

Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 9 December 2020 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:00 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors Deputy Mayor Cr Phil Barwick

Cr George Fortune Cr Kim Coghlan Cr Mick Tully Cr Paul Stretton

Executive Mr D Keenan - Interim Chief Executive Officer

Mr P Fendley - Director Executive Services

Mr C Johnstone - Acting Director Engineering Services

Mr P Mason - Acting Director Financial and Corporate Services

Mr B Smith - Interim Director Infrastructure Services

Staff Mrs E Murray - Executive Assistant Compliance and Utilities Services

Minutes Clerk Mrs C Baxter - Senior Executive Assistant Executive Services

Apologies Cr Peta MacRae

Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

Moved Deputy Mayor Cr Barwick

Seconded Cr Stretton

THAT Council accepts the apology of Cr Peta MacRae for today's Ordinary Meeting dated 09.12.2020

VOTE CARRIED OM01/12/20

Procedural Motion

Moved Mayor Cr Slade

Seconded Cr Tully

THAT Council accept the following late reports:

Late 1 – Code of Conduct for Councillors V4 and Late 2 – Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 into Item 13 – Executive Services



AND

Late 3 – Camooweal Constituent Concerns and Late 4 – Camooweal Proposed Road Train Route into Item 14 – General Business

VOTE CARRIED OM02/12/20

Item 2 - Council of Clergy Opening Prayer

Deputy Mayor Cr Barwick opened the meeting with a prayer.

Item 3 - Public Forum

Nil

Item 4 - Conflict of Interests

Mayor Cr Slade declared a declarable conflict of interest in Item 15.2 - Audit and Risk Management Committee Meeting Unconfirmed Minutes – 26 November 2020 due to a report that was presented to the Audit and Risk Management Committee. Mayor Cr Slade advised her intent to leave the meeting chamber and any area set aside for the public for the duration of the discussion, debate and vote on the item.

Acting Director Engineering Services, Chris Johnstone declared a declarable conflict of interest in Item 15.2 - Audit and Risk Management Committee Meeting Unconfirmed Minutes – 26 November 2020 due to a report that was presented to the Audit and Risk Management Committee. Mr Johnstone advised his intent to leave the meeting chamber and any area set aside for the public for the duration of the discussion, debate and vote on the item.

Item 5 - Presentations

5.1 - North West Queensland Breast Cancer Support

Presentation of money raised by Council Staff and Councillors as part of 'Casual for a Cause' initiative.

Item 6 - Previous Council Meeting Minutes

6.1 - 25 November 2020 Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 25 November 2020 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 25 November 2020, as received, be confirmed.

Moved Cr Tully Seconded Cr Stretton

THAT the Minutes of the Ordinary Meeting held on 25 November 2020, as received, be confirmed.

VOTE CARRIED OM03/12/20



Item 7 - Business Development and Town Planning – *Cr George Fortune*

7.1 - Material Change of Use for Two (2) Industrial Workshops

File 120143

Provided by Planning Officer, Development and Land Use.

Executive Summary

Council has received a development application for a Material Change of Use to develop 5 Engineering Road for Medium Impact Industry use. Proposed development will include two (2) industrial workshops

Officer's Recommendation

THAT Council APPROVE the Development Application for a Material Change of Use for two (2) Industrial Workshops at 5 Engineering Road, Mount Isa, subject to the following conditions:

NUMBER	CONDITION	TIMING	
PLANNING	PLANNING		
General			
	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise	At all times	
1.	For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016		
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	At all times	
3.	Any gates situated along the road boundary must open inwards onto the subject property and not outwards onto Council's road reserve/verge	At All Times	
4.	Easement B of SP242626 must remain clear of all structures/buildings	At All times	
Amenity			
5.	The owner/developer is responsible for ensuring the workshops are effectively sealed to protect any sensitive operations or equipment from any impacts caused by the surrounding industry uses Reason: To protect the adjoining and surrounding uses	As specified	
	from potential reverse amenity impacts.		
6.	The Stage 2 portion of the lot is not to be used as a laydown area prior the construction of the second workshop.	As specified	
7.	The Stage 2 portion of the lot is to be kept in tidy state and free of weeds/vermin prior the construction of the second	As specified	



	workshop	
	workshop	At all times
8.	Front fencing and front gates are to remain constructed of a fencing material that has a minimum 50% transparency	At all times
9.	The construction of eastern wall of the Workshop of Stage 2 is to include attenuation measures such as using fire rated materials.	As specified
	A separate fire wall will not be considered to be acceptable.	
10.	Area to the west of the Workshop of Stage 1 is to be kept in clean and tidy state and free of weeds/vermin.	At all times
Landscapi	ng	
	Owner/developer to provide updated landscaping plan to include a landscaping strip against the 'visitor' parking of Stage 2 to mirror that of Stage 1	Within three (3) months from the date of this approval
11.	Owner/developer to provide updated landscaping plan providing a total of 10% onsite landscaping. Where all 10% of landscaping is not provided on site, Council will permit the balance to be installed on the verge at the owner/developer's expense	
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	At all times
13.	Owner/developer shall install all landscaping as per the approved landscaping plan referenced above in item 11.	Prior to commencement of use
14.	Landscaping to Stage 2 frontage (including verge where forms part of approved landscaping plan) is to be installed at the same time as landscaping for Stage 1.	Prior to commencement of use
	Reason: To achieve same level of growth of landscaping across the full frontage for the whole development.	
15.	An automatic water irrigation system for all approved landscaping (including the verge where forms part of approved landscaping plan) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	Prior to commencement of use and ongoing for the development
16.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	At all times
ENVIRON	MENTAL SERVICES	
17.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i> .	At all times
	(a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance	



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	from the operation of the activity	
	(b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity	
	(c) noise nuisance is prevented or minimised at noise sensitive places	
	(d) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity	
18.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	At all times
19.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite.	At all times
20.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection (Waste Management) Regulation 2000</i> .	During Construction
21.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place.	At all times
22.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm.	At all times
23.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters.	At all times
24.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment. Contaminated stormwater must be kept separate from clean stormwater.	At all times
25.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include: (a) Using an impervious groundsheet to catch drips	At all times
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	during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the vehicle or component being worked on; (b) Using dry methods in cleaning the groundsheet; (c) Using a waste oil collection tray during oil changes; and (d) Collecting wastewater and other liquids from cleaning and disposing of properly	
Engineerii	ng	
General		
24.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval. Such works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.	At all times
25.	Prior to commencement of works, provide with an appropriate energy supply and telecommunications infrastructure approved by, and installed in accordance with, the standards of the relevant energy regulatory authority.	Prior to commencement of works
Waste		
26.	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: a) Located on-site b) Not located within any required setback or landscaping areas c) Located in a position which is accessible to service vehicles on the site d) Screened from public view, by a solid fence or wall that is 1.8 meters in height, measured from ground level e) Provided on an imperviously sealed pad that drains to an approved waste disposal system f) Provided with a tap g) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the us	Prior to commencement of use
Access, G	rades, Manoeuvring, Carparks and Signs	
28.	Provide the following as indicated on the approved plans of layout: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. b) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy	Prior to commencement of use (and then to be maintained),



	Duty Vehicle Crossing.	
	 c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off- street Car Parking). 	
	 d) Disabled car parking shall be provided in accordance with AS 1428.1-2009. 	
	 e) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles. 	
	f) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	
29.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to;	At all times
	a) All loading and unloading;b) Any commercial vehicle servicing the site;c) Any customers, visitors to the site	
Stormwate	er	
30.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	At all times
31.	Stormwater collection and discharge is to be in accordance with Osborn Consulting Engineers Stormwater Management Plan (Ref: MT20-0090af) dated 08.09.2020.	At all times
Water		
32,	Prior to commencement of works, any changes to existing water service will require an 'Application for water service' to be submitted for Council approval.	Prior to commencement of works
Sewerage		
33.	Prior to commencement of works, for all new plumbing/sewerage works, submit an 'Application for plumbing, drainage and on-site sewerage work' for Council approval (including plans showing the sewer works in accordance with the Engineering Works and Services Planning Scheme Policy).	Prior to commencement of works
COMPLIA	NCE WITH CONDITIONS	
34.	Owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	Prior the commencement use of each stage

Moved Cr Fortune Seconded Cr Stretton

THAT Council APPROVE the Development Application for a Material Change of Use for two (2) Industrial Workshops at 5 Engineering Road, Mount Isa, subject to the following conditions:



NUMBER	CONDITION	TIMING
PLANNING		
General		
	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise	At all times
1.	For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016	
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	At all times
3.	Any gates situated along the road boundary must open inwards onto the subject property and not outwards onto Council's road reserve/verge	At All Times
4.	Easement B of SP242626 must remain clear of all structures/buildings	At All times
Amenity		
5.	The owner/developer is responsible for ensuring the workshops are effectively sealed to protect any sensitive operations or equipment from any impacts caused by the surrounding industry uses	As specified
	Reason: To protect the adjoining and surrounding uses from potential reverse amenity impacts.	
6.	The Stage 2 portion of the lot is not to be used as a laydown area prior the construction of the second workshop.	As specified
7.	The Stage 2 portion of the lot is to be kept in tidy state and free of weeds/vermin prior the construction of the second workshop	As specified
8.	Front fencing and front gates are to remain constructed of a fencing material that has a minimum 50% transparency	At all times
9.	The construction of eastern wall of the Workshop of Stage 2 is to include attenuation measures such as using fire rated materials.	As specified
	A separate fire wall will not be considered to be acceptable.	
10.	Area to the west of the Workshop of Stage 1 is to be kept in clean and tidy state and free of weeds/vermin.	At all times



Landscaping		
Σαπασυαρ	Owner/developer to provide updated landscaping plan to include a landscaping strip against the 'visitor' parking of Stage 2 to mirror that of Stage 1	Within three (3) months from the date of this approval
11.	Owner/developer to provide updated landscaping plan providing a total of 10% onsite landscaping. Where all 10% of landscaping is not provided on site, Council will permit the balance to be installed on the verge at the owner/developer's expense	
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	At all times
13.	Owner/developer shall install all landscaping as per the approved landscaping plan referenced above in item 11.	Prior to commencement of use
14.	Landscaping to Stage 2 frontage (including verge where forms part of approved landscaping plan) is to be installed at the same time as landscaping for Stage 1.	Prior to commencement of use
	Reason: To achieve same level of growth of landscaping across the full frontage for the whole development.	
15.	An automatic water irrigation system for all approved landscaping (including the verge where forms part of approved landscaping plan) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	Prior to commencement of use and ongoing for the life of the development
16.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	At all times
ENVIRON	MENTAL SERVICES	
	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i> .	At all times
	(e) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity	
17.	(f) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity	
	(g) noise nuisance is prevented or minimised at noise sensitive places	
	(h) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation	



	of the activity	
	of the activity	
18.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	At all times
19.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite.	At all times
20.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection (Waste Management) Regulation 2000.</i>	During Construction
21.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place.	At all times
22.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm.	At all times
23.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters.	At all times
24.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment. Contaminated stormwater must be kept separate from clean stormwater.	At all times
	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include:	At all times
25.	 (e) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the vehicle or component being worked on; (f) Using dry methods in cleaning the groundsheet; (g) Using a waste oil collection tray during oil changes; and (h) Collecting wastewater and other liquids from cleaning and disposing of properly 	
Engineering		
General		
24.	The owner/developer shall bear the cost of all alterations	At all times



	necessary to public utility mains, services or installations necessitated by this approval. Such works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.	
25.	Prior to commencement of works, provide with an appropriate energy supply and telecommunications infrastructure approved by, and installed in accordance with, the standards of the relevant energy regulatory authority.	Prior to commencement of works
Waste		
26.	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: h) Located on-site i) Not located within any required setback or landscaping areas j) Located in a position which is accessible to service vehicles on the site k) Screened from public view, by a solid fence or wall that is 1.8 meters in height, measured from ground level l) Provided on an imperviously sealed pad that drains to an approved waste disposal system m) Provided with a tap n) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the us	Prior to commencement of use
Access, G	rades, Manoeuvring, Carparks and Signs	Deion to
28.	Provide the following as indicated on the approved plans of layout: g) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. h) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. i) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Offstreet Car Parking). j) Disabled car parking shall be provided in accordance with AS 1428.1-2009. k) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles. l) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.	Prior to commencement of use (and then to be maintained),



29.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to;	At all times
	d) All loading and unloading;e) Any commercial vehicle servicing the site;f) Any customers, visitors to the site	
Stormwate	er	
30.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	At all times
31.	Stormwater collection and discharge is to be in accordance with Osborn Consulting Engineers Stormwater Management Plan (Ref: MT20-0090af) dated 08.09.2020.	At all times
Water		
32,	Prior to commencement of works, any changes to existing water service will require an 'Application for water service' to be submitted for Council approval.	Prior to commencement of works
Sewerage		
33.	Prior to commencement of works, for all new plumbing/sewerage works, submit an 'Application for plumbing, drainage and on-site sewerage work' for Council approval (including plans showing the sewer works in accordance with the Engineering Works and Services Planning Scheme Policy).	Prior to commencement of works
COMPLIANCE WITH CONDITIONS		
34.	Owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	Prior the commencement use of each stage

VOTE CARRIED OM04/12/20

Item 8 - Works and Construction - Cr Mick Tully

<u>8.1 - Walking Network Pilot Program – Draft mapping for public consultation and commencement of priority works</u>

File 133264

Provided by Technical Officer, Engineering Services

Executive Summary

Mount Isa City Council have been successful in its submission with the Department of Transport and Main Roads (TMR) for an Expression of Interest to deliver a Pilot Program to plan and deliver a walking/pedestrian network within a 2km catchment area of the CBD. Council officers and stakeholders have undertaken workshops with TMR, and therefore now in a position to proceed with priority works to consume the grant, alongside the consultation with community on the Draft Network Map covering the whole of Mount Isa.

Officer's Recommendation

THAT Council support the release of the Draft Walking Network for public consultation.



And

THAT Council accept the execution of the following priority works consuming the \$150,000 grant in the 2020/21 financial year in line with the Head Funding Agreement:

- a. Wayfinding signage
- b. Shade trees
- c. Pedestrian safety improvements on Isa Street (between Camooweal Street and West Street) incorporating;
 - i. Missing link in pathway (south side opposite Woolworths);
 - ii. Compliant railing/barriers where required; and
 - iii. Pedestrian crossing review with suggested removal of existing crossing near Miles Street, with the installation of two (2) alternative crossings at other locations.

Moved Cr Tully Seconded Cr Fortune

THAT Council support the release of the Draft Principle Pedestrian Network (PPN) for public consultation

AND

THAT Council commence construction of the following priority works consuming the \$150,000 grant in the 2020/21 financial year in line with the Head Funding Agreement under the Walking Network Pilot Program:

- a. Wayfinding signage
- b. Shade trees
- c. Pedestrian safety improvements on Isa Street (between Camooweal Street and West Street) incorporating.
 - i. Missing link in pathway (south side opposite Woolworths.
 - ii. Compliant railing/barrier where required; and
 - iii. Pedestrian crossing review with suggested removal of existing crossing near Miles Street, with the installation of two (2) alternative crossings at other locations.

NOTE: Resolution was amended to reflect the correct name of the program.

VOTE CARRIED OM05/12/20

Item 9 - Beautification, Parks, Gardens and Youth - Cr Kim Coghlan

Nil Reports for Consideration

Item 10 - Tourism, Events, Sport and Recreation, Library - Cr Peta MacRae

Nil Reports for Consideration

Item 11 - Environmental Management – Cr Paul Stretton

Nil Reports for Consideration



Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - *Deputy Mayor, Cr Phil Barwick*

12.1 - Corporate and Financial Services Monthly Report - November 2020

Folder ID 4755

Provided by A/Director, Corporate and Financial Services

Executive Summary

November 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the November 2020 Corporate and Financial Services Monthly Report.

Moved Deputy Mayor Cr Barwick

Seconded Cr Tully

THAT Council receives and accepts the November 2020 Corporate and Financial Services Monthly Report.

VOTE CARRIED OM06/12/20

Item 13 - Executive Services - Interim Chief Executive Officer, David Keenan

LATE 1 - Code of Conduct for Councillors V4

Folder ID 133189

Provided by Coordinator Corporate Governance, Executive Services

Executive Summary

Update and review of Code of Conduct for Councillors V4.

Officer's Recommendation

THAT Council adopt the Code of Conduct for Councillors V4.

Moved Mayor Cr Slade

Seconded Cr Tully

THAT Council adopt the Code of Conduct for Councillors V4.

VOTE CARRIED OM07/12/20

<u>LATE 2 – Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8</u>

Folder ID 133189

Provided by Coordinator Corporate Governance, Executive Services

Executive Summary

The Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors has been reviewed and updated for adoption by Council.

Officer's Recommendation

THAT Council adopt the Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 as presented.



or

THAT Council does not adopt the Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 as presented.

MovedMayor Cr SladeSecondedCr Fortune

THAT Council adopt the Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 as presented.

VOTE CARRIED OM08/12/20

13.1 - Mount Isa City Council Corporate Plan 2020 - 2025

Folder ID 133189

Provided by Director, Executive Services

Executive Summary

The Mount Isa City Council Corporate Plan 2018 - 2023 has been reviewed and updated to create the Mount Isa City Council Corporate Plan 2020 – 2025 to be adopted.

Officer's Recommendation

THAT Council adopt the Mount Isa City Council Corporate Plan 2020 – 2025 in accordance with section 165(3) of the *Local Government Regulation 2012.*

Moved Deputy Mayor Cr Barwick

Seconded Cr Fortune

THAT Council adopt the Mount Isa City Council Corporate Plan 2020 – 2025 in accordance with section 165(3) of the *Local Government Regulation* 2012

VOTE CARRIED OM09/12/20

13.2 - Civic Centre Remedial Works Update

Folder ID 4704

Provided by Director, Executive Services

Executive Summary

Urgent remediation works to the Civic Centre were identified in March 2020 as required to ensure the safety of staff and the public. The Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020. Works are now well underway and expected to be completed by April 2021.

Officer's Recommendation

THAT Council receive and note the Civic Centre Remedial Works update.

MovedCr CoghlanSecondedCr Fortune

THAT Council receive and note the Civic Centre Remedial Works update.

VOTE CARRIED OM10/12/20



13.3 - Establishment of 100 years Celebrations Advisory Committee

Folder ID 4579

Provided by Director, Executive Services

Executive Summary

It is proposed to establish a "100 years celebrations" Advisory Committee to coordinate planning for the 2023 centenary celebrations. This is consistent with Council's earlier resolution to invite Mr Ron McCulloch to Chair such a committee. A Terms of Reference has been proposed including a mechanism for Mr McCullough and Council to populate the membership of the committee.

Officer's Recommendation

<u>THAT</u> Council form a "100 Years Celebrations" Advisory Committee with the Terms of Reference attached to the Officer's report.

Moved Deputy Mayor Cr Barwick

Seconded Cr Fortune

<u>THAT</u> Council form a "100 Years Celebrations" Advisory Committee with the Terms of Reference attached to the Officer's report.

VOTE CARRIED OM11/12/20

Item 14 General Business

<u>Late 3 – Camooweal Constituent Concerns</u>

Folder ID 6435

Provided by Mayor Cr Slade

Moved Mayor Cr Slade

Seconded Cr Tully

THAT Council receives and accepts the correspondence from Jessica Sullivan

VOTE CARRIED OM12/12/20

Late 4 - Camooweal Proposed Road Train Route

Folder ID 6435

Provided by Mayor Cr Slade

Moved Mayor Cr Slade

Seconded Cr Tully

THAT Council receives and accepts the correspondence from Russell Young

VOTE CARRIED OM13/12/20

Council Adjourned 12:38 pm Council Reconvened 12:47 pm



Close of Meeting

Moved Mayor Cr Slade

Seconded Cr Tully

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:48pm for discussion of the following matters:

(c) "the local government's budget".

(f) "matters that may directly affect the health and safety of an individual or group of individuals".

VOTE CARRIED OM14/12/20

Mayor Cr Slade and Acting Director Engineering Services, Chris Johnstone left Council Chambers at 12:50pm and returned at 12:54pm due to a declared conflict of interest in Item 15.2, taking no part in the debate on the matter. Deputy Mayor resumed the Chair in Mayor Slade absence.

Opening of Meeting

Moved Mayor Cr Slade

Seconded Deputy Mayor Cr Barwick

THAT pursuant to Section 274 of the Local Government Regulation 2012, Council re-open the meeting to the public at 1:09pm

VOTE CARRIED OM15/12/20

Item 15 Confidential Reports

15.1 - Audit and Risk Management Committee Meeting Minutes - 26 October 2020

Folder ID 4960

Provided by A/Director, Corporate and Financial Services

Executive Summary

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the *Local Government Act 2009*, and other relevant legislation. The Committee approved the 26 October 2020 Audit and Risk Management Committee Meeting Minutes on 26 November 2020.

Officer's Recommendation

THAT Council receives and accepts the 26 October 2020 Audit and Risk Management Committee Meeting Minutes.

Moved Cr Fortune Seconded Cr Tully

THAT Council receives and accepts the 26 October 2020 Audit and Risk Management Committee Meeting Minutes.

VOTE CARRIED OM16/12/20



Mayor Cr Slade and Acting Director Engineering Services, Chris Johnstone left Council Chambers at 1:10pm due to a declared conflict of interest in Item 15.2, taking no part in the debate or decision on the matter. Deputy Mayor resumed the Chair in Mayor Slade absence.

15.2 – Audit and Risk Management Committee Meeting Unconfirmed Minutes – 26 November 2020 Folder ID 4960

Provided by A/Director, Corporate and Financial Services

Executive Summary

Mount Isa City Council appointed an Audit and Risk Management and Committee whose primary objective is to assist Council in fulfilling its corporate governance role and oversight responsibilities relating to accounting and reporting practices imposed under the *Local Government Act 2009*, and other relevant legislation.

Officer's Recommendation

<u>THAT</u> Council receives and accepts the 26 November 2020 Audit and Risk Management Committee Meeting Unconfirmed Minutes.

Moved Cr Fortune Seconded Cr Tully

<u>THAT</u> Council receives and accepts the 26 November 2020 Audit and Risk Management Committee Meeting Unconfirmed Minutes.

VOTE CARRIED OM17/12/20

Mayor Cr Slade and Acting Director Engineering Services, Chris Johnstone returned to Chambers at 1:11pm.

15.3 – EOI Funding Application – Mount Isa CBD Safer Speeds Investigation

Folder ID 133277

Provided by Technical Services Officer, Engineering Services

Executive Summary

Under the Vulnerable Road User Program (VRUP), the Department of Transport and Main Roads (TMR) has made funding available for the purpose of supporting road authorities to investigate, make informed decisions on and implement lower speed limits in areas of high pedestrian and bicycle rider activity. Expressions of Interest (EOI) have been sought from any Queensland road authority to apply for funding to support projects that meet this purpose.

Officer's Recommendation

THAT Council endorse the Expression of Interest (EOI) submission for the funding of the 'Mount Isa CBD Safer Speeds Investigation' initiative under the Vulnerable Road User Program (VRUP), administered by the Department of Transport and Main Roads (TMR).

Or

<u>THAT</u> Council withdraws the Expression of Interest (EOI) submission for the funding of the 'Mount Isa CBD Safer Speeds Investigation' initiative under the Vulnerable Road User Program (VRUP), administered by the Department of Transport and Main Roads (TMR).

MovedCr CoghlanSecondedCr Tully



<u>THAT</u> Council endorse the Expression of Interest (EOI) submission for the funding of the 'Mount Isa CBD Safer Speeds Investigation' initiative under the Vulnerable Road User Program (VRUP), administered by the Department of Transport and Main Roads (TMR).

VOTE CARRIED OM18/12/20

15.4 - Fire Hydraulics Compliance of Council Buildings

Folder ID 4704

Provided by Director, Executive Services

Executive Summary

Tests between March and August 2020 identified deficiencies in the required fire detection and hydraulics at a number of council buildings including Depot, Outback at Isa, Waste Management Facility (WMF) and Civic Precinct (Administration building, Library and Civic Centre). Rectifications were commissioned as the issues became known and Outback at Isa and the Depot have been compliant since end of July 2020. Designs are underway and expected by mid-December for rectification of issues at the Civic Precinct and WMF to current standards. This will likely include the installation of onsite tanks and booster pumps. It is anticipated that these will be implemented in this current financial year at a cost of approximately \$500,000 each (\$1 Million total) which is currently not budgeted and will be brought to the mid-year review.

