



AGENDA

Special Council Meeting Wednesday, 30 March 2022

I hereby give notice that a Special Meeting of Council will be held on:

Date: Wednesday, 30 March 2022

Time: 9:00am

**Location: Council Chambers
23 West Street
Mount Isa**

**David Keenan
Chief Executive Officer**

Order Of Business

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1 OPENING OF THE MEETING/ACKNOWLEDGEMENT OF COUNTRYAcknowledgement of Country

Mount Isa City Council acknowledges the Kalkadoon and the Indjilandji people, Traditional Custodians of the land on which we meet today and pay our respects to their Elders past, present and emerging.

We extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Recording of Council Meeting

Please note this Special Meeting of Mount Isa City Council may be live streamed and recorded in accordance with Council's 'Recording of Council Meetings Policy'.

As a visitor in the public gallery, your presence may be recorded.

By remaining in Chambers, it is assumed your consent is given if your image is inadvertently broadcast.

2 PRAYER**3 APOLOGIES/LEAVE OF ABSENCE****4 PUBLIC PARTICIPATION****5 DECLARATIONS OF CONFLICTS OF INTEREST**

6 CORPORATE AND COMMUNITY SERVICES REPORTS**6.1 RETROSPECTIVE ENDORSEMENT OF REGIONAL UNIVERSITY CENTRES PROGRAM APPLICATION**

Document Number: 763470

Author: Economic Development Officer

Authoriser: Chief Executive Officer

Directorate: Executive Services

Portfolio: Finance, Customer Services, Economic Development, Promotion & Community Development, Arts

EXECUTIVE SUMMARY

Retrospective endorsement is sought regarding Council's application to the Regional University Centres Program.

RECOMMENDATION

THAT Council provide retrospective endorsement of Council's application to the Regional University Program.

BACKGROUND

The Regional University Centres Program will provide up to \$14.8 million over 4 years to support the establishment of up to eight new Regional University Centres in regional and remote Australia.

Council viewed a presentation by Country University Centre on 16 March 2022.

OVERVIEW

The Regional University Centres program takes an innovative approach to improve access to tertiary education for regional and remote students.

A Regional University Centre is a facility regional students can use to study tertiary courses locally delivered by distance from any Australian institution. Centres provide:

- Infrastructure, including:
 - Study spaces
 - Break out areas
 - Video conferencing
 - Computer facilities
 - High-speed internet access
- Administrative and academic support services such as:

- Developing writing and research skills
- Managing administrative processes
- Student support services, including:
 - Pastoral support
 - Study advice
 - Help accessing student services

BUDGET AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.3	Assist community groups to increase their sustainability and build social capacity

CONSULTATION (INTERNAL AND EXTERNAL)

Councillors

Chief Executive Officer

Various Local Stakeholders

Country Universities Centre

James Cook University

LEGAL CONSIDERATIONS

Nil

POLICY IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

HUMAN RIGHTS CONSIDERATIONS

Proper consideration has been given to all human rights relevant.





RECOMMENDATION OPTIONS

THAT Council provide retrospective endorsement of Council's application to the Regional University Program.

Or

THAT Council does not provide retrospective endorsement of Council's application to the Regional University Program.

ATTACHMENTS

1. RUC Mount Isa Application [!\[\]\(633dd45d48d71eb51a85c6dd83ee51e9_img.jpg\)](#) 
2. CUC Mount Isa Capital Works Plan [!\[\]\(944943bcf87a12c5b9337bf7ed1ef546_img.jpg\)](#) 
3. CUC Mount Isa Budget [!\[\]\(beb4ee3dc3a91926258601f02c4f4582_img.jpg\)](#) 
4. Financial Viability and Credentials Information [!\[\]\(66ee83dc9a723348caa7f40b8aaad75e_img.jpg\)](#) 



2022 Regional University Centres Program Application Form

The application document includes headings and tables that address all program eligibility requirements and assessment criteria. All sections should be completed using the required formatting (see Application Guide **13. Application formatting**) and adhering to any specified page limits.

Please read the 2022 **Application Guide** prior to completing the Application Form.

Contact: regional@dese.gov.au

Please acknowledge each of the following statements by marking each box:

- ☒ I am aware that, as a condition of being funded under the Program, a Regional University Centre/Applicant organisation must comply with the Australian Privacy Principles.¹
- ☒ I have read the Application Guide and I am aware that as a condition of being funded under the Program, the Regional University Centre/Applicant organisation will have ongoing obligations and conditions imposed on it for the establishment and operation of the proposed Regional University Centre.
- ☒ I understand that a Regional University Centre/Applicant organisation must not charge students for the use of the Regional University Centre, for any support that is provided to the student through the Regional University Centre, or for any other things for which the Regional University Centre receives funding under the Program.
- ☒ I understand that, if the Regional University Centre/Applicant organisation is not already a body corporate, it must become a body corporate before it can receive grant funding under the program.

The person authorised by the organisation to make this application (Chief Executive Officer (CEO), Chair of the Board, Director or other equivalent executive authorised to make decisions on behalf of the Regional University Centre) must complete the certification below.

I certify that all information provided as part of this application is true and correct.

Name: David Keenan

Position: Chief Executive Officer, Mount Isa City Council

Date: 25 / 03 / 2022

¹ Privacy (Australian Government Agencies – Governance) APP Code 2017
<https://www.legislation.gov.au/Details/F2017L01396>
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Eligibility Requirements: Section A-C

To be eligible for funding under the Program, the applicant must meet the requirements of Section A to C.

A. Body Corporate requirement ☒ **Yes** ☐ **No** ☐ **Pending**

CUC Mt Isa will incorporate as a Company Limited by Guarantee and register with the Australian Charities and Not-for-profits Commission (ACNC), also seeking charity registration with the Australian Taxation Office. This work can be undertaken by Prolegis on behalf of the Country Universities Centre and the CUC Mt Isa working group, as Prolegis has conducted this work before for other CUC Centres.

The incorporation process, and application for associated registrations, are anticipated to be completed within four weeks of successful announcement of this application.

The applicant understands:

- That it must become a body corporate to be eligible for funding;
- Execution of the funding agreement is contingent on successfully incorporating; and
- It will be required to provide evidence of eligibility/capability to become a body corporate at least seven days prior to the Conditions of Grant being executed.

B. 'Fit and Proper person' requirement ☒ Yes ☐ No

For the purpose of completing the 'Fit and proper person' section in the Application Form, the term 'organisation' refers to the Regional University Centre (the 'Centre'). The individual completing the 'Fit and proper person' requirement must be the Chief Executive Officer (CEO), Chair of the Board, Director or other equivalent executive authorised to do so on behalf of the Centre.

Full name of the individual who is authorised to make this application on behalf of the organisation:
--

David Keenan CEO, Mount Isa Council (Director of CUC Mount Isa upon incorporation)

Questions in relation to your organisation

- (a) Has the organisation ever become insolvent, applied to take the benefit of a law for the benefit of insolvent debtors, or entered arrangements with its creditors? **Yes** ☐ **No** ☒
- (b) Has the organisation ever provided the Minister with false or misleading information or made a false or misleading statement to the Minister, and whether the body corporate could have reasonably known that the statement made or information provided to the Minister was false or misleading? **Yes** ☐ **No** ☒
- (c) Is there any other matter relating to the organisations business dealings that impugns its honesty or integrity? **Yes** ☐ **No** ☒

Questions in relation to each person who makes, or participates in making decisions that affect the whole, or a substantial part of your organisations affairs.

- (a) Has any person ever become bankrupt, applied to take the benefit of a law for the benefit of bankrupt or insolvent debtors, compounded with his or her creditors or assigned his or her remuneration for the benefit of creditors; or
Has any person ever been disqualified from managing corporations under Part 2D.6 of the Corporations Act 2001? **Yes** ☐ **No** ☒
- (d) Has any person previously been involved with a higher education provider, who had a condition imposed, breached a condition or breached a requirement under Division 19, or a VET provider who had a condition imposed, breached a condition or breached a requirement under Division 4 of Schedule 1A to the Act? **Yes** ☐ **No** ☒
- (e) Has any person previously been involved with a higher education provider, who has had their approval revoked under Division 22 of the Act, or a VET provider who has had their approval revoked under Division 5 of Schedule 1A to the Act? **Yes** ☐ **No** ☒
- (f) Has any person ever provided the Minister with false or misleading information or made a false or misleading statement to the Minister, and whether the person could have reasonably known that the statement made or information provided to the Minister was false or misleading? **Yes** ☐ **No** ☒
- (g) Has any person ever been found not to be a fit and proper person for the purposes of the *Education Services for Overseas Students Act 2000*, the *National Vocational Education and Training Regulator Act 2011* or the *Tertiary Education Quality and Standards Agency Act 2011*, the Act or by a VET Regulator? **Yes** ☐ **No** ☒
- (h) Is there any other relevant matter that impugns the honesty, knowledge or ability of any person? **Yes** ☐ **No** ☒

C. 'Community owned' requirement ☒ Yes ☐ No

CUC Mt Isa Ltd will be set up as a community driven, community owned organisation for the specific purpose of establishing a Regional University Centre affiliated with the Country Universities Centre. It will be incorporated as a company limited by guarantee registered with the ACNC with a constitution provided in template form by the Country Universities Centre, in use by other CUC Centres.

The objects of the constitution will include pursuit of the following charitable purposes:

to advance education by facilitating, delivering, promoting and providing access to university and higher education, including but not limited to:

- (i) serving as a primary point of contact for the delivery of university education and higher education in the Mt Isa Region;
- (ii) facilitating and promoting education and career pathways between schools, vocational education and training providers, universities, higher education providers and industry;
- (iii) coordinating and supporting research and partnerships, especially those which assist in the sustainable development of the Mt Isa Region; and
- (iv) promoting and assisting lifelong learning and raising (Regional) community aspirations;

The constitution will also provide that:

The income and the property of the Company, however derived:

- (a) must be applied solely towards the promotion of the Object; and
- (b) may not be paid or transferred to the Members, in whole or in part, either directly or indirectly by way of dividend, bonus or otherwise.

Incoming Board and members of the organisation will be community members and community leaders from the Mt Isa Region. All membership and board positions are voluntary, and volunteers have leadership skills, experience from the community, business, local government, not-for-profit and education (secondary, adult and continuing, TAFE and University) sectors.

A governance matrix has been developed to guide current and future appointments to the board of directors (Attachment A). Two key criteria have been developed to ensure that the CUC Mt Isa will continue to be a community led and community owned organisation:

- Knowledge of, and experience working with the region served by the CUC Mt Isa
- Experience as a committee member or director of community-led organisations

Duncan Taylor, CEO of Country University Centre, provides a direct governance link between that organisation and CUC Mt Isa. The Country Universities Centre is a community owned company limited by guarantee being Country UC Ltd.

Assessment Criteria: Section D-L *

During the assessment process, applicants will be rated as either Highly Suitable, Suitable or Unsuitable on each assessment criteria. A greater weighting will be applied to sections D to F as they are considered to have a greater impact on the overall ability for a centre to achieve success.

***Note: The budget, to be completed separately using the template provided, will also be used to inform the assessment process.**

D. Governance structure

CUC Mt Isa will be incorporated as a company limited by guarantee using a template CUC constitution with the following Board and membership:

Directors	Skills/Knowledge/Experience are provided as an attachment
David Keenan	CEO Mount Isa City Council
Phil Barwick	Deputy Mayor, Mount Isa City Council
Craig Carey	CEO, North West Hospital and Health Service
Professor Sabina Knight, AM	Director, Centre for Rural and Remote Health
Tim Campbell	General Manager – North Region, TAFE Queensland
Andrew Barger	Queensland Resources Council
Emma Harman	Mount Isa Chamber of Commerce
Duncan Taylor (ex officio)	CEO of Country Universities Centre Ex Chair CUC Snowy Monaro

CUC Mt Isa will be seeking registration as a charity with the Australian Charities and Not for Profit Commission, and will be insured under CUC group insurances for public liability, professional indemnity, and directors and officers type risks.

The Centre Manager will be based in Mt Isa and be responsible and accountable to the CUC Mt Isa Board for all operational, financial, risk management and reporting processes and activities in the Centre.

CUC Mt Isa will affiliate into the Country Universities Centre network by an Agreement with the CUC Central organisation with defined accountabilities, and financial and operational reporting. Under this Agreement, the CUC Central organisation will provide amongst other things the following:

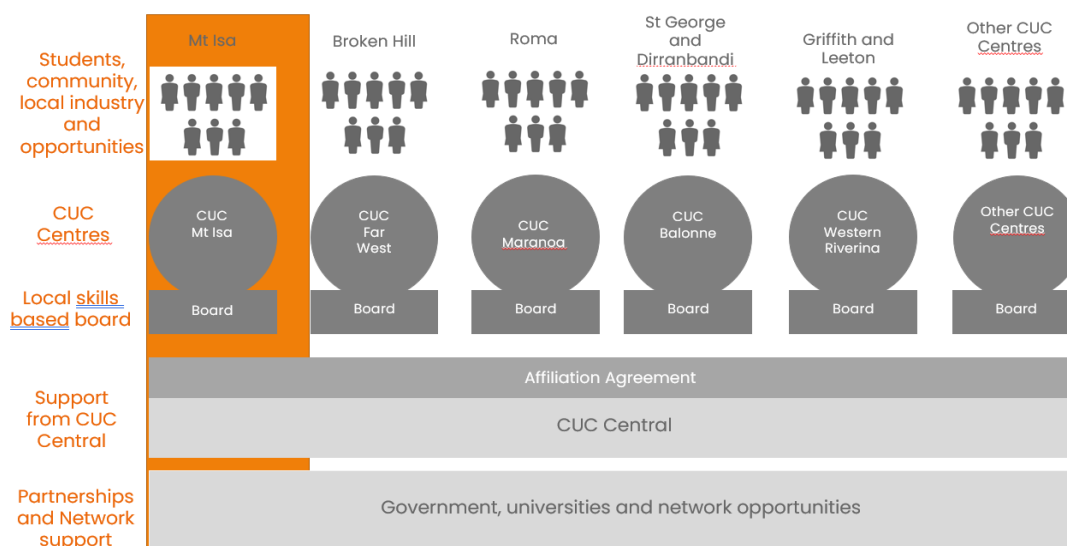
- Practices, policies and procedures relating to establishing and operating a Regional University Centre based on the experiences and knowhow of the CUC network operating since 2013;
- A risk mitigation plan template for the Centre with support in ongoing application;
- CUC Central's university and stakeholder relationships that have been encouraged due to the aggregated scale of the CUC network, and single point of contact opportunities through CUC Central to deliver through the CUC network;
- CUC Central's marketing and promotion templates and plans;
- CUC Central's branding and intellectual property;
- Access to the CUC student management, financial and other CUC software systems, as well as social media platforms and templates;
- Access to central CUC staff that have expertise in areas such as governance, compliance, university and stakeholder engagement, stakeholder reporting, public relations and educational support pedagogies;
- Monthly videoconference and semesterly face to face get togethers with other CUC Centre Managers and CUC Central staff to engage in professional development and share experiences.
- Access to staff inductions into operating a Regional University Centre, and regular ongoing support.

The Interim Evaluation of the Commonwealth noted that there was clear and consistent feedback from Centre Managers under the CUC Model that the provision of centralised supports were highly valued and enabling of their establishment. Through these governance arrangements CUC Mt Isa will gain the benefit of knowhow and experience accumulated in the expanded CUC network; to gain the benefits of aggregation while maintaining local governance, ownership and independence; and for CUC Centres to optimise staffing at low and sustainable levels due to the supplementary centralised support.

In addition to the skillsets and qualifications on the CUC Mt Isa Board, the CUC Central Board has the following directors making available their expertise in risk and governance, corporate, strategy, community engagement and experience in Regional University Centres.

CUC Central Director	Skillsets
Dean Lynch (Chair)	Snowy Hydro Relations Manager and instrumental in establishing the Cooma Universities Centre as former Mayor of Cooma Monaro Shire for ten years.
Praveena Karunaharan	Snowy Hydro Head of Governance and Compliance and Group Company Secretary. Expertise in governance and risk management.
Kim Houghton	Regional Australia Institute Chief Economist. Expertise in regional development, government, small business and economic planning.

CUC Mt Isa Governance Structure



E. Current or proposed location/s

– add or remove rows as needed.

Detail the proposed location/s of the Centre. If an exact location or street address has not yet been determined, please provide information explaining where the anticipated Centre/s will be located (e.g. Town or Suburb, within X kms of the main street, etc.) and proposed timeframes for confirming the location.

Centres should consider the anticipated student load for their centre during peak operational times in relation to building size and planned facilities when determining an appropriate site/location.

Page limit: 1 page

Name	Address (if known)	Regional Classification*	Description (including building size/capacity, current facilities, etc.)	Expected peak student load	Capital Works Required?	Expected date of operation
	9 West Street, Mount Isa	Very Remote (RA5)	Total floorspace is 900m ² , however this will be co-located with <i>Selectability</i> , Mount Isa's largest provider of clinical mental health services who will occupy 250m ² with a separate entrance. This leaves CUC Mount Isa with 650m ² . This building size is appropriate given the projected student load, based off the CUC Student Projection Tool and learnings of the CUC network across 13 existing RUCs.	Peak student load of 45. This is reflective of the total number of projected students at maturity of 284 (As outlined in CUC Projection model in Section F)	<input checked="" type="checkbox"/> YES – please complete Capital Works Plan <input type="checkbox"/> NO	February 2023

*based on the *Australian Statistical Geographic Standard (ASGS) Remoteness Areas* classifications

F. Lift tertiary education participation and outcomes within the community

Mount Isa is the leading location for a Regional University Centre (RUC) in outback Queensland with just 10.6% of the population holding a bachelor's degree and being close to 1000km from university infrastructure. There are currently 475 students studying in the Mount Isa Region (SA2), which shows high demand for an RUC but no comprehensive university offering. Mount Isa currently has a small health presence with JCU offering B Nursing. CUC Mount Isa has support from James Cook University (JCU) to work collaboratively to leverage this existing presence to provide access, opportunity, and support to any degree from any Australian university. The 2016 Census identified 475 students studying in the Mount Isa Region (SA2), which shows high demand for an RUC.

