85%	Well progressed (50% to <90%)	High (100%)
		9.5 Council's **systems, procedures and processes allow it to benchmark** its asset management performance against like Councils over time. 9.6 **Asset Management systems have the functionality to generate maintenance and renewal programs and produce associated cash flow forecasts.** 9.7 Council has **defined and documented procedures for determining asset replacement and treatment unit rates,** which are then stored in Council's Asset Management system. 9.8 Council has a **defined process for operations, maintenance, renewal and upgrade planning for its existing asset**s.	**9.2**	**Core**	100%	Meets requirements (90% to 100%)	High (100%)
			9.3	**Core**	15%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			9.4	**Core**	100%	Meets requirements (90% to 100%)	High (100%)
			9.5	**Core**	50%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
		ADVANCED 9.9 **Asset data is available to operations, design and planning staff** across services areas when planning and undertaking works. 9.10 **Asset renewal funding requirements and funding gaps are determined utilising up to date asset condition information** and scenario modelling used to optimise life cycle costs with risk tradeoffs.	**9.6**	**Core**	50%	Partially meets requirements (10% to <50%)	Not Started (0%)
		9.11 **Asset Management systems have risk management functionality** available to predict criticality of assets, record risk assessments, risk treatment, treatment costs and residual risk. 9.12 Council **records the results of asset condition surveys and defect assessments against individual assets,** linked to the componentised inventory in the asset register. **Time series condition data** is maintained to allow monitoring of asset performance. 9.13 Asset Management systems are **able to predict asset life** based on various assessment factors and compare actual against predicted deterioration behaviour. 9.14 Council's **Asset Management system** can **generate works orders based on intervention levels and customer requests which are also linked to the asset register**. It has the capacity to monitor completion targets and perform facilities management functions. 9.15 Council's **Asset Management system is integrated with other corporate knowledge systems such as the finance, GIS and property information systems.**	**9.7**	**Core**	0%	Meets requirements (90% to 100%)	Not Started (0%)
			9.8	**Core**	80%	Well progressed (50% to <90%)	Adequate (75%)
		9.16 Functionality of Council's Asset Management systems includes the **ability to generate maintenance and renewal programs based on available budget and future condition profiles,** to generate scenario specific cash flow forecasts and to generate optimised programs. 9.17 Council's **Asset Management systems are used to monitor asset performance over time.** 9.18 Council has d**ocumented data standards for inclusion in Asset Management systems upon the commissioning of new (and/or modified) assets.** 9.19 **Council benchmarks its infrastructure funding gap against State and National indicators.** 9.20 Council's **Asset Management system** used to manage operations and maintenance functionality is driven by an asset knowledge management strategy, with specialised functionality for each service area to **monitor operations and maintenance costs and trends**. 9.21 **Data is available and accessible to enable performance measurement and reporting against Key Performance Indicators used to measure levels of service. P**rocesses and information are **driven by an asset knowledge management strategy** linked to the Asset Management Plans and the Long Term Financial Plan. 9.22 **Data and systems allow projections which inform a range of service provision scenarios and costs**. **Adopted scenarios are incorporated into Asset Management Plans and the Long Term Financial Plan with an annual revie**w in line with legislative requirements and policy papers issued by State Government	9.9	Advanced	N/A	-	-
			9.1 0	Advanced	N/A	-	-
			9.11	Advanced	N/A	-	-
			9.12	Advanced	N/A	-	-
			9.13	Advanced	N/A	-	-
			9.14	Advanced	N/A	-	-
			9.15	Advanced	N/A	-	-
			9.16	Advanced	N/A	-	-
			9.17	Advanced	N/A	-	-
			9.18	Advanced	N/A	-	-
			9.19	Advanced	N/A	-	-
			9.2 0	Advanced	N/A	-	-
			9.21	Advanced	N/A	-	-
			9.22	Advanced	N/A	-	-
			CORE AVERAGE		**60%**	**Well progressed (50% to <90%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
10	**Skills and Processes**	**CORE** 10.1 Council has **a process to review and update the Asset Management Strategy** on a maximum of a 5 year cycle. The Asset Management Strategy is to be formally adopted by Council. 10.2 Council has **a process to review and update Asset Management Plans for all asset groups on a maximum of a 3 to 4 year cycle** consistent with the Council election cycle. Asset Management Plans are formally adopted by Council. 10.3 Council has **a process to identify operational risks, assign responsibilities and monitor risk treatment actions all recorded within a risk register.** 10.4 Council has **a process to annually review and update the financial forecasts for all asset classes and update the Long Term Financial Plan.** 10.5 Council **has assessed the skills and knowledge required to perform asset data management activities, conduct financial reporting valuations and develop Asset Management Plans**. Council has **a current asset management skills matrix. Staff training needs have been identified and training scheduled.** 10.6 Council has a **defined methodology for assessing the Remaining and Useful Life, Residual Value and Depreciation Method of assets.** 10.7 Council has **a process to collect and record asset data into an Asset Management system upon the commissioning of new (and/or modified) assets,** including built and contributed assets. 10.8 Council has **formal processes for the handover of assets to asset custodians/owners.** 10.9 Council has **a process to communicate the financial implications of the Asset Management Plans to internal and external stakeholders**. 10.10 Council **provides ongoing training programs for councillors, council management and officers on key asset management topics**. **ADVANCED** 10.11 **Following each Annual Budget cycle, Asset Management Plans and the Long Term Financial Plan are updated** to reflect the current financial position and to maintain currency between all documents. 10.12 Council has **a process which incorporates research into the determination of asset lives** based on condition and consumption rates. 10.13 Council has **a service rationalisation process linked to a Disposal Policy** that **identifies any services (and associated assets) that are surplus to community needs.** 10.14 Council has **a documented process that identifies the outcomes of service delivery reviews** for input into Asset Management Plans and the Long Term Financial Plan. 10.15 When undertaking operations and maintenance activities there is **a process to allow staff to communicate asset related issues to other service areas.** 10.16 There is a **process to analyse risks and incorporate risk mitigation strategies into contingency plans** within the planning cycle. 10.17 **Asset failures and causes of failures are recorded and analysed** to identify failure trends and asset group rectification strategies. 10.18 Council has **a process whereby community enquiry and operational response issues are linked to individual assets.** 10.19 Council has an **Optimum Decision Making framework to ensure consistent decision making.** The Optimum Decision Making framework **considers multivariable criteria** linked to service and performance standards. There is a shift in emphasis from asset condition to service performance and value. 10.20 **Capital Works are prioritised based on the application of business cases incorporating whole of life costing, risk and benefit** quantification and all data used in decision making is documented and recorded. 10.21 Staff are **trained in best practice operating and maintenance procedures and activities.**	**10.1**	**Core**	50%	Partially meets requirements (10% to <50%)	Not Started (0%)
			10.2	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			10.3	**Core**	95%	Meets requirements (90% to 100%)	Not Started (0%)
			10.4	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			10.5	**Core**	10%	Partially meets requirements (10% to <50%)	Not Started (0%)
			10.6	**Core**	90%	Well progressed (50% to <90%)	Adequate (75%)
			10.7	**Core**	100%	Meets requirements (90% to 100%)	High (100%)
			10.8	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			10.9	**Core**	0%	Not substantially progressed (0% to <10%)	Not Started (0%)
			10.1 0	**Core**	0%	Partially meets requirements (10% to <50%)	Not Started (0%)
			10.11	Advanced	N/A	-	-
			10.12	Advanced	N/A	-	-
			10.13	Advanced	N/A	-	-
			10.14	Advanced	N/A	-	-
			10.15	Advanced	N/A	-	-
			10.16	Advanced	N/A	-	-
			10.17	Advanced	N/A	-	-
			10.18	Advanced	N/A	-	-
			10.19	Advanced	N/A	-	-
			10.2 0	Advanced	N/A	-	-
			10.21	Advanced	N/A	-	-
			AVERAGE		**35%**	**Partially meets requirements (10% to <50%)**	

No.	ELEMENT	National Asset Management Assessment Framework (NAMAF) Competencies	No.	National Competency	Assessment Score for Development Status	Development Status	Implementation & Coverage Status
11	**Evaluation**	**CORE** 11.1 Council has a documented evaluation process by which **asset management improvements are identified, timeframes established, resources allocated, actioned, monitored and reported to the Executive Management Team** and/or CEO 11.2 **Technical levels of service are monitored and performance reported**. 11.3 **Community levels of service are monitored and performance reported.** **ADVANCED** 11.4 Council has a documented evaluation process by which asset management improvements are identified, timeframes established, resources allocated, actioned, monitored and reported to the **Internal Audit Committee and Council** 11.5 Qualitative **Key Result Areas (KRA's) are set for Community levels of service. KRA's are monitored, measured and reported to Coun**cil, against time based 'targets'. 11.6 Quantitative Key Performance Indicators (KPI's) are set for Technical levels of service. KPI's are monitored, measured and reported to Council against time based 'targets'. 11.7 Council undertakes an **annual audit within the organisation to report on trends on Triple Bottom Line/Quadruple Bottom Line service delivery and accompanying financial sustainability** compared to the Strategic Longer Term Plan. 11.8 Council **benchmarks its asset management performance improvement against State and National indicators and reports annually on its asset management improvement performance against set targets.**	**11.1**	**Core**	10%	Well progressed (50% to <90%)	Not Started (0%)
			11.2	**Core**	50%	Partially meets requirements (10% to <50%)	Poor/Limited (50%)
			11.3	**Core**	15%	Not substantially progressed (0% to <10%)	Poor/Limited (50%)
			11.4	Advanced	N/A	-	-
			11.5	Advanced	N/A	-	-
			11.6	Advanced	N/A	-	-
			11.7	Advanced	N/A	-	-
			AVERAGE		**25%**	**Partially meets requirements (10% to <50%)**	

Appendix B –Gantt Chart Implementation Plan

	Task Description	Assigned To	2021 Q1	2021 Q2	2021 Q3	2021 Q4	2022 Q1	2022 Q2	2022 Q3	2022 Q4	2023 Q1	2023 Q2	2023 Q3	2023 Q4	2024 Q1	2024 Q2	2024 Q3	2024 Q4
1	Mount Isa City Council																	
2	Asset Management Improvement Plan																	
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4	**Asset Management Plans**																	
5	Conduct asset performance and condition survey - Water Infrastructure Asset Class	Mger Water & Sewerage																
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10	Review and update Buildings and Other Structures Asset Management Plan	Asset Management Coordinator																
11	Conduct asset condition survey - Unsealed (rural) Roads Asset Class for NDRAA	Mger Capital Works & Operations																
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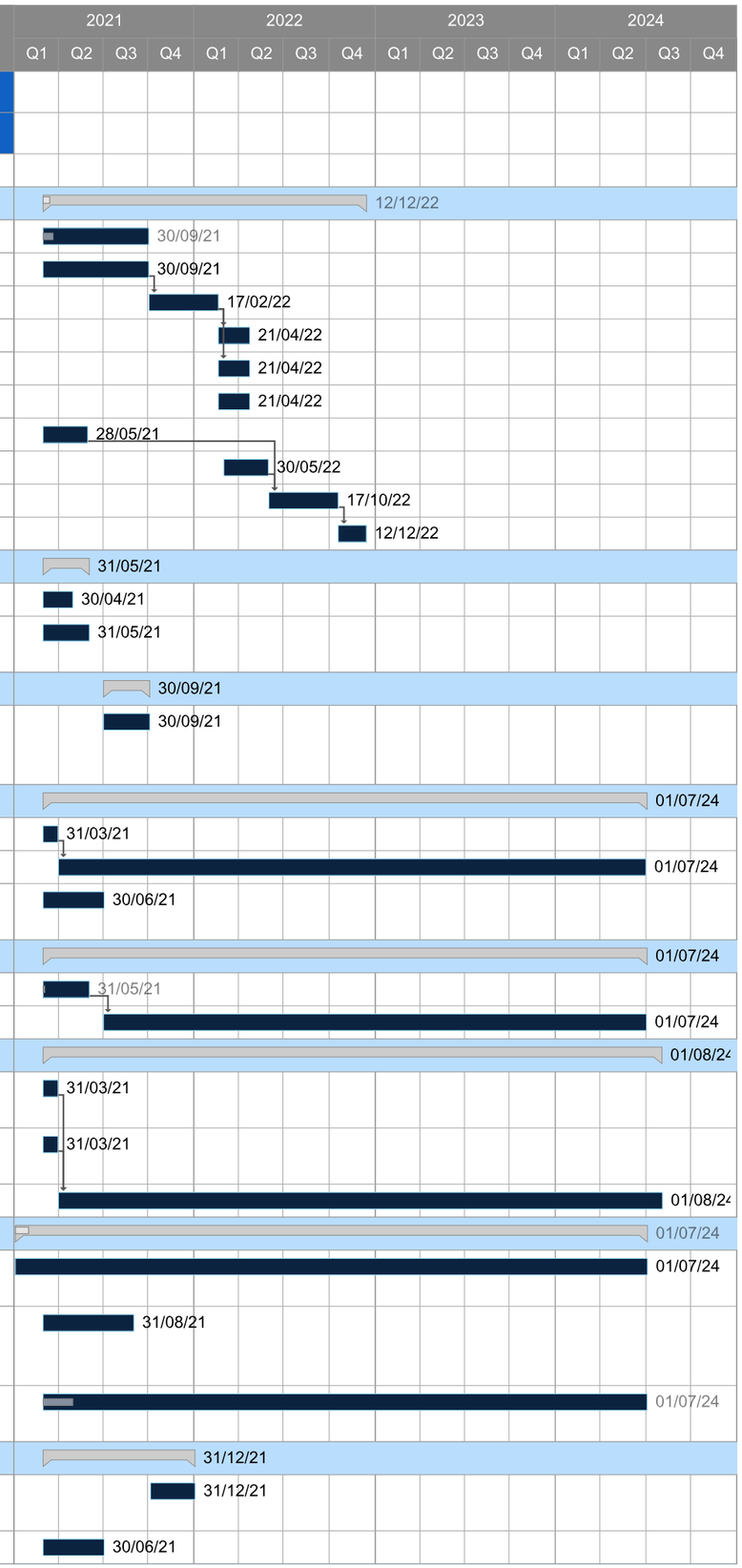
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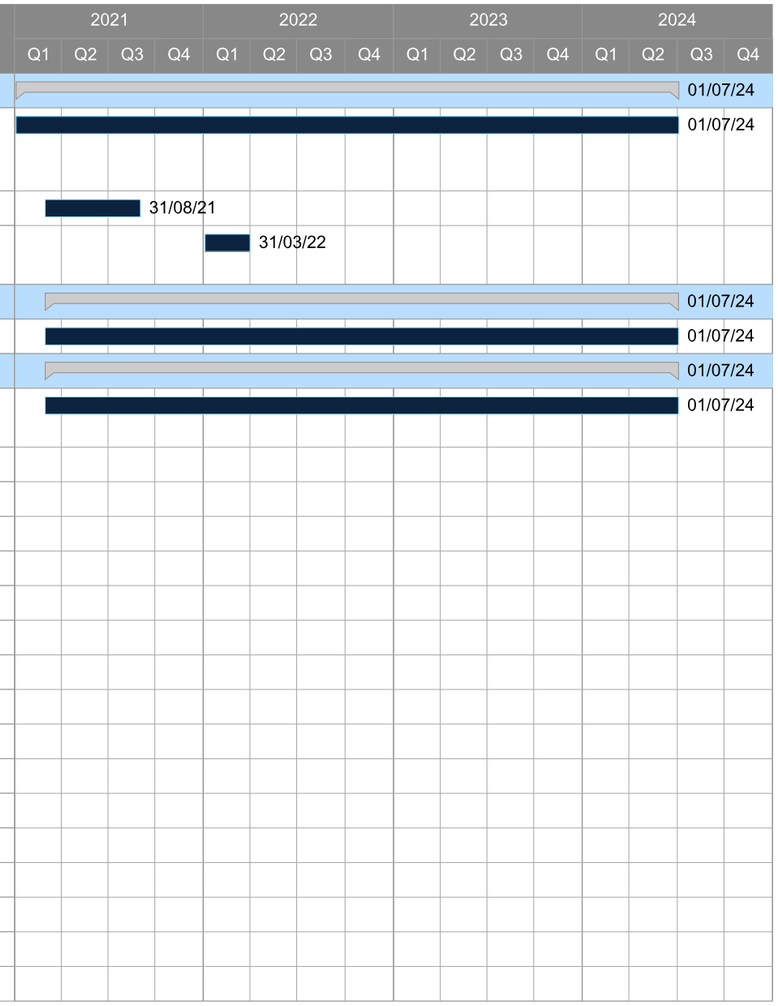
MICC Asset Management Improvement Plan

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asset management solutions

Mount Isa City Council

Summary Report - Prioritised Asset Management Improvement Actions and Plan



MOUNT ISA CITY COUNCIL

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DOCUMENT CONTROL

Document ID: Mount Isa City Council – Summary Prioritised Asset Management Improvement Actions and Plan February 2021

Version No	Date	Revision Details	Typist	Author	Verifier	Approver
1.0	19/02/2021	First Draft for Council Review	Chris Egbars	Chris Egbars	Chris Egbars Stephen Hegedus	Darren Shepherd
1.1	25/02/2021	Actions updated and rationalised, Gantt chart plan provided	Chris Egbars	Chris Egbars	Darren Shepherd	Darren Shepherd

Version Control Protocol:

1. Primary number changes to Versions (e.g. V1.00 to V2.00) apply when the document undergoes its regular review and/or when significant changes are made.
2. Secondary number changes to Versions (e.g. V1.00 to V1.01) apply to minor amendments that do not materially impact the documents and are intended only to clarify or update issues.

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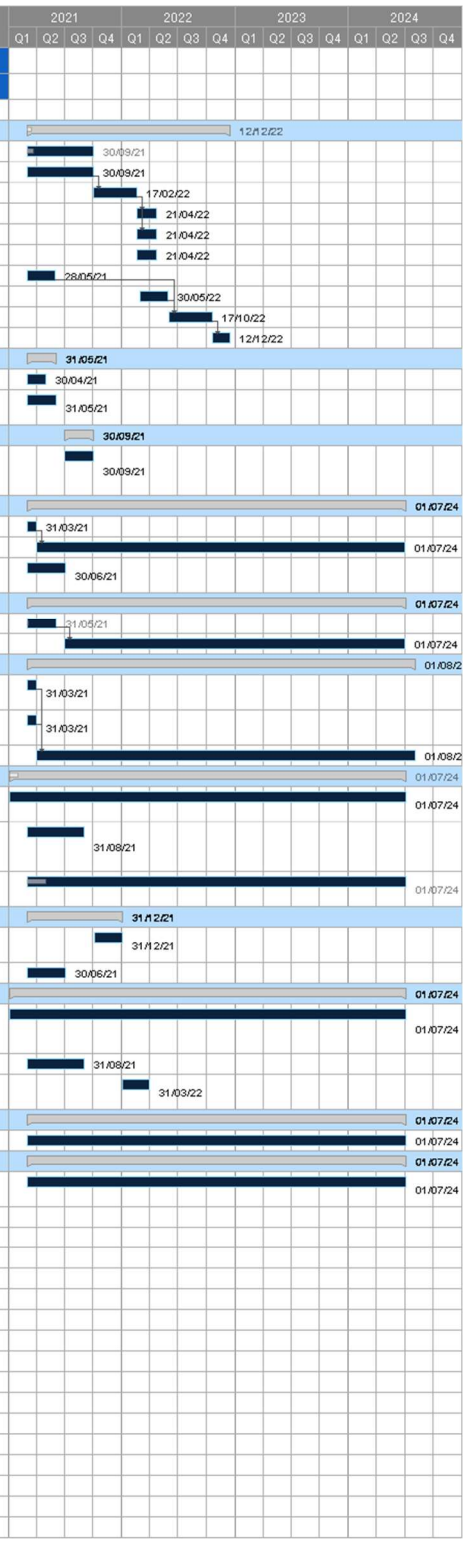
PRIORITISED ASSET MANAGEMENT IMPROVEMENT ACTIONS

Action ID	'CORE' ASSET MANAGEMENT IMPROVEMENT ACTION	Importance *(Asset Management 'Core' Competency)*	Benefit *(to Council Operations & Community)*	Adopted Priority	Duration	Target Completion Date	Owner *(Responsible Position)*	Resources *(Council and/or External Support)*
1	**Condition Assessment** (1) collect and analyse performance and condition results for water mains and services, including leakage surveys, non destructive and or sampling tests. (2) CCTV inspect larger diameter sewers and sample gravity sewers. (3) inspect and condition rate all above ground (visable) water and sewerage assets. (4) Field capture of condition/defects data using mobile devices with ArcGIS apps (field collector)	**Very High Importance**	**Very High Benefit**	1	(1) 6 months (2) 3 months (3) 1 month (4) Ongoing	30/09/2021	Mger Water & Sewerage	Council & External
2	**Asset Management Plans** (1) Review and update plans including 10 yrs spend forecasts (yr 1 is 22/23) using updated remaining useful lives from analysed condition and performance data. Priortity is Water, Sewerage, Buildings and Other Structures (Plant & Equipment, Recycled Water completed)). Roads and Infrstructure to follow in 2022/23. (2) Each Plan clearly defines current and target levels of service (for both community levels of service and associated technical levels of service). (3) Community is consulted for preparation of Plans and Levels of Service . (4) Communicate the financial implications of the Asset Management Plans to internal stakeholders (e.g. via AMSC) and external stakeholders (e.g MIWB). (5) Council to formally adopt Plans. QTC BIP Priority 1 (#1: Review existing plans)	**Very High Importance**	High Benefit	2	(1) 3 months (2) 1 month (3) 1 month (4) 1 week (5) 1 week	21/04/2022	Dir, Infrastructure Development	External
3	**Annual Budget and Annual Operational Plan** (1) Align with year 1 in the overall Long Term Financial Plan (2) Develop budget format/documentation to ensure recurrent expenditure is clearly separated under the categories of operations and maintenance and 'capital works expenditure' under the categories of renewal, upgrade and new for asset categories (e.g. water mains. services). (3) Include a statement of how Council will meet the goals and objectives of its Strategic Longer Term (Corporate) Plan. (4) Include budget allocations with Annual Operational Plan.	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) 1 week	30/04/2021	CEO	Council
4	**Long Term Financial Plan (LTFP)** (1) Prepare and maintain a 10 year LTFP supporting the implementation of the Corporate Plan, linked on Asset Management Plans spend forecasts, with financial modelling taking account of different scenarios (sensitivity analyses). (2) Clearly separate recurrent expenditure under the categories of operations and maintenance and clearly separate capital works expenditure under the categories of renewal, upgrade and new for asset categories. (3) Include the impacts of ongoing maintenance, operational and renewals from capital works and contributed assets. QTC BIP Priority 1 (#1: Review existing plans); QTC BIP Priority 1 (#9: Define budget review and forecasting process) QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week	31/03/2021	Dir, Infrastructure Development	Council & External
5	**Resourcing Capability** (1) Confirm key asset management staff roles and responsibilities (2) Review and update relevant position descriptions to clearly define respective asset management functions, responsibilities and skills for managing assigned asset class/classes. (3) Prepare a current asset management skills matrix for activities and determine skills gaps. (4) Agree methodology to close skills gaps (staff training/out sourcing etc). (5) Schedule training and awareness for staff to develop asset management skills. QTC BIP Priority 1 (#12: Improve staff accountability) QTC BIP Priority 1 (#13: Capability plan and staffing strategy)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 month (4) 1 week (5) 1 month	31/08/2021	Mger People & Culture	Council & External
6	**Asset Operation and Maintenance** (1) Prepare formal routine inspection and preventative programs including frequency for key assets classes - priority water and sewerage, eg. sewer pump stations, reservoirs, hydrants, mains (cleaning). (2) Determine resourcing (internal/external) needs and annual budgets for programs. (3) Assign programs to manager/supervisor with asset class responsibility to deliver according to approved budgets. (4) Monitor and report delivery progress and spend for programs. (5) Undertake a formal process for the handover of all assets to asset custodians/owners. (6) Incorporate technical levels of service into service agreements and/or maintenance, operational and capital renewal procedures. (7) Prepare centralised procedural manuals for asset custodians, bringing together all SWMS, SOPS , operational maintenance requirements etc. (e.g. using hyper links). QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	**Very High Importance**	High Benefit	2	(1) 1 month (2) 1 month (3) 1 week (4) Ongoing (5) Ongoing (6) Ongoing (7) Ongoing	31/05/2021	Mger Water & Sewerage	Council

7	**Project Management Framework** (1) Roll out on completion (due end 2021) all documentation to plan and deliver projects. (2) Continue implementation of (control document library) 'Majaq' as the centralised manangement system for project documents. QTC BIP Priority 1 (#5: Improve capital planning)	**Very High Importance**	Medium Benefit	**3**	(1) 3+ months (2) Ongoing	31/03/2022	Dir, Infrastructure Development	External
8	**Capital Investment Decisions and Prioritisation** (1) Develop and document a policy and process for making capital investment decisions considering "whole of life" costs, risk management and benefit assessments in adopted 'Business Case' format required to support proposals. (2) Prioriitise works for annual Capital Works Program based on business case information. QTC BIP Priority 1 (#5: Improve capital planning)	High Importance	High Benefit	**3**	(1) 3 months (2) Ongoing	31/05/2021	Dir, Infrastructure Development	Council & External
9	**Operational Risk Register** (1) Revise and simplify register. (2) Monitor progress and report to AMSC. QTC BIP Priority 1 (#7: Risk framework review)	High Importance	High Benefit	**3**	(1) 1 month (2) Ongoing	30/06/2021	CEO	Council
10	**Annual Report** (1) Include reporting and review of performance against LOS and its strategic objectives. (2) Explain variations between the budget and actual results and how these variations impact on the Strategic Longer Term (Corporate) Plan. (3) Include details of any major changes in functions of the Council, organisation structure and/or policy initiatives and how these changes might impact on Council's Strategic Longer Term (Corporate) Plan.	High Importance	High Benefit	**3**	(1) 1 week (2) 1 week (3) 1 week	30/09/2021	CEO	Council
11	**Improvement Actions Monitoring** (1) Asset management improvements are identified, timeframes established, resources allocated, actioned, progress monitored and reported to the Asset Management Steering Committee QTC BIP Priority 1 (#3: Improve management reporting)	High Importance	High Benefit	**3**	(1) 1 week	Quarterly	Asset Management Coordinator	Council
12	**Financial** (1) Review and update (2017) 'Asset Accounting Manual' including revised processes and procedure for asset capitalisation. (2) Council review its costing system to ensure that the cost of providing key infrastructure services can be separately captured. QTC BIP Priority 2 (#14: Process stocktake and improvement plan)	High Importance	High Benefit	**3**	(1) 3 months (2) 3 months	30/06/2021	Mger Finance	External
13	**Asset Registers** (1) Update Asset Custodian Policy (2) Update water and sewerage assets remaining useful lives from performance and condition results (3) Ensure collection and recording of asset data into the corporate system(s) to adopted process on commissioning of new (and/or modified) assets, including built and contributed assets. (4) Prepare and trial a (mobile) data capture form (ArcGIS 'Collector') - assign a resource/responsible person for data capture work and training of other staff in method/use of mobile device. (5) Continually improve asset data quality (close gaps, e.g. buildings and other structures).	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 3 months (5) Ongoing	31/08/2021	Asset Management Coordinator	Council
14	**Levels of Service** (1) Review and update Community and Technical Levels of Service for AMPs (2) Monitor and report performance (e.g. quarterly) for Technical Levels of Service to AMSC (and annual report). (3) Benchmark and report to Council performance against like Councils. For example, Water and Sewerage performance available through annual state (SWIM) reporting.	High Importance	Medium Benefit	4	(1) 3 month (2) Ongoing (3) Ongoing	31/12/2021	Asset Mgt .Steering Comm.	Council
15	**Asset Management Policy and Asset Management Strategy** (1) Revise Policy to include requirement for adoption of Asset Management Plans. (2) Link Policy to Council's Strategic Longer-term (Corporate) Plan and Long Term Financial Plan. (3) Integrate Strategy into Council's Strategic Longer Term (Corporate) planning and annual budgeting processes. (4) Revise Asset Management Strategy to include documented prioritised improvement plan identifying required actions, with set timeframes and tasked to responsible officers.	High Importance	Medium Benefit	4	(1) 1 month (2) Ongoing (3) Ongoing (4) 1 month	31/03/2021	CEO	Council
16	**Strategic Longer Term (Corporate) Plan** (1) Update Plan in line with Asset Management Strategy. (2) Incorporate priorities and performance measures in Plan. (3) Confirm Plan through community consultation to reflect community needs. QTC BIP Priority 1 (#1:Review existing plans)	Medium Importance	High Benefit	5	(1) 1 month (2) 1 month (3) 1 month	30/06/2021	CEO	Council
17	**Awareness Enhancement** (1) Deliver information on key asset management topics to Councilors, managers and responsible officers to promote Asset Management (e.g. how assets function and service community, financials, AMPs and LOS). QTC BIP Priority 1 (#11: Financial training for councilors)	Medium Importance	Medium Benefit	5	(1) Ongoing	Ongoing	Asset Mgt .Steering Comm.	External

IMPLEMENTATION PLAN

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Shepherd Services Pty Ltd ACN 611 140 946

MARCH 2021 monthly report

MOUNT ISA CITY COUNCIL

ITEM 9.1



PARKS AND GARDENS

FOLDER ID: 5512

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5. MOUNT ISA SPORTING OVALS AND PASSIVE PARKS 3
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1. OPERATIONAL OVERVIEW

- The Park and Gardens crew have been busy slashing, mowing and whipper snipping around town due to on and off again rain.
- Weeding and spraying throughout the CBD continuously and preparing for planting in cooler months.
- Spraying of all parks and Ovals for bindii and prickles.

2. CEMETERY MAINTENANCE – MOUNT ISA

- Cemetery crew are continuing to replace and screwing in, any loose or missing screws on plaques.
- Whipper snipping the conventional section of the cemetery preparing for Anzac Day.
- With cooler weather grass growth is starting to slow down.



3. CEMETERY BURIALS – MOUNT ISA

- In March there have been three (2) burials for the month.

4. FAMILY PARK OPERATIONS

- Cleaning and maintenance are carried out daily.
- Park continues to close Wednesdays for thorough cleaning and reopens in the afternoon before crews finish for the day.
- Playground and park equipment regularly checked for vandalism.
- Vandalism at the fun park is still a big issue, Colourbond fence continues to be kicked in weekly.
- Softfall continues to be ripped up.
- Plumbers maintain water play area daily.

5. MOUNT ISA SPORTING OVALS AND PASSIVE PARKS

- Mowing is starting to slow down due to cooler weather.
- Gallipoli South irrigation turned off while plumbers are working there.
- Spraying for bindii, prickles and clover in all parks and ovals.

6. C.B.D. MAINTENANCE

- Irrigation maintenance throughout the town and CBD is ongoing.
- Spraying of weeds and weeding continue in the CBD on Tuesdays and Thursdays.
- Hedging and tiding up town ready for Easter long weekend.
- Advanced trees planted throughout the CBD.

7. RESERVES AND EASEMENTS

- The clearing of grass, weeds and trees from easements, reserves and around drains remains an ongoing task for the crews.
- Slashing, mowing and whipper snipping continues.

8. NURSERY

- The crew continue to distribute new plants throughout the city and replace plants that have died.
- Quotes received for Cemetery and trees for Markham Valley.
- Propagation of 108 dianellas, 30 draceanas and 13 hymenocallis.

9. LOOKOUT/BOARDWALK

- Crews continue with weekly cleaning and maintenance of the lookout area which includes removal of rubbish, mowing and snipping, replacing plants, removing graffiti, repairing and maintaining irrigation system when in service and addressing any vandalism.
- Watering of the lookout still done by water truck.

10. MEDIAN STRIPS

- Termite mounds on medians removed and sprayed ongoing.
- Spray unit continues to spray medians.
- Lifting of trees in Medians continues.

11. VANDALISM - PARKS & MEDIANS

- Parks and Garden crew monitor on the Illegal dumping of rubbish in parks, reserves, and easements; cleaning up any broken glass, rubbish or graffiti is ongoing.
- Sprinklers are being been checked and replaced for any vandalism and from cars that drive along medians or parks and damage these irrigation systems.
- The crew are careful when cleaning in areas that may have used syringes laying around.
- Vandalism in the Fun Park is now become a daily thing.

12. FLYING FOX ROOSTING AREA MAINTENANCE AND MITIGATION WORKS

Nil

13. OTHER WORKS

- Repairing fences around the city continues.
- Public requests are being investigated and acted upon.
- Planting of Thompson Rd upgrade completed.

Cost Centre		Annual		YTD				This Month				Comment
No.	Description	Budget	Budget Depleted	Budget	Actual Expense	Variance	Status	Budget	Actual Expense	Variance	Status	
3250-2015	Cemetery Maintenance (Mount Isa)	$296,000	62%	$ 229,501.37	$ 206,334.00	$ 23,167.37	Under Budget	$ 30,005.48	$ 22,981.00	$ 7,024.48	Under Budget	
3250-2016	Cemetery Burials (Mount Isa)	$41,000	94%	$ 31,789.04	$ 41,524.00	-$ 9,734.96	Over Budget	$ 4,156.16	$ 2,798.00	$ 1,358.16	Under Budget	
3700-2120	Family Park Operations/Skate Park	$262,000	61%	$ 203,139.73	$ 173,397.00	$ 29,742.73	Under Budget	$ 26,558.90	$ 12,473.00	$ 14,085.90	Under Budget	
3700-2178	Mount Isa Sporting Ovals	$175,000	23%	$ 135,684.93	$ 50,804.00	$ 84,880.93	Under Budget	$ 17,739.73	$ 10,802.00	$ 6,937.73	Under Budget	
3700-2240	CBD Maintenance	$351,000	76%	$ 272,145.21	$ 281,805.00	-$ 9,659.79	Over Budget	$ 35,580.82	$ 16,241.00	$ 19,339.82	Under Budget	
3700-2241	Reserves & Easements	$410,000	46%	$ 317,890.41	$ 201,958.00	$ 115,932.41	Under Budget	$ 41,561.64	$ 13,075.00	$ 28,486.64	Under Budget	
3700-2293	Nursery	$121,000	50%	$ 93,816.44	$ 71,313.00	$ 22,503.44	Under Budget	$ 12,265.75	$ 10,367.00	$ 1,898.75	Under Budget	
3700-2294	Mount Isa Passive Parks	$1,043,000	79%	$ 808,682.19	$ 965,165.00	-$ 156,482.81	Over Budget	$ 105,728.77	$ 140,777.00	-$ 35,048.23	Over Budget	
3700-2296	Lookout Boardwalk Maintenance	$16,000	4%	$ 12,405.48	$ 584.88	$ 11,820.60	Under Budget	$ 1,621.92	-$ 0.12	$ 1,622.04	Under Budget	
3700-2297	Mount Isa Median Strips	$511,000	71%	$ 396,200.00	$ 447,633.00	-$ 51,433.00	Over Budget	$ 51,800.00	$ 87,222.00	-$ 35,422.00	Over Budget	
3700-2301	Hazardous Plant Removal	$64,000	107%	$ 49,621.92	$ 72,599.00	-$ 22,977.08	Over Budget	$ 6,487.67	$ 3,950.00	$ 2,537.67	Under Budget	
3700-2302	Public Conveniences-Mount Isa	$32,000	44%	$ 24,810.96	$ 14,347.00	$ 10,463.96	Under Budget	$ 3,243.84	$ 318.00	$ 2,925.84	Under Budget	
3700-2650	Vandalism Parks & Medians	$187,000	30%	$ 144,989.04	$ 54,712.00	$ 90,277.04	Under Budget	$ 18,956.16	-$ 1,252.00	$ 20,208.16	Under Budget	
3700-2660	Flying Fox Mitigation	$28,000	0%	$ 21,709.59	$ -	$ 21,709.59	Under Budget	$ 2,838.36	$ -	$ 2,838.36	Under Budget	
	Total	**$3,537,000.00**	64%	$ 2,742,386.30	$2,582,175.88	$ 160,210.42	Under Budget	$ 358,545.21	$ 319,751.88	$ 38,793.33	Under Budget	

LIBRARY

ITEM 10.1

MONTHLY REPORT

March 2021

EXECUTIVE SUMMARY

- Programming is returning to normal, as Covid restrictions ease to one person every 2 m^2. Despite the recent requirements to wear masks, we are looking forward to continuing regular programming.
- Library outreach has restarted, with a school visit to Mount Isa Central School this month.
- Harmony Week was held in the middle of March, a national event to celebrate the multiculturalism in our society.
- The Book Club has restarted, with enthusiastic input from young hospital staff.
- Statistics continue to increase, as increased programming leads to more transactions.

Library Outreach

This month, the library has started outreach activities again, with a visit to Mount Isa Central School on 9th March, where we presented to 46 Prep 1 students. This was followed by a reciprocal visit from the school to the library on the 26th March. It was a good way to introduce the library to the children of Mount Isa, and a number of them also brought their parents in to get library cards.



By: Lois Huston

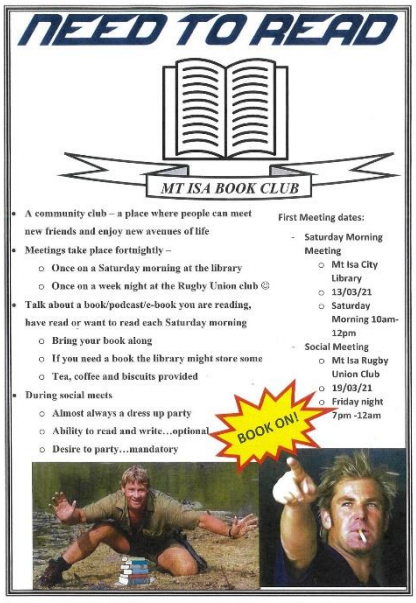
Harmony Week

March 15 – 21 was Harmony Week, an annual celebration across Australia of the multicultural nature of our country. Mount Isa City Library celebrated by holding a dress up competition, a quiz, a story time and having a multicultural feast. Library staff dressed up in their own national costume. Current library staff members hail from Australia, New Zealand, the Philippines, Indonesia, the Ukraine, Scotland and Fiji.









Book Club restarted.

The Mount Isa Book Club has restarted, with enthusiastic input from young hospital staff. It's currently held twice a month, alternating between a Saturday at the library, and a weeknight at a sports club.

By: Lois Huston

STATISTICS
(from 1 March 2021 – 31 March 2021)



VISITORS
- January 2021 - **23** days open with **1801** visitors
- February 2021 - **24** days open with **1820** visitors
- March 2021 - **27** days open with **2347** visitors



TRANSACTIONS *(issues, returns, reservations, renewals)*
- January 2021 - **5039** transactions
- February 2021 - **4729** transactions
- March 2021 - **5567** transactions



COMPUTER USAGE
- January 2021 - **489** customers for a total time of **279.06** hours
- February 2021 - **553** customers for a total time of **377.3** hours
- March 2021 - **608** customers for a total time of **436.14** hours



NEW MEMBERS
- January 2021 - **138** new members
- February 2021 - **152** new members
- March 2021 - **169** new members

E-book and E-audiobook statistics

(from 1 March 2021 – 31 March 2021)

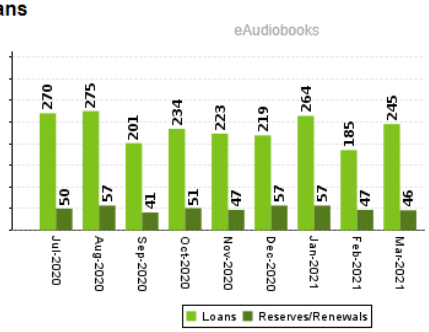
eAudiobooks by Title

245 Loans
46 Reserves/Renewals
949 eAudiobooks (947 Titles and 2 Concurrent Copies)
22 Newly Added

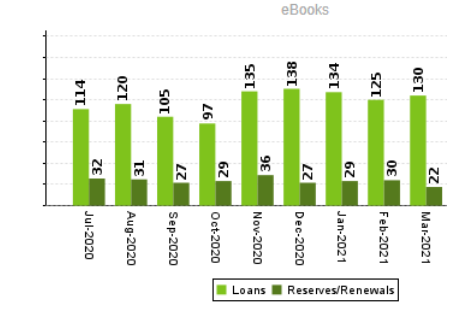
eBooks by Title

130 Loans
22 Reserves/Renewals
1182 eBooks (1152 Titles and 30 Concurrent Copies)
24 Newly Added

Loans



Loans



E-Book and E-Audiobook statistics for this financial year.

Promotion & Development Report March 2021

ITEM 10.2

Tourism & Events Portfolio

Events & Promotions:

100 Years Celebrations 2023

The Advisory Committee has been established and meetings will occur monthly to prepare for the celebrations of 2023. Funding has been applied for contract a full time person to administer events and projects for the 100 Years Celebrations. Funding has also been applied for several events and funds to boost existing events such as Rodeo Week, The Isa Show and MINEX.

ANZAC DAY – Sunday 25 April at Civic Centre & Cenotaph

Council has again assisted the Local RSL in facilitating ANZAC Day activities and services.