Officer's Recommendation

THAT Council note the update on Council building fire hydraulics compliance.

Moved Cr Fortune Seconded Cr Tully

THAT Council note the update on Council building fire hydraulics compliance.

VOTE CARRIED OM19/12/20

There being no further business the meeting closed at 1:13pm.

Signed by the Chair of the Ordinary Meeting held on Wednesday, 27 January 2021.

Her Worship Mayor Cr Danielle Slade

Mayor of Mount Isa



Minutes of the Ordinary Meeting Of the Mount Isa City Council Wednesday, 25 November 2020 Unconfirmed Minutes

Location: Council Chambers, 23 West Street, Mount Isa

Commenced: 12:01 pm

Attendees:

Mayor Her Worship Mayor Cr Danielle Slade (Chair)

Councillors

Cr George Fortune Cr Kim Coghlan Cr Mick Tully Cr Paul Stretton Cr Peta MacRae

Executive Mr D Keenan - Interim Chief Executive Officer

Mr C Johnstone - Acting Director Engineering Services

Mr P Mason - Acting Director Financial and Corporate Services

Staff Ms L Jameson - Media Officer

Mrs E Murray - Executive Assistant Compliance and Utilities Services

Apologies Deputy Mayor Cr Phil Barwick

Item 1 - Mayor's Welcome / Attendance and Apologies / Acknowledgement of Country

Her Worship Mayor Cr Danielle Slade opened the meeting and welcomed all those present. Mayor Cr Slade provided the meeting with an acknowledgement of country.

Moved Cr Tully Seconded Cr Fortune

THAT Council accepts Deputy Mayor Cr Barwick's apology for the Ordinary Meeting.

VOTE CARRIED OM18/11/20

Item 2 - Council of Clergy Opening Prayer

Pastor Mandy McKenzie of Victory Life Church opened the meeting with a prayer.

Item 3 - Public Forum

Nil



Item 4 - Conflict of Interest / Material Personal Interest

Councillors are invited to declare any interests in relation to the Agenda, including any late items presented. Councillor interests are noted against the relevant items by the Minutes Clerk for action during the meeting.

Nil

Item 5 - Presentations

Nil

Item 6 - Previous Council Meeting Minutes

6.1 - Ordinary Meeting Minutes

Folder ID 6435

Chair Mayor, Cr Danielle Slade

Executive Summary

Minutes of the Ordinary Meeting held 11 November 2020 presented to Council to be confirmed.

Officer's Recommendation

THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

Moved Cr Tully Seconded Cr Fortune

THAT the Minutes of the Ordinary Meeting held on 11 November 2020, as received, be confirmed.

VOTE CARRIED OM19/11/20

Item 7 - Business Development and Town Planning - Cr George Fortune

7.1 – Application to Cancel DOGIT and Purchase State Land, being Lot 1 on Crown Plan C3931 File 124859

Provided by Land Use Coordinator, Development and Land Use

Executive Summary

The Department of Natural Resources, Mines and Energy has requested Council's views or requirements in relation to an application to cancel a Deed of Grant in Trust over the land described as Lot 1 on Crown Plan C3931, in order to freehold and purchase this parcel of state land.

Officer's Recommendation

THAT Council advise the Department of Natural Resources, Mines and Energy that:

- Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and
- 2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.



Moved Cr Fortune Seconded Cr Stretton

THAT Council advise the Department of Natural Resources, Mines and Energy that:

- 1. Council supports the application to cancel a Deed of Grant in Trust and then purchase State Land described as Lot 1 on Crown Plan C3931, Camooweal; and
- 2. Council advise the Department of Natural Resources, Mines and Energy of any Council subdivisional requirements.

VOTE CARRIED OM20/11/20

Item 8 - Works and Construction - Cr Mick Tully

8.1 - Asset Management and Services Policy (V3)

Folder ID 4650

Provided by Asset Management Officer, Engineering Services

Executive Summary

A review of Council's Asset Management and Services Strategic Policy has been completed to support the development of the Long-Term Asset Management Plans.

Officer Recommendation

THAT Council adopts version 3 of the Asset Management and Services Policy as presented

Moved Cr Tully Seconded Cr MacRae

THAT Council adopts version 3 of the Asset Management and Services Policy as presented

VOTE CARRIED OM21/11/20

Item 9 - Beautification, Parks and Gardens - Cr Kim Coghlan

Nil reports for consideration.

Item 10 - Tourism, Events, Sport and Recreation, Library - Cr Peta MacRae

Nil reports for consideration.

Item 11 - Environmental Management - Cr Paul Stretton

11.1 - Water and Sewer Report Monthly Report – September/October 2020

Folder ID 5977

Provided by A/Team Leader, Water and Sewerage Services

Executive Summary

September/October Water and Sewer Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October Water and Sewer Monthly Report



MovedCr StrettonSecondedCr Fortune

THAT Council receives and accepts the September/October Water and Sewer Monthly Report

VOTE CARRIED OM22/11/20

11.2 - Waste Management Monthly Report - October 2020

Folder ID 18570

Provided by Team Leader, Waste Management

Executive Summary

October 2020 Waste Management Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

Moved Cr Stretton Seconded Cr MacRae

THAT Council receives and accepts the October 2020 Waste Management Monthly Report.

VOTE CARRIED OM23/11/20

11.3 – Environmental Services Monthly Report – September/October 2020

Folder ID 5456

Provided by Coordinator, Environmental Services

Executive Summary

September/October 2020 Environmental Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October Environmental Services Monthly Report.

Moved Cr Stretton Seconded Cr Fortune

THAT Council receives and accepts the September/October Environmental Services Monthly Report.

VOTE CARRIED OM24/11/20

11.4 - Local Laws Monthly Report - September/October 2020

Folder ID 5977

Provided by Coordinator, Local Laws

Executive Summary

September/October 2020 Local Laws Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.



Moved Cr Stretton Seconded Cr Tully

THAT Council receives and accepts the September/October 2020 Local Laws Monthly Report.

VOTE CARRIED OM25/11/20

Item 12 - Corporate and Financial Services, Economic Development, Promotions and Development - Deputy Mayor, Cr Phil Barwick

12.1 - Customer Service Monthly Report - September/October 2020

Folder ID 4755

Provided by A/Coordinator, Customer Service

Executive Summary

September/October 2020 Customer Service Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

MovedCr FortuneSecondedCr Tully

THAT Council receives and accepts the September/October 2020 Customer Service Monthly Report.

VOTE CARRIED OM26/11/20

12.2 - Corporate and Financial Services Monthly Report - October 2020

Folder ID 4755

Provided by A/Director, Corporate and Financial Services

Executive Summary

October 2020 Corporate and Financial Services Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

MovedCr FortuneSecondedCr Tully

THAT Council receives and accepts the October 2020 Corporate and Financial Services Monthly Report.

VOTE CARRIED OM27/11/20

12.3 - Promotions and Development Monthly Report - September/October 2020

Folder ID 4650

Provided by Director, Executive Services



Executive Summary

September/October 2020 Promotions and Development Monthly Report presented to Council for information and consideration.

Officer's Recommendation

THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly Report

MovedCr MacRaeSecondedCr Stretton

THAT Council receives and accepts the September/October 2020 Promotions and Development Monthly

Report

VOTE CARRIED OM28/11/20

12.4 - 2020/21 Procurement Policy with the Financial Delegations Register

Folder ID 18807

Provided by Director, Executive Services

Executive Summary

The Local Government Regulations 2012 Chapter 5 Financial Planning and Accountability Section 198 'Procurement policy' states the following:

- (1) A local government must prepare and adopt a policy about procurement (a procurement policy).
- (2) The procurement policy must include details of the principles, including the sound contracting principles, that the local government will apply in the financial year for purchasing goods and services.
- (3) A local government must review its procurement policy annually

Officer's Recommendation

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

Moved Cr Fortune Seconded Cr Tully

THAT Council adopt the 2020/21 Procurement Policy with the Financial Delegations Register (Attachment 1).

VOTE CARRIED OM29/11/20

12.5 - Sundry Debt Recovery Policy V7

Folder ID 18807

Provided by A/Director, Corporate and Financial Services

Executive Summary

Sundry Debt Recovery Policy is due for review. The policy is updated with minor amendments.

Officer's Recommendation

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).



Moved Cr Tully Seconded Cr Fortune

THAT Council adopt the updated Sundry Debt Recovery Policy (V7).

VOTE CARRIED OM30/11/20

12.6 - Concealed Water Leak Remission Policy V2

Folder ID 18807

Provided by A/Director, Corporate and Financial Services

Executive Summary

The current Concealed Water Leak Remission Policy was adopted by Council on 28 August 2019 and is due for review. The policy is updated with minor amendments.

Officer's Recommendation

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

Moved Cr Stretton Seconded Cr Coghlan

THAT Council adopt the updated Concealed Water Leak Remission Policy (V2).

VOTE CARRIED OM31/11/20

Item 13 - Executive Services - Interim Chief Executive Officer, David Keenan

13.1 – New Advisory Committees Policy (V1)

Folder ID 117215

Provided by Coordinator, Corporate Governance

Executive Summary

Creation of new Advisory Committees Policy V1.

Officer's Recommendation

THAT Council adopt the Advisory Committees Policy V1.

Moved Cr Fortune Seconded Cr Stretton

THAT Council adopt the Advisory Committees Policy V1.

VOTE CARRIED OM32/11/20

13.2 - Local Government Association Queensland's Bush Council's Compact

Folder ID 6441

Provided by Chief Executive Officer

Executive Summary

Council's direction is sought on the proposed LGAQ's Bush Council's Compact.



Officer's Recommendation

<u>THAT</u> Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

AND

THAT Council write to the LGAQ advising of the above.

Moved Cr Coghlan Seconded Cr Tully

THAT Council does not support the Local Government Association Queensland's Bush Council's Compact and does not want Mount Isa City Council included for the following reasons:

- There is no community of interest across the 45 identified councils because of the vast area involved and the diversity of issues faced by the councils.
- LGAQ's focus should primarily be on the collective interest of all 77 member councils.
- LGAQ already has a segment approach for its members SEQ, Coastal, Resource, Indigenous and Rural/Remote. The Bush Council Compact is an unnecessary overlay.
- LGAQ's relationship and engagement with the State Government on behalf of its member councils is already contained in the long-standing Partners in Government Agreement. Another agreement is unnecessary.
- Regional Organisations of Councils are the representative and advocacy bodies on behalf of Councils in identified and discrete areas of Queensland with shared issues, opportunities, and values. LGAQ is encouraged to engage more collaboratively with the ROCs on the issues of importance to their members.
- State and Federal Governments have acknowledged the merit of ROCs and their willingness to engage them on behalf of local government at the regional and community level.

<u>AND</u>

THAT Council write to the LGAQ advising of the above.

VOTE CARRIED OM33/11/20

13.3 - RFDS Aeroplane

Folder ID 117215

Provided by Director, Executive Services

Executive Summary

An ex-Royal Flying Doctor Service (RFDS) aeroplane was restored by volunteers and donated to Council 39 years ago. It is mounted near the rear of the RFDS office on Council land in George McCoy Park and is in a



poor state of repair and poses a safety risk to the community. This report recommends conducting community consultation to determine the future of the plane.

Officer's Recommendation

<u>THAT</u> Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.

Or

2. Establish an urgent RFDS memorial restoration project at a cost of approx. \$40,000.00 with a maintenance budget of approx. \$5,000 every five years.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

Moved Cr Coghlan Seconded Cr Fortune

THAT Council consults the community on the options for resolving the safety risks associated with the RFDS memorial, including the following options:

1. Transfer of the RFDS memorial to Cloncurry Shire Council for possible relocation at John Flynn Place Museum in Cloncurry, at minimal cost to Mount Isa City Council with George McCoy Park site remediation costs of approx. \$20,000.00.

AND

THAT Council authorises the CEO to act upon the results of the community consultation and determine a course of action, including execution of a relocation deed if necessary.

VOTE CARRIED OM34/11/20

13.4 – Adoption of the 2019-2020 Mount Isa City Council Annual Report

Folder ID 132588

Provided by Coordinator, Corporate Governance

Executive Summary

It is a requirement of the *Local Government Act 2009* and *Local Government Regulation 2012* that Council prepares an annual report for each financial year.

The local government must adopt its annual report within one month after the day the auditor-general gives the auditor-general's audit report about the local government's financial statements for the financial year to the local government.

Officer's Recommendation

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

Moved Cr Tully



Seconded Cr Fortune

THAT Council formally receive and adopt the 2019/2020 Annual Report and Financial Statements (as provided).

VOTE CARRIED OM35/11/20

Item 14 General Business

Nil

Council Adjourned 12:32 pm Council Reconvened 12:50 pm

Close of Meeting

Moved Cr Tully Seconded Cr Fortune

THAT pursuant to Section 254J of the *Local Government Regulation 2012*, Council resolved that the meeting be closed to the public at 12:51pm for discussion of the following matters:

(c) "the local government's budget".

VOTE CARRIED OM36/11/20

Opening of Meeting

Moved Cr Tully Seconded Cr Fortune

<u>THAT</u> pursuant to Section 254J of the *Local Government Regulation 2012*, Council re-open the meeting to the public at 13:00pm.

VOTE CARRIED OM37/11/20

Item 15 Confidential Reports

15.1 - Audited Financial Statements 2019-20, Final Audit Management Report 2019-20 and Final Closing Audit Report 2019-20

Folder ID 18807

Provided by Acting Director, Corporate and Financial Services

Executive Summary

Under Section 213 (3) of the *Local Government Regulation 2012*, the Mayor must present a copy of the Final Management Report to the next ordinary meeting of Council. The Final Management Report for 2019-20 has been received from the Queensland Audit Office.

Officer's Recommendation

<u>THAT</u> Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.



MovedMayor Cr SladeSecondedCr Fortune

THAT Council formally receive and adopt the Audited Financial Statements 2019-20, the Final Management Report 2019-20, and the Final Audit Closing Report 2019-20.

VOTE CARRIED OM38/11/20

There being no further business the meeting closed at 1:21pm.

Signed by the Chair of the Ordinary Meeting held on Wednesday, 9 December 2020.

Her Worship Mayor Cr Danielle Slade Mayor of Mount Isa



TO The Mayor, Deputy Mayor and Councillors

OFFICER Planning Officer, Development and Land Use

AGENDA 09.12.2020 Council Ordinary Meeting

FOLDER ID # 120143

SUBJECT Material Change of Use for Two (2) Industrial Workshops

LOCATION 5 Engineering Road, Mount Isa

Described as Lot 8 on plan SP242626

EXECUTIVE SUMMARY

Council has received a development application for a Material Change of Use to develop 5 Engineering Road for a Medium Impact Industry use. Proposed development will include two (2) industrial workshops.

OFFICER'S RECOMMENDATION

<u>THAT</u> Council APPROVE the Development Application for a Material Change of Use for two (2) Industrial Workshops at 5 Engineering Road, Mount Isa, subject to the following conditions:

NUMBER	CONDITION	TIMING	
PLANNING	PLANNING		
General			
	The development shall be carried out generally in accordance with the approved documents, plans and drawings attached to this approval except where conditions of this approval dictate otherwise	At all times	
1.	For clarity, any change to the development that is not generally in accordance with the approved plans and drawings must be approved by Council pursuant to a 'change application" under Chapter 3, Part 5, Division 2, Subdivision 2 of the Planning Act 2016		
2.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such works shall be to Council specifications and satisfaction	At all times	
3.	Any gates situated along the road boundary must open inwards onto the subject property and not outwards onto Council's road reserve/verge	At All Times	
4.	Easement B of SP242626 must remain clear of all structures/buildings	At All times	
Amenity			
5.	The owner/developer is responsible for ensuring the workshops are effectively sealed to protect any sensitive operations or equipment from any impacts caused by the surrounding industry uses	As specified	
	Reason: To protect the adjoining and surrounding uses from potential reverse amenity impacts.		





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6.	The Stage 2 portion of the lot is not to be used as a laydown area prior the construction of the second workshop.	As specified
7.	The Stage 2 portion of the lot is to be kept in tidy state and free of weeds/vermin prior the construction of the second workshop	As specified
8.	Front fencing and front gates are to remain constructed of a fencing material that has a minimum 50% transparency	At all times
9.	The construction of eastern wall of the Workshop of Stage 2 is to include attenuation measures such as using fire rated materials.	As specified
	A separate fire wall will not be considered to be acceptable.	
10.	Area to the west of the Workshop of Stage 1 is to be kept in clean and tidy state and free of weeds/vermin.	At all times
Landscap	ing	
	Owner/developer to provide updated landscaping plan to include a landscaping strip against the 'visitor' parking of Stage 2 to mirror that of Stage 1	Within three (3) months from the date of this approval
11.	Owner/developer to provide updated landscaping plan providing a total of 10% onsite landscaping. Where all 10% of landscaping is not provided on site, Council will permit the balance to be installed on the verge at the owner/developer's expense	
12.	Landscaping shall be in accordance with the Landscaping Code of the City of Mount Isa Planning Scheme 2020	At all times
13.	Owner/developer shall install all landscaping as per the approved landscaping plan referenced above in item 11.	Prior to commencement of use
14.	Landscaping to Stage 2 frontage (including verge where forms part of approved landscaping plan) is to be installed at the same time as landscaping for Stage 1.	Prior to commencement of use
	Reason: To achieve same level of growth of landscaping across the full frontage for the whole development.	
15.	An automatic water irrigation system for all approved landscaping (including the verge where forms part of approved landscaping plan) shall be installed to promote sustainability and shall be maintained by the owner for the life of the development	Prior to commencement of use and ongoing for the life of the development
16.	The owner shall provide ongoing maintenance of the landscaping to ensure it is neat and tidy and not overgrown and/or unsightly for the life of the development	At all times
ENVIRONI	MENTAL SERVICES	
17.	The operator must achieve the 'general environmental duty' to mitigate any environmental harm and/or nuisance described under the <i>Environmental Protection Act 1994</i> .	At all times
1		1





	 (a) there is no discharge to land or water of contaminants that may harm the environment or create a nuisance from the operation of the activity (b) there is no discharge to air of contaminants that may harm the environment or create a nuisance from the operation of the activity (c) noise nuisance is prevented or minimised at noise sensitive places (d) Waste production and disposal must be minimised, and waste must be managed so it does not harm the environment or create a nuisance from the operation of the activity 	
18.	Chemicals and other liquids such as fuels, solvents, oils, batteries and coolants must be kept within a secondary containment system that is impervious to the materials stored within it and must be managed to prevent the release of contaminants to waters or land.	At all times
19.	All waste generated in carrying out the activity must be reused, recycled or lawfully disposed of offsite.	At all times
20.	Construction/demolition waste – All waste generated because of the proposed development must be effectively controlled and contained entirely within the boundaries of the site before disposal. All waste is to be disposed of in accordance with the <i>Environmental Protection (Waste Management) Regulation 2000</i> .	During Construction
21.	The release of dust and/or particulate matter resulting from the activity must not cause environmental harm or cause environmental nuisance at any nuisance sensitive or commercial place.	At all times
22.	Emissions, including combustion gases, released from vents or stacks must achieve sufficient dispersion to prevent environmental harm.	At all times
23.	A contaminant must not be placed in a position where it could reasonably be expected to move or wash into a roadside gutter, stormwater drain or waters.	At all times
24.	Stormwater contaminated by the activity must be managed to minimise or prevent any adverse impacts on the values of the receiving environment. Contaminated stormwater must be kept separate from clean stormwater.	At all times
25.	Contaminants from the activities must not be released to land. Examples of methods that could be used to manage contaminants include:	At all times





- (a) Using an impervious groundsheet to catch drips during maintenance of vehicles. The groundsheet should be large enough to catch any spill from the vehicle or component being worked on;
- (b) Using dry methods in cleaning the groundsheet;
- (c) Using a waste oil collection tray during oil changes; and
- (d) Collecting wastewater and other liquids from cleaning and disposing of properly





Engineering				
General				
24.	The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval. Such works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.	At all times		
25.	Prior to commencement of works, provide with an appropriate energy supply and telecommunications infrastructure approved by, and installed in accordance with, the standards of the relevant energy regulatory authority.	Prior to commencement of works		
Waste				
26.	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: a) Located on-site b) Not located within any required setback or landscaping areas c) Located in a position which is accessible to service vehicles on the site d) Screened from public view, by a solid fence or wall that is 1.8 meters in height, measured from ground level e) Provided on an imperviously sealed pad that drains to an approved waste disposal system f) Provided with a tap g) Large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the us	Prior to commencement of use		
Access, G	rades, Manoeuvring, Carparks and Signs			
28.	Provide the following as indicated on the approved plans of layout: a) A pavement (including associated drainage) to any new areas where motor vehicles will be driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. b) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. c) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Off-street Car Parking). d) Disabled car parking shall be provided in accordance with AS 1428.1-2009. e) Manoeuvring on-site for all vehicles utilising the site including service and maintenance vehicles.	Prior to commencement of use (and then to be maintained),		





	 f) The internal driveways and car parks are to be delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads. 			
29.	All vehicular activities in relation to the use of the development shall be accommodated within each site including but not limited to;	At all times		
	a) All loading and unloading;b) Any commercial vehicle servicing the site;c) Any customers, visitors to the site			
Stormwate	er			
30.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site.	At all times		
31.	Stormwater collection and discharge is to be in accordance with Osborn Consulting Engineers Stormwater Management Plan (Ref: MT20-0090af) dated 08.09.2020.	At all times		
Water				
32,	Prior to commencement of works, any changes to existing water service will require an 'Application for water service' to be submitted for Council approval.	Prior to commencement of works		
Sewerage				
33.	Prior to commencement of works, for all new plumbing/sewerage works, submit an 'Application for plumbing, drainage and on-site sewerage work' for Council approval (including plans showing the sewer works in accordance with the Engineering Works and Services Planning Scheme Policy).	Prior to commencement of works		
COMPLIANCE WITH CONDITIONS				
34.	Owner/developer is to contact Council to arrange a compliance inspection of the property to assess compliance with the Assessment Manager's Conditions of Approval and the approved plans	Prior the commencement use of each stage		

BUDGET AND RESOURCE IMPLICATIONS

With the increase in developments occurring within the Nordale Estate, there will be an increase in cost to maintain the open stormwater channel service the lots.

BACKGROUND

Council has received a development application to develop 5 Engineering Road (located in the Nordale Industrial Estate) for a Medium Impact Industry use. Proposed development will include two (2) industrial workshops. One workshop is proposed to be used by a local commercial/industrial scale air-conditioner repair business while the other tenancy has not been determined.

LINK TO CORPORATE PLAN

<u>Prosperous & Supportive Economy</u> – To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.





CONSULTATION (Internal and External)

- Development and Land Use Manager
- Land Use
- Plumbing
- Local Laws
- Technical Services
- Environmental Services
- Plumbing/Water/Sewer

LEGAL CONSIDERATIONS

N/A

POLICY IMPLICATIONS

N/A

RISK IMPLICATIONS

Potential complaint from developer if reverse amenity of the development is not mitigated by the developer correctly, hence recommend imposing Condition No. 5 to protect the surrounding industrial uses.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to the protected human rights as per Council's Human Rights Policy.

ATTACHMENTS

- Attachment 1 Planning Officer's Report
- Attachment 2 Consultation
 - Internal
 - External
- Attachment 3 Engineering/Technical Services assessment
- Attachment 4 Development Plans / Drawings

REFERENCE DOCUMENT

- Planning Report (with attachments) from Insite SJC (Reference No. GC20-272-T01) submitted on 30/09/2020 (MagiQ ID 710046)
- Assessment Number: 01993-20900-000

Report	Pre	pared	by:

Planning Officer

Development and Land Use

26.11.2020

Report Authorised by:

Chief Executive Officer

Executive Services

03.12.2020





ATTACHMENT 1

Planning Officer's Report





SUMMARY

Proposal

Council has received a development application for two (2) industrial workshops to be used for Medium Impact Industrial uses. One is proposed to be used by a local commercial/industrial scale air-conditioning/electrical/refrigeration repair business while the second tenancy is still to be determined by the owner/developer.