Needs assessment of Mount Isa

Geographic Need

Mount Isa is the largest population centre in Outback Queensland and is extremely remote. Mount Isa currently has a small health presence with JCU offering B Nursing; however, the university is supportive of the local need to provide more diverse study options. The closest university infrastructure to support complete access to higher education is Townsville (904km) or 9 hours 50-minute drive, Rockhampton (1,345km), Cairns (1,110km), Darwin (1,600km), Toowoomba (1,698km).

The nearest Regional University Centre is CUC Balonne, which is 1,469km away. This distance is indicative of the fact that the Commonwealth is yet to make an investment into a Regional University Centre in Outback Queensland, and Mount Isa will assist in the geographic dispersion of Centres under the Commonwealth Regional University Centre Program.

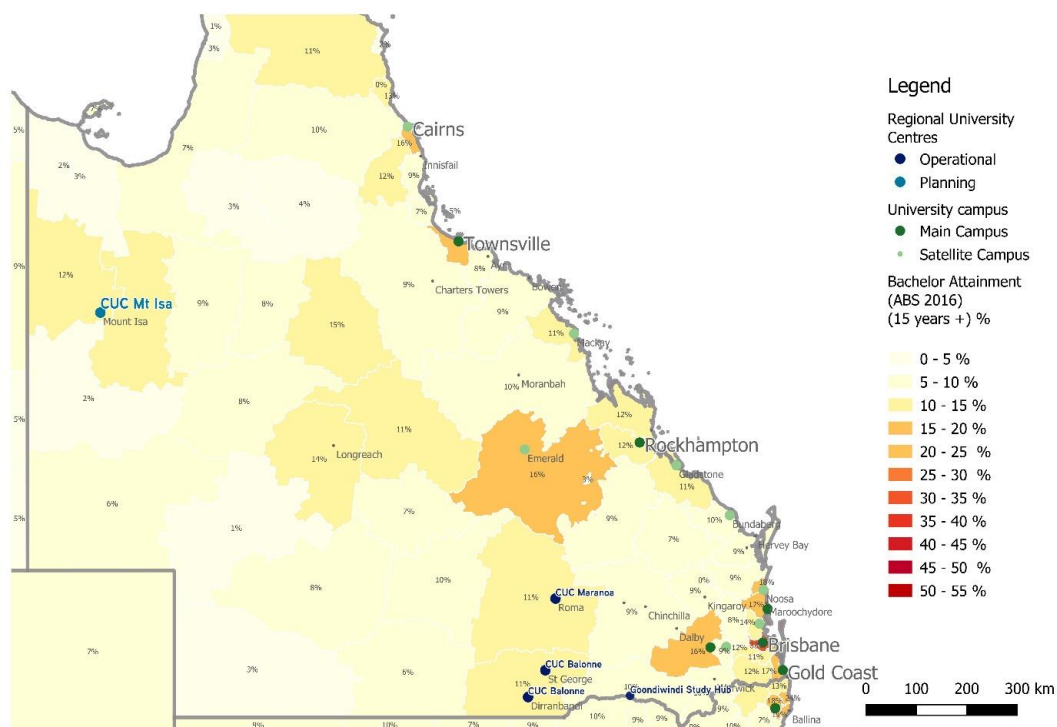


Figure 1: Bachelor Attainment Rate (age 15+ years) with location of university campuses and RUCs

The Location Scoping Study suggests that the remoteness of the region may imply that a wider range of services would be required in a Centre. The CUC academic, administrative, technology, wellbeing and pastoral supports under its model (see Section L) which have been designed in consultation with universities and consultants such as Dr Cathy Stone who is a widely acknowledged lead authority in online student support. The model has been proven and received positive commentary in the Cox Inall Ridgeway/Urbis Evaluation.

Aboriginal and Torres Strait Islander Students

17.4% of people in the Mount Isa Region identify as Aboriginal and Torres Strait Islander but represent less than 2% of the higher education students in the region². The RUC program has been recognised in the Closing the Gap reports (2019 and 2020) as “supporting young people to access higher education on country”³, and CUC Mount Isa aims to build on this foundation to create a unique community-led approach to accessing higher education.

CUC experience has shown that the presence of an RUC in the community will result in Aboriginal and Torres Strait Islander participation in Higher Education at a similar rate to the proportion of Aboriginal and Torres Strait Islander people in the community⁴. The CUC has engaged with a Service Level Agreement with Southern Cross University to enhance the CUC’s capacity for Indigenous student support. Drawing on the knowledge and expertise within the Gribi College of Indigenous Australian Peoples, Southern Cross University will assist the CUC (including CUC Mount Isa) to build its capacity to support indigenous students to study in their local community. This will include collaborating with CUC staff to develop their skills in providing a learning environment that validates an Indigenous cultural framework, affirms Indigenous Knowledge systems, and focuses upon theory building and practice innovation.

Need to improve local opportunities and pathways for young people in the community

Of the current 475 students, 78% in the region are mature-aged. There is significant youth migration out of the region with low transitions to university. The two local high schools, Mount Isa Catholic High School and the Spinifex State High School, had over 200 hundred year twelve students graduate in 2021. 40 of these 200 students have left Mount Isa for tertiary education at coastal universities, however schools identified that 30 students achieve sufficient ATARs for university entry, but do not transition due to the estimated costs of leaving the community. Flights alone from Mount Isa to any coastal campus can be well over \$1000 one-way.

These numbers reflect the pattern of transitions identified in the Napthine review, with only 20% of people in regional Australia transitioning to university, while almost 40% aspire for further study⁵. Establishing CUC Mount Isa will enable these school leavers to realise their aspirations for higher education without needing to leave the community. This will also positively contribute to the retention of young people. Comparisons of 2011 census data with 2016 census data shows a

² ABS 2016

³ Closing the Gap 2020 <https://www.closingthegap.gov.au/resources/reports>

⁴ CUC database and analysis 2018 - 2022

⁵ Napthine Review

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migration of 20 to 25 year olds from the region (Census Quickstats). The numbers of high school students transitioning to university coupled with the lack of local higher educational facilities is contributing to significant net migration of youth out of the Mount Isa region or students not being able to realise their higher education aspirations⁶.

Need in Areas of Retention and Experience for Students

As indicated in Figure 1, the closest university campus is JCU in Townsville, which is almost 10 hours drive (900km) away. This results in local students needing to leave the community or participate in higher education using online forms of study, which are associated with low engagement and high drop-out rates. The Deloitte Study model considerations suggested that this lower retention may reflect a need to provide more intense ongoing support. This support will be provided by the highly successful CUC Learning Skills Advisors (LSA) program, which offers one-on-one support to students in general academic skills, such as assignment planning, referencing, time management and academic writing. LSA Program oversight is provided by Dr Cathy Stone, Australia's leading expert on online student support. Group workshops and study sessions also create opportunities for students to develop connections with other local students, and form peer support networks. Recent student experience surveys across 12 CUC centres show success in the support model, with:

- 91% of students stated that using the CUC helped their academic results; and
- 92% of students stated that they are more likely to continue studies as a result of using the CUC.

Needs Volume

Mount Isa region has a population of 21,700 people. The Census data (2016) identified 475 students in the region undertaking university study and 340 studying VET at Cert IV level or higher⁷. Based on data from the two local high schools, 70 graduating students per year have aspiration and intention to pursue higher education, while only 30 transitioned to university by moving away from Mount Isa. This suggests there is significant growth opportunities beyond the projected student numbers as the Centre matures.

As a result, CUC Mount Isa is modelled below to have a significant student cohort, drawing from a region with low higher educational attainment, high demand in skilled jobs such as healthcare, engineering, and significant economic, geographic, and educational disadvantage.

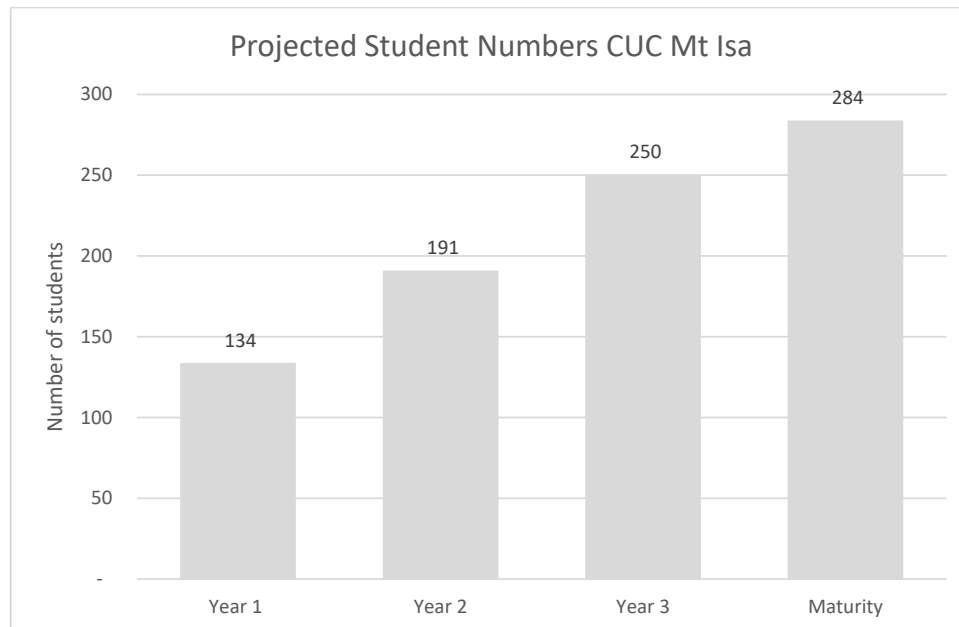
The CUC Student Number Projection Model provides a conservative estimate on student numbers. The Location Scoping Study suggests that there will be a large number of students utilising the Centre in Mount Isa given the existing town's role as the centre of north-west Queensland. This CUC Model estimates that 25% of the students in the region will use the centre in the first year of operation, growing to 50% as the centre reaches maturity in its fourth year of operation. Under this model, it is estimated that 134 students will utilise the Centre in the first year of operation, growing to 284 students as the Centre matures. These student number projections place CUC Mount Isa as

⁶ NSW Government 2019 NSW Post-School Destinations and Experiences Survey

⁷ ABS Census 2016 TYSTAP data set

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having a large student load, with comparable centres being CUC Western Riverina, and the Wangaratta site as part of CUC Ovens Murray. As a result, a similar staffing model is proposed for CUC Mount Isa.



Readiness Factors

The Mount Isa community is well-placed to capitalise on the long-term benefits of an RUC as well as being prepared to efficiently establish a centre drawing on the local working group and expertise of CUC Central to deliver immediate impact to the Mount Isa Region. Enthusiasm from the local community and well-established university partnerships, including CUCs relationship with JCU, means that CUC Mount Isa has the capability to immediately create impact in improving student retention and experience; and to commence work on building access and participation to higher education. The attached letters of support illuminate the community aspiration for an RUC as it aligns closely with local, regional and state-wide strategic goals and aspirations for North West Queensland.

Community Capabilities: Along with the support of the CUC Network and CUC Central team, CUC Mount Isa has the support of Mount Isa City Council which has endorsed the project and provided considerable staffing support in the application process. It is expected that Councillors as well as educational and business leaders will be members of the initial Board of the governing body of CUC Mount Isa. The CUC Network has the experience of launching 18 locations across NSW, Vic and QLD, working with local designers and architects to deliver spaces that are responsive to the needs of students and communities. The CUC model received favourable commentary in the Cox Inall Ridgeway/Urbis interim evaluation of the RUC network, including as to the manner in which the model assisted establishment of new Centres to ensure successful operations. Over the past months

the Mount Isa City Council and CUC Mount Isa local committee has secured the support of local not-for-profit stakeholders with each committing to advocate for and collaborate with the Centre.

Social and Economic Context: The Mount Isa Region is well placed to capitalise on the long term benefits of an RUC. The RAI Regional Jobs Vacancy resource shows the category with highest number of job vacancies in the Region are for Professionals (209 jobs). The top category of this list is Engineers (66 jobs) and Medical Practitioners and Nurses (58 jobs), which aligns well with the Nursing course of focus for this Centre as outlined in Section G. Health degrees are the most popular areas of study in the CUC, with ~30% of students studying qualifications in that discipline.⁸.

⁸ CUC Student Database 2018 - 2022
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G. Courses

Course name (if known)	Explanation (including why the course has been selected, and any existing or intended partnership arrangements)	Anticipated EFTSL Semester 1, 2023
Undergraduate course/s of focus		
Bachelor of Nursing Graduate Diploma of Midwifery James Cook University and Charles Sturt University	<p>Nursing and Midwifery are very popular of field study for students across the existing CUC centres, with approximately 13% of students studying these courses, and a further 19% studying further health disciplines. CUC Mount Isa will draw on the local partnership with James Cook University and the local hospital to support B Nursing students.</p> <p>Additionally, the CUC has been supporting CSU's Bachelor of Nursing under partnership since 2019 . This partnership includes providing a specialist CUC tutor available for one-on-one tutoring with nursing students, co-ordination with the practical placements teams, and working with the CSU support staff to assist students to settle into university study, especially those transitioning from a vocational pathway such as Enrolled Nursing to Registered Nursing.</p> <p>Nursing, health and allied health remains one of the most needed areas of skills shortages in regional communities, making for favourable work opportunities during study and after graduation and knowledge and qualifications delivered in the courses through the CUC is already providing great value to local workforces. CUC Mt Isa will have access to these arrangements including CUC's specialist nursing tutor.</p>	
All courses delivered under Service Level Agreements (SLA) with University of New England, Central Queensland University, Charles Sturt University, Federation University and Southern Cross University	<p>The CUC and five separate Regional University Network (RUN) universities have established partnership delivery of all university courses delivered by those universities with integrated and co-ordinated support provided by both the University and CUC, including academic services, wellbeing and counselling support, staff (including CUC Learning Skills Advisor) training, academic and other university staff visitations, dissemination of research and expertise. CUC Mt Isa will have access to these arrangements.</p> <p>Based on numbers from the CUC model in semester two 2021:</p> <ul style="list-style-type: none"> • 15.8% of students will be covered by the University of New England SLA; • 15.1% of students will be covered by the new Charles Sturt University SLA; • 7.4% of students will be covered by the new Southern Cross University SLA; 	

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	<ul style="list-style-type: none"> • 2% of students will be covered by the Federation University SLA; and • 1.6% of students will be covered by the Central Queensland University SLA. <p>In total, that equates to approximately 42% of CUC students studying courses covered by SLA's and their agreed supports.</p>	
Students studying their chosen courses through multiple universities and non university higher education providers	Across the CUC, there are currently approximately 700 students studying from the remaining 36 Australian Universities with which the CUC holds no SLA, and 76 Non-University Higher Education providers leading to a diverse array of knowledge and qualifications for our regional communities. These students are exercising their own choice in the selection of course and university with whom they study. Each student is able to use the CUC facilities from 7am until midnight, 7 days per week, and is offered wrap around support by our CUC staff. This includes access to our Learning Skills Advisors, who offer general academic advice, offer workshops in referencing, essay writing, exam preparation and other areas. Our Learning Skills Advisors also offer one-on-one skills development sessions, and focus on assisting students in settling into study, especially if they are new to study, or have taken a long break since previous study. Again, usually 50% of these students study part-time.	
Courses to support academic skills development (Non-AQF, e.g. professional development and short courses)		
Learning Skills Advisor (LSA) workshops.	LSA Workshops will be provided for all students from any Australian university as in other CUC Centres. These build general academic skills including referencing, time management, breaking down exam questions, structuring essays, and accessing university supports.	
Short Courses for Professional Development	A partnership between the CUC and the University of Sydney Centre for Continuing Education (CCE) offers short courses delivered through the CUC, including courses such as Project Management (2 days), Advanced Leadership and Management (2 days), Budgeting and Forecasting (1 Day) and Social Media marketing. To date these courses have had rapid uptake in our communities, attended by local industry, local council and small business owners. Each course hosts between 12 and 20 participants. Covid has disrupted delivery of these courses over 2020-21.	
Other Courses for which specialised support will be provided		

Regional Partnerships Project Pool Program (RPPPP)	<p>The CUC is leading the <i>Eastern Australia Regional University Centre Partnership</i> application for the Regional Partnerships Project Pool Program (RPPPP) in collaboration with the Centre for Social Justice and Inclusion at the University of Technology Sydney and Equity Practitioners in Higher Education Australasia (EPHEA).</p> <p>Under this project as currently formulated, universities will collaborate with 16 Regional University Centres (RUCs) (13 Country University Centres (CUCs) and 3 independent RUCs) across Queensland, NSW and Victoria to achieve a coordinated approach to widening participation across Eastern Australia. Universities, alongside the RUCs and CUCs, will partner to co-design new and innovative programs addressing unique community challenges in nurturing aspiration, and enable increased access for regional school students to higher education.</p> <p>The CUC will look for any opportunities to bring CUC Mt Isa into the RPPPP Program.</p>	
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H. Staffing

The organisational structure of the CUC minimises staffing levels and costs in the local Centre by efficiently utilising CUC Central's personnel to perform common tasks on behalf of the whole centre network. Centre Managers and Central Staff reduce isolation and share experiences by all participating in monthly virtual team meetings, and bi-annual face to face meetings, which include professional development sessions. Centre Managers also have access to a series of professional development opportunities facilitated by CUC Central to ensure Managers have the information and skills to best support students.