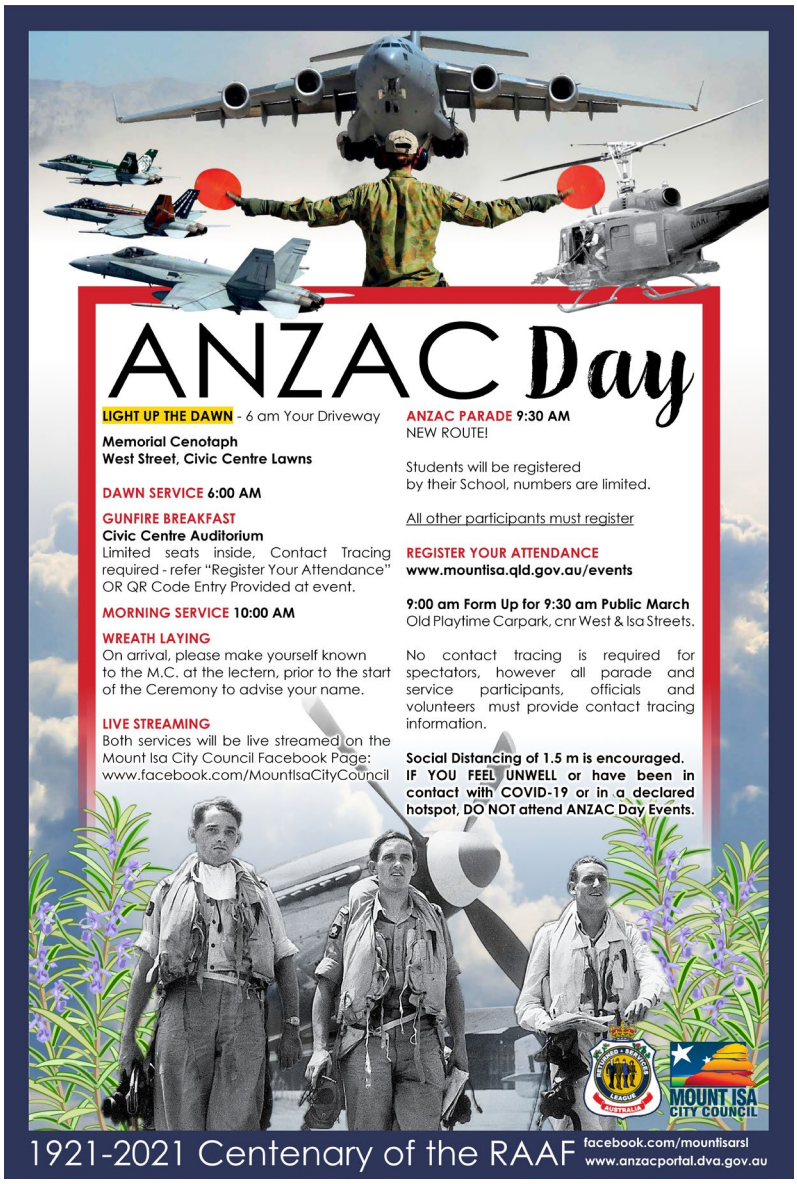
This year the RSL with the Cadets are paying a visit to our Cemetery to place an Australian flag waiver and poppy for passed serving members. A Council Staff member has been organized to brief the group on the Cemetery protocols and the cemetery has been prepared for their visit on April 18.

On ANZAC Day, there will be two services held, the Dawn at 6 am and the Morning at 10 am with the ANZAC Day parade held at 9:30 am.

This year the parade requires contract tracing so participants have to register and schools have been limited in numbers to ensure students have space to sit on the lawn area.

The spectators of the parade and services do not need to provide contact tracing information.

The Gunfire Breakfast which is held between the dawn and morning services has returned this year to the Civic Centre auditorium (downstairs) there are 150 seats available for the veterans and public to use and contact tracing is required. APEX and LIONS club have volunteered to assist with the Gunfire Breakfast and Drinks Service (no self serve permitted) at this event as well.



To enable people who would prefer to stay home during COVID to ability to watch the services, Council will be live streaming both events on its Facebook Page. People are also free to participate in ANZAC Day with a Light Up the Dawn commemoration in their own driveway at 6:00 am.

WELCOMING BABIES DAY – Sunday 23 May at The Entertainment Centre and Grounds

Council is getting ready to officially welcome newborns and young babies to the community as a part of this year's Welcoming Babies Day event. Last year's event was unfortunately postponed due to the COVID pandemic, but it is now back for 2021.

This year we are hosting the event on a Sunday, so the whole family can attend and have a picnic outside on a beautiful autumn day. Families are invited to come and have morning tea, lunch or both and enjoy a relaxing day out with baby and family.

Relevant information stalls are encouraged to attend so that mums and dads can see what's on offer for baby in Mount Isa.

Families of babies aged from 0 to 2.5 years are warmly invited to register to come along to this year's event, which will be held on Sunday, May 23, from 10am to 1pm at the Buchanan Park Entertainment Centre.

Each registered baby will receive a personalised event certificate to keep as a beautiful memento and will have the opportunity to have a special photo taken on the day. Babies registered to attend the 2020 Welcoming Babies Day will need to re-register for this year's event.

Local businesses and organisations who are interested in holding a food stall, market stall or information stall are encouraged to register their interest by filling out the registration form available at www.mountisa.qld.gov.au/events – click on the "Welcoming Babies Day" link.

Within less than 24 hours of promoting this event 78 Babies were registered to attend.





Citizenship Ceremony

Council is hosting a Citizenship Ceremony on Thursday 22nd April, 20 conferees will received Citizenship.

Opera Qld – 18 May – The Entertainment Centre Grounds



- To celebrate our 40th anniversary, Opera Queensland is taking its largest ever regional tour *Are You Lonesome Tonight* on the road to share with close to 30 communities around Queensland.
- The seven-week tour is a great way to celebrate Opera Queensland's deep commitment to regional audiences and the many artists from across the state that have been part of our music making over the past 40 years.
- *Are You Lonesome Tonight* weaves a story about life on the road through arias and songs Puccini, Verdi, Slim Dusty and Dolly Parton to name just a few.
- The tour celebrates all that Opera and Country music have in common - artists, composers and librettists across both artforms sharing many common themes of profound love, heartache, and triumph in the face of adversity.
- *Are You Lonesome Tonight* reveals the 400-year-old art form of opera as relevant and powerful, showing opera can be experienced and enjoyed beyond the traditional concert hall. The show is designed to be experienced outdoors, whether that's under stars in the state's Central West, by the ocean on The Whitsundays coastline or in the wetlands of tropical North Queensland.
- The tour is being be staged in some of Queensland's most iconic locations including the Roma Saleyards, the Australian Stockman's Hall of Fame in Longreach, Winton's Waltzing Matilda Centre and from the try-line of Townsville's new 25,000-capacity Queensland Country Bank Stadium.
- Queenslanders are being encouraged to come in your jeans and boots or tuxedos and ballgowns – this is opera that is diverse, accessible and exciting.
- Community engagement initiatives include school workshops, community choir events, recitals in aged care facilities and pop-up performances and activations in unexpected locations.

Mount Isa City Council will be funding the venue, ticketing/contact tracing, security, stage and technical support through MICCOE Venues and Staff. Council will also organise community food stalls and MICCOE will run a bar. Entry is free for the community and 150 students will be participating.

SPORT & RECREATION:

Move It NQ:

Move It NQ is a program designed to assist the community to get out and get active with the provision of free activities, funded by the North Queensland Sports Foundation.

The Aqua Aerobics has been maintaining its popularity during March, with 401 participants attending during the month.

The Aqua Aerobics will continue through April and be assessed then to the viability of continuing based on consumer demand.

Tai Chi, the second activity under the Move It NQ program has been increasing in popularity with 55 participants during March. The activity will be suspended for the school holidays but will recommence from the 20th of April and continue through May and June.

Councils' 3rd activity, Community Crossfit, will commence from Saturday the 24th of April and be providing Crossfit style exercise programs delivered by Crossfit Rumble.

Council is also in a position to apply for further funding prior to 30 June 2021. Applications are due by April 30th.

TOURISM STRATEGY:

Strategic Priority One: Getting the Foundations Right

- Local Tourism Organisation Transition Group: Funding for 2021/22 budget has been put forward, awaiting approval.

Strategic Priority Two: Make it Easy

- Arrival Signage on way to City Centre: $114K has been awarded to MICC to commence signage proposal. Billboards were completed in February 2021.

Strategic Priority Three: Meet Mount Isa

- Tharrapatha Way, City Art signage and the Lookout signage projects have all had work commence in the last 4 weeks.

Strategic Priority Four: Stay One More Night

- Create Eco Glamping Accommodation Product at Lake Moondarra: Lake Moondarra glamping working group and feasibility group are yet to for an update on project area, topographical information etc.

- Itineraries, experiences and connections: Joined the project committee for Motorsports Complex.

- Develop Mount Isa trails network: Bird Watching Project is in it's next stage with Marc Miller taking over the project and working with consultants on the sites and installation of signs.

OFFICER'S REPORT

ITEM 10.3

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Community Development Officer, Promotions and Development
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	5874
SUBJECT	2021 Overlanders Way Festival of Sport
LOCATION	Mount Isa – Venues to be confirmed.

EXECUTIVE SUMMARY

The sport and active recreation communities situated along the Overlanders Way have been extensively negatively impacted by the monsoonal event in 2019 and more recently COVID-19 in 2020. These impacts have led to the development of the Overlanders Way Festival of Sport to provide support for clubs to develop their internal capacities and return to play. The Festival of Sport will replace the 2021 Great Western Games.

OFFICER'S RECOMMENDATION

THAT Council supports the 2021 Overlanders Way Festival of Sport and provide sponsorship in the amount of $5000.00 to the North Queensland Sports Foundation to facilitate the Mount Isa segment of the event.

Or

THAT Council does not support the 2021 Overlanders Way Festival of Sport.

BUDGET AND RESOURCE IMPLICATIONS

There is an bi-annual budget allocation of $10,000 for the Great Western Games, that can be used to support the 2021 Festival of Sport.

BACKGROUND

Many sport and active recreation communities along the Overlanders Way have been negatively impacted by the monsoonal event in 2019 and the COVID-19 pandemic through 2020 and ongoing. Ordinarily, the Great Western Games would be run bi-annually, with the event due to occur around June/July 2021. Due to the ongoing pandemic, organisations have been struggling with the return-to-play requirements along with diminishing volunteer numbers.

The festival of sport is a collaboration between community sports clubs, sporting bodies, Local Government and the NQSF to provides a place-based solution toward reactivating members of the community.

The festival will include:

- Events – Come and Try day/Social inclusive competition day.
- Workshops – Coaching clinics/Official Clinics
- Upskilling – Governance/Management/Promotion/Funding

The events on offer will be determined by the regional or state parent bodies that can provide resources to deliver the project across the Overlanders Way.

LINK TO CORPORATE PLAN

People and Communities Theme – To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and innovative business and practices.

Prosperous & Supportive Economy Theme – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

CONSULTATION (Internal and External)
Extensive consultation has occurred with the Councils along the Overlanders Way.

LEGAL CONSIDERATIONS
Not Applicable

POLICY IMPLICATIONS
Not Applicable

RISK IMPLICATIONS
There is a risk that sporting or recreational bodies that are not included in the festival will be disgruntled and not receive the same support from the festival. This may cause strain on the relationship between the sporting and recreation clubs and Council.

HUMAN RIGHTS CONSIDERATIONS
Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

ATTACHMENTS
- 2021 Overlanders Way Festival of Sport – Outline of project and request for support from North Queensland Sports Foundation

REFERENCE DOCUMENT
- Nil

Report Prepared by:	**Report Authorised by:**
Community Development Officer	Chief Executive Officer
Promotions and Development	Executive Services
13.04.2021	13.04.2021

2021 Overlanders Way Festival of Sport

An initiative supporting the development of regional community sports clubs to return to sport and develop robust sustainable internal capacities

The sport and active recreation communities situated along the Overlanders Way have been insistently negatively impacted by the monsoonal event in 2019 and more recently COVID-19 in 2020. Regional communities rely on these not-for-profit organisations to positively contribute to community health and wellbeing. The Overlanders Way Festival of Sport project has been developed to provide support for those community sports clubs along the Overlanders Way to develop their internal capacities and return to play. The Festival of Sport is a collaboration between community sports clubs, sporting bodies, Local Government, the NQSF and provides a place-based solution toward reactivating members of the community.

Content includes:

- Events – Come and try day / Social inclusive competition day
- Workshop – Coaches clinic / Officials' clinic
- Upskilling – Governance / Management / Promotion / Funding

Consultation:

- Community sports clubs
- Sporting bodies
- Local Government Authorities
- Regional communities

Project Design

In collaborate with stakeholders the Festival of Sport format is designed to reconnect members of the community to our sport and active recreation communities. Sporting Bodies, Local Government Authorities and the NQSF will provide the necessary support required to enable community sports clubs to host events, workshops and upskilling sessions. The project will re-establish the links from those not-for-profit community organisations to sporting bodies and Local Government which will ultimately assist to develop long term capacity building solutions.

Timeline

- January 2021 – March 2021 (Consultation)
- March 2021 – April 2021 (Design)
- May 2021 – September 2021 (Delivery taking logistics into consideration)

Recommended Dates: April 24th – 26th / May 1st – 3rd / June – July School Holiday period

Mount Isa Region:

Sporting options for the Mount Isa Region include:

- Football
- Athletics
- Rugby League
- Rugby Union
- AFL
- Horse Sports
- Netball
- Tennis
- Swimming
- Bowls
- Golf

The Overlanders Way Festival of Sport will include a minimum of 5 sports from the list of sports on offer and or conduct an information session for the community sports clubs in Mount Isa. The NQSF would like to apply for support from the Mount Isa Regional Council to facilitate the Mount Isa segment of the Overlanders Way Festival of Sport.

Funding Model

Event	Description	Date	Support
Rugby League	Come & Try/L/Tag	May/June	$1,000
Tennis	Come & Try	June/July	$1,000
???	Come Try	???	$1,000
Information Session	Capacity Building	June/July	$1,000
Total			$5,000 - $10,000

The NQSF appreciates the opportunity to apply for support to deliver the Overlanders Way Festival of Sport to the Mount Isa Regional Council. The project will assist community sports clubs to fast track a return to sport, activate our regional communities and ultimately positively impact community health and wellbeing into the future.

Regards

Stephen Farrell
CEO
North Queensland Sports Foundation

OFFICER'S REPORT

ITEM 10.4

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Community Development Officer, Promotions and Development
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	5098
SUBJECT	Sponsorship Request – Apex Rock Pop Mime Show
LOCATION	Not Applicable

EXECUTIVE SUMMARY

Council has received correspondence from the Mount Isa Apex Club seeking sponsorship of the 2021 Rock Pop Mime Show to be held on 15 October 2021, at Tony White Oval.

OFFICER'S RECOMMENDATION

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $6,245.00 ($5000.00 cash + $1245.00 in-kind) to support the 2021 Rock Pop Mime Show, subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $5000.00 (cash) to support the 2021 Rock Pop Mime Show subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council supports the sponsorship request from Mount Isa Apex in the amount of $1245.00 (in-kind) to support the 2021 Rock Pop Mime Show subject to the following conditions:

NUMBER	CONDITION	TIMING
Pre-Event		
1.	Provision of latest audited financials	*Within one (1) month of Council approval*
2.	Provision of the organisation's Incorporation Certificate	*Within one (1) month of Council approval*
3.	Provision of the organisation's Public Liability Certificate of Currency ($20 million value is compulsory)	*Within one (1) month of Council approval*
4.	Site Plan setting out the existing infrastructure and the potential location of the event components	*Within one (1) month of Council approval*
5.	Permits or Landowner's permission e.g. venue hire permission, fireworks permits etc.	*Within one (1) month of Council approval*
Post Event		
6.	Completion and submission of Council's Sponsorship Program Acquittal Report	*Submitted no later than six (6) weeks after the completion of the event*

Or

THAT Council does not support the request for sponsorship from Mount Isa Apex.

BUDGET AND RESOURCE IMPLICATIONS

Council's 2020-21 budget for sponsorship is $48,000, with $8,500 allocated from Round 1 and $18,152 allocated for Round 2, leaving $21,348 available to support this request.

OFFICER'S REPORT

BACKGROUND

Mount Isa Apex is a not-for-profit organisation who have been running the Rock Pop Mime Show since 1990. The Rock Pop Mime Show is a community performance comprising acts from local and regional schools who compete in junior school and senior school categories.

In previous years, the show has consisted of 21 acts and over 6500 people in attendance with the 2020 show being cancelled due to Covid-19.

The letter outlines a request for the following items. In-kind items have been costed from Councils Register of Commercial Charges 2020/2021.

In-kind supply of Portaloos	(no longer available)	
In-kind supply of 50 Wheelie Bins	$13.50 ea	$ 675.00
In-kind supply of 3 Skip Bins	$190.00 ea	$ 570.00
Sponsorship (cash)		$5,000.00
	TOTAL	**$6,245.00**

LINK TO CORPORATE PLAN

People and Communities Theme – To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and innovative business and practices.

Prosperous & Supportive Economy Theme – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

CONSULTATION (Internal and External)

Internal consultation has been conducted with local laws,technical services, revenue, environmental health and town planning and land use departments.

LEGAL CONSIDERATIONS

Not Applicable

POLICY IMPLICATIONS

The Community Grants policy guidelines have been applied to this request, with special conditions to be placed on the organisation to ensure that Council receives the appropriate recognition and also to ensure they meet any Council requirements identified in the internal department consultation.

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and it is believed that it does not unreasonably infringe on these human rights.

ATTACHMENTS

- Letter of Request from Apex Mount Isa

REFERENCE DOCUMENT

- Nil

Report Prepared by:	**Report Authorised by:**
Community Development Officer	Chief Executive Officer
Promotions and Development	Executive Services
14.04.2021	14.04.2021

The Association of Apex CLUBS OF AUSTRALIA

Robert Davis
RPMS Chairman
Mt Isa Apex Club
PO Box 380
Mount Isa, Qld, 4825
Ph: 0423 801 082
mountisa@apex.org.au

GROW, LEARN, MAKE FRIENDS,
HAVE FUN WHILE HELPING OTHERS.

SERVICE CITIZENSHIP FELLOWSHIP

29/3/2021

Danielle Slade
Mayor
Mount Isa City Council
Mount Isa, Qld, 4825

RECEIVED
30 MAR 2021
MICC

Dear Danielle,

Re: Sponsorship for the Apex Rock Pop Mime Show

The Mount Isa Apex Club will once again be hosting the Rock Pop Mime Show (RPMS) on the 15th of October 2021. The RPMS began in 1990 with 11 acts and a crowd of 1300 people and has grown to 21 acts and crowds of over 6500 people. Unfortunately, last year we had to cancel the show due to Covid-19 and this is only the second time Apex has cancelled a show since the inception of the show.

As Apex is a non-profit organisation, the success of events such as RPMS is only possible by the generous support we receive from businesses and the local community. As in previous years the council has helped the Mount Isa Apex Club by waiving the usual costs of hiring the toilets (chemicals and pump out are paid for by apex), and bins, we are asking that the council continue with this assistance again.

Apex would like to request the portable toilet trailer as well as 50 wheelie bins and 3 skip bins. Apex has previously been offered the assistance of a local business in transporting different donated items to and from the oval and we believe if the toilet is offered for donation that we will be able to transport the trailer to and from the event.

Mount Isa Apex Club would also request additional 5,000 in monetary sponsorship from the council for the RPMS to compliment the in-kind donation that has been asked for in this letter. In previous years these funds have gone towards the ongoing costs of running this event and this is what we are requiring again this year.

In return for your sponsorship, we will promote Mount Isa City Council as a sponsor of the 2021 RPMS, both on the night and in any subsequent articles.

If there are any queries please do not hesitate to contact Robert Davis, RPMS Chairman on 0423 801 082

Kind Regards

Robert Davis
Rock Pop Mime Chairman
Mt Isa Apex Club

R.DAVIS

ITEM 11.1

March 2021

EXECUTIVE SUMMARY

This month the Department has continued its commitment to Capital Works Projects, with resources allocated daily. Water main replacement continued in Soldiers Hill and saw the water main at Stage 2 of Gallipoli Park replaced, Owen Stanley Street, Thorpe Street, and a section of Charles Street. Works in Buka Street and Thorpe Street have commenced, and the new water main will be relocated outside of property's backyards.

Renewal of road crossing water services has been undertaken on Old Mica Creek Road, Sulphide Street and Buna Street.

The Valve replacement program resumed and valves on Trainor Street and Pamela Street in Townview, and Kennedy Street and Hilton Road in Soldiers Hill, were replaced. Ageing trunk water main valves on Duchess Road have been exposed and prepped for replacement next month.
The Water and Sewer Team were requested to conduct urgent water infrastructure works at the Civic Centre following a burst ring main at the facility.

MOUNT ISA OPERATIONS

1.1 Water and Sewer Vandalism

No reports of vandalism to water and sewer infrastructure have been reported.

1.2 Water Meter Readings and Repairs

The water meter reading schedule for all non-residential and Council owned properties commenced in March and was completed within Revenue timeframes.

1.3 Flushing Mains

The department received a water quality service request in March, that was rectified by the customer flushing internal taps following a water main shutdown. Routine hydrant flushing has not continued this month.

1.4 Hydrant Markings

Queensland Fire and Emergency Services (QFES) has submitted additional hydrant audit report forms for the Pioneer area for the team to investigate and rectify.

1.5 Mains and Services

During March, there were a total of three (3) water main breaks in the Mount Isa water reticulation system. Breaks in the water mains are caused by weaknesses in ageing infrastructure and often require emergency water shutdowns to conduct urgent repairs. There was a total of ten (10) separate instances of unplanned water main interruptions to repair water main breaks, sluice valves and ferrules.

1.6 Reservoirs

Reservoir 3A, Reservoir 2 and Reservoir 6 have fully operational, automated dosing systems installed. A contract is due to be awarded for the supply and install of PAX mixers within the Capital Works budget for Reservoirs 1, 2,4 and 5, with further chlorine dosing units to be evaluated following the review of the pipework configurations at each reservoir.
Reservoir 1 and Reservoir 4 remain offline, and a remediation strategy is under review.

1.7 Trade Waste / Backflow Prevention

Annual testing of Council's backflow prevention devices was undertaken internally in September 2020.

1.8 Sluice Valve Servicing

Replacement of known faulty sluice valves through the Capital Works budget has been prioritised over testing of valves. This operational budget may also be repurposed to conduct replacements of valves that have already been identified as faulty through unsuccessful isolations during water main works.

1.9 Pump Stations

Pump Station maintenance has continued in March and there were no reportable Pump Station overflows. At the close of the month, Pump Station 5 entered a fault state due to a pump failure and the team actioned a temporary rectification plan until a replacement pump arrives.

At Pump Station 1, Pump No.1 has now been serviced externally and reinstalled. A service on Pump No.2 is currently being conducted externally. The electrical contractor has conducted the six-monthly inspections at all Pump Station's switchboards, lighting, UPS' and battery life and Water and Sewer are currently reviewing the report findings.

1.10 Sewer Mains

There were four (4) Council sewer main blockages reported in March and no reported sewer main breaks in the infrastructure. Sewer blockages are often attributed to a build-up of fat and rags, however two of the blockages this month on Buckley Avenue were caused by foreign objects and non-flushable wipes entering the system.

1.11 Treatment Plant

Routine operations have continued as usual. At the start of March, Primary Clarifier No.1 was reported to be tripping intermittently, and an electrical contractor was engaged to rectify the issue – a faulty slipring connection was repaired. A split rubber joint at the UV reactor rubber, caused a large effluent water leak, this was then isolated and rectified by the Water and Sewer Team by upgrading the pipe to eliminate weaknesses at the joints. As a result, the effluent water supply was interrupted for a short period.

1.12 Effluent Irrigation

The original supplier of the effluent network actuator telemetry system, WISA, conducted a thorough onsite investigation and report. During which, faulty actuators were replaced and 2 pin connection plugs within all actuators were upgraded to more secure 4 pin plugs to eliminate potential risk of faults. The Water and Sewer Team are scheduled to review the WISA report and devise a rectification plan for the effluent irrigation network.

CAMOOWEAL OPERATIONS

2.1 Pumping

In late January, the Bore 1 pump failed and was removed for inspection and a new bore pump motor was ordered. The Team conducted the reinstallation of the Bore 1 pump in early February to resume dual pumping from Bore 1 and Bore 2. No further issues have been identified during March.

2.2 Mains and Services

The Water and Sewer Team attended to multiple service leaks in Camooweal this month and an afterhours report of a burst water main on the corner of Wonga and Austral Street was promptly repaired by our on-call plumbing crew.

2.3 Reservoirs

New poly water tanks were installed in September 2020, to replace the existing leaking header tanks.

2.4 Water Meter Install

No water meters have required replacement in March.

2.5 Water Meter Reading

All Water Meters in Camooweal were read in January as part of the Water Meter Reading Schedule.

2.6 Sewerage

No sewerage issues have been reported in March.

OPERATIONAL BUDGET MARCH 2021

Items	Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget	Under/Over
			Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance		
1.1	6200-2171	Water & Sewer Vandalism	$21,000	$15,750	$2,000	$13,750	10%	-65%
1.2	6200-2807	Meter Readings & Repairs	$238,000	$178,500	$135,534	$42,966	57%	-18%
1.3	6200-2816	Maintenance Flushing Mains	$34,000	$25,500	$19,004	$6,496	56%	-19%
1.4	6200-2817	Maintenance - Hydrant Markings	$45,000	$33,750	$15,334	$18,416	34%	-41%
1.5	6200-2818	Maintenance Mains & Services (Mount Isa)	$1,096,000	$822,000	$953,582	-$131,582	87%	12%
1.6	6200-2819	Maintenance Reservoirs (Mount Isa)	$150,000	$112,500	$237,985	-$125,485	159%	84%
1.7	6200-2821	Trade Waste/Backflow Prevention	$102,000	$76,500	$3,881	$72,619	4%	-71%
1.8	6200-2822	Sluice Valve Servicing	$83,000	$62,250	$0	$62,250	0%	-75%
1.9	7100- 2305	Pump Station (Sewer) Operation	$450,000	$337,500	$495,419	-$157,919	110%	35%
1.10	7100-2332	Maintenance Sewer Mains	$157,000	$117,750	$97,809	$19,941	62%	-13%
1.11	7110-2301	Operations Treatment Plant	$622,990	$467,243	$484,168	-$16,925	78%	3%
1.12	7110-2334	Maintenance Effluent Irrigation	$224,000	$168,000	$148,314	$19,686	66%	-9%
2.1	6300-2331	Maintenance Pumping Camooweal	$50,000	$37,500	$20,403	$17,097	41%	-34%
2.2	6300-2332	Maintenance Mains & Services Camooweal	$64,000	$48,000	$53,119	-$5,119	83%	8%
2.3	6300-2333	Camooweal Maintenance - Reservoirs	$73,000	$54,750	$37,532	$17,218	51%	-24%
2.4	6300-2334	Camooweal Water Meter Install	$9,000	$6,750	$0	$6,750	0%	-75%
2.5	6300-2335	Camooweal Water Meter Reading & Maintenance	$2,000	$1,500	$0	$1,500	0%	-75%
2.6	7200-2020	Camooweal Sewerage Maintenance	$59,000	$44,250	$5,971	$38,279	10%	-65%
		Totals	**$3,479,990**	**$2,609,993**	**$2,710,053**	**-$100,061**	**78%**	

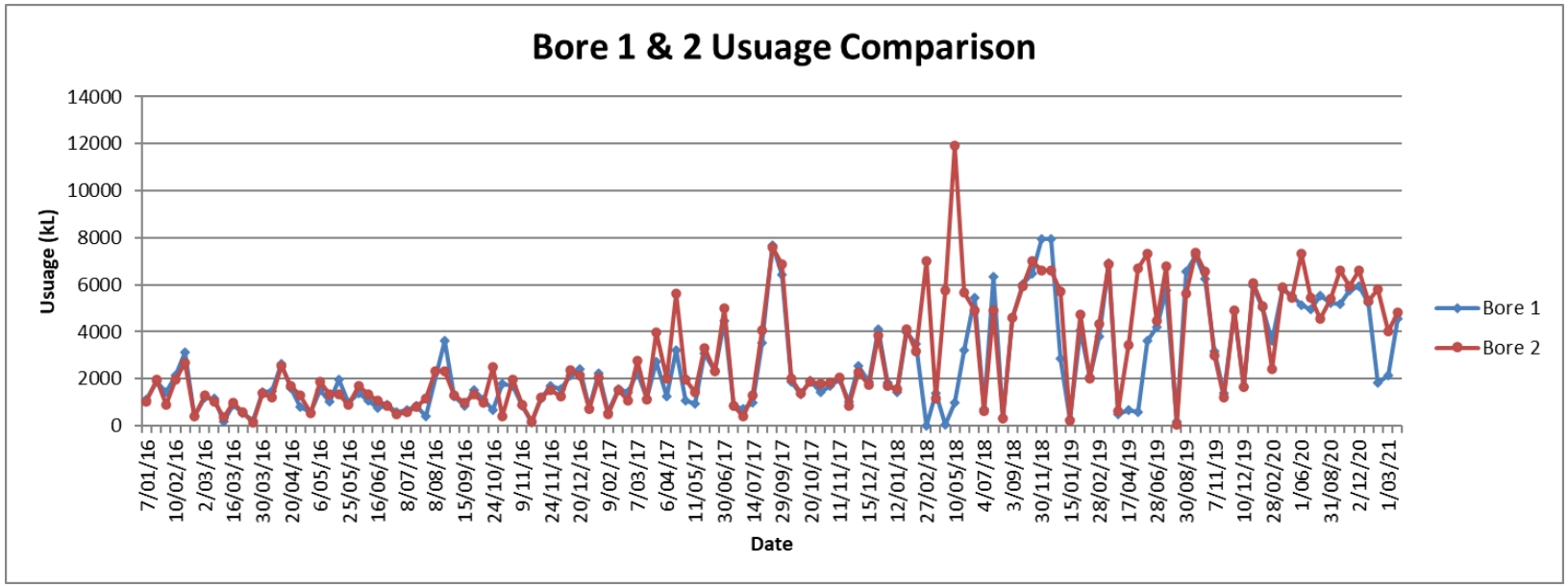
Actual expenditure highlighted yellow where expenditure has been transferred to other operational budgets

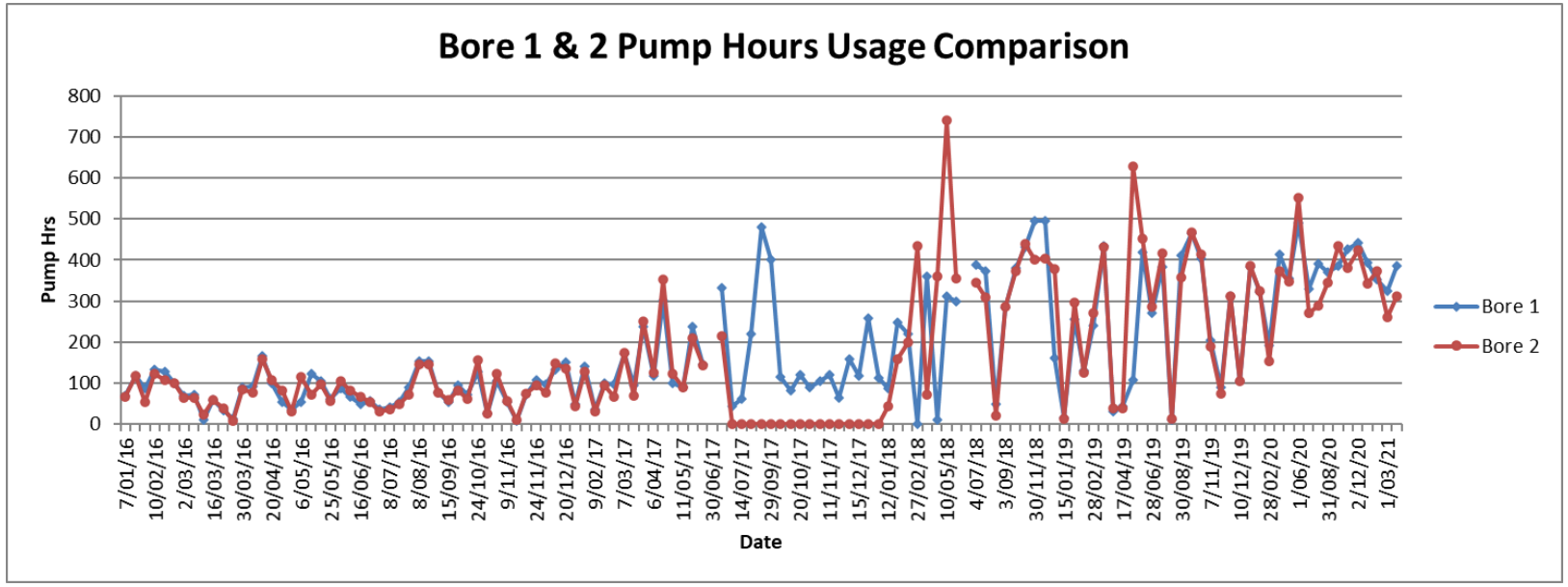
KEY PERFORMANCE INDICATORS MARCH 2021

Indicator Code	Indicator Title	Mount Isa	Camooweal	Monthly Total	Cumulative Total for Financial Year
QG 4.5 / AS14	**Number of Water Main Breaks / Bursts / Leaks**	4	0	4	**43**
QG 4.6 / AS38	**Total Sewer Main Breaks**	0	0	0	**0**
QG 4.6 / AS38	**Total Sewer Main Blockages / Chokes**	4	0	4	**24**
IQG 4.7 / CS61	**Number of Connections affected by Unplanned Interruptions:** - When the customer has a total loss of water supply and has not received 24 hours notification (or as otherwise prescribed by regulatory requirements) of the interruption. - Where the duration of a planned interruption exceeds that which was originally notified. *Excludes:* *- Property services interruptions, unless the burst or leak require the wter main to be shut down for repair and therefore affects multiple customers.* *- Interruptions that cause some reduction to the level of service, but where notmal activities are still possible.*	534	0	534	**2158**
A complaint is a written or verbal dissatisfaction about an action, proposed action or failure to act by the water utility, its employees or contractors. This excludes customer queries or notifications that are informing the service provider of an issue that needs attention but is not an 'expression of dissatification'.					
QG 4.10 / CS20	**Number of Water Complaints: Water Quality**	0	0	0	**1**
IQG 4.11 / CS23	**Number of Water and Sewerage Complaints: Billing and Accounts**	0	0	0	**0**
IQG 4.12 / CS22	**Number of Water Complaints: Service**	0	0	0	**1**
IQG 4.13 / CS21	**Number of Sewerage Complaints: Service**	0	0	1	**1**

For the month of March, a total of 250 Customer cases were received by the Water and Sewer department through iCasework.
This includes service requests, enquiries, applications, complaints and all customer service requests submitted to the on-call plumber after office hours.

BORE WATER STATISTICS - CAMOOWEAL





March 2021

ITEM 11.2

EXECUTIVE SUMMARY

Waste management operations were mostly executed to schedule in March; however, one side loader is out of service for repairs to the chassis for an expected two weeks. A truck had to be hired towards the end of march to ensure runs were completed with minimal delays due to the Easter weekend approaching.

The Team Leader Waste Management finished with Council on 18 March, with an Interim Team Leader being appointed to start on 22 March.

MOUNT ISA OPERATIONS

1.1 Waste Management Facility Operations



Fig 2. – Covered Landfill

Waste Management Officers started compacting and covering the existing cell in landfill to prepare for a new cell to be utilised on site. The new cell which is located at the back of the landfill near the contaminated bay, should be ready for use by the beginning of April and has a life expectancy of two years. (Fig 2.)

1.2 Domestic Garbage Collection

Domestic waste collection services were executed to schedule though March, however there were a few minor delays due to one of the side loaders being out of service for an expected two weeks. At the end of March, we hired a JJ Richards truck to complete some runs, to minimise the delays with Easter weekend approaching.

1.3 Commercial Garbage Collection

Commercial waste collection services were executed to schedule through March.

1.4 Bulk Garbage Collection

Bulk waste collection services were executed to schedule though March.

1.5 Sanitation Depot Maintenance

Minimal Maintenance was performed at the Waste Management Facility (WMF) in March.

RECYCLING OPERATIONS

2.1 Recycling

Currently there is 1933.42t steel in the RRA that will be ready to be bailed by a local recycling company towards the end of April or beginning of May. (fig 5.)



Fig. 5

CAMOOWEAL OPERATIONS

3.1 Domestic Garbage Collection

Camooweal domestic waste collection services were executed to schedule though March.

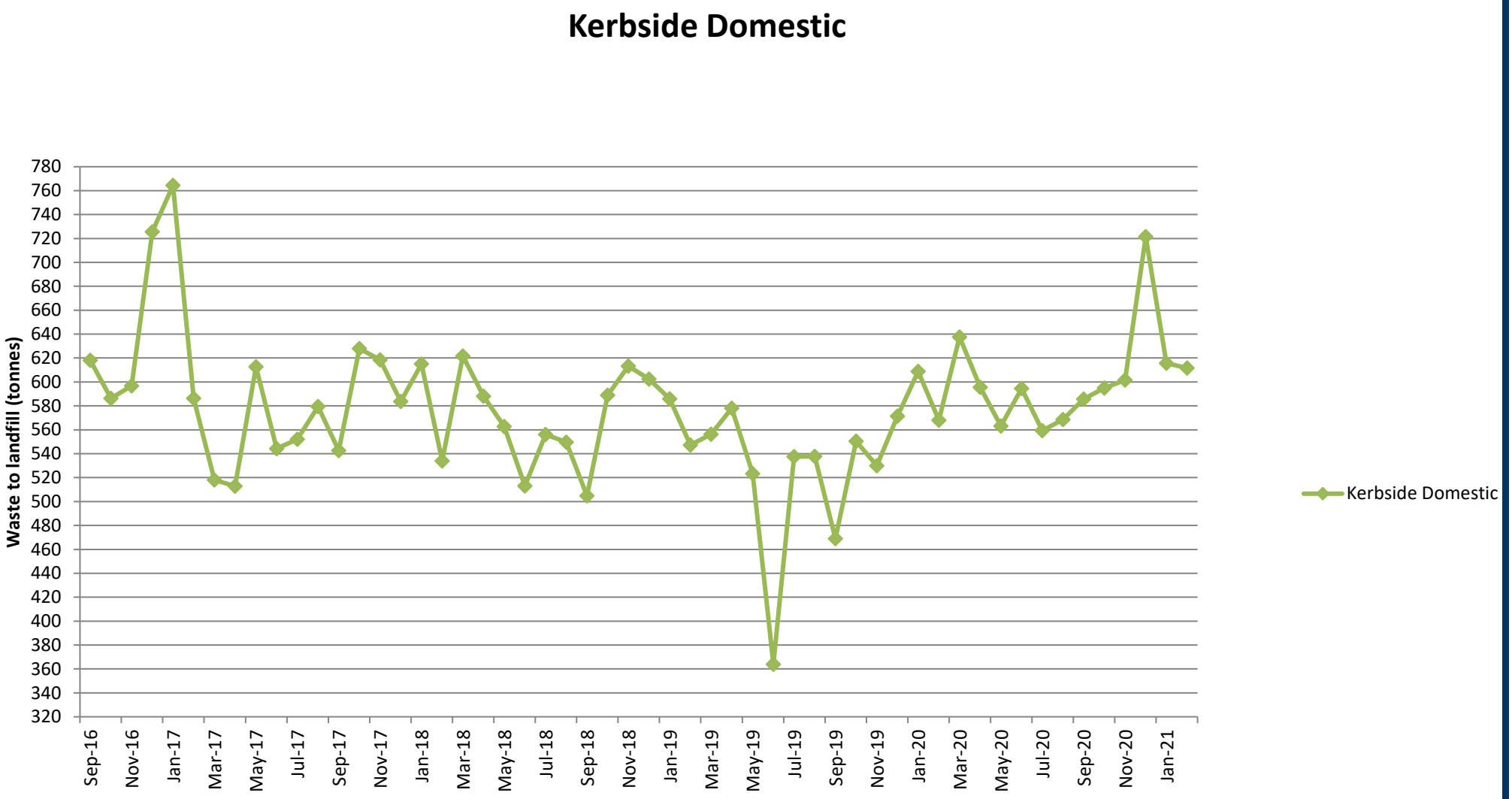
3.2 Refuse Tip

Camooweal Tip remained closed during March, with residents continuing to utilise the 3m3 Bulk bins to dispose of any excess waste.