Locality

Locality Plan





Development Application Number

P04-20

Date Received

01.10.2020

Property Description

Lot 8 on plan SP242626

Address

5 Engineering Road, Nordale Estate

Site Area

 $2,303m^2$

Zoning

Medium Impact Industry

Current Use

Vacant

Concurrence Agencies

N/A

Status

Application Lodged

Council issued Confirmation Notice Issued

Officer's Report Tabled at Council's Informal Briefing

Officer's Report Tabled at Council Ordinary Meeting

1 October 2020

16 October 2020

2 December 2020

9 December 2020





As further detailed under Section 64, Planning Act 2016 –

Where the Assessment Manager (Council), does not decide the application within the period, or extended period, allowed under the development assessment rules, Council relinquish the ability to impose conditions for the development application. As a result, the Standard Conditions (provided by Department of State Development, Manufacturing, Infrastructure and Planning) for a deemed approval are imposed only.

Should the legislative timeframes not be met (a decision not be made), Council will not be legally able to impose any site-specific conditions for the development application which could potentially be detrimental to Council and Community.

Matters for Consideration

- Developer proposes to stage the development in two (2) stages; the 2nd stage not commencing until a tenant for Stage 2 Workshop can be found.
- The main entry to the buildings is not accessible from the street.
- Stage 1 Workshop and Stage 2 Workshop is proposed to be built within the required 6m front setback and Shed 2 is located within the 2m side setback
- Front fencing not setback from the property boundary which incorporates a landscaping strip along the front.
- Developer has not provided a total of 10% soft landscaping instead only providing 6.7%.
- Refuse container located within the rear setback.
- No separate pedestrian access from street.
- No shade proposed over carparks.

REPORT

Proposal

Council has received a development application for a Material Change of Use for a Medium Impact Industry use at 5 Engineering Road, described as Lot 1 on plan SP242626.

The development will consist of two (2) mirrored 360m² industrial workshops which will each include an administrative area (reception, office, meeting room, staff lunchroom, single toilet cubicle) and a mezzanine floor.

Parking for visitors and Person with Disabilities (PWD) will be located directly in front of the pedestrian access of each workshop, with eight (8) carparks located along the rear of the allotment designated for staff. It is also expected that light vehicles associated with the use will also be parked within the workshops.

Stormwater will be discharged to the lawful discharge point at the rear of the subject site.

Onsite landscaping is proposed both in front of the workshops between frontage of the workshops and boundary fence and on verge outside the property boundary.

Council has been informed that Stage 1 Workshop will be occupied by a local industrial/commercial scale air conditioner repair business. This business will not include any sale of plant, refrigeration or air-conditioning equipment, instead only undertaking servicing, repairs and assembly.

It is not known, what Stage 2 Workshop will be used for, other than a Medium Impact Industry use.

The developer is proposing to stage the development with Stage 1 Workshop and associated landscaping and sealed areas to be undertaken first as this workshop will be occupied by the owner. It is believed that once a tenant for Shed 2 has been determined – construction on the Stage 2 Workshop will occur.





Site Details

The subject site is located at 5 Engineering Road described as Lot 8 on plan SP242626. It is located in the Nordale Industrial Estate which was created in 2009-2011 by Economic Development Queensland

The allotment is currently vacant except for a new security fence that was recently constructed by the owner.

The subject site is located in the Medium Impact Industry zone. The subject site has a total area of 2,303m².

Access to the lot will be obtained through a new 13.5m crossover along Engineering Road in which the owner already has approval for.

A stormwater service line runs parallel along the rear of the subject site and a stormwater manhole is located in the north west corner of the allotment which is covered by an easement. The easement also protects a sewerage manhole for the sewerage line located against the western boundary of the allotment. Another sewerage line is also located along the northern boundary. A water line is located on the adjacent side of Engineering Road.

Surrounding developments include a truck trailer workshop to the west, vacant industrial land and a holding yard to the north, Council's cemetery and horse paddocks to the west, vacant land to the south and industrial and commercial uses to the south-west.





Planning Assessment

Defined Use

Medium Impact Industry

Level of Assessment

Code Assessable

Applicable Planning Scheme Codes

- Industry and Infrastructure Activities Code
- Parking, Access and Loading Code
- Landscaping Code
- Engineering Works and Services Code
- Excavation and Filling Code

Industry and Infrastructure Activities Code

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons					
Assess	Assessment benchmarks for Assessable Development and Requirements for Accepted Development								
Amenity	and Safety								
PO 1	AO 1.1 AO 1.2	Main entry to the building does not front the primary road frontage.	Main entry to each of the proposed workshops is located along the eastern frontage of Stage 1 Workshop and the western frontage of Stage 2 Workshop. Each workshop has dedicated visitor carparks directly located in front of the main entries.	Safe pedestrian access to each of the administrative areas is provided with limited interaction with service vehicles on the site.					





Built For	rm, Characte	r, design and scale		CITY COUNT
PO 5	A05.3	Each workshop is setback less than 6m from the front boundary	Due to Council Infrastructure (Stormwater with Easement) located at the rear of 5 Engineering Road, the developer has proposed the workshops are setback approximately 4.2m from the front boundary as no building work is permitted to occur within an easement Each workshop is proposing three (3) windows to be constructed along the frontage.	Given the proposed windows along the front and proposed landscaping strips that exceed the required width of 2.0m, it is believed that the proposed development is still able to enhance the character of the zone and is of size/bulk consistent with the preferred character of the zone.
		Shed 2 is to be setback 0m from eastern boundary. Developer has advised that this building will be built to meet the required fire standards.	Due the location of a Council Infrastructure (Sewer Application) and what appears the developer's choice not to encase the line has resulted in a portion of approximately 5.05m of land to the west of the Stage 1-Workshop that unusable. Due to the location of Stage 1-Workshop, likely to achieve the required vehicle movement, Stage 1- Workshop, likely to achieve the required is required to have a predominately 0.0m setbacks	Due to site constraints, the developer is required to build within their setback, however given that developer is willing to build using fire rated materials and there is currently no adjacent neighbours, it is not believed that there will any adverse impacts to nearby users.
Fencing				
PO 6	AO 6.2	Site fencing (cyclone fencing) when the three (3) strand barbed wire section is included is measured at a total height of 2.3m	Council requires that fencing be a total height of 1.8m. The use of barbed fencing along the front of Industrial zoned properties is also considered acceptable as per Mount Isa Local Laws. As the height exceeds 2.0m, the owner developer will be required to obtain a building permit for the fence.	Cyclone fencing (minimum 50% transparency) is Infront of landscaping which positively contributes to the character of the streetscape and enhances the amenity of the site.





				CITY COUN
PO 7	AO 7.2	Front fence is located on property boundary resulting in a limited landscaping strip located in the front of the fence. Bulk of landscaping located behind the fence. Developer has stated that nearby developments have non-compliant fencing and landscaping treatments. As such they believe that the proposed development would have a standard of amenity that is commensurate with the locality.	The developer has stated that they wanted their fence to align with the fence of the adjacent property (3 Engineering Road). Council assessment does not agree with the developer's engaged planner's statement that the proposed development will commensurate with surrounding developments as this site has been enhanced through the proposed landscaping and fencing. Additionally, to say that surrounding developments have non-compliant landscaping and fencing treatments is somewhat broad considering the age of some of the surrounding developments and outstanding compliance matters.	Whilst the front fence is not setback from the boundary, the proposed landscaping (onsite and on the verge) together with a minimum 50% transparent fence, will ultimately enhance the streetscape.
Landsca	aping			
AO.10	AO 10.1	The proposed development has not provided the required 10% of onsite landscaping, instead only provides 6.7%	As the developer has not provided the required amount of landscaping, Council will require the 3.3% difference to be installed on Council's verge. An updated landscaping plan to be provided.	The required 10% landscaping can be achieved through a combination of onsite and verge landscaping.
Storage	and Waste I	Management		
PO 12	AO 12.1	Refuse Container Storage area located in rear setback	Refuse Container Storage area appears to be located in the only available area that does not interfere with parking areas and vehicle movement. Refuse container area is able to comply with all other requirements.	Proposed Refuse container storage area has no negative effects on the proposed development as it can easily be accessed by collection vehicles and be sufficiently kept clean.





Parking, Access and Loading Code

Performance Outcomes	Acceptable Outcomes	Proposed Development	Council Assessment	Statement of Reasons
Assess	ment bend	chmarks for Assessable Developmen	t and Requirements for Accepted Development	
Amenity a	and Safety			
PO 1	AO 1.2	No separate pedestrian access from the main vehicular entrance is proposed	Instead of a separate pedestrian access for both the workshops, the developer has installed a single shared 13.5m crossover that will be used by both tenancies. No pedestrian access from the street is possible without the removal of proposed landscaping areas. The development proposes dedicated visitor parking in front of the administrative offices which has a pedestrian access directly in front of the visitor carparking bays to the reception area. The carparking at the rear of the site is proposed to be dedicated for staff parking only. Visitors to the site can also walk across the shared zone adjacent to the carparks if there is the need to park on the street.	Sufficient safety measures are proposed that will limit the interactions between visitor pedestrians and vehicles of the proposed development.
Shade St	ructuro		the street.	
AO.10	AO 10.1	No shade over carparking areas proposed	Proposed parking spaces are located within the easement and Council does not permit permanent structures within an easement. Shade over visitor carparks considered unnecessary and would only increase building bulk along frontages.	Given the proposed development is for industrial proposes and the proposed location of the bulk of the carparking is located within the easement, shade over carparking is not required.





Landscaping Code

Assessment has determined development is generally able to achieve the requirements of the code.





Infrastructure Charges

As 5 Engineering Road is located within the Priority Infrastructure Area of the Local Government Infrastructure Plan (LGIP), Council has the ability to levy Infrastructure Charges against the development approval Council records indicate that upon the creation of the Nordale Estate, the developer paid approximately \$177,360.30 for the subdivision to create 13 industrial parcels (equates to \$13,643.10 per allotment).

As per the *Mount Isa City Council Charges Resolution (No. 3) 2020*, Council are required to apply discounts based on the higher value of the following:

- Previously levied charges
- Existing lawful use of the premise
- Previously existing lawful use of the premise
- Where vacant land exists or there is no lawful use the adopted charge at the same rate (1) residential allotment*
- Previous infrastructure contribution on the premise levied under a different charging regime

*As per the *Mount Isa City Council Charges Resolution (No. 3) 2020,* both a residential and non-residential allotment is valued at \$14,670, however there is no contribution stream for Parks for non-residential allotments.

In this case, the discount is applied at the same rate as a new vacant lot (\$14,670.00) as it had the highest value.

Levied Charges

Infrastructure Network	Development Demand	Existing Lot Credit	Levied Charge
Water Supply	\$3,600	-\$4,108	-\$508
Wastewater	\$2,880	-\$2,641	\$239
Stormwater	\$4,056	-\$293	\$3,763
Transport	\$12,240	-\$7,335	\$4,905
Parks	\$0	-\$293	-\$293
	Previous Fin	ancial Contribution	-\$13 ,643
	Total	Adopted Charge	\$8,106





Calculations

Use	Infrastructure Charge	No. of Units	Infrastructure Charge for Stormwater	No. of Units (Storm	Charge Amount (Development Demand)
Medium impact industry (Gross Floor Area)	\$26.00	720		(0101111	\$18,720.00
Medium impact industry (Impervious Area)			\$5.00	811	\$4,056.00
					0 1,050.00
			CHARGE S	IRTOTAL	\$22,776.00
[Existing/Previous] Lawful Use	Discount Charge	No. of Units	Discount Charge for Stormwater Network	No. of Units (Storm water)	Discount Charge Amount (Existing Demand)
6	\$0.00	#DIV/0!	\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
			\$0.00		\$0.00
Existing Lot Credit	-\$14,670.00	1	\$0.00		-\$14,670.00
Previous Financial Contribution					-\$13,643.10
			CREDIT S		-\$14,670.00
			TOTAL	CHARGE	\$8,106

CONCLUSION

Council has received a development application for a Material Change of Use for a Medium Impact Industry use at 5 Engineering Road, described as Lot 1 on plan SP242626. The development will consist of two (2) industrial workshops.

The proposed development generally complies with the relevant codes and where it does not, has been conditioned to achieve compliance.

It is therefore recommended that Council approve two (2) industrial workshops at Engineering Road, Mount Isa subject to relevant conditions; refer to officer's recommendation on page 1 of this report.





ATTACHMENT 2

Consultation





Consultation (internal/external)

Internal

Land Use

Council's Land Use Coordinator has assessed the development as satisfactory for approval, subject to conditions. These are been included in the table of conditions at the start of the report.

Waste Management

Council's Waste Management Team Leader has assessed the development as satisfactory for approval.

Local Laws

Council's Local Laws Coordinator has assessed the development as satisfactory for approval subject to conditions. These have been included in the table of conditions at part of the report.

Plumbing

Council's Plumbing Inspector has assessed the development as satisfactory for approval.

Environmental Services

Environmental Services Officer has assessed the development as satisfactory for approval subject to conditions. The assessing officer has also provided the following comments which have been included as part of the report.

The development application is seeking approval for a Material Change of Use for Medium Impact Industry, on land located at 5 Engineering Road (described as Lot 8 on SP242626). The proposed development would allow for industries that manufacture, produce, process, repair, alter, recycle, store, distribute, transfer and treat products and have the potential to create impacts of a medium impact scale. The first tenant expected to occupy the premises is Cold Phase which is an air conditioning business to be operated from an industrial shed, with an additional workshop for a separate tenant/operator.

The proposed development has been assessed for potential environmental impacts and concerns in relation to noise impacts to surrounding areas, waste management, and releases to land, water and air. Assessment of the proposed development has given rise to conditions below

Technical Services / Engineering Services

Technical Services Coordinator has partially assessment the proposed development as satisfactory for approval subject to conditions. These have been included in the table of conditions at part of the report





ATTACHMENT 3

Technical Services Assessment





9.3.4 Industry and Infrastructure Activities Code

9.3.4.1 Assessment benchmarks for assessable development and Requirements for accepted development (Industry and Infrastructure Activities Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional	
		Condition	Timing		Comments for Memo	
Amenity and Safety						
PO 1 Development addresses the street, facilitates casual surveillance of the street and provides for safe pedestrian access.	AO 1.1 Ancillary office, or administration buildings or areas are oriented toward the primary road frontage. AO 1.2 The main entry to the building is located on the facade of the building that faces the primary road frontage and is easily identifiable and directly accessible from the primary road frontage.	Prior to commencement of works, provide an amended plan for Council approval demonstrating safe pedestrian access from the road reserve to the reception entry doorway.	Prior to commenc ement of works	The submitted plans show no pedestrian access from the street to the reception entry doorway apart from the heavy vehicle driveway. This is considered a significant safety issue as it can be reasonably assumed that customers will park on the street.	Pedestrian pathway not considered necessary due to visitor parking in front of admin area and ability to walk across shared space adjacent to carpark spaces.	
Fences and Gates						
PO 9 Gates do not open beyond the property boundary.	AO 9.1 Gates located on a property boundary do not open outward onto the street or an adjoining property.	At all times, the developer/owner shall ensure any gates along the front boundary of the allotment do not open or protrude into the road reserve.	At all times	A general condition has been provided to ensure that all gates do not affect the usage of the road reserve.	Condition already included: See Condition 3	



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Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval Condition Timing		Statement of Reason	Additional Comments for Memo			
Storage and waste management								
PO 12 Storage areas for equipment, goods, materials, and refuse containers are: (a) located on-site; and (b) screened from the street and any adjoining land that is located in a Lowdensity residential zone, Medium density residential zone, Mixed use zone or Rural residential zone; and (c) adequately sized to accommodate the refuse generated onsite; and (d) conveniently accessible to collection and	AO 12.1 Refuse container storage areas are: (a) located on-site; and (b) not located within any required setback or landscaping areas; and (c) not located within a flood hazard area; and (d) screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level; and (e) provided on an imperviously sealed pad that drains to an approved waste disposal system; and (f) provided with a tap; and (g) large enough to accommodate at least one standard industrial refuse bin of a size appropriate to the nature and scale of the refuse generated by the use. AO 12.2 Other outdoor storage areas are: (a) not located within any required setback from a zone or road boundary prescribed by this code or the applicable zone code; and	Prior to commencement of use, in accordance with the approved plans, provide appropriate area for the storage and collection of refuse with the following provisions: h) Located on-site i) Not located within any required setback or landscaping areas j) Located in a position which is accessible to service vehicles on the site k) Screened from public view, by a solid fence or wall that is 1.8 metres in height, measured from ground level l) Provided on an imperviously sealed pad that drains to an approved waste disposal system m) Provided with a tap n) Large enough to accommodate at least one standard industrial	Prior to commenc ement of use	A standard condition has been provided to ensure appropriate refuse storage is installed prior to use.				



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Performance Criterion	Performance Criterion Acceptable / Probable Solution Satisfactory for Approval			Statement of Reason	Additional
		Condition	Timing		Comments for Memo
delivery vehicles; and (e) designed and equipped to be kept clean and dust free at all times.	 (b) in an enclosed area or otherwise screened from view from the street, other public areas and adjoining properties. AO 12.3 There are no exposed stockpiles of raw or processed materials greater than 30m³ in total volume. AO 12.4 Materials stored on-site that are capable of generating air contaminants either by wind or when disturbed, are managed by: (a) being wholly enclosed in a building or storage bins; or a program to suppress material so it cannot become airborne. 	and scale of the refuse generated by the use			
Traffic, parking and acc					
PO 14 The design and layout of vehicle parking, loading, crossover and access areas:	AO 14.1 All vehicle maneuvering and parking areas on the <i>site</i> are sealed with a material that will reduce the amount of dust generated by vehicle movements.	Prior to commencement of use (and then to be maintained), once amended plans have been	Prior to commenc ement of	A standard condition has been provided to ensure all vehicular	
(a) provides safe and efficient vehicular and pedestrian movement; and (b) enables the loading and	AO 14.2 All loading and unloading facilities are provided on-site. AO 14.3	approved by Council, provide the following as indicated on the approved plans of layout: g) A pavement (including associated drainage) to any new areas where motor vehicles will be	use (and then to be maintaine d),	trafficked areas are installed to standard. It should be noted that the applicant already has 'Works on Council Property' approval for	



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Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
unloading of goods and waste to occur wholly within the site; and (c) does not dominate the road frontage; and (d) is visually unobtrusive from the street and complements the character and amenity of the area.	Crossovers constructed are reinforced industrial rated crossovers in accordance with Schedule 6: Engineering works and services planning scheme policy. AO 14.4 Vehicle parking areas are located at the side or the rear of the front building line on the site. AO 14.5 Visitor parking is located adjacent to the visitor entry to the main building on the site.	driven or parked. Vehicle access and carpark areas are to have a durable, dust free surface. h) Crossovers shall be installed at all proposed accesses to the site. All crossovers shall be designed and constructed in accordance with the IPWEAQ standard drawing RS-051 for Heavy Duty Vehicle Crossing. i) The internal driveways and car parks are to be designed to comply with AS/NZS 2890.1 (Offstreet Car Parking). j) Disabled car parking shall be provided in accordance with AS 1428.1-2009. k) Maneuvering on-site for all vehicles utilising the site including service and maintenance vehicles. l) The internal driveways and car parks are to be		the new driveway within the road reserve.	



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Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
		delineated and signed in accordance with the Manual of Uniform Traffic Control Devices and Austroads.			





9.3.4.2 Assessment benchmarks for assessable development only (Industry and infrastructure activities code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Appr	oval	Statement of Reason	Additional
		Condition	Timing		Comments for Memo
Traffic, parking and acc	ess				
PO 8 Development minimises any additional non-local traffic into residential streets.	AO 8.1 The primary flow of traffic generated by the development does not utilise local streets within Low density residential zones or Medium density residential zones to access the <i>site</i> .				Satisfactory
PO 9 The traffic and parking generated by the proposed development does not: (a) adversely affect the surrounding or future planned road network; and (b) adversely affect the amenity of the surrounding neighborhood; and (c) create safety conflicts with pedestrians; and (d) result in an increased demand for on-	AO 9.1 A traffic impact assessment report is prepared by a registered professional traffic engineer that: (a) identifies the traffic impact, including any potential safety conflicts related to the development and on-street car parking demands; and (b) demonstrates the site has a safe and convenient vehicular and pedestrian access and parking layout; and outlines mitigation measures to appropriately address the related traffic impacts.				As above





Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
PO 10 Development facilitates a functional overall road hierarchy and maximise the safety and efficiency of the State-controlled road network.	Where new or upgraded road access is proposed: If development fronts more than one road, access to the site is via the lowest order road as indicated in Major Infrastructure Overlay – Road Hierarchy Maps 1 to 11 (OM-RH-01 to OM-RH-11). Note—State Controlled Roads are considered higher order then non-State Controlled Roads.				Satisfactory

9.4.2 Engineering Works and Services Code

9.4.2.1 Assessment benchmarks for assessable development and Requirements for accepted development (Engineering Works and Services Code)

Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
Infrastructure services					
		The owner/developer shall bear the cost of all alterations necessary to public utility mains, services or installations necessitated by this approval and such	At all times	A general condition has been provided	





Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
		works shall be approved by Council prior to commencement and installed to Council specifications and satisfaction.			
PO 1 Development is provided with a water supply that is adequate for the current and future needs of the intended uses.	AO 1.1 Development is connected to the reticulated water supply infrastructure network and is designed and constructed in accordance with Schedule 6: Engineering works and services planning scheme policy.	Prior to commencement of works, any changes to existing water service will require an 'Application for water service' to be submitted for Council approval.	Prior to commenc ement of works	As advised by Council's Plumbing Inspector, the site is already serviced with a water connection. A general condition has been included to ensure further approval is gained should the developer require an upgrade.	
PO 2 Development has a safe and effective means of sewerage treatment and disposal for the level of demand generated.	AO 2.1 Development is connected to the reticulated sewerage infrastructure network and is designed and constructed in accordance with Schedule 6: Engineering works and services planning scheme policy.	Prior to commencement of works, for all new plumbing/sewerage works, submit an 'Application for plumbing, drainage and on-site sewerage work' for Council approval (including plans showing the sewer works in accordance with the Engineering Works and	Prior to commenc ement of works	Standard condition provided to ensure the developer gains additional approval for all plumbing and drainage works in relation to the development.	





Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approx	/al	Statement of Reason	Additional
		Condition	Timing		Comments for Memo
		Services Planning Scheme Policy).			
PO 3 Development is provided with an appropriate energy supply approved by and installed in accordance with the standards of the relevant energy regulatory authority. PO 4 Development is connected to appropriate telecommunications	AO 3.1 (a) Development is connected to the reticulated electricity infrastructure network; or An alternative energy supply is provided in accordance with the standards of the relevant regulatory authority. AO 4.1 Development is connected to telecommunication infrastructure in accordance with the standards of the relevant regulatory authority.	Prior to commencement of works, provide with an appropriate energy supply and telecommunications infrastructure approved by and installed in accordance with the standards of the relevant energy regulatory authority.	Prior to commenc ement of works	A standard condition has been provided to ensure the developer provides adequate connections to power and communications networks.	
PO 5 Development provides safe and sufficient lighting and signage.	AO 5.1 Street lighting must comply with d Australian Standard 1158 Set:2010 Lighting for Roads and Public Spaces. AO 5.2 Road signage is provided in accordance with Schedule 6: Engineering works and services planning scheme policy.	Prior to commencement of works, Submit a 'Works on Council Property' application for Council approval for any proposed road or directional signage in relation to the development.	Prior to commenc ement of works	A standard condition has been provided to ensure the developer gains the appropriate approvals should they wish to install any road signage.	





Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Statement of Reason	Additional
		Condition	Timing		Comments for Memo
Stormwater drainage					
PO 9 Stormwater drainage systems or networks have the capacity to control stormwater flows so that: (a) overland runoff is directed to areas where there is no damage to property or hazards for motorists; and (b) runoff is directed to a lawful point of discharge through controlled outlet structures; and (c) development retains the existing hydrological regime (surface and groundwater cycle and flow) to protect vegetation and habitats in	AO 9.1 All stormwater runoff from surfaces that are constructed, altered or otherwise affected by development on an allotment is discharged to a lawful point of discharge. AO 9.2 Development does not require the use of stormwater pumps in order to achieve a lawful point of discharge. AO 9.3 Stormwater drainage is designed and constructed in accordance with Schedule 6: Engineering works and services planning scheme policy. AO 9.4 Where the stormwater drainage system includes an underground pipe drain system, runoff from roofs and paved areas is to be connected directly to the pipe drain system.	Stormwater runoff from roof and paved areas of the development site are to be collected internally and directed to a legal point of discharge and ensure non-worsening of the existing flow regime to properties that are upstream and downstream of the site. Prior to commencement of works, submit a Stormwater Management Plan certified by a Registered Professional Engineer of Queensland demonstrating how the development will comply with this requirement, and obtain Council's approval.	Prior to commenc ement of works	The applicant has provided evidence of engagement of Engineering professionals to prepare a Stormwater Management Plan. A condition has been provided to ensure the applicant provides all relevant documentation for Council review prior to commencement of works.	