The Centre Manager will be responsible for operations across CUC Mt Isa and report directly to the local Board of CUC Mt Isa. The Central body works to support Centre staff and operations, including the Board. The Centre and Central Board Directors work in a voluntary capacity and have the knowledge, experience and skillsets outlined in Section D to enhance operations and assist staff in their roles.

Job title	Paid or Volunteer	Casual Part-time Full-time	Description of duties including Centre location/s	Qualifications/Skills	Date of commencement
Centre Staff			Fully Dedicated to Centre		
Centre Manager	Paid	Full Time	The Centre Manager creates a supportive and collaborative environment conducive to online study, and provides general academic and pastoral support to students. The Centre Manager will actively engage with community and key stakeholders to represent and promote the CUC Centre. The Centre Manager is responsible for managing the facility, reporting, financial controls including the budget, and marketing the CUC to potential students, as well as maintaining local relationships with universities and other educational providers.	Bachelor degree or above with demonstrated experience in key stakeholder engagement and high level communication skills with the ability to work independently. The Centre Manager will be provided with Mental Health First Aid Training.	October 2022
Learning Skills Advisor	Paid	Part Time (0.4FTE)	Provide a comprehensive range of support strategies in higher education academic and learning skills to students, including the provision of tailored one-on-one and group sessions, as well as structured workshops. Position to be established when Centre is fully operational and has significant student registrations.	Recent university study and qualifications with outstanding academic results	July 2023

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Administrative Support	Paid	Full Time	Provide administrative and financial bookkeeping support to the Centre Manager	Clerical, financial bookkeeping and administrative skills	July 2023
CUC Central Staff			Time and costs are leveraged across the CUC Network		
CEO	Volunteer	Full Time	Provides advice and guidance to emerging and operational Centres with a focus on governance and compliance, sustainability, and evaluation of the model. Major stakeholder relationship building across the CUC network. Maintains an ex-officio or full Director on each Centre Board.	Inaugural Chair CUC Snowy Monaro Founding CEO Country Universities Centre Formerly TAFE NSW Board Former lawyer	2011
Equity and Engagement Director	Paid	Full Time	Focuses on student support and collaboration between the CUC and Australian universities as well as student transitions into and out of CUC Centres, and on access, engagement, and widening participation of equity students.	Masters in Tertiary Education Management (Hons 1) National Chair SPERA Graduate Australian Institute of Company Directors (GAICD) Formerly Country Education Partnership	January 2021
Team Leader – Centre Success	Paid	Full Time	Focuses on supporting the network of Centre Managers and Boards and supports emerging Centres in the establishment phase, manages recruitment and onboarding of Centre Managers and other staff, and provides support and advice to operational Centres in areas of finance, human resources, and communications. Controls and maintains network wide policies and procedures	Formerly CUC Goulburn Centre Manager Former Accountant Former Educator	August 2021
Projects Officer	Paid	Part Time	Provides marketing, events management and communications support to the network of Centre Managers	Formerly CSU and UNSW Marketing Departments Masters of Commerce (Marketing)	August 2020
Consultant	Paid	Casual	Dr Cathy Stone is retained as a consultant to provide guidance on delivery of academic skills and student wellbeing advice within the CUC.	Adjunct Fellow NCSEHE Leading national authority on student online learning Mental Health Social Worker	December 2019

I. Higher Education provider partnerships (including relationships and support).

The CUC has used its scale created through its aggregated affiliate Centres to negotiate a number of revenue producing Service Level Agreements and Memorandums of Understanding with different universities and non-university education providers. CUC Mt Isa will have access to CUC agreements with these providers to utilise these existing relationships, although changes in processes regarding CSP allocations may impact or negate revenues flowing to CUC Mt Isa under the Service Level Agreements. As a result, no university fee income has been budgeted in operational income.

CUC Mount Isa also has the support of James Cook University (JCU) as a key partner. JCU have a presence through the Mount Isa hospital, however, recognise the need for and benefit of a general RUC in the community. JCU and CUC Mount Isa will work collaboratively to meet the needs of the community. Please see attached letter of support from JCU.

The Commonwealth Interim Evaluation was extremely positive of the capacity of the CUC in building university relationships:

“University stakeholders we engaged with were very positive about the experience of engaging with Centres under the networked CUC model. The benefits of the CUC model include the benefits of a strong brand and way of working that is recognisable and attractive to potential partners, and that is based on a demonstrable record of achievement.”(page 39)

Name of Institution	Nature of relationship
Charles Sturt University	The CUC and CSU have a revenue producing service level agreement in relation to all students studying at CSU, building upon a previous partnership focussed on CSU’s Bachelor of Nursing. The CUC also work in partnership with the CSU Study Link team to support future students who may need to build skills before commencing study; as well as the CSU student support team to ensure that CUC student support aligns with the same message and material used by CSU.
University of New England	CUC and UNE have a revenue producing service level agreement to support UNE students. The agreement covers all UNE students at the CUC, and is working toward a particular focus on those studying in areas of Social Work and Community Services. CUC works closely with the UNE student support teams, including hosting workshops and meet-and-greet sessions at CUC for UNE students, promotion of UNE events through CUC channels, and collaborating in the design of our Learning Skills Advisors program.
CQ University	CUC and CQU have a revenue producing service level agreement based on sharing total student fees that has been operating since 2015. This partnership has been novated to focus on support for all CQU students. Two research studies have been conducted by the CQU Education team evaluating the CUC-CQU relationship with very positive results. The CUC also works closely with the CQU STEPS team for students considering pathways to study. The CUC has a relationship with the CQU executive team, with regular contact with AVC’s, and visitations to our centres and communities from the Vice Chancellor and Dean of Education.
Southern Cross University	CUC and SCU have a revenue producing service level agreement to support all students studying with SCU in CUC Centres, with a particular focus on

	<p>developing CUC capacity for supporting indigenous students. SCU staff will develop CUC skills in providing learning environments that validate indigenous cultural frameworks and knowledge systems</p> <p>CUC will work closely with the SCU student support teams, including hosting workshops and meet-and-greet sessions at CUC for SCU students, promotion of SCU events through CUC channels, and collaborating in the design of our Learning Skills Advisors program.</p>
Federation University	<p>CUC and UNE have a revenue producing service level agreement to support Federation University students. The agreement covers all Federation students.</p> <p>CUC works with the Federation student support teams, including hosting workshops and meet-and-greet sessions at CUC for Federation students, promotion of Federation events through CUC channels, and collaborating in the design of our Learning Skills Advisors program.</p>
University of Sydney	<p>The CUC and University of Sydney Centre for Continuing Education (CCE) have a revenue producing service level agreement to deliver short courses in professional development in CUC Centres. Educational services for these courses are provided to CUC by the CCE, and cover areas such as project management and leadership and management. The CUC has discretion to determine course pricing and retains profits after paying USyd CCE's costs of delivery, and has delivered a number of these course in 2019. In 2020 and 2021 Covid restrictions has impacted delivery.</p>
University of Wollongong	<p>The CUC and UOW have a memorandum of understanding providing a framework for future collaboration and ongoing negotiations around student support and other logistical opportunities. UOW and CUC have collaborated to bring the UOW student pathways program to 30 high school students in the Goulburn region.</p>
University of Southern Queensland	<p>The CUC and USQ have a memorandum of understanding providing a framework for future collaboration and ongoing negotiations around student support and other logistical opportunities.</p> <p>The CUC is in negotiation for a Service Level Agreement.</p>
University of Technology Sydney	<p>The CUC is establishing a formal partnership with the University of Technology Sydney (UTS) as the lead partner on the Regional Partnerships Project Pool Program (RPPPP). This is a collaboration to facilitate multiple university equity and widening participation teams to support each CUC to design and deliver tailored university outreach programs to school students that meet the direct needs of those communities.</p>
Australian Institute of Company Directors	<p>The CUC has engaged in a formal agreement with AICD to provide a customised internal governance course to CUC Centre Managers, Boards and staff with AICD accreditation.</p>

J. Community partnerships (including relationships and support)

– add or remove rows as needed.

Outline any existing or planned partnerships with local or State Governments, Vocational Education and Training (VET) Providers, secondary schools or community groups.

Page limit: 2 pages

Name of community group or organisation	Nature of Relationship <i>Please describe the nature of your relationship with the community group or organisation, noting if there is a formal contract or other formal agreement for funding, in-kind support or services, professional services, etc.</i>
Senator Susan McDonald	Formal contact, in-Kind professional services, and advocacy.
Catholic Diocese of Townsville	Formal contact, in-Kind professional services, and advocacy. Potential funding partner.
Mount Isa Catholic Parish	Formal contact, in-Kind professional services, and advocacy. Potential funding partner.
MITEZ -Mount Isa to Townsville Economic Zone	In-Kind professional services and advocacy. Formal contact Potential Funding Partner.
Commerce North West (Chamber of Commerce)	In-Kind professional services and advocacy. Formal contact
Member for Kennedy- Hon Bob Katter	Formal contact, in-Kind professional services, and advocacy.
Member for Traeger- Hon Rob Katter.	Formal contact, in-Kind professional services, and advocacy.
Queensland Youth Services- Youth Housing	Formal contact, in-Kind professional services, and advocacy.
Department of State Development, Infrastructure, Local Government and Planning.	Formal contact, in-Kind professional services, and advocacy. Potential funding partner.
Department of Small Business Industry and Training	Formal contact, in-Kind professional services, and advocacy. Potential funding partner.
TRAIC-North West Hospital and Health Services.	Formal contact, in-Kind professional services, and advocacy. Potential funding partner.
Queensland Resources Council	Formal contact, in-Kind professional services, and advocacy.

K. Industry and business partnerships (including relationships and support)

– add rows as needed.

Outline any existing or planned partnerships with industry and/or local businesses.

Page limit: 2 pages

Industry/Business	Nature of Relationship <i>Please describe the nature of your relationship with the business noting if there is a formal contract or other formal agreement for funding, in-kind support or services, professional services, etc.</i>
JCU James Cook University	Formal contact, in-Kind professional services, and advocacy. Memorandum of understanding, potential funding partner.
Spinifex State College-Senior Campus	Formal contact, in-Kind professional services, and advocacy. Potential board position.
Good Shepard Catholic College	Formal contact, in-Kind professional services, and advocacy. Potential Board position.
Selectability- Mental Wellbeing.	Formal contact, sub lessor, In-Kind professional services, and advocacy. Formal contact
TAFE Queensland- North Region.	Formal contact, sub lessor, In-Kind professional services, and advocacy. Potential Board position.
Glencore -Mount Isa Mines	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
Copper Mountain- Little Eva Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
Evolution- Ernest Henry Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
MMG- Dugald River Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
BHP- Cannington Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
New Century Mine-	Potential Board position.
INCITEC PIVOT- Mount Isa Acid Plant and Phosphate Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
APA- Diamantina Power Station	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
Copperstring 2 – High voltage Power line project.	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.
Capricorn Copper-Gunpowder Mine	Formal contact, in-Kind professional services, and advocacy. Potential funding agreement.

L. Student Support Services and Care

CUC Mt Isa will offer students wrap around support to assist regional students to settle into study, improve their academic skills, and to increase student engagement and student self-efficacy. The CUC has engaged Dr Cathy Stone as a consultant and mental health social worker to advise on the delivery of academic skills advice and student wellbeing (see Section H – Staffing). The CUC connects with universities, industry groups such as the Royal Flying Doctor Service and Headspace, and academic specialists to ensure the best possible support is offered to students, and CUC Mt Isa will collaborate with and compliment existing university supports. Regular evaluation and analysis ensures the student support is meeting with student needs, and can be continually improved. CUC Mt Isa will align with CUC student support provided across the CUC network which is focussed in five key areas, as outlined below:

Type of Service/Care	How are you going to provide this service/care
Academic Support	<p>The CUC offers support in general academic skills to all students, including undergraduates and enabling pathway students. This may include one-on-one tutoring from dedicated Learning Skills Advisors and workshops in academic skills such as referencing or essay writing, as well as optimise the student utilisation of university academic support staff. Within Nursing, the CUC has worked with Charles Sturt University to engage a local specialist mentor to advice and guide students on coursework</p> <p>For students who are new to study, or returning from a long break, the CUC offers additional support through Learning Skills Advisors to settle into study and become familiar with academic literacy and university processes.</p>
Administrative Support	<p>The CUC teams assist both current and future student with the administrative tasks associated with study.</p> <p>For future students this may include finding which course or university may be the right fit for student aptitudes or career goals, understanding enabling pathway options, and assisting with enrolment processes. Our team also assist with understanding university processes such as enrolment information and census dates. The language of university systems can be very daunting for new students, or those returning after a long break, and the CUC team seeks to break down these barriers to study by working with students to understand the processes and language of their university or course provider.</p> <p>For current students, the CUC assists with navigating university processes and networks, connecting students with university support teams, including assistance in applying for extensions or special considerations when unforeseen circumstances arise, connections with progression teams, library services and other student support options.</p>

	The CUC team also assist students in finding and applying for scholarships, especially for regional students.
Technology Support	The CUC offers students access to high speed internet (base standard of 100 – 200 mbps connection), printing & copying facilities, video conferencing facilities, desktop computers & BYO spaces and interactive whiteboards. The CUC staff also offer students assistance navigating online services and university portals. For students who are new to study or returning after a long break, the CUC offers workshops in computing skills, and CUC staff are able to assist with student technology issues.
Well-being Support (pastoral care)	The Centre Manager is on hand to interact with students five days per week and will be mental health first aid trained, and offer well-being support for students through the support spectrum from a coffee with stressed students, through to referral to CUC's Student Wellbeing Advisory Committee or university or local counselling or support services. The CUC also assists students with managing study workloads with other demands, and conducts regular activities at the CUC centres such as Wellness Wednesday sessions.
Learning Community	Social Isolation has been identified as the most important barrier to online study for students. The CUC offers opportunities to interact with local students, social collaboration spaces, and a sense of belonging to the CUC and university environment. Students are able to build networks of fellow students, and access further support from their peers.
Secure Facilities	The CUC offers secure facilities to all students. The Centre will be open to students with swipe card access from 7am to 12 midnight, 7 days a week and staffed from 8.30am to 5pm each business day, and all facilities will be Centres are secure with students entering via a unique student card and swipe access and monitored with CCTVs. Each CUC facility includes three key areas: a dedicated quiet study room with computers and space to bring your own device; tutorial rooms, which can be used for seminars, tutorials, workshops, exams and group work; and space for student collaboration and break out, including kitchen and outdoor spaces.
Exam Invigilation	The CUC offers professional exam invigilation services, including qualified supervision and exam rooms. We also offer a space for remote proctoring for the increasing number of online university exams
Professional development and integration with local industry	The CUC can offer Short Courses for local industry and organisations, including courses in project management, management and leadership, marketing and finance. The CUC can host professional networking seminars which invite an expert from the industry to present. These seminars are an opportunity for students to connect with local industry, and develop post-study career opportunities.

Attachments List – Add rows as needed

Attachment A	CUC Mt Isa Board Skills Matrix and Board Director Information
Attachment B	Letter of Support – Vice Chancellor, James Cook University
Attachment B	Letter of Support – Senator Susan McDonald
Attachment C	Letter of Support – TAFE QLD
Attachment D	Statement of population growth
Attachment E	Letter of Support - Selectability
Attachment F	Feedback – Mount Isa Schools
Attachment G	Letter of Support – Mount Isa to Townsville EDZ

Attachment A



CUC Mt Isa

Board Skills Matrix Tool

Department of Education, Skills and Employment
Regional University Centres Application Form

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Industry, knowledge / experience	David Keenan	Phil Barwick	Craig Carey	Professor Sabina Knight AM	Tim Campbell	Andrew Barger	Emma Harman
Knowledge of education sector	✓	✓	✓	✓	✓	✓	✓
Knowledge of higher education public policy direction	✓	✓		✓	✓	✓	
Knowledge of, or experience working with, the Mt Isa region community	✓	✓	✓	✓	✓	✓	✓
Experience as a committee member or director of community-led organisations	✓	✓	✓	✓	✓	✓	✓
Experience working with government, Commonwealth, State, Local	✓	✓	✓	✓	✓	✓	✓
Technical skills / experience							
Accounting / Finance	✓		✓		✓		
Law							
Marketing	✓			✓	✓		✓
Information Technology	✓						
Human Resource Management	✓		✓	✓	✓		
Senior Management	✓	✓	✓	✓	✓	✓	

Department of Education, Skills and Employment
Regional University Centres Application Form

Strategy development / implementation	✓	✓	✓	✓	✓		
WHS	✓	✓	✓	✓	✓	✓	✓
Corporate governance	✓	✓	✓	✓	✓	✓	
Auditing / compliance	✓		✓	✓	✓		
Risk management	✓		✓	✓	✓	✓	
Policy development	✓		✓	✓	✓	✓	

David Keenan**CEO Mount Isa City Council**

David has worked in senior management positions as a chief executive officer general manager and director in the local government sector for over 25 years. His chief executive officer employment has been in rural, Metropolitan, semi urban and coastal local government authorities. David possesses expertise in planning, economic development and sustainability while also having a focus on growing the potential of staff. David holds six university qualifications including a Masters of Business and has completed the Institute of Company Directors course. David was the inaugural Chair of Economic Development Australia and has held board positions on private companies as well as not for profit organisations. David was the vice president of the Queensland Local Government Managers Association for four years and is currently the treasurer of AFL masters Queensland. David has recently been appointed to the board of the North West Hospital and Health Service.