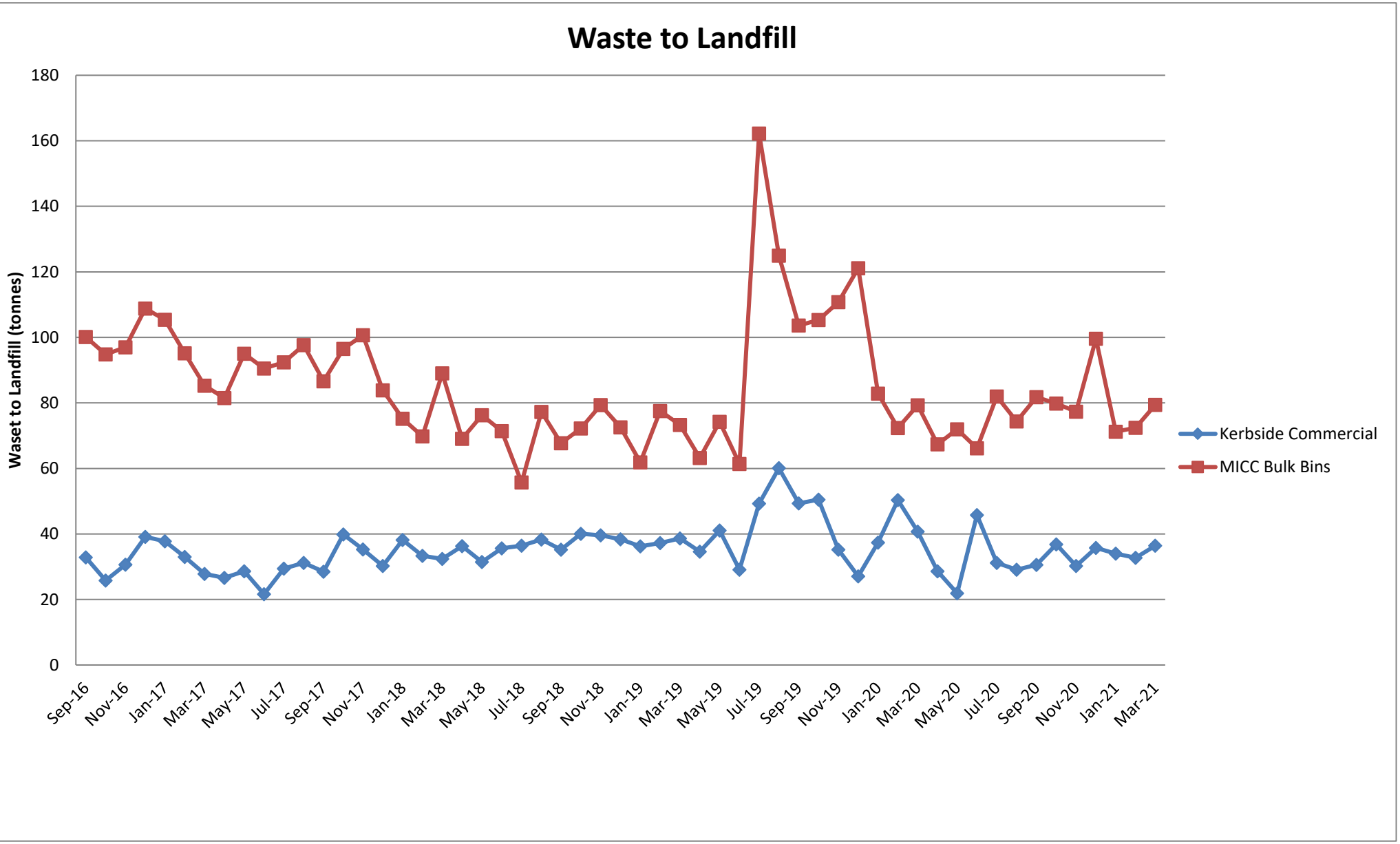
OPERATIONAL BUDGET

Cost Centre	Cost Description	Budget Performance				% of Depleted Annual Budget
		Annual Budget	Year To Date Budget	Year To Date Actual	Year To Date Variance	
9100-2300	Refuse Tip Operation-Mt Isa	$1,283,840	$1,001,395	$1,465,937	$464,542	114%
9200-2002	Garbage Collection Domestic	$491,000	$382,980	$461,944	$78,964	94%
9200-2005	Sanitation Depot Maintenance	$196,000	$152,880	$61,781	$91,099	32%
9250-2007	Garbage Collection - Bulk	$271,000	$211,380	$226,881	$15,501	84%
9250-2008	Garbage Collection – Commercial	$226,586	$176,737	$59,902	$116,835	22%
9260-2003	Recycling	$662,987	$517,130	$140,045	$377,085	21%
9500-2303	Camooweal Garbage	$92,224	$71,935	$44,313	$27,622	48%
9500-2305	Camooweal Refuse Tip	$80,248	$62,593	$3,817	$58,776	5%
	TOTAL	**$3,303,885**	**$2,577,030**	**$2,464,620**	**$112,410**	**75%**

DOMESTIC GARBAGE COLLECTION

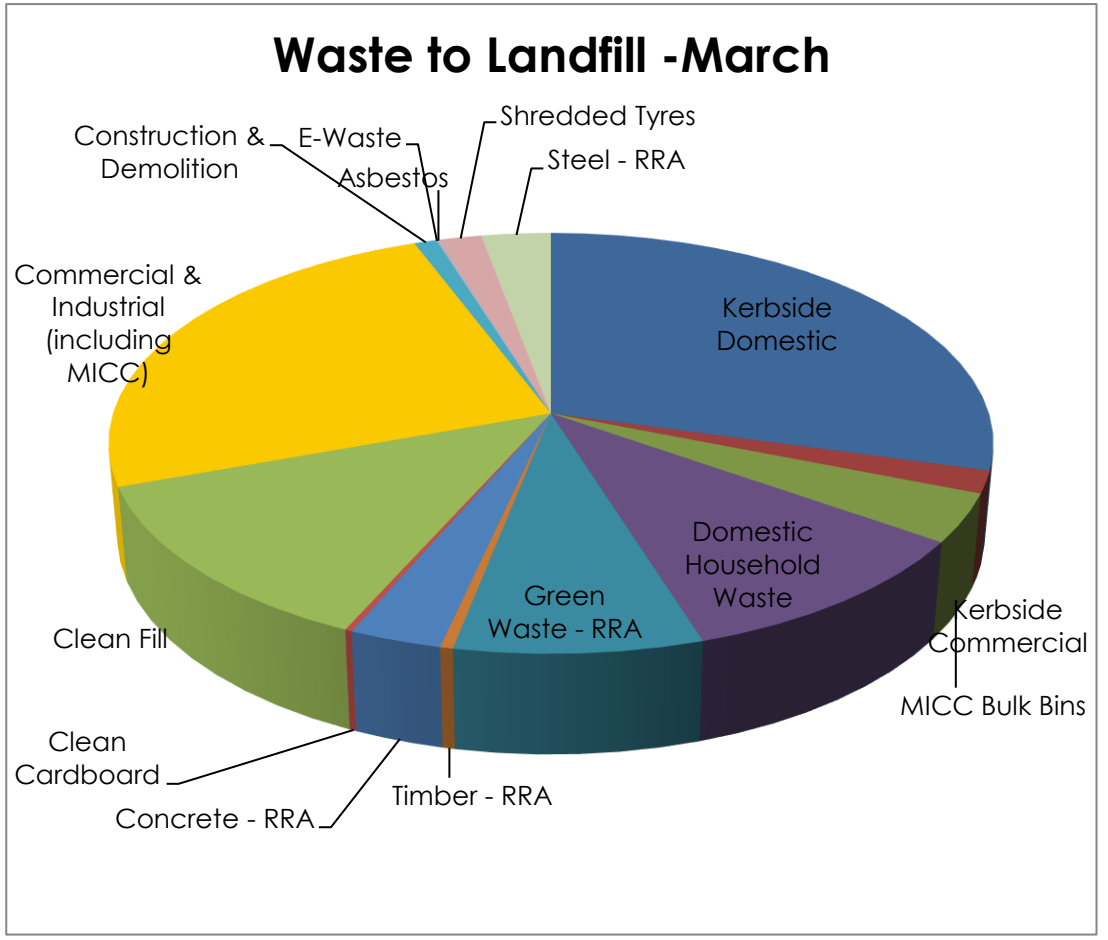


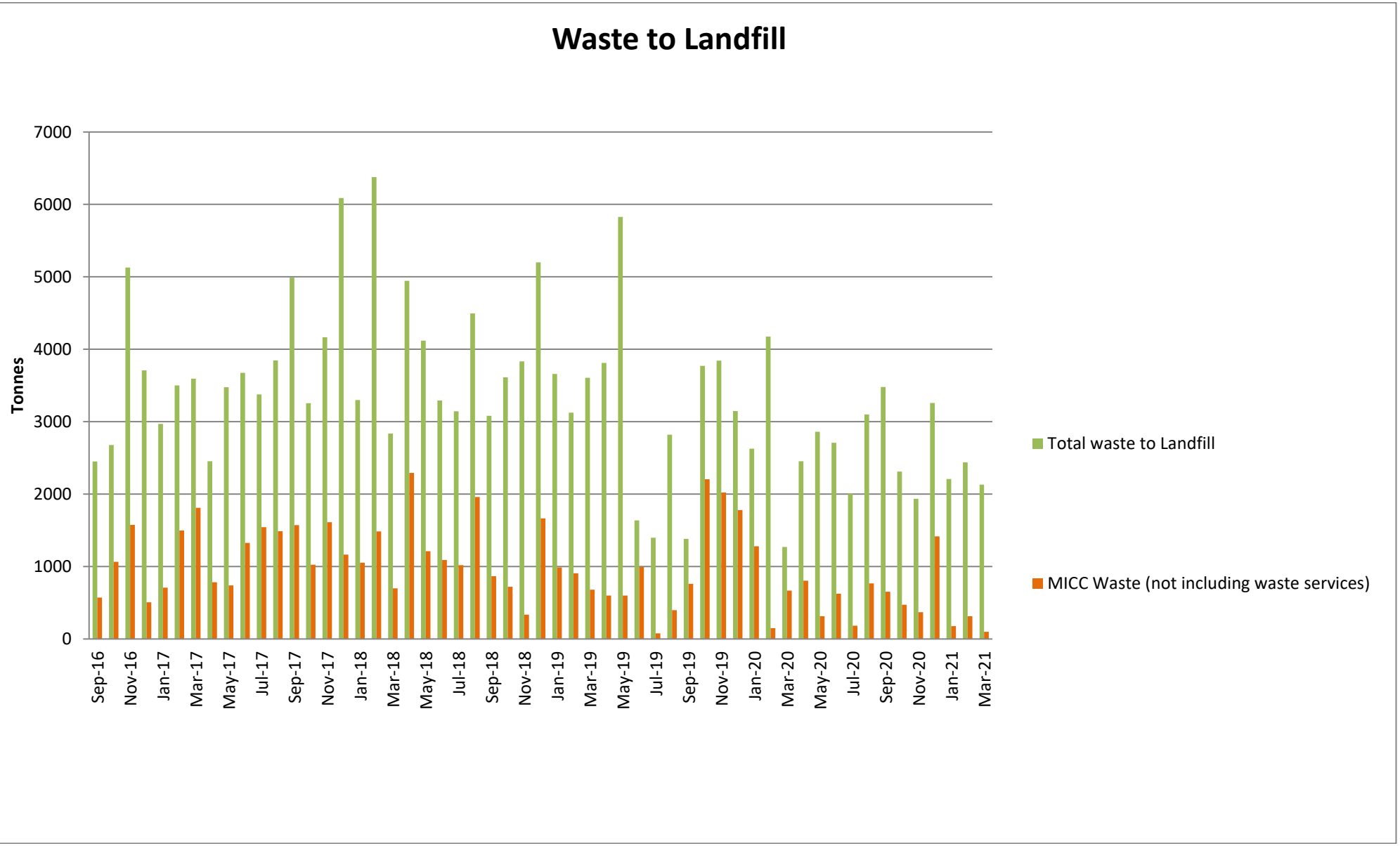
COMMERCIAL/ BULK GARBAGE COLLECTION



WASTE TO LANDFILL DATA ANALYSIS

Waste to Landfill and RRA - March	
Waste Type	**Quantity (t)**
Kerbside Domestic	624.16
Kerbside Commercial	36.44
MICC Bulk Bins	79.38
Domestic Household Waste	221.78
Green Waste - RRA	168.94
Timber - RRA	8.74
Concrete - RRA	63.34
Clean Cardboard	4.86
Clean Fill	272.22
Commercial & Industrial (including MICC)	527.69
Construction & Demolition	19.96
E-Waste	0.40
Asbestos	2.36
Shredded Tyres	37.78
Steel - RRA	61.99
TOTAL	**2130.04**




Waste to Landfill
Tonnes
7000
6000
5000
4000
3000
2000
1000
0
Sep-16
Nov-16
Jan-17
Mar-17
May-17
Jul-17
Sep-17
Nov-17
Jan-18
Mar-18
May-18
Jul-18
Sep-18
Nov-18
Jan-19
Mar-19
May-19
Jul-19
Sep-19
Nov-19
Jan-20
Mar-20
May-20
Jul-20
Sep-20
Nov-20
Jan-21
Mar-21
Total waste to Landfill
MICC Waste (not including waste services)

ITEM 11.3

Compliance & Utilities Services

Environmental Services

Monthly Report

March 2021









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1. EXECUTIVE SUMMARY

The Environmental Services (ES) department delivered the following services in March 2021:

1. Responded to four (4) service requests in relation to public health concerns.
2. Responded to thirteen (2) asbestos complaints/enquiries.
3. Investigated nine (9) incidents relating to littering and illegal dumping.
4. The Vector Control Officer inspected 78 sites across the Mount Isa Shire, treating 28 active breeding sites for Mosquitoes.
5. Undertook monthly ground water monitoring at Council's landfill site.
6. Eight (8) environmental cases were investigated and closed by the Environmental officers
7. Sprayed various invasive plant species over 10 separate and expansive sites across the Mount Isa shire.

In summary:



4 Public Health concerns were responded.



2 Asbestos concern was investigated.



9 Littering and illegal dumping cases were investigated.



78 mosquito breeding sites inspected, 28 active sites treated.



Undertook monthly landfill groundwater monitoring.



8 Environmental Investigations were conducted and closed.



10 different sites across the Mount Isa Shire were treated for Noxious Plants.

2. Environmental Services Monthly Summary – March 2021

The ES team responded to customer service requests and investigated complaints received in relation to various issues as described in the table below.

Table 1: Overview of Environmental Services Request for Service/Complaints

Overview of Environmental Services Requests for Service / Complaints		March 2021
Food safety and licensing - Enquiries / Clarification / Complaints		13
Public health risk	Enquiries / Complaints	4
Environment	Enquiries / Complaints	8
Littering or illegal dumping - Notifications / Complaints		9
Vector risk - Disease transmitted by animal or insect		4
Biosecurity risk – Invasive species action		2
Asbestos related enquiries for compliance or complaints		2
Totals		**42**

3. Environmental Services assistance within Council

3.1 Property Searches and Environmental Advice

The ES department assessed 34 property search requests for health licences/registrations and environmental conditions; provided one (1) internal comments/conditions regarding Horse Paddocks adjacent to Buchanan Park; one (1) internal comments/conditions regarding Council Horse Paddock tenure expiry and assessed four (4) development applications to determine environmental conditions.

3.2 Vehicle Pool Issues at Animal Management Facility

Currently all Environmental Officers including Environmental Health, Rural Lands and Vector Control are facing productivity setbacks due to time vehicles are spending off the road and in the fleet workshop. Plant 74 has been out of action since December 2020 and has not yet been retuned to the motor pool. Plant 75 has spent no less than 2 weeks in the workshop for the month of March which has resulted in a staff of 6 vying for the use of one (1) vehicle. This has meant that both the Vector Control Officer and the Rural Lands Officer have attended a dramatically lower number of sites than they otherwise would.

4. Health Inspections/Administration

Budget – Expenditure is currently at 69%

Table 2 outlines an overview of the registered businesses for each category in Mount Isa and the number of inspections conducted.

Table 2: Registered Businesses and Inspections Conducted

ES licenced premises / activities	Registered Businesses		Inspections Conducted
	March 2020	March 2021	March 2021
Food Premises Business (fixed, mobile and footpath dining)	105	103	0
Registered Businesses with Environmental Authority Permits	3	3	3
Registered Caravan Parks / Camping Grounds with Permits	10	10	0
Higher Risk Personal Appearance Services (PAS) with Licences	3	4	0
Non-higher Risk Personal Appearance Services with Notifications	23	22	0
Licenced Swimming Pools	1	2	0
Totals	145	144	3

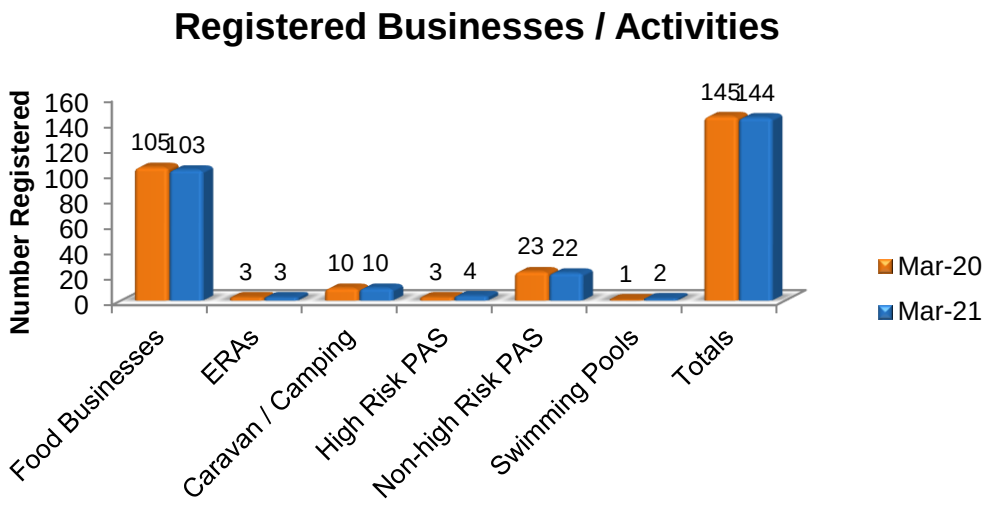


Figure 1. Comparison of Registered Businesses (March 2020 / March 2021)

5. Food Safety/ Administration

Budget – Expenditure is currently 58%

6.1 Food Safety Assessment

The ES department are still inside of the second round of routine food safety assessments of all licenced fixed food premises for the financial year 2020-2021. Unfortunately, the inspections could not be completed this month due to the extended leave of the Environmental Health Officer (EHO). The EHO will complete the remaining inspections by the end of the financial year 2021. All inspections are undertaken in accordance with the *Food Act 2006* and Australia New Zealand Food Standards Code.

6.2 Food Business Applications

The ES department responded to thirteen (13) food licencing enquires for the month of March. It is exciting to see a mixture of, new fixed food business, new mobile food businesses, temporary food stalls and changes to existing businesses. All the customers were advised of the licencing requirement and process which includes, assessing the application forms, pre-inspection of the premises and final inspection of the premises before issuing of the licence.



Figure 1. New Mobile Food Business that was issued their food licence this month.

7. Personal Appearance Services (PAS)

Budget – Expenditure is currently at 85%

7.1 Administration – PAS

The ES department received one (1) complaint regarding the actions of a local business owner. The investigation was conducted thoroughly and in accordance with *the Public Health (Infection Control for Personal Appearance Services) Act 2003* (the Act). The business made the appropriate changes and was permitted to return to its operations.

7.2 Higher Risk – PAS

The ES department continues to monitor and curtail illegal operation of businesses providing Higher Risk PAS to minimise the risk of infection that may result from the provision of such services to the public, and in accordance with *the Public Health (Infection Control for Personal Appearance Services) Act 2003* (the Act).

8. Public Health

Budget – Expenditure is currently at 69%

8.1 Public Health Concerns

The ES department closed four (4) public health requests in relation to: the number of pigeons currently residing in the CBD, a complaint about an unlicenced food vendor, a complaint regarding an infestation of mould and mosquitos resultant from water entrance into a private residence and the operations of a PAS business in town. All the cases were attended/investigated, and update was provided to the requester.

8.2 Asbestos

The ES department received two (2) service requests in relation to Asbestos. Both matters were swiftly attended to by the ES Officer and appropriate actions were taken to neutralise the Public Health Risk.

9. Environmental Protection

Budget – Expenditure is currently at 77%

9.1 Environmental Protection Cases

Eight (8) environmental cases were investigated and closed by the Environmental officers. These included four (4) tree lopping cases, one (1) case involving filling out a survey questionnaire to review and reflect the data collected from the local government for the Annual Recycling and Waste in Queensland 2020. There was one (1) case involving fixing a stormwater drain which was suspected of causing environmental harm. There were also two (2) other cases of environmental nuisance one (1) pertaining to smoke and one (1) environmental contamination case.

9.2 Environmental Evaluation

Monthly groundwater monitoring was undertaken at the 15 bores located in and around the Landfill site. All records were updated and sent through to the consultants.

9.3 Landfill Fire Incident

On 26.03.2021 a minor Landfill fire occurred at approximately 8:45am and was extinguished within 10 minutes. This fire was reported to the state Department of Environment and Science via the Pollution Hotline. No environmental harm or disturbances occurred.

10. Environmental Project Updates

10.1 Environmental Charge

Six (6) Environmental Charge projects are currently underway. These projects are strategic environmental management initiatives which are funded by the environmental charge. Projects included under the environmental charge are the Little Red Flying Fox Alternative Roost site, Free Plants Day, Compost Bins, Infiltration Basin, Community Waste Education and Council Facilities Aspects and Impacts Register.



Figure 4. Signage placed by the ES team to deter public access to the site.

10.2 Little Red Flying-Fox Alternative Roost

The ES department has been engaging with a contractor to undertake activities related to irrigation design for the proposed alternative roost site. The activities include a survey of the existing site, a detailed hydraulic design with plans and specifications, and a GPS set-out for different heads/valves and mainline functions. Based on the survey levels during the site visit, documents containing a detailed hydraulic plan with performance specifications for installation of the irrigation system was developed by the consultant. The Environmental Services department also received a soil analysis report for the alternative roost site, based on the report compost cow manure was acquired to improve soil quality. Stakes and ties for the trees were also received. Authorised personnel only signs were installed at each entrance of the roost site to deter unauthorised people entering. Fencing RFQ's were sent to contractors and based on the responses a contractor has been chosen to install 200m of fencing along the boundary of Sewage Treatment Plant Road, installation is scheduled to occur in May 2021.

10.3 Free Plants Day

The Environmental Services department and Promotions and Development department developed an online and hardcopy survey for the community to register their interest to receive free plants. The community have shown strong engagement with this project with a whopping 681 responses received. The ES department have finalised the procurement procedure and have chosen a nursery to supply the plants.

10.4 Compost Bins

This project is focused on reducing waste and will include the design and construction of four (4) large composting bins. A suitable site was identified and requests for quotes were sent out for the detailed design. Tender submissions have been received and are currently being evaluated by a panel.

10.5 Infiltration Basin

This project is focused on waterways pollution prevention. It will include the design and construction of an infiltration basin to manage stormwater run-off, prevent flooding and improve water quality. A potential site was identified and requests for quotes for the design were sent out. Submissions have been received and are being evaluated by a panel.

10.6 Community Waste Education

The ES department has identified the signage on the new waste trucks as an opportunity for community waste education. Waste management team will be receiving two (2) new dump trucks around September, which will have the chosen design printed onto vinyl stickers and placed onto them. A graphic designer has been engaged by Council to develop two (2) designs. The draft designs will be received next month for Council internal feedback.

10.7 Council Facilities Aspects and Impacts Register

An internal Environmental Audit was conducted last year on Council facilities including the Landfill, Sewage Treatment Plant, Pump Stations 1, 4 and 18, Concrete Batch Plant and Motor Vehicle Workshop. This Aspects and Impacts Register Project will be a continuation of the Environmental Audit Project. The actions and recommendations that were identified in the Environmental Audit will continue to be implemented at the various sites and a consultant will be engaged to complete an Environmental Aspects and Impacts register for the same sites. Procurement processes are currently underway to engage a contractor to complete the aspects and impacts register.

10.8 Landfill Gas Bores Project

Council has engaged with SLR Consulting Pty Ltd to develop a Gas Management Plan to improve the present Landfill Gas Monitoring Program. A project kick-off meeting was organised to discuss the common goals, objectives, and timeframes of the project. A detailed desktop study has been undertaken by the consultants to find out appropriate site locations where sub-surface bores can be installed. In addition to this, SLR has been engaging with gas bore drillers from Townsville for the installation of gas bores in the landfill area.

10.9 Site-Based Management Plan

Council is in the process of engaging with a suitable contractor (Virdis Consultants Pty Ltd) to develop a site-specific management plan for the landfill.

11.Waste Reduction and Recycling

11.1 Illegal Dumping Investigations

The ES department attended nine (9) cases of illegal dumping and littering. Of which, one of the cases was an investigation of Asbestos disposal on Council land. Other cases were resultant in infringement notices issued to the offending parties.



Figure 5. Green and household waste on a nature strip of a local residence.

12. Biosecurity

12.1 Noxious Weed Control

Budget – Expenditure is currently at 60%

The Rural Land Officer (RLO) continued regular spraying of invasive species and has created an invasive species surveillance register to better track the movements of these species.

Rural Lands Officer worked in conjunction the Environmental Services Team to assist with the Alternative Roost Site Project. The site was sprayed to control weeds in the paddock to ensure that grass will grow and that the trees will better establish roots without competition.



Figure 6. Alternative Roost Site – now free of invasive species

12.2 Stock Route Management

Requests for quotes have been sent to local station owners regarding grading sections of the stock route.

The results from the EOI for capital works funding to repair the 92 Miles bore should be released in the month of April.

12.3 NWQROC Biosecurity Plan

Council have approved the participation of MICC in the North West Queensland Regional Organisation of Council's proposed Biosecurity Plan for 2021-2022. The NWQROC have proposed that the 9 councils of which it is comprised; participate in a new Biosecurity Plan spanning North West Queensland to ensure legislative requirements are being met by all participants and to attract more State and Federal Funding/Grants. The plan would include the formation of a Regional Biosecurity Plan Development Team (RBPDT) which would engage with each council's Invasive species/Biosecurity Plan to ensure that relevant elements of each plan are retained whilst conserving the individuality of each Shire where needed.

12.4 Vector Control

Attended 78 site inspections in Mount Isa and 4 site inspections in Camooweal for routine Vector Control spraying and treated a total number of 28 sites using a variety of control methods.

Worked in conjunction with the Urban Maintenance and Parks & Gardens departments to have all overgrown Mosquito breeding sites cleared and treated.

Investigated four (4) enquiries/complaints from the public regarding pest infestations. One was at the request of the Department of Agriculture and Fisheries, for Council's participation in the National Khapra Beetle Response Program. The Vector Control Officer attended the Happy Valley School to remove a dead brown snake from the grounds and assisted the public with two (2) enquiries regarding Singapore ants and other pest species.

13. Objectives for April 2021

The ES department proposes to undertake the following activities in April 2021:

- Monthly Landfill groundwater sampling to be conducted at 15 bores.
- Quarterly Landfill gas sampling.
- Install irrigation lines based on the hydraulic plans at Little Red Flying-Fox Alternative Roost Site.
- Planting the trees at the Little Red Flying-Fox Alternative Roost Site.
- Collect a hydro mulching agent from a local supplier and distribute around the new trees.
- Engage with a consultant to develop an Environmental Aspects and Impacts Register**.**
- Engage with a consultant to develop a site-specific management plan for the landfill.
- Procure plants for Free Plants Day, develop education brochure and begin planning collection days.
- Engage a contractor for the design for the Compost Bins Project.
- Engage a contractor for the design for the Infiltration Basin Project.
- Receive draft waste truck signage designs and provide feedback for the final designs.
- Engage a contractor for the Aspects and Impacts Register project.
- Continue engaging with SLR to develop a Gas Management Plan to monitor the gas bores at the landfill.
- Continued vector control treatments in Mount Isa and Camooweal.
- Continued invasive pest spraying over both Mount Isa and Camooweal.
- ES Staff will attend internal Administrative Action Complaints training and Procurement training. They will also attend external Waste Reduction and Recycling Act- Illegal Dumping Investigation training.
- Continue with the procurement process and encouraging Council Staff participation in the 2020 Flu Vaccine Campaign.

14. Operational Budget Performance

Percentage of expenditure benchmark for budget performance evaluation this report is: 77% through the Financial Year.

Table 3 - Operational Budget Performance

Items	Cost Centre	Cost Description	Annual Budget	Year to Date Actual Expenditure	Year to Date Variance	% of Depleted Annual Budget
1.	8200-2000-0000	Health Inspections / Administration	$207,000	$142,648	$64,352	69%
2.	8200-2100-0000	Environmental Charge Project	$255,000	$51,727	$203,273	20%
3.	8200-2221-0000	Health Promotion	$27,000	$2,886	$24,114	11%
4.	8200-2500-0000	Environmental Protection	$285,400	$220,425	$64,975	77%
5.	8200-2520-0000	Food Safety Audits & Administration	$106,600	$61,487	$45,113	58%
6.	8200-3000-0000	Environmental Administration	$90,000	$62,322	$27,678	69%
7.	8200-8230-0000	Personal Appearance Services	$80,000	$67,775	$12,225	85%
8.	8200-8250-0000	Illegal Dumping	$0	$816	($816)	--%
9.	8210-2000-0000	Flying Fox Clean-up	$0	$6,000	($6,000)	--%
10.	8220-2000-0000	Environmental Evaluation - WMF	$0	$55,363	($55,363)	--%
11.	8500-2002-0000	Mosquito Control	$205,000	$69,950	$135,050	34%
12.	8500-2501-0000	Noxious Plants Control	$212,000	$126,253	$85,747	60%
13.	8520-2000-0000	Environmental Charge Costs	$0	$38,833	($38,833)	--%
		Totals	**$1,241,000.00**	**$916,990**	**$579,010**	**61%**

[1]These activities are funded separately from the separate Environmental Charge as per to the Revenue Statement and Annual Implementation Plan.

ITEM 11.4

Local Laws

Monthly Report

March 2021



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1. Executive Summary

The Local Laws Department delivered the following services in March 2021:

1. Rehomed 22 animals: 16 dogs and 6 cats.
2. Implanted 27 microchips in cats and dogs.
3. Investigated 5 alleged dog attacks.
4. Attended 4 afterhours scenes.
5. Engaged in 2 community projects

2. Animal Management

2.1 Animal Statistics

2021	February	March
Animals Impounded	109	131
Cats adopted/rescued	11	6
Cats claimed	3	3
Dogs adopted/rescued	12	16
Dogs claimed	19	16
Feral Cats	32	50
Microchip Implants	44	27

Microchipped Animals – Found there way home after been missing for two years.

A great outcome for two animal owners whose animals had found their way separately to the Animal Management Facility after being missing for two years.
Both owners had **microchipped** their animals when purchased. When the animals (a dog and a cat) arrived at the facility they were scanned for a microchip.
The AMO contacted the owners and discovered the animals had been missing for two years. A rewarding outcome for the staff and the owners.

2.2 Rescue spotlight



Meet BELLA, she was found wandering at large and not claimed by the owner in February 2021.



BELLA was posted on our face book page for adoption, a lovely family from Mackay contacted our AMO explaining she looked like their old dog who passed away last year.

The family had been looking for a dog after sending photo's videos of BELLA the family were convinced BELLA was "The One".

BELLA took to the skies on 15 March 2021. BELLA's new owners say she is a wonderful addition to their family/community she, even attends school every day with her owner.

2.3 DAF Horses Update



Update on the horses seized with DAF. They have been moved to a bigger Council yard and still under the care of Mount Isa City Council.
Our Animal Management Officer continues to maintain and care for the horses. DAF are extremely impressed with the care and improvements the horses continue to make.

.

3. Statistics

3.1 Animals Local Laws Statistics

2021	February	March
Wandering at large	37	39
Private Impound/surrenders	14	9
Noise nuisance	5	2
Excess approvals/regulated dog inspections	2	1
Dog attacks	4	5
Aggressive Dogs	11	4
Animal Registration	9	21

3.2 General Local Laws Statistics

2021	February	March
Abandoned vehicles	14	7
Parking	1	27
Overgrown/accumulated materials	37	35
Approvals parks hire	4	4
Footpath/public place usage	2	5

4. Community Projects

4.1 Pet Education



Local Laws Rangers attended off leash parks and popular on leash areas during March as part of the community education/liaison Local Laws is committed to providing to dog owners.

At the off-leash areas discussions focussed on the requirement for dog owners to ensure their dog is under effective control (on a leash) while in a public place as per Mount Isa City Council Local Law No. 2.2013.

The Local Law Rangers noticed 95% of the dog owners had their dogs on leads, the few dog owners that were walking their dogs off lead, the Rangers discussed the importance of walking dogs on lead and under effective control. The dog owners returned home and put their dogs on a lead.

Rangers attended Edna Medley Off Leash Park in Sunset spoke to dog owners about the requirements of microchipping/registration, and vaccinations.

Discussed the importance of dog being vaccinated especially prior to using shared public spaces, vaccinations prevent the spread of diseases like PARVO and parasites like HOOK WORMS.

Edna Medley Off Leash Park: dog owners said would like to see a change in the water bowl from plastic to a permanent sturdy bowl.

Mount Isa has two dog off-leash areas; Edna Medley Park located on Sunset Drive in Sunset and Norm Smith Park, located on Transmission Street in Mornington.

4.2 Camooweal Visit



Local Laws representatives travelled to Camooweal and addressed complaints that included abandoned vehicles, unregistered/wandering dogs.

One dog and nine puppies were surrendered and impounded at the Animal Management Facility. All were rehomed to loving families.

Two abandoned vehicles were lifted and impounded.

Local Laws and Environmental Services would like to have a community day in Camooweal, Local Laws aim is to encourage cat and dog owners to bring their pets to be microchipped and registered. Community interaction to discuss any Local Laws problems/concern in the community.

8. Operational Budget

4.3 Animal Management

Description	$ Mar Actual	$ YTD Actual	$ Full Year Budget	$ Variance Full Year
Animal Control Fees				
Dog Registrations	-333	114,560	245,000	130,440
Dog Permits	600	9,851	11,000	1,149
Horse Stable Registration	-	3,570	6,000	2,430
Goat / Piggery Registration	-	0	-	-
Dog Cats Livestocks Impounding Fees	852	15,508	20,000	4,492
Dog Breading Permits	-	0	-	-
Cat Registrations	211	5,069	8,000	2,931
Cats Permits	-	640	2,000	1,360
Cat Trap / K9 Collar Hire Fee	-	0	3,000	3,000
Permits for Regulated Dogs	-	1,900	7,000	5,100
Sale of Animals	-	0	-	-
Pick Injured Animal & Transfer to Vet	-	0	-	-
Collection of Cat Trap with Animal	-	0	2,000	2,000
Sale of Animals Dog or Puppy	1,350	22,878	34,000	11,122
Sale of Animals Cat or Kitten	311	11,604	13,000	1,396
Sale of Animals Livestock	-	0	-	-
Sale of Animals - Over and Under	-	0	-	-
TOTAL REVENUE	**2,991**	**185,581**	**351,000**	**165,419**
Pound Employee Costs	25,395	216,540	208,000	-8,540
Pound Materials and Services	12,288	34,879	73,700	38,821
Pound Transport	1,004	8,736	-	-8,736
TOTAL EXPENSES	**38,687**	**260,154**	**38,687**	**21,546**
PROFIT (LOSS)	**(35,697)**	**(74,574)**	**312,313**	**143,874**

4.4 Local Laws:

Description	$ Mar Actual	$ YTD Actual	$ Full Year Budget	$ Variance Full Year
Local Laws Infringement Fees				
Abandoned Vehicle Sales	-	641	13,000	12,359
Overgrown Allotment Fines	-	-	8,000	8,000
Water Infringements	309	2,696	36,000	33,304
Regulated Parking Fines	89	2,520	130,000	127,480
Animals at Large	2,741	27,006	104,000	76,994
Footpath Obstruction	-	498	2,000	1,502
Non-Compliance Regulated Dogs	-	-	9,000	9,000
Election Signage Application Fee	-	75	-	(75)
TOTAL REVENUE	**3,139**	**33,435**	**302,000**	**268,565**
Employers Costs	63,351	414,006	736,000	321,994
Materials and Services	8,114	155,941	205,550	49,609
Transport	1,204	6,080	108,000	101,920
TOTAL EXPENSES	**72,669**	**576,027**	**1,049,550**	**473,523**
PROFIT (LOSS)	**(69,530)**	**(542,591)**	**(747,550)**	**(204,959)**

Report Prepared by:	Report Authorised by:
Lani Vincent Coordinator, Local Laws 09/02/2021	Priviledge Mapiye Interim Manager - Environmental and Regulatory Services

ITEM 12.1

March 2021

Executive Summary

A total of 2,330 Telephone Calls were answered in March at Mount Isa City Council - Customer Service Call Centre, with a majority of calls referring to missed bin collections, broken bins, animal management and water and sewerage - water leak matters.

Customer telephone calls averaged 112 per day during March.

Customer requests for March (641) were recorded in iCasework across all Council Departments – the top four being:

1. 174 Water and Sewerage issues
2. 125 Local Laws animal management matters
3. 91 property transfers and water and property rates enquiries for Revenue Department
4. 38 Waste Management issues

Of the 641 cases in March there are currently 505 closed leaving 136 remaining open as of 31 March, with further action required.

Total open cases in iCaseworks are 679 of which 543 were carried over from 2020 (01/01/2020 to 31/12/2020).

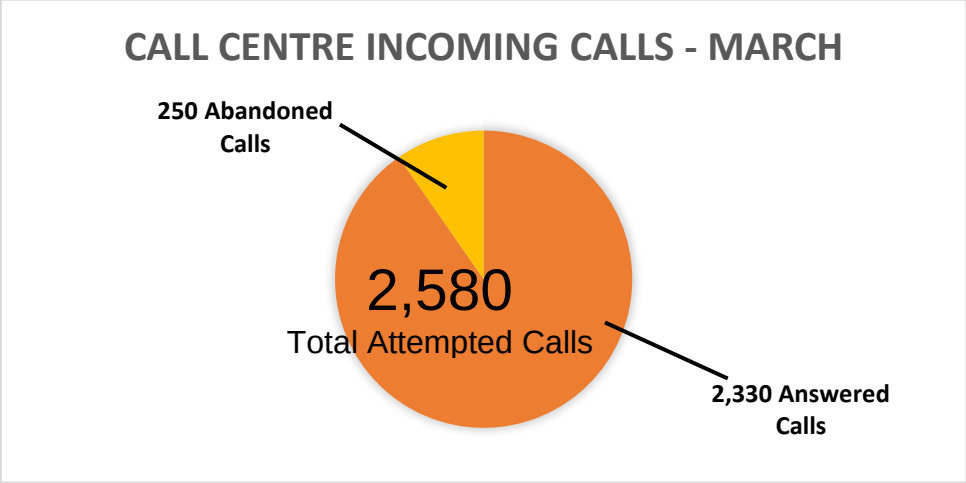
**Year-to-date – commenced 1 January 2021.*

Camooweal Agent

Camooweal Outstanding Concerns for Council Consideration:

- Nil

March 2021 Telephone Activity- Total Incoming Calls



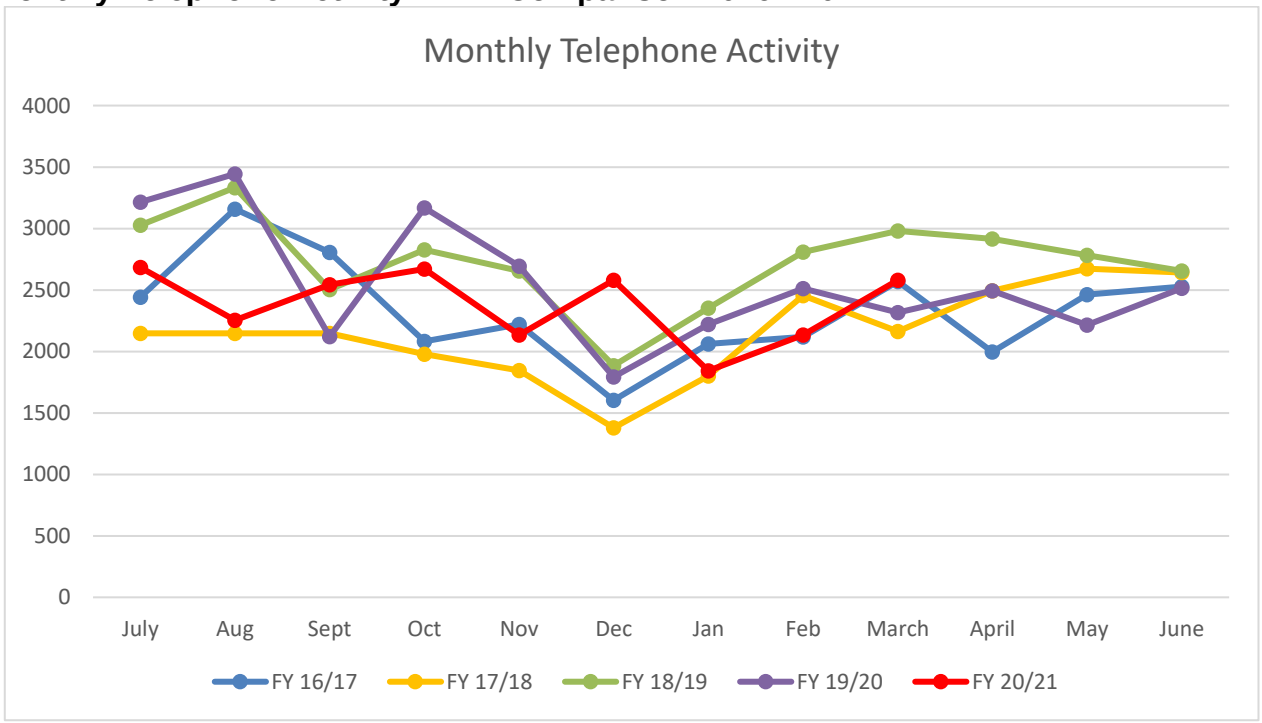
Note: Abandoned calls refer to calls that have ended before any conversation occurs, e.g. public have either dialled the wrong number, called during a busier period or have not wanted to be placed into the queue.

Telephone Call Response Time

Of 2,330 calls 94.3% of were answered within 60 seconds, with 862 transferred internally and 1,468 calls responded to in the first instance or entered into iCasework to be handled by various departments of Council. Customer telephone calls averaged 112 per day during March.