Performance Criterion	Acceptable / Probable Solution	Satisfactory for Approval		Satisfactory for Approval Statement of Reason		Additional
		Condition	Timing		Comments for Memo	
and adjoining watercourses.						





ATTACHMENT 4

Development Plans / Drawings



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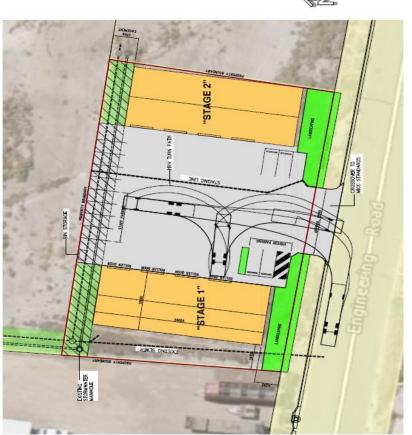
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VERIFY LOCATION & DEPTH OF ALL EXISTING
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COMMENCEMENT OF CONSTRUCTION

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SITE PLAN

SITE COVERAGE (SITE AREA STAGE 1

AREA (m.)



AT SMEET



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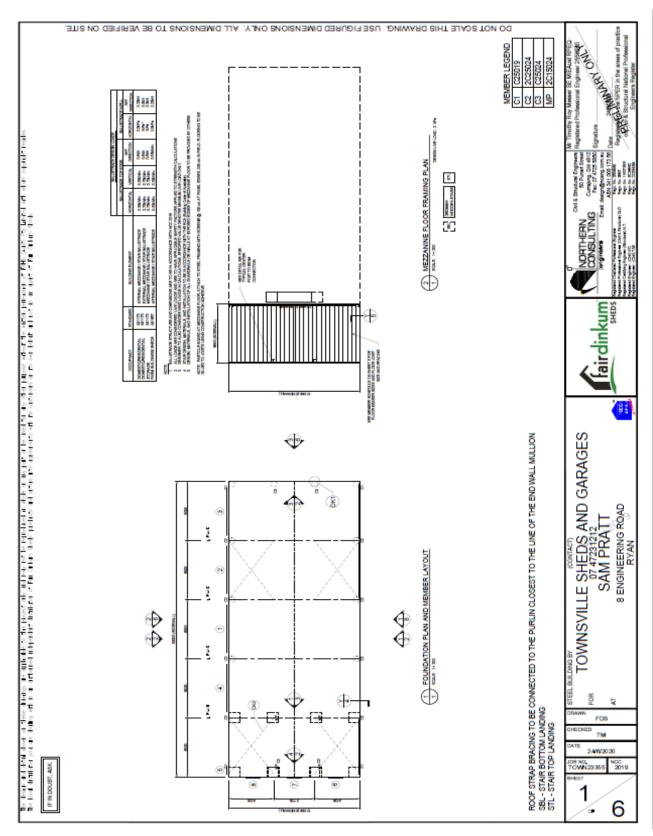
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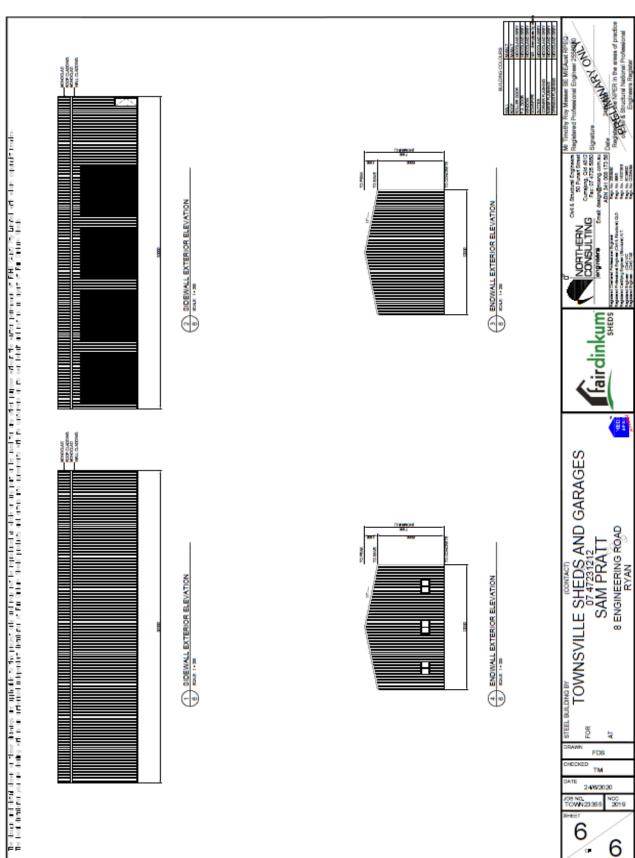
MOUNT ISA CITY COUNCIL













CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services MagiQ Folder ID: 18807



27 November 2020

ITEM 12.1

EXECUTIVE SUMMARY

In accordance with the requirements of the Local Government Regulation, Council presents a report on the financial operations for the year to date.

The November result is an overall surplus for the year to date of \$5.3 million comprising an operating surplus of \$0.5 million and capital grants received of \$4.8 million.

VARIANCES AND ITEMS OF SIGNIFICANCE

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

Revenue and Expenditure

Revenue and Expenditure Summary as at 27 November 2020

	YTD Actual	YTD Actual	YTD Budget	Budget	
	22 Nov 19 \$'000	27 Nov 20 \$'000	27 Nov 20 \$'000	Full Year \$'000	YTD %
Operating Revenues	26,465	27,831	28,014	67,234	99%
Operating Expenses	23,792	27,324	29,121	69,890	94%
OPERATING RESULT	2,673	507	(1,107)	(2,656)	
Capital Grants Subsidies	1,888	4,791	6,706	16,095	71%
Developers Contributions	0	0	2	5	-%
TOTAL	4,561	5,298	5,601	13,444	

Operating Revenue

Council's operating revenue is unfavourable to budget (\$183K) which mainly relates to Financial Assistance Grants for 2020/21 which were 50% advance funded and received last financial year. If the advance funding model continues, this will rectify by year end.

Operating Expenses

Operating expenses are favourable overall to budget (\$1.19 million) for the year to date. Most service areas are aligning with budget to this point although employee costs overall are lower than expected due to vacancies. Flood relief expenditure is low at this stage, but this is offset by low income as we near the wet season. The midyear budget review will determine further budget requirements for the remainder of the year.

Capital Grants

The register of grants is being updated as funds are received to ensure specific conditions and restrictions on each are observed; which is due to the new Accounting Standard relating to Grants

Final certification of Council's Annual Financial Statements for the year ended 30 June 2020 has been received from the Queensland Auditor General's Office. This was presented to Council and the Audit Committee during November 2020.

Finance Monthly Report Page 1/3

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services MagiQ Folder ID: 18807



Capital

Capital Summary as at 27 November 2020

	22 Nov 19 \$'000	27 Nov 20 \$'000	Full Year \$'000	YTD %
Facilities and Land	1,969	697	14,087	5%
Roads and Road Drainage	5,216	731	4,957	15%
Water and Sewer	241	654	7,209	9%
Other Fixed Assets	487	102	3,155	3%
TOTAL	7,913	2,183	29,408	7%

Note – November 2019 results have been included as a comparative.

Capital expenditure progressed slowly in November and the overall expenditure for the year to date (\$2.18 million) remains low compared to budget. The overall program has been reviewed weekly of late by Executive and project managers on a 'project by project' basis which is intended to move the program along and also identify projects which may not proceed. This information will be presented to Council as part of the mid-year review. Project forecasts have been revised and the program is estimated, at this stage, to be in the order of \$23 million expenditure by year end.

Rates

Outstanding Aged Rates Balance as at 27 November 2020

	366	181 - 365	31 - 180	1 - 30	Current	
Month FY20/21	Days	Days	Days	Days	Not Yet	Total
1 120/21	Arrears	Arrears	Arrears	Arrears	Due	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Sept 2020	2,958	971	1,627	767	19,478	25,801
Oct 2020	3,625	1,364	693	4,783	1,800	10,483
Nov 2020	3,439	1,235	4,104	80	534	9,392

Note: excludes prepayments of \$864K

- Non-Residential Properties Water Notices were issued on the 10 November 2020 for the period 01-07-2020 to 30-09-2020.
- Council have issued 6 Tip Tokens for this year effective 1 November 2020 to 31 October 2021 and these were included as inserts to all residential properties Rates Notices.
- o Currently there are 253 rate payers that are on payment arrangement plans.

Other Debtors

Aged Debtors Report as at 27 November 2020

Month FY20/21	90 Days \$'000	60 Days \$'000	30 Days \$'000	Current \$'000	TOTAL \$'000
Sept 2020	83	6	50	114	254
Oct 2020	88	6	31	173	299
Nov 2020	91	6	22	167	286

 Invoices for Waste Management, Batch Depot and Reserve Lease expenditure for October were raised mid-November. Most of these invoices are due in the next month.

Finance Monthly Report Page 2/3

CORPORATE & FINANCIAL SERVICES MONTHLY REPORT

Submitted by Philip Mason – Acting Director Corporate & Financial Services MagiQ Folder ID: 18807



30 DAY CASH ANALYSIS	\$'000
Cash at Bank – 27th November 2020	59,757
Total Cash Restrictions	(41,843)
TOTAL UNRESTRICTED CASH	<u>17,915</u>

COMING UP

• The mid-year budget review process commenced in mid-November and will incorporate any adjustments identified in the current 6 months for this financial year.

MOUNT ISA CITY COUNCIL Statement of Income and Expenses For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget	YTD %
Operating Revenue			
Rates and Charges			
General Rates	7,612,596	15,050,000	51%
Water Access Charge	4,898,469	10,200,000	48%
Water Consumption Charges	3,239,080	5,829,000	56%
Sewerage Rates	3,606,133	7,197,000	50%
Garbage Rates	1,856,837	3,913,000	47%
Environment Charge	213,697	418,000	51%
Less: Concessions	(55,871)	(124,000)	45%
	21,370,940	42,483,000	50%
Fees and Charges	1,094,068	3,303,000	33%
Contract Works	1,818,532	6,500,000	28%
Interest	393,282	1,310,000	30%
Grants and Subsides	1,868,331	6,748,000	28%
Other	1,285,495	6,890,000	19%
Total Operating Revenues	27,830,649	67,234,000	41%
Operating Expenditure			
Corporate Governance	1,275,014	3,148,000	41%
Administration Expenses	2,243,927	5,712,950	39%
Community Services Costs	2,742,512	6,956,500	39%
Technical Services/Roads	2,375,182	6,760,000	35%
Water	5,898,668	13,150,000	45%
Sewerage	665,826	1,513,000	44%
Recoverable Works Costs	1,843,382	6,425,000	29%
Environmental Costs	3,411,243	8,833,250	39%
Finance Costs	322,240	1,256,000	26%
Other Expenses	705,270	2,013,041	35%
Depreciation	5,840,372	14,121,900	41%
	27,323,636	69,889,641	39%
OPERATING CAPABILITY BEFORE CAPITAL	507,013	(2,655,641)	-19%
Capital Items			
Capital Grants, and Subsidies	4,790,877	16,095,000	30%
Developers Contributions	0	5,000	
NET SURPLUS(DEFICIT)	5,297,890	13,444,359	

MOUNT ISA CITY COUNCIL

Balance Sheet

For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget
Current Assets		
Cash and cash equivalents	59,757,488	49,539,014
Rates Receivable	8,508,665	4,445,019
Trade and other receivables	(150,460)	2,067,710
Inventories	178,218	3,070,209
	68,293,911	59,121,952
Non-current assets classified as held for sale	2,687,950	0
Total current assets	70,981,861	59,121,952
Non-Current Assets		
Property, plant and equipment	386,578,733	425,495,910
Capital works in progress	21,972,062	5,104,121
Total Non-Current Assets	408,550,796	430,600,031
TOTAL ASSETS	479,532,657	489,721,983
Current Liabilities		
Trade and other payables	1,176,404	4,432,426
Annual Leave Payable	1,252,652	1,090,266
Interest bearing liabilities	(5,036)	1,547,845
Provisions - Long Service Leave	(34,048)	200,000
Total Current Liabilities	2,389,973	7,270,537
Non-current Liabilities		
Annual Leave Payable	470,055	470,055
Interest bearing liabilities	22,162,691	20,558,683
Provisions - Long Service Leave	1,324,496	1,460,039
Total non-current liabilities	23,957,242	22,488,777
TOTAL LIABILITIES	26,347,215	29,759,314
NET COMMUNITY ASSETS	453,185,443	459,962,669
Community Equity		,
City Capital	201,425,409	217,409,783
Asset Revaluation Reserve	219,988,768	220,086,624
Accumulated Surplus/(Deficiency)	20,258,874	8,112,813
Other Reserves	11,512,391	14,353,449
TOTAL COMMUNITY EQUITY	453,185,443	459,962,669

MOUNT ISA CITY COUNCIL Cash Flows Statement

For the year ended 30 June 2021

	Actuals 27 Nov 2020	Full Year Budget
Cash flows from operating activities:		
Receipts from customers	3,392,405	56,633,000
Net Rates & Charges	19,777,761	0
Contract Works - Receipts	722,243	0
Contract Works- Payments to suppliers & employees	(784,201)	0
Payments to suppliers and employees	(20,214,417)	(52,521,741)
	2,893,791	4,111,259
Dividends received	0	0
Interest received	393,282	1,310,000
Non capital grants and contributions	2,049,257	6,748,000
Flood Damage Recoveries	1,802,492	0
Flood Damage Expenditure	(1,785,474)	0
Borrowing costs	(322,240)	(1,256,000)
Net cash inflow (outflow) from operating activities	5,031,107	10,913,259
Cash flows from investing activities:		
Payments for property, plant and equipment	(2,182,629)	(23,526,400)
Proceeds from sale of property, plant and equipment	0	600,000
Movement in Investments	(720)	0
Grants, subsidies, contributions and donations	4,790,877	16,100,000
Net cash inflow (outflow) from investing activities	2,607,528	(6,826,400)
Cash flows from financing activities		
Repayment of borrowings	(378,713)	(1,547,845)
Net cash inflow (outflow) from financing activities	(378,713)	(1,547,845)
Net increase (decrease) in cash held	7,259,922	2,539,014
Cash at beginning of reporting period	52,497,566	47,000,000
Cash at end of reporting period	59,757,488	49,539,014



2020-2021 MOUNT ISA CITY COUNCIL CAPITAL WORKS PROGRAM

Capital Summary Report	Month	Nov-20	Financial Year	2020-2021
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1.0 Capital Summary - Facilities & Land

Asset Category	Approved		Original External Funding Amount (FY)		Expenditure (YTD)	•	Forecasted Budget (FY)
Cemeteries	170,796	100,000	70,796	11,925	136,884	80%	260,000
Commercial / Residential Facilities (Mount Isa)	9,174,702	3,964,580	5,230,662	143,420	487,914	5%	3,556,118
Parks and Open Spaces	4,866,250	1,407,500	3,458,750	31,250	52,682	1%	4,371,785
Commercial / Residential Facilities and Park (Camooweal)	-	-	-	7,251	19,300	0%	909,519
Sub Total	14,211,748	5,472,080	8,760,208	193,847	696,780	5%	9,097,423

2.0 Capital Summary - Road & Road Drainage

Asset Category	Approved	Contribution	Original External Funding Amount (FY)		Expenditure (YTD)		Forecasted Budget (FY)
Mount Isa Urban Roads	2,357,000	1,161,000	1,196,000	207,212	303,579	13%	2,515,900
Rural Roads	2,051,950	799,000	1,252,950	114,543	408,265	20%	2,404,724
Transport Structures	548,000	484,000	64,000	3,474	18,858	3%	1,630,727
Sub Total	4,956,950	2,444,000	2,512,950	325,229	730,702	15%	6,551,351

3.0 Capital Summary - Water & Sewer

Asset Category	Original Approved Budget (FY)		Original External Funding Amount (FY)		Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Mount Isa Sewer Pump Stations	230,000	230,000	-	10,080	14,561	6%	230,000
Sewerage and Stormwater Catchment Reticulation	1,100,000	370,000	730,000	1,532	2,706	0%	1,100,000
Standpipes	60,000	60,000	-	-	-	0%	30,000
Supply Facilities	60,000	60,000	-	-	-	0%	60,000
Treatment Plant	689,850	200,000	489,850	4,602	4,602	1%	726,000
Water Reservoirs	900,000	50,000	850,000	8,544	87,050	10%	1,100,000
Water Reticulation	4,074,464	1,457,814	2,616,650	59,322	468,474	11%	1,686,836
Water Tanks	125,000	125,000	-	31,666	76,953	62%	125,000
Sub Total	7,239,314	2,552,814	4,686,500	115,745	654,346	9%	5,057,836

4.0 Capital Summary - Other Fixed Assets

Grand Total

Asset Category	Original Approved Budget (FY)		Original External Funding Amount (FY)		Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
Disaster Management	50,000	50,000	-	-	-	0%	-
Discretionary	550,000	550,000	-	-	-	0%	400,000
Events/Tourism	25,000	25,000	-	-	-	0%	25,000
IT/ Communications/ Security	330,000	270,000	60,000	48,783	67,164	20%	447,625
Mobile Plant	2,000,000	2,000,000	-	-	19,000	1%	2,019,000
Tourism	75,000	-	75,000	13,955	15,447	21%	225,000
General	-	-	-	-	-	0%	-
Sub Total	3,030,000	2,895,000	135,000	62,738	101,611	3%	3,116,625

23,823,235

7%



Financial **Capital Detailed Report** 2020-2021 Month Nov-20 Ref# Job Cost **Project Description Funding Type** Estimated Original Original Original Nov-20 Expenditure % Spent of Forecasted Original Completion Capex External Month (YTD) **Budget (FY)** Approved Contribution Date Budget (FY) Funding Actual Approved (FY) Amount (FY) **Budget** Facilities & Land 14,211,748 5,472,080 8,760,208 193,847 696,780 5% 9,097,423 Cemeteries 170,796 100.000 70,796 11.925 136,884 80% 260.000 36 1000-3711 Works for Queensland -Works for Queensland 1/12/2020 70,796 70,796 11,925 136,884 193% 160,000 (W4Q) 2019-21 Cemetery Upgrades Stage 2 C03 1000-3715 Cemetery Access Internal MICC Carry Over Jul-20 0% Rds MICC Carry Over 100,000 C28 1000-3730 Resurfacing Conventional 1/06/2021 100.000 100.000 0% Section with 20mm stone Commercial / Residential Facilities (Mount Isa) 3 964 580 143 420 9,174,702 5.230.662 487.914 3,556,118 1000-4730 Outback at Isa Masterplan North West Queensland Mar-21 75.000 75,000 718 13,797 18% 150,000 Economic Diversification Implementation Plan 1000-2018 Mount Isa City Council Regional Recycling 315.281 248.529 18 66.752 0% Transport Assistance Recycling Initiative -Transport Recycling Package (RRTAP) 34 Works for Queensland Jun-21 695,076 695.076 0% 850,000 1000-9261 Works for Queensland -(W4Q) 2019-21 Waste Management Facility Tip Shop Works for Queensland -42 1000-9272 Works for Queensland Jun-21 250.000 250.000 1.875 31.006 12% 250.000 Waste Management Facility (W4Q) 2019-21 Environmental Evaluation of Landfill site (data from ground water & Install test bores) 58 1000-2058 Library Master Plan MICC Operational 50,000 50,000 2.500 2.500 5% 100,000 Expenditure 59 1000-2059 Stormwater diversion as per MICC Capital Yet to be 275.000 275.000 0% 275.000 **Environmental Management** Expenditure scheduled Plan 60 1000-2060 Buchanan Park Infastructure MICC Operational 200.000 200.000 0% Assessments & Master Plan Expenditure 62 1000-2062 Civic Centre Urgent MICC Capital 700.000 700.000 0% remediation works Expenditure UNALLOCATED 63 Outback at Isa Urgent MICC Capital 1/12/2020 200,000 200,000 52 52 0% 200,000 1000-2063 remediation works Expenditure 64 1000-2064 Buchanan Park Urgent MICC Operational 300,000 300,000 0% 300,000 remediation works & Rodeo Expenditure Preparation 69 1000-9273 Feasibility Study & Business MICC Capital Jun-21 150,000 150,000 3,600 75,948 51% 150,000 Case for Recycling Expenditure Mount Isa City Council Building Better Regions 5,754,345 1,792,288 3,962,057 0% 283,512 1000-2077 Nov-22 Recycling Initiative Fund (BBRF) Infrastructure Stream Round 4 62A 1000-3527 Civic Centre - Refurbish / MICC Operational Nov-20 22.800 66.200 0% 100.000 repair copper doors in Civic Expenditure front and back 62B 1000-3530 Civic Centre - Ceiling Repair MICC Operational Mar-21 101,495 153,693 0% 300,000 (Soffit) Expenditure C20 1000-922 Waste Transfer Station MICC Carry Over Dec-20 70,000 70,000 10,380 33,839 48% 70,000 Design & Engineering Works for Queensland C21 1000-2189 Animal Management Facility Dec-19 1.000 0% Administration Building (W4Q) 2017-19 C22 1000-4727 O@I - Purchase & Install MICC Operational 9,540 9,540 9.540 0% Temporary Toilet - \$17,000 Expenditure O@I - Refurbish Ablution Facility - \$10,000 O@I - Construct/Modify Entrance Pathway - \$7,200 1000-4720 Upgrade of Riversleigh 77,593 77.593 C23 Outback Tourism Infrast 0% Interpretive Centre Fund C24 1000-4729 Riversleigh-MICC Operational 0% Repair/Roof/Ceiling Expenditure C25 1000-8150 Security System - Animal MICC Capital 18,420 0% 18,420 Management Building Expenditure C26 1000-3532 Buchanan Park Shade MICC Carry Over 0% Cover Replacement



Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C27	1000-3723	Dust monitors and landfill gas units	MICC Carry Over	Jul-20	-	-	-	-	54	0%	54
C01	1000-2226	0	MICC Operational Expenditure		-	11,000	-	-	5,200	0%	11,000
C02	1000-3610	Upgrade Town Pool Facility Exterior Fencing	MICC Carry Over	Dec-20	40,000	40,000	-	-	-	0%	40,000
C07	1000-4722		MICC Carry Over		100,000	100,000	-	-	-	0%	
62C	1000-9274	Civic Centre - Replace Shade Sails	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	100,000
62D	1000-9275	Civic Centre - Flooring Renewal	MICC Operational Expenditure	Nov-20	-	-	-	-	-	0%	50,000
62E	1000-9276	Civic Centre - Upgrade of Fire Services & Detection Devices	MICC Capital Expenditure	Nov-20	-	-	-	-	-	0%	100,000
62F	1000-9277	Civic Centre - Toilet Refurbishment	MICC Operational Expenditure	Mar-21	-	-	-	-	-	0%	50,000
N96	TBD	WMF Fencing to meet DES requirements	MICC Capital Expenditure		-	-	-	-	-	0%	40,000
N97	TBD	Erosion control at Landfill	MICC Capital Expenditure		-	-	-	-	-	0%	20,000
N98	TBD	WMF facitlity signage	MICC Operational Expenditure		-	-	-	-	-	0%	10,000
Parks	and Open S	Spaces			4,866,250	1,407,500	3,458,750	31,250	52,682	1%	4,371,785
1	1000-2001	Gallipoli Park Pump Track and Multiuse Court	Active Community Infrastructure (ACI)	Dec-21	895,000	-	895,000	769	2,170	0%	895,000
5	1000-3738	Family Fun Precinct Upgrade– Stage 2 2019- 2020	Building our Regions (BOR) Round 5	Dec-22	2,555,750	677,500	1,878,250	2,667	6,328	0%	2,100,000
12	1000-2012	Relocation of Bat Roosting Site	Community Sustainability Action Grant Program (CSAG)		500,000	400,000	100,000	704	704	0%	600,000
35	1000-3732	Works for Queensland - Medians, Parks & Open Spaces Upgrades Markham Valley Rd Nature strip upgrade including footpath	Works for Queensland (W4Q) 2019-21	Jun-21	235,424	-	235,424	26,231	39,967	17%	270,143
37	1000-2037	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mount Isa Welcome Signs Refurbishment & Town Entry Beautification	Works for Queensland (W4Q) 2019-21		135,000	-	135,000	-	-	0%	
38	1000-3736	Works for Queensland - Medians, Parks & Open Spaces Upgrades City Lookout Upgrade	Works for Queensland (W4Q) 2019-21	Jun-21	145,076	-	145,076	164	1,231	1%	145,076
39	1000-2039	Works for Queensland - Medians, Parks & Open Spaces Upgrades Tharrapatha Way Signs	Works for Queensland (W4Q) 2019-21		20,000	-	20,000	-	-	0%	
40	1000-2040	Works for Queensland - Medians, Parks & Open Spaces Upgrades Mood Lighting CBD Trees (2019/20)	Works for Queensland (W4Q) 2019-21	Mar-21	50,000	-	50,000	-	-	0%	50,000
43	1000-3756	Refurbish Irrigation & Plant Beds - CBD Area Annual Renewal	MICC Annual Program	Jun-21	90,000	90,000	-	-	-	0%	90,000
61	1000-2061	Camooweal Horse Paddocks (Lot 13 & 14 RP713679, Lot 1 RP711483			150,000	150,000	-	715	715	0%	150,000
68	1000-2068	Mount Isa Council Horse Paddock Laneways Signage	MICC Capital Expenditure		20,000	20,000	-	-	-	0%	
75	1000-4206	Develop the Patch at Horse Paddocks	MICC Operational Expenditure	Apr-21	70,000	70,000	-	-	-	0%	70,000
C04	1000-3737	Captain James Cook Oval & Sunset Oval Sports Lighting		Jul-20	-	-	-	-	367	0%	367
C05	1000-3748	4 Shade Structures (2 Sunset Oval, 2 Captain Cook)	Bridgestone Mining Solutions.	Jul-20	-	-	-	-	1,199	0%	1,199
Comm	nercial / Res	idential Facilities and Park (Camooweal)		-	-	-	7,251	19,300	0%	909,5



Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
N87	1000-2245	Camooweal Hall Floor Refurbishment	Local Roads & Community Infrastructure Program (LRCI)	1/03/2021	-	-	-	7,251	19,300	0%	400,000
N89	1000-2247	Camooweal Facilities Refurbishment/Upgrades	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	509,519
Gener	al				125,000	50,000	75,000	13,955	15,447	12%	225,000
	er Manageı			•	50,000	50,000	-	-	-	0%	-
85	1000-2085	Disaster Preparedness and DR/BCP	Resilience Funding 2019-20		50,000	50,000	-	-	-	0%	-
Touris	m				75,000	-	75,000	13,955	·	21%	225,000
16	1000-4731	Outback Self-guided itinerary walking trails for bird watchers and hikers	North West Queensland Economic Diversification Implementation Plan	Nov-20	75,000	-	75,000	13,955	15,447	21%	75,000
N93	TBD	Road & Interpretive Signage	Queensland		-	-	-	-	-	0%	150,000
Gener	al		Government - TBC		-	-	-	-	-	0%	-
N99	TBD	Unallocated LRCI funding	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	-
	& Road Dr				4,956,950	2,444,000	2,512,950	325,229	•	15%	6,551,351
	Isa Urban		Block Cnet 2020 24	lun 20	2,357,000	1,161,000	1,196,000	207,212	303,579 657	13%	2,515,900
		Pamela/Deighton/Isa Street Intersection Redevelopment	Black Spot 2020-21	Jun-20	400,000	150,000	250,000	-	657	0%	675,000
4	1000-2004	Pamela/Trainor Street Intersection Redevelopment	Black Spot 2020-21	Jun-20	100,000	-	100,000	-	657	1%	200,000
23	1000-5251	R2R 2019-2024 Joan St Pave Rehab (East St – Spence St)	Roads to Recovery (R2R) 2020-21	Nov-20	94,000		94,000	15,535	15,535	17%	94,000
24	1000-5252	· · · · · · · · · · · · · · · · · · ·	Roads to Recovery (R2R) 2020-21	Nov-20	120,000	-	120,000	17,663	17,663	15%	120,000
25	1000-5011	R2R 2019-2024 East St (North of Marian St) Asphalt Overlay	Roads to Recovery (R2R) 2020-21	Nov-20	200,000	-	200,000	23,181	26,561	13%	200,000
26	1000-5076	R2R 2019-2024 Death Adder Gully Culverts (4th Ave) - Guard rails, Rails, road drainage and deck replacement	Roads to Recovery (R2R) 2020-21	No20	90,000	-	90,000	15,817	16,187	18%	90,000
27	1000-2027	R2R 2019-2024 Tarakan St & Salamaua St (Markham Valley Rd to Markham Valley Rd)	Roads to Recovery (R2R) 2020-21		188,000	-	188,000	-	-	0%	188,000
28	1000-2028	R2R 2019-2024 Dalton Cres F(Noakes Ave to Cul- de- sac)	Roads to Recovery (R2R) 2020-21	Nov-20	69,000	-	69,000	14,053	14,269	21%	69,000
32	1000-2032	TIDS 2019-2024 Moondarra Dr - Shoulder Clearing and Reinstatement (11.2Km) plus reseal of 3km section of existing seal	Transport Infrastructure Development Scheme (TIDS) 2020-21	1/11/2020	170,000	85,000	85,000	16,188	25,093	15%	170,000
49	1000-5260	Ancillary Pavement Repairs	MICC Operational	Jun-21	80,000	80,000	-	-	2,250	3%	80,000
50	1000-5301	City Street Reseal Program	Expenditure MICC Annual Program	Nov-20	346,000	346,000	-	74,731	75,960	22%	346,000
52	1000-5005	Ancillary Drainage Works (Undetermined Kerb Inlet Extensions, M/H and Pipe	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	6,887	9%	80,000
67	1000-5309	Repairs etc) Traders Way/ Sunset Drive	MICC Capital	TBD	400,000	400,000	-	-	-	0%	-
C13	1000-5505	Intersection Moondarra Drive, Mount Isa -	Expenditure Roads to Recovery					1,939	1,939	0%	
CIS	1000-5505	Moondarra Drive (LHS & RHS) Shoulders between Chainages 3.3km & 5.07km.	(R2R) 2020-21		-	-	-	1,939	1,939	076	-
C14	1000-5587	Camooweal/ Mary Street Intersection (Roundabout)	Black Spot 2018-19	Sep-20	20,000	20,000	-	-	-	0%	20,000



Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C09	1000-5096	Isa St Rebuild (Including Approaches & Services Upgrade)	MICC Carry Over		-	-	-	-	71,818	0%	143,900
N91	1000-2091	R2R 2019-2024 Isa Street - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	14,053	14,053	0%	20,000
N92	1000-2092	R2R 2019-2024 Sunset Drive - Asphalt Overlay	Roads to Recovery (R2R) 2020-21		-	-	-	14,053	14,053	0%	20,000
Rural	Roads				2,051,950	799,000	1,252,950	114,543	408,265	20%	2,404,724
2	1000-5575	Lake Julius Road	Betterment Program 2019		540,159	24,000	516,159	524	45,292	8%	740,159
19		R2R 2019-2024 Camooweal Streets Pav. Rehab and Widening - Francis St (Austral - Morrison) (400m x 15 wide)	Roads to Recovery (R2R) 2020-21	Mar-21	191,791	-	191,791	-	-	0%	191,791
20		R2R 2019-2024 Kajabbi Road - Formation/Drainage/Floodwa ys & Signage (75Km)	Roads to Recovery (R2R) 2020-21	Mar-21	110,000	-	110,000	-	-	0%	110,000
21	1000-5576	Mount Oxide - Formation/Drainage /floodways full length of 47Km	Roads to Recovery (R2R) 2020-21	Mar-21	70,000	-	70,000	1,013	1,013	1%	70,000
22	1000-2022	R2R 2019-2024 Gunpowder Road - Road User Agreement Works - Road	Roads to Recovery (R2R) 2020-21	Dec-20	90,000	-	90,000	-	-	0%	90,000
29	1000-5528	TIDS 2019-2024 Gunpowder Rd - Formation, drainage, resheet	Transport Infrastructure Development Scheme (TIDS) 2020-21		120,000	60,000	60,000	27,029	27,029	23%	120,000
30	1000-5532	TIDS 2019-2024 Riversleigh Rd - Formation Work (30km of 59.7Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21		150,000	75,000	75,000	-	-	0%	150,000
31	1000-5525	TIDS 2019-2024 Julius Rd - Formation/Drainage/Causew ay for 37km of total 59.7Km	Transport Infrastructure Development Scheme (TIDS) 2020-21		100,000	50,000	50,000	34,264	124,049	124%	100,000
33	1000-5506	TIDS 2019-2024 Old Maydowns Rd (Formation/ Drainage for full length of 86Km)	Transport Infrastructure Development Scheme (TIDS) 2020-21	Nov-20	180,000	90,000	90,000	51,036	53,361	30%	180,000
45		Rural Roads Refurbishment	MICC Annual Program	May-21	500,000	500,000	-	-	-	0%	500,000
C15		Program Duchess Rd – Formation & Realignments of sharp curves of 9.5Km.	Transport Infrastructure Development Scheme (TIDS) 2020-21		-	-	-	-	-	0%	-
	1000-5502	Rocklands Road – Formation Grade/ Drainage clearing for full length of 115Km			-	-	-	676	4,746	0%	-
C08	1000-5036	R2R 2019-2024 Thorntonia Yelvertoft Road (rural road) - 5km length from ch17 to ch22 km heading north from the Bar	Roads to Recovery (R2R) 2019-20		-	-	-	-	152,774	0%	152,774
Trans	port Structu	ıres		1	548,000	484,000	64,000	3,474	18,858	3%	1,630,727
17		Principal Cycle Network Program Transfield Ave Cycle Path (Design & Construct)	Principal Cycle Network Program (PCNP) 2019- 20	Mar-21	128,000	64,000	64,000	82	8,689	7%	128,000
46		Water Blast/Vac CBD footpaths and reseal	MICC Operational Expenditure	Jun-21	80,000	80,000	-	-	153	0%	80,000
47	1000-4773	Footpath replacement Program - Camooweal Street	MICC Annual Program		100,000	100,000	-	246	246	0%	100,000



N100 TBD Walking Network Pilot Program Shade Trees Program Walking Network Pilot Program Walking Network Pilot Program Sattreet Program Sattreet Program Sattreet Program Sattreet Program Walking Network Pilot Program Sattreet Sattreet Sattreet Sattreet Program Sattreet Program Sattreet Sattreet	- 0% - 0% - 0% - 0% - 0% - 0% - 0% - 0%	6 10,000 6 210,000 6 272,727 6 30,000 6 30,000
Tacile Replacement Through CBD Area MICC Operational Jun-21 10,000 10,000 -	- 0% - 0% - 0% - 0% - 0% - 0% - 0%	6 272,727 6 30,000 6 30,000
	- 0% - 0% - 0% - 0% - 0% - 0% - 0%	6 272,727 6 30,000 6 30,000
83 1000-2083 Principal Cycle Network Principal Cycle Network Program Progr	- 0% - 0% - 0% - 0% - 0%	6 272,727 6 30,000 6 20,000 6 30,000
Bad 100-2084 Principal Cycle Network Program Principal Cycle Network Program (PCNP) 2020 Twenty Third Avenue PCNP 2021 Twenty Third Avenue PCNP 2021 20 20 20 20 20 20	- 0% - 0% - 0% - 0%	6 30,000 6 20,000 6 30,000
Program Twenty Third Avenue PCNP 21 21 220 21 220 221 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220 220	- 0% - 0% - 0% - 0%	6 30,000 6 20,000 6 30,000
St to Milne Bay)DESIGN Program (PCNP) 2019 20	- 0% - 0% - 0%	6 20,000 6 30,000
Program - Way Finding Signage Walking Network Pilot Program - Shade Trees Program - Shade Tr	- 0% - 0%	6 30,000
N101 TBD	- 0%	
N102 TBD	- 0%	6 100,000
N103 TBD Shared Path - Wright Road Expenditure 1/06/2021 - - - - - - - - -		
Sewerage 2,019,850 800,000 1,219,850 16,213 22	869 19/	600,000
1000-7515 Pump Station Electrical Main Circuit Boards Replacement Program 140,000 140,000 - - -	,000	6 2,056,000
Circuit Boards Replacement Program	,561 6%	,
Backup and alerts Sewerage and Stormwater Catchment Reticulation 1,100,000 370,000 730,000 1,532 370,000 370,000 370,000 1,532 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000 370,000	- 0%	6 140,000
6 1000-7830 Sewer main replacement program COVID Works for Queensland (COVID W4Q) 2020-21 850,000 120,000 730,000 810 54 1000-2054 Sewer Main Inspection Program MICC Operational Expenditure 100,000 100,000 - - - 55 1000-7351 Sewer Manhole Refurbishment Replacement Program MICC Annual Program 150,000 - 722 Treatment Plant 689,850 200,000 489,850 4,602 9 1000-7211 Refurbish primary clarifiers COVID Works for Queensland (COVID W4Q) 2020-21 140,000 - 140,000 4,602	,561 16%	,
Program Queensland (COVID W4Q) 2020-21	,808 0%	
Program Expenditure	37 0%	6 100,000
Refurbishment Replacement		,
9 1000-7211 Refurbish primary clarifiers	861 1%	6 150,000
Queensland (COVID W4Q) 2020-21	,602 1%	·
44 4000 7040 Warle for Outside Hand Warle for Outside Hand	.,602 3%	6 376,000
41 1000-7210 Works for Queensland - Tanker Waste Receiving Facility Works for Queensland Jun-21 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850 - 349,850	- 0%	· -
70	- 0%	
recycled water (W4Q) 2019-21		·
Water 5,219,464 1,752,814 3,466,650 99,532 637 Standpipes 60,000 60,000 - -	2,477 12% - 0%	
73 1000-2073 Upgrade Potable Water MICC Capital 30,000 30,000	- 0%	· ·
N95 TBD Install card readers at standpipes NICC Capital Standpipes Stan	- 0%	6 30,000
Supply Facilities 60,000 60,000	- 0%	
71 1000-6347 Camooweal - Installation of Camooweal's 3rd Town Expenditure 60,000 60,000 -	- 0%	60,000
System) 900,000 50,000 850,000 8,544 83	7,050 10%	6 1,100,000
10 1000-6226 Install Pax Mixers and COVID Works for Chlorination Units to COVID Works for Queensland (COVID 500,000 - 500,000 411 38	8,931 8%	
No. 4 Queensland (COVID	0,042 6%	6 350,000
W4Q) 2020-21	96 0%	6 25,000
C17 1000-6326 Reservoir 1 Lining MICC Carry Over 50,000 50,000 - 320 Remediation 320	ı	6 -



Ref #	Job Cost	Project Description	Funding Type	Estimated Completion Date	Original Approved Budget (FY)	Original Capex Contribution (FY)	Original External Funding Amount (FY)	Nov-20 Month Actual	Expenditure (YTD)	% Spent of Original Approved Budget	Forecasted Budget (FY)
C18	1000-6348	Water Connection to Reservoir 3A	Works for Queensland (W4Q) 2019-21	Apr-20	-	-	-	617	27,662	0%	25,000
N94	TBD	Reservoir 1 Lining Remediation	MICC Capital Expenditure		-	-	-	-	-	0%	200,000
Water	Reticulatio		Experialitate		4,074,464	1,457,814	2,616,650	59,322	468,474	11%	1,686,836
7	1000-6241	Valve Replacement Program	COVID Works for Queensland (COVID W4Q) 2020-21	Jun-20	350,000	-	350,000	9,318	45,274	13%	350,000
8	1000-2008	Water main replacement program	COVID Works for Queensland (COVID W4Q) 2020-21	Apr-20	500,000	-	500,000	3,544	25,991	5%	500,000
14	1000-6242	Smart Meter Installation	Local Government Grants & Subsidies Program (LGGSP) 2019 21	Dec-21	2,944,464	1,177,814	1,766,650	2,820	12,379	0%	236,836
56	1000-2056	Household water connection replacement program	MICC Annual Program		185,000	185,000	-	5,426	5,426	3%	185,000
74	1000-5551	Firefighting Pump - Works Depot	MICC Operational Expenditure		30,000	30,000	-	-	-	0%	-
76	1000-2076		MICC Operational Expenditure		65,000	65,000	-	-	-	0%	65,000
N86	1000-6401	Stage 1 - Mica Creek Road Household Water Services	MICC Capital Expenditure	1/11/2020	-	-	-	38,212	379,403	0%	350,000
Water	Tanks				125,000	125,000	-	31,666	76,953	62%	125,000
72	1000-6314	Camooweal - Installation of Ground Based Storage and Pumping System and Telemetry System to Camooweal distribution system (including Auto Chlorinator)	MICC Capital Expenditure	Apr-20	125,000	125,000	-	31,666	76,953	62%	125,000
	& Equipmer	nt			2,355,000	2,295,000	60,000	48,783	86,164	4%	2,491,625
	s/Tourism	Replace Street Banners	MICC Operational	Jun-21	25,000 25,000	25,000 25,000	-	-	-	0% 0%	25,000 25,000
		·	Expenditure	04.1.21		·					
		ons/ Security Illegal dumping surveillance	Local Government	I	330,000 60,000	270,000	60,000 60,000	48,783 25,683	67,164 25,683	20% 43%	447,625 60,000
13	1000-2013	megal dumping survemance	Illegal Dumping Hotspot Program (LGIDH) Round 1		00,000		00,000	25,005	25,005	4370	00,000
65	1000-2065	Financials and Supporting modules	MICC Capital Expenditure		100,000	100,000	-	-	-	0%	100,000
66	1000-2066	Asset and Works Management	MICC Capital Expenditure		120,000	120,000	-	-	-	0%	120,000
C10	1000-5200	ARC GIS Implementation	MICC Operational Expenditure	Jun-21	50,000	50,000	-	23,100	28,496	57%	50,000
C11		GIS Datasets (MIPP2)	MIPP2	Jul-20	-	-	-	-	17,625	0%	17,625
C29		CCTV Street Safe Project	Safer Communities		-	-	-	-	- 4,640	0%	-
N88	1000-2246	CCTV Implementation Program	Local Roads & Community Infrastructure Program (LRCI)		-	-	-	-	-	0%	100,000
	Plant	Plant Replacement Program		I	2,000,000	2,000,000	-	-	19,000	1%	2,019,000
		, ,	MICC Annual Program		2,000,000	2,000,000	-	-	-	0%	2,000,000
C06	1000-4305	New Plant Procurement - Waste Levy Compliance (2019/20 Program) -\$1,380M	MICC Carry Over	Jun-20	-		-	-	19,000	0%	19,000
	etionary - Ca	arry Over			150,000	150,000	-	-	-	0%	
					150,000	150,000	-	-	-	0%	-
Discre	etionary	2019/2020 Carry Over	MICC Discretionary		150,000	150,000	-	-	-	0%	-
Discre 78	1000-2078	Bucket	MICC Discretionary			·			-		400.000
78 Discre	1000-2078		MICC Discretionary		150,000 400,000 400,000	400,000 400,000	-	- - -	-	0% 0% 0%	400,000 400,000
78 Discre	1000-2078 etionary - Er	Bucket mergent Works	MICC Discretionary		400,000	400,000	-	- - -	- - -	0%	

OFFICER'S REPORT



TO The Mayor, Deputy Mayor and Councillors

OFFICER Corporate Governance Coordinator, Andrea Lee

AGENDA 09.12.2020 Council Ordinary Meeting

FOLDER ID # 133189

SUBJECT Code of Conduct for Councillors V4

LOCATION N/A

EXECUTIVE SUMMARY

Update and review of Code of Conduct for Councillors V4

OFFICER'S RECOMMENDATION

THAT Council adopt the Code of Conduct for Councillors V4

BUDGET AND RESOURCE IMPLICATIONS

There are no changes to budge or resource requirements.

BACKGROUND

Under section 150D of the *Local Government Act 2009*, the Minister for Local Government must make a Code of Conduct stating the standards of behaviour for councillors in the performance of their responsibilities as councillors. This updated Code of Conduct for Councillors incorporates all the amendments approved by the Department of Local Government, Racing and Multicultural Affairs in August 2020.

LINK TO CORPORATE PLAN

This policy supports Council Corporate Plan, priority 5.1 strategy – Ensure transparency and accountability is evident in all Council decisions and reports in accordance with Local Government Act and Regulations.

CONSULTATION (Internal and External)

Consultation was conducted internally with councillors and executive management team.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all 23 protected human rights and believe the implementation of this Advisory Committees Policy does not unreasonably limit any of these human rights.

ATTACHMENTS

Code of Conduct for Councillors V4

REFERENCE DOCUMENT

Nil



OFFICER'S REPORT



Report Prepared by:

Corporate Governance Coordinator

23 November 2020

Report Authorised by:

Director Executive Services

23 November 2020





APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the **Code of Conduct for Councillors**, made in accordance with the provisions of the *Local Government Act 2009.*

Statutory Policies comply with a legislative requirement; the **Code of Conduct for Councillors** is approved by the Mount Isa City Council for the operations and procedures of Council.

Dy.

Sharon Ibardolaza David Keenan Interim Chief Executive Officer

DOCUMENT V	DOCUMENT VERSION CONTROL												
Governance/Po	olicies/Statutory	Doc ID# 8291		POLICY TYPE	Statutory (Council)								
VERSION	DATE	RESOLUTION NO.	DETAILS										
V1	25.05.2016	OM32/05/2016	Responsible Offi	cer - Chief Executiv	ve Officer								
V2	30.05.2018	OM34/03/2018	Responsible Offi	cer - Chief Executiv	ve Officer								
V3	15.11.2018	OM08/12/2018	Responsible Offi	cer - Chief Executiv	ve Officer								
<u>V4</u>			Responsible Offi	cer - Chief Executi	ve Officer								

REVIEW DUE 11.2020

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DISTRIBUTION AND DISSEMINATION				
Internal email to all employees	Х	Section meetings / Toolbox talks		
Internal email to all ccouncillors	Х	Included in employee inductions		
Staff Employee noticeboards		Uploaded to Council website	Х	
Internal training to be provided	Х	External training to be provided		
Registered in MagiqmagiQ	Х			

MOUNT ISA CITY COUNCIL STATUTORY POLICY

Page 1 of 8

1. PURPOSE

The Code of Conduct sets out the principles and standards of behaviour expected of councillors and Mayors when carrying out their roles, responsibilities and obligations as elected representatives for their communities. By adhering to the behaviours set out below, councillors will increase public confidence in Local Government and Council decisions.

2. COMMENCEMENT

This Policy will commence on and from 12 December 2018. It replaces all other policies or arrangements governing Code of Conducts for councillors (whether written or not).

3. APPLICATION

This Policy applies to all Mount Isa City Council ("Council") councillors.

4. BACKGROUND

- 4.1 Under section 150D of the Local Government Act 2009 ("the LG Act"), the Minister for Local Government must make a Code of Conduct stating the standards of behaviour for councillors in the performance of their responsibilities as councillors. In addition to this, the Code of Conduct may contain anything the Minister considers necessary for, or incidental to, the standards of behaviour.
- 4.2 Before assuming public office, councillors must understand and commit to complying with the Local Government principles and obligations of councillors in accordance with section 169 of the LG Act, as well as the standards of behaviour set out in this Code of Conduct. All councillors are required to make a declaration of office under section 169 of the LG Act. As part of that declaration, councillors must declare that they will abide by this Code of Conduct.