Phil Barwick**Deputy Mayor, Mount Isa City Council**

Phil has been a Mount Isa local since the late 1960s and has a great love for the city, the people and the district. A qualified electrician Phil owned and ran an electrical contracting company during the 1980s and early 1990s providing services to the residents, business, government, and industry in Mount Isa and the greater North West. In 1992 Phil moved into the community sector for the next 20 years as CEO of Mount Isa Skills Association delivering community, social, employment and training programs and projects, again across the North West Region. Phil managed and delivered hundreds of community projects during this time and many of these are still relevant today as sporting groups, local councils, and community groups still benefit from their additional infrastructure. In the late 1990s Phil project managed the construction of the Mount Isa Multipurpose Recreation Centre (Sunset Basket Basketball Stadium). Phil holds post-tertiary qualifications in Community Sector Management, and also post-graduate qualifications in Innovation and Entrepreneurship from the University of Adelaide, and is also a graduate of the Australian Institute of Company Directors. In 2016 Phil was elected a Councillor and Deputy Mayor and since 2012 has been a Non-Executive Director and Chairperson of North and West Remote Health Ltd.

Craig Carey**CEO, North West Hospital and Health Service**

Craig commenced in the position of Chief Executive at North West HHS in November 2021. Craig has significant public health and chronic disease experience, gained while working with the Queensland Health Chief Health Officer. He has also worked as a Director in the Healthcare Purchasing and System Performance Division in the Department of Health. Craig has previously undertaken the role of A/CE in both Central West and South West HHS. Craig has qualifications in Psychology, Health Management and Policy Analysis and recently completed the AICD Director's course and has a deep understanding of the Queensland Health service delivery and funding arrangements.

Professor Sabina Knight AM**Director, Centre for Rural and Remote Health**

Under Professor Sabina Knight's leadership, the Murtupuni Centre for Rural & Remote Health has doubled in size, capacity and footprint across outback Queensland. Professor Knight is a strong collaborator and networker who brings together people, resources, communities and services with common interests and passion to innovate and build a brighter future in and for outback Australia. Professor Knight comes from an extensive background in remote and Indigenous primary health care, public health and education. Originally a Remote Area Nurse (RAN) in NSW, Professor Knight gained her Master of Tropical Health from the University of Queensland and has held various remote health practice, service and academic roles, including extensive work as a RAN in very remote communities of Central Australia. Professor Knight has served on numerous national, state and regional committees and advisory councils. Her leadership roles have included foundation roles with the Council of Remote Area Nurses of Australia; the National Rural Health Alliance, the Central Australian Rural Practitioners Association and as a commissioner with the National Health and Hospitals Reform Commission. Professor Knight is a Graduate of the Australian Institute of Company Directors

Tim Campbell**General Manager – North Region, TAFE Queensland**

Tim has over 18 years experience in the VET sector as a teacher, manager and director. Tim spent two years living remotely leading an Aboriginal and Torres Strait Islander training and construction organisation. He is passionate about positive outcomes for students and the wider community

Andrew Barger**Queensland Resources Council**

An industry advocate with over 28 years of practical experience in public policy development. Andrew has service in executive management positions in both the private and public sectors and understands the drivers and dynamics on both sides of the public policy fence.

Emma Harman**Mount Isa Chamber of Commerce**

Emma has service on the board of Commerce North West since early 2018 and has served as Treasurer of the board during this time. Emma has vast experience in working with the local business community and developing strong and productive relationships with business people and the broader community



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24 March 2022

Mayor Danielle Slade
Mount Isa City Council
PO Box 815
Mount Isa, Qld. 4825

Professor Simon Biggs
Vice Chancellor and President
James Cook University
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JCU Townsville
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Dear Mayor Slade,

RE: Letter of Support – Regional University Centres Program

On behalf of James Cook University (JCU), I write to provide in-principle support for Mount Isa City Council's application to the Regional University Centres Program for the development of a University Centre in the region.

The proposed Country University Centre in Mount Isa will address the significant challenge that the region faces which sees students move away from the region to further their studies, often not returning to the community or not completing their studies due to the stress of living away from family and country. As a community led initiative, the Centre will support access to tertiary education for remote learners and provide tangible outcomes through the delivery of regional education and career pathway connections.

James Cook University has a 25 year history of successfully providing University education in North West Queensland through the Murtupuni (formerly Mount Isa) Centre for Rural and Remote Health. Current operations include delivery of courses such as the Diploma of Higher Education and the Bachelor of Nursing Science, facilitation of rural student placements across a diverse suite of health professional programs, and facilitation of specialist General Practice training programs. The Murtupuni Centre actively contributes to the growth of the knowledge economy and provides innovative solutions to local challenges through translational research activities.

It will complement JCU's existing activities and investment in the region, with the availability of physical spaces providing an opportunity to better support students complete their studies while remaining in the region. The Centre will also assist in raising student aspirations in the region, making tertiary education visible to school leavers and mature age students.

JCU believes that CUC Mount Isa will make a significant contribution to the future economic development and prosperity, social inclusion, and sustainability of the region.

Cairns
Singapore
Townsville

If successful in this application, JCU will establish a working relationship with CUC Mount Isa to support local students to achieve their higher education aspirations in the community. The Regional University Centre will also be able to draw on our experience and investment in providing high-quality on campus and online education for regional students.

Should you require further information or wish to discuss the attached briefing, please contact Associate Professor Catrina Felton-Busch, Director Murtupuni Centre for Rural and Remote Health, at catrina.feltonbusch@jcu.edu.au or on (07) 4745 4514.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S. Biggs', with a large loop at the end.

Professor Simon Biggs
Vice Chancellor and President



SENATOR SUSAN McDONALD

Senator for Queensland

23 March 2022

To Whom It May Concern

LETTER OF SUPPORT FOR A COUNTRY UNIVERSITY CENTRE IN MT ISA

I write to express my support for the Mt Isa City Council's application to the Regional University Centres Program for the development of a Country University Centre in Mt Isa. This centre will support access to tertiary education for remote learners and provide tangible outcomes through the delivery of regional education and career pathway connections.

There is currently a large risk that students moving away from the region to further their studies might not return to the community or they return without having completed their studies due to the stresses of living away from family and country. The increased costs and challenges faced by students in the North West when travelling away for higher education, also prevent many students from even attempting a tertiary education.

This Country University Centre is proposed for up to 50 students with the Mount Isa Civic Centre to be the complex to house the facility. It will provide an opportunity for students to still receive a university education whilst keeping regional families together.

The Mount Isa City Council has the support of local schools and regional businesses to extend the regional education opportunity to a tertiary level. This centre will also be supported by a network of Country University Centres throughout New South Wales, Northern Victoria and Southern Queensland.

The realisation of funding for this initiative will contribute to the ongoing economic and social growth in Mt Isa and I wholeheartedly support this application and the establishment of a university centre to increase education and employment opportunities in our region.

Yours sincerely

A handwritten signature in blue ink that reads "Susan McDonald".

Senator Susan McDonald
LNP Senator for Queensland
SM:AK230322

Level 1, 131 Denham Street, Townsville QLD 4810 Phone 07 4771 3066
Email senator.mcdonald@aph.gov.au Web susanmcdonald.com.au Facebook [SusanMcDonaldQLD](https://www.facebook.com/SusanMcDonaldQLD)



23 March 2022

Mount Isa City Council
23 West Street
Miles End QLD 4825
Attn. Natasha Hydon
E: hywiln@hotmail.com

LETTER OF SUPPORT – Application for Regional University Centre Mount Isa

TAFE Queensland wishes to support Mount Isa City Council in their submission for funding to establish / host a Regional University Centre in Mount Isa, Queensland.

TAFE Queensland is a Registered Training Organisation that holds Pre-qualified Supplier Status with the Queensland Department of Employment, Small Business and Training (DESBT). Our National Registration Number is 0275.

TAFE Queensland is the largest and most experienced provider of Vocational Education and Training in Queensland, with a history of serving the community for over 130 years. With 4,000+ staff, TAFE Queensland enrolls over 180,000 students per annum across a network of 50+ campuses from Thursday Island to Coolangatta.

Our scope of delivery spans from customised and contextualised programs for commercial clients, foundation skills, and entry-level qualifications to higher education degrees across more than 500 programs. Our organisation delivers a wide range of accredited and non-accredited programs to clients in metropolitan, regional and remote areas of Queensland, across Australia and to international students both on and off-shore.

TAFE Queensland north region is committed to supporting community training and creating employment outcomes and as a local business leader we are pleased to support Mount Isa City Council with their submission to seek funding to create a Regional University Centre in Mount Isa.

Yours sincerely

Tim Campbell
General Manager - North Region
TAFE Queensland
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ABN 72 898 805 093 | RTO 0275 | CRICOS 03020E



JAYSRE.COM.AU

22/03/2022

To whom it may concern

Re: Mount Isa Real Estate Market Snapshot and Population Increase over the last four years 2018-2022

My name is Jeff Constable, one of the owners of Jays Real Estate, a long-established business which started in Mount Isa in 1985. We are proud to be Mount Isa's leading agency for residential sales, leasing, and commercial property management and sales.

We have seen a strengthening real estate sales market since 2018. In the 4825 post code we have experienced a 35% increase in the median sale priceⁱ and an average increase of 18% in that time.

From a residential leasing perspective, Jays currently has around a 1% vacancy rate and with rental returns remaining steady during this time. We expect this strong demand for residential leasehold property and the residential sales market to continue to strengthen and over the last 12 months have seen marked increase in sales of houses at a higher market value.

The employment market driven by strong mining commodity prices has been the biggest driver however all sectors of the health and agriculture industries are also contributing.

We also understand that the public housing sector is in crisis with wait lists of up to 380 applicants reported recently. Each application could have as many as 6 to 8 people on the household and this has translated to hundreds of people living in overcrowded situations or homeless.

We feel Mount Isa has a population of 21,000 and could see this increase if further proposed industry development continues as planned.

Hoping this is of assistance, if you wish to discuss the information contained in this letter, please do not hesitate to contact me.

Regards,

Jeff Constable
OWNER - JAYS REAL ESTATE

ⁱ Figures sourced from RP data for all residential house sales in the 4825 post code between 2018 and 2022. Available on request.



Ph. 4744 8000
reception@jaysre.com.au
Jays Real Estate - Revori Pty Ltd
77 Camooweal Street, Mount Isa, QLD 4825



To whom it may concern

Re: Mount Isa City Council submission for a regional university

25/03/2022

selectability strongly supports Mount Isa City Council's proposal to establish a university in the region.

As a regionally based organisation with over 45 years operating experience and a 13 year history of operating in Mount Isa and North West region, and as a member of the Mount Isa to Townsville Economic Development Zone (MITEZ), we welcome all opportunities that promote growth in population and the local economy, and provide young people and the broader community with access to much needed education and training options locally.

At any given time, our organisation is around 150 people short in positions that support people with mental ill-health and psychosocial disability. Our experience tells us that the challenge of finding enough appropriately skilled people is a common experience in North West Queensland for many businesses across all sectors. selectability supports this project's massive potential to help local business through the development of locally educated and skilled workforce.

selectability is also able to provide an ideal location for the university in our centrally located building at 9 West Street, Mount Isa, that would more than meet the project's need for a combination of diverse office and learning spaces. selectability owns and operates a registered training organisation – selectability Training. Having the university co-located at our Mental Health Hub at 9 West Street, Mount Isa would allow partner opportunities that deliver innovative training programs to meet the needs of the community and also provide a pathway for continuing education for our RTO students.

Mount Isa is a vibrant, inclusive city and a university would serve to attract new individuals and communities and build on the diversity of this regional centre. I am happy to be contacted to discuss our support for this proposal at any time.

Yours sincerely,

Debra Burden
Chief Executive Officer
selectability
debraburden@selectability.com.au
(07) 4781 2600

Regional University Feedback

Lance Dimarucut (Year 12 GSCC)

1. Yes, I do support a regional university in Mount Isa.
2. I feel that having two locations for the classes would work best as multiple courses would be able to run at the same time, as opposed to only having one location where only one or two can be run at once.
3. I feel that courses related to engineering, hospitality, and mechanics would be best to target in a regional university in Mount Isa.
4. I personally wouldn't utilize a regional university in Mount Isa as I feel I would be able to be given more opportunities to advance my career outside of town.
5. If Music Performance, Music Production, Drama, or any performative art course is offered, I might consider partaking in the course.
6. By having a regional university in Mount Isa, many would be able to stress less about travel and accommodation costs if they had to move to another location, and they would be able to stay with family and possibly friends if they also attend the regional university.
7. Personally, I believe that having a regional university would be beneficial for the education system in Mount Isa as more people would be able to access tertiary schooling much more easily, especially since they live in a remote area.

Ella Coghlan (Year 12 GSCC)

1. Yes, I support a regional university in Mount Isa
2. A regional university in Mount Isa would allow outback kids to study, while not having to leave home, as many students cannot move away from home due to lack of funding or looking after family members.
3. The best courses that would support a large range of students would be courses suitable for jobs at the Mines and trades, but I also think courses that aren't hugely supported in rural communities would be beneficial (e.g. Theatre and Music), as I know I would personally benefit from that. TAFE doesn't support those courses out in Mount Isa as they can't be 'applied' as well as others.
4. If they had courses that would interest and benefit me, then yes.
5. I'd be interested in courses relating to Theatre, Music, the Arts, Drama and Architecture.
6. Economically, a regional university in Mount Isa would support students lacking funds to move to coastal cities for studies and socially, it would allow students to begin studying new and unfamiliar topics while still in a familiar environment.
7. Having a regional university would be a fantastic addition to the educational system of Mount Isa, as it would encourage young people to stay in town with a consistent education, as they wouldn't have to take years off of school in order to save up to move away

Hannah OShea-Breed (Year 12 GSCC)

1. Yes
2. I think a regional university would advantage many people and make tertiary education more accessible to people who otherwise might not be able to attend. I'm not sure what you mean by 'how many'.

3. Courses related to business, medicine, sciences and such would be good because of the resources already present in town, for example, many science or business degrees may be provided sponsorship through glencore to provide resources for those course to promote the mining industry. However, I think degrees that are inaccessible in Mount Isa would also be beneficial. Such and Arts-based degrees (Design, Film, Writing, Music, Visual Arts etc.) are not accessible in Mount Isa and have very few spaces to pursue, but would enrich the community culturally and socially to see implemented throughout the city.
4. If resources and degrees suited a path I might like to pursue in my life and career, I would.
5. I personally would like to participate in Design or other Arts degrees.
6. A regional university would make higher education accessible to rural people and disadvantaged communities, people who otherwise would not have to option to pursue degrees they want due to them being only available in bigger cities. various degrees that we don't offer presently in town also opens up opportunities to engage with the community with more events in a wider range of disciplines and enrich the town culturally. Events may also provide fundraising opportunities to further support people's studies and the city itself. Many people don't have the opportunity to attend university because of the cost of degrees themselves as well as universities being on the coast where living costs are much higher. A student freshly graduated from Yr12 may not be able to healthily make a move away from family to live alone on the coast and support themselves without needing to work and unhealthy amount for low pay while studying. Regional university gives people the opportunity to study while living at home with family. Making degrees accessible to disadvantaged families may also help end cycles of generational poverty for families who have been placed in disadvantaged economic positions without the resources or support to work out of.
7. Yes, it would provide more opportunities to rural people and those who would not usually be able to access higher education. More people can access degrees that may open up job opportunities and enrich the town. Nearby towns and communities could take a course and generally improve education accessibility in many ways.

Travis Roberts (Year 12 Pastoral Leader GSCC)

1. Yes I support the proposal for a regional university in Mount Isa.
2. A number of students are currently studying within their senior years at GSCC with a focus on studying at university.
3. Engineering, Nursing, Teaching.
4. Yes.
5. Same as number 3.
6. Students would be given another focus within the town that is not related to the mining industry. Thus, improving the economic and social capabilities within the town, as it would be hoped that the population would increase and alongside it, so would development around the region.
7. Yes.
8. Yes.

Igee Petalcorin (Year 12 GSCC)

1. Do you support a regional university in Mount Isa?
Yes, a regional university here would be helpful for students.

2. Why would you be advantaged by a regional university in Mount Isa, if so, potentially how many?

This is beneficial for those who can't afford to travel to urban areas to access tertiary education as this option gives them the opportunity to further their studies. Due to their potential circumstances, this might have been something void of consideration, preventing them from achieving their hopes and aspirations to care for family or other commitments. The financial classes of the city range from the low class to upper-middle class, and those of the upper classes have the funds to relocate for study, however, the lower class who want to continue their education are limited to their environment by their socio-economic status. The disparity is evident, but a regional university bridges the gap. Equity is equality.

1. What courses might be the best to target?

There are many TAFE courses focusing on the hands-on practical industry, however, those who aren't interested in these areas are required to travel to access resources of their desired study. Not asking for all as it'll be a small start, but some options of courses could be of the arts & design, literature, history, business, psychology, legal and media. I think the town would benefit from the arts & design, business, psychology and media.

2. Would you utilise a university if located in Mount Isa?

Suffering from mental issues and having no family in Australia but here, moving and living alone to an urban area is a drastic change to the Mount Isa environment and can be stress-inducing. Those who aren't equipped with the right tools won't survive well with this change and may often drop out of university or even return here. Having a university in Mount Isa allows me (personally) to further my education while not disrupting my recovery. Healing isn't linear and you have to try your best to make it smooth sailing if you ever want to get better. Stress is certainly not fun.

3. Potentially what courses would you be interested in partaking in?

Personally, I'd be interested in literature (for my love of text and the creativity of weaving words to evoke a certain emotion/attitude/feeling), media (to learn with the evolving technologically advanced world) and psychology (the department is lacking and even an additional person can help a hundred more; give back to the community).