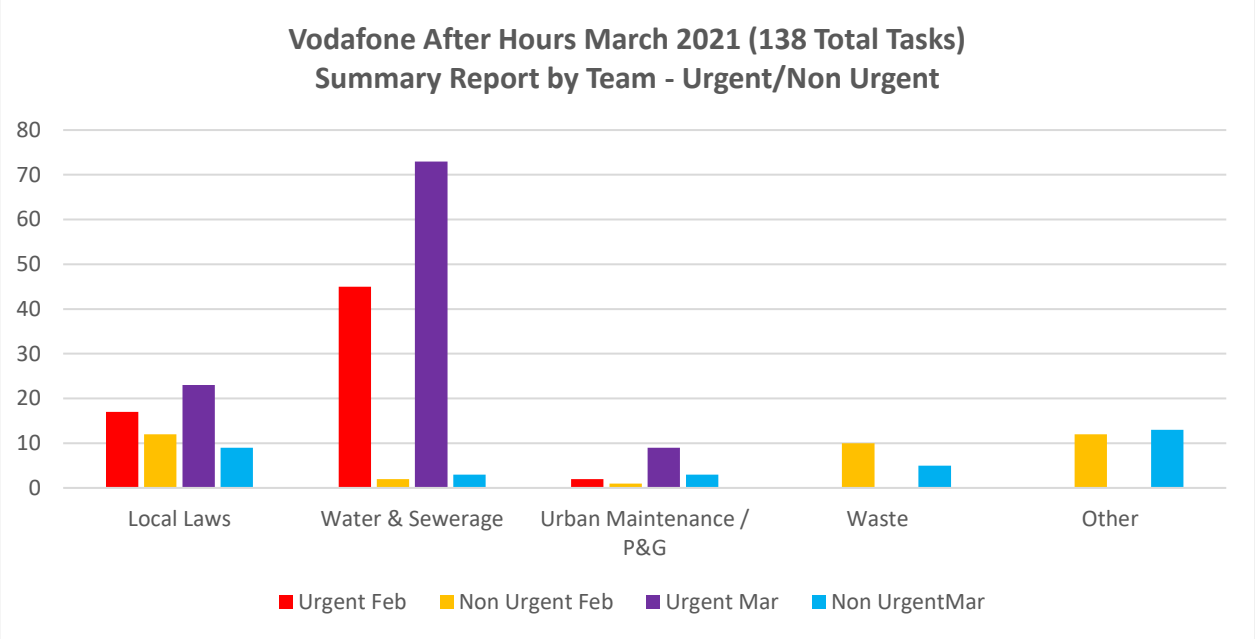
***Calls not answered in the 60 second time frame, refer to either calls placed into the queue during high call traffic where all available staff are already engaged in phone calls and / or customer service.*

Monthly Telephone Activity - FYE Comparison 2016 - 2021



** Telephone calls received during March were predominantly relating to missed bin collections, broken bins, animal management and water and sewerage - water leak matters.*

Vodafone After Hours Summary Report – By Team



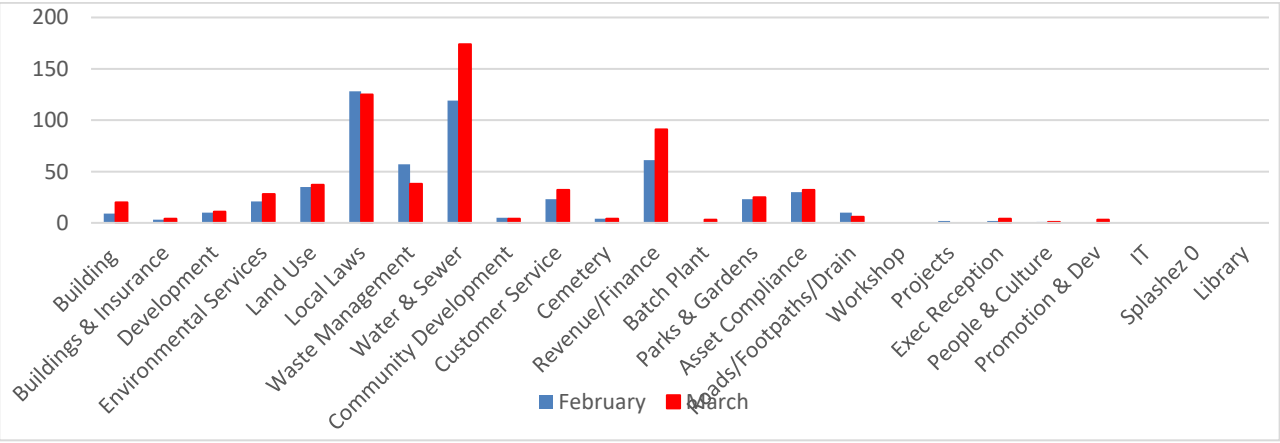
iCasework Summary February / March 2021

iCasework is used to assign enquiries, applications, service requests and complaints through to the relevant departments within Mount Isa City Council. During the month of March, 641 cases were created across Council's Departments with 136 cases remaining open as of 31 March 2021.

iCasework recorded a significant rise in requests for Building, Water and Sewerage, Revenue, Parks and Gardens and Asset Compliance matters and decreases for all other Council Departments.

*** Note: iCasework cases detailed in this report are as per first point of contact request. Each case is investigated on a Departmental level and may be re categorised, as appropriate.*

iCasework Summary Comparison February / March 2021



****Note: iCasework cases are created by all departments of the Mount Isa City Council and assigned to the relevant department for response.*

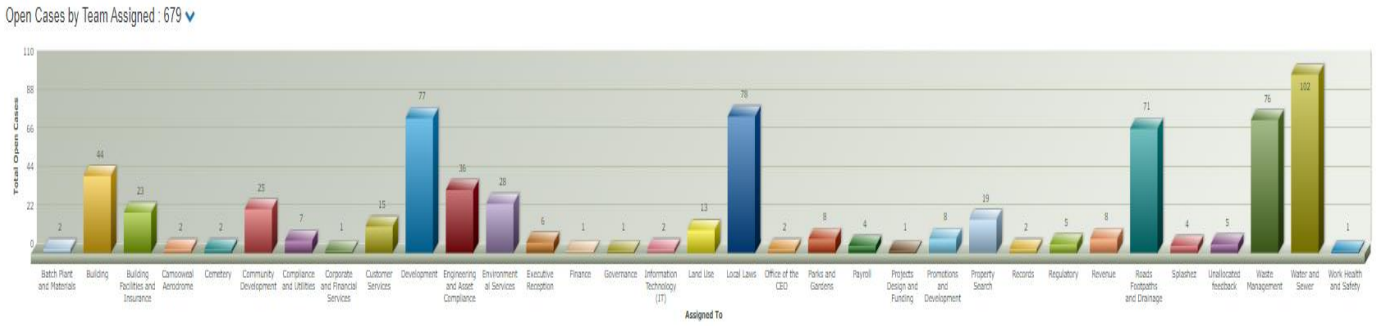
icasework All Departments Summary Feb / Mar 21 Comparison and Year to Date Cases

Department	Service Team	Case Type	Feb	Mar	Open Cases YTD 2021
Chief Executive Officer					
	Building	Applications	8	18	6
		Enquiries	0	2	1
		Service Requests	1	0	
		Total	**9**	**20**	**7**
	Development	Applications	1	4	1
	incl Dispensation and	Complaint	1	1	1
	Dev Applications	Service Requests	8	6	4
		Total	**10**	**11**	**6**
	Land Use	Service Requests	0	3	3
	incl horse paddock, trustee agreement	Enquiries	1	1	
	property search	Applications	34	33	18
		Total	**35**	**37**	**21**
	Building Facilities and Insurance	Service request	3	4	1
		Total	**3**	**4**	**1**
	Community Development	Application	4	2	**2**
		Enquiry/Service Req	1	2	
		Total	**5**	**4**	**2**
	Executive Reception	Service Requests	2	3	
		Enquiries	0	1	
		Total	**2**	**4**	**0**
	Governance	Complaints	0	0	
		Enquiries	0	0	
		Total	**0**	**0**	**0**
	Promotion & Development	Service Requests	0	1	
	Community Development	Application	0	2	**2**
		Total	**0**	**3**	**2**
	Customer Service	Enquiries	0	0	
	incl Sewer & Drain plan, building files	Service Requests	23	32	**7**
		Total	**23**	**32**	**7**
	Revenue / Finance	Enquiry/Complaint	3	5	
	incl pay commitment,	Service Requests	58	86	
	auth to act, change of details	**Total**	**61**	**91**	**0**
	IT	Service request	**0**	**0**	
		Total	**0**	**0**	**0**

Department	Service Team	Case Type	Feb	Mar	Open Cases YTD 2021
Infrastructure Services					
	Cemetery	Service Requests	4	4	
		Total	**4**	**4**	**0**
	Batch Plant & Materials	Enquiry/Service Req	0	3	
		Total	**0**	**3**	**0**
	Environmental Services	Service Requests	13	20	2
	incl illegal dumping,	Enquiry/Applications	8	8	
	food licencing	**Total**	**21**	**28**	**2**
	Local Laws	Service Requests	121	110	36
	incl animal- permits, registration, noise	Applications	4	11	4
	abandoned vehicles parking,	Enquiries	3	3	**1**
	overgrown allotments	**Total**	**128**	**124**	**41**
	Parks & Gardens	Service Requests	21	24	1
	Incl maintenance, tree	complaint	0	1	**1**
	removal, landscaping,	Enquiries	2	0	
	park usage	**Total**	**23**	**25**	**2**
	Asset Compliance	Service Request	3	2	
	Incl plumbing compliance, works	Applications	27	29	1
	on MICC property, water	Enquiries	0	1	
		Total	**30**	**32**	**1**
	Road Footpath & Drainage	Service Requests	9	6	
	Incl roadwork/closures, hazards,	Enquiry/Complaint	1	0	
	pothole, street sweeping	**Total**	**10**	**6**	**0**
	Workshop	Service Requests	0	0	
		Total	**0**	**0**	**0**
	Project, Design & Funding	Service Request	1	0	
		Enquiries	1	0	
		Total	**2**	**0**	**0**
	Waste Management	Service Requests	55	34	9
	incl bin damages, asbestos dumping, bin hire,	Complaint	1	1	1
	missed/replacement bins	Enquiries	1	3	
		Total	**57**	**38**	**10**
	Water and Sewer	Service Requests	115	168	33
	Incl effluent irrigation, sewer blocked flow pressure, water	Applications	0	2	1
	leak-fire hydrant meter isolation, service application	Enquiries	4	4	
		Total	**119**	**174**	**34**

Department	Service Team	Case Type	Feb	Mar	Open Cases YTD 2021
Community and Culture					
	Library	Enquiries	0	0	
		Total	**0**	**0**	
	People and Culture	Enquiries	1	1	
		Total	**1**	**1**	
	Splashez	Service Requests	0	0	
		Total	**0**	**0**	
icaseworks Case Totals			**543**	**641**	**136**

Total open cases in iCaseworks are 679 with 543 carried over from 2020 and 136 YTD 2021



Camooweal Update

Report provided by Camooweal Agent Katherine Green:

March 2021	
Total Customer Enquiries	Nil
Total Customer Complaints	Nil
Total Enquiries and Complaints	Nil
Overview of the month:	
No complaints received for February	Nil
Concerns for Council Consideration	0
Receipts taken	
Cash	$0
Cheque	
Credit Card	
EFTPOS	
Total Payments	**$0**
Submitted by Katherine Green	
Date 09/04/2021	

31 March 2021

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The March year to date financial results is a surplus of $15.4M which includes capital grants of $6.7M. Council's favourable operating result of $8.7M is mainly due to the issue of property rates and charge notices for the 6 months ending 30 June on 25 March 2021.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 31 March 2021

	YTD Actual 31 Mar 20 $'000	YTD Actual 31 Mar 21 $'000	YTD Budget 31 Mar 21 $'000	Budget Full Year $'000	YTD Actual vs. Full Year Budget YTD %
Operating Revenues	54,711	58,051	50,426	67,234	115%
Operating Expenses	45,477	49,339	52,417	69,890	94%
OPERATING RESULT	**9,234**	**8,712**	**(1,992)**	**(2,656)**	
Capital Grants Subsidies	3,144	6,719	12,071	16,095	56%
Developers Contributions	0	0	4	5	0%
TOTAL	**12,324**	**15,431**	**10,083**	**13,444**	

Note – March 2020 results have been included as a comparative.

Operating Revenue

At this stage of the year MICC is reporting 86% of operating revenues with 75% of the year gone. The improvement in this ratio is due to the recent issue of property rates notices for the current 6 months period ($18.4M).

Capital grants and subsidies of $6.7Mn is under budget.

Operating Expenses

Operating expenses are favourable overall to budget for the year to date. Most service areas are aligning with budget. Employment expenses have risen as contractor expenses have declined. Recruitment continues for the revised corporate structure. MICC did not experience any significant flood events during the Wet season which has decreased revenue and meant that standing costs have been expended elsewhere. The midyear budget review will determine further budget requirements for the remainder of the year, the expectation is that costs will be substantially less than the $69.9M originally budgeted.

Operating Deficit

The original budget operating deficit was $2.656M. A small operating surplus is forecast for the current year.

Capital Grants Capital expenditure remains significantly below projections.

Capital

Capital Summary as at 31 March 2021

	31 March 20 $'000	31 March 21 $'000	Full Year $'000	YTD %
Facilities and Land	3,275	1,973	14,087	14%
Roads and Road Drainage	7,517	1,907	4,957	38%
Water and Sewer	727	1,617	7,209	22%
Other Fixed Assets	1,325	147	3,155	4%
TOTAL	**12,844**	**5,644**	**29,408**	**19%**

Note – March 2020 results have been included as a comparative.

The outlook for the full year will be presented to Council as part of the mid-year review. Work in progress will be capitalised as the projects are completed. The key issue for MICC will be the amount of expenditure on the roading programme.

Rates

Outstanding Aged Rates Balance as at 31 March 2021

Month FY20/21	366 Days Arrears $'000	181 - 365 Days Arrears $'000	31 - 180 Days Arrears $'000	1 - 30 Days Arrears $'000	Current Not Yet Due $'000	Total $'000
Jan 2021	3,399	1,146	3,069	49	4	7,666
Feb 2021	3,467	987	2,801	45	2,488	9,788
March 2021	3,428	1,047	2,103	631	17,324	24,533

Note: excludes prepayments of $439K

- Water Consumption Notices that were issued on 23/02/2021 were due for payment in full 26/03/2021.
- Council's Water and Sewer Department completed Water Meter Readings for Routes 99 & 0 for Quarter 3 – Non-Residential Properties for the Period 01-01-2021 to 31-03-2021. The Water Consumption Notices for this water billing period will be issued 31 May 2021, with a due date of 01 July 2021.
- Revenue raised rates levies for all properties 25 March 2021. This is for Rate Notices that will be issued 09/04/2021 and are due for payment in full by 5pm on 10 May 2021. This is for the Period 01 January 2021 to 30 June 2021. Levy amount raised - **$18,450,864**
- Council Rate Notices will contain information for Rate Payers on how they can sign up to receive their Rate Notices electronically.
- State Fire Levy Return for Period 01October 2020 to 31 March 2021 has been processed. Payment will be made to Queensland Fire and Emergency Services on 08 April 2021 for **$1,913,730.24.**

Other Debtors

Aged Debtors Report as at 31 March 2021

Month FY20/21	90 Days $'000	60 Days $'000	30 Days $'000	Current $'000	TOTAL $'000
Jan 2021	74	11	87	205	377
Feb 2021	18	28	10	212	268
March 2021	39	2	4	189	236

- Invoice 2911938, for Department of Transport and Main Roads **$113,802.31** was issued for TIDS CLAIM 2 For Period Ending June 2021.
- Council have issued Breach Notifications to the following Sundry Debtor Account Holders.

Sundry Debtor	Lease Type	Amount Owing	Outcome
[redacted]	Horse Paddock Trustee Permit Lease	$1,771.50	Breach Issued, Sundry Debtor unable to pay and has surrender lease
[redacted]	Horse Paddock Trustee Permit Lease	$1,658.65	Breach Issued, no payment made, Council have revoked lease.
[redacted]	Horse Paddock Trustee Permit Lease	$1,953.39	Breach Issued, no payment made, Council have revoked lease.
[redacted]	Reserve Lease	$1,147.04	Breach Issued, Full Payment Made, No further action from Council.
[redacted]	Horse Paddock Trustee Permit Lease	$263.25	Breach Issued, Full Payment Made, No further action from Council.

30 DAY CASH ANALYSIS	**$'000**
Cash at Bank – 31 March 2021	52,311
Less:	
Employee Entitlements	2,849
interest Bearing Debt	21,008
Queensland Fire Levy	2,354
Three fortnightly pay periods	2,100
TOTAL UNRESTRICTED CASH	24,000

This is not a legal restriction, more a practical guideline. We have given a detailed breakdown for Councillors to gain understanding of how this figure is presented.

QTC Loan Balances

Council loan balances are paid every quarter and balances will reduce on a quarterly basis once repayments are made. Interest is also paid every quarter therefore does not add to the loan balance. Last quarter balance $21.399M as to current which is $21,007M.

QTC Loans as at 31 March 2020

Description	Loans Month/Year Start	Original Principal $'000	Loan Balances $'000	Interest Rate	Final Payment Due
Healey Heights development, Roads, Water and Sewer works	March 2009	7,000	4,118	7.28%	15/06/2029
Roads, water and sewer works	December 2009	5,000	3,096	6.39%	15/06/2030
Sewer upgrade	December 2010	5,875	3,067	6.30%	15/12/2028
Sewer upgrade	September 2011	5,000	3,393	4.89%	15/06/2032
Sewer upgrade	September 2012	5,000	3,585	5.06%	15/12/2032
Sewer upgrade	September 2013	5,000	3,747	4.32%	15/03/2034

COMING UP

- The mid-year budget review process will be presented to council shortly.
- The second review of the June 2022 budget is in the review process and will be distributed shortly.

MOUNT ISA CITY COUNCIL

Statement of Income and Expenses

For the year ended 30 June 2021

	Actuals 31 March 2021	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	15,207,092	15,050,000	101%
Water Access Charge	9,857,598	10,200,000	97%
Water Consumption Charges	5,897,121	5,829,000	101%
Sewerage Rates	7,205,116	7,197,000	100%
Garbage Rates	3,822,783	3,913,000	98%
Environment Charge	426,954	418,000	102%
Less: Concessions	-113,528	-124,000	92%
	42,303,134	**42,483,000**	100%
Fees and Charges	1,730,980	3,303,000	52%
Contract Works	2,410,058	6,500,000	37%
Interest	725,068	1,310,000	55%
Grants and Subsides	3,038,742	6,748,000	45%
Other	7,843,112	6,890,000	114%
Total Operating Revenues	**58,051,095**	**67,234,000**	86%
Operating Expenditure			
Corporate Governance	2,355,558	3,148,000	75%
Administration Expenses	4,213,405	5,712,950	74%
Community Services Costs	5,120,124	6,956,500	74%
Technical Services/Roads	4,357,884	6,760,000	64%
Water	10,481,473	13,150,000	80%
Sewerage	1,235,812	1,513,000	82%
Recoverable Works Costs	2,419,439	6,425,000	38%
Environmental Costs	6,113,359	8,833,250	69%
Finance Costs	952,507	1,256,000	76%
Other Expenses	1,606,154	2,013,041	80%
Depreciation	10,482,989	14,121,900	74%
	49,338,704	**69,889,641**	71%
OPERATING CAPABILITY BEFORE CAPITAL	**8,712,391**	**-2,655,641**	-328%
Capital Items			
Capital Grants, and Subsidies	6,719,340	16,095,000	42%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	**15,431,731**	**13,444,359**	

MOUNT ISA CITY COUNCIL
Balance Sheet
For the year ended 30 June 2021

	Actuals 31 March 2021	Full Year Budget
Current Assets		
Cash and cash equivalents	52,310,945	49,539,014
Rates Receivable	24,091,272	4,445,019
Trade and other receivables	2,589,746	2,067,710
Inventories	151,773	3,070,209
	79,143,736	**59,121,952**
Non-current assets classified as held for sale	1,973,434	0
Total current assets	**81,117,170**	**59,121,952**
Non-Current Assets		
Property, plant and equipment	391,019,313	425,495,910
Capital works in progress	14,145,725	5,104,121
Total Non-Current Assets	**405,165,038**	**430,600,031**
TOTAL ASSETS	**486,282,208**	**489,721,983**
Current Liabilities		
Trade and other payables	3,923,321	4,432,426
Annual Leave Payable	1,619,932	1,090,266
Interest bearing liabilities	1,198,708	1,547,845
Provisions - Long Service Leave	838,359	200,000
Total Current Liabilities	**7,580,319**	**7,270,537**
Non-current Liabilities		
Annual Leave Payable	0	470,055
Interest bearing liabilities	19,808,727	20,558,683
Provisions - Long Service Leave	392,231	1,460,039
Total non-current liabilities	**20,200,958**	**22,488,777**
TOTAL LIABILITIES	**27,781,277**	**29,759,314**
NET COMMUNITY ASSETS	**458,500,931**	**459,962,669**
Community Equity		
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,461,687	220,086,624
Accumulated Surplus/(Deficiency)	26,101,444	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	**458,500,931**	**459,962,669**

MOUNT ISA CITY COUNCIL
Cash Flows Statement

For the year ended 30 June 2021

	Actuals 31 2021	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	5,576,654	56,633,000
Net Rates & Charges	25,128,109	0
Contract Works - Receipts	1,397,984	0
Contract Works- Payments to suppliers & employees	-1,235,309	0
Payments to suppliers and employees	-38,204,250	-52,521,741
	-7,336,811	**4,111,259**
Dividends received	5,081,702	0
Interest received	725,068	1,310,000
Non capital grants and contributions	3,032,706	6,748,000
Flood Damage Recoveries	2,316,201	0
Flood Damage Expenditure	-2,275,671	0
Borrowing costs	-951,168	-1,256,000
Net cash inflow (outflow) from operating activities	**592,028**	**10,913,259**
Cash flows from investing activities:		
Payments for property, plant and equipment	-5,644,625	-23,526,400
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	-720	0
Grants, subsidies, contributions and donations	6,719,340	16,100,000
Net cash inflow (outflow) from investing activities	**1,073,995**	**-6,826,400**
Cash flows from financing activities		
Proceeds from borrowings	185,025	0
Repayment of borrowings	-1,336,717	-1,547,845
Net cash inflow (outflow) from financing activities	**-1,151,692**	**-1,547,845**
Net increase (decrease) in cash held	514,331	2,539,014
Cash at beginning of reporting period	51,796,613	47,000,000
Cash at end of reporting period	**52,310,945**	**49,539,014**

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Mar-21	Financial Year	2020-2021

1.0 Capital Summary - Facilities & Land

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Cemeteries	170,796	100,000	70,796	1,656	166,178	97%	200,000
Commercial / Residential Facilities (Mount Isa)	9,174,702	3,964,580	5,230,662	277,235	1,167,114	13%	3,264,838
Parks and Open Spaces	4,866,250	1,407,500	3,458,750	378,573	647,167	13%	2,676,785
Commercial / Residential Facilities and Park (Camooweal)	-	-	-	-	32,429	0%	909,519
Sub Total	**14,211,748**	**5,472,080**	**8,760,208**	**657,464**	**2,012,887**	**14%**	**7,051,142**

2.0 Capital Summary - Road & Road Drainage

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Urban Roads	2,357,000	1,161,000	1,196,000	527,321	1,113,745	47%	2,477,900
Rural Roads	2,051,950	799,000	1,252,950	38,342	699,491	34%	2,404,724
Transport Structures	548,000	484,000	64,000	82,248	145,223	27%	1,740,727
Sub Total	**4,956,950**	**2,444,000**	**2,512,950**	**647,911**	**1,958,459**	**40%**	**6,623,351**

3.0 Capital Summary - Water & Sewer

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Sewer Pump Stations	230,000	230,000	-	11,344	47,707	21%	230,000
Sewerage and Stormwater Catchment Reticulation	1,100,000	370,000	730,000	4,699	22,600	2%	1,100,000
Standpipes	60,000	60,000	-	-	-	0%	30,000
Supply Facilities	60,000	60,000	-	-	-	0%	60,000
Treatment Plant	689,850	200,000	489,850	2,463	11,375	2%	726,000
Water Reservoirs	900,000	50,000	850,000	20,695	362,620	40%	1,100,000
Water Reticulation	4,074,464	1,457,814	2,616,650	234,937	1,006,620	25%	1,641,836
Water Tanks	125,000	125,000	-	- 0	84,591	68%	100,000
Sub Total	**7,239,314**	**2,552,814**	**4,686,500**	**274,138**	**1,535,513**	**21%**	**4,987,836**

4.0 Capital Summary - Other Fixed Assets

Asset Category	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Disaster Management	50,000	50,000	-	-	-	0%	-
Discretionary	550,000	350,000	-	-	-	0%	290,000
Events/Tourism	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security	330,000	270,000	60,000	14,850	104,630	32%	475,125
Mobile Plant	2,000,000	2,000,000	-	-	19,000	1%	2,019,000
Tourism	75,000	-	75,000	8,154	23,601	31%	225,000
General	-	-	-	-	-	0%	-
Sub Total	**3,030,000**	**2,695,000**	**135,000**	**23,004**	**147,231**	**5%**	**3,034,125**

Grand Total	29,438,012	13,163,894	16,094,658	$ 1,602,517	5,654,090	19%	21,696,454

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Capital Detailed Report	Month	Mar-21	Financial Year	2020-2021

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Facilities & Land					**14,211,748**	**5,472,080**	**8,760,208**	**657,464**	**2,012,887**	**14%**	**7,051,142**
Cemeteries					**170,796**	**100,000**	**70,796**	**1,656**	**166,178**	**97%**	**200,000**
36	1000-3711	Works for Queensland - Cemetery Upgrades Stage 2	Works for Queensland (W4Q) 2019-21	1/12/2020	70,796	-	70,796	1,656	166,178	235%	100,000
C03	1000-3715	Cemetery Access Internal Rds	MICC Carry Over	Jul-20	-	-	-	-	-	0%	-
C28	1000-3730	Resurfacing Conventional Section with 20mm stone	MICC Carry Over	1/06/2021	100,000	100,000	-	-	-	0%	100,000
Commercial / Residential Facilities (Mount Isa)					**9,174,702**	**3,964,580**	**5,230,662**	**277,235**	**1,167,114**	**13%**	**3,264,838**
15	1000-4730	Outback at Isa Masterplan	Nor h West Queensland Economic Diversification Implementation Plan	Mar-21	75,000	-	75,000	22,006	81,745	109%	141,442
18	1000-2018	Mount Isa City Council Recycling Initiative - Transport Recycling	Regional Recycling Transport Assistance Package (RRTAP)		315,281	66,752	248,529	-	-	0%	-
34	1000-9261	Works for Queensland - Waste Management Facility Tip Shop	Works for Queensland (W4Q) 2019-21	Jun-21	695,076	-	695,076	5,488	5,488	1%	695,076
42	1000-9272	Works for Queensland - Waste Management Facility Environmental Evaluation of Landfill site (data from ground water & Install test bores)	Works for Queensland (W4Q) 2019-21	Jun-21	250,000	-	250,000	1,535	137,056	55%	250,000
58	1000-2058	Library Master Plan	MICC Operational Expenditure		50,000	50,000	-	26,867	65,718	131%	100,000
59	1000-2059	Stormwater diversion as per Environmental Management Plan	MICC Capital Expenditure	30/06/2021	275,000	275,000	-	16,873	27,975	10%	275,000
60	1000-2060	Buchanan Park Infastructure Assessments & Master Plan	MICC Operational Expenditure		200,000	200,000	-	-	-	0%	-
62	1000-2062	Civic Centre Urgent remediation works - UNALLOCATED	MICC Capital Expenditure		700,000	700,000	-	-	600	0%	-
63	1000-2063	Outback at Isa Urgent remediation works	MICC Capital Expenditure	1/12/2020	200,000	200,000	-	-	52	0%	170,000
64	1000-2064	Buchanan Park Urgent remediation works & Rodeo Preparation	MICC Operational Expenditure		300,000	300,000	-	-	-	0%	-
69	1000-9273	Feasibility Study & Business Case for Recycling	MICC Capital Expenditure	Jun-21	150,000	150,000	-	11,806	139,583	93%	209,286
77	1000-2077	Mount Isa City Council Recycling Initiative (MRF)	Building Better Regions Fund (BBRF) Infrastructure Stream Round 4	23/11/2022	5,754,345	1,792,288	3,962,057	1,903	6,060	0%	349,500
62A	1000-3527	Civic Centre - Refurbish / repair copper doors in Civic front and back	MICC Operational Expenditure	Nov-20	-	-	-	-	85,000	0%	100,000
62B	1000-3530	Civic Centre - Ceiling Repair (Soffit)	MICC Operational Expenditure	Mar-21	-	-	-	72,037	248,269	0%	300,000
C20	1000-9225	Waste Transfer Station Design & Engineering	MICC Carry Over	Dec-20	70,000	70,000	-	-	62,316	89%	77,421
C21	1000-2189	Animal Management Facility Administration Building	Works for Queensland (W4Q) 2017-19	Dec-19	-	-	-	-	11,691	0%	1,000
C22	1000-4727	O@I - Purchase & Install Temporary Toilet - $17,000 O@I - Refurbish Ablution Facility - $10,000 O@I - Construct/Modify Entrance Pathway - $7,200	MICC Operational Expenditure		-	9,540	-	-	9,540	0%	9,540
C23	1000-4720	Upgrade of Riversleigh Interpre ive Centre	Outback Tourism Infrast Fund		-	-	-	- 494	77,099	0%	77,099
C24	1000-4729	Riversleigh-Repair/Roof/Ceiling	MICC Operational Expenditure		-	-	-	-	-	0%	-
C25	1000-8150	Security System - Animal Management Building	MICC Capital Expenditure		-	-	-	-	18,420	0%	18,420
C26	1000-3532	Buchanan Park Shade Cover Replacement	MICC Carry Over		-	-	-	-	-	0%	-

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C27	1000-3723	Dust monitors and landfill gas units	MICC Carry Over	Jul-20	-	-	-	-	54	0%	54
C01	1000-2226	35-37 Miles Street (Former Harvey Normans building) - Demolition	MICC Operational Expenditure		-	11,000	-	945	8,980	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	MICC Carry Over	Dec-20	40,000	40,000	-	860	860	2%	40,000
C07	1000-4722	O@I - Replace Café Ceiling and install a/c and repair sufeits	MICC Carry Over		100,000	100,000	-	-	-	0%	-
62C	1000-9274	Civic Centre - Replace Shade Sails	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	MICC Operational Expenditure	Nov-20	-	-	-	-	24,419	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	MICC Capital Expenditure	Nov-20	-	-	-	36,420	75,202	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	50,000
N96	1000-9283	WMF Fencing to meet DES requirements	MICC Capital Expenditure		-	-	-	-	-	0%	40,000
N97	1000-9284	Erosion control at Landfill	MICC Capital Expenditure		-	-	-	-	-	0%	-
N98	1000-9285	WMF facitlity signage	MICC Operational Expenditure		-	-	-	-	-	0%	10,000
N104	1000-9291	Mount Isa City Council Recycling Initiative (MRF)	MICC Capital Expenditure	23/11/2022	-	-	-	-	-	0%	-
N106	1000-2069	Cable to Buchanan Park	MICC Capital Expenditure		-	-	-	22,727	22,727	0%	25,000
N107	1000-2070	Cable to Waste Facility	MICC Capital Expenditure		-	-	-	58,261	58,261	0%	65,000
N108	1000-9279	BAF Fan Installation	(blank)		-	-	-	-	-	0%	-
Parks and Open Spaces					**4,866,250**	**1,407,500**	**3,458,750**	**378,573**	**647,167**	**13%**	**2,676,785**
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	Ac ive Community Infrastructure (ACI)	Dec-21	895,000	-	895,000	22,458	37,741	4%	300,000
5	1000-3738	Family Fun Precinct Upgrade– Stage 2 2019-2020	Building our Regions (BOR) Round 5	Dec-22	2,555,750	677,500	1,878,250	14,726	33,144	1%	1,000,000
12	1000-2012	Relocation of Bat Roosting Site	Community Sustainability Action Grant Program (CSAG)		500,000	400,000	100,000	256,169	405,921	81%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	Works for Queensland (W4Q) 2019-21	Jun-21	235,424	-	235,424	17,278	73,880	31%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	Works for Queensland (W4Q) 2019-21		135,000	-	135,000	-	-	0%	-
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	Works for Queensland (W4Q) 2019-21	Jun-21	145,076	-	145,076	7,025	18,567	13%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	Works for Queensland (W4Q) 2019-21		20,000	-	20,000	-	-	0%	-
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	Works for Queensland (W4Q) 2019-21	Mar-21	50,000	-	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	MICC Annual Program	Jun-21	90,000	90,000	-	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483	MICC Capital Expenditure	1/06/2021	150,000	150,000	-	-	715	0%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	MICC Capital Expenditure		20,000	20,000	-	-	-	0%	-
75	1000-4206	Develop the Patch at Horse Paddocks	MICC Operational Expenditure	Apr-21	70,000	70,000	-	60,919	75,632	108%	70,000

2020-2021 MOUNT ISA CITY COUNCIL
CAPITAL WORKS PROGRAM - STATUS REPORT

Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Mar-21 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting	Building Better Regions Fund (BBRF) Infrastructure Stream Round 3	Jul-20	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	Bridgestone Mining Solutions.	Jul-20	-	-	-	-	1,199	0%	1,199
Commercial / Residential Facilities and Park (Camooweal)					-	-	-	-	32,429	0%	909,519
N87	1000-2245	Camooweal Hall Floor Refurbishment	Local Roads & Community Infrastructure Program (LRCI)	1/03/2021	-	-	-	-	23,322	0%	400,000
N89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	9,107	0%	509,519
General					**125,000**	**50,000**	**75,000**	**8,154**	**23,601**	**19%**	**225,000**
Disaster Management					**50,000**	**50,000**	**-**	**-**	**-**	**0%**	**-**
85	1000-2085	Disaster Preparedness and DR/BCP	Resilience Funding 2019-20		50,000	50,000	-	-	-	0%	-
Tourism					**75,000**	**-**	**75,000**	**8,154**	**23,601**	**31%**	**225,000**
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	North West Queensland Economic Diversification Implementation Plan	Nov-20	75,000	-	75,000	430	15,876	21%	75,000
N93	1000-9280	Road & Interpretive Signage	Queensland Government - TBC		-	-	-	7,724	7,724	0%	150,000
General					-	-	-	-	-	0%	-
N99	1000-9286	Unallocated LRCI funding	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	-
Roads & Road Drainage					**4,956,950**	**2,444,000**	**2,512,950**	**647,911**	**1,958,459**	**40%**	**6,623,351**
Mount Isa Urban Roads					**2,357,000**	**1,161,000**	**1,196,000**	**527,321**	**1,113,745**	**47%**	**2,477,900**
3	1000-5308	Pamela/Deighton/Isa Street Intersection Redevelopment	Black Spot 2020-21	1/08/2021	400,000	150,000	250,000	25,057	56,503	14%	675,000
4	1000-2004	Pamela/Trainor Street Intersection Redevelopment	Black Spot 2020-21	1/07/2021	100,000	-	100,000	20,903	44,723	45%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	Roads to Recovery (R2R) 2020-21	Nov-20	94,000	-	94,000	74,431	95,145	101%	94,000
24	1000-5252	R2R 2019-2024 Goroka St (Barkly Hwy – Erap St)	Roads to Recovery (R2R) 2020-21	Nov-20	120,000	-	120,000	68,165	86,458	72%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	Roads to Recovery (R2R) 2020-21	Nov-20	200,000	-	200,000	79,653	161,677	81%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	Roads to Recovery (R2R) 2020-21	No20	90,000	-	90,000	5,180	21,367	24%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	Roads to Recovery (R2R) 2020-21		188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	Roads to Recovery (R2R) 2020-21	Nov-20	69,000	-	69,000	30,115	44,384	64%	69,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	Transport Infrastructure Development Scheme (TIDS) 2020-21	1/11/2020	170,000	85,000	85,000	260,526	358,448	211%	170,000
49	1000-5260	Ancillary Pavement Repairs	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	MICC Annual Program	Nov-20	346,000	346,000	-	- 84,161	78,211	23%	180,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe Repairs etc)	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	6,887	9%	80,000
67	1000-5309	Traders Way/ Sunset Drive Intersection	MICC Capital Expenditure	30/06/2021	400,000	400,000	-	7,115	13,440	3%	-

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C13	1000-5505	Moondarra Drive, Mount Isa - Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	Roads to Recovery (R2R) 2020-21		-	-	-	-	-	0%	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	Black Spot 2018-19	Sep-20	20,000	20,000	-	1,901	1,901	10%	60,000
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	MICC Carry Over		-	-	-	-	71,818	0%	143,900
N91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	27,221	41,834	0%	14,000
N92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	11,214	27,367	0%	14,000
N	1000-5310	Healy Heights to Duchess Rd Connector Road - DESIGN	MICC Capital Expenditure		-	-	-	-	1,332	0%	100,000
Rural Roads					**2,051,950**	**799,000**	**1,252,950**	**38,342**	**699,491**	**34%**	**2,404,724**
2	1000-5575	Lake Julius Road	Betterment Program 2019		540,159	24,000	516,159	5,205	102,582	19%	740,159
19	1000-5581	R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	Roads to Recovery (R2R) 2020-21	Mar-21	191,791	-	191,791	13,509	14,271	7%	191,791
20	1000-5574	R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodways & Signage (75Km)	Roads to Recovery (R2R) 2020-21	Mar-21	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	R2R 2019-2024 Mount Oxide - Formation/Drainage /floodways full length of 47Km	Roads to Recovery (R2R) 2020-21	Mar-21	70,000	-	70,000	2,953	12,822	18%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	Roads to Recovery (R2R) 2020-21	Dec-20	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	Transport Infrastructure Development Scheme (TIDS) 2020-21		120,000	60,000	60,000	1,075	70,920	59%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21		150,000	75,000	75,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causeway for 37km of total 59.7Km	Transport Infrastructure Development Scheme (TIDS) 2020-21		100,000	50,000	50,000	9,452	134,787	135%	100,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21	Nov-20	180,000	90,000	90,000	820	197,315	110%	180,000
45	1000-2045	Rural Roads Refurbishment Program	MICC Annual Program	May-21	500,000	500,000	-	4,927	4,927	1%	500,000
C15	1000-5592	Duchess Rd – Formation & Realignments of sharp curves of 9.5Km.	Transport Infrastructure Development Scheme (TIDS) 2020-21		-	-	-	402	1,020	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km	MICC Capital Expenditure		-	-	-	-	8,073	0%	-
C08	1000-5036	R2R 2019-2024 Thorntonia Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	Roads to Recovery (R2R) 2019-20		-	-	-	-	152,774	0%	152,774
Transport Structures					**548,000**	**484,000**	**64,000**	**82,248**	**145,223**	**27%**	**1,740,727**

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17	1000-4285	Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	Principal Cycle Network Program (PCNP) 2019-20	Mar-21	128,000	64,000	64,000	2,778	22,119	17%	128,000
46	1000-5212	Water Blast/Vac CBD footpaths and reseal	MICC Operational Expenditure	Jun-21	80,000	80,000	-	4,411	22,264	28%	50,000
47	1000-4773	Footpath replacement Program - Camooweal Street	MICC Annual Program		100,000	100,000	-	-	246	0%	100,000
48	1000-2048	Footpath replacement Program Tactile Replacement Through CBD Area	MICC Annual Program		25,000	25,000	-	698	698	3%	50,000
51	1000-5048	Street Sign Replacement Program	MICC Operational Expenditure	Jun-21	10,000	10,000	-	-	-	0%	10,000
83	1000-2083	Principal Cycle Network Program Thomson Road PCNP Construction Stage 2	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	105,000	105,000	-	15,609	20,110	19%	350,000
84	1000-2084	Principal Cycle Network Program Twenty Third Avenue PCNP Construction	Principal Cycle Network Program (PCNP) 2020-21	Jun-21	100,000	100,000	-	1,223	5,725	6%	272,727
C12	1000-5256	PCNP (Barkly Highway - Isa St to Milne Bay)DESIGN ONLY	Principal Cycle Network Program (PCNP) 2019-20	30/05/2021	-	-	-	-	16,532	0%	30,000
	1000-4283	Thomson Road Alex Inch Oval Parking and Pedestrian access	Principal Cycle Network Program (PCNP) 2018-19		-	-	-	6,070	6,070	0%	-
	1000-5305	Fourth Ave/Eleventh Ave Intersection	(blank)		-	-	-	11,214	11,214	0%	-
N100	TBD	Walking Network Pilot Program - Way Finding Signage	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	20,000
N101	1000-9288	Walking Network Pilot Program - Shade Trees	Walking Network Pilot Program	1/06/2021	-	-	-	40,245	40,245	0%	30,000
N102	1000-9289	Walking Network Pilot Program - Isa Street Footpath & Crossing Upgrades	Walking Network Pilot Program	1/06/2021	-	-	-	-	-	0%	100,000
N103	1000-9290	Shared Path - Wright Road	MICC Capital Expenditure	1/06/2022	-	-	-	-	-	0%	600,000
Sewerage					**2,019,850**	**800,000**	**1,219,850**	**18,506**	**81,682**	**4%**	**2,056,000**
Mount Isa Sewer Pump Stations					**230,000**	**230,000**	**-**	**11,344**	**47,707**	**21%**	**230,000**
53	1000-7515	Pump Station Electrical Main Circuit Boards Replacement Program	MICC Annual Program		140,000	140,000	-	10,080	10,080	7%	140,000
C19	1000-7405	Sewerage Pump Stations Backup and alerts	MICC Carry Over	Apr-20	90,000	90,000	-	1,264	37,627	42%	90,000
Sewerage and Stormwater Catchment Reticulation					**1,100,000**	**370,000**	**730,000**	**4,699**	**22,600**	**2%**	**1,100,000**
6	1000-7830	Sewer main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21		850,000	120,000	730,000	4,077	10,798	1%	850,000
54	1000-2054	Sewer Main Inspection Program	MICC Operational Expenditure	30/06/2021	100,000	100,000	-	622	10,941	11%	100,000
55	1000-7351	Sewer Manhole Refurbishment Replacement Program	MICC Annual Program	31/07/2021	150,000	150,000	-	-	861	1%	150,000
Treatment Plant					**689,850**	**200,000**	**489,850**	**2,463**	**11,375**	**2%**	**726,000**
9	1000-7211	Refurbish primary clarifiers	COVID Works for Queensland (COVID W4Q) 2020-21		140,000	-	140,000	2,463	11,375	8%	376,000
41	1000-7210	Works for Queensland - Tanker Waste Receiving Facility	Works for Queensland (W4Q) 2019-21	Jun-21	349,850	-	349,850	-	-	0%	-
70	1000-7835	Waste Water Diversion Main - STP	MICC Capital Expenditure		200,000	200,000	-	-	-	0%	-
N90	TBD	Extended UV treatment to recycled water	Works for Queensland (W4Q) 2019-21		-	-	-	-	-	0%	350,000
Water					**5,219,464**	**1,752,814**	**3,466,650**	**255,632**	**1,453,831**	**28%**	**2,931,836**
Standpipes					**60,000**	**60,000**	**-**	**-**	**-**	**0%**	**30,000**
73	1000-2073	Upgrade Potable Water Standpipe - 23rd Ave (emergency fire fighting)	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	-
N95	1000-9282	Install card readers at standpipes	MICC Capital Expenditure		30,000	30,000	-	-	-	0%	30,000
Supply Facilities					**60,000**	**60,000**	**-**	**-**	**-**	**0%**	**60,000**