5. LOCAL GOVERNMENT PRINCIPLES AND VALUES

- 5.1 The LG Act is founded on five Local Government principles with which councillors must comply while performing their roles as elected representatives. These principles are listed below:
 - 1. Transparent and effective processes, and decision-making in the public interest;
 - Sustainable development and management of assets and infrastructure, and delivery of effective services;
 - Democratic representation, social inclusion and meaningful community engagement;
 - 4. Good governance of, and by, Local Government; and
 - Ethical and legal behaviour of councillors and Local Government employees.
- 5.2 This Code of Conduct provides a set of values that describe the types of conduct councillors should demonstrate to ensure their compliance with the local government principles, under each principle. These values are listed below:
 - 1. In making decisions in the public interest, councillors will:
 - make decisions in open council Council meetings;
 - properly inform relevant personnel of all relevant information;
 - · make decisions in accordance with law and policy; and
 - commit to exercising proper diligence, care and attention.
 - 2. To ensure the effective and economical delivery of services, councillors will:
 - manage Council resources effectively, efficiently and economically; and
 - foster a culture of excellence in service delivery.
 - 3. In representing and meaningfully engaging with the community, councillors will:



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Code of Conduct for Councillors

RESOLUTION NO. OM08/12/2018 VERSION V3V4

- · show respect to all persons;
- · clearly and accurately explain Council's decisions; and
- · accept and value differences of opinion.
- 4. In exercising good governance, councillors are committed to:
 - the development of open and transparent processes and procedures; and
 - · keeping clear, concise and accessible records of decisions.
- 5. To meet the community's expectations for high level leadership, councillors will:
 - · be committed to the highest ethical standards; and
 - uphold the system of Local Government and relevant laws applicable.
- 5.3 This Code of Conduct also sets out standards of behaviour aimed at helping councillors understand how the principles and values are put into practice while performing their official duties as elected representatives.

Each standard of behaviour is not intended to cover every possible scenario. However, they provide general guidance about the manner in which councillors are expected to conduct themselves.

It is important to note that the principles, values and standards set out in the Code of Conduct are of equal importance.

6. ETHICS PRINCIPLES

- 6.1 The ethics principles prescribed in the Public Sector Ethics Act 1994 s4(2) are fundamental to good-
- a) integrity and impartiality;
- b) promoting the public good;
- c) commitment to the system of government; and
- d) accountability and transparency.
- CONFIDENTIALITY
- 7.1 Councillors are in a position of trust and the legislation is clear that this trust must not be abused by misusing information obtained as councillors.
- 7.2 Councillors must ensure that information which is confidential to Council remains confidential. Any person who is, or has been, a councillor must not use information acquired as a councillor to directly or indirectly gain financial advantage for themselves or anyone else, or to harm the Council.
- 7.3 Breach of s171 of the LG Act provides a maximum penalty of 100 penalty units or 2 years imprisonment.

8. STANDARDS OF BEHAVIOUR

8.1 This Code of Conduct sets out the standards of behaviour applying to all councillors in Queensland. The behavioural standards relate to, and are consistent with, the Local-local-government-government-principles and their associated values.

The standards of behaviour are summarised as the three R's, being:

- a) RESPONSIBILITIES
- b) RESPECT
- c) REPUTATION

Each standard of behaviour includes, but is not limited to, several examples to guide councillors in complying with the Code of Conduct when carrying out their role as elected officials. Councillors are to understand and comply with the following standards of behaviour as set out in the Code of Conduct listed below.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

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8.2 Carry out RESPONSIBILITES conscientiously and in the best interests of the Council and the community.

For example, councillors will, at a minimum have the following responsibilities:

- Attend and participate meaningfully in all Council meetings, <u>committee meetings</u>, informal <u>meetings</u>, briefings, relevant workshops and training opportunities to assist <u>councillors them</u> in fulfilling their roles other than in exceptional circumstances and/or where prior leave is given;
- b) Respect and comply with all policies, procedures and resolutions of Council;
- Use only official Council electronic communication accounts (e.g. email accounts) when conducting Council business;
- d) Report any suspected wrongdoing to the appropriate entity in a timely manner;
- Ensure that their behaviour or capacity to perform their responsibilities as a councillor is not impaired by the use of substances that may put them or others at risk while performing their duties (for example, alcohol, illegal drugs or prescribed/non-prescribed and/or restricted substances);
- Cooperate with any investigation being undertaken by the <u>Local local Government government</u> or other entity;
- 3 Treat people in a reasonable, just, RESPECTFUL and non-discriminatory way.

For example, councillors will, at a minimum, act in the following ways:

- a) Show respect for <u>Treat</u> fellow councillors, Council employees and members of the public with courtesy, honesty and fairness;
- b) Not use abusive, obscene or threatening language (either oral or written) or behaviour bully, harass, intimidate or act in a way that the public would reasonably perceive a councillor's behaviour to be derogatory towards other councillors, Council employees and or members of the public;
- b)c) Have proper regard for other people's rights, obligations, cultural differences, safety, health and welfare, and
- c)d) Be respectful of other people's rights, views and opinions.
- Ensure conduct does not reflect adversely on the REPUTATION of Council.

For example, councillors will, at a minimum, conduct themselves in the following manner:

- a) When expressing an opinion dissenting with the majority decision of Council, respect the democratic process by acknowledging that the Council decision represents the majority view of the Council;
- When making public comment, clearly state whether they are speaking on behalf of Council or expressing their personal views;
- b)c) At all times strive to maintain and strengthen the public's trust and confidence in the integrity of Council and avoid any action which may diminish its standing, authority or dignity;
- Avoid making unnecessary or irrelevant comments or accusations about councillors or Council employees in order to undermine them or their position; and
- d) Ensure behaviour and presentation is appropriate to maintain the dignity of the office of the councillor.
- 9. BREACH OF THIS CODE OF CONDUCT

8.4

9.1 Failure to comply with the standards of behaviour in this Code of Conduct, or other conduct prescribed in this Code of Conduct may give rise to a complaint against a councillor's conduct and subsequent disciplinary action under the <u>LG Actlegislation</u>.

MOUNT ISA CITY COUNCIL STATUTORY POLICY

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9.2 A complaint about the conduct of a councillor must be submitted to the Office of the Independent Assessor (OIA) who will assess the complaint and determine the category of the allegation. In order of most to leastleast to most serious, the categories of complaint are corrupt unsuitable meeting conduct, misconduct, inappropriate conduct, misconduct and then unsuitable meetingcorrupt conduct.

10. UNSUITABLE MEETING CONDUCT

- 10.1 Under section 150H of the LG Actthe legislation, any conduct by a councillor that is contrary to the standards of behaviour in the Code of Conduct that occurs within a meeting of Council (including standing committee meetings), is dealt with as unsuitable meeting conduct.
- 10.2 Unsuitable meeting conduct by a councillor is dealt by the chairperson of the meeting. It is important that the chairperson deal with matters of unsuitable meeting conduct locally, and as efficiently and effectively as possible so that Council can continue with their business of making effective decisions in the public interest.
- 10.3 Examples of unsuitable meeting conduct by a councillor may include:
- A councillor behaves in a Council meeting, in a way that intimidates, bullies or harasses a member of the community, another councillor or Council employee;
- b) A councillor continually interrupts or disrupts a speaker at a Council meeting; and
- c) A councillor behaves in an offensive or disorderly way in a Council meeting.

Note: Chairpersons of meetings are carrying out a statutory responsibility under the <u>LG Actlegislation</u> to manage and lead the meeting. As such, where a chairperson behaves inappropriately in a meeting this involves a serious breach of the trust placed in them as the chairperson of the meeting and may be dealt with as misconduct (see below).

11. INAPPROPRIATE CONDUCT

- 11.1 Under section 150K of the LG Actthe legislation, any conduct by a councillor that is contrary to the standards of behaviour in the Code of Conduct or a policy, procedure or resolution of a Council, and is not unsuitable meeting conduct, misconduct or corrupt conduct (i.e. occurs outside of a meeting of Council) is dealt with as inappropriate conduct.
- 11.2 The conduct of a councillor is also inappropriate conduct if the conduct contravenes an order by the chairperson of a meeting of Council for the councillor to leave the meeting or is a series of conduct at Council meetings that leads to orders for the councillor's unsuitable meeting conduct being made on three occasions within a period of one year (from first occasion). The local government is not required to notify the OIA and may deal with the conduct under section 150AG of the LG Act.
- 11.3 The Independent Assessor_OIA is responsible for assessing allegations of suspected inappropriate conduct the Independent Assessor_OIA chooses to refer the matter to the Council to deal with, the Council must deal with the matter as quickly and effectively as possible.
- 11.4 Examples of inappropriate conduct of a councillor may include:
- A councillor publicly makes derogatory comments about staff;
- A councillor purports to speak to the media on behalf of Council when not properly authorised under a Council policy;
- A councillor fails to comply with an order made by the chairperson of a meeting to leave and stay away from the place at which the meeting is being held; and
- A councillor has been reprimanded 3 times in 12 months (from first occasion) for interrupting other councillors during meetings.

12. MISCONDUCT

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- 12.1 Councillors are required to comply with all laws that apply to Local Governments, Tthis includes refraining from engaging in misconduct.
- 12.2 The Independent Assessor OIA is responsible for assessing and investigating instances of suspected misconduct. The Independent Assessor OIA may make an application to then refer the matter to the Councillor Conduct Tribunal to be heard and determined.

The conduct of a Councillor is misconduct if the conduct:

- a) adversely affects, directly or indirectly, the honest and impartial performance of the councillor's functions or exercise of powers, or
- b) is, or involves;
 - i. a breach of trust placed in the councillor, either knowingly or recklessly;
 - misuse of information or material acquired by the councillor, whether the misuse is for the benefit of the councillor or for the benefit or to the detriment of another person;
 - a councillor giving a direction to any Council employee (other than the <u>Mayor mayor</u> giving direction to the Chief Executive Officer and senior executive employees);
 - iv. a release of confidential information outside of the Council;
 - v. failure to declare a conflict of interest or appropriately deal with a conflict of interest in a meeting by a councillor to report a suspected material personal interest, conflict of interest or perceived conflict of interest of another councillor, or
 - vi. attempting to influence a decision maker about a matter in which the councillor has a conflict of interest;
 - vii. failure by a councillor to report a suspected prescribed conflict of interest of another councillor:
- v.viii. failure to submit, update or review your registers of interests, or
- c) is a failure by the councillor to comply with:
 - i. an order made by the Council or Councillor Conduct Tribunal;
 - ii. any acceptable request guidelines of the Council made under section 170A of the LG-Actthe legislation;
 - iii. the reimbursement of expenses policy of the Council.

The conduct of a councillor is also misconduct if the conduct leads to the councillor being disciplined for inappropriate conduct on three occasions within a period of one year (from first occasion) or is conduct that is identified in an order of Council that will be dealt with as misconduct if the councillor engages in the conduct again.

12.3 Examples of misconduct of a councillor may include:

- a) a councillor knowingly providing false or misleading information during a meeting of the Council in order to affect a decision:
- a Mayor fails to carry out the performance evaluation of the Chief Executive Officer in the manner determined by Council;
- a councillor releases private information about a member of the community acquired as a councillor;
- d) a councillor directs a Council employee (other than the Mayor directing the Chief Executive Officer or other senior executive employees) to perform a duty;
- a councillor provides confidential information to the media that came from a closed meeting of Council;
- f) a councillor has a reasonable suspicion that another councillor has a material

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personal interest or conflict of interest but did not disclose it to the presiding officer when the other councillor failed to disclose it;

- g) a councillor fails to pay a fine ordered by the Tribunal;
- h) a councillor sought assistance or advice from an officer that is not in accordance with Council's acceptable request guidelines; and
- i) a councillor uses a Council vehicle for private use that is not authorised by Council's expenses policy.

13. CORRUPT CONDUCT

- 13.1 Corrupt conduct is defined by, and dealt with, under the Crime and Corruption Act 2001 and must be referred to the Crime and Corruption Commission (CCCC). For a councillor, corrupt conduct involves behaviour that:
 - a) adversely affects or could adversely affect the performance of the councillor's responsibilities; and
 - b) involves the performance of the councillor's responsibilities in a way that;
 - i. is not honest or impartial: or
 - ii. involves a breach of the trust placed in the councillor; or
 - iii. involves the misuse of information acquired by the councillor; and
 - c) is engaged in for the purpose of providing a benefit or a detriment to a person; and
 - d) if proven would be a criminal offence.
- 13.2 Examples of corrupt conduct of a councillor may include:
 - a) a councillor fails to declare a material personal interest in a Council meeting;
 - a councillor intentionally fails to update a register of interests in order to hide an interest that could gain a benefit or a loss to the person;
 - c) a councillor engages in fraud against the Council;
 - d) a councillor uses information acquired by a councillor to gain a financial benefit for the councillor or someone else:
 - e) a councillor directs a Local Government employee to gain a benefit or cause a detriment to the councillor or another person; and
 - f)a) a councillor engages in the LG Act of stealing against the Local Government.

Councillors are reminded of their obligations under section 38 of the *Crime and Corruption Act* 2001 to report suspected corrupt conduct.

13.2 The OIA has entered into a section 40 arrangement with the CCC which allows the OIA to commence investigation into some allegations of corrupt conduct and report the matters to the CCC on a monthly basis, to provide the CCC with the opportunity to assume responsibility for or monitor an investigation, should the CCC consider that appropriate.

14. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

15. COMMUNICATION AND DISTRIBUTION

15.1 Council will make available to the public, the Code of Conduct for Councillors on our website at www.mountisa.gld.gov.au.

ASSOCIATED LEGISLATION AND POLICIES

• Local Government Act 2009

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- Crime and Corruption Act 2001 Public Sector Ethics Act 1994 Councillor Investigation Policy
- Standing Orders Policy
- Model Meeting Procedures
- Councillor Acceptable Request Guidelines

MOUNT ISA CITY COUNCIL STATUTORY POLICY

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OFFICER'S REPORT



TO The Mayor, Deputy Mayor and Councillors

OFFICER Corporate Governance Coordinator, Executive Services

AGENDA 9.12.2020 Council Ordinary Meeting

FOLDER ID # 133189

SUBJECT Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8

LOCATION Not Applicable

EXECUTIVE SUMMARY

The Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors has been reviewed and updated for adoption by Council.

OFFICER'S RECOMMENDATION

THAT Council adopt the Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 as presented.

Or

THAT Council does not adopt the Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8 as presented.

BUDGET AND RESOURCE IMPLICATIONS

This version will reduce expenditure by \$1000 per year through the removal of the mayor's hospitality allowance.

BACKGROUND

Council must adopt an expenses reimbursement policy as required by section 250 of the *Local Government Regulation 2012* and can be amended at anytime by resolution. Upon reviewing this policy, it was identified the payment of the hospitality expenses allowance as per clause 7 takes the annual payment to the mayor over the maximum payable as set by the Local Government Remuneration Commission. It is therefore proposed that this quarterly allowance is removed from the policy.

The updates to this policy also include the removal of provision of a councillor to use a Council owned vehicle for private use.

LINK TO CORPORATE PLAN

Updating this policy is in line with Priority 5.1 to incorporate ethical sustainable and responsible financial planning.

CONSULTATION (Internal and External)

Consultation took place with the Executive Management Team and through a briefing with mayor and councillors on 9 December.

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Updating this policy has no direct impact on any other Council policies.

RISK IMPLICATIONS



OFFICER'S REPORT



The updates to this policy will remove any future remuneration overpayment to the mayor.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given the 23 protected human rights and is satisfied this Corporate Plan does not limit any of these protected human rights.

ATTACHMENTS

• Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors V8

REFERENCE DOCUMENT

Nil

Report Prepared by:	Report Authorised by:
Corporate Governance Coordinator	Director Executive Services
Executive Services	Executive Services
1 December 2020	1 December 2020



STATUTORY POLICY

MOUNT ISA CITY COUNCIL

Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

RESOLUTION NO. OM26/11/19 00/00/00 VERSION V7V8

APPLIES TO STATUTORY POLICIES ONLY

This an official copy of the Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy, made in accordance with the provisions of Local Government Act Regulation 2012.

Statutory Policies comply with a legislative requirement; the Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy is approved by the Mount Isa City Council for the operations and procedures of Council.

Sharon Ibardolaza David Keenan **Interim Chief Executive Officer**

DOCUMEN.	T VERSION (CONTROL			
Governance/Po	olicies/Statutory	Doc ID# 26641		POLICY TYPE	Statutory (Council)
VERSION	DATE	RESOLUTION NO.	DETAILS		
V1	02.04.2008	SM04/04/08	Responsible Officer - Chief Executive Officer		
V2	25.06.2014	OM27/06/14	Responsible Officer - Chief Executive Officer		
V3	15.06.2016	OM09/06/16	Responsible Officer - Chief Executive Officer		
V4	28.06.2017	OM13/06/17	Responsible Officer - Chief Executive Officer		
V5	22.11.2017	OM30/11/17	Responsible Officer - Acting Chief Executive Officer		
V6	28.03.2018	OM23/03/18	Responsible Officer - Chief Executive Officer		
V7	29.11.2019	OM26/11/19	Responsible Officer - Chief Executive Officer		
<u>V8</u>			Responsible Officer – Chief Executive Officer		
				REVIEW DUE	09/2021

DISTRIBUTION AND DISSEMINATION				
Internal email to all employees	Х	Section meetings / Toolbox talks		
Internal email to all Councillors	Х	Included in employee inductions		
Staff noticeboards		Uploaded to Council website	Х	
Internal training to be provided		External training to be provided		
Registered in Magiq	Х			

STATUTORY POLICY

MOUNT

MOUNT ISA CITY COUNCIL

Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

RESOLUTION NO. OM26/11/19-00/00/00 VERSION V7V8

1. PURPOSE

Under Chapter 8, Part 1, Division 2 of the *Local Government Regulation 2012* ("LG Reg"), Mount Isa City Council ("Council") must adopt an expenses reimbursement policy. As soon as practicable after Council adopts or amends its expenses reimbursement policy, a copy of the policy must be made available to the public at the administration office and published on Council's website.

2. COMMENCEMENT

This policy will commence on and from 29 November 2019. It replaces all other policies or arrangements governing reimbursements of expenses and provisions of facilities for the mayor and councillors (whether written or not).

3. APPLICATION

This policy applies to all Mount Isa City Council councillors, including the mayor.

- **4.** The Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy and provides for the following:
 - a) payment of reasonable expenses incurred, or to be incurred, by <u>the mayor and</u> councillors in discharging their duties and responsibilities as councillors; and
 - b) provision of facilities for the mayor and councillors for that purpose.

5. STATEMENT OF PRINCIPLES

The policy requires the mayor and councillors and the mayor to be aware of:

- a) the requirement for reimbursement of reasonable expenses only;
- b) public accountability and transparency;
- c) public perceptions and community expectations; and
- d) that no private benefit to be derived.

5. PAYMENT REIMBURSEMENT OF EXPENSES

Reimbursement of Eexpenses will be paid to the mayor and councillors through administrative processes approved by the Chief Executive Officer subject to the limits outlined in this policy.

6. EXPENSE CATEGORIES

6.1 Professional Development

- 6.1.1 The Council will reimburse pay expenses incurred for:
 - a) mandatory professional development; and
 - b) discretionary professional development deemed essential for the <u>mayor's or</u> councillor's role.

6.2 Travel as required to represent Council

6.2.1 The Council may reimburse local and in some cases interstate and overseas travel expenses (e.g. flights, car, accommodation, meals and associated registration fees) deemed necessary to achieve the business of council where the mayor and or councillor are official representatives of Council.

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Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

RESOLUTION NO. OM26/11/19-00/00/00VERSION V7V8

The mayor and councillors are to travel via the most direct route, using the most economical and efficient mode of transport.

Council will pay for reasonable expenses incurred for overnight accommodation when where the mayor ora councillor is required to stay outside the local government's region.

NOTE: Any fines incurred while travelling in Council-owned vehicles or privately owned vehicles when attending to Council business, will be the responsibility of the mayor or councillor incurring the fine.

6.2.2 Travel bookings

All mayor and councillor travel for Council business Council—will be booked and paid for by Council.

Economy class is to be used where possibleunless approved by the CEO, although Council may approve business class in certain circumstances.

Airline tickets are not transferable and can only be procured for the mayor or councillor's travel on Council business. They cannot be used to offset other unapproved expenses (e.g. cost of partner or spouse accompanying the mayor or councillor).

6.2.3 Travel transfer costs

Any travel transfer expenses associated with the mayor or councillor travelling for Council approved business will be reimbursed for example, train, taxi, uber, bus and ferry fares.

Cab charge vouchers may also be used where approved by Council the CEO.

6.2.4 Private vehicle usage

Councillors private vehicle usage may be reimbursed by Council if the:

- a) claim for mileage is substantiated with log book details; and
- b) total travel claim does not exceed the cost of the same travel using economy flights plus the cost of taxi transfers.

6.2.5 Accommodation

All mayor and/or councillor accommodation for Council business will be booked and paid for by Council.

Where possible, the The minimum standards for the mMayor and cCouncillors' accommodation will be 4 star. should be three or four star rating.

Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

6.2.6 Meals and incidentals

Council will reimburse costs of meals and other incidentals up to \$130 per day where:

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Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

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- a) the mayor and/or councillor incurs the cost personally; and
- b) the meal was not provided:
 - . within the registration costs of the approved activity/event; or
 - ii. during an approved flight.

All reimbursements must be claimed by submitting all receipts and supporting documents and completing the relevant form.

7. ADDITIONAL EXPENSES FOR THE MAYOR

7.1 Hospitality

The Council will pay the mayor an allowance of to \$1,000 per annum for hospitality expenses deemed necessary in the conduct of Council business. This will paid via payroll on a quarterly basis. There is no requirement to provide substantiation of expenses [AL1].

8. PROVISION OF FACILITIES

All facilities provided to the mayor and councillors remain the property of Council. Once the mayor or councillor no longer holds this office, all property must be returned to Council immediately.

9. PRIVATE USE OF COUNCIL OWNED FACILITIES

- 9.1 Based on the principle that *no private benefit is to be gained,* any facilities provided to the mayor and councillors by the Council are only to be used for Council business.
- 9.2 All private use shall be reimbursed to Council. This would apply for example; when councillors use a Council owned motor vehicle and/or mobile telecommunication devices for private use.

10. FACILITIES CATEGORIES

10.1 Administrative tools

Administrative tools should be provided as required to assist the mayor and councillors in their official duties. Administrative tools include:

- a) office space and meeting rooms;
- b) computers, laptops, iPadstablets;
- c) stationery;
- d) access to photocopiers;
- e) printers;
- f) facsimile machines;
- g)f) publications;
- h)g) use of Council issued mobile phones and landline telephones; and
- i)h) internet access in Council offices.

Secretarial Administrative support shall be provided if necessary, with the approval of the Chief Executive Officer. in accordance with Council's Councillor Acceptable Request Guidelines

10.2 Maintenance costs of Council owned equipment

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Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

RESOLUTION NO. OM26/11/19-00/00/00VERSION V7V8

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council-owned equipment that is supplied for official Councilbusiness use.

10.3 Name badge and safety equipment for councillors

Council may provide mayor and councillors with:

- a) a name badge; and
- b) necessary safety equipment for use on official business e.g. safety helmet and boots.

10.4 Use of Council vehicles

<u>The mayor and CcC</u>ouncillors may have access to a Council owned vehicle for official Council business only.

Private use of Council owned vehicles is permitted if prior approval has been granted by resolution of Council. Council will in its resolution authorise private use and set out the terms for the councillor to reimburse Council for any private use. Only councillors are permitted to drive the vehicle. Under no circumstances are family members or other persons allowed to drive the vehicle.

10.5 Telecommunication needs - mobile devices

<u>Council issued Mm</u>obile telecommunication devices including <u>iPads_tablets_and</u> mobile phones may be used by <u>the mayor and councillors</u> for official Council business use <u>only</u>. <u>Any private use shall be reimbursed to Council.</u>

10.6 Insurance Cover

The Council will indemnify or insure the mayor and councillors in the event of injury sustained while discharging their civic official Council duties.

The Council will pay the excess for injury claims made by a the mayor or councillor resulting from conducting official Council business.

10.7 Fuel costs

Fuel for a Council-owned vehicle used for official Council business, will be provided or paid for by Council.

10.8 Car parking amenities

Council provides the mayor and councillors with:

- a) car parking at the Council office premises; and/or
- b) reimbursement of parking costs paid by the mayor and councillors while attending to official Council business.

11. ADDITIONAL FACILITIES FOR THE MAYOR

11.1 Use of a Council vehicle

11.1.1 The Council may provide the mayor with a Council owned vehicle. All operating costs will be met by Council.

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Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy

RESOLUTION NO. OM26/11/19 00/00/00 VERSION V7V8

11.1.2 Reasonable private use is permitted. The <u>Mayor mayor</u> and their spouse are permitted to drive the vehicle.

12. RESPONSIBILITIES

The mayor and councillors are bound to act within this policy.