4. What economic and social advantages do you see for a regional university in Mount Isa?

With students staying in town instead of moving for university, they are able to contribute to the local economy if they decide to work while studying, and are more likely to find a job in town. Socially, students would make more connections with people in Mount Isa instead of limiting themselves to those in the city with the mindset of "I'll be moving away, there's no point of doing anything here." As a student, I can say a lot of people think that way, but this connection promotes a sense of community where neighbours know neighbours. The university will also attract students in the nearby region, increasing the population and the economy.

5. Would having a regional university be a good thing for the education system in Mount Isa and the region?

It won't be big like the national universities, but a regional university is a good environment for students who don't have the financial, emotional and social stability to move, but have a desire to continue their education. In Australia, education is still a privilege but providing these resources to rural areas, to the people we know, is a big step forward.



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

university for Mount Isa Feedback

1 message

Lynn Gillies-Hughes <lgillieshughes@goodshepherd.catholic.edu.au>
 To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

22 March 2022 at 20:51

Hi Kathleen,
 Here is my feedback:

1. Do you support a regional university in Mount Isa?

As the mother of one student who went away for university and one who studied through JCU in Mount Isa I see merit in both systems. A university in Mount Isa would allow more students to stay in Mount Isa with family support and study tertiary courses.

Many students have young families ,support older parents or work to support themselves through university courses. All these things require the support of families and friends and why the student lives at home they can enrol and participate in tertiary study.

2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many?

I have met many students both in their final years of secondary school or mature age that defer going to universities or colleges because of the financial and emotional cost of moving from regional centres.

3.What courses might be the best to target?

Health related courses, teaching courses, any course that doesn't require long periods in technical or laboratory settings.

4.Would your business or staff utilise tertiary education if located in Mount Isa?

I believe that there would be courses that our teachers and support staff would enrol in if the university courses were offered here.

5.Potentially what tertiary courses would your business or staff be interested in partaking in?

Education courses, business courses

6.What economic and social advantages do you see for a regional university in Mount Isa?

More employment for support staff, an increased respect for education and training

7.Would having a regional university be a good thing for the education system in Mount Isa and region?

When people are trained in regional centres they tend to stay in the region once graduated.It would allow for development of links between secondary and tertiary education.

1. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa? Most certainly

regards,

Lynn Gillies-Hughes

Curriculum Leader- Science



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Cath Steele McGrigor <cmcgrigor@goodshepherd.catholic.edu.au>

22 March 2022 at 15:39

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

1. Do you support a regional university in Mount isa?

A. Yes. I fully support the need for a regional university in Mount Isa as our geographical area is so vast and the nearest tertiary facilities so far away. The financial burden for families and tertiary students to travel and live near coastal universities is too great for many families.

2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many?

A. Lower income families are disadvantaged by the nearest tertiary facilities being so far away. Most students eligible for or who have been accepted into tertiary places are the children of working families, families who do not necessarily come from big income mining families. My own children have been disadvantaged by the huge geographical distance from coastal universities.

3. What courses might be the best to target?

A. Science, Medicine, Humanities, Arts and Engineering courses would be an excellent starting point.

4. Would your business or staff utilise tertiary education if located in Mount Isa?

A. I have worked in education in Mount Isa and the need for students to be able to study education here, live here and perform practicum blocks here would be invaluable as would the ability for students to study medicine here, practise here and gain employment within their own communities here.

5. Potentially what tertiary courses would your business or staff be interested in partaking in?

A. As mentioned before, education, medicine, sciences, engineering, business, Information technology, etc.

6. What economic and social advantages do you see for a regional university in Mount Isa?

A. students would be able to live within their community while studying, instead of taking their business with them to coastal communities when they study there. Mount Isa people would see their children studying here and prospering, as well as providing excellent examples of achievement for others to follow. Growing up here, being educated here, gaining tertiary qualifications here, working here, remaining here all their lives will provide better social examples of community living for otherwise disengaged youth and their families. It would help to close the gap between indigenous and non-indigenous peoples of the greater Mount Isa community.

7. Would having a regional university be a good thing for the education system in Mount Isa and region?

A. Yes. A seamless education system is paramount for students to see the advantage for tertiary education within a community. Coastal communities have this, why shouldn't a vast inland community with such a diverse range of cultures and a large knowledge base have that, as well?

8. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa?

A. Absolutely! I welcome the opportunity to provide my support in a letter for the urgent provision of a university, servicing the greater Mount Isa community.

Kind regards,

Cath McGrigor



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Will Gono <wgono@goodshepherd.catholic.edu.au>

22 March 2022 at 14:52

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Hi KATHLEEN

1. Do you support a regional university in Mount isa? - 100% Yes
2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many? - Yes, about 4
3. What courses might be the best to target? Perhaps courses that can be supported or subscribed by the mines and local businesses e.g. Engineering, NHS, Administration
4. Would your business or staff utilise tertiary education if located in Mount Isa?
5. Potentially what tertiary courses would your business or staff be interested in partaking in?
6. What economic and social advantages do you see for a regional university in Mount Isa? Higher School Graduates will stay local and work part time jobs which will reduce the labour force shortage and/or some students might want to move to Mount Isa from other regions. Australia to study and experience Outback lifestyle
7. Would having a regional university be a good thing for the education system in Mount Isa and the region? A local University will inspire local students to aspire for Higher Education because its presence will bring the 'seeing is believing' factor
8. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa? No, because I am not very persuasive

*Kind regards**Will Gono Mr**Maths Teacher @ GSCC**wgono@goodshepherd.catholic.edu.au*

On Tue, 22 Mar 2022 at 09:36, KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au> wrote:
Hello Staff,

We have been approached by the Council for feedback about there being a regional University for Mount Isa. We will gather feedback from our Year 12 students, but staff feedback would be helpful too:



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Susan Morey <smorey@goodshepherd.catholic.edu.au>

22 March 2022 at 13:39

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Hi Kathleen,

I've been following this news really closely. It would be an amazing thing for Mount Isa if we could get a regional hub university here.

Unfortunately, I don't have time to look up all the research to make a really considered response however:

- Do you support a regional university in Mount Isa? Yes
- Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many? The entire community with both employment and economic growth from an increased level of education.
- What courses might be the best to target? Education, business and health.
- Would your business or staff utilise tertiary education if located in Mount Isa? Yes
- Potentially what tertiary courses would your business or staff be interested in partaking in? Education, PHD, Masters,
- What economic and social advantages do you see for a regional university in Mount Isa? Education raises the social determinants of health this would in turn impact on health housing and income
- Would having a regional university be a good thing for the education system in Mount Isa and region? Absolutely (census data reveals Mount Isa is lower in average completion of university) Close the gap- Indigenous completion of university is low and Mount Isa has a higher average of first nations people (when compared to Australian average)
- Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa?

Yes.

thanks

On Tue, 22 Mar 2022 at 09:36, KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au> wrote:

Hello Staff,

We have been approached by the Council for feedback about there being a regional University for Mount Isa. We will gather feedback from our Year 12 students, but staff feedback would be helpful too:

Questions for feedback.

1. Do you support a regional university in Mount Isa?
2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many?
3. What courses might be the best to target?
4. Would your business or staff utilise tertiary education if located in Mount Isa?
5. Potentially what tertiary courses would your business or staff be interested in partaking in?
6. What economic and social advantages do you see for a regional university in Mount Isa?
7. Would having a regional university be a good thing for the education system in Mount Isa and region?



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Di Hopkins <dhopkins2@goodshepherd.catholic.edu.au>

22 March 2022 at 13:09

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Hi Kathleen

Yes I would definitely support a regional university in Mount Isa.

I don't know how many but any of the underprivileged kids or lower-income parents, there are so many kids who would benefit by being able to live at home and attend courses.

Courses could range from teaching and child care, nursing, wildlife conservation, indigenous cultural and natural management, national parks management, engineering aimed at the mining sector etc.

Di Hopkins

School Officer



On Tue, 22 Mar 2022 at 09:36, KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au> wrote:
Hello Staff,

We have been approached by the Council for feedback about there being a regional University for Mount Isa. We will gather feedback from our Year 12 students, but staff feedback would be helpful too:

Questions for feedback.

1. Do you support a regional university in Mount isa?
2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many?
3. What courses might be the best to target?
4. Would your business or staff utilise tertiary education if located in Mount Isa?
5. Potentially what tertiary courses would your business or staff be interested in partaking in?
6. What economic and social advantages do you see for a regional university in Mount Isa?
7. Would having a regional university be a good thing for the education system in Mount Isa and region?
8. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa?

Please forward any feedback by Thursday morning.

Regards,

Kathleen McCarthy

Principal - Good Shepherd Catholic College

Email: kmccarthy5@goodshepherd.catholic.edu.au



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Fiona Coghlan <fcoghlan@goodshepherd.catholic.edu.au>

22 March 2022 at 10:52

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

A big fat YES from this end.

Answers below.

On Tue, 22 Mar 2022, 9:36 am KATHLEEN MCCARTHY, <kmccarthy5@goodshepherd.catholic.edu.au> wrote:

Hello Staff,

We have been approached by the Council for feedback about there being a regional University for Mount Isa. We will gather feedback from our Year 12 students, but staff feedback would be helpful too:

Questions for feedback.

1. Do you support a regional university in Mount isa? YES
2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many? I would have to look at last few years figures but a guess would be at least 15 students each year.
3. What courses might be the best to target? Education, nursing/allied health, business to start.
4. Would your business or staff utilise tertiary education if located in Mount Isa? Yes
5. Potentially what tertiary courses would your business or staff be interested in partaking in? Post graduate for teaching staff and possibly undergrad for school officers
6. What economic and social advantages do you see for a regional university in Mount Isa? Much less financial impact to families who currently have to pay for college/other accommodation. Home grown knowledge.
7. Would having a regional university be a good thing for the education system in Mount Isa and region? Silly question.
8. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa? Another yes.

Please forward any feedback by Thursday morning.

Regards,

Kathleen McCarthy

Principal - Good Shepherd Catholic College

Email: kmccarthy5@goodshepherd.catholic.edu.au



KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

Re: Feedback from staff re: a Mount Isa University

1 message

Greg Blake <gblake@goodshepherd.catholic.edu.au>

22 March 2022 at 10:07

To: KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au>

A regional University would be a good idea.

The type of courses offered would depend very much on what would be good for the region. Presumably these would be courses related to the unique natural environment found in the north-west and the social conditions/demography of the north-west. Having said that though, my personal feeling is that there should also be the capacity to offer courses which extend student's knowledge and awareness of the outside world, for example History, Legal Studies, English Lit etc. Whether or not there would be the resources and funding available to provide such opportunities though is the question.

A university in town would create a new demographic for the community both teaching staff and students coming from all over the region. This would be a benefit for the community economically and socially. These advantages would be increased funding for infrastructure and consequent building activity, the need for housing staff and students resulting in similar building activity, increased custom for local businesses, added membership for local associations and clubs.

There are certainly students here that would benefit from a Uni in Mt Isa. They could benefit from Tertiary education without having to uproot and travel a long way from home.

I would be prepared to write a letter of support for a regional university in Mount Isa.

On Tue, 22 Mar 2022 at 09:36, KATHLEEN MCCARTHY <kmccarthy5@goodshepherd.catholic.edu.au> wrote:

Hello Staff,

We have been approached by the Council for feedback about there being a regional University for Mount Isa. We will gather feedback from our Year 12 students, but staff feedback would be helpful too:

Questions for feedback.

1. Do you support a regional university in Mount isa?
2. Do you know of any students that would be advantaged by a regional university in Mount Isa, if so, potentially how many?
3. What courses might be the best to target?
4. Would your business or staff utilise tertiary education if located in Mount Isa?
5. Potentially what tertiary courses would your business or staff be interested in partaking in?
6. What economic and social advantages do you see for a regional university in Mount Isa?
7. Would having a regional university be a good thing for the education system in Mount Isa and region?
8. Based on your feedback would you be prepared to provide a letter of support for a regional university in Mount Isa?

Please forward any feedback by Thursday morning.

Regards,

Kathleen McCarthy

Principal - Good Shepherd Catholic College

Email: kmccarthy5@goodshepherd.catholic.edu.au

**MOUNT ISA TO TOWNSVILLE ECONOMIC DEVELOPMENT ZONE**

PO Box 1258 | 22 West Street Mount Isa QLD 4825 AUSTRALIA
| T: +61 7 4743 3488 | E: ceo@mitez.com.au | W: www.mitez.com.au

25 March 2022

Mount Isa City Council
PO Box 815
Mount Isa Qld 4825

To Whom It May Concern

LETTER OF SUPPORT FOR REGIONAL UNIVERSITY SUBMISSION FOR MOUNT ISA

The Mount Isa to Townsville Economic Development Zone (MITEZ) is the peak regional development organisation for an area encompassing seven local government associations – Mount Isa, Cloncurry, McKinlay, Richmond, Flinders, Charters Towers and Townsville.

Mitez Inc. fully supports the submission made by Mount Isa City Council for a regional university in Mount Isa. A regional university would enable students within our remote community to access and complete higher education without having to relocate from the region. The additional support for students who wish to stay in their community while they complete their course of study is an advantage. A regional university would enhance the experience of students studying within their own community. Access to tertiary education in Mount Isa would support the retention of residents that may otherwise leave to ensure their educational needs are met.

A university hub in the North West would support growth in the region and meet a demonstrated gap in support for higher education study in a remote community. It will increase opportunities for existing professionals within the region to further enhance their careers through post graduate studies while also creating valuable pathway opportunities for school leavers.

Mitez believes the region could benefit from student migration opportunities through Mount Isa's strong multicultural history which would encourage international students to the region. Studying in a designated regional area will also give an advantage to student wishing to reside permanently in Australia by being entitled to five extra points in the application for Australian permanent residency. Another key benefit for international students to study via a regional university is better integration with the Australian culture. Students will find that the student population in regional universities are smaller compared to the university in the big cities, which means that there is a close community integration where students can easily meet and get to know each other around. International students would enjoy smaller class sizes, allowing them to build a strong network with students and teaching staff.

Regards

A handwritten signature in black ink, appearing to read "K. Frecklington", written over a white background.

Keri Frecklington
Regional Development Officer





2022 Regional University Centres Program Capital Works Plan

Organisation name	Country Universities Centre Mount Isa
Centre location	7 West Street, Mount Isa
Total Commonwealth Grant funding required for capital works	\$1,113,430

What are capital works?

Capital works are undertaken to create a new space, or change the use, function or layout of an existing space to suit the needs of the Centre.

Purpose of this plan

The purpose of the Capital Works Plan is to identify and detail planned capital works for the proposed Centre and their cost.

- **If the specific location for the proposed Centre is known**, please provide a detailed breakdown of the capital works required and include any supporting evidence you may have to support your claims.
- **If the specific location for the proposed Centre is not yet known**, please provide an estimate of the capital works that will likely be required, based on the types of accommodation/facilities that are available in the region and undertaking necessary research. Successful applicants will be required to complete a refined Capital Works plan for approval by the Department once a suitable location has been identified. Please complete all questions below, attaching any relevant documents

1. Summary

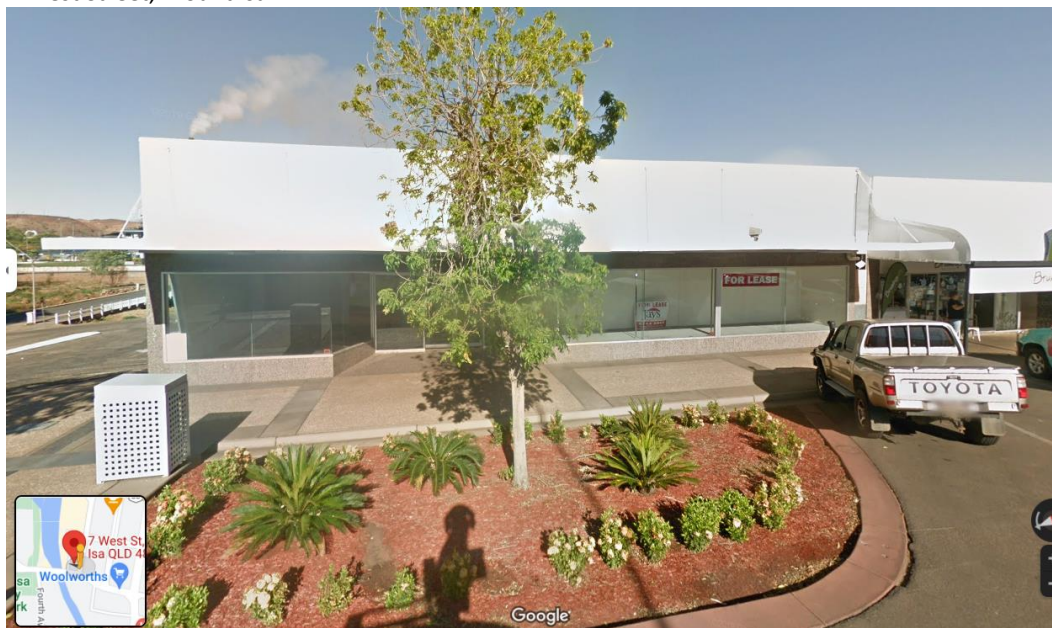
7 West Street Mount Isa has been identified as the optimal site for CUC Mount Isa. The building has a total floorspace is 900m², however this will be co-located with *Selectability*, Mount Isa's largest provider of clinical mental health services who will occupy 250m² with a separate entrance. This leaves CUC Mount Isa with 650m². This building size is appropriate given the projected student load, based off the CUC Student Projection Tool and learnings of the CUC network across 13 existing RUCs.

The existing floorplan is attached, which highlights the existing assets including bathrooms. Additionally, the proposed interior design and fit out plan is also attached. The floorplans shows that only internal modifications are needed for the building. No demolition or structural work needs to occur. Bathrooms meet accessibility requirements and do not require structural changes; however, a cosmetic refurbishment will be required. A small kitchenette will need to be installed. The significant cost will be in electrical work required to install the required technology across the facility as there is limited electrical and data cabling work in the building.