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71	1000-6347	Camooweal - Installa ion of Camooweal's 3rd Town Water Supply Bore (Backup System)	MICC Capital Expenditure		60,000	60,000	-	-	-	0%	60,000
Water Reservoirs					**900,000**	**50,000**	**850,000**	**20,695**	**362,620**	**40%**	**1,100,000**
10	1000-6226	Install Pax Mixers and Chlorination Units to reservoirs 1, 3A, 5 & 6	COVID Works for Queensland (COVID W4Q) 2020-21		500,000	-	500,000	-	214,080	43%	500,000
11	1000-2011	Refurbishment of Reservoir No. 4	COVID Works for Queensland (COVID W4Q) 2020-21		350,000	-	350,000	5,525	50,642	14%	350,000
C16	1000-6218	No. 3a Reservoir construction (carry Over)	Building our Regions (BOR) Round 3		-	-	-	8,678	47,937	0%	25,000
C17	1000-6326	Reservoir 1 Lining Remediation	MICC Carry Over		50,000	50,000	-	5,666	21,474	43%	-
C18	1000-6348	Water Connection to Reservoir 3A	Works for Queensland (W4Q) 2019-21	Apr-20	-	-	-	825	28,487	0%	25,000
N94	1000-9281	Reservoir 1 Lining Remediation	MICC Capital Expenditure		-	-	-	-	-	0%	200,000
Water Reticulation					**4,074,464**	**1,457,814**	**2,616,650**	**234,937**	**1,006,620**	**25%**	**1,641,836**
7	1000-6241	Valve Replacement Program	COVID Works for Queensland (COVID W4Q) 2020-21	Jun-20	350,000	-	350,000	53,830	171,014	49%	350,000
8	1000-2008	Water main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21	Apr-20	500,000	-	500,000	170,442	327,048	65%	500,000
14	1000-6242	Smart Meter Installation	Local Government Grants & Subsidies Program (LGGSP) 2019-21	Dec-21	2,944,464	1,177,814	1,766,650	-	82,226	3%	236,836
56	1000-2056	Household water connec ion replacement program	MICC Annual Program		185,000	185,000	-	10,102	34,904	19%	185,000
74	1000-5551	Firefighting Pump - Works Depot	MICC Operational Expenditure		30,000	30,000	-	-	-	0%	-
76	1000-2076	Review of water infrastructure for fire fighting capabilities	MICC Operational Expenditure		65,000	65,000	-	-	-	0%	20,000
N86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	MICC Capital Expenditure	1/11/2020	-	-	-	563	391,428	0%	350,000
Water Tanks					**125,000**	**125,000**	**-**	**- 0**	**84,591**	**68%**	**100,000**
72	1000-6314	Camooweal - Installa ion of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	MICC Capital Expenditure	Apr-20	125,000	125,000	-	- 0	84,591	68%	100,000
Plant & Equipment					**2,355,000**	**2,295,000**	**60,000**	**14,850**	**123,630**	**5%**	**2,519,125**
Events/Tourism					**25,000**	**25,000**	**-**	**-**	**-**	**0%**	**25,000**
44	1000-3758	Replace Street Banners	MICC Operational Expenditure	Jun-21	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security					**330,000**	**270,000**	**60,000**	**14,850**	**104,630**	**32%**	**475,125**
13	1000-2013	Illegal dumping surveillance	Local Government Illegal Dumping Hotspot Program (LGIDH) Round 1		60,000	-	60,000	3,534	47,633	79%	60,000
65	1000-2065	HR Payroll	MICC Capital Expenditure		100,000	100,000	-	-	-	0%	100,000
66	1000-2066	Asset and Works Management	MICC Capital Expenditure		120,000	120,000	-	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	MICC Operational Expenditure	Jun-21	50,000	50,000	-	-	32,696	65%	50,000
C11	1000-5210	GIS Datasets (MIPP2)	MIPP2	Jul-20	-	-	-	-	17,625	0%	17,625
C29	1000-5115	CCTV Street Safe Project	Safer Communities		-	-	-	-	- 4,640	0%	-
N88	1000-2246	CCTV Implementation Program	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	100,000
N109	1000-9295	Body Cameras	(blank)		-	-	-	-	-	0%	27,500
N105	1000-9278	Council Mee ing Management Software	(blank)		-	-	-	11,316	11,316	0%	-
Mobile Plant					**2,000,000**	**2,000,000**	**-**	**-**	**19,000**	**1%**	**2,019,000**
57	1000-4306	Plant Replacement Program	MICC Annual Program	1/06/2021	2,000,000	2,000,000	-	-	-	0%	2,000,000

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C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) - $1,380M	MICC Carry Over	Jun-20	-	-	-	-	19,000	0%	19,000
Discretionary - Carry Over					**150,000**	**150,000**	**-**	**-**	**-**	**0%**	**90,000**
Discretionary					**150,000**	**150,000**	**-**	**-**	**-**	**0%**	**90,000**
78	1000-2078	2019/2020 Carry Over Bucket	MICC Discretionary		150,000	150,000	-	-	-	0%	90,000
Discretionary - Emergent Works					**400,000**	**200,000**	**-**	**-**	**-**	**0%**	**200,000**
Discretionary					**400,000**	**200,000**	**-**	**-**	**-**	**0%**	**200,000**
79	1000-2079	Emergent Works Budget	MICC Discretionary		400,000	200,000	-	-	-	0%	200,000
Grand Total					**29,438,012**	**13,163,894**	**16,094,658**	**1,602,517**	**5,654,090**	**19%**	**21,696,454**

Promotion & Development Report – March 2021

Promotion & Community Development Portfolio

Communications:

ITEM 12.3

Media Releases:

Date	Topic	Quoted
04.03.2021	RFDS Plane Information Session	Mayor Danielle Slade
05.03.2021	Free Plant Day	Mayor Danielle Slade
17.03.2021	CopperString	Mayor Danielle Slade
22.03.2021	Bin Collection Changes	Cr Paul Stretton & Mayor Danielle Slade
22.03.2021	Vast Solar Hybrid Power Plant	Mayor Danielle Slade





Radio Interviews:

Date	Station	Topic	Interviewee
03.03.2021	ABC	Multi-sports complex	Cr Kim Coghlan
04.03.2021	MOBFM	Various	Mayor Danielle Slade
09.03.2021	ABC	Family Fun Park	Mayor Danielle Slade
11.03.2021	MOBFM	Various	Mayor Danielle Slade
18.03.2021	ABC	Barking Dogs	Lani Vincent
18.03.2021	MOBFM	Various	Mayor Danielle Slade
22.03.2021	ABC	Materials Recovery Facility	Mayor Danielle Slade
25.03.2021	MOBFM	Various	Mayor Danielle Slade

Columns and Messages:

Date	Medium	Topic	Interviewee
March	Community Newsletter	Mayor's Message	Mayor Danielle Slade
March	From the Mayor's Desk	Mayoral Column	Mayor Danielle Slade

Survey Consultation:

OPEN / CLOSED	Target	Topic	Comments
OPEN	Not-for-profit organisations	Free First Aid Training Courses	Sign-up for representatives of Mount Isa not-for-profit organisations and

OPEN / CLOSED	Target	Topic	Comments
			groups to receive free first-aid training. Closing date: TBC
OPEN	Community	Mount Isa Skate Bowl Replacement Options	Seeking feedback from users of the Mount Isa Skate Park as to the best options to replace the existing skate bowl with. Closing date: 27 April 2021.
CLOSED	Community	Council Events Survey	Seeking local residents' feedback about Council events and activities to assist with future planning in post-COVID-19 period. Closing date: 17 February 2021.
CLOSED	Community	100 Years Celebration Advisory Committee	Seeking local community residents who are interested in being a member of the 100 Years Celebration Advisory Committee for the Mount Isa centenary year in 2023. Closing date: 9 March 2021.
CLOSED	Community	CCTV Camera Public Submissions	Seeking community members' feedback about preferred locations of proposed new CCTV cameras across the Mount Isa community. Closing date: February 2021.
CLOSED	Community	Principal Pedestrian Network	Seeking community feedback on areas that are not already identified in the Draft Principal Pedestrian mapping that they would like to see added to the network. Closing date: 14 March 2021.

SharePoint:

- Team met with Executive Manager and Manager IT to progress project. SharePoint will enable staff to have easy access to Corporate Communication from the EMT and access essential internal process forms to assist them with their day-to-day needs. **UPDATE**: First

draft of ISA Info page has begun with some news stories and CEO update posted, with photos included with each post.

Social Media:

Instagram

- 2 posts for the month of March
- The most popular image received 55 likes
- Gained 21 followers to 1297



Ready for those 2021 camping vibes? 😊🔥🏕️👍 @outbackqueensland #seetheothersideofqueensland

Facebook

In the past month, a total of **96** posts were published to Council's Facebook account.

This is an average of 3.1 posts per day.

The topics covered in the past month included:

- COVID-19 communications (including daily updates from Queensland Health)
- Council media releases
- Mayoral column in North West Star
- Emergency/unplanned water shutdowns
- Changed/delayed bin collections
- Job vacancies at Council
- New tender opportunities

Facebook

- MoveIT NQ – free aqua aerobics and tai chi classes on offer in the community
- Promotion of livestreaming of Council Ordinary Meetings (posts later edited to include direct links to livestream videos on YouTube)
- Livestream of RFDS plane forum
- Promotion of registration to attend RFDS plane forum
- Donation from Council staff Go Casual for a Cause initiative
- Promotion of "Three Well-Known Australians" artwork visiting Outback at Isa
- Promotion of Free Plants Day initiative – weekly reminders for people to sign up to register their interest to receive up to 2 free native plants per household/rateable property
- Five local high school students undertaking week of work experience at various Council areas (Library, Works Yard, Administration Building)
- Easter opening hours at Splashez
- Changed bin-collection dates due to Easter school holidays/Good Friday closure of Waste Management Facility
- Mount Isa Arts and Culture Survey promotion/reminder of closing date
- Promotion of Lead Alliance – St Joseph's Catholic School, Goodstart Early Learning Mount Isa and several local family day care providers officially becoming LEADSmart
- Visit by Deputy Mayor Phil Barwick and Cr George Fortune to Department of Seniors Disability Services and Aboriginal and Torres Strait Islander Partnerships Mount Isa Family and Community Engagement Day at Minnie Davis Park
- Reminder of water consumption notices – release and payment due date
- Visit by CEO and Zone Manager of Clontarf Foundation to discuss their wish to set up a base in Mount Isa
- Visit by Richmond Mayor John Wharton and three writers for "Friday Night Debrief" TV series proposal
- Visit by Eliza Ryan from Chamber of Commerce & Industry Queensland and Chris Boshoff from Commerce North West
- Promotion of Library's Easter Colouring Competition and Easter Drawing Competition
- Mayor, CEO's and Directors' visit and tour of Incitec Pivot Fertilisers' Mount Isa Acid Plant
- Multicultural Day (including Multicultural Feast and Multicultural Storytime) at Library for Harmony Week
- RADF presentation
- Promotion of Queensland School Immunisation Program
- Legal Affairs and Safety Committee's Youth Justice and Other Legislation Amendment Bill 2021
- Promotion of Principal Pedestrian Network survey
- Reminder for people to please not feed the pigeons
- Visit by Murray Watt, Senator for Queensland
- Promotion of Mount Isa Mines Rodeo
- 2020-21 Celebrating Multicultural Queensland project funding round closing soon
- Interruption to water supply to horse paddocks
- Australian Government Mobile Service Centre coming to Camooweal
- Mayor Danielle Slade visiting Julia Creek to attend North West Queensland Regional Organisation of Councils meeting
- Mayor Danielle Slade and Deputy Mayor Phil Barwick providing feedback to North West Hospital and Health Service Board Chair Paul Woodhouse about the development of the service's new strategic plan
- Mayor Danielle Slade, Deputy Mayor Phil Barwick and Cr Peta MacRae, with Mount Isa Underground Hospital and Museum President Simon Pope, visiting the Underground Hospital about the work that has been happening at the tourist attraction in recent months, as well as the projects they have planned for the future

Web and Social Analytics:

By looking closely at Mount Isa City Council's website and social media analytics we can gain a greater understanding of how stakeholders engage with us and use that information to better target and improve our communication strategies moving forward.

Social Media – March:

New page likes:	56
Total likes:	8984
Average post reach:	1849
Max post reach:	7740

Website Sessions/Visits: **9179**

66.7 per cent of these visits were by people who had never previously viewed the site. The average visitor is viewing **2.55** pages in **1.73** minutes.

Source of visits:

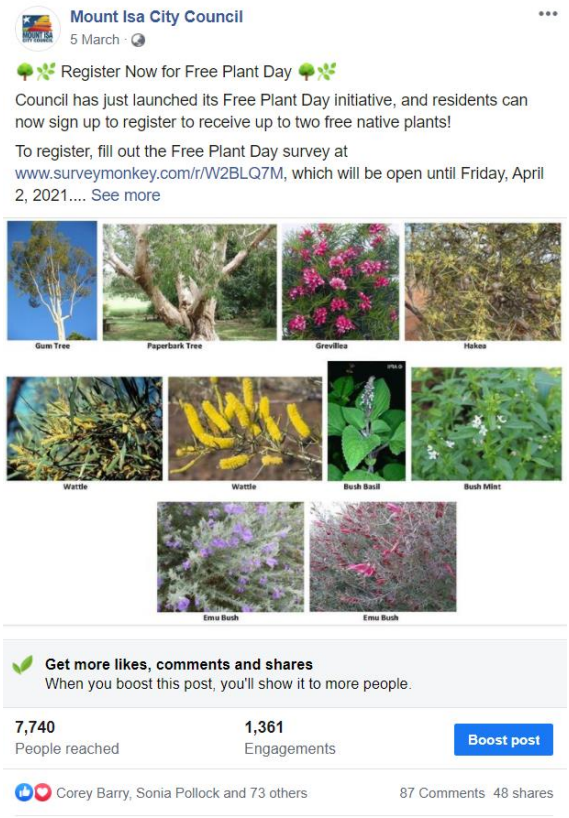
Google (organic)	**5864**
Direct	**1354**
Social	**772**
Referral	**496**

Top MICC page views:

1. Home Page	**10,516** views
2. Current Vacancies	**995** views
3. Refuse Tip	**742** views
4. Careers	**580** views
5. Libraries	**488** views

Top 3 Facebook Reach:

March 5 – Register Now for Free Plant Day – 7.7k people reached



March 15 – Airservices Australia is modernising and improving the safety of the flight paths for aircraft arriving to Mount Isa Airport. – 5.2k people reached



March 4 – Community Forum About Future of RFDS Plane – 4.6k people reached



Community Development:

Regional Arts Development Fund:

Several Council initiated projects are in planning, with design concepts currently being developed.

Projects include:

- a large 3D **"I ♥ ISA"** sign for tourism
- Artwork on Ergon transformer boxes in CBD area
- A mural on Dormant Ergon Substation Building Railway Ave
- Markham Valley Rd Median Beautification Project

Round 2 of RADF opened 15 February 2021 and closed 17 March 2021.No applications were received for this round. Round 3 will open 17 May 2021.

Markham Valley Rd Median Beautification Project is progressing, with historic images of the Soldiers Hill Area selected and sent to the RADF committee for review. These images will be laser etched and placed on plinths on the 5 pads on Markham Valley way.

Additionally, RADF will be supporting the Queensland Ballet to deliver a two-day regional engagement program from 14-16 October 2021 and will include in-school workshops, community classes, ballet for seniors, petit pointers and teacher professional development.
The aim of the initiative is to help raise community awareness about dance and to enrich lives through ballet. This program will offer participants the chance to develop a connection with their state ballet company, foster skill development and support lifelong learning through dance.

Principal Pedestrian Network (Draft):

Mount Isa City Council hosted two workshop sessions with TMR, Councillors and key stakeholders in November, to develop the draft Principal Pedestrian Network. This draft was then reviewed by Councils project working group and edited based on local knowledge and expanded to encompass the greater Mount Isa region including Camooweal.

A media release was issued mid-February with the draft PPN to be put out to the community for consultation for 6-8 weeks.

To date 24 responses have been received, with the consultation expected to close 30 April 2021

Community Grants and Sponsorship Program:

Round 2 of the Community Grants and Sponsorship Program closed 1 March 2021. 10 Applications were received with a recommendation for awarding going to the Ordinary Meeting of 28 April 2021.

The next round of the Community Grants and Sponsorship will open in February 2022.

OFFICER'S REPORT

ITEM 13.1

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Chief Executive Officer
AGENDA	21.04.2021 Council Briefing Session
FOLDER ID	#5053

SUBJECT Correspondence Report – March 2021
LOCATION Not Applicable

EXECUTIVE SUMMARY

Report outlining the Office of the Mayor and Chief Executive Officer incoming and outgoing correspondence.

OFFICER'S RECOMMENDATION

THAT Council receives and accepts the March 2021 Correspondence Report.

OR

THAT Council does not receive and accept the March 2021 Correspondence Report.

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

Correspondence Received:

1. **Port of Townsville** advising the Port of Townsville's Annual Community Fund is now accepting applications. The fund is aimed at helping to assist local charities, not-for-profits, schools, universities, and community groups in the region

   Action: Noted
2. **Department of State Development, Infrastructure, Local Government and Planning** advising MICC that $2,890,000 under the 2021-24 W4Q program has been made available.

   Action: Noted
3. **Department of State Development, Infrastructure, Local Government and Planning** 2021-24 W4Q funding program letter and list of projects template for completion.

   Action: Noted
4. **Western Queensland Public Health Network** advising on the future funding of mental health and wellbeing services in Western Queensland.

   Action: Noted
5. **Commerce North West** requesting a meeting with Council to discuss CCTV proposal – CitySafe program trial.

   Action: Meeting arranged
6. **Dr Jillann Farmer, Deputy Director-General** letter regarding the COVID-19 situation in Queensland providing further information about lockdown.

   Action: Noted

7. **Townview State School** letter regarding MICC Road Reserve Policy appeal. Relating to Council's decision to cease maintaining the grass verges surrounding their school.

   Action: Response letter to be sent

8. **Queensland Reconstruction Authority** letter regarding reminder to spend your 2020-21 Get Ready Queensland program allocation.

   Action: Noted

9. **Shannon Fentiman MP, Attorney-General and Minister for Justice, Minister for Women and Minister for the Prevention of Domestic and Family Violence** letter regarding the representation of women in Queensland's memorials and monuments.

   Action: Noted

Correspondence Sent:

1. **Mayor Cr Danielle Slade to Minister Glenn Butcher, Minister for Regional Development and Manufacturing and Minister for Water** questioning how MICC progress the land acquisition for the North West Motor Sport Complex.
2. **Chief Executive Officer David Keenan to Paul Woodhouse, Board Chair NWHHS** submission – NWHHS Strategic Plan Review.
3. **Mayor Cr Danielle Slade to Senator Marise Payne, Minister for Foreign Affairs and Minister for Women** advising that MICC officially endorse the ICAN cities appeal.
4. **Mayor Cr Danielle Slade to North Queensland Sports Foundation** letter of support for Move It NQ Program 21-22 FY application.

LINK TO CORPORATE PLAN

Priority 5.2 Enable our community to be actively informed and educated encouraging local contribution to decision making.

CONSULTATION (Internal and External)

Nil

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

1. Letter from Port of Townsville
2. Letter from Department of State Development, Infrastructure, Local Government and Planning
3. Letter from Department of State Development, Infrastructure, Local Government and Planning
4. Letter from Western Queensland Public Health Network
5. Letter from Commerce North West
6. Letter from Dr Jillann Farmer, Deputy Director-General
7. Letter from Townview State School

8. Letter from Shannon Fentiman MP, Attorney-General and Minister for Justice, Minister for Women and Minister for the Prevention of Domestic and Family Violence
9. Letter to Minister Glenn Butcher, Minister for Regional Development and Manufacturing and Minister for Water
10. Submission to NWHHS – Review of the NWHHS Strategic Plan
11. Letter to Senator Marise Payne, Minister for Foreign Affairs and Minister for Women
12. Letter to North Queensland Sports Foundation

REFERENCE DOCUMENT

Nil

Report Prepared by:	**Report Authorised by:**
Executive Assistant	Chief Executive Officer
Executive Services	15.04.2021
15.04.2021	

PORT OF TOWNSVILLE
delivering sustainable prosperity

2 March 2021

Mayor Danielle Slade
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

Dear Danielle

RE: Community Fund

I am pleased to advise that the Port of Townsville and its customers are making $50,000 available for a new Community Fund as part of our Port Vison 2050. The annual Community Fund is aimed at helping to assist local charities, not-for-profits, schools, universities and community groups in the region.

We are committed to supporting not-for-profit organisations and groups who are working hard to provide lasting benefits to our local communities in North Queensland. We appreciate the importance of our communities, from as far west as Mount Isa in the North West Minerals Province to the Burdekin and Hinchinbrook. We know everyone is contributing to North Queensland's success.

The Community Fund seeks to support a broad range of local initiatives that align with the Port's strategic vision to create improved sustainability in four key areas: Planet, Community, People and Prosperity.

We hope that this new Fund will be a success, so please share this information with community organisations in your area. Our Port community wants to help them.

Applications are now open.

For more information, please visit www.townsville-port.com.au/community/community-fund/ or contact Claudia Brumme-Smith, General Manager Business Strategies and Sustainability on 0409 084 293.

Thank you for your ongoing support for the Port of Townsville and Lucinda.

Yours sincerely

Renita Garard
Chair

Port of Townsville Limited
ABN 44 411 774 236

Administration Building, Benwell Road
PO Box 1031, Townsville Q 4810

info@**townsville-port.com.au**
+61 7 4781 1500

Queensland Government

Department of
State Development, Infrastructure, Local Government and Planning

Our ref: MBN21/140

11 March 2021

Mr Davie Keenan
Chief Executive Officer
Mount Isa City Council
david.keenan@mountisa.qld.gov.au

Dear Mr Keenan

I am writing to you about the recently announced $200 million 2021-24 Works for Queensland (W4Q) program.

The Honourable Steven Miles MP, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning has announced an amount of $2,890,000 under the 2021-24 W4Q program has been made available to the Mount Isa City Council (the council). The Deputy Premier has written to your Mayor about the program.

As with previous W4Q funding rounds, the focus of the 2021-24 W4Q program is to deliver jobs and projects in local communities across Queensland. This includes job creating new infrastructure, maintenance or minor works projects, maintenance or capital works, that are focused on essential services, economic development and community wellbeing outcomes. The Department of Infrastructure, Local Government and Planning (the department) is available to support councils during both the project application and delivery stages of the program.

The 2021-24 W4Q program guidelines are available on the department's website at: www.dlgrma.qld.gov.au, by clicking on (1) Local government, (2) Grants and subsidies, and (3) Current programs.

The council has until 9 April 2021 to provide its list of nominated projects for assessment and approval, with project approvals expected to be announced from 14 May 2021. The department will manage the submission of nominated projects and the assessment process. Departmental officers from the Local Government Division will be in contact shortly to provide further information on the application process for the program.

The council will have until 30 June 2024 to deliver the approved projects. Please note the Head Funding Agreement executed by the council and a specific 2021-24 W4Q Project Funding Schedule will govern the delivery of approved projects.

If you require any further information, please contact Ms Jo Stephenson, Regional Director, Northern Region, Local Government Division in the Department, by telephone on 4758 3419 or by email at jo.stephenson@dlgrma.qld.gov.au, who will be pleased to assist.

Yours sincerely



Damien Walker
Director-General

1 William Street
Brisbane Qld 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.dsdilgp.qld.gov.au
ABN 29 230 178 530

Our ref: WR21/8238

Queensland Government

Department of
State Development, Infrastructure, Local Government and Planning

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

Dear David

Further to the Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning's letter to your Mayor, and your letter from the Director-General, Department of State Development, Infrastructure, Local Government and Planning (the Department), please find attached a 2021-24 Works for Queensland (2021-24 W4Q) funding program (the Program) List of Projects (LOP) template.

The LOP, to be completed by your Council, will provide the Department with information about projects your Council wishes to fund from its 2021-24 W4Q allocation. The projects will be assessed and evaluated against the 2021-24 W4Q program guidelines.

Your Council is requested to complete the attached LOP template and return it to the Department at e-mail address worksforqueensland@dlgrma.qld.gov.au by **5.00 pm on Friday 9 April 2021.**

To assist you complete the 2021-24 W4Q LOP, the Program Guidelines can be found at https://www.dlgrma.qld.gov.au/local-government/grants/current-programs/2021-24-works-for-queensland-program

It is anticipated the Minister for Local Government will advise your Council of the approved projects from 14 May 2021. The first 50 percent of your Council's 2021-24 W4Q allocation will be paid in July 2021, following execution of a Project Funding Schedule between your Council and the Department.

All projects approved for funding under the Program are to be delivered by **30 June 2024.**

If you have any questions regarding the eligibility of projects your Council may be considering, please contact your departmental Regional Advisor.

Yours sincerely

Regional Director – Northern Region
Local Government Division

1 William Street
Brisbane Qld 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.dsdilgp.qld.gov.au
ABN 29 230 178 530

David Keenan

CEO, Mount Isa City Council

city@mountisa.qld.gov.au

Subject: Future funding of Mental Health and Wellbeing Services in Western Queensland

Dear David

The Queensland Government in October 2020 announced the provision of funding of $3.5 million for localised mental health responses, with grants of up to $75,000 to 45 rural councils, to work with their local communities to deliver tailored, local mental health measures (please see Appendix I).

The funding is designed to assist rural councils to implement place-based supports in their communities managing the impacts of the COVID-19 pandemic, while also recognising the cumulative impacts of droughts and disasters on a number of same communities.

This new one-off Queensland Government funding is good news, however you may not be aware that alongside the above, the Australian Government's three-year drought response funding to the Western Queensland Primary Health Network (WQPHN) called Empowering Our Communities (EOC), will cease at the end of June 2021.

The EOC funding was used to commission a wide range of community-level mental health, suicide prevention and wellbeing supports and services over the past three years, including:

- Community Wellbeing grant programs operated by individual drought-declared Shire Councils in the South West;
- Grant program coordinated by Central Western Queensland Remote Area Planning and Development Board (RAPAD) to support community events promoting connectness, good mental health, wellbeing and minimising isolation in longstanding drought conditions across much of Queensland. Many varied community groups received grants from the council-auspiced grant programes with these events taking place in 2019/20, with some postponed due to COVID restrictions in 2020 and likely to take place in the region before 30 June of this year;
- Development and roll out of a digital mental health and wellbeing tool/app for use specifically with individuals in farming communities, called 'Weathering Well';
- Weathering Well intervention rolled out through traditional and less traditional 'health' service channels, with the latter including the trialling of delivery via the Rural Financial Counselling Service in both Central and South Western Queensland. COVID restrictions impacted the success of this, however Outback Futures continues to be funded to provide access to and use of Weathering Well with Central WQ clients;
- Outback Futures is also funded to provide increased access and frequency of counselling and other mental health and psychosocial supports to individuals, families and groups in McKinlay, Winton and other RAPAD shires; and
- Facilitation and coordination of the annual Mental Health Roundtables in the Central, South and North West regions.

Being mindful of the requirement for Shires to submit expressions of interest for the new one-off Queensland Government funding by March 2021, I am writing to you under some urgency to propose that the WQPHN and Shire Council partners convene a short virtual workshop over Zoom to discuss both the future 'best buys' or investment in mental health, suicide prevention and wellbeing, and the mechanisms for coordination and avoidance of duplication of effort of the same. You will be aware that a significant amount of activity has taken place over the last year or so, particularly in community 'capacity building' through various forms of community trainings (such as Rural Minds, Mental Health First Aid and Accidental Counsellor, etc) in the region, and delivered by various agency partners. There is also informal indication that some communities are mental health 'training fatigued'.

I would value the opportunity for the WQPHN to discuss both the implications of the ceasing of the EOC funded services (as above) and to explore with you any future investment utilising the new Queensland Government funding measure, to ensure coordination and maximum benefit for the communities we jointly serve, live and work in.

To register your interest in participating please contact:

Alistair MacDonald Coordinator, Service Providers Commissioning WQPHN at alistair@wqphn.com.au or

Leisa Fraser a/Executive Manager, Service Provider Commissioning WQPHN at leisa.fraser@wqphn.com.au

Yours sincerely

Sandy Gillies

CEO, WQPHN

CC: Cr Danielle Slade, mayor@mountisa.qld.gov.au

Western Queensland Primary Care Collaborative Ltd
Trading as Western Queensland PHN
ABN 86 604 686 660 CAN 604 686 660
p: 07 4573 1900 e: admin@wqphn.com.au
11 Barkly Highway RFDS Base (PO Box 2791)
Mount Isa Qld 4825

Mental Health and Wellbeing Package

Clinical **Excellence** Queensland

Initiative 2- Localised Mental Health Initiatives

Background

On the 19th October 2020, at the annual conference of the Local Government Association of Queensland (LGAQ), the Premier and Minister for Trade committed to providing funding of $3.5 million for localised mental health responses with grants of up to $75,000 to 45 rural councils, to work with their local communities to deliver tailored, local mental health measures.

This grant will assist rural councils to implement locally based initiatives designed to support their local communities managing the impacts of the COVID 19 pandemic and measures to stop its spread, recognising too the cumulative impacts of droughts and disasters on a number of these rural communities.

This initiative is part of the $46.5 million Mental Health and Wellbeing Community package of the Queensland Economic Recovery Strategy.

Localised Mental Health Initiatives – programs

The Queensland Government has recognised the importance of addressing the impacts of the COVID-19 pandemic particularly where it is impacting on communities already dealing with drought and disaster.

The recent Australian Red Cross (ARC) Needs Assessment Report found that community wellbeing in drought and disaster impacted areas was further impacted by the compounding factors such as flooding, bushfires and the restrictions related to COVID-191. Experiences were different for different groups.

Farmers and business owners were challenged by financial stress and social isolation was the most common issue for women, children, young people and the elderly. Cancellation of community events, such as sports programs, gymkhanas, race meets, and community get togethers exacerbated social isolation and loneliness. Border closures presented major stressors for regional communities, with the loss of local tourism exacerbating financial loss, the shortfall of seasonal workers limited production and the disruptions of supply chains limited the supply of agrichemicals, also reducing production efforts.

Community-led and owned programs are deemed an effective approach to engaging rural communities and enhancing wellbeing.

Based on the experience of the existing Tackling Regional Adversity through Integrated Care (TRAIC) grants program and considering the ARC Needs Assessment Report, the following types of programs and initiatives can be established with the grant funding:

a) Programs that enhance mental health and **financial capability**, such as Rural Financial Counsellors who are upskilled in recognising mental health distress
b) Programs that **revitalise the local economy** through the employment of economic development officers to work with the community to identify new economic opportunities.
c) Upskilling individuals within the community to enhance wellbeing and increase **mental health and wellbeing and suicide prevention literacy** through the implementation of mental training programs such as Rural Minds, ASIST, Head Yakka
d) **Community outreach programs** to enhance the whole of community's wellbeing, such as Accidental Counsellor training to identify natural helpers within local communities and providing them with training and support and information around referral pathways.
e) Community events that bring people together and re-establish **community connectedness** (sports related, arts projects, story-telling programs, gymkhanas, social events with a mental health objective)

Note the funding is one-off. Initiatives should not have recurrent funding implications.

[1] Australian Red Cross (2020}, Needs Assessment Report: Communities Affected by Drought in Australia

DRAFT

Eligible Councils

The following 45 LGAs will be allocated direct funding of up to $75,000 (excluding GST) to deliver tailored, local mental health initiatives from the options listed above:

Balonne Shire Council	Banana Shire Council	Barcaldine Regional Council
Barcoo Shire Council	Blackall-Tambo Regional Council	Boulia Shire Council
Bulloo Shire Council	Burdekin Shire Council	Burke Shire Council
Carpentaria Shire Council	Cassowary Coast Regional Council	Central Highlands Regional Council
Charters Towers Regional Council	Cloncurry Shire Council	Cook Shire Council
Croydon Shire Council	Diamantina Shire Council	Douglas Shire Council
Etheridge Shire Council	Flinders Shire Council	Gladstone Regional Council
Goondiwindi Regional Council	Gympie Regional Council	Hinchinbrook Shire Council
Isaac Regional Council	Livingstone Shire Council	Lockyer Valley Regional Council
Longreach Regional Council	Maranoa Regional Council	Mareeba Shire Council
McKinlay Shire Council	Mount Isa City Council	Murweh Shire Council
North Burnett Regional Council	Paroo Shire Council	Quilpie Shire Council
Richmond Shire Council	Scenic Rim Regional Council	Somerset Regional Council
South Burnett Regional Council	Southern Downs Regional Council	Tablelands Regional Council
Western Downs Regional Council	Whitsunday Regional Council	Winton Shire Council

Funding can include the employment of a part-time project officer to manage the program and engage local community members in the initiative, noting this role would be temporary given the one-off nature of the funding.

Timeline

- Local councils advised of funding – February 2021
- Expressions of interest received – March 2021
- Funds transferred – by 30 June 2021
- 12-month performance report- by 30 June 2022
- Funds fully expended- by 30 June 2023.

Tuesday 16th March 2021

Mayor Slade, councilors, and Mr. David Keenan
23 West St.
Mount Isa, QLD 4825

Dear Mount Isa City Council,
Commerce North West as a board and on behalf of our members are writing to our City Council in relation to the current crime activity in Mount Isa.
Crime statistics identify that there are high rates of crime activity in our city centre. Crimes being committed are property break ins, trespassing, theft, vandalism and car break ins.

- One of our members within the accommodation hospitality industry, has been targeted by youth crime 13 times this year alone as of 28th February, 2021.
- Another member who owns a local Pharmacy has had $40,000 worth of building damages in the last 5 years directly related to youth crime and vandalism. They are no longer able to claim this through their insurance.

"It is likely the upward trend of offences in the Mount Isa CBD will continue based on both the historical and current statistics. Research supports the high likelihood that offending would be disrupted and deterred if current CCTV infrastructure was optimised to include an active monitoring component. Whilst solving crime is excellent, it is the absence of crime that is true success. As such Mount Isa Police are highly supportive to join other stakeholders in exploring options in this space. "
Renee Hanrahan – APM
Research identifies proactive strategies such as the Cairns CitySafe Circuit Television Operations have had great success in preventing and lowering crime rates in Cairns. "Actively monitored CCTV schemes evidenced significant reductions in crime, whereas passively monitored schemes were not associated with reductions in crime." https://onlinelibrary.wiley.com/doi/full/10.1111/1745-9133.12419
Commerce North West Proposal:

- Mount Isa City Council investigate this proposal of an actively monitored CitySafe program
- Mount Isa City Council commits to a trial of an actively monitored CitySafe program
- Mount Isa City Council meets with key stakeholders to discuss the trial and set parameters around trial including key times that monitoring should occur

If Mount Isa City Council together with stakeholders Queensland Police Services and Commerce North West implement a trial of a similar city safe operation we believe that crime rates will decrease and police will be able to use current CCTV systems proactively rather than reactively as they currently are. We also would like to note that Council has the benefit that this infrastructure already exists with the MICC CitySafe CCTV system operating via Milestone. This means that Council will have minimal to no outlay only needing to invest capital through proactive monitoring wages. We would encourage council and can assist council in maximizing existing funding such as the Proceeds of Crime Funding that Cairns was successful in securing for their project. Commerce North West can assist with grant applications.
The employee monitoring the CCTV at the key crucial times will be able to identify and prevent illegal or inappropriate behavior. This information would be passed onto Emergency Services (Police, Ambulance and Fire) and to other statutory bodies with powers to prosecute to enable the development of effective responses to observed incidents.

We believe that this proposal is in line with the current council, business and tourism bodies' quest to increase Mount Isa's businesses, livability, decrease our current skills shortages and drive tourism to our great region.
We have included a page of supporting links for your reference.
We look forward to your response and are requesting that you advise an appropriate date and time that we can meet along with Queensland Police Services to discuss this further and investigate what the trial will look like.

Kind Regards,



Emma Harman
President
Commerce North West
22 West St, Mount Isa; PO Box 1705, Mount Isa 4825
Ph (07) 4743 9881
ABN 2067 9295 842

Supporting Links & Information:
CitySafe Closed Circuit Television Operations:
https://www.cairns.qld.gov.au/community-environment/community-services/safety/cctv
CCTV Surveillance for Crime Prevention:
https://onlinelibrary.wiley.com/doi/full/10.1111/1745-9133.12419
Proceeds of Crime Act Funding for CCTV – Cairns used this grant:
https://www.qld.gov.au/community/community-organisations-volunteering/funding-grants
Open-street CCTV in Australia:
https://www.aic.gov.au/publications/tandi/tandi271
Local Government Public Space CCTV Systems in Australia:
https://link.springer.com/article/10.1057/s41300-020-00093-8

Queensland Government

File Ref: C-ECTF-21/4442

Queensland Health

Dear Colleagues

As you would be aware, Queensland Health has continued to closely monitor the COVID-19 situation in Queensland and nationally to determine whether further changes are required to health directions or other arrangements that may be in place to reduce the potential impact and risk of COVID-19 in Queensland.

In addition to the precautions outlined in the letter of 26 March 2021, Queensland Health is advising the commencement of a three-day lockdown for the Greater Brisbane area from 5 pm on 29 March 2021. These arrangements are intended to limit the further spread of COVID-19 in the community and allow an assessment of risk of any further exposure in the community.

Queensland Health is providing further advice on escalated use of Personal Protective Equipment (PPE).

The following Local Government Areas (LGAs) have now been determined by the Chief Health Officer to be in the "moderate" risk category.

- Brisbane City Council
- Moreton Bay Regional Council
- Logan City Council
- Redland City Council
- Ipswich City Council
- Rockhampton Regional Council
- Gladstone Regional Council

All other LGAs remain in the 'low' risk category, however masks **must** be worn in indoor spaces including hospitals and strongly recommended outdoors when physical distancing of more than 1.5m is not possible.

Please note that that all of Queensland has been declared a Restricted Area for the purposes of the Aged Care Direction and the Disability Accommodation Services Direction, and this means that all RACFs and Disability Accommodation Services, regardless of LGA, are to implement "moderate" precautions.

In the escalated LGAs, all health and care settings are to escalate use of PPE, including:

- Hospitals
- Residential Aged Care Facilities
- Residential Disability Care Facilities
- Prison Health Services
- Youth detention health services
- Community health care settings (including general practice, dentistry and home care settings)

In addition to these specific settings, clinicians and non-clinical personnel who live or work in the affected areas, who also work in other facilities or areas outside the escalated LGAs, should follow the requirement for escalated PPE.

Level 14
33 Charlotte Street
Brisbane
GPO Box 48 Brisbane
Queensland 4000
Australia

Telephone +61 7 3708 5342
Website https://clinicalexcellence.qld.gov.au
Email DDGCEQ@health.qld.gov.au
ABN 66 329 169 412

Please note that this PPE guidance is additional to and does not replace the CHO directives that have been formally issued, and for which compliance is mandatory. The PPE escalation will remain in place until notification that it has been rescinded by the Chief Health Officer. PPE escalation guidance documents are attached for your reference. This guidance sets out which PPE should be used in three categories of community risk – low, moderate and high.

In application of the PPE guidance, the Chief Health Officer has the responsibility to determine which level of risk is applicable in a LGA or other specified geographic area. Queensland Health facilities, residential aged care facilities, and disability accommodation services are required to comply with implementation of this guidance. For entities external to Queensland Health, a decision on whether to follow the PPE protocols in the Guidance for health services will then rest with the responsible Chief Executive or equivalent for that entity, except where a Directive requires use of PPE.

Further information for clinicians regarding Queensland Health's response to COVID-19 can be found at https://www.health.qld.gov.au/clinical-practice/guidelines-procedures/novel-coronavirus-qld-clinicians.

Queensland Health appreciates your organisation's continued efforts in working under challenging circumstances arising from the impacts of COVID-19 on the Queensland community. Queensland Health recognises the short notice given regarding these changes, including the lockdown, and acknowledges your organisation's and its members' responsiveness. However, a quick response to the latest circumstances is considered an important measure to contain any further exposure and to avoid further restrictions.

Yours sincerely

DR JILLANN FARMER
Deputy Director-General
Clinical Excellence Queensland
29 / 03 / 2021

Pandemic Response Guidance: Personal protective equipment in community health services and in-home care settings

Purpose

The purpose of this document is to guide appropriate use of personal protective equipment (PPE) for health workers and formal (paid) carers of all levels in community health services and in-home care settings so that COVID-19 transmission risk is mitigated for:

- people who are at increased risk of severe illness or adverse outcomes associated with exposure to COVID-19, and
- healthcare and/or personal support worker/s.

Community health service - A facility-based service that delivers care but does not provide overnight support.

In-home care setting - Care that is delivered within a patient's permanent or temporary residence.

Background

The recommendations on escalation of PPE contained in this Guidance are based on current COVID-19 information and applies to community health services and in-home care settings where people at increased risk of severe illness or adverse outcomes are present. This Guidance should be read in conjunction with the *Health System COVID-19 Response Plan* and other advice provided by Queensland Health as part of the COVID-19 response.

The *Australian Government Department of Health* defines those at high risk of developing severe illness from COVID-19 to include people who:

- are aged 70 years of age or over
- have had an organ transplant and are on immune suppressive therapy
- have had a bone marrow transplant in the last 24 months
- are on immune suppressive therapy for graft versus host disease
- have blood cancer e.g. leukaemia, lymphoma or myelodysplastic syndrome (diagnosed within the last 5 years)
- are having chemotherapy or radiotherapy
- identify as First Nations.

The *World Health Organisation* recognises that people with disability may be at greater risk of contracting COVID-19 and developing more severe symptoms due to:

- the potential exacerbation of existing health conditions, such as those related to respiratory function, immune system function, heart disease or diabetes, and
- barriers to accessing health care.

Emerging evidence suggests a higher COVID-19 mortality rate for people with intellectual and developmental disability [1].

This guidance about escalation of PPE use in community services is based on assessment of risk of community transmission of COVID-19.

The escalation of PPE aims to minimise the risk for acquisition of COVID-19 infection by community and personal support workers, people at increased risk of severe illness, visitors and other household members. In addition to

infected clients, workers are at risk for acquisition of SARS-CoV-2 from co-workers and the community with COVID-19 infection.

This guidance aligns with and is to be read in conjunction with all the Chief Health Officer Public Health Directions.

Infection prevention and control recommendations

Standard precautions are required for all interactions regardless of their known or presumed infectious status. Standard precautions are the primary strategy for minimising the risk of infection and must be used as part of day-to-day practice when providing care.