13. VARIATION

13.1 Council reserves the right to vary or replace this policy from time to time by resolution, however in accordance with s252 of the LG Reg, a meeting at which this policy is amended cannot be closed.

14. BREACH OF POLICY

14.1 Where the mayor or councillor breaches this policy, the matter may be dealt with under the Code of Conduct for Councillors.

15. COMMUNICATION AND DISTRIBUTION

15.1 Council will make available to the public, the Reimbursement of Expenses and Provision of Facilities for the Mayor and Councillors Policy on our website and ensure a copy of the policy may be inspected and purchased by the public at the administration office.

16. DEFINITIONS

a) **Council business** – means business conducted on behalf of, and/or approved by Council, the mayor or Chief Executive Officer.

ASSOCIATED LEGISLATION AND POLICIES

- Local Government Act 2009
- Local Government Regulation 2012
- Entertainment and Hospitality Policy
- Procurement Policy
- Councillor Code of Conduct
- Caretaker Period Policy
- Councillor Acceptable Request Guidelines

OFFICER'S REPORT



ITEM 13.4

TO The Mayor, Deputy Mayor and Councillors

OFFICER Director Executive Services, Executive Services

AGENDA 09.12.2020 Council Ordinary Meeting

FOLDER ID # 133189

SUBJECT Mount Isa City Council Corporate Plan 2020 - 2025

LOCATION Not Applicable

EXECUTIVE SUMMARY

The Mount Isa City Council Corporate Plan 2018 - 2023 has been reviewed and updated to create the Mount Isa City Council Corporate Plan 2020 – 2025 to be adopted.

OFFICER'S RECOMMENDATION

THAT Council adopt the Mount Isa City Council Corporate Plan 2020 – 2025 in accordance with section 165(3) of the Local Government Regulation 2012

Or

THAT Council do not adopt the Mount Isa City Council Corporate Plan 2020 - 2025

BUDGET AND RESOURCE IMPLICATIONS

Mount Isa City Council has updated and adopted a new Organisational Structure provide the resources required to effectively deliver this plan.

BACKGROUND

Pursuant to section 166 of the *Local Government Regulation 2012*, the local government's 5-year corporate plan must:

- (a) outline the strategic direction of the local government; and
- (b) state the performance indicators for measuring the local government's progress in achieving its vision for the future of the local government area;

Due to the Queensland Local Government Elections held in March 2020, Mount Isa City Council reviewed the Corporate Plan 2018-2023 and pursuant to section 165(3) of the *Local Government Regulation 2012*, may, by resolution, amend its 5-year corporate plan anytime.

This updated plan includes the newly elected members, Mayor Danielle Slade and Councillor Kim Coghlan, a new Corporate Plan Hierarchy and the removal of Council's Executive Management Team.

The five themes remain unchanged with People and Communities, Prosperous and Supportive Economy, Services and Infrastructure, Healthy Environment and Ethical and Inclusive Governance. Additional strategies have been included to provide more detail and clearer objectives for the organisation.

LINK TO CORPORATE PLAN

This updated Corporate Plan is based on the existing Mount Isa City Council Corporate Plan 2018 – 2023.

CONSULTATION (Internal and External)

Internal consultation took place with the mayor and councillors through workshops in September 2020.



OFFICER'S REPORT



LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

This updated Corporate Plan does not have any direct implication on Council's current policies.

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given the 23 protected human rights and is satisfied this Corporate Plan does not limit any of these protected human rights.

ATTACHMENTS

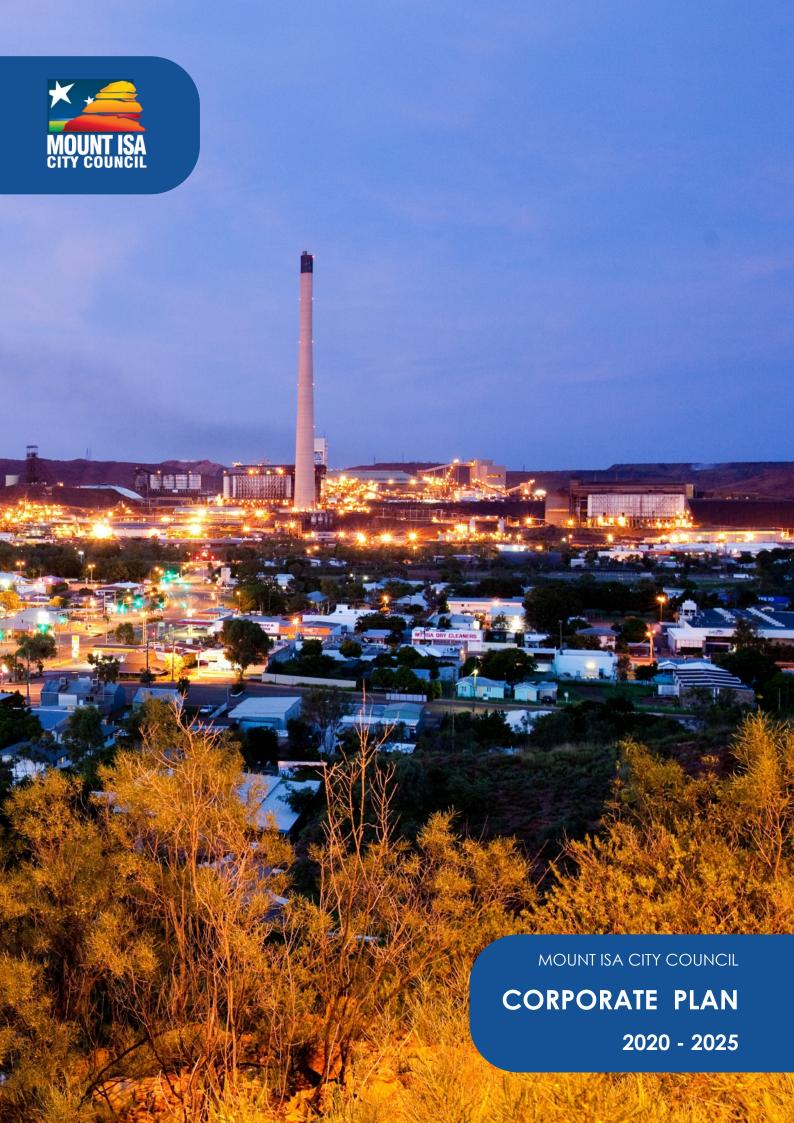
• Mount Isa City Council Corporate Plan 2020 - 2025

REFERENCE DOCUMENT

Nil

Report Prepared by:	Report Authorised by:
Corporate Governance Coordinator	Director Executive Services
Executive Services	Executive Services
30 November 2020	30 November 2020





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Our Vision

Making our good city great, through innovation, diversification and cultural enhancement.

Mount Isa Region

Mount Isa City Council is one of the more remote Demonstrating a strong sense of identity and local government areas in Queensland. Our community, the Mount Isa of today is the region lies in the heart of Queensland's arid North administrative, commercial and industrial centre of

Mount Isa is located approximately 1,826 kilometres from capital Brisbane. the main city and port of Townsville. Covering an area of 43,310 square kilometres (including the township of Camooweal), making Mount Isa one of the Mount Isa is home to several unique events largest cities in the world.

Shaped by our remote, rural location and rich Expo which attracts visitors from across the globe. mineral bounty, Mount Isa has a long standing mining heritage.

West, adjoining the border of the Northern Territory. North West Queensland with a diverse multicultural population.

of Our region produces some of the country's best Queensland, and 883 kilometres from the nearest beef and is renowned as one of the world's top 10 producers of copper, lead, silver and zinc.

> including the Mount Isa Rotary Rodeo, Lake Moondarra Fishing Classic and the 'MineX' Mining





Elected Representatives



Mayor Danielle Slade

ADDITIONAL RESPONSIBILITY Mayor

PORTFOLIO Not assigned

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- " Local Disaster Management Group (Chair) (PEM08/04/20)
- " North West Water Joint Evaluation Group (PEM08/04/20)
- North West Queensland Regional Organisation of Councils (PEM08/04/20)
- Living with Lead Alliance (PEM08/04/20)
- Mount Isa Townsville Economic Zone (Resolution Not Required)
- " North West Flood Relief (Resolution Not Required)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

" Not assigned



Deputy Mayor, Cr Phil Barwick

ADDITIONAL RESPONSIBILITYDeputy Mayor (PEM02/04/20)

PORTFOLIO

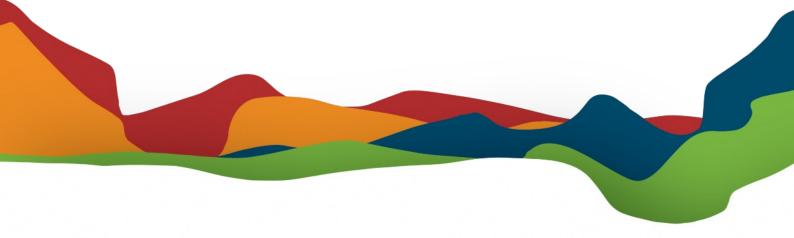
Finance, Customer Service, Economic Development, Promotion & Community Development, Arts (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- " Regional Arts Development Fund RADF (PEM08/04/20)
- Local Disaster Management Group (Deputy Chair) (PEM08/04/20)
- " Australian Mining Cities Alliance AMCA (PEM08/04/20)
- Tennant Creek Mount Isa Cross Border Commission (PEM08/04/20)
- "North West Hospital Health Service Community Advisory Committee (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

- " Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- "Outback at Isa Board (OM42/04/16)
- " Internal Audit Committee (OM 39/05/19)
- Transport and Logistic Centre (PEM08/04/20)
- " North West Motorsport Advisory Committee (PEM08/04/20)



Elected Representatives



Cr Kim Coghlan

PORTFOLIO

Youth, Beautification, Parks & Gardens

COUNCIL REPRESENTATIVE - EXTERNAL ORGANISATIONS

Living with Lead Alliance (Delegate in Mayoral Absence) (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

Not assigned



Cr George Fortune

ADDITIONAL RESPONSIBILITY

Acting Mayor in the absence of both Mayor and Deputy Mayor (PEM03/04/20)

PORTFOLIO

Development and Town Planning (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

Mount Isa Water Board (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

Mount Isa City Council Owned EnterprisesBoard – MICCOE (OM23/03/15)



Cr Peta MacRae

PORTFOLIO

Tourism, Events, Sports and Recreation, Library (PEM07/04/20)

COUNCIL REPRESENTATIVE – EXTERNAL ORGANISATIONS

- Riversleigh Community and Scientific Advisory Committee (PEM08/04/20)
- " North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

Lake Moondarra Advisory Committee (PEM08/04/20)

Elected Representatives



Cr Paul Stretton

PORTFOLIO

Environmental Management, Waste Management, Environmental Health, Water and Sewerage, Local Laws, Camooweal (PEM07/04/20)

COUNCIL REPRESENTATIVE - EXTERNAL ORGANISATIONS

" North Queensland Sports Foundation (Great Western Games) (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

- " Mount Isa City Council Owned Enterprises
 Board MICCOE (OM42/04/16)
- " Outback at Isa Board (OM42/04/16)



Cr Mick Tully

PORTFOLIO

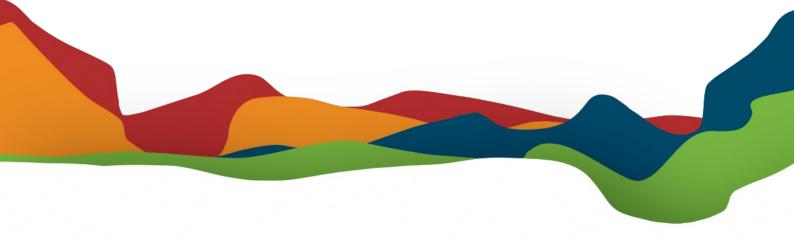
Works and Engineering (PEM07/04/20)

COUNCIL REPRESENTATIVE - EXTERNAL ORGANISATIONS

" North West Water Joint Evaluation Group (PEM08/04/20)

COUNCIL REPRESENTATIVE - COUNCIL COMMITTEES/BOARDS

- " Mount Isa City Council Owned Enterprises Board – MICCOE (OM42/04/16)
- " Outback at Isa Board (OM42/04/16)
- " Internal Audit Committee (OM 39/05/19)





Mayor's message

I am pleased to present Mount Isa City Council's Corporate Plan for 2020-2025.

This document has a critical role to play when it comes to how to best guide the direction Mount Isa as a city and community takes over the following five years and beyond.

It outlines our priorities and strategies across five key areas, which will inform Council's future decision-making processes.

For each theme - People and Communities, Prosperous and Supportive Economy, Services and Infrastructure, Healthy Environment, and Ethical and Inclusive Governance - we have listed several corresponding strategies that we will endeavour to undertake and which will benefit the whole community.

This not only ensures that Mount Isa continues to be an attractive, liveable city that grows and prospers in the long term, but that Council is kept accountable and has a clear vision going forward.

We as a Council strongly value community engagement and will make it a priority to work collaboratively with the community wherever possible.

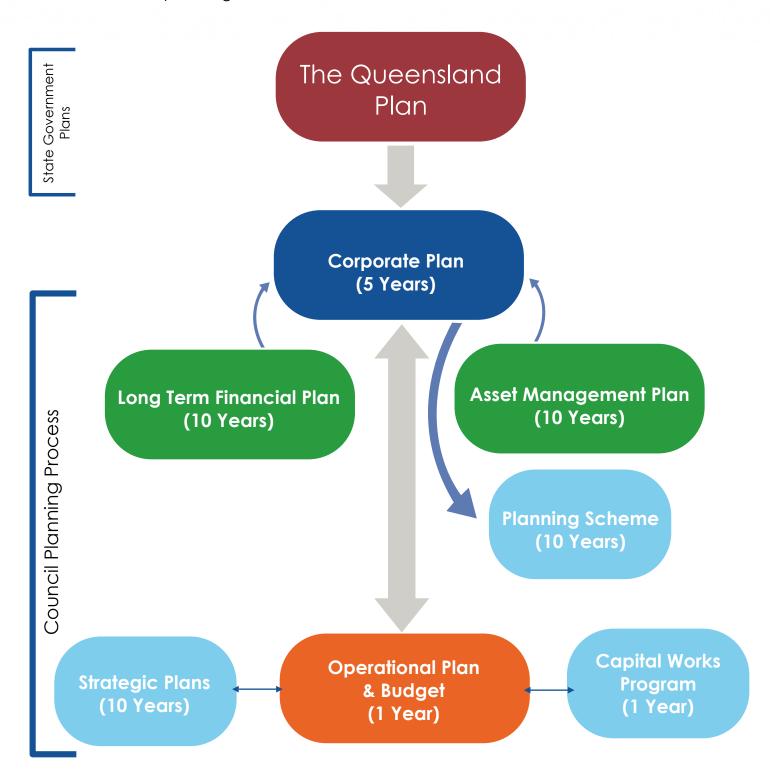
As Mayor, I look forward to working with fellow councillors and Council staff to make the strategies outlined in this future roadmap for Mount Isa a reality and seeing and the city and greater region flourishing as a result.

Cr Danielle Slade

MAYOR | Mount Isa City Council

Corporate Plan Hierarchy This diagram shows the Corporate Plan context and how it integrates with

and informs other planning documents.



Themes

1. People & Communities

To establish safe and healthy communities with a strong sense of identity which supports existing industry and encourages new and Innovative business and practices.

2. Prosperous & Supportive Economy

To develop a prosperous and diverse local economy which supports existing industry and encourages new and innovative business and practices.

3. Services & Infrastructure

To establish innovative and efficient infrastructure networks that services the local communities and industries.

4. Healthy Environment

To recognise, protect, manage and promote our unique natural environment to ensure the economic, environmental, social and cultural values are developed for long term sustainability.

5. Ethical & Inclusive Governance

To practice inclusive and ethical governance through proactive engagement with all sectors of the community, council and all levels of government.

1. People & Communities

- 1.1 Continue to monitor and stay informed 1.11 Further de about matters that affect the community commun
- 1.2 Review the Mount Isa Community Plan and Community Engagement Strategy in 1.12 consultation with other key stakeholders including other levels of Governments
- 1.3 Assist community groups to increase their 1.13 sustainability and build social capacity
- 1.4 Continue to develop and extend Council's public consultation processes, including 1.14 the reporting of outcomes and the development of charters which clarify expectations for the provision of information for Council staff and the community 1.15
- 1.5 Develop and promote our unique artistic and cultural diversity
- 1.6 Advocate for Councillor, staff and 1.16 community representation on Government committees and taskforces relevant to the region
- 1.7 Advocate for youth engagement in 1.17 Council decisions
- 1.8 Coordinate and review sport and 1.18 recreation opportunities to encourage a healthier lifestyle in the region
- 1.9 Develop a Memorandum of Understanding with local Indigenous groups
- 1.10 Investigate opportunities for additional tertiary education in the region

- 1.11 Further develop libraries to become active community hubs of learning and social inclusion
- 1.12 Continue to work with external agencies to deliver learning opportunities (e.g. U3A, Men's Shed)
- .13 Lobby state government for improved state secondary educational opportunities and/ or facilities in the Mount Isa
- 1.14 Advocate higher education institutions and health facilities to provide upskilling opportunities for residents living in Mount Isa
- 1.15 Maximise private and government funding opportunities to provide access to all training and mentoring programs that promote advanced employment
- 1.16 Continue the established strategic alliances with the Australian Mining Cities Alliance and North West Regional Organisation of Councils
 - Develop the action plan for Council's role in Major Events and Tourism
 - Provide 100 years Community Celebrations and community infrastructure for year 2023.
- 1.18 Develop tourism opportunities for the 100 Years commemorations that will promote Mount Isa as a destination to visit for generations.



2. Prosperous & Supportive Economy

- 2.1 Continue to upgrade and use the most 2.10 effective technology to provide best delivery of services to the region
- 2.2 Lobby for the improved delivery of NBN services to Mount Isa Region
- 2.3 Contribute to a Regional Transport 2.11
 Strategy encompassing Road, Air and
 Rail
- 2.4 Lobby State and National Governments to enhance and develop key transport gateways, freight links including public transport and rail services to adjacent regions
- 2.5 Lobby the State and Federal Governments for safety improvement upgrades on the Federal, State and Local Road Networks
- 2.6 Develop and enhance key strategic alliances with the Department of Main Roads and other key partners
- 2.7 Assist with the facilitation of region wide accessibility for all residents to essential services in relation to health, education, social and recreational activities
- 2.8 Apply and review the Planning Scheme in accordance with State legislation to ensure consistent and balanced decisions are made in relation to lifestyle and growth opportunities
- 2.9 Continue to undertake strategic Urban Design projects

- Lobby telecommunication and technology providers to continue to improve the quality and depth of services which will assist with the attraction and retention of sustainable businesses within the region
- Following review, continue to implement the Mount Isa Economic Development and Tourism Strategies with a focus on promoting the national and international attractions of the region, which will provide tourism, economic, social and cultural benefits
- 2.12 Enhance relationships with larger employers in the region to ensure the proper future planning of infrastructure and the promotion of Mount Isa
- 2.13 Advocate for childcare services that support shift work hours, including night shift
- 2.14 Investigate incentives to encourage upgrading old housing stock in the Mount Isa area, e.g. reduction in waste fees where demolishing existing dwellings
- 2.15 Develop a City Housing Strategy to plan for the future housing needs of the community



3. Services & Infrastructure

- 3.1 Undertake a review of Council's Services 3.9
- 3.2 Review all cemetery services including cremation services, determining the viability of above ground vault construction and identify land for future 3.10 expansion
- 3.3 Clarify community expectations prior to establishing community service obligations in relation to water, waste 3.12 water, roads etc.
- 3.4 Develop a proactive approach to safety within town areas
- 3.5 Undertake a Resident Attraction project including strategic research and data analysis alongside a strategic marketing and communications plan which focuses on the liveability of the region and encourages a diverse range of new residents to the region including families, 3.14 youth and migrants
- 3.6 Continue to implement the recommendations from Council's Buildings Asset and Services 3.15 Management Plan in relation to the development and maintenance of the region's community facilities
- 3.7 Continue to develop accurate flood mapping studies and a storm water management plan
- 3.8 Develop and implement Council land management strategies including its reserves, particularly infrastructure on reserves

- Proceed with a feasibility study for the development of a multisport complex to replace various sporting facilities with land returned to the State
- 3.10 Review plant strategy (own or lease)
- 3.11 Continue to review and expand Asset Management Plans
- 3.12 Analyse current roads and other associated infrastructure to determine priorities
- 3.13 Determine strategic levels of service within Council's Asset Management Plans to provide well maintained bridges, sealed and unsealed roads, including footpaths and stormwater drainage throughout urban, industrial and rural areas
- 3.14 Deliver suitable signage and directional indicators for open space, walkways and cycle paths that are user friendly for all demographics
- 3.15 Identify new external revenue sources, including grants, to fund City infrastructure and services
- 3.16 Determine and review levels of service to the parks and gardens network and flora reserves
- 3.17 Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility



4. Healthy Environment

- 4.1 Develop and implement a Water Security 4.8 Strategy that secure a sustainable, reliable water supply for the region
- 4.2 Continue to record and protect all significant heritage and cultural sites and 4.9 structures.
- 4.3 Manage and develop MICC's disaster management and recovery 4.10 responsibilities
- 4.4 Investigate options for the 4.11 implementation of alternative transport modes that align with contemporary environmental and socially sustainable practices
- 4.5 Promote education and environmental 4.12 awareness programs in relation to water conservation and wastewater recycling for both industry and residents
- 4.6 Investigate appropriate wastewater services and systems
- 4.7 Utilise 'best practice' waste management practices and further develop City facilities in accordance with the Waste Management and Recycling Plan

Implement innovative measures to reduce Council's energy use and carbon emissions and seek grant funding for alternate energy systems

Protect the natural environment of reserves under Council control via strategic natural resource management

Continue to develop and maintain the urban stormwater system

Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies

Encourage the use of renewable energy sources, such as solar power, to protect the environment

4.13 Manage invasive animal and pest plants throughout the region to ensure the continued protection of valuable agricultural land



5. Ethical & Inclusive Governance

- 5.1 Continually monitor and evaluate all 5.7 Council operations and conduct independent surveys of client/customer satisfaction levels
- 5.2 Develop a procedure to ensure all lobbying processes are reported and completed
- 5.3 Develop and implement customer focused policies and processes in keeping with Council's commitment to customer service
- 5.4 Become an employer of choice by providing appropriate training, innovative leadership and improved career pathways
- 5.5 Review depot/workshop operations including development of master plan
- 5.6 Implement an ongoing review of the rating system encompassing benefited rate areas

- 5.7 Promote a proactive approach to risk management, including business continuity
- 5.8 Provide and maintain appropriate security measures to protect Council's assets (buildings, plants, sites etc)
- 5.9 Provide and maintain WIFI functionality within Council's administrative buildings, with some free access for the public where feasible
- 5.10 Investigate upgrades to Council's Information and Communication technology network structure
- 5.11 Provide and maintain strategies to ensure Council's long-term financial sustainability.
- 5.12 Explore/review potential efficiencies and opportunities for Council's operations, infrastructure and assets







ITEM 13.2

TO The Mayor, Deputy Mayor and Councillors

OFFICER Director, Executive Services

AGENDA 09.12.2020 Council Ordinary Meeting

FOLDER ID # 4704

SUBJECT Civic Centre Remedial Works Update

LOCATION Not Applicable

EXECUTIVE SUMMARY

Urgent remediation works to the Civic Centre were identified in March 2020 as required to ensure the safety of staff and the public. The Centre was closed in early April 2020. Remedial projects were scoped, approved and budgeted in June 2020. Works are now well underway and expected to be completed by April 2021.

OFFICER'S RECOMMENDATION

THAT Council receive and note the Civic Centre Remedial Works update.

BUDGET AND RESOURCE IMPLICATIONS

There is an approved 2020/2021 Capital Works Budget of \$700k for this program of work. There is low risk of exceeding budget or timeframe. All works except for the toilet refurbishment have now been contracted and terms include financial penalties for late delivery.

BACKGROUND

Investigations in March 2020 identified significant safety and maintenance issues with the Civic Centre including:

- External soffit collapsed in areas and high risk of the remainder collapsing;
- Non-compliance of fire services;
- Internal operable walls in disrepair and at risk of collapsing;
- Auditorium floorboards broken and unsafe;
- External shade sails deteriorated and collapsing;
- External entrance copper doors deteriorated and inoperable; and
- Toilets in disrepair and requiring upgrading of hardware fittings.