Mudgee's student cohort is expected to be large, and the planned purpose-built Centre will adequately cater to the growth projections of CUC Mudgee.

Draft building plans are included in the Appendices.

7 West Street, Mount Isa



2. Timeframes

- add rows as needed

Please provide a list of the key activities that need to be undertaken for your capital works project, and an estimated timeframe to deliver them. Copy table if there is more than one location/site.

Capital Works Activity	Estimated Timeframe
DA design & CC	4 Months
Construction	6 Months
Fit-out	2 Months

3. Facilities

Identify existing and/or anticipated Centre facilities. Copy table for each location/site.

Existing facilities	Description
<i>Bathrooms</i>	Four Bathrooms (2 accessible and 2 Female) are existing. These are functional but require modern refurbishment to be brought in-line with other proposed works.
Open Plan	The remainder of the site is open plan, with space
Planned facilities	Description
2 Large training/ tutorial rooms	Please see attached proposed design fit out document
2 Medium training/tutorial rooms	Please see attached proposed design fit out document
5 individual study rooms	Please see attached proposed design fit out document
Two large open plan workspaces	Please see attached proposed design fit out document

4. Risk Management

Risk <i>Identify each risk to the Centre (one per row).</i>	Risk rating <i>What is the likelihood of this risk eventuating?</i> <i>1=unlikely 2=moderately likely 3=likely 4=very likely 5=certain</i>	Impact <i>What will be the impact of this risk if it eventuates?</i> <i>1=negligible 2=minor 3=moderate 4=Severe 5=Critical</i>	Action <i>What actions are or will be undertaken to mitigate this risk?</i>
That capital works for the building will exceed the allocated budget	2	2	Mount Isa City Council is managing the project and taking the risk of budget overruns. Mount Isa City Council has been involved in similar projects including a The capital budget allows some contingency for cost overruns given the remote location of Mount Isa Council and CUC Mount Isa intend to establish a Project Control Group (PCG) constituted with members of both organisations to consider budgetary pressures and risks.
That additional costs are identified for the site	3	2	Mount Isa City Council are managing the project and have considerable experience in construction project management, and have considerable local knowledge in likely costs due to remote location. The capital budget includes some contingency for additional costs.
That the project will not be completed within the timeframe/over optimistic contract time estimates	2	3	Mount Isa City Council are managing the project and have considerable experience in construction project management. Indications from the council are that the timeframes will be achievable although are becoming tight. A PCG will be established to consider and mitigate risks of timeframes and scheduling.
Risk that local planning frameworks will delay or add expense to the project	1	2	The proposed location already has plans and permits for refurbishment.
That products will not be available for fit out during the required timeframe.	2	3	Mount Isa City Council have considerable experience in managing materials incoming to the remote community.

Failure to achieve functional requirements of the build	1	3	The CUC is an educational body with experience in building renovations of 13 previous RUCs to make facilities fit for educational purposes
Change requests are required due to unexpected site conditions	2	2	The capital budget provides some contingency for change requests. A PCG will be established to consider and mitigate risks of change requests.
Sub-contractor Delays or Resourcing Issues	3	2	Mount Isa City Council is managing the contract and has experience in managing sub-contractor issues

5. Capital works budget

Instructions:

- Where the exact site location for the Centre is not yet known, provide estimated expenditure based on research and comparisons. Successful applicants will be required to complete a refined Capital Works plan for approval by the Department once a suitable location has been identified.
- Where a line item is not relevant to your proposal, please delete the row or enter \$0.
- Add line/s if an item is not covered for your Centre.
- Where the expenditure for a line item is \$10,000 or more, please provide commentary detailing the cost of individual items that make up the total cost (e.g. 6 [brand model number] personal computers @\$4,000 each - \$24,000).
- Capital works should be consistent with the anticipated peak student load for the centre, as outlined in your application (e.g. the amount of IT equipment proposed should align with the expected number of students)
- Provide comments where necessary to explain proposed expenditure.

Income

Funding Source	Planned Income	Comments
Regional University Centre Grant Funding	\$1,113,430	
Other sources/ contributions (<i>attach details</i>)		
TOTAL	\$1,113,430	

Expenditure

Item	Planned Expenditure (\$)	Comments
Building works	\$260,000	
Floor finishes	\$55,000	
Painting	\$43,000	
Airconditioning	\$75,000	
Electrical works	\$65,000	
Plumbing works	\$37,000	
Security installation and Key system	\$27,000	
Window furnishings	\$32,000	
Bathroom/s refurbishment	\$75,000	
Kitchen refurbishment	\$35,000	
Fire equipment	\$27,000	
Site planning and compliance works	\$20,000	
Design works	\$30,000	
Planning approval and certification costs	\$32,000	
Upgraded internet infrastructure	\$58,000	Networking and wifi, cabling, extra electrical

Department of Education, Skills and Employment
Regional University Centres Capital Works Plan

Signage	\$12,000	
Computers/Monitors/Accessories	\$41,300	\$21,300 Student Terminals (18) \$12800 Student Monitors (32) \$3000 staff terminals (2) \$1700 Staff monitors (4) \$2500 Staff laptop (1)
Printers	\$1,000	
Telephones	\$1,500	
Specialised teaching equipment (smart boards, etc.)	\$7,900	\$3000 65" Screens (2) \$2000 camera and mic (1) \$500 Screen trolley/wall mounting \$1200 Projector \$1200 projector screen
IT security software	\$5,000	Security software implementation
Student management software	\$1,500	
Servers and IT storage	\$8,000	\$5000 Server with uninterrupted power supply \$3000 IT Cloud storage
Desks	\$20,080	\$9000 for terminal room (10 student desks) \$6480 for breakout spaces/office turn tables (18) \$1800 for office desk (2)
Chairs	\$18,950	\$8750 for office/terminal chairs (25) \$6000 for tutorial room chairs (25) \$4200 Armchairs (6)
Other furnishings	\$16,200	\$3000 Whiteboards/display boards \$5000 Lounges (2) \$6000 Dining table/chair \$200 Coffee table \$2000 Outdoor Furnishings
Kitchen accessories (crocery/cutlery/etc.)	\$750	
Kitchen equipment (appliances, etc.)	\$3,250	
General office equipment (shredders, partitions, etc.)	\$2,000	
Shelving and storage	\$2,000	\$500 Lockable Cabinet x 2 \$500 Stationery Cupboard x 2
Remote Contingencies, based on local quotes, haulage of materials to Mount Isa as a remote location. Calculated at	\$101,000	
TOTAL	\$1,113,430	

6. Attachments

- *add rows as needed*

Please list all documents attached to this Capital Works Plan.

Attachment A	Proposed Upper Floor Plan (Proposed site)
Attachment B	Existing Upper Floor Plan (Proposed site)



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46 mary street
noosaville qld 4566

po box 613
noosa heads qld 4567

telephone 07 54473255
facsimile 07 54473299

info@ct-design.com.au

www.ct-design.com.au

building designer licence 1016347

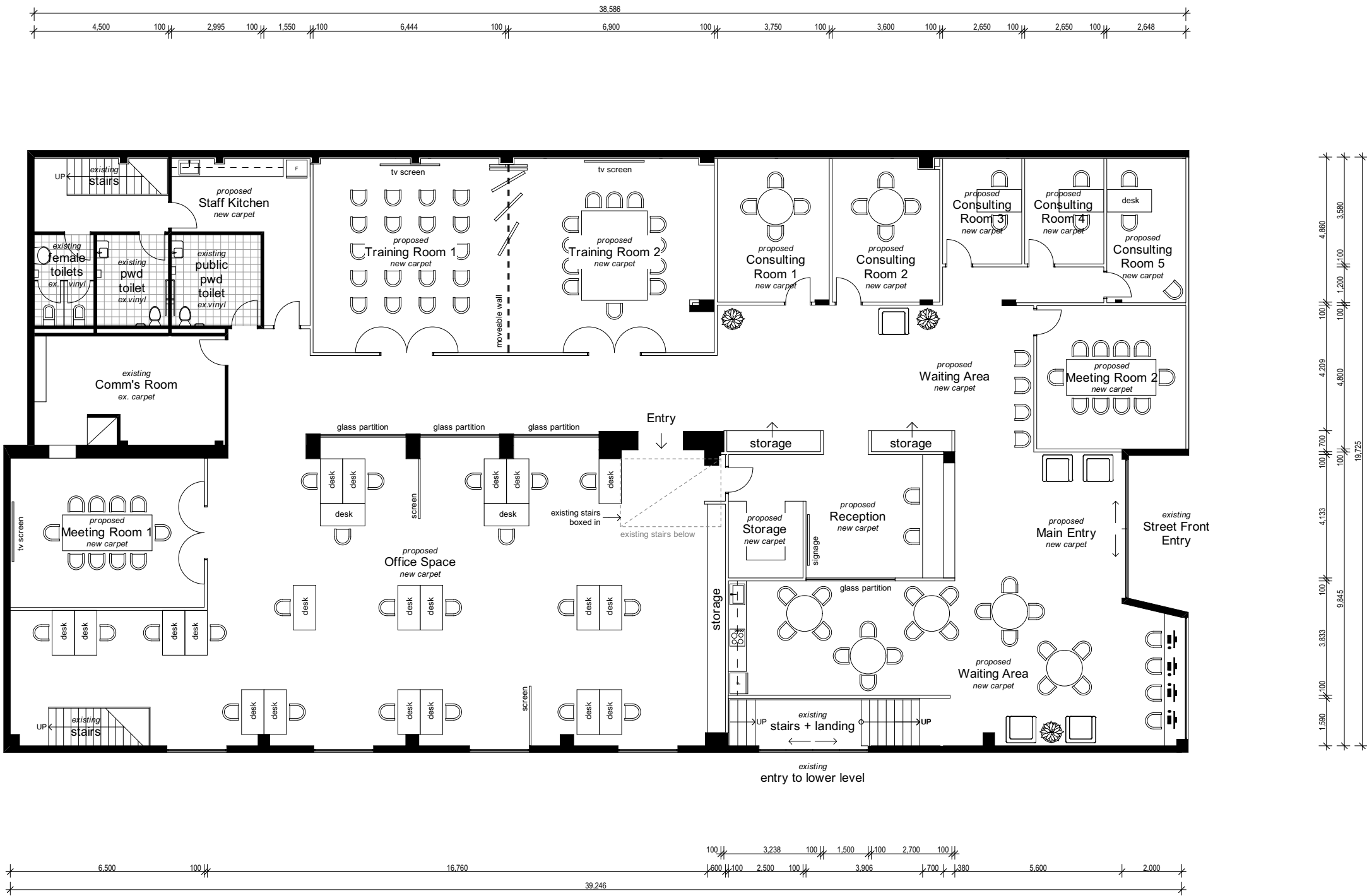
This drawing is to be read in conjunction with Engineers Drawings & Reports.

Construction to comply with all relevant SAA & BCA Codes & standard Bldg By-law 1975 & as amended.

Verify all dimensions on site prior to commencement of any works. These drawings are not to be used for scaling. Copyright for design & drawings remain the property of the authors.

CONSULTANTS
Structural Engineers
Structural Engineer
Contact:
Phone:
Email:
Surveyor
Surveyor
Contact:
Phone:
Email:
Private Certifier
Private Certifier
Contact:
Phone:
Email:
Hydraulic Engineer
Hydraulic Engineer
Contact:
Phone:
Email:

Project
Proposed Interior Design/Fitout
Location
7 West Street
Mt Isa
Client
Selectability
Drawing Title
PROPOSED UPPER FLOOR PLAN
Scale
as shown @A2
Date
2020
Drawn By
SC
2008
Drawing No.
Issue No.



PROPOSED UPPER FLOOR PLAN

1:100



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46 mary street
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This drawing is to be read in conjunction with Engineers Drawings & Reports.

Construction to comply with all relevant SAA & BCA Codes & standard Bldg By-law 1975 & as amended.

Verify all dimensions on site prior to commencement of any works. These drawings are not to be used for scaling. Copyright for design & drawings remain the property of the authors.

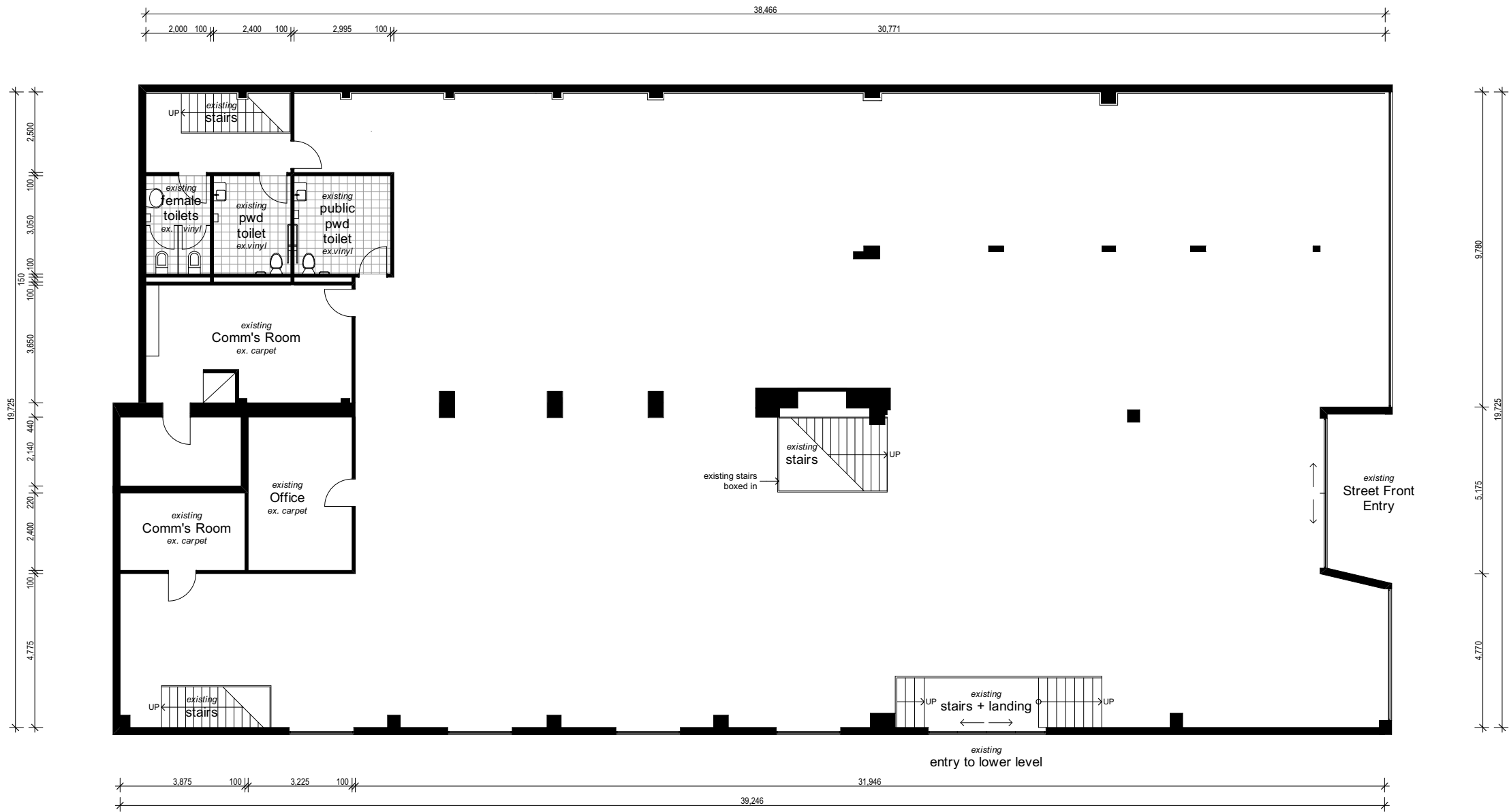
CONSULTANTS

Structural Engineers
Structural Engineer
Contact:
Phone:
Email:

Surveyor
Surveyor
Contact:
Phone:
Email:

Private Certifier
Private Certifier
Contact:
Phone:
Email:

Hydraulic Engineer
Hydraulic Engineer
Contact:
Phone:
Email:



EXISTING UPPER FLOOR PLAN

1:100

Project
Proposed Interior
Design/Fitout

Location
7 West Street
Mt Isa

Client
Selectability

Drawing Title
EXISTING UPPER
FLOOR PLAN

Scale as shown @A2	Date 2020
Drawn By SC	Job No: 2008
Drawing No.	Issue No.