Standard precautions consist of:

- hand hygiene, as consistent with the 5 moments for hand hygiene,
- the use of appropriate personal protective equipment,
- the safe use and disposal of sharps,
- routine environmental cleaning,
- reprocessing of reusable medical equipment and instruments,
- respiratory hygiene and cough etiquette,
- aseptic technique,
- waste management, and
- appropriate handling of linen.

In accordance with transmission-based precautions outlined in Table 1, a surgical mask or P2/N95 respirator, gown, gloves and protective eyewear should always be worn when providing care to a person with acute respiratory infection symptoms where COVID-19 is suspected or confirmed.

Table 1 outlines the recommended escalation of PPE for use in community health services and in-home care settings where people at increased risk of severe illness or adverse outcomes are present.

Important Note

Strict adherence to *safe fitting and removal of PPE* is crucial.

For home visiting services, fitting (donning) should occur prior to entry of the premises and removal (doffing) should occur immediately after leaving the premises/residence with all equipment placed in a sealed bag for transport and disposal (also see *Correct use of PPE*).

Risk levels definition

This guidance refers to three PPE escalation levels; low risk, moderate risk and high risk (see Table 1). PPE escalation will be informed by direction from the Chief Health Officer and the State Health Emergency Coordination Centre, taking into account the risk of community transmission. These risk determinations can be localised (for example, in the event of a local outbreak or cluster of COVID-19), regional or state-wide.

Ongoing risk assessment of residents/clients should occur in care settings in order to inform the most appropriate PPE required for specific clinical interactions.

Surgical mask use

Surgical mask use is recommended for healthcare and or personal support workers in restricted areas (as Identified by the Chief Health Officer) during periods of **moderate and high community transmission of COVID-19** to reduce the risk of transmission of COVID-19 between workers and their clients and amongst workers (who may be asymptomatic but infectious, especially early in the course of illness). Surgical masks should be changed at least every four hours (or between home visits) and when visibly soiled or needing to be removed to enable the wearer to drink or eat. Hands should be washed or cleaned with alcohol hand rub immediately before and after removing the mask.

Moderate and high community transmission of COVID-19 will require workers to continuously wear a surgical mask during their routine activities throughout the entire shift.

Mask utilisation is to comply with the recommendations in the Queensland Health *Interim infection prevention and control guidelines for the management of COVID-19 in healthcare settings.*

Additional considerations

Staff wearing masks alternatives

The use of surgical masks when providing care to people at increased risk of severe illness/adverse outcomes can sometimes cause additional problems. If your client gets or is likely to get distressed, alarmed or violent because you are wearing a surgical mask or has communication difficulties such as reliance on lip reading, you may need to consider alternative options after discussion with the client and/or carer/appointed substitute decision makers. For example, discussing with the client first from a distance greater than 1.5 metres, or using social stories to explain and reassure them, prior to putting on the surgical mask to assist them. Employing strategies to socialise surgical mask use now is essential so clients are familiar with them in the event of an outbreak where masks will be essential for the safety of both clients and staff.

For very limited and rare circumstances where essential care/support is required, the option of a face shield instead of a surgical mask may be considered but only where:

- the client has not tested COVID-19 positive,
- the client displays no symptoms of COVID-19,
- there is not a person in the home/care setting that is confirmed or awaiting COVID-19 results, and
- the client is not identified as a close contact of a case of COVID-19.

Such an approach should only be considered where it does not conflict with current public health directions. In addition, staff should be aware of the lack of data showing that face shields alone prevent transmission of COVID-19 and they may not offer the same level of protection as a surgical mask.

People at increased risk of severe illness and adverse outcomes wearing masks

People at increased risk of severe illness and adverse outcomes should not be required to wear a mask if:

- they are affected by a medical condition, mental health condition or disability that may be exacerbated or made worse in any way by wearing a mask, and/or
- it is important to be able to see their mouth for communication.

Where this is applicable, PPE should be worn by the healthcare/support worker and by other people in the vicinity of the person at increased risk of severe illness and adverse outcomes. Hand hygiene and environmental cleaning should also be conducted to reduce transmission risk for the person unable to wear a mask.

Table 1. Recommended PPE escalation according to risk of COVID-19 infections in community health services or in-home setting for healthcare and personal support workers

(in addition to standard precautions +/- transmission-based precautions if indicated for another reason)

		Low risk **e.g. no or few cases; cases only in quarantine; small numbers of linked cases**		**Moderate risk e.g. a series of unlinked cases; high numbers of locally acquired cases; cases with high numbers of local contacts or situated in a restricted area**		**High risk** **e.g. high numbers of unlinked cases; sustained community transmission or member of the household in quarantine pending results or positive**	
		Staff who work only in a single community facility/home	Staff* who work across multiple community facilities/homes	Staff who work only in a single community facility/home	Staff* who work across multiple community facilities/homes	Staff who work only in a single community facility/home	Staff* who work across multiple community facilities/homes
STAFF	**Routine care of non-COVID-19 clients**	Nil	Surgical mask	Surgical mask Protective eyewear Gown or apron (within 1.5m)[2]	Surgical mask Protective eyewear Gown or apron	Surgical mask Protective eyewear Gown or apron (within 1.5m)[2]	Surgical mask Protective eyewear Gown or apron
	Aerosol generating procedures For non-COVID-19 clients	Surgical mask	Surgical mask	Surgical mask Protective eyewear Gown or apron Gloves	Surgical mask Protective eyewear Gown or apron Gloves	P2/N95 respirator Protective eyewear Gown or apron Gloves	P2/N95 respirator Protective eyewear Gown or apron Gloves
	Staff doing activities other than direct client care	Nil	Surgical mask	Surgical mask		Surgical mask	
	Routine care For suspected / probable / confirmed COVID-19 cases	Surgical mask Protective eyewear Gown or apron Gloves		Surgical mask Protective eyewear Gown or apron Gloves		Surgical mask[1] Protective eyewear Gown or apron Gloves	
	Aerosol generating procedures For suspected / probable / confirmed COVID-19 cases	P2/N95 respirator Protective eyewear Gown or apron Gloves		P2/N95 respirator Protective eyewear Gown or apron Gloves		P2/N95 respirator Protective eyewear Gown or apron Gloves	
Clients with suspected / probable / confirmed COVID-19 (excluding children under 12)		Resident/client to wear surgical mask where tolerated		Resident/client to wear surgical mask where tolerated		Resident/client to wear surgical mask where tolerated	
Support persons or other household members during healthcare interaction		Surgical mask		Surgical mask		Surgical mask	

* includes contractors and volunteers

[1]Use of P2/N95 respirators may be considered in areas with significant community transmission in the following circumstances:

a) For the clinical care of patients with suspected, probable or confirmed COVID-19, who have cognitive impairment, are unable to cooperate, or exhibit challenging behaviours (see reference). In this context, consider the use of contact, droplet and airborne precautions (including eye protection), including the use of a P2/N95, instead of a surgical mask.

b) Where there are high numbers of suspected, probable or confirmed COVID-19 patients AND a risk of challenging behaviours and/or unplanned aerosol- generating procedures (e.g. including intermittent suctioning). In this setting, consider extended use of P2/N95, for up to 4 hours, if tolerated, to avoid the need for frequent changes of face covering.
https://www.health.gov.au/resources/publications/iceg-guidance-ppe-health-workers-community-transmission

[2] COVID-19 Guidance on the use of personal protective equipment by health care workers in areas with significant community transmission

Version Control

Document Custodian:

Dr Jillann Farmer

Deputy-Director General, Clinical Excellence Queensland

Chair, COVID-19 Disability Services Clinical Advisory Group, Healthcare Improvement Unit

Version	Comments
V 1.0	Initial draft developed.
V 2.0	Feedback obtained from the COVID-19 Disability Services working group.
V 3.0	Feedback obtained from the COVID-19 Disability Services Clinical Advisory Group. PPE advice obtained from the COVID-19 Incident Management Team.
V 4.0	Document provided to the COVID-19 Response Group for review and feedback.

Revisions to this document are to be made in consultation with the Healthcare Improvement Unit and COVID-19 Incident Management Team.

Pandemic Response Guidance Personal protective equipment (PPE) in Residential Aged Care and Disability accommodation services

Background

The recommendations on escalation of personal protective equipment (PPE) contained in this Guidance are based on currently available information about COVID-19 and applies to residential care and disability accommodation services. This Guidance should be read in conjunction with the *Health System COVID-19 Response Plan* and other advice provided by Queensland Health as part of the COVID-19 response.

This guidance about escalation of PPE use in residential aged care and disability accommodation services is based on assessment of risk of community transmission of COVID-19.

The escalation of PPE aims to minimise the risk for acquisition of COVID-19 infection by residential care and disability care facility workers, residents/clients and visitors in these facilities. In addition to infected residents/clients, workers are at risk for acquisition of SARS-CoV-2 from co-workers and the community with COVID-19 infection.

This guidance aligns with and is to be read in conjunction with the Chief Health Officer Public Health Directions as specified in Aged Care Direction and Disability Accommodation Services Direction.

Risk levels definition

This guidance refers to three PPE escalation levels. PPE escalation will be informed by direction from the Chief Health Officer and the State Health Emergency Coordination Centre, taking into account the risk of community transmission. These risk determinations can be localised (for example, in the event of a local outbreak or cluster of COVID-19), regional or state-wide.

Ongoing risk assessment of residents/clients should occur in care settings in order to inform the most appropriate PPE required for specific clinical interactions.

Infection prevention and control recommendations

Standard precautions are required for all interactions with residents/clients regardless of their known or presumed infectious status. Standard precautions are the primary strategy for minimising the risk of infection and must be used as part of day-to-day practice when providing care to residents/clients.

In accordance with standard precautions, a surgical mask and protective eyewear should always be worn when providing care to a resident/client with acute respiratory infection symptoms.

Table 1 outlines the recommended escalation of PPE for use in residential aged care and disability accommodation services.

Continuous surgical mask use

Continuous surgical mask use is recommended for workers during periods of **moderate and high community transmission of COVID-19**, to reduce the risk of transmission of COVID-19 between workers and residents/clients and amongst workers (who may be asymptomatic but infectious, especially early in the course of illness).

This will require workers who work with residents/clients and common workspaces to continuously wear a surgical mask during their routine activities throughout the entire shift. Workers who generally work alone in their own office will be required to wear a mask when outside their office if physical distancing cannot be maintained.

In accordance with the recommendations in the Queensland Health *Interim infection prevention and control guidelines for the management of COVID-19 in healthcare settings* the following recommendations are to be followed:

- Masks should be changed when they become damaged, soiled or wet.
- Masks should never be reapplied after they have been removed.
- Masks should not be left dangling around the neck.
- Avoid touching/adjusting the front of the mask while wearing it.
- Hand hygiene should be performed upon touching or discarding a used mask.
- Masks need to be removed for eating and drinking and this is permitted, necessary and safe. It is important to limit the duration that the mask is removed to help minimise any potential risk of exposure. Staff must practice physical distancing when on meal breaks when mask is not in place.
- Staff must dispose of used masks in waste receptacles as soon as they are removed.

Additional considerations around use of face masks in people with disabilities

Staff wearing masks

The use of surgical masks when providing care to people with disabilities can sometimes cause additional problems. If your client gets or is likely to get distressed, alarmed, or violent because you are wearing a surgical mask or has communication difficulties such as reliance on lip reading, you may need to consider alternative options after discussion with client and employer. For example, discussing with the client first from a distance greater than 1.5 metres, or using social stories to explain and reassure them, prior to putting on the surgical mask to assist them. Employing strategies to socialise surgical mask use now is essential so disabled clients are familiar with them in the event of an outbreak where masks will be essential for the safety of both clients and staff.

For very limited and rare circumstances, the option of a face shield instead of a surgical mask may be considered but only where:

- the client has not tested COVID-19 positive,
- the client displays no symptoms of COVID-19,

- there is not an outbreak at the facility, and
- the client is not identified as a close contact of a case of COVID-19.

Such an approach should only be considered where it does not conflict with the Aged Care Directions or other public health directions. In addition, staff should be aware that data are lacking that face shields alone prevent transmission of COVD-19 and they may not offer the same level of protection as a surgical mask.

Residents/clients wearing masks

Residents or clients should not be required to wear a mask if:

- They are affected by a medical condition, mental health condition or disability that may be exacerbated or made worse in any way by wearing a mask
- It is important to be able to see their mouth for communication

Table 1. Recommended PPE escalation according to risk of unexpected COVID-19 infections in residents/clients or workers

(in addition to standard precautions +/- transmission-based precautions if indicated for another reason)

		Low risk **e.g. no or few cases; cases only in quarantine; small numbers of linked cases**		**Moderate risk / Restricted Aged Care Facility or Restricted Disability Accommodation Service[1]** **e.g. a series of unlinked cases; high numbers of locally-acquired cases; cases with high numbers of local contacts**		**High risk** **e.g. high numbers of unlinked cases; sustained community transmission**	
		Staff* who work only in a single facility	Staff* who work across multiple facilities	Staff* who work only in a single facility	Staff* who work across multiple facilities	Staff* who work only in a single facility	Staff* who work across multiple facilities
STAFF	**Routine care of non-COVID-19 residents/clients**	Nil	Surgical mask	Surgical mask Protective eyewear (within 1.5m)[4]	Surgical mask Protective eyewear Gown or apron	Surgical mask Protective eyewear (within 1.5m)[4]	Surgical mask Protective eyewear Gown or apron
	Aerosol generating procedures For non-COVID-19 residents/clients	Nil	Surgical mask	Surgical mask Protective eyewear	Surgical mask Protective eyewear Gown or apron	P2/N95 respirator Protective eyewear	P2/N95 respirator Protective eyewear Gown or apron
	Staff doing activities other than direct resident/client care	Nil	Surgical mask	Surgical mask		Surgical mask	
	Routine care For suspected / probable / confirmed COVID-19 cases	Surgical mask Protective eyewear Gown Gloves		Surgical mask Protective eyewear Gown Gloves		Surgical mask[3] Protective eyewear Gown Gloves	
	Aerosol generating procedures For suspected / probable / confirmed COVID-19 cases	P2/N95 respirator Protective eyewear Gown Gloves		P2/N95 respirator Protective eyewear Gown Gloves		P2/N95 respirator Protective eyewear Gown Gloves	
Residents/clients with suspected / probable / confirmed COVID-19 (excluding children under 12)		Resident/client to wear surgical mask where tolerated if outside of single room		Resident/client to wear surgical mask where tolerated if outside of single room		Resident/client to wear surgical mask where tolerated if outside of single room	
Visitors[2]		NIL		Surgical mask		Surgical mask	

* includes contractors, volunteers, and students on clinical placements.

[1]A restricted residential aged care facility means a residential aged care facility located in a restricted area. A restricted disability accommodation service means a disability accommodation service located in a restricted area. Restricted area means a particular area of Queensland decided by the Chief Health Officer and published on the Queensland Government website.

[2]Please refer to applicable Chief Health Officer public health directions for information regarding visitor restrictions to residential care and disability accommodation services.

[3]Use of P2/N95 respirators may be considered in areas with significant community transmission in the following circumstances:

a) For the clinical care of patients with suspected, probable or confirmed COVID-19, who have cognitive impairment, are unable to cooperate, or exhibit challenging behaviours (see reference). In this context, consider the use of contact, droplet and airborne precautions (including eye protection), including the use of a P2/N95, instead of a surgical mask.
b) Where there are high numbers of suspected, probable or confirmed COVID-19 patients AND a risk of challenging behaviours and/or unplanned aerosol- generating procedures (e.g. including intermittent suctioning). In this setting, consider extended use of P2/N95, for up to 4 hours, if tolerated, to avoid the need for frequent changes of face covering.
https://www.health.gov.au/resources/publications/iceg-guidance-ppe-health-workers-community-transmission

[4] COVID-19 Guidance on the use of personal protective equipment by health care workers in areas with significant community transmission

Pandemic Response Guidance

Personal protective equipment in Healthcare delivery

Background

The recommendations on escalation of personal protective equipment (PPE) contained in this guidance are based on currently available information about COVID-19 and apply to the delivery of healthcare. This document should be read in conjunction with the *Health System COVID-19 Response Plan* and other advice provided by Queensland Health as part of the COVID-19 response.

This guidance about escalation of PPE use during healthcare delivery is based on assessment of risk of community transmission of COVID-19.

The escalation of PPE aims to minimise the risk for acquisition of COVID-19 infection by healthcare workers, patients and visitors. In addition to infected patients, healthcare workers are at risk for acquisition of SARS-CoV-2 from co-workers with COVID-19 infection.

Risk levels definition

This guidance refers to three PPE escalation levels. PPE escalation will be informed by direction from the Chief Health Officer and the State Health Emergency Coordination Centre, taking into account the risk of community transmission. These risk determinations can be localised (for example, in the event of a local outbreak or cluster of COVID-19), regional or state-wide.

Ongoing risk assessment of patients should occur in all care settings in order to inform the most appropriate PPE required for specific clinical interactions.

Infection prevention and control recommendations

Standard precautions are required for all patients regardless of their known or presumed infectious status. Standard precautions are the primary strategy for minimising the risk of infection and must be used as part of day-to-day practice when providing healthcare.

In accordance with standard precautions, a surgical mask and protective eyewear should always be worn when providing healthcare to a patient with acute respiratory infection symptoms.

Table 1 outlines the recommended escalation of PPE for use in healthcare.

Continuous surgical mask use

Continuous surgical mask use is recommended for healthcare workers during periods of **moderate and high community transmission of COVID-19**, to reduce the risk of transmission of COVID-19 between healthcare workers and patients and amongst healthcare workers (who may be asymptomatic but infectious, especially early in the course of illness).

This will require healthcare workers who work in clinical areas and common workspaces to continuously wear a surgical mask during their routine activities throughout the entire shift. Healthcare workers who

generally work alone in their own office will be required to wear a mask when outside of their office if physical distancing cannot be maintained.

In accordance with the recommendations in the Queensland Health *Interim infection prevention and control guidelines for the management of COVID-19 in healthcare settings* the following recommendations are to be followed:

- Masks should be changed when they become damaged, soiled or wet.
- Masks should never be reapplied after they have been removed.
- Masks should not be left dangling around the neck.
- Avoid touching/adjusting the front of the mask while wearing it.
- Hand hygiene should be performed upon touching or discarding a used mask.
- Masks need to be removed for eating and drinking and this is permitted, necessary and safe. It is important to limit the duration that the mask is removed to help minimise any potential risk of exposure. Staff must practice physical distancing when on meal breaks when mask is not in place.
- Staff must dispose of used masks in waste receptacles as soon as they are removed.

Table 1. Recommended PPE escalation according to risk of unexpected COVID-19 infections in patients or healthcare workers

(in addition to standard precautions +/- transmission-based precautions if indicated for another reason)

		Low risk e.g. no or few cases; cases only in quarantine; small numbers of linked cases	Moderate Risk e.g. a series of unlinked cases; high numbers of locally-acquired cases; cases with high numbers of local contacts	High Risk e.g. high numbers of unlinked cases; sustained community transmission
HEALTHCARE STAFF	**Routine care** **For suspected / probable / confirmed COVID-19 patients**	Surgical mask Protective eyewear Gown Gloves	Surgical mask Protective eyewear Gown Gloves	Surgical mask * Protective eyewear Gown Gloves
	Aerosol generating procedures **For suspected / probable / confirmed COVID-19 patients**	P2/N95 respirator Protective eyewear Gown Gloves	P2/N95 respirator Protective eyewear Gown Gloves	P2/N95 respirator Protective eyewear Gown Gloves
	Aerosol generating procedures **For non-COVID-19 patients**	Nil	Surgical mask Protective eyewear	P2/N95 respirator Protective eyewear
	Routine care of non-COVID-19 patients (within 1.5m)	Nil	Surgical mask Protective eyewear	Surgical mask Protective eyewear
	Hospital staff during activities other than direct patient care	Not Applicable	Surgical mask when physical distancing > 1.5m cannot be maintained (e.g. ward rounds, handover, meetings)	Surgical mask when physical distancing > 1.5m cannot be maintained (e.g. ward rounds, handover, meetings)
Patients - suspected / probable / confirmed COVID-19 (excluding paediatric patients)		Surgical mask where tolerated, unless inpatient in own bed	Surgical mask where tolerated, unless inpatient in own bed	Surgical mask where tolerated, unless inpatient in own bed
Patients - non-COVID-19 (excluding paediatric patients)		Nil	Surgical mask where tolerated, unless inpatient in own bed	Surgical mask where tolerated, unless inpatient in own bed
Visitors		Nil	Surgical mask OR Own mask if adequate (fabric mask with at least 3 layers)	Surgical mask OR Own mask if adequate (fabric mask with at least 3 layers)

*Use of P2/N95 respirators may be considered in areas with significant community transmission in the following circumstances:

1. For the clinical care of patients with suspected, probable or confirmed COVID-19, who have cognitive impairment, are unable to cooperate, or exhibit challenging behaviours (see reference). In this context, consider the use of contact, droplet and airborne precautions (including eye protection), including the use of a P2/N95, instead of a surgical mask.
2. Where there are high numbers of suspected, probable or confirmed COVID-19 patients AND a risk of challenging behaviours and/or unplanned aerosol- generating procedures (e.g. including intermittent use of high flow oxygen). In this setting, consider extended use of P2/N95, for up to 4 hours, if tolerated, to avoid the need for frequent changes of face covering.
https://www.health.gov.au/resources/publications/iceg-guidance-ppe-health-workers-community-transmission

Townview State School

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64-72 Clarke St (PO Box 2110)
Mount Isa QLD 4825

ESTABLISHED 1965 — TOWNVIEW STATE SCHOOL — KNOWLEDGE TOLERANCE INTEGRITY

31st March 2021

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
23 West Street
Mount Isa 4825

Dear Mr Keenan,

I am writing in regards to our recent conversation relating the council's decision to cease maintaining the grass verges (footpaths) surrounding our school. I would like to seek consideration of this decision based on what I believe constitutes special circumstances as indicated in Section 10 of the Road Reserve Policy.

With nearly one kilometre of frequently used footpaths surrounding our school (nine hundred and twenty metres) and our location at the foot of hills, the most concerning issue of placing the onus of the upkeep of these footpaths on our school is Public Safety. As you stated, snakes in Mount Isa are not a rare occurrence, however, due to our close proximity to bushland we have several sightings of snakes in our grounds each year. Placing an additional burden of the safety of the general public outside of our school grounds, will negatively impact on the operations of our school. As a school, we are at a clear disadvantage of being considered a Land Owner of such a vast area. Our Schools Officer maintains four expansive ovals within our grounds that require constant upkeep. Adding the upkeep of a kilometre of Council owned footpaths will reduce the time spent on maintaining our grounds and facilities. Any detrimental effect on our priority, our students, is obviously concerning for me.

You indicated that as an Educational Facility we are exempt from general rates. We do pay sewage, environmental and water charges to Mount Isa City Council. I'm sure that you would agree that $52,629.00 paid to Mount Isa City Council last year is a substantial amount. This figure was taken from funding we received as an Educational Facility. Regardless of classification as rate payers or not, schools, whether State or Catholic funded, will always benefit from assistance outside their school communities. Providing the best educational outcomes as well as personal development and growth of students is a focus for all schools, and any support, however insignificant it may seem, is always gratefully received.

I sincerely trust that favourable consideration will be given to this appeal and that Townview State School receives approval for special circumstances for variation to the requirements of the Road Reserve Policy.

Kind regards,

Miebaka Dede
Principal

Queensland Reconstruction Authority

For reply please quote: – *QRATF/21/1566*

31 March 2021

Mr David Keenan
Chief Executive Officer
Mount Isa City Council
PO Box 815
MOUNT ISA QLD 4825

Dear Mr Keenan

Re: Reminder to spend your 2020-21 Get Ready Queensland program allocation

I write regarding approved expenditure of funding under the 2020-21 Get Ready Queensland program (GRQ).

As we are now in the final quarter of the 2020-21 financial year, it is a timely reminder for Council to expend any remaining portion of its GRQ grant funding allocation, if you have not done so already.

Please be aware that councils are not able to roll over unspent or underspend GRQ funding. Any uncommitted funds at 30 June 2021 will be forfeited to the Queensland Reconstruction Authority (QRA).

However, QRA acknowledges that the circumstances surrounding COVID-19 may have impacted your planned activities for the 2020-21 financial year. The GRQ team and your Recovery Officer, Nathan Peake are available to provide one-on-one support to ensure you are able to commit your funding allocation before the end of the financial year.

Please contact Nathan Peake at Nathan.Peake@qra.qld.gov.au or telephone 0417 211 265 if you require advice on eligibility, Council Hub resources, activity ideas, and/or the acquittal process.

For general assistance, please contact the GRQ team on 3008 7200 or email getready@qra.qld.gov.au.

Yours sincerely



Brendan Moon
Chief Executive Officer

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Attorney-General and Minister for Justice
Minister for Women and Minister for the Prevention of Domestic and Family Violence

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Telephone +61 7 3719 7400
Email attorney@ministerial.qld.gov.au

Our ref: 595746/1, 5488512, DJ085-2021

Councillor Danielle Slade
Mayor
Mount Isa City Council
mayor@mountisa.qld.gov.au

Dear Mayor Danielle

I am writing to you in relation to the representation of women in Queensland's memorials and monuments.

As you may be aware, on 8 September 2020 an e-petition, initiated by eight-year-old Ms Malia Knox, was tabled in the Legislative Assembly calling for stronger representation of women and girls in public spaces in Queensland and legislation to support this (Petition 3351-20).

Malia was motivated to take action after noticing that on her visits to the park she could only see statues, pictures and plaques of men. She knew of many amazing women who had accomplished remarkable things for our country, but was disheartened that she could not find statues honouring these women.

The petition, which received 791 signatures, highlights that while representation of strong female role models is essential for gender equity and justice, there is overwhelmingly unequal gender representation in public places in Queensland and Australia.

I wrote to the Premier on 11 December 2020 about Malia's inspiring story to see what could be done to improve diversity and gender equality in Queensland. I also proposed a review of the *Queensland Government Framework for Considering Proposals to Establish Memorials and Monuments of Significance* to make sure that our public memorials and monuments are contemporary and reflect the communities we live in.

While this is an opportunity to build on the Government's already strong record in relation to gender equality, we cannot do this alone. The Queensland Government plays a limited role in the establishment of memorials and monuments in public places, which is why I would like to encourage Local Governments to also commit to improving gender representation and diversity in public spaces.

By committing to increasing the representation of real women and girls in memorials and monuments in Queensland, we are continuing to make a positive difference to the lives of women and girls in Queensland, such as Malia.

I am confident that together we, the whole Queensland community, can ensure a Queensland community which respects women, embraces gender equality and promotes and protects the rights, interests and wellbeing of all Queenslanders.

If you have any questions in relation to the above, I invite you to contact my Chief of Staff, Laura Fraser Hardy, on (07) 3719 7400 or at laura.fraserhardy@ministerial.qld.gov.au.

Yours sincerely



Shannon Fentiman MP
Attorney-General and Minister for Justice
Minister for Women and Minister for the Prevention of Domestic and Family Violence
Member for Waterford

From the Office of the Mayor

Cr Danielle Slade

MOUNT ISA CITY COUNCIL

Our Ref: **Folder ID:** 4597 **DS:AP**

8 March 2021

The Hon. Glenn Butcher MP
Minister for Regional Development and Manufacturing and
Minister for Water
PO Box 15009
CITY EAST QLD 4002

Dear Minister Butcher,

On behalf of the Mount Isa City Council, I would like to thank you and the State Government for the dividend paid to Mount Isa City Council recently.

In addition, I would also like to question how Mount Isa City Council progress the land acquisition for our North West Motor Sport Complex? Mount Isa City Council has received interest by sectors of Mount Isa community in the development of a purpose-built precinct for holding a variety of local motor sports including but not limited to raceway events and drag car events.

Mount Isa City Council's vision is to be the regional hub of the North West region. This involves enhancing our current assets and services, with a particular focus on sport and recreational activities. The proposed North West Motor Sports Complex would certainly be a welcomed addition by the community and is a project we look forward to bringing to fruition.

We would certainly welcome you to Mount Isa to discuss this project in person if the possibility arises. We would appreciate if your office would contact our Executive Reception with a response via email at executivereception@mountisa.qld.gov.au or phone 07 4747 3200.

I look forward to your reply.

Yours faithfully

DSlade

Cr Danielle Slade
Her Worship Mayor of Mount Isa

www.mountisa.qld.gov.au | city@mountisa.qld.gov.au | mayor@mountisa.qld.gov.au
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MOUNT ISA
CITY COUNCIL

11 March 2021

Mr Paul Woodhouse
Board Chair
North West Hospital and Health Service
NWHHS.Chair@health.qld.gov.au

Dear Paul,

North West Hospital and Health Service (NWHHS)

Thank you for meeting with Council representatives on Monday 1 March and making Council aware of the review of the NWHHS Strategic Plan. Mount Isa City Council recognises the important role that the NWHHS plays in the local Mount Isa economy, but also the role it performs in the broader economy and well-being of residents.

As of 30 June 2019, the estimated resident population for Mount Isa (C) LGA was 18,595 persons. The proportion of the estimated resident population aged 65 years and over for Mount Isa was 7.9%, with the largest segment of the population aged 15 to 64. The median age for Mount Isa was 31.5 years, which is lower than the Queensland State average of 37.4.

From 2016 to 2041, the population for Mount Isa is projected to decrease from 19,332 persons to 18,677 persons, however the impact of mining cannot be underestimated in relation to temporary and long terms population fluctuations. At present Mount Isa is experiencing a very constrained housing market for both renters and purchasers. This is often an indicator that the population is increasing between census periods. A similar trend appears to be underway in Cloncurry.

In 2016, the percentage of Aboriginal peoples and/or Torres Strait Islander peoples in Mount Isa was 16.9% or 3,149 persons.

The number of registered births in 2019 to mothers with a usual residence in Mount Isa was 413 births, which is a relatively high percentage in comparison to other areas.

In Mount Isa approximately 12,514 persons usually resided in the same address as they did one year ago, however 3,280 persons (or 17.9%) usually resided in a different address one year ago. Furthermore, the percentage of persons in Mount Isa with a different address five years ago was 43.5%. This very high level of transient people is closely linked to the opportunities in the mining sector. This level of significant movement in size of the population makes it challenging to plan for future services and meet the needs of the existing community.

The unemployment rate in Mount Isa at September quarter 2020 was 7.5%, which is higher than the Queensland average of 6.8%. This means that there were 890 people seeking employment. Whilst the unemployment rate is relatively high, feedback from the Chamber of Commerce and larger employers indicates that there are many roles that are difficult to fill, with many employers choosing to allow people to work remotely or contracting expertise into the region.

Correspondence
Chief Executive Officer
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MountIsaCityCouncil

MOUNT ISA
RODEO CAPITAL OF AUSTRALIA

The top five industry subdivisions of employment for Mount Isa are:

1. Metal Ore Mining (28.6%)
2. Preschool and School Education (7.2%)
3. Hospitals (4.5%)
4. Food and Beverage Services (4.0%)
5. Public Administration (3.8%)

In 2020 approximately 30.6% of employed persons worked in Mining industry, whilst 11.1% of employed persons worked in Health Care and Social assistance industry. In 2017 employment in the Healthcare and Social Assistance sector represented 9.3% of the workforce, behind Mining at 31%, but in front of Retail (8.1%), Education and Training (6.9%) and Construction at (5.7%).

It is likely that the number of people employed in Healthcare and Social Assistance has increased substantially over the past four years, as the community ages and the size of the population of increases as a result of increased mining activity. Of concern is the large number of vacancies that exist for health and medical professionals in the Mount Isa region. Council is also experiencing similar challenges in regard to attracting and retaining staff. Anecdotally, it is suggested that there are over 3,000 vacancies for health and medical professionals across the State. Therefore it is likely Mount Isa is competing with other regions that may have more modern facilities or lifestyle options. For Mount Isa to be competitive in attracting health and medical professionals it will be important that the most modern treatment or research facilities, are presented to the sector to ensure that people consider the Mount Isa Region as a destination for employment.

At present the health and medical facilities and infrastructure are not world class. The location of the current hospital means that it is constrained in relation to how and where it could potentially expand. Whilst there may be the opportunity for a further level to be constructed this option is really only seen as a temporary solution and does not deal with other factors such as service delivery for allied health organisations or car parking. It is also noted that this upward expansion would create significant disruption in the delivery of existing services over an extended period of time.

It is noted that many of the treatment areas cannot cater for the existing services that are delivered from the hospital and surrounds, such as renal treatment. It is also noted that there is limited space available for visiting specialists, which can act as a deterrent for those specialists to coming to Mount Isa. Additionally, it would appear that the number of people using services in Mount Isa are coming from the broader region and have expectations that they will be able to access services without delay or long waiting times.

As part of the review of the Strategic Plan, Mount Isa City Council was requested to provide feedback on how it sees health in the Mount Isa communities at present and over the next 5-7 years and beyond.

In regard to how Council sees health in the community at present the following feedback is provided,

- More education and services are required in relation to smoking, salt, sugar, obesity, mental health and alcohol.
- More access to specialists is required to meet the needs of the community.
- Waiting times need to be reduced.
- There is a preference for more surgical services to be delivered in Mount Isa, rather than Townsville and Brisbane. (This would reduce costs significantly)
- In the short-term consideration should be given to purchasing other property from which to deliver services, especially renal treatments.
- NWHHSW should continue to work with Mount Isa City Council to create packages that will attract medical and health professionals to the region.
- All public sector agencies will continue to deal with the challenges associated with COVID-19, with leadership from the Department of Health and NWHHS
- Funding should be made available as soon as possible for the commencement of a business plan that will determine whether to upgrade the existing hospital or develop a greenfield site.

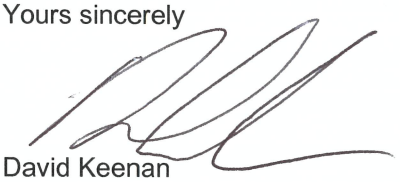
In regard to how Council sees health in the community over the next 5-7 years and beyond the following feedback is provided,

- It is anticipated that a detailed business plan will be completed within the next 2-3 years and this will provide direction as to whether the existing facility is upgraded or a greenfield development is the preferred option.
- Council would prefer to see construction occur as soon as possible as the direct and indirect economic benefits from the construction of the facility would be significant.
- Council believes that a new facility would attract medical and health professionals and potentially act as a catalyst for new funding in research and development.
- It is envisaged that a new facility would reduce travel and therefore reduce expenditure.
- A new facility will strengthen partnerships with the tertiary sector.
- It is hoped that effective educational campaigns will be delivered to the community to create a healthier community.
- It is predicted that there will continue to be an increased reliance on technology and it will be important that the medical sector has access to the required levels of connectivity.
- Consideration is to be given to supporting people remain at home as long as possible.

Mount Isa City Council believes that the State Government should consider funding the development of a business plan for the future of the hospital sooner rather than later. Council acknowledges the great work undertaken by the North West Hospital and Health Service but believes that this can only continue through the development of the business plan which will determine the future of the hospital. Council believes that a future upgraded or greenfield hospital will deliver new and expanded health care services to the region to cater for its growing population, provide access to the latest medical technologies, create an environment that promotes health and wellbeing.

Should you require further information or clarification please feel free to contact me on 07 4747 3200.

Yours sincerely



David Keenan
Chief Executive Officer

From the Office of the Mayor

Cr Danielle Slade

MOUNT ISA CITY COUNCIL

Our Ref: **Folder ID:** 4597 **DS:CB**

24 March 2021

The Hon. Marise Payne
Minister for Foreign Affairs
PO Box 6100
Senate
Parliament House
CANBERRA ACT 2600

Dear Minister Payne,

Mount Isa City Council resolved at its Ordinary Council Meeting on 10 February 2021 that Council officially endorse the International Campaign to Abolish Nuclear Weapons (ICAN) Cities appeal.

Our city is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.

The Australian Federal Government is called on to sign and ratify the Treaty on the Prohibition of Nuclear Weapons.

I welcome the opportunity to discuss this matter with you further if the possibility arises. We would appreciate if your office would contact our Executive Reception via email at executivereception@mountisa.qld.gov.au or phone 07 4747 3200.

Yours faithfully

DSlade

Cr Danielle Slade
Her Worship Mayor of Mount Isa

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From the Office of the Mayor

Cr Danielle Slade

MOUNT ISA CITY COUNCIL

Our Ref: **Folder ID:** 8202 **DS:AP**

25 March 2021

To Whom It May Concern,

Re: Letter of Support for Move It NQ Program

On behalf of Mount Isa City Council and in my capacity as Mayor, I would like to express support for the Move It NQ program put forward by the North Queensland Sports Foundation in partnership with the Western Queensland Primary Health Network.

At present, obesity and chronic disease are at an all-time high. We need to address these issues and help implement more initiatives to support improved wellbeing. Mount Isa City Council supports NQSF's mission to lead and connect North Queensland communities and resources to support healthier and active lifestyles. We have heard of great results from the Move It NQ program within our community.

- An average 300% increase in previous aqua aerobics attendance.
- One lady who attends aqua aerobics has leukemia and has not been able to find any activity other than aqua that she is able to participate in.
- 2 knee reconstruction patients are using aqua aerobics as part of their rehabilitation.
- It has been identified that lots of over 60s who have been inactive for some time are now attending the free aqua aerobics.

We believe this program is a great addition in our community and hope to see it continue for many years to come.

Should you wish to discuss this matter further, please do not hesitate to contact me.

Yours faithfully

DSlade

Cr Danielle Slade
Her Worship Mayor of Mount Isa

OUTSTANDING ITEMS - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
25 Sept 2019 OM27/09/19	**Land Assessments** THAT Council resolve to: 1. Agree to the excision of the encroached portion of Lot 10 on MPH21935 to be amalgamated into Lot 2 on MPH21967 in accordance with the terms and conditions (with the correction to the land value) as outlined in L.A. Evans Solicitors correspondence dated 8 August 2019, with the exception of item three; 2. Commence Native Title extinguishment negotiations over part of Lot 102 on CP891613 and authorise Chief Executive Officer to negotiate outcome; 3. Upon successful Native Title negotiations, commence excision and purchase of part of Lot 102 on CP891613 and amalgamate into either Lot 10 on MPH21935 or Lot 1 on SP214922; 4. Undertake creation and registration of easement to protect Council's stormwater infrastructure located on Lot 1 on SP214922; 5. Upon completion of the above, Finance section to commence sale of both Lot 1 on SP214922 and Lot 10 on MPH21935.	Compliance and Utilities Services	**Item 1:** 14/10/2019 - Correspondence sent to adjoining landowner's solicitors, LA Evans. Survey plan being prepared over encroached area (engaged by adjoining owner). 20/02/2020 - Survey plans received to correct encroachments for 107 West Street and Development Application in progress for reconfiguration of a lot. 25/03/2020 - Memo to Council Reconfiguration of a Lot. 08/04/2020 - Signed survey plans retruned to L.A.Evans Solicitors. Item completed. **Item 2:** Native Title negotiation in progress. No response from Claimants received to date. 16/04/2020 - No further action taken. 13/05/2020 - No further action taken. 15/05/2020 - Earlier attempts were made to commence negotiations through another section as a courtesy that had successful Native Title outcomes for other projects. However, more recent attempts made by this section have been unsuccessful. Confirmation required on responsible officer to undertake negotiations. 04/03/2021 - Engaged solicitors to address. 26/03/2021 - Solicitor awaiting for State to make an offer of purchase before negotiations can commence. **Item 3:** 12/03/2021 -Application to purchase lodged with the State, awaiting offer. **Item 4:** 14/11/2019 - Formal survey plan received for creation of stormwater easement. 22/01/2020 - Survey plans sent to Titles Office for registration; no formal confirmation received as yet. 25/05/2020 - Confirmation survey plan registered on land title. 10/06/2020 - The State's air monitoring station has been removed from Lot 1 on SP214922. Item completed. **Item 5:** 15/05/2020 - Awaiting completion of Items 2 & 3 to sell 103 West Street; 04/08/2020 - Documentation provided to Procurement Officer for sale of 101 West Street; Quote obtained from King & Company to prepare sale documentation; with Finance section. No further action required by Development & Land Use section. 16/04/2021 Two offers received early this week. Instruction to accept one of the offers will be communicated to on Monday 19.04.2021

Meeting Date & OM	Council Decisions	Directorate	Action Status
9 Oct 2019 OM02/10/19	**Proposed Dedication of Unallocated State Land as Reserve for Recreation under Council's Trusteeship** That Council agree to accept the Department of Natural Resources Mines and Energy's (DNRME) offer of trusteeship over Lots 47 & 48 on Crown Plan RD220 as Reserves for a Community purpose (eg sports), subject to the following requirements: 1. Prior to dedicating Council as trustee, DNRME shall provide confirmation to Council that all parties have: (a) vacated the site and hold no further interest in the site; (b) removed improvements from the site; (c) left the area in a clean and tidy state. 2. DNRME provide confirmation that no claims shall be made to the Mount Isa City Council for any compensation regarding loss of rights to existing improvements once Council accepts trusteeship of Lots 47 & 48 on RD220. AND 3. Should the trusteeship be formalised, Council officers arrange a building inspection and report to be prepared outlining any necessary rectification works (including costs) for Council consideration.	Compliance and Utilities Services	**Item 1:** 16/12/2020: State have transferred trusteeship to Council; completed. **Item 2:** State provided confirmation; completed. **Item 3:** 10/03/2021 - Awaiting scope of works on buildings by Council's carpenter/handyman upon this being received Council will call for tenders/quotes to undertake the works then a report will be prepared for Council's consideration.
9 Oct 2019 OM14/10/19	**Possible purchase of Lot 52 & 53 on MPH13990** THAT Council resolve to: 1. Purchase Lots 52 & 53 on MPH13990 for $35,000 cash consideration; 2. Assume liability for outstanding rates and charges for the period ending 31/12/2019, up to the value of $11,349.32; 3. Allocate an appropriate budget to demolish all buildings located on site; 4. Formally request that Council officers prepare two (2) potential concept designs and associated costings to develop the site as an interim open space area for Council approval; and 5. Undertake community consultation on the potential concepts for this development.	Compliance and Utilities Services	**Item 1:** 18/11/2019 – Council's solicitors confirmed Council's purchase of 35-37 Miles Street has settled. Registration Confirmation Statement received on 26/11/2019; task **complete**. **Item 2:** Formed part of settlement; task **complete**. **Item 3:** 14/01/2020 – Formal request to Manager Finance to include budget to demolish all buildings located onsite. 10/06/2020 - Buildings have been demolished; item **complete**. **Item 4:** Concept plans presented to Council; concept plans to be presented to 100 Years Advisory Committee on 20/04/2021; task **complete**. **Item 5:** Manager Development & Land Use to prepare scope of works to engage consultant to undertake community consultation.