The building was approved to be closed by the then Chief Executive Officer in early April 2020, due to safety risks and a capital works project was approved for the 2020-2021 financial year.

There were significant delays caused by finding soffit materials that met Heritage requirements. Initial attempts to engage the market as a single bundle of works resulted in a poor pricing outcome. On 8 September 2020, Council was briefed on progress and on 14 October 2020 a report was put to Council and resolved a procurement process that ensured value for money was achieved. This resulted in Council procuring the soffit materials direct from the supplier and issuing separate works contracts for the various trade components.





An update on works in progress is as follows:

Element	Completion Date	Estimated Final Cost
Fire services compliance	18/12/2020	\$55,000
Repair of copper entrance doors	18/12/2020	\$90,000
Repair of Internal operable walls	Completed	Included in above item
Floorboards replacement	08/12/2020	\$50,000
Floor sanding & finishing occurring	08/12/2020 to 08/01/2021	Included in above item
Soffit works	14/03/2021	\$300,000
Replace shade sails	Have been ordered & will be installed immediately following soffit repairs	\$50,000
Toilet refurbishment	Was to be done by MICC plumbers but will now be contracted	\$50,000
	TOTAL	\$595,000 (\$105,000 under budget)

LINK TO CORPORATE PLAN

People and Community - To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

Services and Infrastructure - To establish innovative and efficient infrastructure networks that services the local communities and industries.

CONSULTATION (Internal and External)

Extensive consultation has taken place between Executive Management, Council's procurement team, MICCOE as well as internal and external contractors.

LEGAL CONSIDERATIONS

All contractor agreements have clauses outlining deadline requirements and liquidated damages of \$500 per day, should these deadlines not be met. There are not legal obligations between MICCOE and external parties.

POLICY IMPLICATIONS

There are no policy implications with this remedial works.

RISK IMPLICATIONS

There were Health and Safety risks to the public which were identified, therefore, the building has been closed to the public.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

Report Prepared by:	Report Authorised by:
Manager Buildings, Facilities and Insurance 11.11.2020	Director Executive Services 03.12.2020





TO The Mayor, Deputy Mayor and Councillors

OFFICER Director, Executive Services

AGENDA 09.12.2020 Council Ordinary Meeting

FOLDER ID # 4579

SUBJECT Establishment of 100 years Celebrations Advisory Committee

LOCATION Not Applicable

EXECUTIVE SUMMARY

It is proposed to establish a "100 years celebrations" Advisory Committee to coordinate planning for the 2023 centenary celebrations. This is consistent with Council's earlier resolution to invite Mr Ron McCulloch to Chair such a committee. A Terms of Reference has been proposed including a mechanism for Mr McCullough and Council to populate the membership of the committee.

OFFICER'S RECOMMENDATION

<u>THAT</u> Council form a "100 Years Celebrations" Advisory Committee with the Terms of Reference attached to the Officer's report.

BUDGET AND RESOURCE IMPLICATIONS

The establishment of the Advisory Committee will not have any material budget or resource impact in the current financial year and administrative support will be provided through the Executive Services directorate. As preparations for the 100 years celebrations progress, budget and resource proposals will be brought to Council for consideration through normal processes.

BACKGROUND

Mount Isa faces an exciting time as the centenary of the City approaches in 2023. It is anticipated that significant planning will be required for events and any related infrastructure projects.

Council has previously resolved to invite Mr Ron McCulloch to Chair a 100 years Celebration Committee (OM31/09/20). Mr McCullough has since held a meeting of interested stakeholders on 15 October 2020, where the need to formally establish an Advisory Committee was identified.

It is timely for Council to now formally establish the Committee with an agreed Terms of Reference including a mechanism for Mr McCullough and Council to populate the membership.

The Terms of Reference attached oultines the Intent, Scope, Powers, Purpose, Membership, Term, Meeting Protocols, Performance Evaluation and Responsibilities of the committee and its members.

LINK TO CORPORATE PLAN

People and Community - To establish safe and healthy communities with a strong sense of identity which supports the people and groups who work, live, play and visit here.

CONSULTATION (Internal and External)

Council has previously resolved to invite Mr Ron McCulloch to Chair a 100 years Celebration Committee (OM31/09/20).

LEGAL CONSIDERATIONS

Formally endorsed Advisory Committee members will be covered by Council's insurance.





POLICY IMPLICATIONS

The proposed Advisory Committee and Terms of Reference are consistent with Council's recently adopted Advisory Committees Policy.

RISK IMPLICATIONS

Establishment of a broadly representative Advisory Committee will help council to mitigate risks and maximinse opportunities.

HUMAN RIGHTS CONSIDERATIONS

Consideration has been given to all human rights relevant as per Council's Human Rights Policy.

ATTACHMENTS

(a) Proposed Terms of Reference

Report Prepared by:	Report Authorised by:	
Director	Interim Chief Executive Officer	
Executive Services	Executive Services	
03.12.2020	03.12.2020	



RESOLUTION NO. OM00/00/0000

1. INTENT

- 1.1 To give representatives from community, government, and business the opportunity to provide advice and feedback to Council on matters relevant to the 100 Years Celebration of Mount Isa City, coming up in 2023.
- 1.2 Furthermore, the group will assist Council by providing guidance on infrastructure, events and funding opportunities which are complimentary to this celebration.

2. SCOPE

2.1 These terms of reference apply to all 100 Years Celebration Advisory Committee members.

3. POWERS OF COMMITTEE

3.1 This committee is an advisory committee to Council pursuant to section 264 1(b) of the *Local Government Regulation 2012* and Council's Advisory Committees Policy applies to this committee.

4. PURPOSE

- 4.1 The functions of the 100 Years Celebration Advisory Committee shall include but not be limited to:
 - Planning and policy development
 - Strategic program reviews
 - Facilitation of partnerships, community and user participation programs
 - Provision of support to specific project working groups established by Council from time to time.
- 4.2 The 100 Years Celebration Advisory Committee may form sub-groups for addressing particular tasks and may choose the membership of such sub-groups by consensus.

5. MEMBERSHIP

- 5.1 Membership will be resolved by Council from time to time.
- 5.2 Changes to the membership may be proposed to Council by the Advisory Committee Chair through whatever process they deem suitable.
- 5.3 Chairperson: Mr Ron McCullough (by Council Resolution OM31/09/20).
- 5.4 The Advisory Group will include All elected Councillors as ex-officio members
- 5.5 As a guide, membership of the Advisory Group should also consist of:
 - 2 prominent residents from the Region
 - 2 prominent representatives from community organisations working with the community
 - 2 representatives from prominent and long-standing businesses in the region
 - The Council Executive responsible for Community Events and Promotion
 - A representative from the Queensland State Government

6. COMMITTEE TERM

6.1 The term of the Advisory Committee is 3 years from December 2020.

RESOLUTION NO. OM00/00/0000

7. MEETINGS

- 7.1 Meetings shall be at least quarterly (every three months).
- 7.2 Attendance may be available through electronic means.
- 7.3 The Quorum for the Advisory Group will be 50% of members.
- 7.4 If the Chair is unable to attend a meeting, a Councillor will stand in as Chair.
- 7.5 Discussion at the Advisory Group meetings will be managed through an agenda. Agenda items can be submitted for consideration by any member and should be submitted seven days before the meeting. The agenda will be circulated to all members five days prior to the meeting.
- 7.6 All members will ensure there is appropriate and suitable representation at meetings unless alternative arrangements such as reports submitted prior to the meetings.
- 7.7 The responsibility for normal day to day operational matters relating to the 100 Years Celebration will be handled through the normal management structure of Council.
- 7.8 The Advisory Group will formulate and make recommendations in a consensus decision making approach to inform the decision-making framework for strategic development.
- 7.9 Accurate and concise minutes will be recorded at each meeting and all agreed actions will include the responsible person's name and an action due date. The minutes will be distributed to each member prior to the next meeting for confirmation as a true and accurate record at that meeting.
- 7.10 Minutes will be reported to the next available Ordinary Council meeting.

8. PERFORMANCE EVALUATION

8.1 The Advisory Committee will undertake an annual performance assessment of the committee against these terms of reference and Council's Advisory Committees Policy.

9. RESPONSIBILITIES

- 9.1 Council is responsible for the adoption, amendment and repeal of these Terms of Reference.
- 9.2 Advisory Committee Members are responsible for:
 - Attending meetings
 - Preparing and presenting reports as requested by the Chairperson
 - Assisting with development of strategies or policies
 - Actively promoting discussion within the community and source feedback.
- 9.3 The 100 Years Celebration Advisory Committee does not have the power to incur expenditure.
- 9.4 The Advisory Committee makes recommendations to Council.
- 9.5 All Group members as well as other participants are expected to observe the following protocols:
 - Be courteous to other participants, Council staff and Councillors
 - Help to create an environment that is free of harassment and discrimination
 - Protect the health, safety and welfare of yourself and others at meetings and related activities
 - Actively participate with the regions' promotion in mind.
- 9.6 Mount Isa City Council will provide administrative support to the function of the Advisory Group through
 - Preparation and distribution of agenda for meetings



100 Years Celebration SA Advisory Committee Terms of Reference

RESOLUTION NO. OM00/00/0000

- Administrative arrangements for meetings
- Ensure all Advisory Group records are maintained in Council's record keeping systems
- Ensures information is accessible to all group members; and Minutes of proceedings taken and distributed in a timely manner.

David Keenan

Interim Chief Executive Officer

APPLIES TO STRATEGIC POLICIES ONLY

This an official copy of the **Advisory Committees Policy**, made in accordance with the provisions of *Local Government Act 2009, Local Government Regulation 2012*, and current Council Policies.

Strategic policies are adopted by Mount Isa City Council due to its desire to influence the direction of an issue or assist in the delegated decision making of Mount Isa City Council officers. Strategic policies should follow the jurisdiction provided to Council through its Corporate Plan; the **Advisory Committees Policy** is approved by the Mount Isa City Council for the operations and procedures of Council.



DOCUMENT VERSION CONTROL					
Governance/Policies/Strategic Folder ID# 14992			POLICY TYPE	Strategic (Council)	
VERSION	DATE	RESOLUTION NO.	DETAILS		
V1	25.11.2020	OM32/11/20	Responsible Officer – Corporate Governance Coordinator		
				REVIEW DUE	00.0000

DISTRIBUTION AND DISSEMINATION			
Internal email to all employees	Х	Section meetings / Toolbox talks	
Internal email to all Councillors	Х	Included in employee inductions	
Employee noticeboards		Uploaded to Council website	Х
Internal training to be provided		External training to be provided	
Registered in magiQ	Х		

1. PURPOSE

- 1.1 Mount Isa City Council ("Council") is committed to community engagement through the establishment of advisory committees to ensure the delivery of high quality, accessible and relevant services across the region that reflect community need.
- 1.2 Council may appoint an advisory committee and may include in its membership, people who are not councillors. Advisory committees are responsible for providing feedback, advice and recommendations to Council. They are not decision-making bodies. Recommendations requiring Council adoption cannot be acted upon until approved by Council at an ordinary or special meeting.
- 1.3 The committee must act within the bounds of its terms of reference or members may be liable for their actions and may not be covered by Council's insurance.
- 1.4 The purpose of an advisory committee is to:
 - a) help maintain constructive public relations between Council and the community
 - b) assist Council in understanding current and changing community needs
 - provide constructive options for Council to adapt and address community needs within available resources
 - d) inform decision making processes

2. COMMENCEMENT

This policy will commence on and from 25 November 2020. It replaces all other policies or arrangements governing Council's advisory committees (whether written or not).

3. APPLICATION

This policy applies to all members of a Council appointed advisory committee.

4. APPOINTMENT OF AN ADVISORY COMMITTEE

- 4.1 An advisory committee is established by Council resolution under the *Local Government Regulation 2012* (section 264 270). Council endorses the terms of reference for the committee.
- 4.2 For skills or community representative—based committees Council will call for expressions of interest. The Chief Executive Officer (CEO) or delegate selects and appoints members to the committee from nominations received, in consideration of advice provided by relevant Council officers.
- 4.3 For collaborative, agency–based committees Council will seek representation from applicable organisations or specialist personnel to participate.
- 4.4 Council may establish advisory committees for the purpose of assisting councillors to carry out the responsibilities of their nominated portfolios.

5. ADVISORY COMMITTEE MEMBERSHIP

- 5.1 Committees shall have a minimum of three members excluding Council representatives.
- 5.2 Members are appointed for the term of the committee as defined within the terms of reference.
- 5.3 Where a committee member resigns during the term of the committee, the committee members may seek and approve a replacement for the remainder of the committee's term from the original pool of applicants.
- 5.4 A Council executive assistant will act as support person for an advisory committee including preparing agendas, taking and distributing minutes, preparing reports to Council and all record keeping requirements.

- 5.5 Where Council has not nominated a Chair of a committee, the committee shall appoint the Chair.
- 5.6 The Chair of a committee shall not be a councillor.

6. CONDITIONS OF MEMBERSHIP

- 6.1 Committee members may resign in writing, to the Chair, from their position at any time.
- 6.2 Members have a duty to act honestly and in good faith, exercise reasonable skill, care and diligence in carrying out their duties, and not make improper use of information.
- 6.3 Members are to acknowledge that disagreement in the committee is healthy so long as it is used to work towards a satisfactory outcome of the committee. Differences in opinion should be raised respectfully.
- 6.4 Membership may be revoked by the CEO for inappropriate conduct, misconduct or inability to carry out the committee's purpose.
- 6.5 The Chair or responsible Council officer may endorse the attendance of an alternative representative to attend a committee meeting if a member is unable to attend.
- 6.6 Where a committee member fails to attend two consecutive committee meetings, without a reasonable excuse, their membership may be terminated, and a replacement member appointed to the committee from the original pool of applicants.
- 6.7 Members are to comply with the Mount Isa City Council Advisory Committees Policy, Mount Isa City Council Code of Conduct for Employees and endorsed terms of reference for the advisory committee.
- 6.8 Any public or media comment is subject to the Mount Isa City Council Media Policy. Committee members have an advisory role only and must not publicly seek to represent the views of Council or the committee.

7. MEETINGS

- 7.1 Business may be conducted at a meeting only if a quorum is present. A quorum will be determined to be greater than 50% of the members.
- 7.2 A committee may adopt its own meeting procedure and have agreed processes relating to the keeping of minutes, the tabling of agenda items, the consideration of recommendations to Council and the recording of recommendations.
- 7.3 Voting must be open by show of hands and a recommendation is decided by a majority of the votes of the members present.
- 7.4 Meeting minutes will provide a record of discussion topics and any resolutions or recommendations.
- 7.5 All written material associated with the committee is subject to the <u>Right to Information</u>
 <u>Act 2009</u> and may be made available to the public.

8. RESPONSIBILITIES

- 8.1 The Chair of an advisory committee must ensure meetings and committee functions are carried out in accordance with this policy and the terms of reference for the advisory committee.
- 8.2 The Chair must ensure the meeting is properly convened and conducted:
 - a) welcome and introduce members and guests

- b) keep individuals at the meeting focused on the topics being discussed and encourage all members to participate.
- c) give all members an opportunity to speak on each topic
- d) keep track of time
- e) ensure meeting content is in accordance with the purpose of the advisory committee
- f) ensure recommendations are relevant and understood by members
- g) close the meeting
- 8.3 The nominated executive assistant shall be responsible for the preparation and distribution of the meeting agenda and minutes.

9. MEETING AGENDA

9.1 An agenda must be prepared for each meeting and circulated to all members one week prior to the meeting. Matters not listed on the agenda can be raised in general business at the discretion of the Chair.

10. MINUTES OF MEETINGS

- 10.1 Committee meeting minutes will be taken by the nominated executive assistant in accordance with the requirements of the *Local Government Regulation 2012*. Minutes are public documents and should reflect the actions and outcomes of the meeting. Minutes are not recorded verbatim, but rather as a note and action supported by a vote.
- 10.2 Any conflicts of interest that are declared by a member during the meeting shall be recorded in the minutes against the item of business to which it relates. A member with a conflict of interest must leave the room and not participate in the discussion or vote unless authorised to do so by resolution of the other members.

11. RECOMMENDATIONS TO COUNCIL

- 11.1 An advisory committee may resolve to make a recommendation to Council for further action or investigation.
- 11.2 A committee cannot act on any such recommendation without this first being formally adopted or endorsed by Council, or by approval under a specific delegation from Council that provides for the CEO or delegate to give such approval.
- 11.3 The committee will prepare a report to Council outlining the recommendation of the committee and offer assessment of that recommendation. The assessment may present alternative options to the recommendation of the committee for the consideration of Council.

12. INSURANCE

- 12.1 The public liability coverage provided by Council's membership of LGM Queensland extends to provide liability coverage to members of committees established by Council.
- 12.2 Council committees that have the benefit of the liability need to be genuinely acting for and on behalf of Council and be genuinely supervised by and reporting to Council. Their status as Council committees should not be conferred as a device to obtain the legal liability coverage provided by LGM Queensland for any functions or activities which are not genuine Council functions or activities.

13. VARIATIONS

Council reserves the right to vary, replace or terminate this policy from time to time.

14. COMMUNICATION AND DISTRIBUTION

- 14.1 Council will make available to the public, the Advisory Committees Policy on our website at www.mountisa.qld.gov.au.
- 14.2 Supervisors will ensure the policy is distributed as per the Distribution and Dissemination table on this policy.

ASSOCIATED LEGISLATION AND POLICIES

- Right to Information Act 2009
- Community Consultation Policy
- Media Policy
- Code of Conduct for Employees

Carrie Baxter

Subject:

FW: council meeting

Attachments:

council .pdf

The local council guys do a great job keeping the park clean and recently replaced a broken swing and that's fantastic but I believe the park needs to be fenced to keep out the wandering dogs. it isn't safe or very hygienic at times for children to play there with the number of dogs wandering. My children have been chased by dogs while playing at the park and while riding their bikes to school. Toilet facilities that are situated in the park would be ideal and an upgrade to the playground would be amazing considering what Mount Isa has available for their youth Camooweal literally has nothing. We are the gateway to the Northern Territory wouldn't it be great if we had something else here that encouraged tourists and families to stop for more than just fuel maybe spend a night or two and enjoy things in Camooweal and spend money here in our community, or even better more families would move to Camooweal if there was something to do for the kids. The children of our community have no access to basic things like swimming lessons and sporting activities at school or in the community.

- The school needs to upgrade its fence for safety reasons keeping dogs out and little kids in
- ramp at the post office for elderly and disabled residents as well as mothers with prams
- when will the boil water notice be lifted?
- can the council publish Information regarding Camooweal on the Mount Isa Council Facebook
 page? or alternatively make a page just for Camooweal as I have called multiple times about
 various things like water supply issues or public holiday bin collection day changes and everyone. I
 speak to knows nothing about Camooweal. The information on the Mount Isa Facebook page is
 only ever Mount Isa related.
- there has been a lot of talk about a basketball court replacing the tennis court, a water park and
 town pool are they something that is on the cards for Camooweal it would be very beneficial for
 the children to have somewhere to play sport in the community and to be able to learn to swim,
 the school having access to a pool for swimming carnivals as well as somewhere families can go
 and cool off over summer.
- The Camooweal community is hosting their annual Christmas party at the park/ town hall grassed area on Saturday 28/11/2020 do they require a Covid safe plan of some sort or should families just be told to stay in their family groups.
- Trucks travel very fast over that grid entering Camooweal and are already starting to speed up before passing the roadhouse its dangerous. I have noticed more trucks driving through the back streets of town now as they have to be covid tested at the clinic before crossing the border is this going to be happening for long as I think its very dangerous to have large trucks parking up beside the school and Infront of houses especially having school holidays coming up. shouldn't they be able to be tested at the border?

Thanks Kerry That is all, if by some reason you were not able to get any of this across to the council could you please point me in the right direction of who I forward it to. p.s I thought it was only a few until I finished typing

cheers Jess

Images of:

Wandering dogs, Dangerous dogs, Aggressive dogs, neglected puppies & dogs in other residents yards & remains of a cat brought into a property by a wandering dog.

































The C.E.O Mount Isa City Council PO Box 815 Mount Isa QLD 4825 23 November 2020

Dear Sir,

We the undersigned are requesting your Council to consider classifying some streets in Camooweal as road train rated. Please see attached map. We are led to believe that this is in total control of the local Council.

As you would be aware, the only way freight can come in and out of our town, is by road (mostly road trains). With work place health and safety issues, as well as fatigue management practices, loading and unloading of freight should be carried out as quickly and efficiently as possible. By allowing these streets to be road train usable this will considerably help this to occur.

Since there is now more businesses in the town, we hope Council will only encourage them by classifying the marked streets. Council itself, at times load and unload road trains using Beaumont Street.

Beaumont, Wonga and Kennedy Streets are also used as a bypass when the Barkly Highway is closed for street parades and such, so that would also keep permit requirements to a minimum when these events take place.

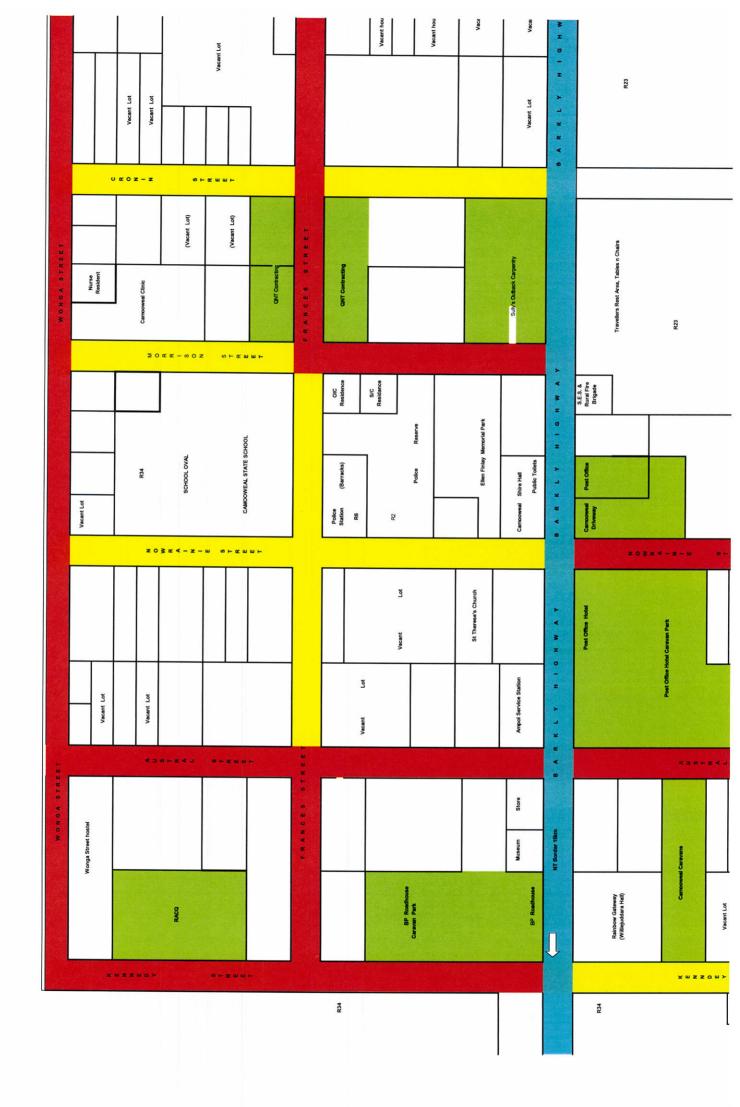
The other streets marked are where current businesses require access to road trains for their day to day operations.

We were hoping to present this in person at the Council meeting that was to be held in Camooweal this week, but we have been advised that the meeting is now being held in Mount Isa.

Hoping this application is met with your approval and it will only enhance business operations in our small town.

Yours sincerely,

Ben Knight – Camooweal Roadhouse
David Green – RACQ Camooweal
Kris Doyle – Post Office Hotel/Motel
Dan Hawkins – QNT Contracting
Paul Sullivan – Sully's Outback Carpentry
Vaunessa Parker – Camooweal State School
Kathy Green – Australia Post and General Store
Randall Hammond – Camooweal Caravans
Russell Young – Demartini and Young Electrical





CLOSED BUSINESS

Confidential