SD 201

Proposed Budget for New Regional University Centre						
Proposed Regional University Centre Name:				CUC Mt Isa		
Total Grant Amount Requested:				\$1,699,884		

INCOME						
Please list all proposed income sources, including the amount you are seeking from the CUC program. Provide evidence/details of other funding sources.	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	TOTAL	486
Grant funding (RUC Program)	\$0.00	\$450,000.00	\$650,000.00	\$530,000.00	\$1,630,000.00	
Local government partnerships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Community grants/sponsorships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
State government funding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Sponsorship	\$0.00	\$0.00	\$12,000.00	\$20,000.00	\$32,000.00	
University partnerships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	University revenues in other CUC Centres are supported by CSP's. CUC will seek
Short courses	\$0.00	\$0.00	\$20,000.00	\$20,500.00	\$40,500.00	
Printing/photocopying	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Room invigilation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Room hire fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Interest	\$0.00	\$300.00	\$300.00	\$300.00	\$900.00	
Total Income	\$0.00	\$450,300.00	\$682,300.00	\$570,800.00	\$1,703,400.00	

EXPENDITURE						
Please list all proposed expenditure for your centre. Proposed Expenditure should not exceed the total income outlined in Table 1.	Budget 2021-22	Budget 2022-23	Budget 2023-24	Budget 2024-25	TOTAL	Comments
Accounting & auditing expenses	\$ -	\$ 9,000.00	\$ 9,225.00	\$ 9,456.00		All items assume CPI of 2.5%
Advertising	\$ -	\$ 10,000.00	\$ 10,250.00	\$ 10,506.00		
Liability fees	\$ -	\$ 35,000.00	\$ 65,000.00	\$ 65,000.00		
Bank fees and charges	\$ -	\$ 300.00	\$ 308.00	\$ 316.00		
Building repairs and maintenance	\$ -	\$ 3,250.00	\$ 5,000.00	\$ 5,125.00		
Cleaning	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 10,250.00		
Course delivery	\$ -	\$ -	\$ 20,000.00	\$ 20,500.00		
Insurance - general	\$ -	\$ 1,800.00	\$ 2,500.00	\$ 2,562.00		
Insurance - workers compensation	\$ -	\$ 1,591.73	\$ 3,648.82	\$ 3,710.71		
Travel expenses	\$ -	\$ 7,000.00	\$ 2,050.00	\$ 2,101.00		
Utilities & Permits	\$ -	\$ 800.00	\$ 1,230.00	\$ 1,261.00		
Maintenance - computer & equipment	\$ -	\$ 2,500.00	\$ 4,100.00	\$ 4,203.00		
Marketing/Advertising/Promotion	\$ -	\$ 7,000.00	\$ 7,563.00	\$ 7,652.00		
Office expenses	\$ -	\$ 1,025.00	\$ 1,051.00	\$ 1,077.00		
Printing, postage & stationery	\$ -	\$ 3,000.00	\$ 6,150.00	\$ 6,304.00		
Recruitment expenses	\$ -	\$ 3,000.00	\$ 500.00	\$ 513.00		
Rent expenses	\$ -	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00		
Security	\$ -	\$ 4,000.00	\$ 8,200.00	\$ 8,405.00		
Software/Internet/Connectivity & computer support	\$ -	\$ 38,000.00	\$ 55,000.00	\$ 63,038.00		
Staff & student amenities	\$ -	\$ 2,000.00	\$ 3,075.00	\$ 3,152.00		
Staff expenses (training & development)*	\$ -	\$ 4,000.00	\$ 4,100.00	\$ 4,202.00		
Subscriptions	\$ -	\$ 800.00	\$ 1,537.00	\$ 1,575.00		
Telephone expenses	\$ -	\$ 900.00	\$ 1,230.00	\$ 1,261.00		

ching resources and equipment	\$	-	\$ 1,000.00	\$ 2,050.00	\$ 2,101.00		
vel expenses	\$	-	\$ 3,000.00	\$ 3,075.00	\$ 3,152.00		
form expenses	\$	-	\$ 800.00	\$ 410.00	\$ 420.00		
ities (water/electricity)	\$	-	\$ 15,000.00	\$ 26,000.00	\$ 26,650.00		
icle lease and running costs**	\$	-	\$ -	\$ -	\$ -		
ges/Salaries - Centre Manager	\$	-	\$ 95,000.00	\$ 97,375.00	\$ 99,809.00		
ges/Salaries -Learning Skills Advisor (0.4FTE)	\$	-	\$ -	\$ 50,400.00	\$ 51,660.00		
ges/Salaries - Centre Co-ordinator	\$	-	\$ -	\$ 70,000.00	\$ 70,000.00		
ges/Salaries - on costs (Superannuation, LSL etc)	\$	-	\$ 11,115.00	\$ 25,479.68	\$ 25,911.87		
ste Collection	\$	-	\$ 300.00	\$ 615.00	\$ 630.00		
bsite development/maintenance	\$	-	\$ 2,000.00	\$ 1,025.00	\$ 1,051.00		
al Expenditure			\$ 408,181.73	\$ 638,147.50	\$ 653,554.59	\$ 1,699,883.81	

ote that the RUC Network has been established to support staff across Centres, including the provision of professional development and training opportunities

ehicle leasing costs will generally only be required where a Centre has a specific need (e.g. staff need to travel between regional satellite centres, etc.)

Generally only 2-3 FTE staff will be funded for each Centre. Where you are seeking funding for more than 3 FTE, provide commentary to justify the additional expense, including the proposed benefits to students

er notes/comments:

iversity revenues but nil have been budgeted as the new incentives for university partnerships have not been announced.



Australian Government
Department of Education,
Skills and Employment

RFT or RFQ Number
(if applicable)

Financial and Credentials Information Form

Purpose of this form

The purpose of this form is to obtain information in order to assess, in the opinion of the Department of Education, Skills and Employment ("the Department"), your entity's credentials and financial viability. This process is used to minimise risk to the Commonwealth. The process is not used to measure the profitability of your entity or its potential for success or to conduct personal consumer credit history checks on your entity's relevant personnel. This forms part of the Department's response to the *Public Governance, Performance and Accountability Act 2013*, which requires that the Department spend public money in an efficient, effective, economical and ethical way. All entities are required to complete this form to ensure that all tenderers or applicants are treated consistently.

If a risk is identified in regards to your entity, or requested information is not provided, the Department may either take the viability risk into account in assessing the application or tender and propose alternate contractual terms to mitigate the financial risk to the Department or reject an application or tender submission on that basis. The Department's assessment and decision in relation to your entity is final.

Privacy

The Department, its contractors and agents are bound by the Australian Privacy Principles (APPs) contained in Schedule 1 of the *Privacy Act 1988*. Further information about the APPs is available on the Office of the Australian Information Commissioner (OAIC) website at www.oaic.gov.au

For information on the Department's privacy policy, including information on how the Department handles personal information, how you can access or correct personal information, or how to make a complaint, can be found at <http://dese.gov.au/privacy> or you may request a copy from privacy@dese.gov.au

The personal information collected on this form is the minimum information required to correctly identify relevant persons when completing checks in relation to the credentials and financial viability assessment for your entity.

Please note that this form requires you to authorise the Department to use the personal information collected to undertake certain checks.

Please also note that checks do not involve obtaining non-public information in regards to a relevant person's personal financial history or any personal matter not relevant to the application or tender or other purpose for which this information has been gathered.

Personal information, where requested, is done so, to the extent of the request, to allow the Department to confirm that individuals associated with an entity are current office holders, authorised representatives, owners, trustees, beneficiaries, unit or shareholders or any other relevant person.

This is used to verify that the Department is appropriately dealing with persons authorised to do so on behalf of the entity and to also confirm the legal structure and ownership of entities who may provide services to or seeking funding from the Department. The information also identifies appropriate authorised persons from whom the Department may seek clarification of information supplied.

The information requested in section 16 on tab 'Page 9' allows the Department to determine possible risks if relevant persons have been involved in events that could impact on the financial management of the entity.

Personal balance sheets are only requested where the financial position of the entity is supported wholly or in part by natural persons.

By completing this form you warrant (at section 19 on tab 'Page 12') that your entity's contact persons detailed at section 2, trust beneficiaries detailed at section 6, accountant detailed at section 8 and the relevant persons detailed at section 16, are aware of the personal information being collected by the Department, the purpose of collection, how the Department will use that information and whom the Department may disclose the information, as well as the details specified about the Department's Privacy Policy and have given their informed consent.

Instructions for completing this form

Complete each section of this form as it is applicable to your entity. The onus is on you to satisfy the Department of the financial viability and credential standing of your entity. Please read this form carefully, particularly page 2 in regards to previous disclosure, and ensure that all required and relevant information is supplied. Financial statements must be the most recent and relate to the entity that is proposed to be the contracting entity.

Returning the completed form

Upon completion of this form the saved Microsoft Excel file should be returned to the Department electronically.

The file format of the returned form should be in the original format as obtained from the Department (.xls).

A signed copy of the *Authorisation to undertake Credentials Assessment* must be provided to the Department with the returned form (see section 19 on tab 'Page 12').

The signed copy of the *Authorisation to undertake Credentials Assessment*, and other 'attachment' documents requested in this form, should be scanned at a resolution of not less than 150 dpi (200 dpi recommended) and saved in JPEG, TIFF, PNG or PDF file format. (PDF file format recommended). Attachments may also be submitted in Microsoft Office compatible file formats (XLS, CSV, DOC, RFT).

Please verify the legibility and completeness of scanned documents prior to submitting your forms.

Important Notice

To help reduce the duplication in information supplied to the Department please read the information below carefully and select an applicable option.

The Department acknowledges that entities may provide information to both the Department and to other Commonwealth agencies similar to the information that is requested in this form.

The type of information and detail that allows the Department to complete a full financial risk assessment will generally not be accessible to the Department from existing departmental records or from other Commonwealth agencies.

Information which may have been provided to the Department in the past may not be relevant for a current assessment due to changes in circumstances or due to the age of the information.

The internal records from other Commonwealth agencies which contain similar information to that sought by this form may not be readily accessible, may be out of date, or may not provide the level of detail sought by this form.

Please read the options below carefully to determine if your entity is required to complete all the details requested in this form or is only required to partially complete the form.

The onus of proof is on you to satisfy the Department of the financial viability of your entity.

If you are uncertain if the required information has been previously provided in full to the Department then the form should be completed on the basis that the information has not been previously provided.

Option 1.

If you have not previously provided a completed *Financial and Credentials Information Form* to the Department for your entity, please check the following box and proceed to page 3 and complete the form in full.

☐ We have not previously provided a completed *Financial and Credentials Information Form* to the Department.

Option 2.

If you have previously provided a fully completed Financial and Credentials Information Form for your entity please refer to the options below that may assist in reducing the amount of information to be provided with this request. Please note: If the previous information supplied was as part of a tendering or applicant group then there must be no variation to the group or information in relation to its members for this option to apply.

Regardless of which option is selected

Sections 1 and 2 on page 3 of this form must be completed in full, along with the authorisation on page 12.

- A. ☐ We have previously submitted a completed *Financial and Credentials Information Form*, with all required information and attachments and all information that was supplied, including the financial statements, is still current. **Previously supplied financial information MUST have been for the last full financial year prior to the date this form is submitted. ALL current relevant persons, including the contact person, MUST be the same as previously supplied to use this option.**

- B. ☐ We have previously submitted a completed Financial and Credentials Information Form to the Department however some information submitted requires updating.

- B.1. ☐ the financial reports for the last full financial year are attached; or
☐ without cost, limitation, restrictions or registration requirements to access, the financial reports including the last full financial year are publicly available for download from website at :

Website name

URL <http://>

and/or

- B.2. ☐ I have updated information in the following sections on the form:
Please list the section numbers in this form to which the changes relate in the field below.
For example - 4, 6 and 16*
* If a person has ceased as a relevant person, in Section 16 please complete Surname and Given Names and write "Ceased" under position.

1. Entity details

Legal name of entity	Country Universities Centre Mount Isa		
Registered trading name (if applicable)	Country Universities Centre Mount Isa		
Australian Business Number (ABN)		ABN is required	Australian Company Number (ACN)
Australian Registered Body Number (ARBN)		Indigenous Corporation Number (ICN)	

2. Applicant's contact details for queries

Contact name	David Keenan	Position	CEO
Email	Ceo@mountisa.qld.gov.au	Phone	(07) 4747 3200
		Fax	(07) 4747 3209

The contact person must sign this form at section 19, and be a 'relevant' person as listed at section 16.

3. Entity addresses

Registered address (not a PO Box)	23 West Street	
	Mount Isa Qld	Post code 4825
Trading address		
		Post code
Postal address	P O Box 815	
	Mount Isa Qld	Post code 4825

4. Type of entity

Indicate which type of entity your entity is (tick more than one if applicable):

- | | |
|---|---|
| <input type="checkbox"/> Sole trader | <input type="checkbox"/> Government agency (Commonwealth/state/territory/local) |
| <input type="checkbox"/> Partnership (see also page 6, section 13) | <input type="checkbox"/> Commonwealth/state owned corporation |
| <input type="checkbox"/> Association | <input type="checkbox"/> Trust/Unit Trust (see also page 4, section 6) |
| <input type="checkbox"/> Company | <input type="checkbox"/> Registered Charity |
| <input type="checkbox"/> Foreign owned company | <input type="checkbox"/> Union |
| <input type="checkbox"/> Indigenous Corporation | <input type="checkbox"/> Other legal entity:
(please specify) |
| <input type="checkbox"/> Tendering or applicant group member (see also page 10) | |

If applicable, attach a copy of the Certificate of Incorporation for your organisation and certificates for change of name. Please also attach copies of certificates of registration for any registered business name to be used by your entity when delivering services to or on behalf of the Department.

If you are an incorporated entity and are not able to supply a copy of your Certificate of Incorporation, please insert details below regarding the legislation under which your entity is registered. If your entity is yet to be registered, please include details of intended registration and record the words 'to be' in response to the question 'How long has your entity been in operation' below.

Legislation name		State/territory of enactment of legislation	
How long has your entity been in operation?			
Years		Months	

5. Not-for-profit profit entity

Is your entity regarded by the Australian Taxation Office as a not-for-profit? ☐ Yes ☐ No

6. Trust details

If your entity is associated with a trust, and is acting as trustee for that trust, confirm details of the trust below:

If your entity is not acting as a trustee proceed to section 7.

6.1 Name of Trust

A copy of the trust deed, along with all amendments to the deed, must be attached.

6.2 Type of Trust :

- ☐ Discretionary Trust
☐ Unit Trust
☐ Public Benevolent Institution or Public Charitable Trust
☐ Other — please describe:

6.3 Names of individuals who are the adult beneficiaries, or unit holders, who share in greater than 15% of the trust:

Surname	Given names	Date of birth dd/mm/yyyy	Residential address (PO Box address is not acceptable)	Individuals disclosed at Section 16?

If more space is required attach an additional sheet and record details of individuals under the same headings as above.

6.4 Names of entities which are beneficiaries, or unit holders, that share in greater than 15% of the trust:

Name	ABN

If more space is required attach an additional sheet and record details of entities under the same headings as above.

Note: The onus of proof is on you to satisfy the Department of the financial viability of your entity. If your trust's net tangible asset position is nominal, the financial viability of the trust could be linked to financial support provided by a related third party. This may be one or more of the beneficiaries, the trustees, or other related parties. Details of financial support available should be provided on page 6 - section 13.

As a result of the financial viability assessment the Department may request that a Financial Undertaking and Performance Guarantee be provided by the supporter(s) prior to executing a contract.

7. Ultimate Holding Entity

If your entity has an ultimate holding entity provide details of the ultimate holding entity below:

Legal name			
Australian Business Number (ABN)		Australian Company Number (ACN)	
Australian Registered Body Number (ARBN)		Indigenous Corporation Number (ICN)	

8. Accountant details

Accountants name			Qualification (CPA etc)	
Postal address				
				Post code
Firm name			Phone	()
May we contact your accountant to clarify information?		Yes/No	How long has this accountant been associated with your entity? (Years/months)	

9. Employee details

How many employees does your entity have?

Please enter a value into each of the following fields. If not applicable please enter '0'.

Full time	
Part time	
Volunteer	
Casual	
Contractor	

10. Previous or ongoing events

Select the appropriate box(es) below that relate to any events to which your entity may have been subjected in the last five years.

You must tick at least one of the box(es) below.

- 10.1. ☐ Government investigation of your organisation or related entities.
- 10.2. ☐ Litigation or liquidation proceedings.
- 10.3. ☐ A contract with your entity terminated by the other party.
- 10.4. ☐ Contingent liabilities of a material amount. If not detailed in the financial statements, please advise current status.
- 10.5. ☐ Overdue tax liabilities.
- 10.6. ☐ Factors which might impact on your entity. For example, pending significant litigation, business commitments, collections by debt collection agencies on behalf of creditors, or potential liquidation proceedings.
- 10.7. ☐ Any significant change in your entity's financial position not reflected in the financial statements provided.
- 10.8. ☐ Any other particulars which are likely to adversely affect your capacity to undertake this project.
- or
- 10.9. ☐ None of the above events apply and there is no adverse information on my entity.

If you selected any of the boxes numbered 10.1–10.8 above attach a separate document detailing the current position with respect to that event. Include copies of correspondence from relevant authorities if applicable.
For ongoing events, include current position, anticipated outcome and expected date of finalisation.

11. New or restructured entities

If your entity is existing and will be supplying full year historical financial information as detailed at section 18.1 which demonstrates financial viability proceed to section 12.

If your entity is new or has been financially restructured provide business plans and evidence of external funding sources. If other entities have joined your entity, provide financial reports or details for these entities.

Business plans should include financial and cash flow projections. External funding sources may include shareholders' and owners' funds to be contributed. Expected funding from the Department should not be included as start-up capital; however, it may be included in the cash flow projection.

Provide details and supporting documentation confirming asset values to be contributed to your entity. This evidence may include bank statements, letters of approval, rates notices showing property valuations, etc.

If the assets are owned by someone other than your entity or there are encumbrances on the asset, attach details of ownership and the dollar amount of encumbrances.

The onus is on you to provide sufficient information to satisfy the Department of your entity's financial viability.

Assets to be contributed to the entity	Estimated value \$

12. Off balance sheet assets or external support for borrowings

If your entity has or will have borrowings which are secured by assets or guarantees not listed on your entity's latest balance sheet, provide details of the security for the borrowings below.

Valuation documents, if available, or rates notices showing valuation for rates purposes should be provided as evidence of ownership.

Asset / property owner (name)	Asset description (e.g. – house / commercial property and address)	Estimated value \$

13. Additional and contingency funding

In the following table provide details of the resources or contingency funding not disclosed in your financial statements which will be available if your entity or the tenderer/applicant were to have an unexpected shortfall in funds. Attach documentary evidence of the funding source. (i.e. letters of approval of finance from a bank, copy of deposit records, etc.)

If the contingency funding is from another entity (i.e. a partner, shareholder, beneficiary or owner), that entity's financial viability must be substantiated and details should be attached.