2020 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
13 May 2020 **OM12/05/20**	**Trustee Lease Agreement – Mount Isa Cancer House Inc.** THAT Council agrees to enter into a trustee lease with the Mount Isa Cancer House Inc. over the area described as Lease Area "A" on part of Lot 6 on Crown Plan RD228 subject to the following: 1.The trustee lease shall be for a term of fifteen years (15) years; and 2.The rental fee shall be in accordance with the calculations of the Finance section; and 3.The electricity account is to be transferred to the Mount Isa Cancer House Inc.at no cost to Council within three (3) months of the trustee lease commencement date; and 4.The rated services shall be charged to the Mount Isa Cancer House Inc. in accordance with Council's adopted fees and charges; and 5.Council officers apply to change the building classification of the top floor and obtain a Certificate of Classification.	Compliance and Utilities Services	**Items 1-4: COMPLETED** **Item 5:** Awaiting private building certifier's inspection report.
27 May 2020 **OM31/05/20**	**Mount Isa Transport and Logistic Centre** THAT Council accept the Business Case for the Transport Logistic Centre provided by PwC; and THAT Council endorse the Pathway to Delivery that will include: 1. Council endorsement of the business case and approval with additional studies 2. Planning and environmental approvals 3. Land acquisition and procurement.	Engineering Services	**ONGOING**

Meeting Date & OM	Council Decisions	Directorate	Action Status
8 July 2020 **OM 11/07/20**	**Western Severance Camooweal Town Common** THAT Council resolve to: 1. Invite public tenders over portions 1 & 2 of the land, described as part of Lot 21 on Survey Plan 135293, and commonly referred to as the Camooweal Town Common, Western Severance; AND 2. In addition to Council's and the State's standard mandatory terms and conditions, the tender documentation shall include the following eligibility criteria: (a) Must be a permanent resident of Camooweal (including each director where a corporation) (b) Applicants will be subject to Council's credit assessment process (c) The lease term shall be for 10 (ten) years (d) The lease land shall be used for the purpose of grazing of livestock only (e) The lease rent payable will be reviewed annually in accordance with CCI increases (f) The successful tenderer (as lessee) will be required to pay outgoings in accordance with the relevant provisions of the lease; AND 3. Council investigate the possible future use of portions 3 & 4 of the land, described as parts of Lot 21 on Survey Plan 135293, and commonly referred to as the Camooweal Town Common, Western Severance as horse paddocks; AND 4. Agree to allocate annual budget for cleaning and removal of debris from the tourist sites along the Georgina River and Lakes Francis and Canellan.	Compliance and Utilities Services	**ONGOING** **Item 1:** Tenders closed; with panel for assessment. Report to be provided to CEO for decision. **Item 2:** Draft lease prepared. **Item 3:** Ongoing. Report being prepared for CEO. **Item 4:** Notified Finance as part of 2021/2022 financial year budget.
22 July 2020 **OM 33/07/20**	**Budget Approval for Local Roads and Community Infrastructure Program 2020/21** THAT Council formally endorse proceeding into a Grant Agreement and accepting the grant offer of $1,009,519 excl GST to deliver the nominated projects under the Local Roads and Community Infrastructure Program; and THAT Council approves the increase of the Capital Budget by $1,009,519 excl GST.	Engineering Services	**ONGOING** Grant accepted, additional budget will be nominated in Council's Amended Budget.

Meeting Date & OM	Council Decisions	Directorate	Action Status
12 August 2020 OM16/08/20	**Vacant Council Reserve** THAT Council resolve to: 1. Invite public tenders from suitable recreational Not for Profit Organisations, over the land described as Lot 5 on Crown Plan RD80, 54 Old Mica Creek Road, Mount Isa AND 2. In addition to Council's and the State's standard mandatory terms and conditions, the tender documentation shall include but not be limited to the following eligibility criteria: a) Must hold a Not for Profit Organisation Certificate b) Applicants will be subject to Council's credit assessment process c) The lease term shall be for fifteen (15) years d) The lease land shall be used for the purpose of recreation e) The lease rent payable will be reviewed annually in accordance with CCI increases f) The successful tenderer (as lessee) will be required to pay outgoings in accordance with the relevant provisions of the lease.AND 3. Council consent to a caretaker being located onsite.AND 4. Council agree to the lease preparation and State registration fees being paid in full at the commencement of the lease, and where eligible, consenting to a twelve (12) month payment plan for these fees to be paid. 5. Agree to allocate a budget to undertake all works necessary to prepare the reserve land for leasing.	Compliance and Utilities Services	**ONGOING** **Item 1**: Tenders closed; with assessment panel. **Items 2 -4:** Draft lease prepared. **Item 5:** Maintenance works carried out; awaiting electrical compliance certificate.

Meeting Date & OM	Council Decisions	Directorate	Action Status
26 August 2020 OM32/08/20	**Miners Memorial – Correspondence** THAT Council formally receive the correspondence from Mr John Moran; AND THAT the Chief Executive Officer prepare a report for Council to consider the facilitation of a Miners Memorial Committee.	Corporate and Financial Services	**ONGOING** Awaiting further information from Cr Vea Vea from Moranbah on the memorial completed in Moranbah
26 August 2020 OM33/08/20	**Old Mica Creek Road Properties – Water Supply Charges** THAT Council authorise a credit to be applied for water charges for the period 2014/15 to 2019/20 to applicable property assessments, totalling $154,321.29 who were located outside of the declared water area.	Corporate and Financial Services	**ONGOING**
9 September 2020 OM11/09/20	**Correspondence – The Friday Night Debrief** THAT Council support the Friday Night Debrief to the monetary value of $10,000; AND THAT Council nominate Cr Peta MacRae as a member of The Friday Night Debrief Steering Committee.	Executive Services	**ONGOING** Maddi Evans is being updated by Cr MacRae and Mayor Slade on the progress of this project.
9 September 2020 OM16/09/20	**Printing and distribution of Rate Notices and Associated Services** THAT Council award the printing and distribution of rate notices and associated services with Contract Reference Con2020-1CFS to ABCorp for the estimated amount of $214,317 (ex GST) dependant on postage and volumes for the next 3 years.	Corporate and Financial Services	**ON-HOLD** ABCorp have changed their price submission after checking the contract and informed that they made an error with the price that they have provided with the Council. Letter to unsuccessful suppliers were issued 15.09.2020. New RFQ will be issued printing only.
23 September 2020 OM 30/09/20	**Correspondence – Request to establish ALP Sub Committee of the 100 Years Celebration Committee** THAT Council formally receives correspondence from ALP regarding Sub Committee of the 100 Years Celebration Committee	Executive Services	**ONGOING** Terms of Reference have been completed and EOI for committee members promoted. Meeting to occur again in early 2021.
30 September 2020 SM07/09/20	**Approval to commence tender process for Enterprise Reporting Planning (ERP) System** THAT Council approves calling Request for Tenders from suppliers who are registered on the Local Buy Vendor Panel, for the supply, installation and embedding of an integrated Enterprise Resource Planning (ERP) platform and associated business processes for council.	Corporate and Financial Services	**ON-GOING** Procurement Initiation Form (PIF) initiated and for signature.

Meeting Date & OM	Council Decisions	Directorate	Action Status
14 October 2020 OM09/10/20	**Gallipoli Park Pump Track and Recreation Development – Project Execution** THAT Council accept the community consultation findings report; and THAT Council mitigate general community concern for noise levels by replacing the proposed multi-use court with a learn-to-ride style bike track to cater for young children/families; and THAT Council fully endorse the submission of a Development Application to proceed with the Gallipoli Park Pump Track and Recreation Project.	Engineering Services	**ONGOING** 28/10/20 - Development Application currently being prepared. Noise survey RFQ about to be released.
14 October 2020 OM12/10/20	**2021 International Legends of League Mount Isa Event** THAT Council approve "in-principle support" of the International Legends of League's proposed 2021 event and; THAT Council authorise the CEO to negotiate and finalise the details of the event, including costs, conditional to provision at the midyear budget review.	Executive Services	**ONGOING** Council decision advised to International Legends of League, awaiting further communication from them. Further negotiations underway to move proposed date from March to May and offering only $15k + gst in funding
14 October 2020 OM27/10/20	**Materials Order for Soffit Replacement to Civic Centre** THAT the ordering of the soffit material to the Civic Centre be separated from the main construction contract to permit a fast track construction of the repairs and avoid builder's margin on a single supplier product.	Engineering Services	**ONGOING** Materials ordered, Contractor to place Soffit material awarded
9 December 2020 OM09/12/20	**EOI Funding Application – Mount Isa CBD Safer Speeds Investigation** THAT Council endorse the Expression of Interest (EOI) submission for the funding of the 'Mount Isa CBD Safer Speeds Investigation' initiative under the Vulnerable Road User Program (VRUP), administered by the Department of Transport and Main Roads (TMR).	Engineering Services	**IN PROGRESS**

2021 - MOUNT ISA CITY COUNCIL DECISION REPORT

Meeting Date & OM	Council Decisions	Directorate	Action Status
27 January 2021 OM 10/01/21	**Camooweal Town Hall Civil and Restumping Works** THAT Council in compliance with the Local Government Act 2009 Chapter 1 section 4 (2) The Local Government Principles (b) 'sustainable development and management of assets and infrastructure and delivery of effective services', awards the contract for rectification works at the Camooweal Hall to Auzscot Constructions in accordance with their tender submission of $546,619.00.	Infrastructure Services	**IN PROGRESS** Works to commence Early May
27 January 2021 OM 11/01/21	**Recycling Storage Shed** THAT Council award the Design, Supply and Install Recycling Storage Shed RFT / 2020-5 ES to Richardson Building Service for the amount of $308,450.00 excl. GST with approval to negotiate any relevant variations within the project's approved budget.	Infrastructure Services	**IN PROGRESS**
10 February 2021 OM03/02/21	**Disaster Recovery Funding Arrangements – Project Management Services** THAT Council award contract LB279 Project Management Services being for Disaster Recovery Arrangements to Erscon Consulting Engineers in accordance with their submission and for a period of 12 months and with an option for a 12 month extension.	Infrastructure Services	**ON GOING** Contract awarded and PO raised
24 February 2021 OM28/02/21	**RADF 2020-21 Round 1** THAT Council endorse the RADF Committee's recommendation to approve the Mount Isa Police Station to receive Round 1 2020-21 RADF funding for their project "Mount Isa Police Station Yarning Circle" in the amount of $9383.00.	Community Development	**IN PROGRESS** Funding documents returned, awaiting tax invoice
24 February 2021 OM33/02/21	**Appointment of New Independent Member for Audit and Risk Management Committee** THAT Council endorse the appointment of Mrs. Kerry Ann Phillips as the new Independent Member of the Audit and Risk Management Committee.	Executive Services	**COMPLETE** Independent Member appointed

24 February 2021 OM36/02/21	**Deferral of Rates and Charges, and Ex Gratia Payment** THAT Council approves to agree to a full deferral of rates and charges, including the accrual of interest charges, and the ex gratia payments for the 2020/2021 financial period for property assessment 04391-75000-000, due to the financial impacts suffered because of the Covid-19 pandemic. AND THAT Council approves the deferral of rates and charges, only if the property owner of assessment 04391-75000-000 agrees to pay the deferred 2020/2021 rates and charges, and ex gratia payment, in the first quarter of the 2021/2022 financial period.	Corporate Financial Services	**COMPLETED** By Tina Munokoa SRO, Property Owner formally notified of OM resolution
24 February 2021 OM36/02/21	**Authorisation of Exemption to Tendering** THAT Council approves to extend the engagement terms of Lackon for four (4) months until July 2021, utilising the exemption to tendering in the Local government Regulations 2012 Section 232 (a) and (b) on the basis there is only one supplier who is reasonably available and has requisite specialised knowledge and background in the projects to be undertaken.	Infrastructure Services	**COMPLETE** Procurement notification received 05/03/21
17 March 2021 OM02/03/21	**Development Application for a Material Change of Use for Self-Storage Units** THAT Council APPROVE the Development Application for a Material Change of Use for Self-Storage Units (Warehouse) at 18 Marian Street, Mount Isa, described as Lot 68 on plan MPH13993, subject to the following Conditions of Approval:	Planning and Development	**COMPLETE** Decision Notice issued 24/03/2021
17 March 2021 OM03/03/21	**Material Change of Use for Intensification of an Existing Church (two (2) external classrooms)** THAT Council APPROVE the Development Application for a Material Change of Use for Intensification of an existing Church use (two (2) external classrooms) at 1 Blainey Street, Mount Isa, described as Lot 19 on plan MPH35346, subject to the following Conditions of Approval:	Planning and Development	**COMPLETE** Decision Notice and ICN issued 24/03/2021

17 March 2021 OM09/03/21	**100 Years Celebrations Advisory Committee Membership** THAT Council provide limited membership to the 100 Years Celebrations Advisory Committee to the following community and business representatives: •Ron McCullough (Chair) •Maryann Wipaki (Mining) •Garry Murray (Tourism) •Steve Carson (Event Organiser) •Kath Donnelly (Education/Community) •Emma Harman (Commerce) •Tammy Parry (State Government employee) •Sherrie Tuppurainen (Rotary) •Kaye Smith (Indigenous) •Natalie Flecker (Rodeo Manager); and •Dan Brown (Community) •Tara Bell (Kalkadoon); and •Mount Isa City Council Councillors	Promotion and Development	**COMPLETE** First meeting held 6 April, 2021
17 March 2021 OM14/03/21	**CopperString Project Environmental Impact Statement submission** THAT Council endorse the CopperString Environmental Impact Statement submission ensures that all strategies to mitigate environmental impacts are followed as outlined in the Environmental Impact Statement**.**	Compliance and Regulation	**COMPLETE**
17 March 2021 OM15/03/21	**Supply and Install PAX Mixers and chlorination units to Reservoirs 1, 2, 4 and 5** THAT Council award a contract for the Supply and Install PAX Mixers and chlorination units RFT/2020-11 IS to Grenof Pty Ltd, for the sum of $184,500, excl. GST**.**	Water and Sewerage	**Ongoing** The Contract has been awarded to Grenhof as per the resolution. Grenhof have commenced work on fabricating the equipment. The installation is expected to be complete by 30 June 2021.

17 March 2021 OM16/03/21	**MICC Reservoir 4 Roof Replacement and Reseal** THAT Council does not award the MICC Reservoir 4 -Roof Replacement and Reseal Tender No. RFT/2021-02 IS and that the strategy for repairing the reservoir be reviewed and an alternate strategy proposed for consideration in the 2021/22 financial year. And THAT Council reallocates funds to Reservoir 1 project.	Water and Sewerage	**COMPLETE** This project has now been deferred until 2021/22 FY as per the resolution. The remaining funds were transferred to Reservoir 1 (see below).
17 March 2021 OM17/03/21	**MICC Reservoir 1 Repair and Reseal** THAT Council award the MICC Reservoir 1 Repair and Reseal RFT 2021-01 to Queensland Maintenance and Painting Services for the amount of $499,999 excl. GST with approval to negotiate any relevant variations within the project's approved budget.	Water and Sewerage	**Ongoing** The contract has been awarded to QPAM as per the resolution. They are expected on site in early May, with work due to be completed by 30 June 2021.
17 March 2021 OM18/03/21	**Construction of Transfer Station (RFT/2021-04 IS)** THAT Council in compliance with the Environmental Protection Act 1994, Waste Reduction and Recycling Act 2011, Chapter 1 Section 4 of the Local Government Act 2009 and the Local Government Principles, awards the contract for the construction of the waste transfer station to A. Gabrielli Constructions Pty Ltd in accordance with the tender submission of $1,099,277 (GST excl)	Waste Management	**Ongoing** Contract awarded Mobilising to commence onsite 19th April
17 March 2021 OM18/03/21	**Materials Recovery Facility (MRF)** THAT Council commence the detailed design of the Materials Recovery Facility (MRF) under the following conditions: - As part of the design, consider the option for incorporating the sorting of construction, demolition, commercial and industrial waste - Undertake consultation with the Mount Isa community regarding the introduction of a kerbside recycling (yellow top) bin collected once a fortnight in conjunction with the introduction of a weekly single garbage collection service - Include as part of consultation process options for residents wishing to have additional garbage collection services.	Waste Management	**Ongoing** Community consultation about to be undertaken and a specification for the design of the MRF is being prepared.

17 March 2021 OM25/03/21	**Endorsement of the North West Hospital Health Service (NWHHS) Strategic Plan Review Submission** THAT Council officially endorse North West Hospital and Health Service (NWHHS) Strategic Plan Review Submission.	Executive Services	**Complete**
17 March 2021 OM26/03/21	**Updated Register of Delegations – Council to CEO** THAT Council adopts the updated Register of Delegations – Council to CEO V3	Executive Services	**Complete**
17 March 2021 OM27/03/21	**Submission to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.** THAT Council endorse the submission made to the Legal Affairs and Safety Committee regarding Youth Justice and other Legislation Amendment Bill 2021.	Executive Services	**Complete**
17 March 2021 OM30/03/21	**Request for Concession on Water Consumption Charges Due to Financial Hardship** THAT Council approves a concession under Section 120, 1(c) of the Local Government Regulation 2012 on the water consumption charges of $2,954.82 billed for the period 01-07-2020 to 31-12-2020 including the affected period 01-01-2021 to 30-06-2021 that is yet to be billed, for property assessment 03835-50000-000 due to financial hardship.	Corporate Financial Services	**Completed** - TM-SRO
17 March 2021 OM31/03/21	**Request for Concession on Water Consumption Charges Due to Financial Hardship** THAT Council approves a concession under Section 120, 1(c) of the Local Government Regulation 2012 on Tier 2 water consumption charges of $3,643.32 accrued during the 2019/2020 financial year for property assessment 06507-50000-000 due to financial hardship.	Corporate Financial Services	**Completed** - TM -SRO
17 March 2021 OM32/03/21	**Request for Write-off of Outstanding Sundry Debtor Charges for Invoice 2910036** THAT Council approves a write-off of outstanding sundry debtor invoice charges of $1,283.30 for Invoice 2910036 due to financial hardship.	Corporate Financial Services	**Completed** - TM -SRO

17 March 2021 OM33/03/21	**State Lease Renewal - Land described as Lot 2 on Crown Plan 849726 (The Leukaemia Foundation)** THAT Council advise the Department of Natural Resources, Mines and Energy that Council SUPPORT the application for renewal of Lease SL 13/53050 to the Leukaemia Foundation of Australia Limited over land described as Lot 2 on CP849726, 136 Duchess Road, Mount Isa, subject to the following conditions: (a) The lease area is to be cleaned and kept free from debris and vermin at all times; and (b) The perimeter fencing is to be repaired. AND THAT Council advise the Department of Natural Resources, Mines and Energy that where the Leukaemia Foundation of Australia Limited do not wish to renew the lease, that Council would like to register their interest in purchase of the land.	Planning and Development	**Complete** Letter to DNRME 22 March 2021
17 March 2021 OM34/03/21	**Lake Julius Road Upgrade (RFT/2021/05)** THAT Council award the contract for the upgrade of the Lake Julius Floodway Crossing to Durack Civil Pty Ltd for the sum of $1,832,742 subject to the confirmation of funding.	Major Projects	**Ongoing** Still under contract negotiations regarding timeframe

OFFICER'S REPORT

ITEM 13.3

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Project Officer, Information Technology
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	# 5186
SUBJECT	Public CCTV upgrade
LOCATION	Multiple locations, Mount Isa

EXECUTIVE SUMMARY

Council is able to provide upgrades to the Public CCTV network across Mount Isa, which includes 28 new cameras across 7 locations.

OFFICER'S RECOMMENDATION

THAT Council receive and note the Public CCTV upgrade.

Or

THAT Council does not receive and note the Public CCTV upgrade.

BUDGET AND RESOURCE IMPLICATIONS

Funding was provided by LRCI program to the amount of $100,000.00. An amount of $90,552.00 has been commited to date.

BACKGROUND

Using grant funding provided by the LRCI program Council is able to provide upgrades to the Public CCTV network across Mount Isa, which includes 28 new cameras across 7 locations. The locations were decided based on community consultation and working closely with Mount Isa QPS branch representatives.

The four new locations are:

- Martin/Walton Street Intersection
- Camooweal/Dora Street Intersection
- Clark/East Street Intersection
- Abel Smith Parade north

Additional cameras have been added at these locations to provide better visibility:

- Simpson Street – near Buffs Club & Mount Isa Village
- West/Isa Street Intersection
- Isa/Camooweal Street Intersection – outside of Post Office.

Four new cameras have been added at each of these locations that can provide a 360-degree view, or concentrated views as required.

Please see CCTV Attachment 1 for location images.

LINK TO CORPORATE PLAN

1. People & Communities
    - To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and Innovative business and practices.

2. Service & Infrastructure
    - To establish innovative and efficient infrastructure networks that services the local communities and industries.
3. Healthy Environment
    - To recognise, protect, manage and promote our unique natural environment to ensure the economic, environmental, social and cultural values are developed for long term sustainability.

CONSULTATION (Internal and External)

Public consultation was conducted via the Mount Isa City Council website, using web form submissions. Council received 11 submissions. Using these submissions and working with QPS Officers Council was able to target 'hot spots' around Mount Isa. Internal consultation was then completed to manage any unforeseen risks.

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to protect human rights in accordance with Council's Human rights Policy.

ATTACHMENTS

- CCTV Attachment 1

REFERENCE DOCUMENT

- Nil

Report Prepared by:	**Report Authorised by:**
Project Officer	Chief Executive Officer
Information Technology	Mount Isa City Council
16/04/2021	16/04/21

CCTV ATTACHMENT 1

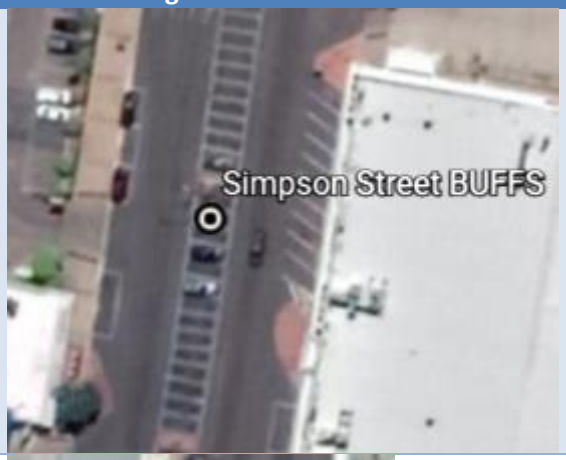
OFFICER'S REPORT

New Public CCTV Locations

Location	x	y	Location Images
MARTIN/WALTON	-20.719118	139.50804	
CAMOOWEAL/DORA	-20.730148	139.49265	
CLARK/EAST	-20.733127	139.501286	

ABEL SMITH NORTH	-20.714209	139.51056	

Additional Camera upgrades – Upgrade to 4x Camera's / 360 Degree view

Location	X	Y	Location Images
SIMPSON STREET BUFFS/MOUNT ISA VILLAGE	-20.724969	139.494655	
WEST/ISA	-20.727436	139.490001	

ISA POST OFFICE	-20.728721	139.492952	

OFFICER'S REPORT

ITEM 13.4

TO	The Mayor, Deputy Mayor and Councillors Corporate
OFFICER	Governance Coordinator, Executive Services
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	133189
SUBJECT	Entertainment and Hospitality Policy
LOCATION	Not Applicable

EXECUTIVE SUMMARY

The Entertainment and Hospitality Policy has been reviewed and updated for adoption by Council.

OFFICER'S RECOMMENDATION

THAT Council adopt the Entertainment and Hospitality Policy V5 as presented

Or

THAT Council does not adopt the Entertainment and Hospitality Policy V5 as presented

BUDGET AND RESOURCE IMPLICATIONS

The proposed changes to this policy set a dollar limit that Council may spend when catering for Council related events, which may assist with budgeting and limiting expenditure.

BACKGROUND

Mount Isa City Council must adopt a policy about the local government's spending on entertainment or hospitality as prescribed by section 196 of the *Local Government Regulation 2012.* This is the annual review and update to the policy.

LINK TO CORPORATE PLAN

This policy is broadly linked to strategy #5 Ethical and Inclusive Governance of Council's Corporate Plan.

CONSULTATION (Internal and External)

Internal consultation took place with the mayor, councillors and executive mangement team.

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

The proposed updates to this policy will have no foreseeable implications on any current Council policies.

RISK IMPLICATIONS

The proposed updates to this policy has no foreseeable risk implications.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights and the proposed updates do not infringe on any of these rights.

ATTACHMENTS

- Entertainment and Hospitality Policy V5

REFERENCE DOCUMENT

- Nil

Report Prepared by:	**Report Authorised by:**
Corporate Governance Coordinator	Chief Executive Officer
Executive Services	13 April 2021
7 April 2021	

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Entertainment and Hospitality Policy**, made in accordance with the provisions of *Local Government Regulation 2012 and other current Council Policies.*

Statutory Policies comply with a legislative requirement; the **Entertainment and Hospitality Policy** is approved by the Mount Isa City Council for the operations and procedures of Mount Isa City Council.

.....
David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL				
Governance/Policies/Statutory Doc ID# 30762			**POLICY TYPE**	Statutory (Council)
VERSION	**DATE**	**RESOLUTION NO.**	**DETAILS**	
V1	24.06.2015	OM40/06/15	**Responsible Officer -** Chief Executive Officer	
V2	15.06.2016	OM09/06/16	**Responsible Officer -** Chief Executive Officer	
V3	28.06.2017	OM13/06/17	**Responsible Officer -** Chief Executive Officer	
V4	28.03.2018	OM13/06/17	**Responsible Officer -** Chief Executive Officer	
V5			**Responsible Officer -** Chief Executive Officer	
			REVIEW DUE	06/2022

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all councillors	X	Included in employee inductions	X
Employee noticeboards	X	Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	X
Registered in magiQ	X		

1. PURPOSE

This policy provides a framework for the management of entertainment and hospitality expenditure by employees and councillors of Mount Isa City Council ("Council") in accordance with the *Local Government Regulation 2012* ("LG Reg").

2. COMMENCEMENT

This policy will commence on and from date. It replaces all other policies or arrangements governing Council's expenditure on entertainment and hospitality (whether written or not).

3. APPLICATION

This policy applies to all councillors and employees of Council.

Part 6, section 196 of the LG Reg states:

(1) A local government must prepare and adopt a policy about the local government's spending on entertainment and hospitality (an entertainment and hospitality policy)

(2) A local government may spend money on entertainment and hospitality only in a way that is consistent with its entertainment and hospitality policy.

Examples of entertainment or hospitality provided in the LG Reg include:

a) entertaining members of the public in order to promote a local government project
b) providing food or beverages to a person who is visiting the local government in an official capacity
c) providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons and
d) paying for a councillor or local government employee to attend a function as part of the councillor's or employee's official duties or obligations as a councillor or local government employee

4. EXPENDITURE PRINCIPLES

All entertainment and hospitality expenditure must be in accordance with the following principles:

a) Be for official purposes

b) Be properly documented with the purpose identified

c) Be available for scrutiny by both internal and external audit

d) Appear appropriate and reasonable and withstand public scrutiny

e) Be in accordance with Council's budget limits and

f) Be in accordance with Council's Procurement Policy

In all instances of personal expenditure claimed for reimbursement or payment, the Chief Executive Officer ("CEO) or delegate should be comfortable in disclosing the expense.

Officers should be satisfied that the claim was reasonable, prior to the authorisation of any such payment or reimbursement.

Matters that should be considered include the quantum of the claim and the frequency of claims.

Due consideration also needs to be given to factors such as accepted community practice or standard.

In a situation where there is some doubt about the validity of a claim (i.e. where there is doubt that an activity or function relates to the employee's official duties), the CEO should make a determination in relation to the principles of these guidelines.

5. PROHIBITED EXPENDITURE

The following types of entertainment or hospitality expenditure are prohibited:

a) Tips or gratuities
b) Social and recreational club membership fees and
c) Parking offences and traffic offences

APPROPRIATE HOSPITALITY

6. APPROPRIATE HOSPITALITY

Entertainment should only be incurred where it is considered essential to facilitate the conduct of public business through persons who are able to do so, either by advice or because of their vocations or business needs.

Examples of expenditure considered to be appropriate hospitality include:

a) Hosting dignitaries
b) Hosting representatives of business, industry and recognised community organisations, and the media
c) Hosting representatives of other levels of government
d) Conducting special staff functions such as farewells and annual Christmas parties and
e) Special functions to recognise particular events/achievements
f) Provision of tea, coffee, morning or afternoon tea for official visitors
g) Alcohol in moderation for official events
h) Provision of light refreshments/lunches for internal meetings, conferences, seminars and workshops
i) Attendance at official functions for which charges are incurred and
j) Provision of lunch including refreshments for Councillors, senior staff, press and visiting dignitaries during official Council meetings

7. RESPONSIBILITIES

All employees and councillors are bound to act within this policy.

8. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

9. BREACH OF POLICY

9.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the relevant legislation.

10. COMMUNICATION AND DISTRIBUTION

10.1 Council will make available to the public, the Entertainment and Hospitality Policy on our website at www.mountisa.qld.gov.au.

10.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

DEFINITIONS

a) **Term** - Definition

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Regulation 2012*

ATTACHMENT A: ENTERTAINMENT AND HOSPITALITY EXPENDITURE

1. Entertainment or hospitality at a service or function hosted by Council for members of the public to promote an initiative or project

Expenditure Limits

- As approved by Council.

Attendance/Protocols

- As approved by Council or authority delegated to the Chief Executive Officer.

2. The provision of food or beverages to government officials, dignitaries or elected politicians visiting Council in an official capacity

Expenditure Limits

- Lunch – up to $100 per person attending
- Dinner – up to $150 per person attending

Expenditure above these limits is to be authorised by Council.

Attendance/Protocols

- As approved by Council or authority delegated to the Chief Executive Officer.

3. A meeting held by Council for Councillors, employees or other persons

Expenditure Limits

- Breakfast – up to $30 per person attending
- Lunch – up to $30 per person attending
- Dinner – up to $50 per person attending

Costs for morning and afternoon teas should be modest; usually less than the per head rate provide for breakfast.

Attendance/Protocols

- As approved by the Chief Executive Officer or relevant Director or Manager.

Hospitality expenditure of this nature should not be seen as a substitute for business meetings and, wherever possible, Councillors and staff should hold meetings within Council places of work and provide sufficient time to allow staff to take lunch breaks at their own expense.

Expenditure of this nature would normally be incurred only when there is a need to continue working through lunch breaks (or shortened breaks) due to project deadlines and/or restricted availability of attendees.

4. A seminar, training course, workshop or another forum hosted by Council for its Councillors, employees or other persons

Expenditure Limits

- Refer to limits outlined in Section 3 above.

Attendance/Protocols

- As approved by the Chief Executive Officer or relevant Director or Manager.

5. Entertainment and hospitality expenditure incurred during work related travel but not included in the standard registration package at training, workshops, conferences and seminars

Expenditure Limits

- Refer to limits outlined in Section 3 above.

Attendance/Protocols

As approved by the Chief Executive Officer or relevant Director or Manager. Alcoholic beverages will not be covered (unless reimbursed as private expenditure). Council's requirements for training/professional development must also be complied with.

6. Individual Councillor entertainment and hospitality allowances

Refer to the Councillor Expenses Reimbursement Policy.

Attendance/Protocols

- Expenditure incurred must be business related or serve the public interest.
- Expenditure in relation to partners, spouses or family members is not permitted.

7. Sanctioned social functions hosted by Council for its Councillors or employees. *(Examples: End of Year Party, Employee Awards function, testimonial dinner for a long-serving Councillor or employee)*

Expenditure Limits

Refer to limits outlined in Section 3 above. Attendees may be required to contribute towards the cost of holding the function.

Attendance/Protocols

- Approval for expenditure on social functions is to be granted by the Chief Executive Officer or relevant Director only.
- Employees are not entitled to claim for time spent at social functions unless approval is granted by the Chief Executive Officer.

APPROVAL OF EXPENDITURE

a) Expenditure under this policy may be approved as follows:By the holder of a Council issued credit card subject to all other policies and guidelines being adhered to.
b) By Council purchase order authorised by the CEO, Director or Manager responsible for the relevant function and the officer's financial delegation.

Persons incurring entertainment and hospitality expenditure must ensure that such expenditure is allowable under this policy and is reasonable and appropriate having regard to the benefit to Council or the public interest.

STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Entertainment and Hospitality Policy

RESOLUTION NO. OM00/00/00 VERSION V5

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Entertainment and Hospitality Policy**, made in accordance with the provisions of *Local Government ~~Act 2009~~Regulation 2012~~, Public Records Act, Mount Isa City Council's Local Laws, Subordinate Local Laws~~ and other current Council Policies.*

Statutory Policies comply with a legislative requirement; the **Entertainment and Hospitality Policy** is approved by the Mount Isa City Council for the operations and procedures of Mount Isa City Council.

.....
~~Sharon Ibardolaza~~David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL				
Governance/Policies/Statutory Doc ID# 30762			**POLICY TYPE**	Statutory (Council)
VERSION	**DATE**	**RESOLUTION NO.**	**DETAILS**	
V1	24.06.2015	OM40/06/15	**Responsible Officer -** Chief Executive Officer	
V2	15.06.2016	OM09/06/16	**Responsible Officer -** Chief Executive Officer	
V3	28.06.2017	OM13/06/17	**Responsible Officer -** Chief Executive Officer	
V4	28.03.2018	OM13/06/17	**Responsible Officer -** Chief Executive Officer	
V5			**Responsible Officer -** Chief Executive Officer	
			REVIEW DUE	06/~~2020~~2022

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	X	Section meetings / Toolbox talks	X
Internal email to all ~~Councillors~~councillors	X	Included in employee inductions	X
Employee noticeboards	X	Uploaded to Council website	X
Internal training to be provided	X	External training to be provided	X
Registered in magiQ	X		

STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Entertainment and Hospitality Policy

RESOLUTION NO. OM00/00/00 VERSION V5

1. PURPOSE

~~The objective of this policy is to ensure Mount Isa City Council staff and councillors have a clear directive when engaging in entertainment and hospitality for the benefit of the local community. This is policy provides for the control of expenditure on entertainment and hospitality.~~This policy provides a framework for the management of entertainment and hospitality expenditure by employees and councillors of Mount Isa City Council ("Council") in accordance with the *Local Government Regulation 2012* ("LG Reg").

2. COMMENCEMENT

This policy will commence on and from date. It replaces all other policies or arrangements governing Council's expenditure on entertainment and hospitality (whether written or not).

3. APPLICATION

This policy applies to all councillors and employees of Council.

~~The~~ Part 6, section 196 of the LG Reg states: ~~*Local Government Regulation 2012* part 6 section 196 states:~~

(1) A local government must prepare and adopt a policy about the local government's spending on entertainment and hospitality (an entertainment and hospitality policy); ~~and~~

(2) A local government may spend money on entertainment and hospitality only in a way that is consistent with its entertainment and hospitality policy.

Examples of entertainment or hospitality provided in the ~~regulation~~ LG Reg include:

- a) entertaining members of the public in order to promote a local government project
- b) providing food or beverages to a person who is visiting the local government in an official capacity
- c) providing food or beverages for a conference, course, meeting, seminar, workshop or another forum that is held by the local government for its councillors, local government employees or other persons and
- d) paying for a councillor or local government employee to attend a function as part of the councillor's or employee's official duties or obligations as a councillor or local government employee

~~This policy applies to employees, agents and contractors (including temporary contractors) of Council, collectively referred to in this policy as "employees".~~

4. ~~POLICY STATEMENT~~EXPENDITURE PRINCIPLES

~~This policy is established in accordance with section 196 of the Local Government Regulation 2012. The policy is consistent with the local government principles as defined in section4 o the Local Government Act 2009.~~

All entertainment and hospitality expenditure must be in accordance with the following principles:

- a) Be for official purposes
- b) Be properly documented with the purpose identified
- c) Be available for scrutiny by both internal and external audit
- d) Appear appropriate and reasonable and withstand public scrutiny
- e) Be in accordance with Council's budget limits and

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- f) Be in accordance with Council's Procurement Policy

In all instances of personal expenditure claimed for reimbursement or payment, the Chief Executive Officer ("CEO) or delegate should be comfortable in disclosing the expense.

Officers should be satisfied that the claim was reasonable, prior to the authorisation of any such payment or reimbursement.

Matters that should be considered include the quantum of the claim and the frequency of claims.

Due consideration also needs to be given to factors such as accepted community practice or standard.

In a situation where there is some doubt about the validity of a claim (i.e. where there is doubt that an activity or function relates to the employee's official duties), the ~~Chief Executive Officer~~CEO should make a determination in relation to the principles of these guidelines.

~~PROHIBITED EXPENDITURE~~

5. PROHIBITED EXPENDITURE

The following types of entertainment or hospitality expenditure are prohibited:~~considered as non-official or prohibited includes any of the following:~~

- a) Tips or gratuities
- b) Social and recreational club membership fees and
- c) Parking offences and traffic offences

~~The non-official expenditure mentioned above is regarded as not being in the public interest.~~

APPROPRIATE HOSPITALITY

6. APPROPRIATE HOSPITALITY

Entertainment should only be incurred where it is considered essential to facilitate the conduct of public business through persons who are able to do so, either by advice or because of their vocations or business needs.

Examples of expenditure considered to be appropriate hospitality include:

- a) Hosting dignitaries
- b) Hosting representatives of business, industry and recognised community organisations, and the media
- c) Hosting representatives of other levels of government
- d) Conducting special staff functions such as farewells and annual Christmas parties and
- e) Special functions to recognise particular events/achievements

~~OTHER APPLICABLE EXPENDITURE~~

~~Other types of expenditure considered reasonable as official hospitality include:~~

- f) Provision of tea, coffee, morning or afternoon tea for official visitors
- g) Alcohol in moderation for official events
- h) Provision of light refreshments/lunches for internal meetings, conferences, seminars and workshops
- i) Attendance at official functions for which charges are incurred and
- j) Provision of lunch including refreshments for Councillors, senior staff, press and visiting dignitaries during official Council meetings

~~5.~~7. RESPONSIBILITIES

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All employees and councillors are bound to act within this policy.

~~6.~~8. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

~~7.~~9. BREACH OF POLICY

~~7.~~9.1 Where Council reasonably believes an employee has breached this policy, the matter will be dealt with under the ~~Performance and Misconduct Policy~~relevant legislation.

~~8.~~10. COMMUNICATION AND DISTRIBUTION

~~8.1~~10.1 Council will make available to the public, the Entertainment and Hospitality Policy on our website at www.mountisa.qld.gov.au.

~~8~~10.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

DEFINITIONS

a) **Term** - Definition

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Regulation 2012*

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ATTACHMENT A: ENTERTAINMENT AND HOSPITALITY EXPENDITURE

1. Entertainment or hospitality at a service or function hosted by Council for members of the public to promote an initiative or project

Expenditure Limits

- As approved by Council.

Attendance/Protocols

- As approved by Council or authority delegated to the Chief Executive Officer.

2. The provision of food or beverages to government officials, dignitaries or elected politicians visiting Council in an official capacity

Expenditure Limits

- Lunch – up to $100 per person attending.
- Dinner – up to $150 per person attending.

Expenditure above these limits is to be authorised by Council.

Attendance/Protocols

- As approved by Council or authority delegated to the Chief Executive Officer.

3. A meeting held by Council for Councillors, employees or other persons

Expenditure Limits

- Breakfast – up to $30 per person attending.
- Lunch – up to $30 per person attending.
- Dinner – up to $50 per person attending.

Costs for morning and afternoon teas should be modest; usually less than the per head rate provide for breakfast.

Attendance/Protocols

- As approved by the Chief Executive Officer or relevant Director or Manager.

Hospitality expenditure of this nature should not be seen as a substitute for business meetings and, wherever possible, Councillors and staff should hold meetings within Council places of work and provide sufficient time to allow staff to take lunch breaks at their own expense.

Expenditure of this nature would normally be incurred only when there is a need to continue working through lunch breaks (or shortened breaks) due to project deadlines and/or restricted availability of attendees.

4. A seminar, training course, workshop or another forum hosted by Council for its Councillors, employees or other persons

Expenditure Limits

- Refer to limits outlined in Section 3 above.

Attendance/Protocols

- As approved by the Chief Executive Officer or relevant Director or Manager.

5. Entertainment and hospitality expenditure incurred during work related travel but not included in the standard registration package at training, workshops, conferences and seminars

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Expenditure Limits

- Refer to limits outlined in Section 3 above.

Attendance/Protocols

As approved by the Chief Executive Officer or relevant Director or Manager. Alcoholic beverages will not be covered (unless reimbursed as private expenditure). Council's requirements for training/professional development must also be complied with.

6. Individual Councillor entertainment and hospitality allowances

Refer to the Councillor Expenses Reimbursement Policy.

Attendance/Protocols

- Expenditure incurred must be business related or serve the public interest.
- Expenditure in relation to partners, spouses or family members is not permitted.

7. Sanctioned social functions hosted by Council for its Councillors or employees. *(Examples: End of Year Party, Employee Awards function, testimonial dinner for a long-serving Councillor or employee)*

Expenditure Limits

Refer to limits outlined in Section 3 above. Attendees may be required to contribute towards the cost of holding the function.

Attendance/Protocols

- Approval for expenditure on social functions is to be granted by the Chief Executive Officer or relevant Director only.
- Employees are not entitled to claim for time spent at social functions unless approval is granted by the Chief Executive Officer.

APPROVAL OF EXPENDITURE

Expenditure under this policy may be approved as follows:

a) By the holder of a Council issued credit card subject to all other policies and guidelines being adhered to.
b) By Council purchase order authorised by the CEO, Director or Manager responsible for the relevant function and the officer's financial delegation.

Persons incurring entertainment and hospitality expenditure must ensure that such expenditure is allowable under this policy and is reasonable and appropriate having regard to the benefit to Council or the public interest.