If the personal assets of individuals are to be considered then the details of the individual's financial position must be provided on Attachment 1, or a similarly formatted form.

Description of resource	Estimated value \$

14. Other public funding bodies (Commonwealth, state, territory or local government) with similar services to those to be provided to the Department

14.1 If your organisation is likely to have a contract in the current or next financial year with any public funding bodies (Commonwealth, state, territory or local government) to provide similar services to those which are being tendered or applied for, provide details below.

If more space is required attach an additional sheet and write details under the same headings as below.

Name of public body with whom your organisation will have a contract	Name of program or scheme under which funding is provided	Type of service you are contracted to provide	Contract period		Amount of funding \$	Contact person at the public funding body (This person may be contacted)	
			From: (dd/mm/yyyy)	To: (dd/mm/yyyy)		Name	Phone
							()
							()
							()
							()
							()
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							()
							()

14.2 Provide details of the controls and arrangements your organisation will put in place to manage the claiming and receipting of fees and funds from the bodies listed above to avoid double funding. If additional space is required attach an additional sheet with details.

15. Commonwealth overdue debts or acquittals

If your entity has any overdue debts or acquittals for funding received from any Commonwealth agencies, including any agencies under the *Public Governance, Performance and Accountability Act 2013*, provide details below:

Name of agency that provided funding	Name of program or scheme under which funding was provided	Funding received (\$)	Unacquitted funds/overdue debts (\$)	Date acquittal was due (dd/mm/yyyy)

16. Relevant persons**All fields must be completed**

Please provide details of all relevant persons in your entity in the table below. Relevant persons are persons who have a direct or indirect interest in the entity or business with the potential to exert influence over the management or operation of the entity or over the expenditure of any Commonwealth moneys that may be provided by the Department to your entity. This includes your contact person (refer section 2 of this form), all directors, partners, office bearers and trustees of your entity and decision makers (managers) involved in the delivery of services. If your entity is registered with the Australian Charities and Not-for-profits Commission (ACNC) this would include all ACNC notified 'Responsible Persons'.

If in doubt about whether an individual is a relevant person, they should be included. All fields must be completed.

As part of the credentials assessment process, commercial information reports are obtained, pursuant to the authorisation provided at section 19, by the Department from commercial credit reference agencies. The personal information required in the table below is the minimum amount of information required to obtain the commercial information report and to verify that it relates to the correct individual.

If more space is required attach an additional sheet and record the details of relevant persons under the same headings as below.

Position	Surname	Given names	Date of birth (dd/mm/yyyy)	Place of birth (town & country)	Residential address (PO Box address not acceptable)	Drivers licence number Insert NA if not licenced.	Years as relevant person

You must tick at least one of the following boxes in relation to the persons listed above.

If any of the events at numbers 16.1 to 16.5 below have occurred within the last five years with respect to any 'relevant persons' please tick the appropriate box(es) and attach a separate document detailing the event and outcome. For ongoing events include current position, anticipated outcome, and expected date of finalisation.

- | | |
|--|--|
| 16.1. Government investigation of relevant person(s). | 16.3. Bankruptcies of relevant person(s). |
| 16.2. Any business failure of relevant person(s) including business failure of entities in which they hold, or held at the time of the event, a management or board position. Examples of a business failure include a Court Ordered or a Creditors Voluntary Administration, Liquidation, External Administration, or Receivership. | 16.4. Bankruptcy proceedings, including Part IX Debt Agreements or Part X Insolvency Agreements, against relevant person(s). |
| | 16.5. Litigation against relevant person(s) including judgement debts. |
| | 16.6. None of the above events apply and there is no adverse information on any relevant person associated with this entity. |

By submitting this form you are confirming that the above information with respect to the relevant persons are correct, and that your statements with respect to any, and all, of the above events has been checked by you and with the relevant persons. Failure to provide the Department of the details requested, or misleading and deceptive statements, may result in the applicant or tender being excluded from consideration.

17. Tendering / Applicant group or consortium details

If your entity is tendering or applying as part of a tendering group please confirm details of the group below.

If your entity is not part of a group proceed to section 18.

Name of Group	
Nominated Lead Member	

If tendering or applying as a group each member must complete a separate *Financial and Credentials Information Form*.

The *Financial and Credentials Information Form* completed by each member, along with supporting documentation relevant to each member, must be included as an attachment.

If your entity is tendering or applying as the Lead Member of the group provide the following details for the group.

If your entity is not the Lead Member of the group proceed to section 18.

Registered business name (if applicable)			
Trading address			
		Post code	
Postal address			
		Post code	

List of group members

Name of entity	% financial share in the group	A separate form is completed and attached
		Lead Member
Total	0	

If more space is required attach an additional sheet and record details of group members under the same headings as above.

18. Supporting documents**18.1 The Department requires the following information to complete the assessment of your entity.**

Please attach your latest annual financial statements as well as statements for the previous two years. Financial statements must be the most recent and relate to the entity that is proposed to be the contracting entity. Statements must include Balance sheet, Income statement, Cash flow statement, Notes to the accounts and if applicable Directors and Auditors reports.

If financial statements are not attached, however are publicly available for download from a website without cost, limitation, restrictions or registration, please advise the following:

18.1.1 Website name

18.1.2 URL

For electronically submitted applications name the attachment file to indicate the name of the report.

For example: "Financials2018.pdf."

18.1.3 Indicate the date of the most recent financial year for which financial statements are being provided.

30 June 2020

18.1.4 Tick the applicable boxes to confirm the years for which financial statements have been provided:

☐ 2020 ☐ 2019 ☐ 2018

18.1.5 If your entity has an Ultimate Holding Entity attach financial statements for the past three years for this entity.

Tick the applicable boxes to confirm the years for which financial statements have been provided:

☐ 2020 ☐ 2019 ☐ 2018

18.2 The following is a list of documents and additional information you should provide, if applicable,

depending on your entity's response to questions asked in this form and your entity's circumstances.

Tick the applicable box(es) below to indicate attachments that have been supplied with this form.

For electronically submitted applications name the attachment file to identify its contents. (e.g. "Financials2018.pdf")

Relates to:**attachment description**

Section 4 ☐ Copy of Certificate of Incorporation or Registration.

Section 4 ☐ Copy of Certificate of Registration of Business name.

Sections 4 & 6 ☐ Copy of original executed Trust Deed along with any amendments to the deed.

Certify the deed with a statement that:

'All changes to this Trust Deed, subsequent to its commencement, have been provided to the Department with this copy of the Trust Deed.'

Section 10 ☐ Details with respect to any of the events listed at section 10.1–10.8 applicable to your entity.

Section 11 ☐ Business Plans, Cash Flow Projection and details of funding sources for new or restructured entities.

Section 12 ☐ Evidence of Off Balance Sheet Assets or external support (Rates notice/valuation or other documentation).

Section 13 ☐ Detail of financial supporter's financial position for a trustee applicant.

Section 13 ☐ Evidence of availability of additional and contingent funding (i.e. bank statements / evidence of ownership, availability and value of saleable third party asset, etc.)

Section 14 ☐ Additional information—Other public funding bodies with similar services to those to be provided.

Section 15 ☐ Additional information—Commonwealth overdue debts or acquittals.

Section 16 ☐ List of additional relevant persons.

Section 16 ☐ Details with respect to any of the events listed at section 16.1–16.5 applicable to relevant persons.

Section 17 ☐ Additional *Financial and Credentials Information Forms* from Tendering or Applying Group members.

18.3 Please consider if further information could be provided to support your entity's financial viability and attach it with this form.

The items listed below are typical examples of the types of information that could be supplied.

☐ If you are a sole trader, or a group of individuals in a partnership, details of individual financial position(s). Refer to *Attachment 1* for a suggested Personal Balance Sheet format.

☐ Details of ownership structure including identification of parent entities (Corporate family tree).

☐ Copy of letters from a financial institution (e.g. bank or credit union) certifying an existing or an approved line of credit or bank guarantees.

☐ Copy of a guarantee or cross deed of indemnity from your entity's ultimate holding entity.

☐ Copy of Minutes of last Annual General Meeting.

☐ Other attachments – please specify.

18. Authorisation to undertake Credentials Assessment

Name of entity's representative **L. David Keenan**of **Country Universities Centre Mount Isa**

Name of entity

Insert position title

CEO

(for example, Proprietor, Director, Chairman)

being a person authorised to provide information on behalf of my entity hereby authorise the Department to undertake the necessary steps to assess the credentials of the entity by checking the information provided on this form and the attachment documents, along with any information previously supplied by my entity, and by obtaining additional information from the databases or agencies mentioned below.

I warrant that my entity's relevant persons detailed at section 16, the accountant detailed at section 8 and the contact persons detailed at section 2 have been advised of and understand:

- the purposes of why the Department is collecting their personal information;
- how the personal information may be used and disclosed by the Department;
- that information on the Department's privacy policy, including how to access or correct personal information, or make a complaint, is available online at <http://dese.gov.au/privacy> or may be requested by emailing privacy@dese.gov.au;
- that further information about the Australian Privacy Principles is available on the Office of the Australian Information Commissioner (OAIC) website at www.oaic.gov.au; and
- have given me their informed consent to disclose their personal information provided on this form to the Department for the purposes of the assessment of my entity's credentials and financial viability, and to enable the Department to obtain additional information for these purposes from the following sources:

- The Department's databases
- Commercial credit reference agencies
- Publicly accessible data bases maintained by Commonwealth, State or Territory Agencies

- Any other appropriate organisation or person with information which is directly relevant to the processing of the application or tender or other purpose for which this information has been provided.

I also warrant that the information provided in this Financial and Credentials Information Form, and any supporting documentation attached, is true and correct to the best of my knowledge, and that the information provided under section 16 has been provided by the relevant persons and is true and correct to the best of their knowledge.

Signed:



Note: The person signing this Authorisation must be the person described in section 2 and listed as a relevant person in section 16 of this form.

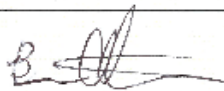
Full name (please print)

David Keenan

Date

25/3/2022

Witnessed by:



Full name and occupation of witness:

Brian Atherton**Manager Economic & Community Development**

Date

23/3/2022

Note 1

Upon completion of this form the saved **Microsoft Excel** file should be returned to the Department electronically. The file format of the returned form should be in the original file format as obtained from the Department (.xls). This *Authorisation to undertake Credentials Assessment* must be **completed, scanned and returned** to the Department with the *Financial and Credentials Information Form*.

Note 2

A person who knowingly provides false or misleading information or documents to the Commonwealth, or omits information causing the information provided to be misleading, or acts dishonestly with the intention of obtaining a gain for themselves or causing a loss to the Commonwealth is guilty of an offence which is punishable by imprisonment under the *Criminal Code Act 1995 (Cth)*.

Country Universities Centre Mount Isa

Attachment 1 - additional information per Section 18.3

Personal Balance Sheet

If the personal assets of individuals provide the necessary financial resources to support the financial viability of your entity please provide details below or in a similarly formatted form.

This form should be submitted with the *Financial and Credentials Information* part of your application and indicated as attached at Section 18.3 'Supporting documents'.

Name

Address

Work Telephone Number () Home Telephone Number ()

Liabilities		Assets	
Item details	Amount \$	Item details	Amount \$
Housing Loan		House Property at:	
Investment Loan			
Combined total of Personal Loans		Other Property at:	
Combined total of Credit Cards			
Total Limit(s) \$ Debit Balance			
Overdraft / Revolving Lines of Credit		Motor Vehicles (Make/ Model / Year)	
Total Limit(s) \$ Debit Balance			
Taxation Owed		Furniture & Personnel Effects	
		Shares/Investments/Savings Accounts	
Other liabilities		Bank Account	
		Total Limit(s) \$ Credit Balance	
		Personal Equity in any Business/Partnership(net)	
		Livestock	
		Life Insurance - Surrender Value	
		Other Assets	
Total Liabilities	0.00	Total Assets	0.00

Details of any personal guarantees and/or contingent liabilities.

Name of individual who completed this form.

Date

Attachment 1

7 INFRASTRUCTURE SERVICES REPORTS**7.1 PURCHASE OF SIGNAGE****Document Number:** 763592**Author:** Manager Works and Operations**Authoriser:** Director Infrastructure Services**Directorate:** Infrastructure Services**Portfolio:** Engineering, Roads, Rural Works, Concrete Batch Plant**EXECUTIVE SUMMARY**

Council is required to purchase street signs and regulatory signage and install, as a large number of signs no longer satisfy applicable Australian Standards and are faded or missing. This will require a budget of \$250,000.

RECOMMENDATION**THAT** Council

Approves the request for a signage budget of \$250,000 so that the ordering and purchasing process can commence as soon as possible and carry into next financial year 2022-23

BACKGROUND

Street signage and regulatory signage in Mount Isa has not been updated for a considerable time. Therefore, many of the existing signs installed do not satisfy AS 1743-2001 Road Sign Specifications. This is primarily due to them being faded, incorrectly installed, and missing or damaged.

OVERVIEW

A basic assessment of the street and regulatory signs in Mount Isa has determined that many are faded, missing, damaged or incorrectly installed and do not satisfy AS 1743-2001 Road Sign Specifications and Department of Transport and Main Road's Manual of Uniform Traffic Control Devices (MUTCD) 2011. It is therefore proposed that Council purchase new signs as required as well as spare signs and fixtures to replenish Council's inventory.

BUDGET AND RESOURCE IMPLICATIONS

Historically, signs were purchased on a buy as required basis. This left many streets unnamed and areas that should be regulated unable to be covered. There was no specific budget set and with long lead times on materials and this issue increasing. It would be a best value for money practice to have an inventory on hand and commence the replacement of existing signage

LINK TO CORPORATE PLAN

Theme:	3.	Services & Infrastructure
Strategy:	3.14	Deliver suitable signage and directional indicators for open space, walkways and cycle paths that are user friendly for all demographics

CONSULTATION (INTERNAL AND EXTERNAL)

Internal Consultation as determined that the existing signage infrastructure is not to required standard

LEGAL CONSIDERATIONS

Council can be at fault for not providing signage as required by AS 1743-2001 Road Sign Specifications and Department of Transport and Main Road's Manual of Uniform Traffic Control Devices (MUTCD) 2011

POLICY IMPLICATIONS

SC 6.2 Engineering works & services planning scheme policy SC 6.2.2.2.10 Roads: Road signs and line marking are to be provided in accordance with the Department of Transport and Main Road's Manual of Uniform Traffic Control Devices (MUTCD) 2011.

RISK IMPLICATIONS

No financial risk in acquiring the signage and installing other than WHS risk that would be controlled

HUMAN RIGHTS CONSIDERATIONS

N/A

RECOMMENDATION OPTIONS

THAT Council

Approves the request for a signage budget of \$250,000 so that the ordering and purchasing process can commence as soon as possible and carry into next financial year 2022-23

Or

THAT Council does not

Approve the request for a signage budget of \$250,000 so that the ordering and purchasing process can commence as soon as possible and carry into next financial year 2022-23

ATTACHMENTS

Nil

7.2 LIONS PARK BASKETBALL COURT AND SHADE STRUCTURE**Document Number:** 763653**Author:** Project Officer**Authoriser:** Chief Executive Officer**Directorate:** Executive Services**Portfolio:** Tourism, Events, Sports and Recreation, Library**EXECUTIVE SUMMARY**

To request additional funding for the basketball court and shade structure to be installed at Lions Park. To also recommend Oaka Construction be awarded the contract for the works.

RECOMMENDATION**THAT** Council

Contribute an additional \$130,000 to fund the basketball court and shade structure at Lions Park and

THAT Council

Award Oaka Constructions the contract to construct and install the basketball court and shade structure.

BACKGROUND

Council have allocated \$300,000 in the 2021/22 Capital Works program to install a basketball court with shade structure at Lions Park.

OVERVIEW

This report is to provide detail of the budget limitation with the current capital works allocation. It also provides a breakdown of the additional funds required, and the preferred contractor to be awarded the project.

BUDGET AND RESOURCE IMPLICATIONS

Four tender submissions were received through Local Buy ranging from \$390,000 – \$1.2m. The evaluation panel has evaluated each submission and agree that Oaka Constructions have submitted a fair and competitive tender at \$390,000. The additional \$40,000 required will cover concrete supply and to upgrade the basketball half courts at Charlie Steen Park and Apex Park.

LINK TO CORPORATE PLAN

Theme:	1.	People & Communities
Strategy:	1.8	Coordinate and review sport and recreation opportunities to encourage a healthier lifestyle in the region

CONSULTATION (INTERNAL AND EXTERNAL)

A survey monkey survey was created and went out for community consultation on 25 October 2021 regarding the scope of works and the proposed location of the basketball court. The response from the community was majority positive, with the location questioned.

Some feedback from the community was that as there is no fence proposed in the works, that Council move the location away from busy roads to the north west corner of Lions Park near Star Street. As previously discussed at a Council briefing sessions, the newly proposed location was accepted.

LEGAL CONSIDERATIONS

NIL

POLICY IMPLICATIONS

NIL

RISK IMPLICATIONS

Procurement delays mean the project is pushing to be completed by 30 June 2022. And further delays may see the project run over schedule.

HUMAN RIGHTS CONSIDERATIONS

Human Rights have been considered throughout the project planning.

RECOMMENDATION OPTIONS

THAT Council

Contribute an additional \$130,000 to fund the basketball court and shade structure at Lions Park and

THAT Council

Award Oaka Constructions the contract to construct and install the basketball court and shade structure.

OR

THAT Council

Do not Contribute an additional \$130,000 to fund the basketball court and shade structure at Lions Park

And

THAT Council

Do not Award Oaka Constructions the contract to construct and install the basketball court and shade structure.

ATTACHMENTS

Nil