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OFFICER'S REPORT

ITEM 13.5

TO	The Mayor, Deputy Mayor and Councillors Corporate
OFFICER	Governance Coordinator, Executive Services
AGENDA	28.04.2021 Council Ordinary Meeting
FOLDER ID	# 133189
SUBJECT	Councillor Investigation Policy
LOCATION	Not Applicable

EXECUTIVE SUMMARY

The Councillor Investigation Policy has been reviewed and updated for adoption by Council.

OFFICER'S RECOMMENDATION

THAT Council adopt the Councillor Investigation Policy V2 as presented

Or

THAT Council does not adopt the Councillor Investigation Policy V2 as presented

BUDGET AND RESOURCE IMPLICATIONS

The proposed changes to this policy will not create any additional budget or resource requirements.

BACKGROUND

Mount Isa City Council must adopt a policy about how we deal with the suspected inappropriate conduct of councillors referred, by the assessor, to the local government to be dealt with, pursuant to section 150AE of the *Local Government Act 2009.*

All of the proposed changes were made to maintain consistency with the model policy provided by the Department of Local Government, Racing and Multicultural Affairs. This includes more details around referrals to Council from the Independent Assessor and additional details of what is required to be reported to a Council meeting on completion of an investigation.

LINK TO CORPORATE PLAN

This policy is broadly linked to strategy #5 Ethical and Inclusive Governance of Council's Corporate Plan.

CONSULTATION (Internal and External)

Internal consultation took place with the mayor, councillors and executive mangement team.

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

The proposed updates to this policy will have no foreseeable implications on any current Council policies.

RISK IMPLICATIONS

The proposed updates to this policy has no foreseeable risk implications.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights and the proposed updates do not infringe on any of these rights.

ATTACHMENTS

- Councillor Investigation Policy V2

REFERENCE DOCUMENT

- Nil

Report Prepared by:	**Report Authorised by:**
Corporate Governance Coordinator	David Keenan
Executive Services	Chief Executive Officer
7 April 2021	13 April 2021

STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Councillor Investigation Policy

RESOLUTION NO. OM08/12/2018 VERSION V2

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Councillor Investigation Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012* and other current Council Policies.

Statutory Policies comply with a legislative requirement; the **Councillor Investigation Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.

.....
David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL				
Governance/Policies/Statutory 14991			**POLICY TYPE**	Statutory (Council)
VERSION	**DATE**	**RESOLUTION NO.**	**DETAILS**	
V1	15.11.2018	OM08/12/2018	**Responsible Officer –** Chief Executive Officer	
V2		OM	**Responsible Officer –** Chief Executive Officer	
			REVIEW DUE	11.2020

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees		Section meetings / Toolbox talks	
Internal email to all councillors	X	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in magiQ	X		

MOUNT ISA CITY COUNCIL STATUTORY POLICY

1. PURPOSE

The Councillor Investigation Policy is in place to outline how complaints about inappropriate conduct of Mount Isa City Council ("Council") councillors will be dealt with as required by s150AE of the *Local*

Government Act 2009 ("LG Act"). However, this policy does not relate to more serious councillor conduct.

2. COMMENCEMENT

This Policy will commence on and from 28 April 2021. It replaces all other policies or arrangements governing councillor investigations (whether written or not).

3. APPLICATION

This Policy applies to investigations and determinations of a complaint about the alleged inappropriate conduct of a councillor/s which has been reviewed by the Independent Assessor.

4. CONFIDENTIALITY

Matters of suspected inappropriate conduct of a councillor are confidential except as otherwise specifically provided for either in the LG Act or this investigation policy.

Note: It must be kept in mind that the matter is an allegation only and not yet proven. Further, there will be circumstances where the detail of the referral will need to remain confidential to the local government. Any release of confidential information that a councillor knows, or should reasonably know, to be confidential to the local government may be contrary to section 171(3) of the LG Act and dealt with as misconduct.

5. NATURAL JUSTICE

5.1 Any investigation of suspected inappropriate conduct of a councillor/s must be carried out in accordance with natural justice. An overview of the principles of natural justice follows.

5.2 "Natural justice" or procedural fairness, refers to three key principles:

1. The person being investigated has a chance to have his or her say before adverse formal findings are made and before any adverse action is taken (fair hearing);
2. The investigator(s) should be objective and impartial (absence of bias); and
3. Any action taken is based on evidence and not suspicion or speculation.

5.3 A fair hearing means the councillor who is the subject of the suspected inappropriate conduct matter must be told of the case against them including any evidence and be provided, with an opportunity to put their case in writing at least two business days before the investigation report is provided to the councillors as part of the meeting agenda.

5.4 An absence of bias means that any investigation must not be biased or be seen to be biased in any way. This principle embodies the concept of impartiality.

5.5 Decisions based on evidence require that the investigation should not be based on mere speculation or suspicion but instead must be based upon logical proof or evidence material.

5.6 A proper examination of all issues means the investigation must give a proper and genuine consideration to each party's case.

6. INDEPENDENT ASSESSOR'S REFERRAL

The Council will receive from the assessor a referral notice about the suspected inappropriate conduct of a councillor/s. The referral notice will include details of the conduct and any complaint received about the conduct, state why the assessor reasonably suspects that the councillor has engaged in inappropriate conduct and include information about the facts and circumstances that form the basis of the assessor's reasonable suspicion.

The referral notice may be accompanied by a recommendation from the assessor about how the local government may investigate or deal with the conduct, The recommendation of the assessor may be inconsistent with this policy.

The investigation must be conducted in a way consistent with:

i. Any recommendation of the assessor

ii. To the extent that this policy is not inconsistent with the recommendation of the assessor – this investigation policy or

iii. In another way the local government decides by resolution

A resolution under subsection iii. must state the decision and the reasons for the decision.

7. RECEIPT OF INDEPENDENT ASSESSOR'S REFERRAL

7.1 On receipt of a referral notice about the suspected inappropriate conduct of a councillor/s from the Independent Assessor, the Council's Chief Executive Officer ("CEO") will forward a copy of that referral notice to the mayor and all councillors, other than the councillor who is the subject of the complaint, or the complainant if the complainant is a councillor, as a confidential document.

7.2 Should the mayor or a councillor/s disagree with any recommendation accompanying the Independent Assessor's referral notice or form the opinion that the complaint should be dealt with in a way other than under this policy, the mayor or councillor may request the matter be placed on the agenda of the next Council meeting to decide on the appropriate process to investigate the complaint. Such a request must be made in accordance with the Council's meeting procedure requirements.

8. INVESTIGATOR

8.1 Unless otherwise resolved by Council, the mayor will manage the investigation of suspected inappropriate conduct of other councillors.

8.2 If the suspected inappropriate conduct involves conduct where, in the circumstances, the mayor believes, it is in the best interests of the investigation to refer the matter for external investigation, then the CEO may refer the suspected inappropriate conduct to the president of the Councillor Conduct Tribunal ("the Tribunal") or other entity to investigate and make recommendations to the Council about dealing with the conduct.

8.3 If the suspected inappropriate conduct involves an allegation about the conduct of the mayor or the mayor as the complainant, then the CEO may refer the suspected inappropriate conduct to the president of the Tribunal, or another entity, to investigate and make recommendations to the Council about dealing with the conduct.

9. EARLY RESOLUTION

9.1 Before any investigation of suspected inappropriate conduct is commenced, the investigator must consider whether it is appropriate for the parties to attempt to resolve the matter informally. This consideration includes any recommendation made by the Independent Assessor.

9.2 A matter is only appropriate for early resolution if the parties to the matter agree to explore early resolution. The investigator may engage an independent person with suitable qualifications or experience to facilitate this process.9.3

9.4 If the matter cannot be informally resolved, the matter will then be investigated as outlined in this investigation policy.

9.5 If the matter is resolved prior to investigation, the investigator will advise the CEO of this outcome. In turn, the CEO will advise the mayor (if the mayor is not the investigator) and all councillors that the matter has been resolved. The CEO will also update the Councillor Conduct Register to reflect this.

10. TIMELINESS

10.1 The investigator will make all reasonable endeavors to complete the investigation and provide a report for inclusion on the agenda of a Council meeting no more than eight weeks after the receipt of the complaint.

Note: If the investigator is of the opinion that it may take longer than eight weeks to complete the investigation, the matter should be raised with the mayor (if the mayor is not the investigator) to seek an extension of time.

11. ASSISTANCE FOR INVESTIGATOR

11.1 If the mayor, or another councillor appointed by Council resolution, is the investigator of a matter of suspected inappropriate conduct, the mayor or councillor may use section 170A of the LG Act to seek assistance during the investigation.

11.2 The mayor is authorised by Council to expend money as reasonably needed to engage contractors in accordance with Council's Procurement Policy.

12. POSSIBLE MISCONDUCT OR CORRUPT CONDUCT

12.1 If during the course of an investigation the investigator obtains information which indicates a councillor/s may have engaged in misconduct, the investigator must cease the investigation and advise the CEO. The CEO will then notify the Independent Assessor of the possible misconduct.

12.2 If during the course of an investigation, the investigator obtains information which indicates a Councillor/s may have engaged in corrupt conduct, the investigator must cease the investigation and advise the CEO. The CEO will then notify the Crime and Corruption Commission of the possible corrupt conduct.

12.3 Instances of suspected misconduct or corrupt conduct may be referred back to the Council if determined by the Independent Assessor or Crime and Corruption Commission to be inappropriate conduct.

13. COMPLETION OF INVESTIGATION

13.1 On the completion of an investigation, the investigator will provide a report to Council meeting outlining as appropriate:

a) the investigation process
b) any witnesses interviewed
c) documents or other evidence obtained
d) confirmation that the subject councillor has been provided with an opportunity to respond to the complaint and the evidence gathered
e) the investigation finding
f) a statement of any relevant previous disciplinary history
g) any recommendations about dealing the conduct
h) a record of the investigation costs

13.2 If there is a risk to the health and safety of the complainant, under s254J of the *Local Government Regulation 2012*("LG Reg"), the Council may resolve that the meeting by closed to the public for the councillors to consider the investigation report and any recommendations,

13.3 The council (with the exception of the councillor the subject of the investigation and the complainant, if another councillor) will consider the findings and recommendations of the investigator's report and decide whether the councillor has engaged in inappropriate conduct and, if so, what action it will take under section 150AH of the LG Act. In accordance with s275(3) of the LG Reg, the resolution in relation to what action is to be taken as a result of the investigation must be made after the meeting has been re-opened to the public and the decision recorded in the meeting minutes. The CEO is also required to ensure the details are entered into the Councillor Conduct Register.

14. DISCIPLINARY ACTION AGAINST COUNCILLORS

14.1 If the Council decides at the completion of the investigation that the councillor has engaged in inappropriate conduct, the Council may:

a) Order that no action be taken against the councillor or
b) Make an order outlining action the councillor must undertake in accordance with section 150AH(a)(b) of the LG Act.

15. NOTICE ABOUT THE OUTCOME OF INVESTIGATION

15.1 After an investigation is finalised, the Council must give written notice about the outcome of the investigation to the person who made the complaint about the councillor/s' conduct that was the subject of the investigation and the subject councillor.

16. COUNCILLOR CONDUCT REGISTER

16.1 The CEO must ensure decisions about suspected inappropriate conduct of a councillor/s are entered into the Councillor Conduct Register.

16.2 Where a complaint has been resolved under section 9 of this policy, the CEO will update the register to reflect that the complaint was withdrawn.

17. EXPENSES

17.1 Council must pay any reasonable expenses of Council associated with the investigation of suspected inappropriate conduct of a councillor including any costs of:

a) the president of the Tribunal in undertaking an investigation for Council
b) an independent investigator engaged on behalf of, or by the Tribunal
c) an independent investigator engaged on behalf of the local government
d) travel where the investigator needed to travel to undertake the investigation or to interview witnesses
e) seeking legal advice or
f) engaging an expert

*Note: Council may order the subject councillor reimburse it for all or some of the costs arising from the councillor's inappropriate conduct.*Any costs incurred by complainants or the subject councillors will not be met by Council.

18. COMMUNICATION AND DISTRIBUTION

18.1 Council will make available to the public, the Councillor Investigation Policy on our website at www.mountisa.qld.gov.au.

19. DEFINITIONS

a) **Independent Assessor** – means the independent assessor appointed under section 150CV of the LG Act.
b) **Behavioural Standard** – means a standard of behaviour for councillors set out in the Code of Conduct for Councillors in Queensland approved under section 150E of the LG Act.
c) **Conduct** – includes failing to act and a conspiracy or attempt to engage in conduct.
d) **Councillor Conduct Register** – means the register required to be kept by Council as set out in section 150DX of the LG Act.
e) **Inappropriate conduct** – see section 150K of the LG Act.
f) **Investigation policy** – refers to this policy, as required by section 150AE of the LG Act.
g) **Investigator** – means the person responsible under this investigation policy for carrying out the investigation of the suspected inappropriate conduct of a councillor or mayor.
h) **Local government meeting** – means a meeting of;
    a) A local government; or
    b) A committee of a local government.

i) **Misconduct** – see section 150L of the LG Act.
j) **Model procedures** – see section 150F of the LG Act.
k) **Natural justice** – a set of principles to ensure fair and just decision making, including a fair hearing, an absence of bias, decision based on evidence, and the proper examination of all issues.
l) **Referral notice** – see section 150AC of the LG Act.
m) **Tribunal** – means the Councillor Conduct Tribunal as established under section 150DK of the LG Act.
n) **Unsuitable meeting conduct** – see section 150H of the LG Act.

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Act 2009*
- *Crime and Corruption Act 2001*
- Code of Conduct for Councillors
- Model Meeting Procedures
- MICC Standing Orders Policy
- Procurement Policy

STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Councillor Investigation Policy

RESOLUTION NO. OM08/12/2018 VERSION ~~V1~~V2

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Councillor Investigation Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012* and other current Council Policies.

Statutory Policies comply with a legislative requirement; the **Councillor Investigation Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.



.....
~~Sharon Ibardolaza~~David Keenan
Chief Executive Officer

DOCUMENT VERSION CONTROL				
Governance/Policies/Statutory 14991			**POLICY TYPE**	Statutory (Council)
VERSION	**DATE**	**RESOLUTION NO.**	**DETAILS**	
V1	15.11.2018	OM08/12/2018	**Responsible Officer –** Chief Executive Officer	
V2		OM	**Responsible Officer –** Chief Executive Officer	
			REVIEW DUE	11.2020

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees		Section meetings / Toolbox talks	
Internal email to all ~~Councillors~~councillors	X	Included in employee inductions	
~~Staff~~ Employee noticeboards		Uploaded to Council website	X
Internal training to be provided		External training to be provided	
Registered in ~~Magiq~~magiQ	X		

1. PURPOSE

The Councillor Investigation Policy is in place to outline how complaints about inappropriate conduct of Mount Isa City Council ("Council") councillors will be dealt with as required by s150AE of the *Local Government Act 2009* ("~~the~~ LG Act"). However, this policy does not relate to more serious councillor conduct.

2. COMMENCEMENT

This Policy will commence on and from ~~12 December 2018~~28 April 2021. It replaces all other policies or arrangements governing councillor investigations (whether written or not).

3. APPLICATION

This Policy applies to investigations and determinations of a complaint about the alleged inappropriate conduct of a councillor/s which has been reviewed by the Independent Assessor.

4. CONFIDENTIALITY

Matters of suspected inappropriate conduct of a councillor are confidential except as otherwise specifically provided for either in the LG Act or this investigation policy.

Note: It must be kept in mind that the matter is an allegation only and not yet proven. Further, there will be circumstances where the detail of the referral will need to remain confidential to the local government. Any release of confidential information that a councillor knows, or should reasonably know, to be confidential to the local government may be contrary to section 171(3) of the LG Act and dealt with as misconduct.

5. NATURAL JUSTICE

5.1 Any investigation of suspected inappropriate conduct of a councillor/s must be carried out in accordance with natural justice. An overview of the principles of natural justice follows.

5.2 "Natural justice" or procedural fairness, refers to three key principles:

1. The person being investigated has a chance to have his or her say before adverse formal findings are made and before any adverse action is taken (fair hearing);
2. The investigator(s) should be objective and impartial (absence of bias); and
3. Any action taken is based on evidence and not suspicion or speculation.

5.3 A fair hearing means the councillor who is the subject of the suspected inappropriate conduct matter must be told of the case against them including any evidence and be provided, with an opportunity to put their case in writing at least two business days before the investigation report is provided to the councillors as part of the meeting agenda.

5.4 An absence of bias means that any investigation must not be biased or be seen to be biased in any way. This principle embodies the concept of impartiality.

5.5 Decisions based on evidence require that the investigation should not be based on mere speculation or suspicion but instead must be based upon logical proof or evidence material.

5.6 A proper examination of all issues means the investigation must give a proper and genuine consideration to each party's case.

6. INDEPENDENT ASSESSOR'S REFERRAL

~~The Council may from time to time receive from the Independent Assessor a referral notice about the suspected inappropriate conduct of a councillor/s. Council may also receive referrals directly.~~ The Council will receive from the assessor a referral notice about the suspected inappropriate conduct of a councillor/s. The referral notice will include details of the conduct and any complaint received about the conduct, state why the assessor reasonably suspects that the councillor has engaged in inappropriate conduct and include information about the facts and circumstances that form the basis of the assessor's reasonable suspicion.

The referral notice may be accompanied by a recommendation from the assessor about how the local government may investigate or deal with the conduct, The recommendation of the assessor may be inconsistent with this policy.

The investigation must be conducted in a way consistent with:

i. Any recommendation of the assessor
ii. To the extent that this policy is not inconsistent with the recommendation of the assessor – this investigation policy or
iii. In another way the local government decides by resolution

A resolution under subsection iii. must state the decision and the reasons for the decision.

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7. RECEIPT OF INDEPENDENT ASSESSOR'S REFERRAL

7.1 On receipt of a referral notice about the suspected inappropriate conduct of a councillor/s from the Independent Assessor, the Council's Chief Executive Officer ("CEO") will forward a copy of that referral notice to the mayor and all councillors, other than the councillor who is the subject of the complaint, or the complainant if the complainant is a councillor, as a confidential document.~~:~~

7.2 Should the mayor or a councillor/s ~~(other than the subject of the complaint or the complainant)~~ disagree with any recommendation accompanying the Independent Assessor's referral notice or form the opinion that the complaint should be dealt with in a way other than under this policy, the mayor or councillor may request the matter be placed on the agenda of the next Council meeting to decide on the appropriate process to investigate the complaint. Such a request must be made in accordance with the Council's meeting procedure requirements.

8. INVESTIGATOR

8.1 Unless otherwise resolved by Council, the mayor will manage the investigation of suspected inappropriate conduct of other councillors.

8.2 If the suspected inappropriate conduct involves conduct ~~that~~ where, in the circumstances, the ~~Mayor~~ mayor believes, it is in the best interests of the investigation to refer the matter for external investigation, then the ~~Chief Executive Officer~~CEO ~~must~~ may refer the suspected inappropriate conduct to the ~~President~~ president of the Councillor Conduct Tribunal ("the Tribunal") or other entity to investigate and make recommendations to the Council about dealing with the conduct.

8.3 If the suspected inappropriate conduct involves an allegation about the conduct of the mayor or the mayor as the complainant, then the CEO may refer the suspected inappropriate conduct to the president of the Tribunal, or another entity, to investigate and make recommendations to the Council about dealing with the conduct.~~:~~

~~a) an allegation about the conduct of the Mayor, or~~
~~b) the Mayor as the complainant, then~~

~~The Chief Executive Officer must refer the suspected inappropriate conduct to the President of the Tribunal to investigate and make recommendations to the Council about dealing with the conduct.~~

9. EARLY RESOLUTION

9.1 Before any investigation of suspected inappropriate conduct is commenced, the investigator must consider whether it is appropriate for the parties to attempt to resolve the matter informally. This consideration includes any recommendation made by the Independent Assessor.

9.2 A matter is only appropriate for early resolution if the parties to the matter agree to explore early resolution. The investigator may engage an independent person with suitable qualifications or experience to facilitate this process.

9.3 ~~The investigator may engage an independent person with suitable qualifications or experience to facilitate this process.~~

9.4 If the matter cannot be informally resolved, the matter will then be investigated as outlined in this investigation policy.

9.5 If the matter is resolved prior to investigation, the investigator will advise the ~~Chief Executive Officer~~CEO of this outcome. In turn, the ~~Chief Executive Officer~~CEO will advise the mayor (if the mayor is not the investigator) and all councillors that the matter has been resolved. The ~~Chief Executive Officer~~CEO will also update the Councillor Conduct Register to reflect this.

10. TIMELINESS

10.1 ~~It is expected that the~~The investigator will make all reasonable endeavors to complete the investigation and provide a report for inclusion on the agenda of a Council meeting no more than eight weeks after the receipt of the complaint.

Note: If the investigator is of the opinion that it may take longer than eight weeks to complete the investigation, the matter should be raised ~~at the next Council meeting~~with the mayor (if the mayor is not the investigator) to seek an extension of time.

11. ASSISTANCE FOR INVESTIGATOR

11.1 If the mayor, or another councillor appointed by Council resolution, is the investigator of a matter of suspected inappropriate conduct, the mayor or councillor may use section 170A of the LG Act to seek assistance during the investigation.

11.2 The mayor is authorised by Council to expend money as reasonably needed to engage contractors in accordance with Council's Procurement Policy.

12. POSSIBLE MISCONDUCT OR CORRUPT CONDUCT

12.1 If during the course of an investigation the investigator obtains information which indicates a councillor/s may have engaged in misconduct, the investigator must cease the investigation and advise the ~~Chief Executive Officer~~CEO. The ~~Chief Executive Officer~~CEO will then notify the Independent Assessor of the possible misconduct.

12.2 If during the course of an investigation, the investigator obtains information which indicates a Councillor/s may have engaged in corrupt conduct, the investigator must cease the investigation and advise the ~~Chief Executive Officer~~CEO. The ~~Chief Executive Officer~~CEO will then notify the Crime and Corruption Commission of the possible corrupt conduct.

12.3 Instances of suspected misconduct or corrupt conduct may be referred back to the Council if determined by the Independent Assessor or Crime and Corruption Commission to be inappropriate conduct.

13. COMPLETION OF INVESTIGATION

13.1 On the completion of an investigation, the investigator will provide a report to ~~the~~ Council meeting outlining as appropriate:

a) the investigation process
b) any witnesses interviewed
c) documents or other evidence obtained
d) confirmation that the subject councillor has been provided with an opportunity to respond to the complaint and the evidence gathered
e) the investigation finding
f) a statement of any relevant previous disciplinary history
g) any recommendations about dealing the conduct
h) a record of the investigation costs

~~13.1 , the investigation findings, any recommendations about dealing with the conduct and a record of the investigation costs.~~

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- ~~Council will consider the finding and recommendations of the investigator's report and decide whether the councillor has engaged in inappropriate conduct and, if so, what action it will take under s 150AH of the LG Act.~~

13.2 If there is a risk to the health and safety of the complainant, under s254J of the *Local Government Regulation 2012*("LG Reg"), the Council may resolve that the meeting by closed to the public for the councillors to consider the investigation report and any recommendations.

13.3 The council (with the exception of the councillor the subject of the investigation and the complainant, if another councillor) will consider the findings and recommendations of the investigator's report and decide whether the councillor has engaged in inappropriate conduct and, if so, what action it will take under section 150AH of the LG Act. In accordance with s275(3) of the LG Reg, the resolution in relation to what action is to be taken as a result of the investigation must be made after the meeting has been re-opened to the public and the decision recorded in the meeting minutes. The CEO is also required to ensure the details are entered into the Councillor Conduct Register.

~~13.3 Provisions for internal and external review of decisions are set out in sections 150CO to 150CS of the LG Act.~~

~~14.~~ DISCIPLINARY ACTION AGAINST COUNCILLORS

14.1 If the Council decides at the completion of the investigation that the councillor has engaged in inappropriate conduct, the Council may:

a) Order that no action be taken against the councillor or
b) Make an order outlining action the councillor must undertake in accordance with section 150AH(a)(b) of the LG Act.

~~14.~~15. NOTICE ABOUT THE OUTCOME OF INVESTIGATION

~~14~~15.1 After an investigation is finalised, the Council must give written notice about the outcome of the investigation to the person who made the complaint about the ~~Councillor~~councillor/s' conduct that was the subject of the investigation and the subject councillor.~~.~~

~~15. DECISION ABOUT INAPPROPRIATE CONDUCT~~

~~15.1 Pursuant to section 150AG of the LG Act, on conclusion of the investigation Council must decide;~~

~~a) Whether or not the councillor has engaged in inappropriate conduct; and~~
~~b) If the councillor has engaged in inappropriate conduct, what action Council will take under section 150AH of the LG Act to discipline the councillor.~~

16. COUNCILLOR CONDUCT REGISTER

16.1 The ~~Chief Executive Officer~~CEO must ensure decisions about suspected inappropriate conduct of a councillor/s are entered into the Councillor Conduct Register.

16.2 Where a complaint has been resolved under section 9 of this policy, the ~~Chief Executive Officer~~CEO will update the register to reflect that the complaint was withdrawn.

17. EXPENSES

17.1 Council must pay any reasonable expenses of Council ~~that is~~ associated with the ~~informal resolution or~~ investigation of suspected inappropriate conduct of a councillor including any costs of:

a) the president of the Tribunal in undertaking an investigation for Council~~;~~
b) an independent investigator engaged on behalf of, or by the Tribunal
~~a)~~c) an independent investigator engaged on behalf of the local government
~~b) a mediator engaged under this investigation policy;~~

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~~c) a private investigator engaged by the investigator;~~
d) travel where the investigator needed to travel to undertake the investigation or to interview witnesses~~;~~
e) seeking legal advice~~;~~ or
f) engaging an expert~~.~~

Note: Council may order the subject ~~Councillor~~ councillor reimburse~~s~~ it for all or some of the costs arising from the c~~C~~ouncillor's inappropriate conduct.

~~17.2~~ Any costs incurred by complainants or the subject councillors will not be met by Council.

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18. COMMUNICATION AND DISTRIBUTION

18.1 Council will make available to the public, the Councillor Investigation Policy on our website at www.mountisa.qld.gov.au.

19. DEFINITIONS

a) **Independent Assessor** – means the independent assessor appointed under section 150CV of the LG Act.
b) **Behavioural Standard** – means a standard of behaviour for ~~Councillor~~ councillors set out in the Code of Conduct for Councillors in Queensland approved under section 150E of the LG Act.
c) **Conduct** – includes failing to act and a conspiracy or attempt to engage in conduct.
d) **Councillor Conduct Register** – means the register required to be kept by Council as set out in section 150DX of the LG Act.
e) **Inappropriate conduct** – see section 150K of the LG Act.
f) **Investigation policy** – refers to this policy, as required by section 150AE of the LG Act.
g) **Investigator** – means the person responsible under this investigation policy for carrying out the investigation of the suspected inappropriate conduct of a councillor or mayor.
h) **Local government meeting** – means a meeting of;
    a) A local government; or
    b) A committee of a local government.
i) **Misconduct** – see section 150L of the LG Act.
j) **Model procedures** – see section 150F of the LG Act.
k) **Natural justice** – a set of principles to ensure fair and just decision making, including a fair hearing, an absence of bias, decision based on evidence, and the proper examination of all issues.
l) **Referral notice** – see section 150AC of the LG Act.
m) **Tribunal** – means the Councillor Conduct Tribunal as established under section 150DK of the LG Act.
n) **Unsuitable meeting conduct** – see section 150H of the LG Act.

ASSOCIATED LEGISLATION AND POLICIES

- *Local Government Act 2009*
- *Crime and Corruption Act 2001*
- Code of Conduct for Councillors
- Model Meeting Procedures
- MICC Standing Orders Policy
- Procurement Policy

OFFICER'S REPORT

ITEM 13.6

TO	The Mayor, Deputy Mayor and Councillors
OFFICER	Chief Executive Officer
AGENDA	28.04.2021 Ordinary Council Meeting
FOLDER ID	6431
SUBJECT	Endorsement of the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission
LOCATION	Not Applicable

EXECUTIVE SUMMARY

Council is invited to officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

OFFICER'S RECOMMENDATION

THAT Council officially endorse the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

OR

THAT Council does not support the post implementation review of the *Strong and Sustainable Resources Communities Act 2017* submission.

BUDGET AND RESOURCE IMPLICATIONS

Nil

BACKGROUND

The *Strong and Sustainable Resources Communities Act 2017* came into effect on 30 March 20218 to ensure that residents of communities near large resource projects benefit from the construction and operation of those projects.

Under the Act large resource projects are those resource projects for which an environmental impact statement is required, or that hold a site-specific environmental authority and have 100 or more workers.

The Queensland Government committed to a post-implementation review of the SSRC Act, starting within 18 months to two years of the Act commencement. The review is required to be completed within three years of the SSRC Act commencement.

LINK TO CORPORATE PLAN

1. People and Communities – To establish safe and healthy communities with a strong sense of identify which supports existing industry and encourages new and innovate business and practices.

CONSULTATION (Internal and External)

Councillors

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS
Nil

RISK IMPLICATIONS
Nil

HUMAN RIGHTS CONSIDERATIONS
Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS
1. Letter to The Office of the Coordinator-General
2. Submission

REFERENCE DOCUMENT
Nil

Report Prepared by:	**Report Authorised by:**
Senior Executive Assistant Executive Services 23.04.2021	Chief Executive Officer 23.04.2021

23 April 2021

The Office of the Coordinator-General
SSRC Act – Post Implementation Review Team
Department of Statement Development, Infrastructure, Local Government and Planning
PO Box 15517
CITY EAST QLD 4002

To the Coordinator General,

Mount Isa City Council welcomes the opportunity to provide feedback on the Strong and Sustainable Resource Communities Act 2017. Council notes that the Act has been in effect for a number of years and it is appropriate that the review is underway. It is noted that Mount Isa City Council was involved as part of the initial consultation process when the Act was first developed, however there has been a substantial staff turnover since the Act was introduced and also a local government election, which saw a change of Mayor and one new Councillor. As a result of staff and elected representative turnover, there is limited corporate knowledge of the issues that were dealt with at the time and additionally very little information as to how the performance indicators in the Bill have been determined, measured or evaluated by the different levels of government or the private sector.

Council notes that the objective of the Act was to regulate and in many cases negate the impact of Fly In Fly Out (FIFO) employees on local economies. Whilst this is an admirable objective there is little data to indicate how the regulation of the impact of FIFO employees has been measured by the State Government and whether these initiatives have been considered successful or not.

The Act as Council understands, sought to ensure local employment over the utilisation of transient employees or geographically dispersed employees. It was Council's concern that the transient employees would not necessarily contribute to the local economy or the local community. It was in fact argued that the impact of FIFO would take money out of the local economy.

Council notes that the labour market in Mount Isa has become more competitive, perhaps more so as a result of COVID-19 rather than the regulations within the Act. Many organisations are finding it more and more difficult to recruit staff with the appropriate skills and experience, regardless of whether the candidates are local or from areas outside Mount Isa. There is a large amount of competition in the marketplace for staff, with other mining regions and remote workplaces.

Additionally, the impact of COVID-19 has changed work practices significantly. Many employers have directed their employees to either remain in the Mount Isa region for an extended period of time to reduce the risk of COVID-19 or to work from their primary residential address. This direction by employers means that the full impact of the regulations may have been diluted due to the impact of COVID-19. The pandemic has impacted significantly on the role, impact and function of FIFO workers. Council would suggest that any assessment of the Act has been influenced by COVID-19.

Please direct your response, or any questions you may have, to me at david.keenan@mountisa.qld.gov.au.

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Email city@mountisa.qld.gov.au
MountIsaCityCouncil @IsaCouncil

Yours sincerely



David Keenan
Chief Executive Officer

Post-implementation review of the Strong and Sustainable Resource Communities Act 2017

1. Is there any further evidence or information to describe or justify the problem the Act was intended to address?

   The impact of COVID-19 was not foreseen or predicted at the time of introduction of the Act. The pandemic has changed the way in which people are undertaking work and presenting at work. At Mount Isa the mining companies have been proactive in encouraging employees to consider basing themselves in Mount Isa, rather than undertaking FIFO practices. This approach has been welcomed by Mount Isa City Council and other agencies charged with managing the pandemic, as the approach represents sound risk management. This aspect of the Covid 19 environment has been inadvertently very beneficial to the City of Mount Isa in different ways.

   This approach has had an impact on the local housing market, with rents increasing significantly. House prices have comparatively had a small move up at the low end of the market due to pressures from low rentals availability.

   Anecdotally, it is observed that more mining employees are choosing to spend additional time in the Mount Isa region rather than maintaining the FIFO.

   Mount Isa City Council submits that the pressures on Mining employment strategies caused by the pandemic are clear indicators that this great regional city can grow significantly if the contractionary FIFO arrangements established by industry are made only for the exceptional cases and not for general employment of the workforce.

   It clearly shows that the FIFO employment controls now in place have been tokenistic at best and significant strides forwards against this “Cancer of the Bush” can be made with political strength.

   Mount Isa City Council submits also that the objectives of the Act are being addressed on an ongoing basis, however the impact of COVID-19 will alter the workplace arrangements in the short, and medium term. For the long term only decentralization policies by governments including strong and mitigating controls of FIFO will build stronger regional communities.

2. To your knowledge has there been an increase in the number of people in the workforce moving to local communities?

   Suffice to say from the response to question 1 above highlights that a strong increase has been recognized but due only to the Mining Companies and Mining Services Industries response to the Pandemic and not in any way to the FIFO prohibition rules in place. Prior to the pandemic Mount Isa City was still experiencing a population drift away.

   Mount Isa is the largest inland city in northern Australia. It is a critical services, logistics and resource sector hub, making it a strategically important for the Queensland and Australian governments’ vision for developing northern Australia. Mount Isa and the North West Minerals Province are also critically important to the Townsville economy due to downstream benefits from mining processing and transportation services, and the associated impact on employment demand.

The Mount Isa economy also produces substantial employment in Brisbane. Based on CIE modelling, the Mount Isa economy contributed $212.8 million to Queensland taxes and $808.0 million to Federal Government taxes in 2015-16. All levels of government — local, state and federal — will be required to respond to the challenges facing Mount Isa and to collaborate to take advantage of opportunities.

The tightness of the housing market for purchases and the rise in the level of rent suggests that there are more people moving to the region. This observation is supported by the increased number of property searches Council has been dealing with since the outbreak of the pandemic.

3. Do you think the prohibition on 100 per cent FIFO workers will benefit the community?

   The weakness of the prohibition strategy has clearly shown that it has not worked at all for the City of Mount Isa refer to 1 and 2 above.

   FIFO needs to become an exception rather than the rule and should only apply to professionals that are required on site for limited periods of weeks or several months for specialist work. General workforces should not be provided with FIFO opportunities and employees should be encouraged to relocate their families to regional centres closest to the Mining operations.

   The “Prohibition on 100percent FIFO” needs to become a real decentralization policy that will work hard for the regional city of Mount Isa, which is the only inland regional city in Queensland apart from Toowoomba which to all intents is SEQ metropolitan. The decentralization policy should hold that FIFO is the worst possible outcome of employment for a city such as Mount Isa.

4. What data sources are available to understand local and non-resident workforce movements in/out of communities near LRPs?

   As indicated Council has been observing the increase in the number of property searches that have been taking place, noting that the increase in property searches is also potentially linked to COVID-19 with people seeking to relocate from major urban centres.

5. Do you think it is important to differentiate the place of residence (local/region/state-wide, interstate) or travel mode (FIFO/DIDO/BIBO) of local and non-resident figures?

   Mining activities in Mount Isa generate a huge impact on the workforce and economic prosperity in Brisbane. Around 22 per cent of Queensland’s direct mining industry workforce resides in Brisbane.34 Based on the share of full-time equivalent employees in Mount Isa, compared to other regions of Queensland, we can estimate that the Mount Isa mining industry generated around 800 full time equivalent employees in Brisbane.

   It has been estimated that in 2015-16, the direct and indirect employment generated in Brisbane from the overall minerals and energy sector was 153 445 jobs. Applying the same approach, we estimate that Mount Isa’s overall direct and indirect contribution to this was at least 6.7 per cent or 10 280 full time equivalent (FTE) employees in Brisbane, supported indirectly through induced demand from economic activity in Mount Isa.

It is noted that this would be interesting information to have however the detailed information only usually becomes available as part of the census process. Whether mining employees bus or drive into the region is not really important information. The important information relates to their postcode for their residential address.

6. Are there any other impacts (positive, negative and unintended that can be attributed to the 100 per cent FIFO prohibition?

   The prohibition as it stands is weak and has not provided Mount Isa with any substantial gains. Mining Companies have had to be reduced to tokenistic measures to meet any compliance with the prohibition. Mount Isa population was decreasing at the same rate as prior to the prohibition effort.

   FIFO workers have remained the rule in many instances for mines. This continues to undermine the growth potential of the city.

   This problem has been seriously aggravated for State government departments i.e Police, Education and Health which have significant FIFO and temporary workforces and do little to support residential workforces for long term gains.

   It can be argued the FIFO has impacted on lower levels of participation and membership levels in sporting groups, however it is also noted that there are many FIFO employees that are participating in regular sporting activities in the region.

   The use of FIFO has caused some interest in the development of workers' accommodation, however it should be noted that it is not only mining related employees that are having difficultly in sourcing accommodation. Local and State Government employees are finding it very challenging to identify suitable accommodation. It may be that further housing stock needs to be constructed to meets these needs in the medium term.

7. Is there any evidence or information to demonstrate how recruitment or discrimination of local workers has changed since the Act commenced?

   Some companies continue to advertise for FIFO workers based only in such cities as Townsville and Brisbane. The FIFO employment strategies of mining companies need to have a prohibition policy that reverses these strategies to provide jobs residentially except in explainable and rarer circumstances. The prohibition is severely limited and supportive of FIFO strategies in its current form.

   It is noted that the unemployment rate in Mount Isa is consistently below the Queensland State average and there are often vacancies that remain unfilled for extended periods of time, especially in the local government sector, the Health sector, and the mining sector. In our view this unemployment rate augers for comprehensive decentralization policies by the State and Federal Governments to be developed with intent to implement.

8. Are there any other impacts (positive, negative and unintended) that can be attributed to the anti-discrimination provisions?

   There are no other impacts that Council is aware of.

9. Is there any further evidence to describe or justify the existing or ongoing problem for the Act to address?

10. At what stage and how should the effectiveness of the SIA provisions be investigated and measured?

    The effectiveness of the of the SIA provisions should only be addressed upon the receipt of meaningful data that then will allow for an insight into the issues being dealt with. The most appropriate time for this to occur would be following the census later this year.

11. Please identify any further evidence of information that could be used to measure or improve the effectiveness of the Act, including:
    - Maximizing cost effectiveness
    - Enhancing benefits for stakeholders
    - Ways to address unintended consequences?

    Perhaps further statistical data could be collected by the State Government to better reflect the impact of the sector in regional areas.

12. Are there other self-regulatory or non-regulatory actions that would be more effective at achieving the Act's object?

    Perhaps regular meetings with stakeholders would provide more detailed feedback. Perhaps the distribution of a survey would also allow for key themes and feedback to be further investigated.

13. Do you agree with the recommended policy recommendation?

    No. The prohibition needs to be stepped up and intensified to reduce FIFO significantly and, also should draw in recruitment agencies, mining service industries, State Government Departments of Police, Education and Health as organisations netted so that true decentralization can occur and regional cities such as Mount Isa can grow. FIFO is severely limiting to regional cities and to regional growth.

Key Questions

1) What has the SSRC Act achieved?

   The Act has created an awareness around the importance of local communities and the impact of FIFO sector.

a) What has the 100 per cent fly-in, fly-out (FIFO) prohibition and the anti-discrimination provisions achieved and are they effective?

   Very Little Achieved. As previously noted true intentioned prohibition of significant fly-in, fly-out and the discrimination will increase population and commercial growth in Mount Isa, as well as increasing house prices to appropriate levels, encourage building, and the cost of renting.

i) What has the 100 per cent FIFO prohibition achieved for residents of local communities?

Very Little Achieved

ii) What benefits have resulted from the anti-discrimination provisions for local communities?

Very Little Achieved.

iii) Are there increased numbers of residents from nearby regional communities being employed in large resource projects?

- There are people from Cloncurry employed in projects in Mount Isa.

iv) Are residents of nearby regional communities being discriminated against in the employment (recruitment and termination) in large resource projects?

- Council is not aware of any discrimination occurring.

v) Is '100 per cent' the appropriate FIFO prohibition threshold?

- Refer to above responses. Prohibition should mean prohibition. Prohibition should be widespread and aimed at ongoing reduction of FIFO to mining sites in our region.
- The impact of COVID-19 perhaps means that this threshold needs to be reconsidered.

vi) Are the large resource project (100 or more workers) and nearby regional community thresholds appropriate (communities within 125 km and with 200 or more residents)?

- Refer to above responses. Prohibition should mean prohibition. Prohibition should be widespread and aimed at ongoing iterative reduction of FIFO to mining sites in our region.
- The impact of COVID-19 perhaps means that this threshold needs to be reconsidered.

vii) Should the 100 per cent FIFO prohibition and anti-discrimination provisions be expanded to apply to more projects (smaller projects or projects in the construction phase)?

- To all mining and resource industry projects.
- The impact of COVID-19 perhaps means that it should be business as usual until all aspects of the pandemic are contained.

viii) What are the benefit/cost effects of the provisions to:
- community
- industry
- government?

b) What have the social impact assessment (SIA) provisions achieved and are they effective?

Because of the tokenistic response by resource companies to the prohibition in place there has been very little Social Impact to measure.

i) What has the SIA provisions achieved for local communities?
ii) What has the employment hierarchy provision achieved?

iii) Has the standard of SIAs since implementation of the SSRC Act improved?

iv) Is the scope of SIAs under the SSRC Act sufficient for managing social impacts of large resource projects?

v) Should SIAs be required for smaller projects?

vi) What is the benefit/cost effects of the provisions to:
- community
- industry
- government?

c) Are there any unintended effects of the implementation of the SSRC Act?

MOUNT ISA
CITY COUNCIL

CLOSED BUSINESS

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